

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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San Mateo County Comprehensive Bicycle and Pedestrian Plan Update Question and Answers

Date: July 22, 2019

- 1) Question: Page Count: Is the 20 page limit assuming single sided or double sided printing? I.E.; how many page faces are requested (to) be submitted?

Answer: **20 pages means 20 page faces; 20 single sided or 10 double sided sheets**

- 2) Question: Page Count Inclusions: Will front and back cover, section dividers, table of contents, Cover Letter, and Executive Summary all count toward the page limits?

Answer: **No, all those you mentioned do not count against the 20 pages, except for the “Executive Summary”.**

- 3) Question: Page Count Inclusions: The RFP states that resumes, references, and relevant experience will not be subject to the page limitations. I would assume that the relevant experience referenced is a showing of our past project work mentioned in #6 under Submittal Requirements, which will not be subject to a page count. Is this correct?

Answer: **Project Experience is part of the page count. You can consider including a list of projects along with a short description to save space if you have a lot of projects to list.**

- 4) Question: Cost Proposal: Is it requested that this be submitted as a separate document or inserted within the technical proposal?

Answer: **Cost Proposal should be provided in a separate document in a separate sealed envelope.**