

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 221
February 11, 2010

1.0 CALL TO ORDER/ROLL CALL

Chair Kasten called the meeting to order at 6:30 p.m. Roll Call was taken.

Jerry Carlson - Atherton
Christine Wozniak - Belmont
Terry Nagel - Burlingame
Joseph Silva - Colma
Carlos Romero - East Palo Alto
Linda Koelling - Foster City
Naomi Patridge - Half Moon Bay
Tom Kasten - Hillsborough
Kelly Fergusson - Menlo Park (6:40)
Paul Seto - Millbrae
Julie Lancelle - Pacifica (6:44)
Maryann Moise Derwin - Portola Valley
Rosanne Foust - Redwood City, San Mateo County Transportation Authority
Irene O'Connell - San Bruno
Bob Grassilli - San Carlos
Brandt Grotte - San Mateo (6:48)
Carole Groom - San Mateo County
Kevin Mullin - South San Francisco
Deborah Gordon - Woodside

Absent:

Brisbane
Daly City

Others:

Richard Napier, Executive Director - C/CAG
Nancy Blair, C/CAG Staff
Sandy Wong, Deputy Director - C/CAG
Lee Thompson, C/CAG - Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Jean Higaki, C/CAG Staff
Joe Kott, C/CAG Staff
Matt Fabry, C/CAG Staff

4.0 RESOLUTIONS OF APPRECIATION / PRESENTATIONS/ ANNOUNCEMENTS

4.1 PRESENTATIONS

4.1.1 Proclamation – Belmont – to C/CAG Staff.

Proclamation from the City of Belmont

5.0 CONSENT AGENDA

Board Member Gordon MOVED approval of Consent Items 5.1, 5.2, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, and 5.10. Board Member O’Connell SECONDED. **MOTION CARRIED** 19-0.

5.1 Approval of the Minutes of Regular Business Meeting No. 220 dated January 14, 2010. APPROVED

5.2 Approval of revised date for the November Board meeting. APPROVED

5.4 Review and approval of AB 1546 Fund Financial Statements (Audit) for the Year Ended June 30, 2009. APPROVED

5.5 Review and approval of Abandoned Vehicle Abatement Fund Financial Statements (Audit) for the Year Ended June 30, 2009. APPROVED

5.6 Review and approval of Resolution 10-03 authorizing the C/CAG Chair to execute the Interagency Agreement between the Metropolitan Transportation Commission (MTC) and C/CAG for Transportation Planning, Programming, and Transportation/Land Use Coordination for FY 2009/10, FY 2010/11, and FY 2011/12, in the amount of \$1,786,000. APPROVED

5.7 Review and approval of Resolution 10-05 authorizing the C/CAG Chair to execute a funding agreement between C/CAG and the City of East Palo Alto for Traffic Improvement Projects on University Avenue and East Bayshore Road in the amount of \$347,500. APPROVED

5.8 Review and approval of Resolution 10-04 of the Board of Directors of the City/County Association of Governments of San Mateo County authorizing the C/CAG Chair to execute a contract between the City/County Association of Governments (C/CAG) and AECOM Technical Services, Inc. for computer traffic simulation and forecast modeling services for a maximum amount of \$48,280. APPROVED

5.9 Review and approval of Resolution 10-06 authorizing the C/CAG Chair to execute an amendment to the technical consultant contract with Eisenberg, Olivieri, and Associates, Inc., in an amount not to exceed \$109,500 for addressing new requirements under the Municipal Regional Permit in support of the Countywide Water Pollution Prevention Program. APPROVED

5.10 Review and approval of the C/CAG Administrative Assistant salary structure and review

process.

APPROVED

Item 5.3 was removed from the Consent Calendar.

- 5.3 Review and approval of the C/CAG Basic Financial Statements (Audit) for the Year Ended June 30, 2009. APPROVED

Staff was directed to rephrase a sentence in the report.

Board Member Seto **MOVED** approval of Item 5.2. Board Member Koelling **SECONDED**. **MOTION CARRIED** 19-0.

6.0 REGULAR AGENDA

- 6.1 Approval of C/CAG Legislative priorities, positions and Legislative update.
(A position may be taken on any legislation, including legislation not previously identified.)
INFORMATION

Chair Kasten, Board Member Grassilli, Board Member Gordon, and C/CAG's Executive Director went to Sacramento and met individually with the five San Mateo delegates to discuss the swap between the sales tax and the excise tax and what it does to transit and the cities and County.

- 6.1.1 Approval of C/CAG Legislative Priorities for 2010. APPROVED

Staff provided an update on the 2010 priorities and answered questions. Board Members suggested the following changes:

- 1- Change 7.3 to read ".....approved by ~~the~~ **local** voters."
- 2- Change 8.1 to read "Support **public and** local government....."

