

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING NOTICE

Meeting No. 202

- DATE:** Thursday, May 8, 2008
- TIME:** 7:00 P.M. Board Meeting
- PLACE:** San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA
- PARKING:** Available adjacent to and behind building.
Please note the underground parking garage is no longer open.
- PUBLIC TRANSIT:** SamTrans Bus: Lines 261, 295, 297, 390, 391, 397, PX, KX.
CalTrain: San Carlos Station.

- 1.0 CALL TO ORDER/ ROLL CALL
- 2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.
- 3.0 RESOLUTIONS OF APPRECIATION / PRESENTATIONS/ ANNOUNCEMENTS
- 4.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 4.1 Review and approval of the Minutes of Regular Business Meeting No. 199 dated March 13, 2008.
ACTION p. 1
- 4.2 Review and approval of the Minutes of Regular Business Meetings No. 200 and 201 dated April 10, 2008.
ACTION p. 7
- 4.3 Review and approval of the Revised Minutes of Regular Business Meeting No. 198 dated February 14, 2008.
ACTION p. 13

- 4.4 Review and approval of the Fourth Cycle of the San Mateo County Transit Oriented Development Housing Incentive Program and adoption of resolutions of commitment to provide incentives to ten project sponsors for a total of \$3,000,000. ACTION p. 21
- Review and approval of Resolution 08-12 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$203,000 incentive to the City of San Mateo for the Goodyear Site project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-13 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$259,000 incentive to the City of San Mateo for the Delaware Place project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-14 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$93,000 incentive to the City of Daly City for the Mission & Westlake Mixed-Use project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-15 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$141,000 incentive to the City of Daly City for the Peninsula Habitat for Humanity project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-16 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$279,000 incentive to the City of Daly City for the American Senior Living - Monarch Village project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-17 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$355,000 incentive to the City of Millbrae for the Park Paradise project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-18 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$654,000 incentive to the City of San Bruno for the Parcels 3 & 4 Condominiums at the Crossing project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-19 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$114,000 incentive to the City of San Bruno for the Peninsular Plaza project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-20 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$649,000 incentive to the City of San Carlos for the San Carlos Transit Village project as part of the 2008 Transit Oriented Development Housing Incentive Program.
 - Review and approval of Resolution 08-21 of the Board of Directors of the City/County Association of Governments of San Mateo County committing to program a \$253,000 incentive to the City of Menlo Park for the Derry Mixed-Use project as part of the 2008 Transit Oriented Development Housing Incentive Program.
- 4.5 Review and appointment of three members to the Congestion Management Program (CMP) Technical Advisory Committee (TAC). ACTION p. 49

- 4.6 Review and approval of Resolution 08-23 authorizing the C/CAG Chair to execute agreements between C/CAG and the San Mateo County Department of Housing for the Countywide Housing Element Update and Cooperative Pursuit of Housing Solutions. ACTION p. 55

NOTE: All items on the Consent Agenda are approved/accepted by a majority vote. A request must be made at the beginning of the meeting to move any item from the Consent Agenda to the Regular Agenda.

5.0 REGULAR AGENDA

- 5.1 Review and appointment of one public member to the Congestion Management and Environmental Quality (CMEQ) Committee. ACTION p. 69

- 5.2 Review and approval of C/CAG Legislative priorities, positions and Legislative update. ACTION p. 73
(A position may be taken on any legislation, including legislation not previously identified.)

- 5.3 Review and Approval of Resolution 08-11 Authorizing the C/CAG Chair to Execute Grant Funding Agreements Totaling \$1,043,218 with the Cities of Belmont, Brisbane, Burlingame, Daly City, and San Carlos for Sustainable Street and Parking Lot Demonstration Projects and Approving Issuance of a Second Call for Projects. ACTION p. 77

- 5.4 Initial draft, assumptions, and input on the C/CAG 2008-09 Program Budget and Fees. ACTION p. 119

- 5.5 Update on the 2020 Peninsula Gateway Corridor Study. INFORMATION p. 173

6.0 COMMITTEE REPORTS

- 6.1 Committee Reports (oral reports).

- 6.2 Chairperson's Report.

7.0 EXECUTIVE DIRECTOR'S REPORT

8.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 5991406 or nblair@co.sanmateo.ca.us or download a copy from C/CAG's website – www.ccag.ca.gov.

- 8.1 Letter from Deborah C. Gordon, C/CAG Board Chair, to Honorable Larry Franzella, Mayor, City of San Bruno, dated 3/27/08. Re: C/CAG Board Action on a Referral from the City of San Bruno - Airport/Land Use Compatibility Review of the *San Bruno General Plan Update January 2008*. p. 183

- 8.2 Letter from Deborah C. Gordon, C/CAG Board Chair, to Honorable Adrienne Tissier, President, San Mateo County Board of Supervisors, dated 3/27/08. Re: C/CAG Board Action on a Referral from the County of San Mateo - Airport/Land Use Compatibility Review of the *Draft Mid-Coast Local Coastal Program Update Project* that Includes a Portion of the Environs of Half Moon Bay Airport. p. 185
- 8.3 Letters from Deborah C. Gordon, C/CAG Board Chair, to Honorable Sheila Kuehl, Senate District 23, and Honorable Alan Lowenthal and Committee Members, Senate Transportation and Housing Committee, dated 4/18/08. Re: SB 1325 (Kuehl); Support If Amended. p. 187

Next scheduled meeting: June 12, 2008 Regular Board Meeting.

