

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING NOTICE

Meeting No. 264

- DATE:** Thursday, February 13, 2014
- TIME:** 6:30 P.M.
- PLACE:** San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA
- PARKING:** Available adjacent to and behind building.
Please note the underground parking garage is no longer open.
- PUBLIC TRANSIT:** SamTrans
Caltrain: San Carlos Station.
Trip Planner: <http://transit.511.org>

- 1.0 CALL TO ORDER/ ROLL CALL
- 2.0 **PLEDGE OF ALLEGIANCE**
- 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.
- 4.0 PRESENTATIONS/ ANNOUNCEMENTS
- 4.1 Receive a presentation by Strategic Economics on the Economic & Housing Opportunities
Assessment Phase II Final Report. p. 1
- 4.2 Receive an update from PG&E. p. 3

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 263 dated December 12, 2013.
ACTION p. 5
- 5.2 Review and approval of Resolution 14-01 authorizing the Adoption of the Fiscal Year 2014/2015 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County.
ACTION p. 11
- 5.3 Receive copies of agreements executed by the C/CAG Chair as authorized by the C/CAG Board on August 9, 2012 (C/CAG Resolution 12-46):
- 5.3.1 Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the development of the 101 Auxiliary Lane Project Study Report (Oyster Point-San Francisco County Line).
INFORMATION p. 17
- 5.3.2 Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the High-Occupancy Vehicle lane (HOV) Hybrid Study on US 101 from Whipple to south of the I-380 interchange.
INFORMATION p. 27
- 5.4 Review and approval of the reallocation of \$98,000 in Transportation Development Act Article 3 Funds for the City of South San Francisco Pedestrian Crossing Improvement at El Camino High School.
ACTION p. 37
- 5.5 Review and approval of Resolution No. 14-02 authorizing the C/CAG Chair to execute a funding agreement with the State of California Department of Transportation to provide C/CAG with funding to prepare an update of the Airport Land Use Compatibility plan (ALUCP) for the environs of San Carlos Airport in an amount not to exceed \$135,000
ACTION p. 41
- 5.6 Review and approval of Resolution 14-03 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn Associates, Inc. to provide consulting services for Incident Response and Arterial Traffic Signal Coordination for the Smart Corridor in an amount not to exceed \$488,700.
ACTION p. 49
- 5.7 Review and approval of Resolution 14-04 authorizing the C/CAG Executive Director to reimburse up to a combined total of \$100,000 to eight (8) cities with multiple traffic signals along the Smart Corridor project to connect fiber optic cables to respective City Hall or Corporation Yard for operation of the Smart Corridor.
ACTION p. 53
- 5.8 Review and approve the appointment of Brian McMinn to represent the City of South San Francisco on the Stormwater Committee
ACTION p. 57

- 5.9 Review and approval of Resolution 14-05 approving the population data to be used by C/CAG
ACTION p. 59
- 6.0 REGULAR AGENDA
- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update.
(A position may be taken on any legislation, including legislation not previously identified.)
ACTION p. 65
- 6.1.1 Review and approval of the draft C/CAG Legislative Policies for 2014. ACTION p. 73
- 6.2 Review and approval of appointments to the C/CAG Bicycle and Pedestrian Advisory
Committee (BPAC) for two-year terms. ACTION p. 79
- 6.3 Review and approve the attendance reports for the 2013 C/CAG Board and Committees.
ACTION p. 103
- 6.4 Receive an update on highway improvement studies along US 101. INFORMATION p. 115
- 6.5 Review and approval of C/CAG investment recommendations from the Finance Committee.
ACTION p. 117
- 6.6 Review of the Proposed Fiscal Year 2014-15 C/CAG member fees. ACTION p. 121
- 6.7 Nominations for C/CAG Chair and Vice Chair for the March Election of Officers.
ACTION p. 125
- 7.0 COMMITTEE REPORTS
- 7.1 Committee Reports (oral reports).
- 7.2 Chairperson's Report
- 7.3 Boardmembers Report
- 8.0 EXECUTIVE DIRECTOR'S REPORT
- 9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1.a Letter from Sandy Wong, Executive Director, C/CAG to Honorable Lois Wolk, Chair, Senate Governance and Finance Committee, California State Senate dated 1/6/14. RE: Assembly Bill 418 – C/CAG Stormwater Funding Legislation. p. 131
- 9.1.b Letter from Sandy Wong, Executive Director, C/CAG to Honorable Kevin Mullin, California State Assembly, dated 1/6/14. RE: Assembly Bill 418 – C/CAG Stormwater Funding Legislation. p. 132
- 9.2 Letter from Sandy Wong, Executive Director, C/CAG to Tilly Chang, Executive Director, San Francisco County Transportation Authority, dated 1/30/14. RE: Support for the Freeway Performance Initiative (FPI) Caltrans Planning Grant Application. p. 133
- 9.3 Letter from David F. Carbone, C/CAG Staff, to Susy Kalkin, Chief Planner, City of South San Francisco Planning Division, dated 1/22/14. RE: C/CAG Staff Comments on a Draft Environmental Impact Report (DEIR) for Large Format Retail/Superstore Zoning Text Amendments, Re: Airport Land Use Compatibility in the Environs of San Francisco International Airport (SFO) p. 135
- 9.4 Letter from Sandy Wong, Executive Director, C/CAG to California Energy Commission, Contracts, Grants & Lands Office, dated 1/2/14. RE: Program Opportunity Notice (PON-13-603) Alternative and Renewable Fuel and Vehicle Technology Program – Alternative Fuel Readiness Plans Application. p. 137
- 9.5 Letter from David F. Carbone, C/CAG Staff, to Catherine Barber, Senior Planner, City of South San Francisco Planning Division, dated 12/20/13. RE: C/CAG Staff Comments on a Notice of Intent (NOI) to Adopt a Mitigated Negative Declaration for the Adoption and Implementation of a Climate Action Plan (CAP) and a Pedestrian Master Plan (PMP) and Related General Plan Amendments, Re: Airport Land Use Compatibility in the Environs of San Francisco International Airport (SFO). p.139
- 9.6 Letter from David F. Carbone, C/CAG Staff, to Susy Kalkin, Chief Planner, City of South San Francisco Planning Division, dated 12/4/13. RE: C/CAG Staff Comments on a Notice of Preparation (NOP) of a Draft Environmental Impact Report (DEIR) for Large Format Retail/Superstore Zoning Text Amendments, Re: Airport Land Use Compatibility. p. 141

10.0 ADJOURN

Next scheduled meeting: March 13, 2014 Regular Board Meeting.

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the City/ County

Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Website, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

If you have any questions about the C/CAG Board Agenda, please contact C/CAG Staff:

Executive Director: Sandy Wong 650 599-1409

Administrative Assistant: Nancy Blair 650 599-1406

FUTURE MEETINGS

- Feb. 13, 2014 Legislative Committee - SamTrans 2nd Floor Auditorium - 5:30 p.m.
- Feb. 13, 2014 C/CAG Board - SamTrans 2nd Floor Auditorium - 6:30 p.m.
- Feb. 19, 2014 Resource Management and Climate Protection Committee (RMCP) – 155 Bovet Rd, Ground Floor 2 p.m.
- Feb. 20, 2014 CMP Technical Advisory Committee – SamTrans, 2nd Floor Auditorium - 1:15 p.m.
- Feb. 20, 2014 Stormwater Committee – SamTrans, 2nd Floor Auditorium – 2:30 p.m.
- Feb. 24, 2014 Administrators' Advisory Committee - 555 County Center, 5th Fl, Redwood City – Noon
- Feb. 24, 2014 CMEQ Committee - San Mateo City Hall - Conference Room C - 3:00 p.m.
- Feb. 28, 2014 Bicycle and Pedestrian Advisory Committee (BPAC) - San Mateo City Hall – Conference Room C – 7:00 p.m.

C/CAG AGENDA REPORT

Date: February 13, 2014

To: City/County Association of Governments Board of Directors

From: Sandy Wong, Executive Director

Subject: Receive a presentation by Strategic Economics on the Economic & Housing Opportunities Assessment Phase II Final Report

(For further information please contact Tom Madalena at 599-1460)

RECOMMENDATION

That the C/CAG Board receive a presentation by Strategic Economics on the Economic & Housing Opportunities Assessment Phase II Final Report

FISCAL IMPACT

Funding provided by C/CAG included \$251,829 in matching funds for a U.S. Department of Transportation Tiger II Planning Grant.

SOURCE OF FUNDS

Congestion Relief Plan

BACKGROUND/DISCUSSION

C/CAG partnered with the San Mateo County Transit District (SamTrans) and the Santa Clara Valley Transportation Authority (VTA) on a U.S. Department of Transportation Tiger II Planning Grant. One of three components of the work completed through this grant was the second phase of the Economic & Housing Opportunities Assessment. This assessment studied the potential to transform the El Camino Real into a vibrant and multimodal corridor through the intensification of housing and employment.

ECHO Phase II analyzed and focused on the implementation challenges to infill development in the El Camino Real Corridor. Four case studies were conducted that address development scenarios, fiscal impacts, potential barriers to investment and strategies for revitalization for cities on the Corridor. The four case study project areas were in Belmont, Daly City, Mountain View and South San Francisco.

The final report titled “Removing Barriers to Implementation: Economic & Housing Opportunities (ECHO) Phase II” incorporated findings from the case studies into a toolbox of potential strategies for use by Corridor cities to achieve transformation of the Corridor and will be presented to the Board by staff from Strategic Economics.

ITEM 4.1

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Receive an update from PG&E

(For further information or questions contact Sandy Wong at (650) 599-1409)

RECOMENDATION

That the C/CAG Board receive an update from PG&E.

FISCAL IMPACT

None.

BACKGROUND

At the November 2013 C/CAG Board meeting, PG&E representatives provided the C/CAG Board with a presentation on general information regarding various efforts. However, no specific data was provided. Board members requested PG&E to provide specific information such as:

- What are the major transmission lines in the city
- What is their current condition
- What tests have been done, and what do the results mean
- What work does PG&E need to do
- What is the overall assessment of the safety of the lines

In the past two months, PG&E has conducted city by city meetings with most cities in San Mateo County. According to PG&E, data provided at the city meetings included information on pipeline data, testing, maintenance overview, replacement, etc.

At the February 13, 2014 C/CAG Board meeting, PG&E representative will provide the Board with a brief summary of those city meetings. PG&E will also reach out to C/CAG Board members regarding interest in additional meetings to receive more specific data regarding individual cities.

ATTACHMENT

None.

ITEM 4.2

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 263
December 12, 2013

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

Elizabeth Lewis - Atherton
Terry O'Connell - Brisbane
Terry Nagel - Burlingame
David Canepa - Daly City
Art Kiesel - Foster City
Rick Kowalczyk - Half Moon Bay
Larry May – Hillsborough
Kirsten Keith - Menlo Park (6:34)
Wayne Lee – Millbrae (6:47)
Mary Ann Nihart - Pacifica
Maryann Moise Derwin – Portola Valley (6:34)
Barbara Pierce – Redwood City
Irene O'Connell - San Bruno
Bob Grassilli - San Carlos
Karyl Matsumoto - South San Francisco (6:34)
Deborah Gordon - Woodside

Absent,

Belmont
Colma
East Palo Alto
San Mateo
San Mateo County

Others:

Rich Gordon, Assemblymember, 24th Assembly District
Brandt Grotte, former Chair
Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Lee Thompson, C/CAG Legal Counsel

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Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Jean Higaki, C/CAG Staff
Matt Fabry, C/CAG Staff
Wally Abrazaldo, C/CAG Staff
Kim Springer, San Mateo County
Joe La Mariana, San Mateo County
Kim Springer, San Mateo County
Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member
Nirit Eriksson, San Mateo County
Daina Lujan, County Office of Education
Jim Bigelow, Redwood City – San Mateo County Chamber
Emma Shales, Silicon Valley Bike Coalition San Jose, San Mateo resident
Jennifer Stuart, PG&E
John Bliss, SCI Consulting Group

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Emma Shales, Silicon Valley Bike Coalition, encouraged CCAG to provide updates on the implementation of the adopted Comprehensive Bicycle and Pedestrian Plan.

Jim Bigelow, CMEQ member and Redwood City/San Mateo County Chamber, provided a brief update on a MTC meeting he attended regarding Cap & Trade funding for transportation.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1.1 Certificate of Appreciation to Brandt Grotte, C/CAG Chair, for his years of dedicated service and contributions to C/CAG.
- 4.1.2 Certificate of Appreciation to Gina Papan, C/CAG Board Member, for her years of dedicated service and contributions to C/CAG.
- 4.3 Presentation by Assemblyman Rich Gordon on State legislative issues of interest to C/CAG, including issues related to Water Bond, Stormwater, Housing Element, and Sea Level Rise.

5.0 CONSENT AGENDA

Board Member Lee MOVED approval of Items 5.2, 5.3, 5.5, 5.6, 5.8, 5.9, 5.10, 5.11, 5.12, and 5.13. Board Member Canepa SECONDED. **MOTION CARRIED** 16-0.

- 5.2 Review and approval of Resolution 13-38 authorizing the C/CAG Chair to execute a Memorandum of Agreement with the San Francisco County Transportation Authority for the Geneva-Harney Bus Rapid Transit Feasibility Study in an amount not to exceed \$25,000.

APPROVED

- 5.3 Review and approval of Resolution 13-42 to adopt the Transportation Alternatives Program (TAP) funding for the South San Francisco Grand Boulevard Complete Streets Project in an amount of \$1,991,000 under the Federal Cycle 2 OneBayArea Grant (OBAG) Program for submission to Metropolitan Transportation Commission (MTC). APPROVED
- 5.5 Review and approval of the appointment of Council member Pradeep Gupta of South San Francisco to the Resource Management and Climate Protection (RMCP) Committee. APPROVED
- 5.6 Review and approval of Resolution 13-43 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo, Department of Public Works to provide staff services for countywide climate action planning for an amount not to exceed \$40,000 for calendar year 2014. APPROVED
- 5.8 Review and approval of Resolution 13-44 authorizing the C/CAG Chair to execute an agreement with the San Mateo-Foster City School District for a design of a Green Streets and Parking Lot /Safe Routes to School Demonstration Project in an amount not to exceed \$70,000 APPROVED
- 5.9 Review and accept the AB 1546 Fund Financial Statements (Audit) for the Year Ended June 30, 2013. APPROVED
- 5.10 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2013. APPROVED
- 5.11 Review and accept the C/CAG Single Audit Report for the Year Ended June 30, 2013. APPROVED
- 5.12 Review and accept the C/CAG Basic Financial Statements (Audit) for the Year Ended June 30, 2013. APPROVED
- 5.13 Review and approval of Resolution 13-45 authorizing the C/CAG Chair to execute a funding agreement with Joint Venture Silicon Valley to support the Index of Silicon Valley and for Joint Venture Silicon Valley to provide support to San Mateo County and Cities in meeting their sustainability goals, for an amount not to exceed \$75,000 for fiscal years 2013/14 and 2014/15. APPROVED

Items 5.1, 5.4, and 5.7 were pulled from the Consent agenda.

- 5.1 Approval of the minutes of regular business meeting No. 262 dated November 14, 2013. APPROVED

Board Member O’Connell noted that PG&E is not fulfilling C/CAG’s requests of them at past Board meetings. Although PG&E representatives are meeting with individual cities regarding their pipelines, they are not providing C/CAG with the pipeline information for the entire County.

Board Member Matsumoto commented on the BPAC appointments made at the November meeting, where an appointment was made to fill the seat which was not officially vacant. For future meetings, a vote on that kind of seat should be held over to the next Board meeting to give council members and new members an opportunity to apply.

Board Member Gordon MOVED approval of Item 5.1. Board Member Pierce SECONDED.
MOTION CARRIED 16-0.

- 5.4 Review and approval of the Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program for Fiscal Year 2014/2015 & Fiscal Year 2015/2016.
APPROVED

Information for shuttles administered by the Peninsula Traffic Congestion Relief Alliance are being provided on Google 511. It was suggested that in the next round of shuttle call for projects, providing information on Google 511 should be encouraged or required.

Board Member Pierce MOVED approval of Item 5.4. Board Member Kowalczyk SECONDED.
MOTION CARRIED 16-0.

- 5.7 Review and approval of Resolution No. 13-41 authorizing the C/CAG Chair to execute an agreement with Environmental Science Associates (ESA Airports), in an amount not to exceed \$187,554 to prepare an update of the Airport Land Use Compatibility Plan (ALUCP) for the Environs of San Carlos Airport and related CEQA documents.
APPROVED

Board Member Lewis asked for an explanation of the role of C/CAG and ALUCP relative to the San Carlos Airport. Executive Director Sandy Wong explained that C/CAG is the San Mateo County's Airport Land use Commission. As such, C/CAG adopts Airport Land Use Compatibility Plans (ALUCP). The ALUCP addresses land use compatibility policies on land-use surrounding the airport.

Board Member Lewis made staff aware of an issue with Surf Air increased flight path.

Board Member Lewis MOVED approval of Item 5.7. Board Member Lee SECONDED.
MOTION CARRIED 16-0.

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.)
APPROVED

Staff provided a verbal report on the current status and language of C/CAG's proposed enabling legislation in support of a potential countywide funding initiative for stormwater compliance activities, including revisions recommended by Senate Governance and Finance Committee staff since the C/CAG agenda packet was prepared and the recommendation from C/CAG's

Legislative Committee. Recommended revisions from Senate Governance and Finance Committee staff include removal of references to development of a Countywide Water Pollution Prevention Plan and resulted in a much more streamlined bill focused simply on C/CAG's authority to impose either a special tax or property-related fee consistent with the State Constitution for countywide water pollution prevention programs.

C/CAG Legislative Committee recommended the C/CAG Board approve the revised language with inclusion of a reference to "watersheds" in the list of resources to be protected by pollution prevention programs.

Staff responded to various Board member questions.

Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation, provided updates on State budget and key legislative issues as well as stormwater legislative efforts.

Board Member Canepa MOVED for approval of Legislative Committee and staff recommendations. Board Member Lee SECONDED. MOTION CARRIED 16-0.

- 6.2 Review and approval of Resolution 13-40 authorizing the C/CAG Executive Director to issue a Notice to Proceed to SCI Consulting Group under the existing Stormwater funding initiative contract to perform selected portions of tasks in Phases II and III of the contract, in an amount not to exceed \$66,500. APPROVED

Staff made a verbal correction on an error on page 139 of the meeting packet. On page 139, "Resolution 13-15" should be changed to read "Resolution 13-40".

Staff recommended Board approval to allow early use of existing stormwater funding initiative contract funds to develop an Action Plan and initiate community engagement/outreach activities in support of a potential countywide funding initiative. Board members raised various concerns, including an assessment of costs and benefits of proceeding with these activities in advance of securing enabling legislation for C/CAG to pursue a countywide funding initiative.

Board members requested staff include in future agenda items regarding this issue a status update on utilization of funds under the existing consultant contract, including what activities have been completed to date. Board members also expressed interest in reviewing survey questions, and directed staff to engage all cities and the county on the potential funding initiative.

Board Member O'Connell MOVED approval of Item 6.2. Board Member Canepa SECONDED. MOTION CARRIED 14-2. Board Members Nagel and Kowalczyk OPPOSED.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

None.

