

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING NOTICE

Meeting No. 200

DATE: Thursday, April 10, 2008

TIME: 6:00 P.M. Board Meeting

PLACE: Hyatt Regency
1333 Bayshore Highway
Sandpebble Rooms D & E
Burlingame, California 94010

PLEASE NOTE A DIFFERENT TIME AND LOCATION

PARKING: Available adjacent to and behind building.
Please note the underground parking garage is no longer open.

- 1.0 CALL TO ORDER/ ROLL CALL
- 2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.
- 3.0 RESOLUTIONS OF APPRECIATION / PRESENTATIONS/ ANNOUNCEMENTS
- 4.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 4.1 Review and approval of Resolution 08-09 authorizing the adoption of the Fiscal Year 2008/2009 Expenditure Program for the Transportation Fund for Clean Air (TFCA) Program for San Mateo County. ACTION p. 1
- 4.2 Review and approval of Resolution 08-10 authorizing the adoption of the San Mateo County Transportation Development Act (TDA) Article 3 Program for Fiscal Year 2008/09 for \$760,975. ACTION p. 7

NOTE: All items on the Consent Agenda are approved/accepted by a majority vote. A request must be made at the beginning of the meeting to move any item from the Consent Agenda to the Regular Agenda.

5.0 COMMITTEE REPORTS

5.1 Committee Reports (oral reports).

5.2 Chairperson's Report.

6.0 EXECUTIVE DIRECTOR'S REPORT

7.0 MEMBER COMMUNICATIONS

8.0 ADJOURN

Next scheduled meeting: May 8, 2008 Regular Board Meeting.

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

If you have any questions about the C/CAG Board Agenda, please contact C/CAG Staff:

Executive Director: Richard Napier 650 599-1420 Administrative Assistant: Nancy Blair 650 599-1406

FUTURE MEETINGS

April 2, 2008	2020 Peninsula Gateway Corridor Study TAC - canceled.
April 9, 2008	2020 Peninsula Gateway Corridor Study PAC - 4:00 p.m.
April 10, 2008	Legislative Committee - SamTrans 2 nd Floor Auditorium - canceled.
April 10, 2008	C/CAG Board - Hyatt Regency, Burlingame - 6:00 p.m.
April 15, 2008	NPDES Technical Advisory Committee - TBD - 10:00 a.m.
April 17, 2008	CMP Technical Advisory Committee - SamTrans 2 nd Floor Auditorium - 1:15 p.m.
April 28, 2008	CMEQ Committee - San Mateo City Hall - Conference Room C - 3:00 p.m.
April 28, 2008	Administrators' Advisory Committee - 555 County Center, 5 th Fl, Redwood City - Noon

C/CAG AGENDA REPORT

Date: April 10, 2008

To: C/CAG Board of Directors

From: Congestion Management Program Technical Advisory Committee

Subject: Review and approval of Resolution 08-09 authorizing the adoption of the Fiscal Year 2008/2009 Expenditure Program for the Transportation Fund for Clean Air (TFCA) Program for San Mateo County.

(For further information or questions contact Tom Madalena at 599-1460)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 08-09 authorizing the adoption of the expenditure program for the Fiscal Year 2008/2009 Transportation Fund for Clean Air (TFCA) Program for San Mateo County.

FISCAL IMPACT

The allocation of TFCA funds for Fiscal Year (FY) 2008/2009 is expected to be approximately \$1,193,400 of which \$57,400 (approx. 5%) will be allocated to administration. It is recommended that the remaining funds (\$1,136,000) be distributed based on the policies adopted in past years by C/CAG with modifications detailed in the discussion section. The following table shows how the funds would be distributed based on these policies. The funding provided in these categories for the past three years is also shown.

<i>CATEGORY</i>		<i>2005/2006</i>	<i>2006/2007</i>	<i>2007/2008</i>	<i>2008/2009</i>
Employer Based Shuttle Projects	SamTrans	\$605,000	\$638,000	\$576,000	\$636,000
	Menlo Park	\$40,000	\$45,000	\$0	See Background /Discussion
County-wide Voluntary Trip Reduction Program (Peninsula Traffic Congestion Relief Alliance)		\$430,000	\$450,000	\$453,000	\$500,000
Administration		\$50,000	\$50,800	\$49,099	\$57,400
Totals		\$1,125,000	\$1,183,800	\$1,078,099	\$1,193,400

SOURCE OF FUNDS

The Bay Area Air Quality Management District (Air District) is authorized under Health and Safety code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds and are used to implement projects to reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the Air District to one or more public agencies designated to receive the funds, and for San Mateo County, C/CAG has been designated as the overall Program Manager to receive the funds.