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the City/ County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Website, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

If you have any questions about the C/CAG Board Agenda, please contact C/CAG Staff:

Executive Director: Richard Napier 650 599-1420 Administrative Assistant: Nancy Blair 650 599-1406

FUTURE MEETINGS

May 7, 2008	2020 Peninsula Gateway Corridor Study TAC - Menlo Park City Hall - 2:00 p.m.
May 8, 2008	Finance Committee - SamTrans 2 nd Floor Auditorium - 4:00 P.M.
May 8, 2008	Legislative Committee - SamTrans 2 nd Floor Auditorium - 5:30 p.m.
May 8, 2008	C/CAG Board - SamTrans 2 nd Floor Auditorium - 7:00 p.m.
May 14, 2008	2020 Peninsula Gateway Corridor Study PAC - Menlo Park City Hall - 4:00 p.m.
May 15, 2008	CMP Technical Advisory Committee - SamTrans 2 nd Floor Auditorium - 1:15 p.m.
May 19*, 2008	CMEQ Committee - San Mateo City Hall - Conference Room C - 3:00 p.m.
May 20, 2008	NPDES Technical Advisory Committee - Atherton - 10:00 a.m.
May 22, 2008	Airport Land Use Commission - Millbrae City Hall - Council Chambers - 4:00 P.M.
May 22, 2008	Bikeways and Pedestrian Advisory Committee - San Mateo City Hall - 4:00 p.m. Conference Room C - 7:00 p.m.
June 2, 2008	Administrators' Advisory Committee - 555 County Center, 5 th Fl, Redwood City - Noon

*Date advanced one week. due to Memorial Day holiday.

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Meeting No. 199
March 13, 2008

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Kasten called the meeting to order at 7:00 p.m. Roll call was taken.

Jerry Carlson - Atherton

Sepi Richardson - Brisbane

Rosalie O'Mahony - Burlingame, San Mateo County Transportation Authority

Joseph Silva - Colma

Judith Christensen - Daly City

Linda Koelling - Foster City

Bonnie McClung - Half Moon Bay

Tom Kasten - Hillsborough

Kelly Ferguson - Menlo Park

Gina Papan - Millbrae

Diane Howard - Redwood City

Irene O'Connell - San Bruno

Bob Grassilli - San Carlos

Carole Groom - San Mateo

Rose Jacobs-Gibson - County of San Mateo

Karyl Matsumoto - South San Francisco, San Mateo County Transit District

Absent:

Belmont

East Palo Alto

Pacifica

Portola Valley

Woodside

Others:

Richard Napier, Executive Director - C/CAG

Sandy Wong, Deputy Director - C/CAG

Nancy Blair, Administrative Assistant - C/CAG

Miruni Soosaipillai, C/CAG - Legal Counsel

Tom Madalena, C/CAG Staff

John Hoang, C/CAG Staff

Diana Shu, C/CAG Staff

Matt Fabry, C/CAG Staff

Dave Carbone, C/CAG Staff

Brian Lee, San Mateo County - Public Works

ITEM 4.1

3.0 RESOLUTIONS OF APPRECIATION / PRESENTATIONS/ ANNOUNCEMENTS

3.1 Review and approval of Resolutions of appreciation.

- 3.1.1 Review and approval of Resolution 08-08 expressing appreciation to Miruni Soosaipillai for her dedicated service to the C/CAG Board of Directors. APPROVED

Board Member Matsumoto MOVED approval of Item 3.1.1. Board Member Koelling SECONDED. **MOTION CARRIED** 16-0.

3.2 Presentations.

- 3.2.1 Presentation of Resolution 08-08 expressing appreciation to Miruni Soosaipillai for her dedicated service to the C/CAG Board of Directors.

The Board thanked Miruni for her hard work and dedication serving as C/CAG's Legal Counsel from 2004-2008.

4.0 CONSENT AGENDA

Board Member Howard MOVED approval of Consent Item 4.4. Board Member Koelling SECONDED. **MOTION CARRIED** 16-0.

- 4.4 Consideration/ Approval of a recommendation from the C/CAG Airport Land Use Committee (ALUC), regarding a Comprehensive Airport Land Use Plan (CLUP) Consistency Review of a referral from the County of San Mateo, Re: Draft *Mid-Coast Local Coastal Program (LCP) Update Project* that includes a portion of the environs of Half Moon Bay Airport. APPROVED

Items 4.1, 4.2, and 4.3 were removed from the Consent Calendar.

- 4.1 Review and approval of the Minutes of Regular Business Meeting No. 198 dated February 14, 2008. APPROVED

The minutes will be corrected and brought back to the Board, showing Board Member Matsumoto's request for additional information on Item 4.9. C/CAG's Executive Director will provide the information requested.