7.2 Chairperson's Report

Vice Chair Nihart encouraged Board Members who have not turned in their completed forms for the evaluation of C/CAG's Executive Director, to do so. The Vice Chair also reminded the Board will have no meeting in January.

The Vice Chair reminded the Board there is a need to either agendaize a discussion item at a future Board meeting or form a subcommittee to discuss the best way to measure performance of the success of Safe Routes to School program.

Nick Gust, former Mayor, former Councilmember of Pacifica passed away. Mr. Gust was one of the founding members of Pacifica in 1957. There will be a community memorial in January 2014.

7.3 Boardmembers Report

None.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, wished everyone Happy Holidays.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

9.1 Letter from Mary Ann Nihart, C/CAG Vice Chair, and Sandy Wong, C/CAG Executive Director, to Ms. Rebecca Mendenhall, Administrative Services Director, City of San Carlos, dated 11/21/13. RE: Board Approval of the C/CAG Investment Portfolio on November 14, 2013.

9.2 Letter from Sandy Wong, Executive Director C/CAG to Corrine Goodrich, San Mateo County Transit District, dated 11/13/13. Subject: Deadline to obligate STIP-TE Funding for the construction of a Complete Street project on the El Camino Real/Mission Street.

9.3 Letter from Wally Abrazaldo, Transportation Programs Specialist, to John Swiecki, AICP, Community Development Director, City of Brisbane, dated 11/12/13. RE: Draft Environmental Impact Report for Brisbane Baylands Project.

10.0 ADJOURN

Meeting adjourned at 7:58 p.m.

C/CAG AGENDA REPORT

Date: February 13, 2014

To: City/County Association of Governments Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 14-01 authorizing the adoption of the Fiscal Year 2014/15 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County.

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the Board of Directors approve Resolution 14-01 authorizing adoption of the Fiscal Year 2014/15 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County.

FISCAL IMPACT

\$1,092,837.33 (Admin. - \$53,337.33; Projects - \$1,039,500)

SOURCE OF FUNDS

The Bay Area Air Quality Management District (BAAQMD) is authorized under Health and Safety code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds and are used to implement projects to reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the BAAQMD to one or more public agencies designated to receive the funds, and for San Mateo County, C/CAG has been designated as the overall Program Manager to receive the funds.

BACKGROUND/DISCUSSION

C/CAG, as the Program Manager for the TFCA funds, has allocated the TFCA funds for projects operated by SamTrans and the Peninsula Traffic Congestion Relief Alliance (Alliance) for the past several years. Funds provided to SamTrans help fund the SamTrans Shuttle Program for the BART shuttles which provide peak commute period shuttle service from BART stations to employment sites in San Mateo County. Funds provided to the Alliance help fund the Countywide Voluntary Trip Reduction Program, which is a program that provides incentives to reduce single occupant vehicle trips as well as shuttle program management and includes

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carpool incentives, vanpool incentives, school pool incentives and a “Try Transit Program”. The Alliance also manages shuttles on behalf of member cities.

The following program guidelines would continue to be in effect for the Fiscal Year 2014/15 Program.

Overall Programs:

- Cost Effectiveness, as defined by the Bay Area Air Quality Management District (BAAQMD), will be used as screening criteria for all projects. Projects must show a cost effectiveness of less than \$90,000 per ton of reduced emissions based upon the TFCA funds allocated in order to be considered.

Shuttle Projects:

- Shuttle projects are defined as the provision of local feeder bus or shuttle service to rail and ferry stations and airports.
- All shuttles must be timed to meet the rail or ferry lines being served.
- C/CAG encourages the use of electric and other clean fuel vehicles for shuttles.
- Beginning with the 2003-04 TFCA funding cycle, all vehicles used in any shuttle/feeder bus service must meet the applicable California Air Resources Board (CARB) particulate matter standards for public transit fleets. This requirement has been made by the BAAQMD and is applicable to the projects funded by the Congestion Management Agencies.

The estimated administration budget is \$53,337.33 (approx. 5%) with the remaining \$1,039,500 proposed to be distributed to SamTrans and Alliance. Similar to the previous seven program TFCA funding cycles, it is recommended that 56% of the available project funds is provided to SamTrans and 44% of the funds provided to the Alliance for the FY 2014/15 TFCA Program allocation.

It is recommended that the SamTrans Shuttle Program receive an allocation of \$582,000 (56% of available funds) for its current shuttle program. This funding recommendation shall be contingent upon SamTrans submitting an acceptable work plan for use of the funds.

It is also recommended that the Alliance receive an allocation of \$457,500 (44% of available funds). The funds allocated for the Alliance will be subjected to the submission of an acceptable work plan for use of the funds. These funds will be combined with C/CAG Congestion Relief Plan funds for the Countywide Voluntary Trip Reduction Program.

A summary of the recommended C/CAG TFCA Program for Fiscal Year 2014/15 is shown below:

Administration	\$53,337.33
SamTrans	\$582,000
Alliance	\$457,500
Total funds obligated	\$1,092,837.33

Total funds anticipated	\$1,092,837.33
Balance	\$0

TFCA funding distribution for the past three years are as follows:

<i>Agency</i>	<i>Project</i>	<i>2011/12</i>	<i>2012/13</i>	<i>2013/14</i>
C/CAG	Administration	\$46,566	\$47,781	\$52,526
SamTrans	Employer Based Shuttle Projects	\$527,000	\$554,400	\$566,000
Alliance	Countywide Voluntary Trip Reduction Program	\$414,000	\$435,600	\$445,000
Totals		\$987,566	\$1,037,781	\$1,063,526

ATTACHMENTS

Resolution 14-01

RESOLUTION 14-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO
COUNTY AUTHORIZING THE ADOPTION OF THE FISCAL YEAR 2014/15
EXPENDITURE PLAN FOR THE TRANSPORTATION FUND FOR
CLEAN AIR (TFCA) COUNTY PROGRAM MANAGER FUND
FOR SAN MATEO COUNTY**

WHEREAS, the City/County Association of Governments has been designated the Transportation Fund for Clean Air (TFCA) Program Manager for San Mateo County; and,

WHEREAS, the Board of Directors of the City/County Association of Governments has approved certain projects and programs for funding through San Mateo County's 40 percent local share of Transportation Fund for Clean Air (TFCA) revenues; and,

WHEREAS, the Bay Area Air Quality Management District has estimated the Fiscal Year 2013/2014 TFCA funding for San Mateo County to be \$1,092,837.33; and,

WHEREAS, C/CAG will allocate \$582,000 of TFCA County Program Manager funds to the San Mateo County Transit District (SamTrans) for the SamTrans Shuttle Program; and,

WHEREAS, C/CAG will allocate \$457,500 of TFCA County Program Manager funds to the Peninsula Traffic Congestion Relief Alliance (Alliance) for the Countywide Voluntary Trip Reduction Program; and,

WHEREAS, the projects included in this expenditure plan will be evaluated using the cost-effectiveness worksheet provided by the Bay Area Air Quality Management District to determine that they meet the required cost-effectiveness threshold. All proposed expenditures will be consistent with the *Clean Air Plan* and Section 44241(b) of the California Health and Safety Code; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Staff is authorized to submit the Fiscal Year 2014/15 Expenditure Plan for the TFCA County Program Manager Fund for San Mateo County to the Bay Area Air Quality Management District.

PASSED, APPROVED, AND ADOPTED THIS 13th DAY OF FEBRUARY 2014.

Mary Ann Nihart, C/CAG Chair

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments, Board of Directors
From: Sandy Wong, Executive Director
Subject: Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the development of the 101 Auxiliary Lane Project Study Report (Oyster Point-San Francisco County Line).

(For further information contact Jean Higaki at (650) 599-1462)

RECOMMENDATION

Receive a copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the development of the 101 Auxiliary Lane Project Study Report (Oyster Point-San Francisco County Line).

FISCAL IMPACT

Approximately \$1,000,000 awarded to C/CAG.

SOURCE OF FUNDS

The source of funds is SMCTA Highway Program Measure A Sales Tax awarded to C/CAG on October 4, 2012.

BACKGROUND/DISCUSSION

US 101 serves as a main commute corridor to and from San Francisco. A Final Travel Demand/Traffic Operations Memorandum, completed in December of 2010, indicated that northbound 101 will operate at poor levels of service during the AM peak hours in the 2035 forecast year. The weaving areas on northbound ramps at several locations are projected to operate at level of service (LOS) E or F. This project was initiated address existing and future traffic congestion and to improve vehicular access to and from Route 101, between Oyster Point Boulevard Interchange and San Mateo County/San Francisco County line

On May 24, 2012, the SMCTA issued a call for projects for their Measure A Highway Program, to solicit projects that reduce congestion in commute corridors. The program focuses on removing bottlenecks in the most congested highway commute corridors, reducing congestion,

ITEM 5.3.1

and improving throughput along critical congested commute corridors.

On August 9, 2012 C/CAG Board approved of Resolution 12-46 authorizing the acceptance of allocated funds, and the execution of grant agreements with the San Mateo County Transportation Authority, for project feasibility studies and project study documents associated with four applications submitted by staff to the SMCTA Highway Program for funding. One of these projects was an application to develop a Project Study Report for an auxiliary lane on US 101 from Oyster Point to the San Francisco County Line.

On October 4, 2012, SMCTA allocated funds toward this project. Because C/CAG had designated SMCTA as the implementing agency, the MOU is not a traditional funding agreement where funds are exchanged. Instead, the MOU serves as a document to define each party's roles and responsibility associated with the project. As the implementing agency, SMCTA is responsible for developing the document. As the project sponsor, C/CAG will be the responsible agency for leading outreach efforts, for participating in project development meetings, and for providing oversight.

ATTACHMENTS

- Memorandum of Understanding (MOU) San Mateo County Transportation Authority and City and County Association of Governments of San Mateo County for the 101 Auxiliary Lane (Oyster Point-San Francisco County Line) Project.

Memorandum of Understanding (MOU)

**San Mateo County Transportation Authority
and
City/County Association of Governments of San Mateo County**

for the Implementation of

101 Auxiliary Lane (Oyster Point-San Francisco County Line) Project

This memorandum of understanding (MOU) is entered into as of the 27 day Nov., 2013, by and between the San Mateo County Transportation Authority (TA) and the City/County Association of Governments of San Mateo County (Sponsor), each of which is referred to herein individually as "Party" and jointly as "Parties."

RECITALS

Whereas, on June 7, 1988, the voters of San Mateo County approved a ballot measure to allow the collection and distribution by the TA of a half-cent transactions and use tax in San Mateo County for 20 years with the tax revenues to be used for highway and transit improvements pursuant to the Transportation Expenditure Plan presented to the voters (Original Measure A); and

Whereas, the Sponsor requested that the TA consider funding \$1 million in Original Measure A funds from the TA for the 101 Auxiliary Lane (Oyster Point-San Francisco County Line) Project (Project); and

Whereas, on October 4, 2012, the TA Board of Directors programmed and allocated up to \$1 million for the Project through Resolution 2012-17 in support of developing the Project Initiation Document (PID) for the Project ; and

Whereas, the Sponsor desires the TA to implement the Scope of Work as described in Section A-2, below.

Now, THEREFORE, the Parties to this MOU agree as follows:

A. Project Scope and Description

1. **Project Scope**. This Project is the 101 Auxiliary Lane (Oyster Point-San Francisco County Line) Project
2. **Scope of Work**. The Scope of Work is the preparation and completion of the Caltrans approved Project Study Report/Project Development Support (PSR/PDS), which will be

the project initiation document (PID) for the Project, in accordance with the Caltrans Project Development Procedures Manual.

3. Limited to Scope of Work. This MOU is intended to cover only the Scope of Work. Further roles and responsibilities for subsequent phases of work on, or other tasks related to, the Project will be determined by negotiations between the Parties.

B. Funding and Payment

1. Funding Commitment. The TA will provide up to \$1 million of Original Measure A funds for the following tasks in the amounts specified below:
 - a. TA's services (provided by a combination of TA staff and consultants) associated with the preparation of a Caltrans-approved PSR/PDS: \$888,000
 - b. Caltrans Oversight charges associated with the review and approval of the PSR/PDS: \$112,000
2. Cost Savings. Any cost savings of the Measure A funds allocated to the Scope of Work will revert to the Original Measure A Highway Program for the TA to reallocate to any eligible project through its usual funding allocation and programming activities.
3. Insufficient Funding. In the event that additional funding is needed to complete the Scope of Work, the TA will identify the additional amounts needed and review those estimates with the Sponsor. The Parties will work together to identify potential sources of funding, as well as obtain the necessary funds to complete the Scope of Work. If additional funding is needed due to a change in the Scope of Work, as requested by the Sponsor, the TA will identify the additional amounts needed and review those estimates with the Sponsor. It is the responsibility of the Sponsor to identify the potential sources of funding, as well as obtain the necessary funds to complete the changed Scope of Work. The TA may consider requests for additional funding, but is under no obligation to grant such requests.

C. Term

1. Term of Agreement. This MOU is effective upon execution, and will terminate upon the earliest of: (a) the written acceptance/endorsement of the Sponsor of the completion of the Scope of Work, (b) termination by Sponsor or the TA pursuant to section C-3 or C-4, or (c) October 4, 2016.
2. Time of Performance. This Project Scope of Work must be completed no later than October 4, 2015.
3. Termination by Sponsor. The Sponsor may at any time terminate the Scope of Work by giving ten (10) days' written notice to the TA. Upon such termination, Sponsor will reimburse the TA for all funds expended in connection with the Scope of Work, and for

all costs incurred by the TA in connection with the termination, within ninety (90) days of the TA's submission to Sponsor of a detailed statement of such payments and costs.

4. Termination by the TA. The TA may at any time terminate the Scope of Work, with or without cause, by giving ten (10) days' written notice of such termination. If the TA terminates the Scope of Work for Sponsor's default, Sponsor will reimburse the TA for all funds expended by the TA in connection with performance of this MOU. If the TA terminates the MOU for convenience, the TA will pay to Sponsor all costs and expenses incurred by Sponsor as a result of such termination.
5. Termination by the Parties. If it is mutually agreed by the Parties that it would be in their mutual best interests to terminate or suspend work on the Project, neither Party may seek nor be entitled to receive further reimbursement for any costs or expenses incurred in connection with the Scope of Work nor termination of this MOU.
6. Expiration of TA Financial Obligations. Any and all financial obligations of the TA pursuant to this MOU will expire upon the expenditure of the TA's maximum contribution to the Project as established in Section B. 1 above or upon termination of this MOU under Section C. 1, above.

D. TA Responsibilities

1. The TA will perform and complete the Scope of Work.
2. The TA will make available to the Project up to \$1 million of Original Measure A funds for the Scope of Work.
3. For purposes of delivering the Scope of Work, the TA agrees to:
 - a. Manage the Scope of Work, including developing and carrying out the Scope of Work on schedule and within budget;
 - b. Provide technical oversight for performance of the Scope of Work;
 - c. Lead coordination with Caltrans and other permitting agencies as necessary for the Scope of Work;
 - d. Obtain the necessary permits and approvals required for the Scope of Work;
 - e. Procure and administer the consultant/contractor services to complete the Scope of Work;
 - f. Organize and facilitate regular meetings of a Project Development Team (PDT) comprised of various Caltrans functional units and representatives from involved local and regional entities to provide input and guidance on the Scope of Work;

- g. Keep Sponsor apprised of developments, such as award of contracts or potential changes that may affect the scope, schedule, or budget of the Project or Scope of Work; and
 - h. Consult with Sponsor where necessary/appropriate.
4. The TA will execute an agreement with Caltrans for oversight services associated with the Scope of Work.
 5. The TA will prepare and provide to Sponsor status reports including anticipated and expended costs and Scope of Work delivery milestones and schedule forecasts.
 6. The TA will review, process, and audit (at its discretion) invoices and other documentation of expenditures for work performed under this MOU. The TA will also track the accumulation and expenditure of Measure A funds allocated for Scope of Work, and process other documentation of expenditures in compliance with TA accounting and budgeting requirements.

E. Sponsor Responsibilities

1. The Sponsor will be responsible for championing the effort of obtaining political and public support of the Project.
2. The Sponsor will be the public face of the Project for purposes of leading outreach efforts to local stakeholders and community members, including coordination of public meetings and solicitation of public comment.
3. The Sponsor will provide input and oversight based on local policies and desires regarding the outcome of and deliverables of the Project.
4. The Sponsor will actively participate in the PDT meetings related to the Scope of Work.
5. The Sponsor may, at its discretion, review any professional services agreements, change orders and any other agreements that the TA has entered into for the performance of Scope of Work; however the TA retains ultimate authority over contracting and related decisions.
6. The Sponsor may, at its discretion, review the work products and deliverables produced by the TA and/or its contractors/consultants for the Scope of Work, including reports, designs, drawings, plans, specifications, schedules and other materials; however the TA retains authority to accept or reject contractor/consultant work.
7. The Sponsor will approve or endorse, in writing, the final deliverables or work products produced by the TA and/or its contractors/consultants for the Scope of Work.
8. The Sponsor will review progress reports prepared and provided by the TA.

9. The Sponsor may, at its discretion, review and audit invoices and other documentation of the expenditure of Measure A funds allocated for the Scope of Work, however the TA retains ultimate authority for expenditure of Measure A funds on the Project.

F. Third Party Roles

1. Third Party Roles. Caltrans as owner operator of the facility proposed for modification is responsible for reviewing and approving the PSR/PDS document for the Project.
2. Other Agreements. A Cooperative Agreement must be executed between Caltrans and the TA that lists the terms and conditions, roles and responsibilities and fee payment associated with Caltrans' review and approval of the PSR/PDS document.

G. Indemnification

1. Each of the Parties will indemnify, hold harmless and defend the other Party and its directors/councilmembers, officers, employees and agents (collectively, "Indemnitees") against all liability, claims, suits, actions, costs or expenses arising from loss of or damage to property, and injuries to or death of any person (including but not limited to the property or employees of each Party) when arising out of or resulting from any act or omission by the indemnifying Party, its agents, employees, contractors or subcontractors in connection with any aspect of the Project, including Project design, construction and/or maintenance.
2. Each of the Parties will also fully release, indemnify, hold harmless and defend the other Party and Indemnitees from and against any and all claims or suits that may be brought by any of the Indemnifying Party's contractors or subcontractors performing work in connection with or related to the Project.
3. The indemnifying Party's obligation to defend includes the payment of all reasonable attorneys' fees and all other costs and expenses of suit, and if any judgment is rendered, or settlement entered, against any Indemnitee, the indemnifying Party must, at its expense, satisfy and discharge the same. Indemnitees may require the indemnifying Party to obtain counsel satisfactory to the Indemnitees.
4. This indemnification will survive termination or expiration of this MOU.

H. Miscellaneous

1. Ownership of Work. All reports, designs, drawings, plans, specifications, schedules, studies, memoranda, and other documents assembled for or prepared by or for; in the process of being assembled or prepared by or for; or furnished to the TA or the Sponsor under this MOU are the joint property of the TA and the Sponsor. Each Party is entitled to copies and access to these materials during the progress of the Project and upon completion of the Scope of Work or termination of this MOU. Both Parties may retain a copy of all material produced under this MOU for use in their general activities.