BACKGROUND/DISCUSSION

As the Program Manager for the TFCA funds, C/CAG has allocated these funds to fund projects in San Mateo County operated by SamTrans, the City of Menlo Park, and the Peninsula Traffic Congestion Relief Alliance (Alliance). For nine of last ten years the C/CAG Board has allocated the funds for the SamTrans and City of Menlo Park Shuttle Bus Programs and the Alliance Countywide Voluntary Trip Reduction Program. It is recommended that the same methodology be used for the FY 2008/2009 TFCA Program allocation with the exception of the Menlo Park Shuttle Program. The Menlo Park Shuttle Program has had difficulties meeting the cost-effectiveness policy described below. The City of Menlo Park has been encouraged to apply for shuttle funds from the C/CAG Local Shuttle Program under the Congestion Relief Program. The four percent or approximately \$45,000 in TFCA funds that had been allocated to Menlo Park in the past has been directed to the Alliance for the FY 2008/2009 Expenditure Program recommendation. As a result, \$45,000 would be subtracted from the \$550,000 that was budgeted for the Alliance from the Congestion Relief Program. Since the March 31st Congestion Management and Environmental Quality (CMEQ) Committee meeting was cancelled, the CMEQ Committee agreed that staff could take the recommendation from the Congestion Management Program Technical Advisory Committee directly to the C/CAG Board of Directors due to the consistency with past funding recommendations.

- It is recommended that the SamTrans Shuttle Program receive an allocation of \$636,000 for its current shuttle program and maintain the existing cost sharing formula with SamTrans contributing approximately 25% of the cost of these shuttles and the remaining 25% through employer contributions. This funding recommendation shall be contingent upon SamTrans submitting an acceptable work plan for use of the funds.
- It is recommended that Peninsula Traffic Congestion Relief Alliance receive an allocation of \$500,000 in TFCA funds and receive \$505,000 from the Congestion Relief Plan for a total allocation of \$1,005,000 for its County-wide Voluntary Trip Reduction Program. The funds allocated for the Alliance are subject to the submission of an acceptable work plan for use of the funds.

The following are the C/CAG Board policies that will continue to be in effect for the FY 2008/2009 Program.

Overall Policies:

- Cost Effectiveness, as defined by the Bay Area Air Quality Management District (BAAQMD), will be used as initial screening criteria for all projects. Projects must show a cost effectiveness of less than \$90,000 per ton of reduced emissions based upon the TFCA funds allocated in order to be considered.

Shuttle Projects:

- Shuttle projects are defined as the provision of local feeder bus or shuttle service to rail and ferry stations and airports.
- All shuttles must be timed to meet the rail or ferry lines being served.
- C/CAG encourages the use of electric and other clean fuel vehicles for shuttles.
- Beginning with the 2003-04 TFCA funding cycle, all vehicles used in any shuttle/feeder bus service must meet the applicable California Air Resources Board (CARB) particulate matter standards for public transit fleets. This requirement has been made by the BAAQMD and is applicable to the projects funded by the Congestion Management Agencies.

If the recommendations are accepted, the following is a summary of the C/CAG TFCA Program for FY 2008/2009:

Project	Recommendations
Administration	\$57,400
SamTrans	\$636,000
Peninsula Traffic Congestion Relief Alliance	\$500,000
Total funds obligated	\$1,193,400
Total funds anticipated	\$1,193,400
Balance	\$0

ATTACHMENTS

- Resolution 08-09

RESOLUTION 08-09

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO
COUNTY AUTHORIZING THE ADOPTION OF THE FISCAL YEAR 2008/2009
EXPENDITURE PROGRAM FOR THE TRANSPORTATION FUND FOR
CLEAN AIR (TFCA) PROGRAM FOR SAN MATEO COUNTY**

WHEREAS, the City/County Association of Governments has been designated the Transportation Fund for Clean Air (TFCA) Program Manager for San Mateo County; and,

WHEREAS, the Board of Directors of the City/County Association of Governments has approved certain projects and programs for funding through San Mateo County's 40 percent local share of Transportation Fund for Clean Air (TFCA) revenues; and,

WHEREAS, the City/County Association of Governments will act as the Program Manager for approximately \$1,136,000, of TFCA funded projects; and,

WHEREAS, the approximate \$1,136,000 funding is to be adjusted to the actual amount when it becomes available, and to be incorporated into individual contracts; and,

WHEREAS, the projects included in this expenditure program are the most appropriate and cost-effective strategies currently available within the County for reducing motor vehicle emissions. All proposed expenditures will be consistent with the *Clean Air Plan* and Section 44241(b) of the California Health and Safety Code; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Staff is authorized to submit the Fiscal Year 2008/2009 Expenditure Program for the San Mateo County TFCA Program to the Bay Area Air Quality Management District.