Board Member Matsumoto MOVED approval of Consent Item 4.1. Board Member Jacobs-Gibson SECONDED. **MOTION CARRIED** 15-0-1 with Board Member Groom abstaining.

- 4.2 Status Report on the Hydrogen Shuttle Program. INFORMATION

The acronym CARB stands for California Air Resources Board.

The shuttle is not going to be taken out of service to be displayed at the National Hydrogen Association Conference in Sacramento in April 2008.

- 4.3 Consideration/ Approval of a recommendation from the C/CAG Airport Land Use Committee (ALUC), regarding a Comprehensive Airport Land Use Plan (CLUP) Consistency Review of a referral from the City of San Bruno Re: *San Bruno General Plan Update January 2008*.

APPROVED

Staff recommended to change the word “transaction” to “sale” on page 16.

Board Member O’Connell MOVED approval of Consent Item 4.3 in accordance with staff recommendation. Board Member Carlson SECONDED. **MOTION CARRIED** 16-0.

5.0 REGULAR AGENDA

- 5.1 Review and approval of C/CAG Legislative priorities, positions and Legislative update.

INFORMATION

Staff provided a 2008 Tentative Legislative Calendar, and an update on the 2008 priority bills. Summary and detailed information about each bill can be viewed at <http://www.leginfo.ca.gov>.

On 1/18/08, a letter was sent to the Cities/ County requesting support for the reauthorization of SB 348. This bill, originally AB 1546, has provided major financial benefits Countywide. SB 348 will provide \$5.5M direct to the Cities and County over the next four years. It is important that each of the cities, and the County, write a letter of support in approval of this bill to Senator Simitian’s office.

- 5.1.1 Review and approval of C/CAG’s position on Propositions 99 and 98.

APPROVED

The Legislative Committee recommends supporting Proposition 99 and opposing Proposition 98.

Board Member Jacobs-Gibson MOVED approval of the recommendation. Board Member Richardson SECONDED. **MOTION CARRIED** 16-0.

- 5.2 Presentation on the Regional Water Quality Control Board (RWQCB) March 11, 2008 hearing on the Water Pollution Program permit.

INFORMATION

RWQCB’s objective was to solicit testimony on the Municipal Regional Stormwater permit (MRP) released for public comment in 12/07. The RWQCB will consider adopting the permit at a future meeting.

C/CAG’s objective was to urge the RWQCB to direct staff to work with municipalities to modify, prioritize, and phase the proposed requirements consistent with water quality goals and municipal resource limitations.

- 5.3 Status Report on the Smart Corridors Traffic Light Synchronization Program (TLSP) application and approval of Resolution 08-07 authorizing the C/CAG staff to fund up to \$1M from the San Mateo County Congestion Relief Program and up to \$1M from the C/CAG Motor Vehicle Fee Program for a total of up to \$2M and to authorize working with the Transportation Authority to get an additional \$3M to provide a total local match of \$5M for the Smart Corridors Project

APPROVED

On 2/14/08, the Board authorized staff to submit an application for the Smart Corridors Project for Proposition 1B funding. Staff has been working with the staff of Caltrans District 4, Caltrans Headquarters, and California Transportation Commission to advance a project that will be competitive. There is only \$100M statewide for the Traffic Light Synchronization Program (TLSP). C/CAG will ask for \$10M, with the understanding that it can be scaled to \$5M.

Board Member O'Connell MOVED approval of Consent Item 5.3. Board Member O'Mahony SECONDED. **MOTION CARRIED** 16-0.

- 5.4 Review and approval of Resolution 08-06 to endorse the Guiding Principles of the Grand Boulevard Initiative and to recommend member agencies to endorse these Guiding Principles. APPROVED

The Guiding Principles further the Grand Boulevard Vision statement that "El Camino Real will achieve its full potential as a place for residents to work, live, shop and play, creating links between communities that promote walking and transit and an improved and meaningful quality of life." The Guiding Principles are an integral part of shaping an improved future for El Camino Real/Mission Street in San Mateo County; and are consistent with the El Camino Real Incentive Program adopted by the C/CAG Board.

Board Member Christensen MOVED approval of Resolution 08-06. Board Member Howard SECONDED. **MOTION CARRIED** 16-0.

- 5.5 Review and appointments of one public and one elected member to the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED

Board Member O'Connell MOVED to appoint Daniel F. Quigg, Council member Millbrae, to fill the vacant seat for an elected official on the CMEQ Committee. Board Member O'Mahony SECONDED. **MOTION CARRIED** 16-0

A request was made to move the vote for a public member to the May Board meeting, thereby giving candidates an opportunity to introduce themselves to the Board and interview for the position.

Board Member Grassilli MOVED to move the vote to the 5/08/08 Board meeting. Board Member Richardson SECONDED. **MOTION CARRIED** 16-0.

- 5.6 Election of a Chairperson and two C/CAG Vice Chairpersons. APPROVED

On 2/14/08, the Board approved the nominations of:

Board Member Deborah Gordon for C/CAG Chair.

Board Members Irene O'Connell and Tom Kasten for Vice Chairs.

Board Member Papan MOVED to go with the officers as nominated. Board Member Jacobs-Gibson SECONDED. **MOTION CARRIED** 16-0.