2. Attribution to the TA. Sponsor must include attribution that indicates work was funded by Measure A funds from the TA. This provision applies to any project, or publication, that was funded in part or in whole by Measure A funds. Acceptable forms of attribution include TA branding on Project-related documents, construction signs, public information materials, and any other applicable documents.
3. No Waiver. No waiver of any default or breach of any covenant of this MOU by any Party to this MOU can be implied from any omission by either Party to take action on account of such default if such default persists or is repeated. No express waiver will affect any default not specified in the waiver, and the waiver will be operative only for the time or extent stated. The consent or approval by either Party to or of any act by either Party requiring further consent or approval will not be deemed to waive or render unnecessary consent or approval to any subsequent, similar acts.
4. Assignment. No Party can assign, transfer or otherwise substitute its interest or obligations under this MOU without the written consent of the other Party.
5. Governing Law. This MOU is governed by the laws of the State of California as applied to contracts that are made and performed entirely in California.
6. Modifications. This MOU may only be modified in writing executed by both Parties.
7. Disputes. If a question arises regarding interpretation of this MOU or its performance, or the alleged failure of a Party to perform, the Party raising the question or making the allegation must give written notice thereof to the other Party. The Parties will promptly meet in an effort to resolve the issues raised. If the Parties fail to resolve the issues raised, alternative forms of dispute resolution, including mediation or binding arbitration, may be pursued by mutual agreement. It is the intent of the Parties to the extent possible that litigation be avoided as a method of dispute resolution.
8. Attorneys' Fees. In the event legal proceedings are instituted to enforce any provision of this MOU, the prevailing Party in said proceedings will be entitled to its costs, including reasonable attorneys' fees, in addition to such other remedies to which it may be entitled.
9. Relationship of the Parties. It is understood that this is an MOU by and between independent contractors and is not intended to and does not create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of independent contractor.
10. Accessibility of Services to Persons with Disabilities. The Project must be implemented in compliance with, and in a manner that does not subject any of the Parties to liability under, the Americans with Disabilities Act, the California Disabled Persons Act, or any other state or federal laws protecting the rights of persons with disabilities.
11. Warranty of Authority to Execute MOU. Each Party to this MOU represents and warrants that each person whose signature appears hereon is duly authorized and has the full authority to execute this MOU on behalf of the entity that is a Party to this MOU.


12. Severability. If any term, covenant, condition or provision of this MOU, or the application thereof to any person or circumstance, is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the terms, covenants, conditions and provisions of this MOU, or the application thereof to any other person or circumstance, will remain in full force and effect and will in no way be affected, impaired or invalidated thereby.
13. Counterparts. This MOU may be executed in counterparts, each of which may be deemed an original, but both of which together are a single agreement.
14. Entire MOU. This MOU constitutes the entire agreement between the Parties pertaining to its subject matter and supersedes any prior or contemporaneous written or oral agreement between the Parties on the same subject.
15. Notices. All notices affecting any of the clauses of this MOU must be in writing and mailed postage prepaid by certified or registered mail, return receipt requested, or by personal delivery or overnight courier to the appropriate address indicated below or at such other place(s) that either Party may designate in written notice to the other. Notices will be deemed received upon delivery if personally served, one (1) day after mailing if delivered via overnight courier, or two (2) days after mailing if mailed as provided above.

To TA: San Mateo County Transportation Authority
 1250 San Carlos Avenue
 P.O. Box 3006
 San Carlos, CA 94070-1306
 Attn: Michael Scanlon
 Executive Director

To Sponsor: City/County Association of Governments of San Mateo County
 555 County Center
 Redwood City, CA 94063
 Attn: Sandy Wong
 Executive Director

IN WITNESS WHEREOF, the Parties have hereunder subscribed their names the day and year indicated below.


CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

By: 
Name: MARY ANN NIHART
Its: C/CAG VICE CHAIR (ACTING CHAIR)

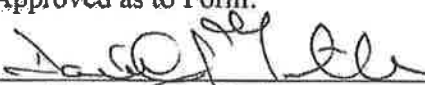
Approved as to Form:


Legal Counsel for the City/County Association of Governments of San Mateo County

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

By: 
Name: Michael J. Scanlon
Its: Executive Director

Attest: 
Authority Secretary

Approved as to Form:

Legal Counsel for the TA

C/CAG AGENDA REPORT

Date: February 13, 2013
To: City/County Association of Governments, Board of Directors
From: Sandy Wong, Executive Director
Subject: Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the High-Occupancy Vehicle lane (HOV) Hybrid Study on US 101 from Whipple to south of the I-380 interchange.

(For further information contact Jean Higaki at (650) 599-1462)

RECOMMENDATION

Receive a copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the High-Occupancy Vehicle lane (HOV) Hybrid Study on US 101 from Whipple to south of the I-380 interchange.

FISCAL IMPACT

Approximately \$2,000,000 awarded to C/CAG.

SOURCE OF FUNDS

The source of funds is SMCTA Highway Program Measure A Sales Tax awarded to C/CAG on October 4, 2012.

BACKGROUND/DISCUSSION

Throughout the US 101 corridor, there are four (4) through travel lanes in each of the northbound and southbound directions with auxiliary lanes in many of the segments. Of the four through travel lanes, one lane is designated as carpool lane from the Santa Clara County Line to Whipple Ave in Redwood City. There is no carpool lane between Whipple Ave and the San Francisco County Line. In general, carpool lanes provide incentive to carpool and hence reduce single driver trips. Carpool lanes also benefit buses and other multi-passengers vehicles such as van-pools and reduce greenhouse gas emission.

On May 24, 2012, the SMCTA issued a call for projects for their Measure A Highway Program, to solicit projects that reduce congestion in commute corridors. The program focuses on removing bottlenecks in the most congested highway commute corridors, reducing congestion, and improving throughput along critical congested commute corridors.

ITEM 5.3.2

On August 9, 2012 C/CAG Board approved of Resolution 12-46 authorizing the acceptance of allocated funds, and the execution of grant agreements with the San Mateo County Transportation Authority, for project feasibility studies and project study documents associated with four applications submitted by staff to the SMCTA Highway Program for funding. One of these projects was an application to study a staged approach to provide HOV lanes on US 101.

On October 4, 2012 SMCTA programmed funds towards this project and on October 11, 2012, the C/CAG Board also approved Resolution 12-60 authorizing the acceptance of \$2,000,000 to perform the High-Occupancy Vehicle lane (HOV) Hybrid Study on US 101 from Whipple to south of the I-380 interchange.

Because C/CAG designated SMCTA as the implementing agency, the MOU is not a traditional funding agreement where funds are exchanged. Instead, the MOU serves as a document to define each party's roles and responsibility associated with the project. As the implementing agency, SMCTA is responsible for developing the document. As the project sponsor, C/CAG will be the responsible agency for leading outreach efforts, for participating in project development meetings, and for providing oversight.

ATTACHMENTS

- Memorandum of Understanding (MOU) with San Mateo County Transportation Authority (SMCTA), for the High-Occupancy Vehicle lane (HOV) Hybrid Study on US 101 from Whipple to south of the I-380 interchange.

Memorandum of Understanding (MOU)

**San Mateo County Transportation Authority
and
City/County Association of Governments of San Mateo County
for the Implementation of**

101 High Occupancy Vehicle Lane (HOV) (Whipple-San Bruno) Project

This memorandum of understanding (MOU) is entered into as of the 27 day of Nov, 2013, by and between the San Mateo County Transportation Authority (TA) and the City/County Association of Governments of San Mateo County (Sponsor), each of which is referred to herein individually as "Party" and jointly as "Parties."

RECITALS

Whereas, on November 2, 2004, the voters of San Mateo County approved the continuation of the collection and distribution by the TA of the Measure A 1/2 cent transaction and use tax for an additional 25 years to implement the 2004 Transportation Expenditure Plan, beginning January 1, 2009 ("New Measure A"); and

Whereas, the Sponsor requested that the TA consider funding \$2 million in Measure A funds from the TA for the 101 High Occupancy Vehicle Lane (HOV) (Whipple-San Bruno) Project (Project); and

Whereas, on October 4, 2012, the TA Board of Directors programmed up to \$2 million for the Project through Resolution 2012-17, with allocation conditioned on the Sponsor's adoption of a resolution in support of developing the Project Initiation Document (PID) for the Project ; and

Whereas, in recognition of the Sponsor fulfilling the condition for allocation of the funds, the TA Board of Directors allocated up to \$2 million (herein after "Measure A funds") for the Project's PID through Resolution 2013-03 on January 3, 2013; and

Whereas, the Sponsor desires the TA to implement the Scope of Work as described in Section A-2, below.

Now, THEREFORE, the Parties to this MOU agree as follows:

A. Project Scope and Description

1. Project Scope. This Project is the 101 High Occupancy Vehicle Lane (HOV) (Whipple-San Bruno) Project
2. Scope of Work. The Scope of Work is the preparation and completion of the Caltrans approved Project Study Report/Project Development Support (PSR/PDS), which will be the project initiation document (PID) for the Project, in accordance with the Caltrans Project Development Procedures Manual.
3. Limited to Scope of Work. This MOU is intended to cover only the Scope of Work. Further roles and responsibilities for subsequent phases of work on, or other tasks related to, the Project will be determined by negotiations between the Parties.

B. Funding and Payment

1. Funding Commitment. The TA will provide up to \$2 million of Measure A funds for the following tasks in the amounts specified below:
 - a. TA's services (provided by a combination of TA staff and consultants) associated with the preparation of a Caltrans-approved PSR/PDS: \$1,872,000
 - b. Caltrans Oversight charges associated with the review and approval of the PSR/PDS: \$128,000
2. Cost Savings. Any cost savings of the Measure A funds allocated to the Scope of Work will revert to the Original Measure A Highway Program for the TA to reallocate to any eligible project through its usual funding allocation and programming activities.
3. Insufficient Funding. In the event that additional funding is needed to complete the Scope of Work, the TA will identify the additional amounts needed and review those estimates with the Sponsor. The Parties will work together to identify potential sources of funding, as well as obtain the necessary funds to complete the Scope of Work. If additional funding is needed due to a change in the Scope of Work, as requested by the Sponsor, the TA will identify the additional amounts needed and review those estimates with the Sponsor. It is the responsibility of the Sponsor to identify the potential sources of funding, as well as obtain the necessary funds to complete the changed Scope of Work. The TA may consider requests for additional funding, but is under no obligation to grant such requests.

C. Term

1. Term of Agreement. This MOU is effective upon execution, and will terminate upon the earliest of: (a) the written acceptance/endorsement of the Sponsor of the completion of

the Scope of Work, (b) termination by Sponsor or the TA pursuant to section C-3 or C-4, or (c) October 4, 2016.

2. Time of Performance. This Project Scope of Work must be completed no later than October 4, 2015.
3. Termination by Sponsor. The Sponsor may at any time terminate the Scope of Work by giving ten (10) days' written notice to the TA. Upon such termination, Sponsor will reimburse the TA for all funds expended in connection with the Scope of Work, and for all costs incurred by the TA in connection with the termination, within ninety (90) days of the TA's submission to Sponsor of a detailed statement of such payments and costs.
4. Termination by the TA. The TA may at any time terminate the Scope of Work, with or without cause, by giving ten (10) days' written notice of such termination. If the TA terminates the Scope of Work for Sponsor's default, Sponsor will reimburse the TA for all funds expended by the TA in connection with performance of this MOU. If the TA terminates the MOU for convenience, the TA will pay to Sponsor all costs and expenses incurred by Sponsor as a result of such termination.
5. Termination by the Parties. If it is mutually agreed by the Parties that it would be in their mutual best interests to terminate or suspend work on the Project, neither Party may seek nor be entitled to receive further reimbursement for any costs or expenses incurred in connection with the Scope of Work nor termination of this MOU.
6. Expiration of TA Financial Obligations. Any and all financial obligations of the TA pursuant to this MOU will expire upon the expenditure of the TA's maximum contribution to the Project as established in Section B. 1 above or upon termination of this MOU under Section C. 1, above.

D. TA Responsibilities

1. The TA will perform and complete the Scope of Work.
2. The TA will make available to the Project up to \$2 million of Measure A funds for the Scope of Work.
3. For purposes of delivering the Scope of Work, the TA agrees to:
 - a. Manage the Scope of Work, including developing and carrying out the Scope of Work on schedule and within budget;
 - b. Provide technical oversight for performance of the Scope of Work;
 - c. Lead coordination with Caltrans and other permitting agencies as necessary for the Scope of Work;
 - d. Obtain the necessary permits and approvals required for the Scope of Work;

- e. Procure and administer the consultant/contractor services to complete the Scope of Work;
 - f. Organize and facilitate regular meetings of a Project Development Team (PDT) comprised of various Caltrans functional units and representatives from involved local and regional entities to provide input and guidance on the Scope of Work;
 - g. Keep Sponsor apprised of developments, such as award of contracts or potential changes that may affect the scope, schedule, or budget of the Project or Scope of Work; and
 - h. Consult with Sponsor where necessary/appropriate.
4. The TA will execute an agreement with Caltrans for oversight services associated with the Scope of Work.
 5. The TA will prepare and provide to Sponsor status reports including anticipated and expended costs and Scope of Work delivery milestones and schedule forecasts.
 6. The TA will review, process, and audit (at its discretion) invoices and other documentation of expenditures for work performed under this MOU. The TA will also track the accumulation and expenditure of Measure A funds allocated for Scope of Work, and process other documentation of expenditures in compliance with TA accounting and budgeting requirements.

E. Sponsor Responsibilities

1. The Sponsor will be responsible for championing the effort of obtaining political and public support of the Project.
2. The Sponsor will be the public face of the Project for purposes of leading outreach efforts to local stakeholders and community members, including coordination of public meetings and solicitation of public comment.
3. The Sponsor will provide input and oversight based on local policies and desires regarding the outcome of and deliverables of the Project.
4. The Sponsor will actively participate in the PDT meetings related to the Scope of Work.
5. The Sponsor may, at its discretion, review any professional services agreements, change orders and any other agreements that the TA has entered into for the performance of Scope of Work; however the TA retains ultimate authority over contracting and related decisions.

6. The Sponsor may, at its discretion, review the work products and deliverables produced by the TA and/or its contractors/consultants for the Scope of Work, including reports, designs, drawings, plans, specifications, schedules and other materials; however the TA retains authority to accept or reject contractor/consultant work.
7. The Sponsor will approve or endorse, in writing, the final deliverables or work products produced by the TA and/or its contractors/consultants for the Scope of Work.
8. The Sponsor will review progress reports prepared and provided by the TA.
9. The Sponsor may, at its discretion, review and audit invoices and other documentation of the expenditure of Measure A funds allocated for the Scope of Work, however the TA retains ultimate authority for expenditure of Measure A funds on the Project.

F. Third Party Roles

1. Third Party Roles. Caltrans as owner operator of the facility proposed for modification is responsible for reviewing and approving the PSR/PDS document for the Project.
2. Other Agreements. A Cooperative Agreement must be executed between Caltrans and the TA that lists the terms and conditions, roles and responsibilities and fee payment associated with Caltrans' review and approval of the PSR/PDS document.

G. Indemnification

1. Each of the Parties will indemnify, hold harmless and defend the other Party and its directors/councilmembers, officers, employees and agents (collectively, "Indemnitees") against all liability, claims, suits, actions, costs or expenses arising from loss of or damage to property, and injuries to or death of any person (including but not limited to the property or employees of each Party) when arising out of or resulting from any act or omission by the indemnifying Party, its agents, employees, contractors or subcontractors in connection with any aspect of the Project, including Project design, construction and/or maintenance.
2. Each of the Parties will also fully release, indemnify, hold harmless and defend the other Party and Indemnitees from and against any and all claims or suits that may be brought by any of the Indemnifying Party's contractors or subcontractors performing work in connection with or related to the Project.
3. The indemnifying Party's obligation to defend includes the payment of all reasonable attorneys' fees and all other costs and expenses of suit, and if any judgment is rendered, or settlement entered, against any Indemnitee, the indemnifying Party must, at its expense, satisfy and discharge the same. Indemnitees may require the indemnifying Party to obtain counsel satisfactory to the Indemnitees.
4. This indemnification will survive termination or expiration of this MOU.

H. Miscellaneous

1. Ownership of Work. All reports, designs, drawings, plans, specifications, schedules, studies, memoranda, and other documents assembled for or prepared by or for; in the process of being assembled or prepared by or for; or furnished to the TA or the Sponsor under this MOU are the joint property of the TA and the Sponsor. Each Party is entitled to copies and access to these materials during the progress of the Project and upon completion of the Scope of Work or termination of this MOU. Both Parties may retain a copy of all material produced under this MOU for use in their general activities.
2. Attribution to the TA. Sponsor must include attribution that indicates work was funded by Measure A funds from the TA. This provision applies to any project, or publication, that was funded in part or in whole by Measure A funds. Acceptable forms of attribution include TA branding on Project-related documents, construction signs, public information materials, and any other applicable documents.
3. No Waiver. No waiver of any default or breach of any covenant of this MOU by any Party to this MOU can be implied from any omission by either Party to take action on account of such default if such default persists or is repeated. No express waiver will affect any default not specified in the waiver, and the waiver will be operative only for the time or extent stated. The consent or approval by either Party to or of any act by either Party requiring further consent or approval will not be deemed to waive or render unnecessary consent or approval to any subsequent, similar acts.
4. Assignment. No Party can assign, transfer or otherwise substitute its interest or obligations under this MOU without the written consent of the other Party.
5. Governing Law. This MOU is governed by the laws of the State of California as applied to contracts that are made and performed entirely in California.
6. Modifications. This MOU may only be modified in writing executed by both Parties.
7. Disputes. If a question arises regarding interpretation of this MOU or its performance, or the alleged failure of a Party to perform, the Party raising the question or making the allegation must give written notice thereof to the other Party. The Parties will promptly meet in an effort to resolve the issues raised. If the Parties fail to resolve the issues raised, alternative forms of dispute resolution, including mediation or binding arbitration, may be pursued by mutual agreement. It is the intent of the Parties to the extent possible that litigation be avoided as a method of dispute resolution.
8. Attorneys' Fees. In the event legal proceedings are instituted to enforce any provision of this MOU, the prevailing Party in said proceedings will be entitled to its costs, including reasonable attorneys' fees, in addition to such other remedies to which it may be entitled.
9. Relationship of the Parties. It is understood that this is an MOU by and between independent contractors and is not intended to and does not create the relationship of

agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of independent contractor.

10. Accessibility of Services to Persons with Disabilities. The Project must be implemented in compliance with, and in a manner that does not subject any of the Parties to liability under, the Americans with Disabilities Act, the California Disabled Persons Act, or any other state or federal laws protecting the rights of persons with disabilities.
11. Warranty of Authority to Execute MOU. Each Party to this MOU represents and warrants that each person whose signature appears hereon is duly authorized and has the full authority to execute this MOU on behalf of the entity that is a Party to this MOU.
12. Severability. If any term, covenant, condition or provision of this MOU, or the application thereof to any person or circumstance, is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the terms, covenants, conditions and provisions of this MOU, or the application thereof to any other person or circumstance, will remain in full force and effect and will in no way be affected, impaired or invalidated thereby.
13. Counterparts. This MOU may be executed in counterparts, each of which may be deemed an original, but both of which together are a single agreement.
14. Entire MOU. This MOU constitutes the entire agreement between the Parties pertaining to its subject matter and supersedes any prior or contemporaneous written or oral agreement between the Parties on the same subject.
15. Notices. All notices affecting any of the clauses of this MOU must be in writing and mailed postage prepaid by certified or registered mail, return receipt requested, or by personal delivery or overnight courier to the appropriate address indicated below or at such other place(s) that either Party may designate in written notice to the other. Notices will be deemed received upon delivery if personally served, one (1) day after mailing if delivered via overnight courier, or two (2) days after mailing if mailed as provided above.