PASSED, APPROVED, AND ADOPTED THIS 10th DAY OF APRIL 2008.

Deborah C. Gordon, C/CAG Chair

C/CAG AGENDA REPORT

Date: April 10, 2008

To: City/County Association of Governments Board of Directors

From: Bicycle and Pedestrian Advisory Committee (BPAC)

Subject: Review and approval of Resolution 08-10 authorizing the adoption of the San Mateo County Transportation Development Act (TDA) Article 3 Program for Fiscal Year 2008/09 (FY 2008/09) for \$760,975

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 08-10 authorizing the adoption of the San Mateo County Transportation Development Act (TDA) Article 3 Program for Fiscal Year 2008/09 (FY 2008/09) for \$760,975, in accordance with staff recommendations.

FISCAL IMPACT

The TDA Article 3 funding is available through the Metropolitan Transportation Commission (MTC) for regional pedestrian and bicycle programs. The FY 2008/09 allocation of funds is \$760,975.

SOURCE OF FUNDS

TDA Article 3 funds are available from the Metropolitan Transportation Commission and are derived from the following sources:

- Local Transportation Funds (LTF), which is derived from a ¼ cent of the general sales tax collected statewide
- State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel.

BACKGROUND/DISCUSSION

A call for projects was issued on November 9, 2007, requesting local jurisdictions to submit applications for bicycle and pedestrian related projects to be funded under the TDA Article 3 FY 2008/09 Program. A workshop was held on December 20, 2007, in which 12 jurisdictions attended. The Bicycle and Pedestrian Advisory Committee (BPAC) received a total of 21 applications from 12 different jurisdictions. The BPAC project evaluation process included a field visits to 8 different candidate project sites on Saturday, February 23, 2008.

On February 28, 2008, all project sponsors were invited to provide a formal presentation of their project(s) to the BPAC. At the March 27, 2008, the Committee convened to perform the final project evaluation, scoring and recommendations. Criteria considered during the evaluation and scoring process included the project's state of readiness, project support from the community, the percent of local match jurisdiction plans to provide, that the project meets the program objectives, and also that proposed improvements adequately address safety concerns.

The final project evaluation, scoring and ranking were established and the top fifteen (15) projects were selected for funding based on the available budget. The final project recommendation list is as follow:

Rank	Average Score	Jurisdiction	Project Description	Funds Requested	Funds Awarded
1	88.42	County of San Mateo - Parks*	Construct paved pedestrian/bicycle path at the Mirada Surf Coastal Trail	\$ 100,000	\$ 100,000
2	85.75	San Bruno 1*	Install Class II Bike Lanes	\$ 32,500	\$ 32,500
3	85.42	Half Moon Bay*	Extend existing Class I bicycle /ped trail on Hwy 1	\$ 100,000	\$ 100,000
4	80.00	South San Francisco 3	Install 23 Traficon Video Detection Systems (for bicyclist)	\$ 76,667	\$ 76,667
5	77.67	South San Francisco 2	Install 275 bicycle route signs along 105,000 linear feet of existing bicycle routes	\$ 40,000	\$ 40,000
6	76.58	San Carlos*	Install Class III Bike Routes; Install bicycle racks at parks	\$ 65,000	\$ 65,000
7	76.50	South San Francisco 1	Install 2 in-ground lighted crosswalks	\$ 40,000	\$ 40,000
8	75.83	Daly City 1	Install sidewalk bulb-outs at intersection to improve pedestrian safety	\$ 50,000	\$ 50,000
9	73.33	Woodside 3	Reconfigure existing Woodside Rd bike and motorized traffic lanes	\$ 25,000	\$ 25,000
10	73.08	San Bruno 2	Install specialized routing signs and standardized "Share the Road" signs	\$ 9,000	\$ 9,000
11	73.00	Daly City 2*	Install new sidewalk and curb ramps to close gaps for pedestrian route	\$ 100,000	\$ 55,000
12	72.92	East Palo Alto*	Convert a contaminated, abandoned Rail Spur into a pedestrian trail	\$ 100,000	\$ 100,000
13	72.42	Belmont	Install and/or upgrade 21 curb ramps to ADA compliance at various locations	\$ 80,000	\$ 40,000
14	69.33	San Mateo 2	Installation of Pedestrian Countdown Signal Heads at 55 signalized intersect.	\$ 100,000	\$ 15,808
15	69.33	Woodside 1	Modify bike land drainage inlet	\$ 12,000	\$ 12,000
TOTAL AMOUNT FUNDED					\$ 760,975
* Selected for site visit					