6.0 COMMITTEE REPORTS

6.1 Committee Reports (oral reports)

None..

6.2 Chairperson's Report.

Vice Chair Kasten will be out of the Country for the month of April.

Speaking on behalf of Chair Gordon, and Vice Chair O'Connell, Vice Chair Kasten thanked the Board for their confidence and support in re-electing them to serve another term.

Thanks was given to Nancy Blair for her consistent work and the support she provides to the C/CAG Board.

7.0 EXECUTIVE DIRECTOR'S REPORT

A handout was distributed titled "San Mateo County Energy Watch." Energy Watch is a local government partnership PG&E has designed to help local governments implement cost-effective, energy saving projects in public facilities. Kim Springer, San Mateo County's Resource Conservation Programs Manager, and Richard Napier are working on the energy strategy and ways to fund it. An abstract was submitted to PG&E, resulting in PG&E wanting to partner with San Mateo County and to commit \$5M over the next 3 years. Kim and Richard will negotiate a program with PG&E and bring it back to the Board for approval.

C/CAG finance reports are up-to-date and distributed to the Board.

C/CAG received recognition from the Housing Leadership for San Mateo County Sub-Regional RHNA.

Diana Shu is leaving C/CAG, and has taken a position with the County of San Mateo Roads Division. Diana was acknowledged for her contributions to C/CAG and wished success in her new position.

8.0 COMMUNICATIONS - Information Only

8.1 Letters from Richard Napier, Executive Director C/CAG, to:
Honorable Tom Lantos, U.S. House of Representatives,
Honorable Nancy Pelosi, U.S. House of Representatives,
Honorable Anna Eshoo, U.S. House of Representatives
dated 2/20/08. Re: Support of SFO FY 2009 Request for Hydrogen and Natural Gas Blended Fueling Station at SFO Airport.

8.2 Letters from Richard Napier, Executive Director C/CAG, to:
Honorable Tom Lantos, U.S. House of Representatives,
Honorable Anna Eshoo, U.S. House of Representatives
dated 2/20/08. Re: Support of SamTrans FY 2009 Request for Revenue Collection System

Project.

- 8.3 Letter from Richard Napier, Executive Director C/CAG, to Honorable Anna Eshoo, U.S. House of Representatives, dated 2/20/08. Re: Support of Caltrain FY 2009 Request for Collision Avoidance System Project.
- 8.4 Letter from Richard Napier, Executive Director C/CAG, to Honorable Anna Eshoo, U.S. House of Representatives, dated 2/22/08. Re: Support of San Mateo County FY 2009 Sewer Pipe Replacement Project.

8.5 Letters from:

Richard Napier, Executive Director of C/CAG,
James Nantell, City Manager, City of Burlingame
Susan M. Loftus, Deputy City Manager, City of Redwood City
Ralph Jaeck, City Manager, City of Millbrae
Magda Gonzalez, Deputy City Manager, City of Redwood City
Larry Franzella, Mayor, City of San Bruno
Mark Weiss, City Manager, City of San Carlos

to Honorable Anna Eshoo, U.S. House of Representatives, 02/22 – 02/27/08. Re: Support of C/CAG FY 2009 Request for San Mateo County Smart Corridors Project – Revised Funding Request.

- 8.6 Letter from Richard Napier, Executive Director of C/CAG, to Honorable Barbara Boxer, US Senate, dated 2/26/08. Re: Support FY 2009 funding for the San Mateo County Genesis Solar Panels.

9.0 MEMBER COMMUNICATIONS

Board Member Koelling encouraged Board Members to become certified in the Community Emergency Response Team (CERT) Program. The purpose of CERT is to train people living in the community to take care of themselves, their families and their neighbors in the event of a disaster.

10.0 ADJOURN

The meeting adjourned at 8:35.

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Meeting No. 200
April 10, 2008

1.0 CALL TO ORDER/ROLL CALL

Chair Gordon called the meeting to order at 6:10 p.m. Roll call was taken.

Sepi Richardson - Brisbane
Rosalie O'Mahony - Burlingame, San Mateo County Transportation Authority
Joseph Silva - Colma
Judith Christensen - Daly City
Linda Koelling - Foster City
Naomi Patridge - Half Moon Bay
Kelly Ferguson - Menlo Park
Julie Lancelle - Pacifica
Barbara Pierce - Redwood City
Irene O'Connell - San Bruno
Carole Groom - San Mateo
Karyl Matsumoto - South San Francisco, San Mateo County Transit District
Deborah Gordon - Woodside

Absent:

Atherton
Belmont
East Palo Alto
Hillsborough
Millbrae
Portola Valley
San Carlos
County of San Mateo

Others:

Richard Napier, Executive Director - C/CAG
Sandy Wong, Deputy Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Lee Thompson, C/CAG - Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Matt Fabry, C/CAG Staff
Dave Carbone, C/CAG Staff
Brian Moura, City of San Carlos
Christine Maley-Grubl, Executive Director, Peninsula Congestion Relief Alliance
Kim Springer, County of San Mateo