To TA: San Mateo County Transportation Authority
1250 San Carlos Avenue
P.O. Box 3006
San Carlos, CA 94070-1306
Attn: Michael Scanlon
Executive Director

To Sponsor: City/County Association of Governments of San Mateo County
555 County Center
Redwood City, CA 94063
Attn: Sandy Wong
Executive Director

IN WITNESS WHEREOF, the Parties have hereunder subscribed their names the day and year indicated below.

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

By: MaryAnn Nihart
Name: MARYANN NIHART
Its: C/CAG VICE CHAIR (ACTING CHAIR)

Approved as to Form:

[Signature]
Legal Counsel for the City/County Association of Governments of San Mateo County

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

By: [Signature]
Name: Michael J. Scanlon
Its: Executive Director

Attest: [Signature]
Authority Secretary

Approved as to Form:
[Signature]
Legal Counsel for the TA

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of the reallocation of \$98,000 in Transportation Development Act Article 3 Funds for the City of South San Francisco Pedestrian Crossing Improvement at El Camino High School

(For further information please contact Tom Madalena at 599-1460)

RECOMMENDATION

That the C/CAG Board review approval of the reallocation of \$98,000 in Transportation Development Act Article 3 Funds for the City of South San Francisco Pedestrian Crossing Improvement at El Camino High School

FISCAL IMPACT

\$98,000 (Funds were allocated during the FY 11/12 Transportation Development Act Article 3 funding cycle.)

SOURCE OF FUNDS

Transportation Development Act (TDA) Article 3

BACKGROUND/DISCUSSION

During the FY 11/12 Transportation Development Act (TDA) Article 3 funding cycle, the City of South San Francisco received a grant award of \$98,000 to complete a pedestrian crossing improvement at El Camino High School. This project includes the design and installation of an in-ground lighted crosswalk system across Mission Road at the El Camino Real High School/BART driveways.

TDA Article 3 Program guidelines require that the funds be expended within three years or be rescinded. For the FY 11/12 TDA Article 3 Program the expiration date for the funds is June 30, 2014.

The City of South San Francisco has requested a time extension for the grant funds to enable the project to be constructed when the high school is closed for summer vacation which will allow for safer conditions during construction.

Staff recommends approval to reallocate the \$98,000 to the FY 2013/14 TDA Article 3 Program, which will enable South San Francisco to retain the funds. South San Francisco staff has stated that

the project will be constructed by August 31, 2014. With approval, staff will coordinate with the Metropolitan Transportation Commission for the reallocation of funds. The reallocation will provide that the funds will become part of the FY 13/14 allocation which will then have an expiration date of June 30, 2016.

ATTACHMENTS

- Letter from the City of South San Francisco



OFFICE OF
THE CITY ENGINEER
PHONE (650) 829-6652
FAX (650) 829-6689

CITY COUNCIL 2014

KARYL MATSUMOTO, MAYOR
RICHARD A. GARBARINO, VICE MAYOR
MARK ADDIEGO, COUNCILMEMBER
PRADEEP GUPTA, PH.D., COUNCILMEMBER
LIZA NORMANDY, COUNCILMEMBER

STEVEN T. MATTAS, INTERIM CITY MANAGER

January 28, 2014

Ms. Sandy Wong, Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

**Subject: Request for Deadline Extension of TDA Article 3
Pedestrian Crossing Improvement at El Camino High School
Allocation Instruction #12001088**

Dear Ms. Wong:

The City of South San Francisco was granted a Transportation Development Act Article 3 grant for the Pedestrian Crossing Improvement at El Camino High School Project in the amount of \$98,000.00. The funding is for the design and installation of an in-ground lighted crosswalk system across Mission Road at the El Camino High School/BART driveways. The lighted crosswalk will be operated by pedestrian push buttons. The system will be wireless and solar powered.

The grant called for the project to be completed by June 30, 2014. The project is currently being designed by DKS Associates. With the current deadline, construction would occur when the high school is in session. The construction may cause traffic issues along Mission Road and pose safety issues with students and pedestrian. The City of South Francisco is requesting an extension of the deadline so that construction would occur when the high school is closed for summer vacation and result in a safer condition.

We hope you will approve the extension of the construction completion deadline to August 31, 2014. Should you have any questions, please feel free to contact me at (650) 829-6652 or e-mail me at sam.bautista@ssf.net. Thank you.

Sincerely,

Sam Bautista, P.E.
Principal Engineer

cc: Tom Madalena, C/CAG
Deryk Daquigan, P.E., SSF (CSG)

C/CAG AGENDA REPORT

Date: February 13, 2014

To: City/County Association of Governments (C/CAG) of San Mateo County
Board of Directors

From: Sandy Wong, C/CAG Executive Director

Subject: Review and approval of Resolution No. 14-02 authorizing the C/CAG Chair to execute a funding agreement with the State of California Department of Transportation to provide C/CAG with funding to prepare an update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport in an amount not to exceed \$135,000. (For further information contact Sandy Wong at 650/599-1409)

RECOMMENDATION

That the C/CAG Board review and approve Resolution No.14-02 authorizing the C/CAG Chair to execute a funding agreement with the State of California Department of Transportation (CAAP No. SM-8-11-1) to provide C/CAG with funding to prepare an update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport in an amount not to exceed \$135,000.

FISCAL IMPACT

Execution of this funding agreement (CAAP No. SM-8-11-1) will provide C/CAG with grant funds to prepare an update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport. C/CAG is required to provide a local match to the grant (10%) in an amount of \$15, 000.

BACKGROUND/DISCUSSION

In its designated role as the Airport Land Use Commission for the county, the C/CAG Board is responsible for preparing, adopting, and implementing an airport land use compatibility plan (ALUCP) for the environs of each of the three airports in the county: Half Moon Bay Airport (HAF), San Carlos Airport (SQL), and San Francisco International Airport (SFO). The land use compatibility issues at each airport include height of structures/airspace protection, aircraft noise impacts, aircraft overflight, and safety concerns. The Board adopted the SFO ALUCP update in November 2012. Preparation of the HAF ALUCP update is in progress.

The overall goal of the ALUCP update for the environs of San Carlos Airport is to promote airport compatible land use planning and development as a means to enhance the safe and efficient operation of the airport and protect the public health and welfare and (2) protect the viability of San Carlos Airport as a local, regional, and state air transportation facility. Upon adoption by the C/CAG Board, the SQL ALUCP update will replace Chapter IV. in the *1996 San Mateo County Comprehensive Airport Land Use Plan* (previously referred to as the CLUP) in its entirety.

ITEM 5.5

The overall project revenue and costs are shown as follows:

PROJECT REVENUE	PROJECT COSTS
\$135,000 State Grant	\$141,204 ALUCP preparation (consultant)
\$52,554 C/CAG fund and other grants	\$46,350 CEQA documentation (consultant)
\$187,554 TOTAL	\$187,554 TOTAL

Execution of the funding agreement with the State Department of Transportation will ensure the grant funds are distributed to CCAG as specified on the agreement.

ATTACHMENTS

- Resolution No. 14-02
- Funding Agreement with the State of California Department of Transportation (CAAP No. SM-8-11-1)

RESOLUTION NO. 14-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE A FUNDING AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CAAP No. SM-8-11-1) TO PROVIDE C/CAG WITH GRANT FUNDING TO PREPARE AN UPDATE OF THE AIRPORT LAND USE COMPATIBILITY PLAN (ALUCP) FOR THE ENVIRONS OF SAN CARLOS AIRPORT IN AN AMOUNT NOT TO EXCEED \$135,000.

WHEREAS, in its role as the Airport Land Use Commission for San Mateo County, the C/CAG Board is responsible for preparing, adopting, and implementing an airport land use compatibility plan (ALUCP) for the environs of each of the three airports located in the county: Half Moon Bay Airport, San Carlos Airport, and San Francisco International Airport; and

WHEREAS, the overall goal of the ALUCP update for the environs of the San Carlos Airport is to: (1) promote airport compatible land use planning and development as a means to enhance the safe and efficient operation of the airport and protect the public health and welfare and (2) protect the viability of San Carlos Airport as a local, regional, and state air transportation facility; and

WHEREAS, C/CAG has been awarded a grant (\$135,000) from the State of California Department of Transportation Division of Aeronautics to prepare an update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport (CAAP No. SM-8-11-1); and

WHEREAS, execution of this funding agreement will provide C/CAG with grant funds to prepare an update of the state-mandated Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport, per the terms stated in the agreement.

NOW, THEREFORE, BE IT RESOLVED that the C/CAG Board of Directors hereby authorizes the C/CAG Chair to execute a funding agreement with the State of California Department of Transportation Division of Aeronautics (CAAP No. SM-8-11-1) to prepare an update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport, in an amount not to exceed \$135,000, per the terms stated in the agreement.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY FEBRUARY 2014.

C/CAG Chair

**STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION
CALIFORNIA AID TO AIRPORTS PROGRAM GRANT AGREEMENT
AIRPORT LAND USE COMPATIBILITY PLAN**

THIS AGREEMENT, MADE AND ENTERED INTO ON THIS _____ **, 2014, BY AND BETWEEN THE STATE OF CALIFORNIA**, Department of Transportation (Caltrans), Division of Aeronautics (Division) hereinafter referred to as "**STATE**," and the City/County Association of Governments of San Mateo County (C/CAG) acting as the **AIRPORT LAND USE COMMISSION**, an appointed commission of San Mateo County, hereinafter referred to as "**PUBLIC ENTITY**."

SECTION I

1. **WHEREAS**, Section 21683 of the California Public Utilities Code authorizes the California Transportation Commission discretionary authority to allocate funds for the acquisition or development of airports in accordance with the policies and standards established by Caltrans, upon the recommendations of Caltrans and pursuant to Caltrans regulations as set forth in Title 21, Chapter 2.5, Subchapter 4, Sections 4050, et seq., of the California Code of Regulations; and
2. **WHEREAS**, pursuant to the above authority, the California Transportation Commission allocated the sum of \$135,000 from the Aeronautics Account in the State Transportation Fund by Resolution Number 11-53, dated October 13, 2011 (2011Fiscal Year).

NOW, THEREFORE, in consideration of the covenants and conditions hereinafter expressed, the parties agree as follows:

SECTION II

1. **PUBLIC ENTITY** shall perform or contract for the performance of all work necessary to complete the following described **Airport Land Use Compatibility Plan**, hereinafter referred to as the "**PLAN**":

Airport: San Carlos Airport

Detailed Project Description: Airport Land Use Compatibility Plan

Total Estimated Project Cost	\$150,000
Cost of Estimated Local Sponsor	\$15,000
Cost of Estimated State Participation	\$135,000
MAXIMUM OF STATE FUNDING PARTICIPATION	\$135,000

Conditions: The project scope of work must be in accordance with the approved draft work program prepared for the **PLAN** for San Carlos Airport, which is on file with the **STATE**, and in the current California Airport Land Use Planning Handbook.

2. **PUBLIC ENTITY** shall also comply with all special conditions as may be set forth in the Letter of Allocation issued by the **STATE**.
3. **PUBLIC ENTITY** shall deposit the sum of \$15,000, which represents the **PUBLIC ENTITY'S** participation share for the **PLAN**, in the C/CAG's Special Aviation Account in accordance with California Public Utilities Code section 21684. All other monies received from the **STATE** or the federal government for the performance of the **PLAN** shall also be placed in this account. **PUBLIC ENTITY** shall also place in this account an additional ten percent of the estimated total **PLAN** cost as a contingency for any increased cost of any added or revised work items pertinent to the **PLAN**, which added or revised work has been approved in writing by both the **STATE** and the **PUBLIC ENTITY**.
4. **PUBLIC ENTITY** shall enter into all necessary contracts to develop the **PLAN** by not later than February 7, 2014 and shall cause all work to be successfully completed by November 7, 2015, or such subsequent date as may be authorized in writing by the **STATE**.
5. **PUBLIC ENTITY** shall carry out and complete the **PLAN** in accordance with the work program, which has been approved in writing by the **STATE**. Any changes to, or modification of, said **PLAN** shall require prior written approval by the **STATE**.
6. **PUBLIC ENTITY** shall allow authorized **STATE** representatives to review all **PLAN** work and products at any time during the term of this Agreement and subsequently upon the request of the **STATE**.
7. **PUBLIC ENTITY** agrees to retain all books, records, and accounts relating to the **PLAN** and this Grant Agreement for a minimum of three (3) years from the date of final payment to the **PUBLIC ENTITY** after completion and adoption of the **PLAN(s)** and shall make these documents available for examination by the **STATE** or shall provide copies to the **STATE** upon request.
8. **PUBLIC ENTITY** shall provide a draft document of the **PLAN** to the **STATE** for 30-day review.
9. **PUBLIC ENTITY** shall provide a copy of the final **PLAN** to the **STATE** along with an electronic, editable file (portable document format) including graphics and GIS maps.
10. **PUBLIC ENTITY** shall comply with all applicable federal and **STATE** laws and regulations.
11. **PUBLIC ENTITY** shall indemnify, and hold harmless, the California Transportation Commission and the **STATE** and all officials and employees thereof from all claims, suits, or actions of every kind, brought for, or on account of, any injury, damage, or liability occurring by reason of, or resulting from: anything done or omitted to be done by the **PUBLIC ENTITY** and/or its consultant or agents under this Grant Agreement. The **PUBLIC ENTITY'S** duty to indemnify and hold harmless shall include the duty to defend, as set forth in Section 2778 of the Civil Code.
12. Upon final accounting, if **PUBLIC ENTITY** finds that the **STATE** has contributed more than its fair share toward the **PLAN(s)**, **PUBLIC ENTITY** must reimburse the **STATE** those funds.

SECTION III

1. **STATE** shall disburse the **STATE'S** share of the project cost, up to the maximum **STATE** participation of \$135,000 in the manner described in paragraph two of this section. However, in no event shall the total **STATE** disbursement exceed that sum of \$135,000, unless additional funds are authorized by supplemental allocation from the California Transportation Commission and an amendment to this Agreement.
2. Upon receipt of a signed request for payment by the **PUBLIC ENTITY**, the **STATE** agrees to make payments by one of the following methods:
 - (a) **PUBLIC ENTITY** may, no more often than monthly in arrears, submit certifications of the percentage of the work then completed, multiplied by 90 percent of the maximum State-funding participation identified in paragraph one of this section.
 - (b) **PUBLIC ENTITY** shall submit copies of Consultant's invoices for materials and services delivered as a lump-sum payment request after development of the **PLAN** has been completed.
3. Regardless of the number of progress payments submitted, ten percent of the **STATE'S** maximum authorized funding share identified in paragraph one of this section shall be retained by the **STATE** until final receipt of documentation acknowledging final acceptance of the **PLAN** by the **PUBLIC ENTITY**.
4. After adoption of the **PLAN** by C/CAG and written approval by the **STATE** of the final approved **PLAN**, **STATE** will pay the **PUBLIC ENTITY** the balance of the grant agreement progress payment sums retained by the **STATE**.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

PUBLIC ENTITY'S ACCEPTANCE

I hereby certify that the sum of \$15,000 has been deposited in the C/CAG Special Aviation Account within the PUBLIC ENTITY'S Special Aviation Fund to match the sum money granted by the STATE as provided by Section 21683 of the Public Utilities Code.

SIGNATURE DATE

TITLE

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
Division of Aeronautics

GARY CATHEY, CHIEF DATE
Division of Aeronautics

I hereby certify that allocated funds are available for the period and purpose of the expenditure stated above.

Aviation Funding Specialist DATE

C/CAG AGENDA REPORT

Date: February 13, 2014

To: City/County Association of Governments Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 14-03 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn Associates, Inc. to provide consulting services for Incident Response and Arterial Traffic Signal Coordination for the Smart Corridor in an amount not to exceed \$488,700.

(For further information or questions contact Parviz Mokhtari at (408) 425- 2433)

RECOMENDATION

That the C/CAG Board review and approve Resolution 14-03 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn Associates, Inc. to provide consulting services for Incident Response and Arterial Traffic Signal Coordination for the Smart Corridor in an amount not to exceed \$488,700.

FISCAL IMPACT

This portion of the Smart Corridor project will be funded as a part of the State Transportation Improvement Program (STIP) which was approved by California Transportation Commission (CTC) in an amount of \$1.2 million.

BACKGROUND

In preparation for the selection of a consultant to provide service for Incident Response and Arterial Coordination, a request for proposal (RFP) was prepared by C/CAG and Caltrans staff. Following the release of the RFP on September 17, 2013, the following firms submitted proposals:

Kimley-Horn and Associates, Inc.
TJKM, Transportation Consultants

Both proposals were reviewed and evaluated by the Selection Panel consisted of staff from C/CAG, Caltrans Headquarter, Caltrans District 4 and City of Menlo Park. Following initial evaluation of the proposals, both consultant teams were invited to oral interviews conducted by the Selection Panel. Based on evaluation and scoring by the panel, the proposal submitted by Kimley-Horn and Associates, Inc. was rated the best and received highest score.

Following completion of the evaluation process, staff negotiated the fees submitted by Kimley-Horn and Associates, Inc. and the amount of \$488,700 was established.

ITEM 5.6

ATTACHMENT

- Resolution 14-03
- Agreement between C/CAG and Kimley-Horn Associates, Inc. (provide on-line only at: <http://www.ccag.ca.gov/ccag.html>)

RESOLUTION 14 -03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE CHAIR TO EXECUTE AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. TO PROVIDE CONSULTING SERVICES FOR INCIDENT RESPONSE AND ARTERIAL TRAFFIC SIGNAL COORDINATION FOR THE SMART CORRIDOR IN AN AMOUNT NOT TO EXCEED \$488,700

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, The C/CAG Board at regular meeting of February 13, 2014 approved an agreement with Kimley –Horn and Associates, Inc. for providing consultant services for the incident response and arterial traffic signal coordination of the Smart Corridor project; and

WHEREAS, as part the consultant selection process, a request for proposal (RFP) was prepared and released; and

WHEREAS, a total of two proposals were received and were evaluated by a Selection Panel consisted of staff from C/CAG, City of Menlo Park, and California Department of Transportation Headquarters and District; and

WHEREAS, based on the Selection Panel evaluation, the proposal submitted by Kimley-Horn and Associates, Inc. was rated as the best for said project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Chair is authorized to execute an agreement with Kimley-Horn and Associates, Inc. to provide consultant services in an amount not to exceed \$488,700 for the Smart Corridor Incident Response and Arterial Traffic Signal Coordination.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY FEBRUARY 2014.