Member Koelling **MOVED** approval of the C/CAG Legislative Priorities for 2010 with the corrections as stated. Board Member Fergusson **SECONDED**. **MOTION CARRIED** unanimously 19-0.

- 6.2 Nominations for C/CAG Chair and Vice Chair (2) for the March Election of Officers. APPROVED

Nominations for Chair was opened.

Board Member Nagel nominated Tom Kasten for C/CAG Chair.

Board Member Patridge **MOVED** to close nominations. Board Member Nagel **SECONDED**. **MOTION CARRIED** unanimously 19-0.

Nominations for Vice Chairs was opened.

Board Member Patridge **MOVED** to nominate Bob Grassilli as Vice Chair.

Board Member Grotte **MOVED** to nominate Carole Groom as Vice Chair.

Board Member O'Connell **MOVED** to close nominations. Board Member Gordon **SECONDED**. **MOTION CARRIED** unanimously 19-0.

- 6.3 Approval of funding allocation for Local Streets & Roads (LS&R) by combining Federal Cycle 1 and Stimulus II funds (if Stimulus II is available); and approval of funding allocation for LS&R by combining Federal Cycles 1 & 2 funds (if Stimulus II is not available). **APPROVED**

Board Member Nagel **MOVED** to approve Item 6.3. Board Member Wozniak **SECONDED**. **MOTION CARRIED** unanimously 19-0.

- 6.4 Review and approval of a Call for Projects process for Cycle 1 Federal Transportation funding for the Transportation for Livable Communities (TLC) Program. **APPROVED**

Board Member O'Connell **MOVED** to approve Item 6.4. Board Member Koelling **SECONDED**. **MOTION CARRIED** unanimously 19-0.

- 6.5 Review and approval of a Call for Projects process for Cycle 1 Federal Transportation funding for the Regional Bicycle Program (RBP). **APPROVED**

Board Member Foust **MOVED** to approve Item 6.5. Board Member O'Connell **SECONDED**. **MOTION CARRIED** unanimously 19-0.

- 6.6 Approval of the proposed approach for implementing the Safe Routes to School (SR2S) Program for San Mateo County. **APPROVED**

Board Member Fergusson **MOVED** to approve Item 6.6. Board Member Gordon **SECONDED**. **MOTION CARRIED** unanimously 19-0.

- 6.7 Review and approval of the currently approved C/CAG Procurement Policy. **ACTION**

Staff was directed to draft changes to the procurement policy and bring it back to the Board at a future meeting.

No action was taken.

- 6.8 Review and approval of the C/CAG Executive Director Performance Objectives for FY09-10. **APPROVED**

The Executive Director was asked to make specific changes to the Performance Objectives.

Board Member Gordon **MOVED** to approve the Performance Objectives as amended. Board Member O'Connell **SECONDED**. **MOTION CARRIED** unanimously 19-0.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

On behalf of the League of California Cities, Board Member Koelling thanked everyone for allowing their group, the S.O.S. (Save Our Services) Singers to go to the different cities to get the word out. This group can be seen on Youtube video.

7.2 Chairperson's Report.

It was suggested the Executive Director eliminate his monthly activity report.

It was requested the Finance Department add details to the monthly check register report.

8.0 EXECUTIVE DIRECTOR'S REPORT

Thanks was given to Chair Kasten, and Board Members Grassilli and Gordon for participating in the trip to Sacramento to meet with the Legislators regarding Prop 32.

Disappointing news, due to no available fuel, the decision was made to cancel the Hydrogen Shuttle and return it to Ford.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 5991406 or nblair@co.sanmateo.ca.us or download a copy from C/CAG's website – www.ccag.ca.gov.

9.1 Letter from Richard Napier, Executive Director C/CAG, to James Porter, Director, Department of Public Works, County of San Mateo, dated 1/26/10. Re: Request for Funding Assistance for C/CAG Airport Land Use Compatibility Activities in the Environs of San Mateo County Airports (San Carlos and Half Moon Bay Airports).

9.2 Letter from Richard Napier, Executive Director C/CAG, to Honorable Dianne Feinstein, United States Senate, dated 2/4/10. C/CAG supports the San Mateo County Transportation Authority FY 2011 Appropriations Request, San Bruno Grade Separation - \$1 million.

9.3 Letter from Richard Napier, Executive Director C/CAG, to Ms. Terry Bowen, Gray Bowen and Company, Inc., dated 2/3/10. RE: Thank you – City of Belmont Bicycle Pedestrian Bridge Project.

10.0 ADJOURN

The meeting adjourned at 8:17 p.m.