ITEM 4.2

Joe La Mariana, County of San Mateo
Susan Loftus, City of San Mateo
James Porter, County of San Mateo Public Works
Jim Bigelow, CMEQ, Redwood City/San Mateo County Chamber,
Duane Bay, County of San Mateo Department of Housing
Joe Hurley, SMCTA
Onnolee Trapp, CMEQ, Committee, League of Women Voters of San Mateo County
Susan Loftus, City Manager
Christine Maley-Grubl. Alliance
Kevin Mullin, South San Francisco
Connie Jackson, City of San Bruno
Gladwyn d'Souza, Belmont
Pat Giorni, Burlingame

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Gladwyn d'Souza, Belmont, and Pat Giorni, Burlingame, asked the C/CAG Board to encourage the County of San Mateo to purchase uniformed signage for bicycle route identification, in particular requesting signage identified as SG-45.

3.0 RESOLUTIONS OF APPRECIATION / PRESENTATIONS/ ANNOUNCEMENTS

4.0 CONSENT AGENDA

Items 4.1, and 4.2 were removed from the Consent Calendar.

- 4.1 Review and approval of Resolution 08-09 authorizing the adoption of the Fiscal Year 2008/2009 Expenditure Program for the Transportation Fund for Clean Air (TFCA) Program for San Mateo County. ACTION

Board Member Richardson MOVED in accordance with the staff recommendations. Board Member O'Connell SECONDED. **MOTION CARRIED** unanimously 13-0.

- 4.2 Review and approval of Resolution 08-10 authorizing the adoption of the San Mateo County Transportation Development Act (TDA) Article 3 Program for Fiscal Year 2008/09 for \$760,975. ACTION

Board Member Matsumoto MOVED to approve the list of projects. Board Member Patridge SECONDED. **MOTION CARRIED** unanimously 13-0.

5.0 COMMITTEE REPORTS

5.1 Committee Reports (oral reports).

5.2 Chairperson's Report.

6.0 EXECUTIVE DIRECTOR'S REPORT

7.0 MEMBER COMMUNICATIONS

8.0 ADJOURN

Meeting adjourned 6:27 p.m.

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Meeting No. 201
April 10, 2008

1.0 CALL TO ORDER/ROLL CALL

Chair Gordon called the meeting to order at 6:28 p.m. Roll call was taken.

Sepi Richardson - Brisbane
Rosalie O'Mahony - Burlingame, San Mateo County Transportation Authority
Joseph Silva - Colma
Judith Christensen - Daly City
Linda Koelling - Foster City
Naomi Patridge - Half Moon Bay
Kelly Ferguson - Menlo Park
Julie Lancelle - Pacifica
Barbara Pierce - Redwood City
Irene O'Connell - San Bruno
Carole Groom - San Mateo
Karyl Matsumoto - South San Francisco, San Mateo County Transit District
Deborah Gordon - Woodside

Absent:

Atherton
Belmont
East Palo Alto
Hillsborough
Millbrae
Portola Valley
San Carlos
County of San Mateo

Others:

Richard Napier, Executive Director - C/CAG
Sandy Wong, Deputy Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Lee Thompson, C/CAG - Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Matt Fabry, C/CAG Staff
Dave Carbone, C/CAG Staff
Brian Moura, City of San Carlos
Christine Maley-Grubl, Executive Director, Peninsula Congestion Relief Alliance

Kim Springer, County of San Mateo
Joe La Mariana, County of San Mateo
Carl Guardino, California Transportation Commission (CTC)
Susan Loftus, City of San Mateo
James Porter, County of San Mateo Public Works
Jim Bigelow, CMEQ, Redwood City/San Mateo County Chamber,
Duane Bay, County of San Mateo Department of Housing
Joe Hurley, SMCTA
Onnolee Trapp, CMEQ, Committee, League of Women Voters of San Mateo County
Kevin Mullin, South San Francisco
Connie Jackson, City of San Bruno

4.0 REGULAR AGENDA

4.1 Review and approval of a C/CAG position to request that a pilot photo radar speed enforcement program be established in San Mateo County in the City of San Mateo. Request that SB1325 be modified to include the City of San Mateo. ACTION

Board Member Groom MOVED to approve Item 4.1. Board Member Pierce SECONDED.
MOTION CARRIED unanimously 13-0.

5.0 COMMITTEE REPORTS

None.

5.2 Chairperson's Report.

None.

6.0 EXECUTIVE DIRECTOR'S REPORT

7.0 MEMBER COMMUNICATIONS

None.

8.0 ADJOURN

Meeting adjourned at 6:37 p.m.

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Meeting No. 198
February 14, 2008

1.0 CALL TO ORDER/ROLL CALL

Chair Gordon called the meeting to order at 7:00 p.m. Roll call was taken.