Mary Ann Nihart, Vice Chair

C/CAG AGENDA REPORT

Date: February 13, 2014

To: City/County Association of Governments Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 14-04 authorizing the C/CAG Executive Director to reimburse up to a combined total of \$100,000 to eight (8) cities with multiple traffic signals along the Smart Corridor project to connect fiber optic cables to respective City Hall or Corporation Yard for operation of the Smart Corridor

(For further information or questions contact Parviz Mokhtari at (408) 425-2433)

RECOMENDATION

That the C/CAG Board review and approve Resolution 14-04 authorizing the C/CAG Executive Director to reimburse up to a combined total of \$100,000 to eight (8) cities with multiple traffic signals along the Smart Corridor project to connect fiber optic cables to respective City Hall or Corporation Yard for operation of the Smart Corridor.

FISCAL IMPACT

This portion of the Smart Corridor project will be funded by C/CAG Measure M (Vehicle License fee).

BACKGROUND

The Smart Corridor project uses fiber optic cable to interconnect local traffic signals located on the selected Smart Corridor routes. In order for the cities to be able to monitor and operate their multiple signals along the Smart Corridor, fiber optic cable connecting these signals must be extended into City Halls or Corporation Yards. The following is a list of cities and the number of traffic signals in that city being connected to the Smart Corridor;

<u>City</u>	<u>No. of Signals</u>	<u>Traffic Operation Location</u>
East Palo Alto	4	City Hall
Menlo Park	12	City Hall
Redwood City	8	City Hall
San Carlos	8	City Hall
Belmont	3	City Hall
Burlingame	4	Corporation Yard
Millbrae	5	City Hall
San Bruno	3	Corporation Yard

ITEM 5.7

The Smart Corridor construction contract will install fiber optic cables from the El Camino Real trunk line to signal pull-boxes near the City Hall/Corporation Yard for the above cities. Subsequently, that fiber optic cable needs to be pulled into the city hall/corporation yard. Such step of connecting the cable to a city building is more efficiently done by the individual city rather than the Smart Corridor general contractor, because of the need to obtain approval by various Engineering and Information Technology (IT) managers of each city.

C/CAG staff and consultant have met with those cities engineering and IT managers and have provided specifications for extending the fiber optic cable into city buildings. City staff will retain city contractor and submit proposals to C/CAG staff for review and approval. Following approval of the proposal and upon completion of the work, city staff will request reimbursement from C/CAG for the cost incurred.

At this time, staff estimated the combined total amount for the above eight cities to be at \$100,000. Exact costs for each city are not known at this time. If the total exceeds the \$100,000 being authorized by C/CAG Resolution 14-04, staff will submit additional request for approval to the C/CAG Board at that time.

ATTACHMENTS

Resolution 14 -04

RESOLUTION 14 -04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO REIMBURSE UP TO A COMBINED TOTAL OF \$100,000 TO EIGHT (8) CITIES WITH MULTIPLE TRAFFIC SIGNALS ALONG THE SMART CORRIDOR PROJECT TO CONNECT FIBER OPTIC CABLES TO RESPECTIVE CITY HALLS OR CORPORATION YARDS FOR OPERATION OF THE SMART CORRIDORFOR

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, The following eight cities have multiple traffic signals along the Smart Corridor: cities of East Palo Alto, Menlo Park, Redwood City, San Carlos, Belmont, Burlingame, Millbrae, and San Bruno; and

WHEREAS, in order to enable the above eight cities to monitor and operate their respective multiple traffic signals along the selected Smart Corridor routes, fiber optic cables must be connected into the respective City Halls or Corporation Yards; and

WHEREAS, C/CAG is responsible for funding of the Smart Corridor project; and

WHEREAS, it is more efficient for the individual cities to perform said work of connecting fiber optic cables into city buildings, and C/CAG to reimburse cities for cost incurred for said work.

WHEREAS, it is estimated the combined total cost for the eight cities be at \$100,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to reimburse the above eight cities for costs of fiber optic cable installation and connection to designated city buildings for a combined total of \$100,000.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY FEBRUARY 2014.

Mary Ann Nihart, Vice Chair

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approve the appointment of Brian McMinn to represent the City of South San Francisco on the Stormwater Committee

(For further information or questions contact Matthew Fabry at 599-1419)

RECOMMENDATION

Review and approve the appointment of Brian McMinn, Public Works Director for the City of South San Francisco, to the Stormwater Committee.

FISCAL IMPACT

None.

BACKGROUND/DISCUSSION

The City of South San Francisco has been represented on C/CAG's Stormwater Committee by Terry White, Public Works Director, who has recently retired. Brian McMinn is the new Public Works Director and recommended for appointment to the Stormwater Committee by Interim City Manager Steven Mattas, per the attached letter.

ATTACHMENTS

January 28, 2014 Letter to C/CAG from Interim City Manager Steven T. Mattas



CITY COUNCIL 2014

KARYL MATSUMOTO, MAYOR
RICHARD A. GARBARINO, VICE MAYOR
MARK ADDIEGO, COUNCILMEMBER
PRADEEP GUPTA, PH.D., COUNCILMEMBER
LIZA NORMANDY, COUNCILMEMBER

STEVEN T. MATTAS, INTERIM CITY MANAGER

OFFICE OF THE CITY MANAGER

January 28, 2014

Ms. Sandy Wong
Executive Director
City/County Association of Governments
555 County Center
Fifth floor
Redwood City, CA 94063

Re: Notification of Duly Authorized Representative for City of South San Francisco

Dear Ms. Wong:

The purpose of this letter is to document that I am authorizing Brian McMinn to serve as the City of South San Francisco representative on the C/CAG Technical Advisory Committee. I recommend Brian McMinn be appointed to the Stormwater Committee to represent the City of South San Francisco.

This notification will remain in effect until it is changed by me or my successor.

A handwritten signature in black ink, appearing to read "S. T. Mattas", with a long horizontal line extending to the right.

Steven T. Mattas
Interim City Manager

Cc: Brian McMinn, Director of Public Works
Matthew Fabry, Program Coordinator

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of Resolution 14-05 approving the population data to be used by C/CAG

(For further information or questions contact Sandy Wong at 599-1409)

RECOMMENDATION

That the C/CAG Board review and approve resolution 14-05 approving the population data to be used by C/CAG.

FISCAL IMPACT

Adopted population data will be used to determine C/CAG member contributions, special voting procedures, and other C/CAG programs.

BACKGROUND

The C/CAG Joint Powers Agreement authorizes the C/CAG Board to adopt the population data to be used in C/CAG programs. It is recommended that the C/CAG Board adopt the most recent population data available, which is dated January 1, 2013 provided by the State Department of Finance, as the population to be used by C/CAG.

ATTACHMENTS

Resolution 14-05
Population figures provided by the State Department of Finance as of 1/1/2013

ITEM 5.9

Resolution 14-05

* * * * *

**REVIEW AND APPROVAL OF RESOLUTION 14-05
APPROVING THE POPULATION DATA TO BE
USED BY C/CAG**

* * * * *

WHEREAS the C/CAG Joint Powers Agreement uses the population to perform county-wide planning activities as approved by or directed by two-thirds (2/3) of the members representing two-thirds (2/3) of the population of the County, and

WHEREAS the C/CAG Joint Powers Agreement uses the population for special voting procedures, and

WHEREAS the C/CAG Joint Powers Agreement determines C/CAG Member’s contribution to C/CAG based upon its population, and

WHEREAS the C/CAG Joint Powers Agreement uses the population for termination and disposition of property, and

WHEREAS the C/CAG Joint Powers Agreement may be amended at any time with the agreement of the majority of the members representing a majority of the population of the County,

WHEREAS the C/CAG Board of Directors shall establish by resolution the population figures to be utilized in determining the population of local governments based on the results of the decennial Federal census or population figures provided by the State Department of Finance,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG approves the attached table as the population data to be used by CCAG.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF FEBRUARY, 2014.

Mary Ann Nihart, Vice Chair

City/County Population Estimates by Department of Finance			
	January 1, 2013	January 1, 2012 (For Information Only)	January 1, 2011 (For Information Only)
County/City	Population		
Total San Mateo County	735,678	727,795	724,702
Atherton	6,893	6,873	6,917
Belmont	26,316	26,065	26,031
Brisbane	4,379	4,337	4,328
Burlingame	29,426	29,041	29,009
Colma	1,458	1,444	1,805
Daly City	103,347	102,308	101,920
East Palo Alto	28,675	28,402	28,366
Foster City	31,120	30,824	30,790
Half Moon Bay	11,581	11,452	11,415
Hillsborough	11,115	10,981	10,927
Menlo Park	32,679	32,441	32,319
Millbrae	22,228	22,019	21,714
Pacifica	37,948	37,572	37,526
Portola Valley	4,448	4,401	4,391
Redwood City	79,074	78,068	77,712
San Bruno	42,828	42,355	41,842
San Carlos	28,931	28,654	28,615
San Mateo	99,061	98,076	97,966
South San Francisco	65,127	64,161	64,067
Woodside	5,441	5,374	5,336
Balance of County	63,603	62,947	61,706
Department of Finance			
Demographic Research Unit			
Phone: (916) 323-4086			
For more information: http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/view.php			
Released on May 1, 2013			

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments, Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

NA.

BACKGROUND/DISCUSSION

The legislature reconvened on January 6, 2014, for the second year of a 2-year session. The C/CAG Legislative Committee receives monthly written reports and oral briefings from the C/CAG's State legislative advocates. Statuses of the 2-year bills being tracked by the Legislative Committee are included in the attached report.

On January 8, 2014 the Governor's office released their 2014-15 proposed budget which included saving of funds, repayment of debts, estimated Cap and Trade revenues, infrastructure financing, and water action plans.

ATTACHMENTS

- February 13, 2014 State Legislative Update from Shaw Yoder Antwih
- Full Legislative information is available for specific bills at <http://leginfo.legislature.ca.gov/>

ITEM 6.1



ADVOCATION



SHAW/YODER/ANTWIH, inc.
LEGISLATIVE ADVOCACY • ASSOCIATION MANAGEMENT

February 13, 2014

TO: Board Members, City/County Association of Governments, San Mateo County
FROM: Advocation, Inc. – Shaw / Yoder / Antwih, Inc.

RE: STATE LEGISLATIVE UPDATE- February 2014

2014 Legislative Session Reconvened

On January 6, the Legislature began the second year of its 2-year session. January 31 was the last day for bills introduced in 2013 (2-year bills) to move out of the house of origin. The Legislature has until February 21 to introduce legislation for consideration in 2014.

Governor Releases 2014-15 Budget

The Governor released the 2014-15 Proposed Budget on January 8, two days ahead of schedule, and stresses continued fiscal responsibility, including plans for a rainy-day fund and repayment of debt. Other highlights from the Governor's proposal include: the first appropriation of Cap and Trade revenues; lower-voter thresholds and expanded project-types for local Infrastructure Financing Districts; funding for the initial implementation of California's Water Action Plan, and partnering with counties to increase property tax revenues. Additional information on each of these proposals is provided below.

Cap and Trade

The 2014-15 Governor's Budget proposes the appropriation of \$850 million in Cap and Trade auction revenues to be used as follows:

- \$100 million to the Strategic Growth Council for Sustainable Communities Strategies/SB 375 implementation, including transit, active transportation, affordable housing near transit, agricultural land preservation, and local planning;
- \$200 million to Air Resources Board for programs that accelerate low-carbon freight and passenger transportation, including purchase credits for zero-emission vehicles (including trucks and buses);
- \$300 million for rail modernization with \$250 million for high-speed rail and \$50 million to Caltrans for rail systems integration and connectivity to high-speed rail;
- \$110 million for natural resources protection and restoration, as well as waste diversion;
- \$140 million for energy efficiency.

As noted above, \$100 million is proposed for Sustainable Communities Strategies programs consistent with SB 375. These funds are to be administered by the Strategic Growth Council (SGC) to manage the Sustainable Communities Implementation Program, a competitive program that supports land-use, housing, transportation, and agricultural land preservation practices that reduce GHG emissions through infill and compact development. The SGC will develop and adopt program guidelines, in coordination with other state agencies and local entities, to fund investments in transit projects that increase ridership, pedestrian and bicycle facilities, transit-oriented development, and prevention of agricultural land conversion. The SGC will work with Metropolitan Planning Organizations and other regional agencies to identify and recommend projects for funding. The SGC proposes using 50 percent of program revenues in disadvantaged communities.

Infrastructure Financing Districts

In addition to Cap and Trade expenditures, another important element of the Governor's Budget is a proposal to revamp Infrastructure Financing Districts (IFD), by expanding the types of projects that can be financed using an IFD and lowering the voter-threshold for funding a project in an IFD. An IFD is a tool currently available to local governments for using tax-increment funding to finance a specific types of projects, limited to: highway and transit projects; water, flood control, sewer, and solid waste projects; child care facilities; and libraries and parks. Currently, a local government must receive two-thirds voter approval of the effected electorate. The Governor's proposal would add military base reuse, urban infill, transit priority projects, and affordable housing to the types of projects that can be funded through an IFD. Local governments would need to meet certain requirements with regard to the dissolution of redevelopment agencies in order to invoke the proposed changes to IFD law (mainly a lower-voter threshold and expanded project eligibility).

Water Action Plan

On January 27, the Governor released the California Water Action Plan which identifies a number of key actions for effectively managing the state's water resources. These actions discussed in the plan are as follows:

- Make conservation a California way of life;
- Increase regional self-reliance and integrated water management across all levels of government;
- Achieve the co-equal goals for the Delta;
- Protect and restore important ecosystems;
- Manage and prepare for dry periods;
- Expand water storage capacity and improve groundwater management;
- Provide safe water for all communities;
- Increase flood protection;
- Increase operational and regulatory efficiency;
- Identify sustainable and integrated financing opportunities.

As part of the 2014-15 Budget, the Governor is proposing \$620 million for implementation of the Water Action Plan, including \$473 million in Proposition 84 (Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006) funds to the State Water Resources Control Board for the Integrated Regional Water Management Program (IRWMP) for both regional integration and to leverage local financial investment for water conservation efforts, habitat protection for local species, water recycling, stormwater capture, and desalination projects.

State-County Assessors' Partnership Agreement Program

This Program would begin on a three-year pilot basis, to be funded at \$7.5 million per year, and to be administered by the Department of Finance. The Program will be limited to nine county assessors' offices that will be competitively selected from a mix of urban, suburban, and rural counties. To participate in the Program, the county must submit an application to the State Department of Finance demonstrating work to be performed. The county must also agree to provide its assessor's office with a specified amount of matching county funds each fiscal year to generate additional property tax revenues for local agencies by doing the following:

- Enroll newly constructed property and property ownership changes.
- Reassess property to reflect current market values.
- Enroll property modifications that change the property's taxable value.
- Respond to assessed valuation appeals.

Bills of Interest

AB 418 (Mullin)

Summary: This bill would enable San Mateo City/County Association of Governments (C/CAG) to put a special tax or property related fee before the voters for stormwater management activities consistent with C/CAG's joint powers agreement. Any action must be consistent with the California Constitution. **C/CAG is the sponsor of this bill.**

Status: This bill passed the Senate Governance and Finance Committee on January 14 by a vote of 5-1. Amendments were taken in Committee to add watershed language and clarify that this bill does not impact the existing authorities of other JPAs. The bill is now on the Senate Floor and requires a two-thirds approval (27 votes) for passage due to the bill's urgency clause. The bill will likely be heard in late February.

AB 162 (Holden)

Summary: As originally introduced, this bill would have significantly limited the authority of local jurisdictions to regulate the placement of certain wireless facilities.

Status: This bill is dead. It failed to move prior to the house of origin deadline. It will no longer be eligible to be taken up this session.

AB 188 (Ammiano)

Summary: AB 188 would specify that if 100% of the ownership interests in a legal entity are sold or transferred in a single transaction, the real property owned by that legal entity has changed ownership, whether or not any one legal entity or person that is a party to the transaction acquires more than 50% of the ownership interests. The bill would require the State Board of Equalization to notify assessors if a change in ownership as so described occurs.

Status: This bill is dead. It failed to move prior to the house of origin deadline. It will no longer be eligible to be taken up this session.

SB 556 (Corbett)

Summary: This bill would prohibit a person, firm, corporation, or association that is a nongovernmental entity and contracts to perform labor or services relating to public health or safety for a public entity from displaying on a vehicle or uniform a logo that reasonably could be interpreted as implying that the labor or services are being provided by employees of the public agency, unless the vehicle or uniform conspicuously displays a disclosure.

Background: According to the author and proponents, public agencies are routinely hiring third party intermediaries, such as labor contractors or temporary staffing agencies. Arrangements that they argue, separate the company at the top from the workers at the bottom, thus shielding the public agency from liability. They argue that subcontracting has implications for consumers and the public because many times consumers don't even know what entity they are actually doing business with, or who is in charge if something goes wrong. In addition, they argue that when workers enter a home or have access to personal information; the consumer should have the right to know if the worker is a city employee, a known company employee, a temporary or contracted out employee, or an independent contractor.

Opponents argue that SB 556 undercuts the primary reason for entering into independent contracting relationships by shifting liability to a public agency. The League of Cities writes that "many public agencies that contract for services specify uniform requirements in their written contracts with a service provider. These uniform requirements are oftentimes done for the purpose of ensuring the public knows who the contractor is serving and for identifying regional operations during a major disaster or mutual aid request from the public agency."

The bill was last amended on September 4th 2013 to further narrow the bill so that their proposed notice requirements would only apply to health and public safety services that are contracted out by a public agency. Despite the latest amendments, many public agencies around the state remained opposed to the bill.

Status: Assembly Floor Inactive File.

SB 391 (DeSaulnier)

Summary: This bill would impose a fee, beginning January 1, 2014, of \$75 on every real estate instrument, paper, or notice that is required or permitted by law, excluding real estate instruments, papers, or notices recorded in connection with a transfer subject to a documentary transfer tax. Revenue from this fee would be used to fund projects and programs that support the development, acquisition, rehabilitation, and preservation of housing affordable to low- and moderate-income households, emergency shelters and rapid rehousing services, among other identified, related projects.

Status: Assembly Appropriations Suspense File

SB 731 (Steinberg)

Summary: This bill would provide that aesthetic and parking impacts of a residential, mixed-use residential, or employment center project, on an infill site, within a transit priority area, shall not be considered significant impacts on the environment. The bill would require the Office of Planning and Research to prepare and submit to the Secretary of the Natural Resources Agency, and the secretary to certify and adopt, revisions to the guidelines for the implementation of CEQA establishing thresholds of significance for noise and transportation impacts of projects within transit priority areas

Background: SB 731 failed passage last session. However, some of the more significant provisions of SB 731 were amended into SB 743 (also by Senator Steinberg, the Downtown Sacramento Arena bill, which was signed by the Governor on September 27th). Provisions amended into SB 743 include removing parking and aesthetic standards as grounds for legal challenges against project developments in urban infill areas and expanding an exemption from CEQA litigation for projects located with transit priority areas where a full Environmental Impact Review has already been completed.

Senator Steinberg's office announced that this bill will be amended to address the effects of the drought on California, including: the appropriation of funds for shovel ready water supply projects; new incentives for ag and urban water agencies to invest in more efficient water management strategies and technologies; expedited funding and approvals for expanded use of recycled water and stormwater capture projects; expedited funding for clean drinking water for poor and disadvantaged communities; better monitoring and management of groundwater resources; requirements for state agencies to coordinate and consolidate permit processes. As more details emerge we will update the Board.

