

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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AGENDA

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Date: Thursday, September 26, 2019
7:00 p.m.

Place: San Mateo City Hall
Conference Room C
330 West 20th Avenue
San Mateo, CA 94403

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| 1. | Call to Order | Action
(Self) | |
| 2. | Public comment on items not on the agenda | Limited to 3
minutes per
speaker. | |
| 3. | Meeting Minutes of the June 27, 2019 Meeting | Action
(Self) | Page 1-3 |
| 4. | Receive presentations from the applicants on the proposed projects for the Transportation Development Act Article 3 Fiscal Year 2019/20 Cycle | Information
(Hiatt) | Page 4-5 |
| 5. | Member Communications | Information
(Self) | |
| 6. | Adjourn | Information
(Self) | No materials |

The next BPAC meeting is scheduled for Thursday, October 24, 2019.

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor,

Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC PARTICIPATION: Public comment is limited to two minutes per speaker. Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

City/County Association of Governments of San Mateo County (C/CAG)
Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
April 25, 2019

1. Call to Order

Chair Self called meeting to order at 7:01 PM.

Name	Agency	March 2019	April 2019	June 2019
Matthew Self - Chair	Public (Redwood City)	X	X	X
Malcolm Robinson – Vice Chair	Public (San Bruno)	X	X	
Marge Colapietro	Public (Millbrae)	X	X	X
Ann Schneider	Millbrae	X		X
Marina Fraser	Half Moon Bay	X	X	X
Don Horsley	County of San Mateo	X		X
Emily Beach	Burlingame	X	X	X
Karyl Matsumoto	South San Francisco	X	X	X
Ann Wengert	Portola Valley	X	X	X
Herb Perez	Foster City			X
Daina Lujan	Public (South San Francisco)			X
Jamie Axt	Public (Redwood City)		X	
Karen Cunningham	Brisbane	X	X	X
Alan Uy	Public		X	X

Members Present: Ann Schneider, Karyl Matsumoto, Emily Beach, Matthew Self, Don Horsley, Ann Weingert, Karen Cunningham, Marge Colapietro, Marina Fraser, Herb Perez, Alan Uy.

Members Absent: Malcolm Robinson, Jamie Axt

Staff/Guests Attending: John Hoang, Mikaela Hiatt, Sandy Wong – C/CAG

2. Public Comments on Items Not On The Agenda

None.

3. Meeting Minutes of April 25, 2019

Approved. Chair Self called for a motion to approve the April 25, 2019, Meeting Minutes.

Motion: Ann Wengert moved/Marge Colapietro seconded. Ann Schneider and Daina Lujan abstained.

4. Receive a presentation on the Metropolitan Transportation Commission (MTC) Seamless Mobility Program (Information)

Kara Oberg from MTC presented on MTC’s plan to improve traveler experience through an interconnected, multimodal transportation network to reduce vehicle miles traveled and achieve Plan Bay Area goals through the integration of “Seamless Mobility”.

5. Receive a presentation on the Safe Routes to School – Bicycle and Pedestrian Audit for specific school sites (Information)

Theresa Vallez-Kelly from San Mateo County’s Office of Education presented on walk audits that were performed for three high priority schools, as indicated in Creating Safer Streets Near Schools, the 2017 report from San Mateo County Health Planning and Policy. She included information on who attended the audits and who led. The audits resulted in an increase in collaboration between city and its respective schools.

6. Receive information on pedestrian and bicycle counts in conjunction with the Congestion Management Program (CMP) report (Information)

Jeffrey Lacap from C/CAG gave a presentation on the resulting counts in conjunction with the CMP report. With 16 signalized intersections, the 2019 update of the CMP included the introduction of bicycle and pedestrian counts along with vehicle counts. The counts will be used to inform the different modes of transportation that are being utilized in San Mateo County and help inform the update to the San Mateo Countywide Comprehensive Bicycle and Pedestrian Plan.

7. Review and recommend the Transportation Development Act Article 3 for Fiscal Year 2019/20 Cycle Scheduled Project Site Visit Dates for Project Proposals (Action)

Mikaela Hiatt from C/CAG took a poll via form that decided when the BPAC would visit projects proposed for the TDA Article 3 Call for Projects. The BPAC elected to visit proposed project sites on Saturday, August 24th.

Approved. Chair Self called for a motion to approve the August 24th Project Site Visits.

Motion: Ann Schneider moved/Ann Wengert seconded.

Mikaela Hiatt also took a poll on how BPAC members elected to receive their project proposals (either by mail, email, or both). Matthew Self, Don Horsley, Herb Perez, Karen Cunningham, and Alan Uy elected to receive applications by email. Marge Colapietro, Ann Schneider, Marina Fraser, Emily Beach, Karyl Matsumoto, Ann Wengert, and Daina Lujan elected to receive applications by mail. Jamie Axt and Malcolm Robinson were not in attendance and received applications by mail and email.

8. Member Communications (Information)

None.

C/CAG AGENDA REPORT

Date: September 26, 2019

To: C/CAG Bicycle and Pedestrian Advisory Committee (BPAC)

From: Mikaela Hiatt, Transportation Programs Specialist

Subject: Receive presentations from the applicants on the proposed projects for the Transportation Development Act Article 3 Fiscal Year 2019/20 Cycle

(For further information, contact Mikaela Hiatt at 599-1453)

RECOMMENDATION

That the BPAC receive presentations from the applicants on the proposed projects for the Transportation Development Act (TDA) Article 3 Fiscal Year 2019/20 Cycle.

FISCAL IMPACT

The TDA Article 3 FY 2019/20 Cycle budget is \$1,950,000. The presentations do not have any fiscal impacts.

SOURCE OF FUNDS

TDA Article 3 funds are derived from the following sources:

- Local Transportation Funds (LTF), derived from a ¼ cent of the general sales tax collected statewide
- State Transit Assistance fund (STA), derived from the statewide sales tax on gasoline and diesel fuel.

BACKGROUND

The TDA Article Call for Projects was issued on May 10, 2019, soliciting local jurisdictions to submit applications for bicycle and pedestrian related projects. TDA Article 3 Project Applications were due on July 25, 2019. C/CAG received 2 planning applications and 12 capital applications from a total of 13 jurisdictions. The total amount requested from all applications was \$4,346,541.35 of which \$145,117.35 was requested for planning and \$4,201,424.00 was requested for capital projects. The total funding available is \$1,750,000.00 for capital projects and \$200,000 for planning projects.

Members of the BPAC will receive presentations from each applicant describing the proposed project. Each presenter will have 6 minutes to present with 2 minutes following the presentation for questions for a total of 8 minutes. The presentation schedule is as follows.

TDA Article 3 FY 2019/20 Project Presentation Schedule

Time	Jurisdiction
7:10 PM	Belmont
7:20 PM	Brisbane
7:30 PM	Burlingame
7:40 PM	Daly City
7:50 PM	Foster City
8:00 PM	Half Moon Bay
8:10 PM	Millbrae
8:20 PM	Pacifica
8:30 PM	Portola Valley
8:40 PM	Redwood City
8:50 PM	San Mateo
9:00 PM	San Mateo County
9:10 PM	South San Francisco

ATTACHMENTS

None.