Christine Wozniak - Belmont
Sepi Richardson - Brisbane
Rosalie O'Mahony – Burlingame, San Mateo County Transportation Authority
Joseph Silva - Colma
Judith Christensen - Daly City
Patricia Foster - East Palo Alto
Bonnie McClung - Half Moon Bay
Tom Kasten - Hillsborough
Gina Papan - Millbrae
Diane Howard - Redwood City
Irene O'Connell - San Bruno
Bob Grassilli - San Carlos
Rose Jacobs-Gibson -
Karyl Matsumoto - South San Francisco, San Mateo County Transit District
Deborah Gordon - Woodside

Absent:

Atherton
Foster City
Menlo Park
Pacifica
Portola Valley
San Mateo
County of San Mateo

Others:

Richard Napier, Executive Director - C/CAG
Sandy Wong, Deputy Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Miruni Soosaipillai, C/CAG - Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Diana Shu, C/CAG Staff
Matt Fabry, C/CAG Staff
Dave Carbone, C/CAG Staff
Brian Lee, San Mateo County - Public Works

ITEM 4.3

Christine Maley-Grubl, Executive Director, Peninsula Congestion Relief Alliance
Kerry Burns, Assistant Manager - Daly City
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member
Onnalee Trapp, CMEQ Committee, League of Women Voters of San Mateo County

3.0 RESOLUTIONS OF APPRECIATION / PRESENTATIONS/ ANNOUNCEMENTS

3.1 Review and approval of Resolutions of appreciation.

- 3.1.1 Review and approval of Resolution 08-01 expressing appreciation to Beth Liu for her dedicated service to C/CAG. APPROVED.

Board Member Richardson MOVED to approve Resolution 08-01. Board Member Kasten SECONDED. **MOTION CARRIED** 14-0.

3.2 Presentations.

- 3.2.1 Presentation of Resolution 07-31 expressing appreciation to Marc Hershman for his dedicated service to C/CAG on the Board of Directors, Bicycle and Pedestrian Advisory Committee, and Legislative Committee.

C/CAG expressed appreciation and recognition to Marc Hershman, City of Millbrae, for dedicating his services to the people of San Mateo County through his active participation on the C/CAG Board of Directors, BPAC, and Legislative Committee.

- 3.2.2 Presentation expressing appreciation to Beth Liu for her dedicated service to C/CAG.

C/CAG expressed appreciation and recognition to Beth Liu, Financial Services Manager, City of San Carlos for her dedicated service as C/CAG's Financial Agent from 1992-2008.

4.0 CONSENT AGENDA

Board Member O'Mahony MOVED approval of Consent Items 4.1, 4.5, 4.6, 4.8. and 4.9. Board Member Foster SECONDED. **MOTION CARRIED** 14-0.

- 4.1 Review and approval of the Minutes of Regular Business Meeting No. 197 dated December 13, 2007. APPROVED

- 4.5 Review and approval of C/CAG Basic Financial Statements (Audit) for the Year Ended June 30, 2007. APPROVED

- 4.6 Review and approval of AB 1546 Fund Financial Statements (Audit) for the Year Ended June 30, 2007. APPROVED

- 4.8 Review and approval of Resolution 08-04 authorizing the C/CAG Chair to execute an amendment to the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the 2007/2008 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County to increase the Funding Agreement by \$41,000 bringing the total contract amount to \$1,078,099. APPROVED

Items 4.2, 4.3, 4.4, 4.7, and 4.9 were removed from the Consent Calendar.

- 4.2 Review and approval of the REVISED 2008 State Transportation Improvement Program (STIP) for San Mateo County. APPROVED

As directed by the Board, C/CAG staff consulted with the San Mateo County Transportation Authority (SMCTA) Metropolitan Transportation Commission (MTC), and Caltrans resulting in minor changes to the STIP. The California Transportation Commission (CTC) will review statewide STIP proposals prior to final adoption in May 2008. Any proposed change will be presented to the Board for approval.

Board Member O'Mahony MOVED approval of Item 4.2. Board Member Matsumoto SECONDED. **MOTION CARRIED** 14-0.

- 4.3 Review and approval of Resolution 08-05 Establishing a C/CAG Records Retention Policy. APPROVED

Staff provided a policy with guidelines.

Board Member Matsumoto MOVED approval of Item 4.3 in accordance with staff recommendation. Board Member O'Connell SECONDED. **MOTION CARRIED** 14-0.

- 4.4 Report on C/CAG appointment responsibilities. INFORMATION

The Cities/ County appoint their representatives to the C/CAG Board. The C/CAG Board is the only C/CAG function that the Cities and County have appointment authority. C/CAG has a number of committees that consist of members of the public, local jurisdiction staff, and elected officials. The C/CAG Board of Directors is the body that appoints members to the C/CAG committees.

- 4.7 Review and Approval of Resolution 08-03 Authorizing the C/CAG Chair to Execute an Agreement Between the City/County Association of Governments (C/CAG) and Steve Spindler Cartography (Bikemap.com) for the San Mateo County Bicycle Transportation Map for an Amount Not to Exceed \$35,000. APPROVED

BPAC received five proposals to their RFP for a Countywide Bicycle Map. C/CAG staff and selected members of the BPAC reviewed and ranked the proposals. Based on the overall findings and the subcommittee's recommendations, BPAC voted to recommend awarding the contract to Bikemap.com at their 1/24/08 meeting.

Board Member Kasten MOVED approval Item 4.7 as recommended. Board Member Grassilli SECONDED. **MOTION CARRIED** 14-0.