Status: Assembly Local Government Committee

Other Items of Interest

Water Bonds

The bond was initially scheduled to appear on the 2010 ballot, but has been pushed to the 2014 ballot. Both the Assembly and the Senate have proposals to revise what is currently in the bond and both houses are in agreement that the overall bond will be smaller than initially proposed, which was \$11.1 billion. Assembly Member Rendon and Senator Wolk have each proposed alternatives to the current water bond proposal, both of which cut the price tag roughly in half, to the tune of \$6.5 billion. Senator Wolk's proposal focuses more on Delta Habitat restoration whereas Assembly Member Rendon's proposal takes a more statewide approach. Both

proposals contain funding for stormwater management at \$250 million and \$375 million. Additionally, Assembly Member Rendon's proposal contains \$1.5 billion for water storage capacity, of which the construction and expansion of stormwater retention facilities is an eligible expense.

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments, Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of the draft C/CAG Legislative Policies for 2014
(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

That the C/CAG Board review and approve of the draft C/CAG Legislative Policies for 2014

FISCAL IMPACT

Many of the policies listed in the attached document have the potential to increase or decrease the fiscal resources available to C/CAG member agencies.

SOURCE OF FUNDS

New legislation.

BACKGROUND/DISCUSSION

Each year, the C/CAG Board adopts a set of legislative policies to provide direction to its Legislative Committee, staff, and Lobbyist. In the past, the C/CAG Board established the policies that:

- Clearly defined a policy framework at the beginning of the Legislative Session.
- Identified specific policies to be accomplished during this session by the Lobbyist
- Limited the activities of C/CAG to areas where we can have the greatest impact.

The adoption of a list of policies will hopefully maximize the impact of having a Lobbyist represent C/CAG in Sacramento and will also significantly reduce the amount of C/CAG staff time needed to support the program.

On December 12, 2013, the Legislative Committee recommended language modifications to the policies which are included in the attachment. Staff will announce any further modifications made by the Legislative Committee at their February 13, 2014 meeting.

ATTACHMENTS

Attachment A: Draft C/CAG Legislative Policies for 2014

ITEM 6.1.1

Attachment A

DRAFT C/CAG LEGISLATIVE POLICIES FOR 2014

Policy #1 -

Protect against the diversion of local revenues.

- 1.1 Support League and CSAC Initiatives to protect local revenues.
- 1.2 Provide incentives to local government to promote economic vitality and to alleviate blighted conditions.
- 1.3 Support the reinstatement of state funding for economic development and affordable housing.

Policy #2 -

Protect against increased local costs resulting from State action without 100% State reimbursement for the resulting costs.

- 2.1 Oppose any State action that restricts local human resource (HR) decisions.
- 2.2 Oppose State action to restrict the ability of local jurisdictions to contract for services.
- 2.3 Require all State actions to take into consideration the fiscal impact to local jurisdictions, by ensuring that adequate funding is made available by the State, for delegated re-alignment responsibilities and by ensuring that all State mandates are 100% reimbursed.

Policy #3 -

Support actions that help to meet municipal stormwater permit requirements and secure stable funding to pay for current and future regulatory mandates.

- 3.1 Primary focus on securing additional revenue sources for both C/CAG and its member agencies for funding state and federally mandated stormwater compliance efforts.
 - a. Support efforts to exempt storm sewers from the voting requirements imposed by Proposition 218, similar to water, sewer, and refuse services, or efforts to reduce the voter approval threshold for special taxes related to stormwater management, .
 - b. Support legislation that provides C/CAG, as a Joint Powers Authority, the flexibility to levy taxes, assessments, or fees upon voters or property owners approval consistent with Proposition 218 requirements
 - c. Include water quality and stormwater management as a priority for funding in new sources of revenues (e.g. water bonds) and protect against a geographically unbalanced North-South allocation of resources.
 - d. Support efforts to coordinate stormwater quality concerns with other statewide and regional efforts to achieve greenhouse gas reductions and climate change adaptation strategies.

- e. Track and advocate for resources for stormwater quality in State and Federal grant and loan programs.
 - f. Support stormwater fee reform to 1) ensure regulatory permit fees are used to support Regional Water Quality Control Board staff resources, 2) eliminate fee setting under emergency regulations and coordinate process with local budgeting procedures, and 3) ensure fees are consistent with level of service provided by state agencies.
 - g. Support efforts to identify regulatory requirements that are unfunded state mandates and ensure provision of state funding for such requirements.
 - h. Pursue and support efforts that provide additional funding from Federal, State, or local governments outside the Bay Area to regional or statewide associations of stormwater quality agencies (i.e., BASMAA – regional and CASQA – statewide) for programs and projects that reduce or eliminate the need for C/CAG and its member agencies to fund and implement similar programs and projects locally.
- 3.2 Pursue and support efforts that control pollutants at the source and extend producer responsibility, especially in regard to trash and litter control.
- 3.3 Support efforts to place the burden/ accountability of reporting, managing, and meeting municipal stormwater requirements on the responsible source rather than the cities or county, such as properties that are known pollutant hot spots and third party utility purveyors.
- 3.4 Advocate for the development of statewide stormwater policies that establish consistent and practical approaches for stormwater regulatory and management programs that help protect water quality and beneficial uses.
- 3.5 Pursue and support pesticide regulations that protect water quality and reduce pesticide toxicity.
- 3.6 Track stormwater-related regulatory initiatives that may impact member agencies, such as the proposed statewide trash policy, Caltrans stormwater permits, special exceptions for Areas of Special Biological Significance, and the Phase II Municipal Stormwater Permit for smaller rural municipalities.

Policy #4 -

Support lowering the 2/3rd super majority vote for local special purpose taxes and fees.

- 4.1 Support bills that reduce the vote requirements for special taxes and fees.
- 4.2 Oppose bills that impose restrictions on the expenditures, thereby reducing flexibility, for special tax category.
- 4.3 Support modification or elimination of the Proposition 26 two-thirds requirements.

***Policy #5-
Protect and support transportation funding.***

- 5.1 Oppose the transfer of State transportation funds to the State General Fund.
- 5.2 Support additional revenues for transportation funding.
- 5.3 Protect existing funding and support additional funding for maintenance of streets and roads.
- 5.4 Protect existing funding and support new funding for the State of California SHOPP program, which provides resources for maintenance of State highways.
- 5.5 Support revisions in the Peninsula Joint Powers Agreement that provide equitable funding among the Caltrain partners.
- 5.6 Support a dedicated funding source for the operation of Caltrain.
- 5.7 Support directing “cap and trade” revenues towards transportation.

***Policy #6 -
Advocate for revenue solutions to address State budget issues that are also beneficial to Cities/
Counties***

- 6.1 Support measures to ensure that local governments receive appropriate revenues to service local communities.

***Policy #7 -
Support reasonable climate protection action, Greenhouse Gas reduction, and energy conservation
legislation***

- 7.1 Support incentive approaches toward implementing AB32.
- 7.2 Oppose climate legislation that would conflict with or override projects approved by the voters.
- 7.3 Support funding for both transportation and housing investments, which support the implementation of SB 375, so that housing funds are not competing with transportation funds.
- 7.4 Alert the Board on legislation that would require recording of vehicle miles of travel (VMT) as part of vehicle registration.
- 7.5 Support local government partnerships to foster energy conservation, as well as the generation and use of renewable and/ or clean energy sources (wind, solar, etc.)

***Policy #8 -
Protection of water user rights***

- 8.1 Support the Bay Area Water Supply and Conservation Association (BAWSCA) efforts in the protection of water user rights for San Mateo County users.

***Policy #9 –
Other***

- 9.1 Support/sponsor legislation to allow transportation planning funds to be used to fund airport/land use compatibility plans.
- 9.2 Support efforts that will engage the business community in mitigating industry impacts associated with stormwater, transportation congestion, greenhouse gas emissions, and energy consumption.

C/CAG AGENDA REPORT

Date: February 13, 2014
To: C/CAG Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of appointments to the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC) for two-year terms.

(For further information please contact Tom Madalena at 650-599-1460)

RECOMMENDATION

That the C/CAG Board review and approve appointments to the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC) for two-year terms.

FISCAL IMPACT

There will be no fiscal impact.

SOURCE OF FUNDS

Not applicable

BACKGROUND/DISCUSSION

Staff issued a Call for Applicants for three vacant public seats on the BPAC and broadcasted the announcement via the BPAC email distribution list. The Silicon Valley Bicycle Coalition also posted the announcement on their website. Staff received a total of six applications for the three vacant seats. The appointments to the three vacant seats will be for two-year terms.

At the November 9, 2006 C/CAG Board meeting, the Board concluded that it was necessary to bring forward all of the applicants for vacant seats on the BPAC. The process for the BPAC appointments is to have each applicant fill out an application and then invite the applicants to the Board meeting. Each of the applicants has been invited to come before the Board and will have two minutes to speak as to why they would make a good appointment and then answer any questions that the Board may have. The BPAC has a membership policy that states that no more than two members, either elected or public, should reside in the same jurisdiction.

The three vacant seats are available due to the end of the two year term for Steve Schmidt, Frank Markowitz, and Joel Slavit.

ITEM 6.2

Attached please find the membership application and the six applications that were received.

Applicant

City of Residence

- | | |
|-------------------|---------------------------------|
| • Steve Schmidt | Menlo Park |
| • Frank Markowitz | San Mateo |
| • Daina Lujan | South San Francisco |
| • Julia Dzierwa | San Carlos |
| • Emma Shlaes | San Mateo |
| • Matthew Self | Unincorporated San Mateo County |

ATTACHMENTS

- Bicycle and Pedestrian Advisory Committee Membership Roster 2014
- Bicycle and Pedestrian Advisory Committee Membership Application
- Six BPAC membership applications

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Bicycle and Pedestrian Advisory Committee Members 2014

Member	City
Naomi Patridge	Half Moon Bay
Karyl Matsumoto	South San Francisco
Ken Ibarra	San Bruno
Marge Colapietro	Millbrae
Matt Grocott	San Carlos
Len Stone	City of Pacifica
Don Horsley	County of San Mateo (Unincorporated)
Laurence May	Hillsborough
Aaron Faupell	Belmont
Norm Picker	East Palo Alto
Jeffrey Tong	San Bruno
Andrew Boone	East Palo Alto

Staff Support:

Tom Madalena (650) 599-1460 tmadalena@smcgov.org

Ellen Barton (650) 599-1420 ebarton@smcgov.org

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Bicycle and Pedestrian Advisory Committee Public Membership Application

Please give brief answers to the following questions to be considered for appointment to the City/County Association of Governments (C/CAG) of San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC).

FOR INCUMBENTS:

1. Why do you want to be reappointed to the BPAC?
2. Do you have any suggestions for making the BPAC more effective?
3. How long have you served on the BPAC?

FOR NEW MEMBERS:

1. What expertise/experience do you have pertaining to serving on this committee?
2. Why do you want to serve on this committee?
3. What special strengths would you bring to the committee?
4. What is the role of the countywide Bicycle and Pedestrian Advisory Committee?
5. Have you ever attended a meeting of this committee? If so, when?

FOR ALL APPLICANTS:

- A. The C/CAG BPAC meets on the fourth Thursday of the month from 7:00 – 9:00 p.m., do you have other commitments that will keep you from attending meetings?
- B. Are you a member of any other committees/organizations?
- C. Please mention the city in which you reside.

Applications will be reviewed and presented to the C/CAG Board for appointment to the BPAC. Please email, fax, or mail your application to Tom Madalena.

tmadalena@smcgov.org

650-361-8227 fax

555 County Center
5th Floor
Redwood City, CA 94063

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Bicycle and Pedestrian Advisory Committee Public Membership Application

Please give brief answers to the following questions to be considered for appointment to the City/County Association of Governments (C/CAG) of San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC).

FOR INCUMBENTS:

1. Why do you want to be reappointed to the BPAC? Continuity is important. The BPAC has worked well as a team over last two years and we agree that our role could be expanded to help both CCAG and the Transportation Authority in evaluating San Mateo County Projects for funding. I want to be a part of this effort, and would welcome your vote for my reappointment to the BPAC.
2. Do you have any suggestions for making the BPAC more effective? In addition to expanding our advisory role to include the TA, we also should be tracking progress on achieving the goals of the Countywide Bike and Pedestrian Plan. This 2011 document should be be part of a checklist that determines which projects are provided grants for funding.
3. How long have you served on the BPAC? Under the current term, two years; As an elected official, eight years; Before 1995, four years as a public member.

FOR NEW MEMBERS:

1. What expertise/experience do you have pertaining to serving on this committee?
2. Why do you want to serve on this committee?
3. What special strengths would you bring to the committee?
4. What is the role of the countywide Bicycle and Pedestrian Advisory Committee?
5. Have you ever attended a meeting of this committee? If so, when?

FOR ALL APPLICANTS:

- A. The C/CAG BPAC meets on the fourth Thursday of the month from 7:00 – 9:00 p.m., do you have other commitments that will keep you from attending meetings? I don't anticipate any conflict with the schedule. I missed one meeting last year.
- B. Are you a member of any other committees/organizations? SVBC Peninsula Committee, Loma Prieta Sierra Club, Western Wheelers BC.
- C. Please mention the city in which you reside. I reside in the City of Menlo Park.

Applications will be reviewed and presented to the C/CAG Board for appointment to the BPAC. Please email, fax, or mail your application to Tom Madalena.

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
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Bicycle and Pedestrian Advisory Committee Public Membership Application: Frank Markowitz

FOR INCUMBENTS:

1. Why do you want to be reappointed to the BPAC?

The BPAC is very important committee for improving bicycle and pedestrian environment in San Mateo County, and making the overall transportation system more safe and effective. The combination of public and elected members strengthens the committee. I have enjoyed working with other BPAC members and the skilled C/CAG staff to advance bicycling and walking.

My special strength is my background as a professional transportation planner, with a special interest in and personal passion for pedestrian safety. Increasingly, the BPAC is achieving a balanced focus on both pedestrian and bicycle facilities, rather than emphasizing bicycle facilities, and I can contribute to that balance. I have been significantly involved in research of national visibility on topics such as pedestrian countdown signals and automated pedestrian detection. My work for the San Francisco Municipal Transportation Agency (SFMTA) as a senior transportation planner keeps me informed about pedestrian and bicycle innovations and funding opportunities.

My four years of experience on the BPAC and 11 years of residency in San Mateo County should also be beneficial. I am a dedicated long distance runner and regularly run on (and occasionally bike on) many trails and major bicycle/pedestrian routes countywide.

2. Do you have any suggestions for making the BPAC more effective?

While the BPAC is quite effective, there is the opportunity to review and evaluate the progress made on the County Comprehensive Bicycle & Pedestrian Plan, developed with BPAC involvement. I have offered to staff to assist in this effort.

There is also the opportunity to provide more background to new members about funding options, new technology and overall transportation planning advances. This would help the committee be more proactive. Again, I would be happy to assist in this effort.

3. How long have you served on the BPAC?

Four years (two terms).

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FOR ALL APPLICANTS:

A. The C/CAG BPAC meets on the fourth Thursday of the month from 7:00 – 9:00 p.m., do you have other commitments that will keep you from attending meetings?

No. I believe I have had a perfect attendance record in four years, never missing a regular meeting.

B. Are you a member of any other committees/organizations?

I am a member (by invitation) of the Pedestrian Committee of the Transportation Research Board (TRB). (<http://www.trb.org/CommitteeandPanels/OnlineDirectory.aspx#DetailsType=Committee&ID=1549>.) The TRB is an affiliate of the National Academy of Sciences. This reflects my involvement in research of national visibility on topics such as pedestrian countdown signals and automated pedestrian detection. I am also a member of the Institute of Transportation Engineers (ITE) and the Association of Pedestrian & Bicycle Professionals (APBP).

C. Please mention the city in which you reside.

City of San Mateo.

Applications will be reviewed and presented to the C/CAG Board for appointment to the BPAC. Please email, fax, or mail your application to Tom Madalena.

tmadalena@smcgov.org



SAN MATEO
COUNTY
OFFICE OF
EDUCATION

Anne E. Campbell • County Superintendent of Schools

November 26, 2013

Tom Madalena
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

Dear Mr. Madalena:

Enclosed is a completed public membership application for the City/County Association of Governments' Bicycle and Pedestrian Advisory Committee. Thank you for sharing this wonderful opportunity.

Should you have any questions, please do not hesitate to contact me at 650-802-5306 or dlujan@smcoe.org.

Regards,

Ms. Daina Lujan

Ms. Daina Lujan

Bicycle and Pedestrian Advisory Committee

Public Membership Application

Directions: Please give brief answers to the following questions to be considered for appointment to the City/County Association of Governments (C/CAG) of San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC).

FOR NEW MEMBERS:

1. What expertise/experience do you have pertaining to serving on this committee?

My work and committee experience has fostered the development of a strong understanding of pedestrian and cycling concerns and larger transportation issues in San Mateo County. For the past two years, in my role as Safe Routes to School Coordinator for San Mateo County, increasing the number of people who can safely walk and bike in San Mateo County has been at the forefront of my daily work. While my work directly relates to increasing the number of school children who bicycle and walk to school, adults, especially parents play a major role in determining how children get to school. Adults who feel safe walking in a neighborhood are far more likely to allow their children to walk and bicycle to school.

In addition to my work with the Safe Routes to School initiative, I am also a member of the San Mateo County Transit District's Citizen's Advisory Committee. Participation on this committee has helped me to develop a better understanding of transportation issues, transportation related organizations, and funding sources throughout San Mateo County.

2. Why do you want to serve on this committee?

I am interested in serving on the BPAC in order to develop a stronger understanding of barriers to bicycling and walking that residents of San Mateo County face. I am also interested in collaboratively working with the committee to make recommendations to C/CAG.

3. What special strengths would you bring to the committee?

In addition to my knowledge of bike and pedestrian challenges and successes in San Mateo County, I am also a collaborative committee member who enjoys working with others. In this vein, through my work with the Safe Routes to School project, I have had the pleasure of working with several Bike and Ped Advisory Groups as well as several Traffic Committees in San Mateo County. My work with the Bike and Ped Advisory Groups and Traffic Committees has supported me in developing intimate knowledge of specific areas of concern as well as knowledge of resources available. For instance, through my work with a County Health Center Traffic Committee, I learned of subsidized bike parking programs available through the

Peninsula Traffic Congestion Relief Alliance and through the Bay Area Air Quality Management District.

4. What is the role of the countywide Bicycle and Pedestrian Advisory Committee?

From what I understand, the BPAC provides recommendations to C/CAG for bicycle and pedestrian project applications and also serves as a county-wide forum for cycling concerns.

5. Have you ever attended a meeting of this committee? If so, when?

Unfortunately, I have not yet had the pleasure of joining a BPAC meeting.

FOR ALL APPLICANTS:

A. The C/CAG BPAC meets on the fourth Thursday of the month from 7:00 – 9:00 p.m., do you have other commitments that will keep you from attending meetings?

At present, my evening meetings are scheduled on Tuesdays and Wednesday evenings, so for the foreseeable future, Thursday evenings are open and free from commitments that would prevent me from attending.

B. Are you a member of any other committees/organizations?

I am also a member of the San Mateo County Transit District's Citizen's Advisory Committee.