All selected projects were fully funded with the exception of the following projects:

- Daly City 2 – New sidewalk/curb ramp: requested \$100,000, funded \$55,000
- Belmont – Install curb ramps: requested \$80,000, funded \$40,000
- San Mateo 2 – Install pedestrian countdown signal heads: requested \$100,000, funded \$15,808

The total funding amount for all projects is \$760,975. Fifty-three percent (53%) of the funds will apply towards pedestrian related projects while 47% will apply to bicycle related projects. For your reference, the complete list of project applicants including description, amount of funds requested, final ranking and scores is included in the attached Resolution 08-10.

ATTACHMENTS

- Resolution 08-10
- San Mateo County - TDA Article 3 FY 2008/09 Final Project Ranking

RESOLUTION 08-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE ADOPTION OF THE SAN MATEO COUNTY TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 PROGRAM FOR FISCAL YEAR 2008/09 FOR \$760,975.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG is the designated Congestion Management Agency responsible for the development and implementation of the Transportation Development Act (TDA) Article 3 Program for San Mateo County; and

WHEREAS, C/CAG has developed a TDA Article 3 Program for Fiscal Year (FY) 2008/09 based on recommendation by the Bicycle and Pedestrian Committee (BPAC); and

WHEREAS, C/CAG has undertaken a process that complies with the Metropolitan Transportation Commission (MTC) Resolution No. 875 (Revised); and

WHEREAS, C/CAG has accepted and approved scoring and ranking process conducted by the BPAC; and

WHEREAS, C/CAG has considered the final recommendation of said BPAC; and

WHEREAS, C/CAG has voted to adopt the TDA Article 3 Program for FY 2008/09.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to adopt the TDA Article 3 Program for FY 2008/09.

PASSED, APPROVED, AND ADOPTED THIS 10TH DAY OF APRIL 2008.

Deborah C. Gordon, Chair

**San Mateo County - TDA Article 3 FY 2008/09
FINAL PROJECT RANKING**

Rank	Average Score	Jurisdiction	Project Description	Funds Requested	Funds Awarded
1	88.42	County of San Mateo - Parks*	Construct paved pedestrian/bicycle path at the Mirada Surf Coastal Trail	\$ 100,000	\$ 100,000
2	85.75	San Bruno 1*	Install Class II Bike Lanes	\$ 32,500	\$ 32,500
3	85.42	Half Moon Bay*	Extend existing Class I bicycle /ped trail on Hwy 1	\$ 100,000	\$ 100,000
4	80.00	South San Francisco 3	Install 23 Traficon Video Detection Systems (for bicyclist)	\$ 76,667	\$ 76,667
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14	69.33	San Mateo 2	Installation of Pedestrian Countdown Signal Heads at 55 signalized intersect.	\$ 100,000	\$ 15,808
15	69.33	Woodside 1	Modify bike land drainage inlet	\$ 12,000	\$ 12,000
16	66.17	Woodside 2*	Construct standard sidewalk to access park	\$ 58,000	Not funded
17	59.17	Burlingame	Production of Educational and Informational brochure for bicyclist	\$ 27,000	Not funded
18	55.83	San Mateo 1	Develop a Citywide Bicycle Master Plan	\$ 81,000	Not funded
19	55.25	County of San Mateo - PW	Install approximately 20-25 pedestrian sidewalk access ramps at various locations	\$ 100,000	Not funded
20	51.17	Menlo Park 1	Development of media/community program for "Streets Smartz Public Education	\$ 18,000	Not funded
21	42.00	Menlo Park 2*	Improvements to the Ringwood Avenue Bike/Ped bridge structure	\$ 10,000	Not funded
			TOTAL AMOUNT REQUESTED	\$ 1,224,167	
			TOTAL AMOUNT AVAILABLE		\$ 760,975
			TOTAL AMOUNT FUNDED		\$ 760,975
			BALANCE TO BE ROLLED OVER		\$ -

* Selected for site visit