- 4.9 Review and accept the Quarterly Investment Report as of December 31, 2007. APPROVED

Referencing the graph *Historical Summary of Investment Portfolio*, Board Member Matsumoto would like to know why there is a major jump, in the total amount, from June 07 to September 07? C/CAG's Executive Director will review the records, and bring this information back to the Board.

Board Member Silva MOVED approval Item 4.9. Board Member O'Connell SECONDED. **MOTION CARRIED** 14-0.

5.0 REGULAR AGENDA

- 5.1 Review and approval of C/CAG Legislative priorities, positions and Legislative update. INFORMATION

Staff was asked to put together a timetable for the bills and bring it back to the Board.

- 5.1.1 Legislative Priorities - Update on the Reauthorization of AB 1546. INFORMATION

- 5.1.2 Proposition 99 and Proposition 98 on the June 2008 Ballot - Eminent Domain Initiatives.

The Board requested a recommendation on the positions for Proposition 98 and Proposition 99 be brought to the March C/CAG Board meeting.

- 5.2 Update on the Traffic Incident Management - Alternative Route Plan and San Mateo County Smart Corridors projects. INFORMATION

- Traffic Incident Management – Alternative Route Plan addresses effects of non-recurring traffic congestion caused by major freeway incidents. The current on-going development of the Plan involves establishing pre-planned alternate detour routes, facilitating interagency coordination and communication, and developing traffic control strategies to minimize the congestion and improve safety on local streets.
- San Mateo County Smart Corridors project will implement traffic incident management strategies by deploying Intelligent Transportation System (ITS) elements along local streets and state routes to proactively manage traffic congestion and improve mobility.

- 5.2.1 Review and approval of the Traffic Light Synchronization Program (TLSP) application for two Smart Corridor Projects for \$10M. APPROVED

The purpose of the Traffic Light Synchronization Program (TLSP) is to fund traffic light synchronization projects or other technology-based improvements to improve safety, operations, and the effective capacity of local streets and roads. The program is funded by Proposition 1B and \$100 million will be allocated statewide on a competitive basis to fund the costs of construction and acquisition and installation of equipment.

Board Member O'Mahony MOVED approval of the Traffic Light Synchronization Program. Board Member Kasten SECONDED. **MOTION CARRIED** 14-0.

- 5.2.2 Review and approval of Resolution 08-02 authorizing the C/CAG Chair to execute an amendment to the agreement between the City/County Association of Governments (C/CAG) and Kimley-Horn for the Incident Management - Alternative Route Plan in an amount of \$321,000 for the development of a Project Approval/Environmental Documentation (PA/ED) for the San Mateo County Smart Corridors Project. APPROVED

The San Mateo County Smart Corridors project, derived from the Alternate Route Plan, implements traffic management strategies by deploying and integrating Intelligent Transportation System (ITS) along major local streets and state routes for managing both recurring and non-recurring traffic congestion.

Board Member Kasten MOVED approval of Item 5.2.2. Board Member Howard SECONDED. **MOTION CARRIED** 14-0.

- 5.3 Review and approval of the attendance reports for C/CAG Board and Committees. APPROVED

Board Member Howard MOVED to approve the attendance reports with clarification to one line on the Legislative Committee. Board Member O'Connell SECONDED. **MOTION CARRIED** 14-0.

- 5.4 Review and approval of appointments to C/CAG committees.

- 5.4.1 Review and approval of appointments to the Legislative Committee. APPROVED

Five responses were received from the following to fill the five vacant seats:

Sepi Richardson – City of Brisbane, Mayor Pro Tem
Andy Cohen – City of Menlo Park, Mayor
Gina Papan – City of Millbrae, Mayor
Kevin Mullin – City of South San Francisco, Council member
Judith Christensen – City of Daly City, Council member

Board Member O'Mahony MOVED approval of Item 5.4.1. Board Member O'Connell SECONDED. **MOTION CARRIED** 14-0.

- 5.4.2 Review and approval of appointment to the Bicycle and Pedestrian Advisory Committee (BPAC). APPROVED

The BPAC had one vacant seat for an elected official. Staff distributed a recruitment letter to the elected officials in San Mateo County, receiving two letters of interest from:

Ian Bain - Council member from Redwood City

Paul Seto - Council member from Millbrae

The Board voted by ballot. Ian Bain was elected to fill the vacant seat for an elected official.

- 5.4.3 Consideration/Approval of Appointment of Two C/CAG Board Members to Serve on a Project Advisory Committee (PAC) to Assist C/CAG Staff and the Project Consultant Team in the Preparation of an Update of the Comprehensive Airport Land Use Compatibility Plan (CLUP) for the Environs of San Francisco International Airport. APPROVED

Request approval to appoint Board Member Richardson, Brisbane, and Board Member Christensen, Daly City, as the C/CAG Board Members to serve on a Project Advisory Committee (PAC) to assist C/CAG Staff and the project consultant team in the preparation of an update of the Comprehensive Airport Land Use Compatibility Plan (CLUP) for the environs of San Francisco International Airport.

Board Member O'Connell MOVED to approve 5.4.3. Board Member Matsumoto SECONDED. **MOTION CARRIED** 14-0.