C. Please mention the city in which you reside.

I currently reside in the city of South San Francisco.

Julia Dzierwa
jmkriz@gmail.com | 301-219-2248
BPAC Membership Application
December 24, 2013
Attn: Tom Madalena

FOR NEW MEMBERS:

1. What expertise/experience do you have pertaining to serving on this committee?

First and foremost, my lifestyle regularly includes diverse modes of transportation in San Mateo county: walking, bicycling, driving, and Caltrain. I also belong to several online groups that discuss bicycle and pedestrian issues, which keeps me up to date and gives me breadth of perspective.

I have degrees in both Political Science and Landscape Design. My profession in landscape design gives me a theoretical and practical understanding of many relevant concepts, including the goals and history of urban planning, the psychology of spaces, and an understanding of how to read and draw plans and construction diagrams.

I have served on a few committees in college and, more recently, at the churches I have attended since then.

2. Why do you want to serve on this committee?

I already spend a fair amount of time educating myself about bicycle and pedestrian issues and wishing things could be improved. I have always wanted to get involved in local government, but until now had never found a committee that sufficiently interested me. This is a very influential decade for determining bicycle and pedestrian infrastructure, and I think I can make a positive difference.

3. What special strengths would you bring to the committee?

As described above, I have personal transportation experience, wide-reaching resources, and landscape design skills. Additionally, I have an eye for detail and am adept at parsing text - strengths handy for analyzing laws and proposals.

4. What is the role of the countywide Bicycle and Pedestrian Advisory Committee?

The countywide Bicycle and Pedestrian Advisory Committee:

- Provides a public forum at the county level for discussing information relevant to bicycle and pedestrian modes of transportation;
- Reviews applications for bicycle and pedestrian planning and infrastructure projects;
- Determines which of these projects merit the use of Transportation Development Act (TDA) funds; and
- Presents funding recommendations to the City/County Association of Governments (C/CAG) Board of Directors.

5. Have you ever attended a meeting of this committee? If so, when?

I have not attended a meeting of this committee. I heard about the opening in November, after which I inquired about attending the next meeting, but was informed it would not be happening until February.

FOR ALL APPLICANTS:

A. The C/CAG BPAC meets on the fourth Thursday of the month from 7:00– 9:00 p.m., do you have other commitments that will keep you from attending meetings?

No. I have a regular work schedule and nothing extracurricular scheduled for Thursdays.

B. Are you a member of any other committees/organizations?

Not currently.

C. Please mention the city in which you reside.

I reside in San Carlos.

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Bicycle and Pedestrian Advisory Committee Public Membership Application

Please give brief answers to the following questions to be considered for appointment to the City/County Association of Governments (C/CAG) of San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC).

FOR INCUMBENTS:

1. Why do you want to be reappointed to the BPAC?
2. Do you have any suggestions for making the BPAC more effective?
3. How long have you served on the BPAC?

FOR NEW MEMBERS:

1. What expertise/experience do you have pertaining to serving on this committee?

I have been an active bicyclist for the past ten years in urban and suburban settings. I was previously a transportation policy intern at Rails-to-Trails Conservancy studying federal policy on bicycle funding. I also performed research to assist American University in creating a bicycle master plan to improve bicycle infrastructure and usage on campus and to become a Bicycle Friendly University. In addition I completed an academic research project that compared bicycling infrastructure and policy in three world cities to evaluate what programs can lead to increased bicycle usage. I currently am the Advocacy Coordinator for the Silicon Valley Bicycle Coalition, which promotes the bicycle for every day use, and my work is focused in San Mateo County.

2. Why do you want to serve on this committee?

As well as being a professional bike advocate, I commute by bicycle on a daily basis in various cities in San Mateo County. I hope to contribute to positive changes in the county that improve conditions for bicyclists and provide better synergy amongst all road users.

3. What special strengths would you bring to the committee?

My previous experience and research into bicycle policy and infrastructure would be a helpful resource to the committee. In addition, my firsthand familiarity with bicycling issues in many of the cities within the county would provide a key perspective. I also speak Spanish and could communicate about issues with Spanish-speaking county residents.

4. What is the role of the countywide Bicycle and Pedestrian Advisory Committee?

The role of the countywide Bicycle and Pedestrian Advisory Committee is to review plans and projects that affect bicyclists and pedestrians to ensure that the projects consider the

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needs of these stakeholders. The B/PAC should also bring up and discuss issues for bicyclists and pedestrians within the county that should be addressed.

5. Have you ever attended a meeting of this committee? If so, when?

Yes, I have attended the meetings in July, September, and October of this year.

FOR ALL APPLICANTS:

A. The C/CAG BPAC meets on the fourth Thursday of the month from 7:00 – 9:00 p.m., do you have other commitments that will keep you from attending meetings?

No, as part of my job I am already attending these meetings.

B. Are you a member of any other committees/organizations?

I am the Advocacy Coordinator for the Silicon Valley Bicycle Coalition.

C. Please mention the city in which you reside.

I currently live in San Mateo.

Applications will be reviewed and presented to the C/CAG Board for appointment to the BPAC. Please email, fax, or mail your application to Tom Madalena.

tmadalena@smcgov.org

650-361-8227 fax

555 County Center
5th Floor
Redwood City, CA 94063

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Bicycle and Pedestrian Advisory Committee Public Membership Application

Please give brief answers to the following questions to be considered for appointment to the City/County Association of Governments (C/CAG) of San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC).

FOR INCUMBENTS:

1. Why do you want to be reappointed to the BPAC?
2. Do you have any suggestions for making the BPAC more effective?
3. How long have you served on the BPAC?

FOR NEW MEMBERS:

1. What expertise/experience do you have pertaining to serving on this committee?

I have been an active participant in Redwood City's "Bike/Ped Working Group" (their unofficial BPAC) since 2012 and have also worked with the bike/ped groups in Woodside, Atherton, and Menlo Park.

I initially became involved as part of an effort to create a multi-use trail on the Hetch Hetchy right-of-way in Redwood City (see www.rcbikepath.com, which I created to gather community support). That effort is still ongoing, since SFPUC has not yet been willing to permit access.

Since then, I have been involved with Redwood City's "Bike/Ped Working Group" on an ongoing basis. One effective approach I used was to work with the City to identify opportunities for adding bike lanes as part of last summer's resurfacing projects. That effort resulted in several new bike lanes in Redwood City:

- A short buffered bike lane on Whipple Ave. across the railroad tracks at El Camino.
- An uphill bike lane (and downhill sharrows) on Emerald Hill Rd. This also narrowed the travel lanes, which I hope will reduce speeds and improve walkability to the Roy Cloud elementary school.
- A Class II bike lane on the first few blocks of Virginia Ave. where it connects to the existing bike lane on Massachusetts Ave. at Woodside Plaza. This is part of a key north-south route from Redwood City to Atherton.

I also contributed input to other projects in and around Redwood City, such as:

C/CAG

Matthew Self

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- The planned road diet on Brewster Ave.
- The proposed road diet on Farm Hill Blvd.
- A proposed bike/ped connection from the end of Farm Hill Blvd. to Cañada Rd.
- The new Atherton Pedestrian and Bicycle Master Plan
- Disallowing parking in the bike lane on Laurel St. in Menlo Park

I'm a member of SVBC and participate actively in their Peninsula Committee mailing lists.

2. Why do you want to serve on this committee?

I want to help create a community where pedestrians and cyclists feel comfortable and encouraged. I believe that if appropriate facilities are built, usage will follow. Since funding and staffing for bike and pedestrian projects are generally limited, there is real value in ensuring that those funds are directed to the most effective and impactful projects.

I also feel that there is a real need for regional planning since the Peninsula is divided into so many small jurisdictions. Effective Countywide coordination can produce a significantly better result.

3. What special strengths would you bring to the committee?

I feel that I am a very effective organizer. Although I am one of the more recent attendees at the Redwood City "Bike/Ped Working Group" meetings, I believe that I have helped keep the discussions on track and focus on the projects that are most likely to be implemented. I am tenacious and keep looking for new ways to achieve an objective even when others have moved on to other projects.

I am also very interested in maps and mapmaking. I am one of the top contributors to the bike information on Google Maps, for example. I would be interested in finding ways to make bike route information more accessible across the County.

4. What is the role of the countywide Bicycle and Pedestrian Advisory Committee?

The BPAC advises C/CAG on how public funds can be most effectively allocated to improve bicycle and pedestrian facilities within San Mateo County. It also helps coordinate activities among the local city bike/ped committees for more effective overall results.

5. Have you ever attended a meeting of this committee? If so, when?

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CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Matthew Self

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No, but I have attended all of the Redwood City “Bike/Ped Working Group” meetings since May of 2012:

- May 14, 2012
- Oct 19, 2012
- Feb 11, 2013
- May 13, 2013
- Aug 19, 2013

I have also attended one meeting of the Woodside Circulation Committee (Sep 19, 2013)

FOR ALL APPLICANTS:

A. The C/CAG BPAC meets on the fourth Thursday of the month from 7:00 – 9:00 p.m., do you have other commitments that will keep you from attending meetings?

No, I am available Thursday evenings.

B. Are you a member of any other committees/organizations?

I am a regular attendee at the Redwood City “Bike/Ped Working Group” meetings, which is the informal “BPAC” for Redwood City. I am also a member of SVBC.

C. Please mention the city in which you reside.

Unincorporated San Mateo County (Emerald Hills)

Applications will be reviewed and presented to the C/CAG Board for appointment to the BPAC. Please email, fax, or mail your application to Tom Madalena.

tmadalena@smcgov.org

650-361-8227 fax

555 County Center
5th Floor
Redwood City, CA 94063

C/CAG AGENDA REPORT

Date: February 13, 2014

To: City/County Association of Governments Board of Directors

From: Sandy Wong, Executive Director

Subject: Review the attendance reports for the 2013 C/CAG Board and Committees.
(For further information or questions contact Sandy Wong at 599-1409)

RECOMMENDATION

That the C/CAG Board review and accept the attendance reports for the 2013 C/CAG Board and committees.

FISCAL IMPACT

None.

SOURCE OF FUNDS

Not applicable.

BACKGROUND/DISCUSSION

Periodically throughout the year the C/CAG Board receives reports of the attendance for the Board and its standing committees. There is no attendance requirement for the C/CAG Board because there is one seat designated for every member jurisdiction. However, the C/CAG adopted attendance policy for its standing committees is as follows:

“During any consecutive twelve month period, members will be expected to attend at least 75% of the scheduled meetings and not have more than three consecutive absences. If the number of absences exceed these limits, the seat may be declared vacant by the C/CAG Chair.”

ATTACHMENTS

Calendar year 2013 attendance reports for the following:

- Airport Land Use Committee (ALUC).
- Bicycle and Pedestrian Advisory Committee (BPAC)
- C/CAG Board
- Congestion Management & Environmental Quality (CMEQ)
- Congestion Management Program Technical Advisory Committee (TAC)
- Legislative Committee Attendance Report
- National Pollutant Discharge Elimination System Technical Advisory Committee (NPDES TAC)
- Resource Management & Climate Protection Committee (RMCP) Attendance Report
- Stormwater Committee

ALUC 2013 Attendance Record			
	Name	Feb 28	May 23
Aviation Representative	Newman, Rich / Ford, Carol	X	X
Pilot Association	Auld, George / Eddie Andreini, Jr.	X	X
Brisbane	O'Connell, Terry / Miller, Raymond	X	
Burlingame	Keighran, Anne / Deal, Jerry	X	X
Daly City	Buenaventura, Raymond	X	X
Foster City	Perez, Herb / Okamoto, Steve		
Half Moon Bay	Alifano, Allan / Patridge, Naomi		
Millbrae	Gottschalk, Robert		X
Redwood City	Gee, Jeffrey	X	X
San Bruno	Ibarra, Ken / Medina, Rico		X
San Carlos	Grocott, Matt / Grassilli, Bob		
South San Francisco	Mullin, Kevin / Garbarino, Rich	X	X
County of San Mateo	Pine, Dave / Groom, Carole		

BPAC 2013 ATTENDANCE REPORT

Name	January 24	February 28	July 25	September 26	October 24
Matt Grocott	No	No	Yes	Yes	No
Cathy Baylock	Yes	Yes	Yes	Yes	Yes
Karyl Matsumoto	Yes	Yes	Yes	Yes	Yes
Ian Bain	No	No	NA Off Committee	NA	NA
Ken Ibarra	Yes	Yes	Yes	Yes	Yes
Len Stone	Yes	No	No	Yes	Yes
Marge Colapietro	No	Yes	Yes	Yes	Yes
Naomi Patridge	Yes	Yes	No	No	Yes
Steve Schmidt	Yes	Yes	No	Yes	Yes
Joel Slavit	Yes	Yes	Yes	Yes	Yes
Frank Markowitz	Yes	Yes	Yes	Yes	Yes
Jeffrey Tong	Yes	Yes	Yes	Yes	Yes
Aaron Faupell	Yes	Yes	Yes	Yes	No
Andrew Boone	Yes	No	No	Yes	Yes
Norm Picker	Yes	Yes	No	Yes	Yes

Quorum = 8 + 4 elected officials

Yes = Present at meeting

No = Did not attend

C/CAG Attendance Report 2013

Agency	Representative / Alternate	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec			
Atherton	Jerry Carlson/Elizabeth Lewis ³	C A N C E L E D	X	X	R E T R E A T	X	X	N O M E E T I N G S C H E D U L E D	X	X	X	X	X			
	Bill Widmer															
Belmont	Christine Wozniak											X			X	
	Coralin Feierbach															
Brisbane	Clarke Conway			X					X	X		X		X		
	Terry O'Connell					X							X		X	X
Burlingame	Terry Nagel			X		X			X	X		X		X	X	X
	Michael Brownrigg												X			
Colma	Joseph Silva			X		X			X	X		X	X		X	
	Diana Colvin															
Daly City	David Canepa			X					X	X		X		X		X
	Carol Klatt															
East Palo Alto	Ruben Abrica			X		X				X			X	X	X	
	Larry Moody								X							
Foster City	Art Kiesel		X	X		X	X		X	X	X	X	X			
	Pam Frisella															
Half Moon Bay	Rick Kowalczyk			X		X				X	X		X			
	Alan Alifano						X									
Hillsborough	Jay Benton		X	X		X	X			X	X	X	X			
	Larry May								X							
Menlo Park	Kirsten Keith		X	X		X	X			X ⁴	X	X	X			
	Ray Mueller															

C/CAG Attendance Report 2013

Agency	Representative / Alternate	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec			
Millbrae	Gina Papan	C A N C E L L E D	X		R E T R E A T	X		N O M E E T I N G S C H E D U L E D	X			X				
	Nadia Holober ¹ / Wayne Lee			X						X			X	X	X	X
Pacifica	Mary Ann Nihart			X					X	X		X	X		X	X
	Len Stone					X										
Portola Valley	Maryann Moise Derwin			X		X			X			X	X ⁵	X	X	X
	Ann Wengert															
Redwood City	Alicia Aguirre			X		X			X			X	X	X ⁶	X	X ⁶
	Rosanne Foust									X ²						
San Bruno	Irene O'Connell			X					X			X		X	X	X
	Jim Ruane															
San Carlos	Bob Grassilli			X		X			X	X		X	X	X		X
	Mark Olbert														X	
San Mateo	Brandt Grotte			X		X			X	X		X	X	X		
	Robert Ross															
San Mateo	Don Horsley					X			X						X	
County	Dave Pine															
South	Karyl Matsumoto			X		X			X	X		X			X	X
San Francisco	Pradeep Gupta												X	X		
Woodside	Deborah Gordon					X				X						X
SMCTA	Terry Nagel		X	X		X	X		X		X	X	X			
SamTrans	Karyl Matsumoto		X	X		X	X		X				X			

¹ January - May 2013

² Jeffrey Gee.

³ August 8 - Elizabeth Lewis became the C/CAG Board Representative for Atherton.

⁴ Peter Ohtaki.

⁵ Jeff Aalfs.

⁶ Barbara Pierce.

2013 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report

Agency	Representative	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Metropolitan Transportation Commission	Alicia Aguirre	n/a		X	X	X			X	X			
Peninsula Corridor Joint Powers Board	Arthur Lloyd	X		X	X	X					X		
City of Redwood City	Barbara Pierce	X		X	X	X			X		X	X	
City of Brisbane	Cliff Lentz	n/a		X	X				X	X	X	X	
Town of Atherton	Elizabeth Lewis	n/a								X		X	
City of Millbrae	Gina Papan	X		X					X	X		X	
City of San Bruno	Irene O'Connell			X	X				X	X			
Business Community	Jim Bigelow	X		X	X	X			X	X	X		
Environmental Community	Lennie Roberts	X			X	X			X	X	X	X	
City of San Carlos	Mark Olbert			X	X	X			X			X	
City of Pacifica	Mike O'Neil	n/a		n/a	n/a	n/a			n/a	n/a	n/a	X	
City of Half Moon Bay	Naomi Patridge	X		X	X	X			X		X	X	
Agencies with Transportation Interests	Onnolee Trapp	X		X	X	X			X	X		X	
City of South San Francisco	Richard Garbarino	X		X	X	X				X	X	X	
Public	Steve Dworetzky								X	X	X	X	
San Mateo County Transit District	Zoe Kersteen-Tucker				X				X		X	X	

Congestion Management Technical Advisory Committee (TAC) Attendance Report - 2013

Agency	Representative	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
San Mateo County Engineering	Jim Porter (Co-Chair)			x	x				x	x	x		
SMCTA / PCJPB / Caltrain	Chair)			x	x	x		x		x	x	x	
Belmont Engineering	Afshin Oskoui			x	x	x		x	x	x	x	x	
Brisbane Engineering	Randy Breault			x	x	x		x	x	x	x	x	
Burlingame Engineering	Syed Murtuza			x	x	x		x	x	x		x	
Burlingame Planning	Bill Meeker										x		
Caltrans	Lee Taubeneck				x	x		x	x	x	x		
C/CAG	Sandy Wong			x	x	x		x	x	x	x	x	
Daly City Engineering	John Fuller			n/a	n/a	n/a		n/a	n/a			x	
Daly City Planning	Tatum Mothershead			x	x	x		x		x			
Foster City Engineering	Brad Underwood			n/a	n/a	x		x		x	x	x	
Half Moon Bay Engineering	Mo Sharma			x	x			x	x	x	x		
Hillsborough Engineering	Paul Willis			n/a	n/a	x			x	x		x	
Menlo Park Engineering	Chip Taylor			x	x	x		x			x		
Pacifica Engineering	Van Ocampo			x	x	x		x		x		x	
Redwood City Engineering	Shobuz Ikbal			x	x	x			x				
San Bruno Engineering	Klara Fabry				x	x		x	x	x	x	x	
San Carlos Engineering	Jay Walter			x	x	x		x	x	x			
San Mateo Engineering	Ray Towne			n/a	n/a	n/a		n/a	n/a	n/a	n/a	x	
San Mateo County Planning	Steve Monowitz												
South San Francisco Engineering	Brian McMinn			x	x	x			x	x	x	x	
South San Francisco Planning	Gerry Beaudin			x	x	x			x	x		x	
Woodside Engineering	Paul Nagengast			x	x	x				x	x	x	
MTC	Kenneth Folan												

2013 Legislative Committee Attendance Report

Agency	Representative	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Atherton	Jerry Carlson		x		x	x	x		N/A	N/A			N/A
Foster City	Art Kiesel		x		x	x	x		x	x			x
Hillsborough	Laurence May		N/A		x	x	x		x				x
Millbrae	Gina Papan		x			x			x				N/A
Pacifica	Mary Ann Nihart		x		x	x	x		x				x
Pacifica	Karen Ervin		N/A		N/A	N/A	N/A		N/A	N/A			x
San Bruno	Irene O'Connell		x		x	x			x				x
San Carlos	Bob Grassilli		x		N/A	N/A	N/A		N/A	N/A			N/A
Woodside	Deborah Gordon				x		x						x

N/A - Off Legislative Committee

2013 NPDES TAC Attendance Record	Month											
AGENCY AND NAME	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SMCWPPP/ CCAG												
Matt Fabry	X			X						X		
Sandy Wong												
EOA, Inc.												
Jon Konnan	X			X						X		
Adam Olivieri							C					
Regional Board							A					
Sue Ma							N					
Selina Louie							C					
Dale Bowyer							E			X		
Atherton							L					
Steve Tyler	X						E					
Belmont							D					
Gilbert Yau												
Leticia Alvarez	X											
Dalia Corpus												
Brisbane												
Randy Breault	X											
Karen Kinser				X								
Shelley Romriell												
Burlingame												
Victor Voong	X			X						X		
Eva Justimbaste												
Steve Daldrup	X			X								
Colma												
Muneer Ahmed	X			X								
Brad Donohue												
Saied Mostafavi												
Daly City												
Cynthia Royer	X			X						X		
Jesse Myott	X											
East Palo Alto												
Michelle Daher	X			X						X		
Foster City												
Norm Dorais				X								
Mike McElligott	X											
Half Moon Bay												
Muneer Ahmed	X			X								
Brad Donohue												
Laura Snideman												
Hillsborough												
Dave Bishop												
Jen Chen												
Catherine Chan	X			X						X		
Menlo Park												
Rebecca Fotu												
Fernando Bravo				X						X		

2013 NPDES TAC Attendance Record	Month											
AGENCY AND NAME	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Millbrae												
Khee Lim	X											
Anthony Riddell												
Kelly O'Dea												
Pacifica												
Raymund Donguines	X			X			C					
Elizabeth Claycomb							A					
Portola Valley							N					
Howard Young							C					
Redwood City							E					
Adrian Lee							L			X		
Harry Kwong							E					
Terence Kyaw				X			D					
Charlie Drechsler	X			X								
San Bruno												
Gino Quinn												
Joseph Cervantes	X			X								
Klara Fabry												
San Carlos												
Jay Walter												
Paul Baker										X		
San Mateo, City												
Debra Bickel	X									X		
Sandy Mathews												
San Mateo, County												
Dermot Casey	X											
Julie Casagrande				X						X		
Patrick Ledesma										X		
Tim Swillinger												
Carole Foster												
So. San Francisco												
Rob Lecel				X								
Andrew Wemmer	X											
Daniel Fulford										X		
Woodside												
Dong Nguyen												
Eunejune Kim	X											
Caltrans												
Karen Mai												
Guests/Public												
Elise Sbarbori, TEC Env.	X											
Attendance	23	0	0	18	0	0	0	0	0	14	0	0

RMCP Attendance Report - 2013

Agency	Representative		Jan 11	Feb 7	Mar 20	Apr 17	May 15	Jun 26**	Jul 24**	Aug 21	Sept 18	Oct 16	Nov 20	Dec 18
				No mtg			No mtg			No mtg		No mtg		No mtg
Town of Woodside	Deborah Gordon	Chair	X		X			X	X		X		X	
Town of Portola Valley	Maryann Moise Derwin	Vice Chair				X			X		X		X	
San Mateo County	Dave Pine		ALT		ALT	X		X	ALT		ALT		ALT	
City of Redwood City	Barbara Pierce		X		X	X			X		X		X	
City of South San Francisco	Pedro Gonzalez		X		X	X					X		X	
City of South San Francisco	Pradeep Gupta												X	
Open														
Ecology Action	Debbie Kranefuss	Energy			X	X			X				X	
BAWSCA	Nicole Sandkulla	Water			X	X							X	
PG&E	Kathy Lavezzo	Utility	X		X	X		X			X			
Foothill College	Robert Cormia	Nonprofit						X	X		X			
Sustainable San Mateo Cou	Beth Bhatnagar	Environment									X		X	
Facebook	Lauren Swezey	Large Business												
A+ Japanese Auto Repair	Eric Sevim	Small Business												
SMC Hispanic Chamber of C	Jorge Jaramillo	Commerce	ALT											

** = Change of regular meeting date may have affected members' ability to attend.

2013 Stormwater Committee Roster								
Agency	Representative	Position	Feb	Apr	May	Aug	Oct	Nov
Atherton	Gordon Siebert	Public Works Director	X					
Belmont	Afshin Oskoui	Public Works Director	X	X	X	X	X	X
Brisbane	Randy Breault	Public Works Director/City Engineer	X	X	X	X	X	X
Burlingame	Syed Murtuza	Public Works Director	X	X	X	X		X
Colma	Brad Donohue	Director of Public Works and Planning	X	X	X	X	X	X
Daly City	Patrick Sweetland	Director of Water & Wastewater		O	X	X	O	O
East Palo Alto	Kamal Fallaha	City Engineer	X	X			O	O
Foster City	Brad Underwood	Director of Public Works	X	X	X		X	X
Half Moon Bay	Mo Sharma	City Engineer		X	X	X	X	
Hillsborough	Paul Willis	Public Works Director	X	X	X	X		X
Menlo Park	Charles Taylor	Public Works Director	X	X	X		X	
Millbrae	Khee Lim	City Engineer	X	X	X			X
Pacifica	Van Ocampo	Public Works Director/City Engineer	X	X	X	X	X	X
Portola Valley	Howard Young	Public Works Director	X	X		X	X	
Redwood City	Shobuz Ikbal	City Engineer/Engineering Manager	X	X	X	X		
San Bruno	Klara A. Fabry	Public Services Director		X	X	X	X	X
San Carlos	Jay Walter	Public Works Director	X	X	X	X	O	
San Mateo	Larry Patterson	Public Works Director	X	X	X			X
South San Francisco	Terry White	Public Works Director	O	X	O	O	O	O
Woodside	Paul Nagengast	Deputy Town Manager/Town Engineer	O	X	X		X	O
San Mateo County	Jim Porter	Public Works Director		X		X	X	
Regional Water Quality Control Board	Tom Mumley	Assistant Executive Officer		X			O	X

"X" - Committee Member Attended

"O" - Other Jurisdictional Representative Attended

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments, Board of Directors
From: Sandy Wong
Subject: Receive an update on the highway improvement studies along US 101
(For further information or questions contact Sandy Wong at 650-599-1409)

RECOMMENDATION

That the C/CAG Board receive an update on the highway improvement studies along US 101.

FISCAL IMPACT

None.

SOURCE OF FUNDS

Not applicable.

BACKGROUND/DISCUSSION

In May 2012, the San Mateo County Transportation Authority (SMCTA) issued a call for project for the Transportation Measure A Highway Program. The Measure A Highway Program focuses on removing bottlenecks in the most congested highway commute corridors, reducing congestion, and improving throughput along critical congested commute corridors. C/CAG was successful in obtaining funding commitments from SMCTA via the Highway Program call for projects for the following 4 studies along and near the US 101 corridor:

1. Project Study Report for US 101 HOV (carpool lanes) “Hybrid option” from Whipple Ave to I-380.
2. Project Study Report for US 101 Auxiliary Lanes from Oyster Point to San Francisco County Line.
3. Feasibility Study for Route 92/Delaware Street Interchange Area.
4. Feasibility Study for US 101/Route 92 Interchange Improvement.

A “Project Study Report” is the first required document for a highway improvement project per Caltrans procedures. It is a prerequisite to the environmental study phase of a highway project. Typically, a “Project Study Report” requires more in-depth technical analysis than a “feasibility study”.

ITEM 6.4

The project concept for the US 101 HOV “Hybrid option” from Whipple to I-380 was developed through a Feasibility Study in partnership with the Metropolitan Transportation Commission (MTC) in the past two years. In 2011, an initial HOV analysis was done to evaluate two options to extend the carpool lanes to the north from where they currently terminate at Whipple Ave. That analysis evaluated two options: Option 1 was to add a new carpool lane by widening the freeway. Option 2 was to convert an existing mixed-flow lane to a carpool lane. The conclusion was that Option 1 would be very costly and would result in adverse right-of-way impacts, while Option 2, although low cost, would result in excessive travel time delay to the remaining mixed-flow lanes.

Consequently, MTC, C/CAG, and Caltrans directed the consultant to conduct a feasibility study to evaluate a “hybrid option”, which would utilize the existing pavement for a new carpool lane in some segments, and would add new pavement (widening) for a new carpool lane in other segments in order to provide continuous carpool lane from Whipple to I-380. That feasibility study concluded the “hybrid option” has overall positive benefits and merits continue study. Hence, a Project Study Report has been initiated.

ATTACHMENTS

None.

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments, Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of C/CAG investment recommendations from the Finance Committee.

(For further information or questions contact Sandy Wong at 599-1409)

RECOMMENDATION:

That the C/CAG Board review and approve of C/CAG investment recommendations from the Finance Committee.

FISCAL IMPACT:

Potential for higher or lower yields and risk associate with C/CAG investments.

SOURCE OF FUNDS:

The Investment Policy applies to all C/CAG funds held by the C/CAG Financial Agent (City of San Carlos).

BACKGROUND/DISCUSSION:

According to the C/CAG Investment Policy adopted on Oct 10, 2013:

“The portfolio should be analyzed not less than quarterly by the C/CAG Finance Committee, and modified as appropriate periodically as recommended by the Finance Committee and approved by the C/CAG Board, to respond to changing circumstances in order to achieve the Safety of Principal.”

The Finance Committee will seek to provide a balance between the various investments and maturities in order to give C/CAG the optimum combination of Safety of Principle, necessary liquidity, and optimal yield based on cash flow projections.

ITEM 6.5

A summary of the October, November, and December 2013 earning rates are as follows:

	Local Agency Investment Fund (LAIF)	San Mateo County Investment Pool (COPOOL)
October	0.266%	0.61%
November	0.263%	0.61%
December	0.264%	0.53%

On November 14, 2013 the C/CAG Board approved the C/CAG investment portfolio as follows:

Local Agency Investment Fund (LAIF) 50% to 70%
 San Mateo County Investment Pool (COPOOL) 30% to 50%

The C/CAG Board also directed the San Carlos Administrative Services Director to reallocate the C/CAG investment portfolio as follows, using the September 30, 2013 fund balance as an example:

Local Agency Investment Fund (LAIF) \$11,325,281+/- (approx. 65%)
 San Mateo County Investment Pool (COPOOL) \$6,000,000+/- (approx. 35%)
 Total: \$17,325,281

Changes were made by San Carlos in December 2013. As a result, the current investment portfolio as of December 31, 2013 is as follows:

	9/30/2013		12/31/2013	
	Amount	Percent	Amount	Percent
LAIF	\$14,603,467	84%	\$15,263,407	70%
COPOOL	\$2,721,814	16%	\$6,526,384	30%
Total	\$17,325,281	100%	\$21,789,791	100%

The C/CAG Finance Committee met on February 7, 2014. Since this meeting will occur after packet printing, staff will verbally present Finance Committee recommendations at the C/CAG Board meeting.

ATTACHMENTS:

None

C/CAG AGENDA REPORT

Date: February 13, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Review of the Proposed Fiscal Year 2014-15 C/CAG member fees
(For further information or questions contact Sandy Wong at 599-1409)

RECOMMENDATION

That the C/CAG Board review the Proposed Fiscal Year 2014-15 C/CAG member fees. Final fiscal year 2014-15 C/CAG member fees will be presented to the C/CAG Board for adoption at a future meeting.

FISCAL IMPACT

The proposed fiscal year 2014-15 C/CAG member fees includes a 5% increase from fiscal year 2013-14. C/CAG member fees have not been increased for seven years since FY 2007-08.

BACKGROUND

At the June 2013 C/CAG Board meeting when the FY 2013-14 Budget was being adopted, a discussion took place regarding a potential increase in C/CAG member fees by 5% in FY 2014-15. It is necessary to do so to keep up with services provided by C/CAG. C/CAG member fees have stayed flat for the past seven years.

The proposed fees are based on population data as of 1/1/2013 provided by the State Department of Finance (DOF). That population data will be adopted by C/CAG Board under a separate agenda item.

The proposed fees have been provided to all City Managers and the County Manager for their budget planning purposes on February 3, 2014.

ATTACHMENT

Proposed Fiscal Year 2014-2015 C/CAG Member Fees.

Proposed 2014-2015 C/CAG Member Fee

C/CAG Member FEE FY 2014-2015					
Agency	% Population (as of 1/1/13)	General Fund Fee	Gas Tax Fee	Total Fee	
		\$262,525	\$410,452	\$672,978	
Atherton	0.94%	\$2,460	\$3,846	\$6,306	
Belmont	3.58%	\$9,391	\$14,682	\$24,073	
Brisbane (2)	0.60%	\$1,563	\$2,443	\$4,006	
Burlingame	4.00%	\$10,501	\$16,417	\$26,918	
Colma	0.20%	\$520	\$813	\$1,334	
Daly City	14.05%	\$36,879	\$57,660	\$94,539	
East Palo Alto	3.90%	\$10,233	\$15,998	\$26,231	
Foster City	4.23%	\$11,105	\$17,363	\$28,468	
Half Moon Bay	1.57%	\$4,133	\$6,461	\$10,594	
Hillsborough	1.51%	\$3,966	\$6,201	\$10,168	
Menlo Park	4.44%	\$11,661	\$18,232	\$29,894	
Millbrae	3.02%	\$7,932	\$12,402	\$20,334	
Pacifica	5.16%	\$13,542	\$21,172	\$34,714	
Portola Valley	0.60%	\$1,587	\$2,482	\$4,069	
Redwood City	10.75%	\$28,217	\$44,117	\$72,335	
San Bruno	5.82%	\$15,283	\$23,895	\$39,178	
San Carlos	3.93%	\$10,324	\$16,141	\$26,465	
San Mateo	13.47%	\$35,350	\$55,269	\$90,618	
South San Francisco	8.85%	\$23,240	\$36,336	\$59,576	
Woodside (3)	0.74%	\$1,942	\$3,036	\$4,977	
San Mateo County	8.65%	\$22,697	\$35,486	\$58,182	
TOTAL	100	\$262,525	\$410,452	\$672,978	
NOTES:					
1. For the past five years, C/CAG member fee (county total) has been at \$250,024 for General Fund and \$390,907 for Gas Tax.					
2. For FY 2014-15, the county total is proposed to be increased by 5% to \$262,525 for General Fund and \$410,452 for Gas Tax.					
3. The \$262,525 and the \$410,452 are prorated to each jurisdiction based on % of population.					
4. Population data is from Department of Finance of January 1, 2013.					

C/CAG AGENDA REPORT

DATE: February 14, 2014

TO: C/CAG Board of Directors

FROM: Sandy Wong, Executive Director

SUBJECT: Nominations for C/CAG Chair and Vice Chair for the March Election of Officers

(For further information or response to questions, please contact Sandy Wong at 650 599-1409)

RECOMMENDATION:

That the C/CAG Board of Directors make nominations for Chair and Vice Chair for the March Election of Officers in accordance with the C/CAG By-Laws.

FISCAL IMPACT:

None.

REVENUE SOURCE:

None.

BACKGROUND/DISCUSSION:

At the September 2013 C/CAG Board meeting, the By-Laws were changed to remove one of the positions for Vice Chair. C/CAG no longer has two Vice Chairs, it has one Vice Chair. *(This staff report is based on the current C/CAG By-Laws at the time the report is written. Any adopted By-Laws revisions preceding actions on this item will be applicable to this item.)*

The revised By-Laws established a process to have nominations at a prior meeting (February) and then have voting at the following meeting (March). The objective was to provide the Board Members with background information to assist them in casting their vote. Nominations shall only be made by voting members of the Board of Directors. The Chairperson and Vice Chairperson shall be voting members of the Board, as well. Nominations do not require a second or vote to be a candidate. Nominations should be taken for the Chair and Vice Chair position. Nominations for officers of the Board of Directors shall be made from the floor only at the regular February Board meeting. Nominations and election of the Chairperson shall precede nominations and election of the Vice Chairperson.

All candidates should provide background information in advance of the March Board meeting such that the material can be included in the packet for the Board's consideration. For those candidates nominated, please provide the background information to Nancy Blair (nblair@smcgov.org) by March 1, 2014.

ITEM 6.7

CURRENT OFFICERS:

At this time, the seat for the C/CAG Chair is vacant.

Mary Ann Nihart has served one term as Vice Chair.

ATTACHMENTS:

1. Article IV of the Bylaws related to Officers.
2. Cover sheet for nominees to submit background information

ALTERNATIVES:

- 1 - That the C/CAG Board of Directors make nominations for Chair and Vice Chair for the March Election of Officers in accordance with the C/CAG By-Laws.
- 2 - No action.

ARTICLE IV. OFFICERS

Section 1. The officers of the Board of Directors shall consist of a Chairperson and one Vice Chairperson.

Section 2. The Chairperson and Vice Chairperson shall be elected from among the nominees by the Board of Directors at the March meeting to serve for a term of twelve (12) months commencing on April 1. There shall be a two-term limit for each office. That is, a member may not serve more than two consecutive terms as the Chairperson, and not more than two consecutive terms as Vice Chairperson. An officer shall hold his or her office until he or she resigns, is removed from office, is otherwise disqualified to serve, or until his or her successor qualifies and takes office.

Section 3. Nomination for officers of the Board of Directors shall be made from the floor only at the regular February Board meeting. Nominations shall be made only by voting members of the Board of Directors.

Section 4. The Chairperson and Vice Chairperson must be a regularly designated, voting member (e.g., not an alternate, or an ex-officio member) of the Board of Directors.

Section 5. Nominations and election of the Chairperson shall precede nominations and election of the Vice Chairperson. Voting shall be public for all offices.

Section 6. The Chairperson shall preside at all meetings of the Board, may call special meetings when necessary, and shall serve as the principal executive officer. The Chairperson shall have such other powers, and shall perform such other duties which may be incidental to the office of the Chairperson, subject to the control of the Board.

Section 7. In the absence or inability of the Chairperson to act, the Vice Chairperson shall exercise all of the powers and perform all of the duties of the Chairperson. The Vice Chairperson shall also have such other powers and shall perform such other duties as may be assigned by the Board of Directors.

Section 8. A special election to fill the vacant office shall be called by the Board of Directors if

the Chairperson or the Vice Chairperson is unable to serve a full term of office.

Section 9. All officers shall serve without compensation.

Section 10. The Chairperson or the Vice Chairperson may be removed from office at any time by a majority vote of those members present at a duly constituted meeting of the Board.

If nominated, please attach candidate background material and return a copy to:

C/CAG
Attn: Nancy Blair
555 County Center, 5th Floor
Redwood City, CA 94063

By: March 1, 2014