- 5.5 Review and approval of a list of projects for initial submittal to the Metropolitan Transportation Commission (MTC) for consideration in the Regional Transportation Plan (RTP) update and authorize the Executive Director to work with project sponsors on project details. APPROVED

Staff provided an overview of the list of projects for initial submittal to MTC for consideration in the Regional Transportation Plan (RTP) update and authorize the Executive Director to work with project sponsors on project details.

Board Member O'Mahony MOVED to approve the list as modified. Board Member Christensen SECONDED. **MOTION CARRIED** 14-0.

- 5.6 Presentation on C/CAG and Partnerships accomplishments. INFORMATION

An overview of the accomplishments of C/CAG and its partners was presented to the San Mateo County Board of Supervisors' meeting on 1/29/08. The overview outlines the major accomplishments over the past 18 months including the award of \$217M. This overview was presented to the Board, with a compact version that can be used by the Board Members in reports to their Councils.

- 5.7 Nominations for C/CAG Chair and Vice Chair (2) for the March Election of Officers. APPROVED

The term for all three positions is for one year and the positions begin on April 1, 2008. The current Chair and Vice Chairs have served one term, and are eligible to serve another year in their present capacity

The Board accepted nominations for C/CAG Chair.

Board Member Richardson MOVED to nominate Board Member Gordon for Chair, Board Member O'Connell and Board Member Kasten for Vice Chairs. Board Member O'Mahony SECONDED. **MOTION CARRIED** 14-0.

6.0 COMMITTEE REPORTS

- 6.1 Committee Reports (oral reports).
- 6.2 Chairperson's Report.

Chair Gordon praised the Ride Into the Future Fair, which was held in East Palo Alto.. The fair celebrated the launching of the New East Palo Alto free shuttles, and the new hydrogen fueled shuttle.

C/CAG co-hosted the California Transportation Commission (CTC) at the Hyatt Burlingame 2/13/08 and 2/14/08. Chair Gordon praised staff for their efforts in making it a success.

At their 1/29/08 meeting, the Board of Supervisors honored Board Member Kasten - Hillsborough, Duane Bay - Department of Housing, Richard Napier – Executive Director C/CAG, and Chair Gordon, Woodside, for their work on the Subregion project.

7.0 EXECUTIVE DIRECTOR'S REPORT

The Executive Director spoke at the CTC meeting focusing on the projects San Mateo County has submitted and would like the Commission to review and approve. The advantage of being the host to the CTC meeting is the opportunity to stand in front of the Commission for 30 minutes and pitch the projects San Mateo County would like the Commission to focus on and fund.

8.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 5991406 or nblair@co.sanmateo.ca.us or download a copy from C/CAG's website – www.ccag.ca.gov.

- 8.1 Letter from Richard Napier, C/CAG Executive Director, to Henry Gardner, ABAG Executive Director, dated 01/09/08. Re: Regional Housing Needs Allocation - San Mateo County Sub-region Final Allocation.
- 8.2 Letter from Dave Carbone, ALUC Staff, to San Mateo County Planning Directors, dated 01/22/08. Re: Request for Copies of Local Planning Documents and Regulations to Assist in the Preparation of an Update of the Comprehensive Airport Land Use Compatibility Plan (CLUP) for the Environs of San Francisco International Airport.
- 8.3 Letter from Deborah C. Gordon, C/CAG Board Chair, to C/CAG Board, dated 1/15/08. Re: Elected Official Testimony Needed at March 11 Public Hearing on Proposed Municipal Regional Stormwater Permit.
- 8.4 Mark Duino's Celebration of Life memorial will be on June 8, 2008.

9.0 MEMBER COMMUNICATIONS

The San Francisco Bay Regional Water Quality Control Board (Water Board) is holding a public hearing to receive comments on the draft Municipal Regional Stormwater Permit. It is critical that a representative from all the Cities/ County in San Mateo County be there. The date and location is as follows:

March 11, 9:00 AM
Elihu M. Harris State Building
First Floor Auditorium
1515 Clay Street
Oakland, CA 94612

10.0 ADJOURN

The meeting adjourned at 9:15 p.m. in recognition and memory of Tom Lantos (February 1, 1928 – February 11, 2008), Democratic member of the United States House of Representatives from 1981 until his death, representing the northern two-thirds of San Mateo County.

C/CAG AGENDA REPORT

Date: May 8, 2008
To: C/CAG Board of Directors
From: Congestion Management and Environmental Quality (CMEQ) Committee
Subject: Review and approval of the Fourth Cycle of the San Mateo County Transit Oriented Development Housing Incentive Program and adoption of resolutions of commitment to provide incentives to ten project sponsors for a total of \$3,000,000.

(For further information please contact Tom Madalena at 650-599-1460)

RECOMMENDATION

That the C/CAG Board of Directors review and approve the Fourth Cycle of the San Mateo County Transit Oriented Development Housing Incentive Program and adoption of resolutions of commitment to provide incentives to ten project sponsors for a total of \$3,000,000 in accordance with staff recommendation.

FISCAL IMPACT

This initiative will help cities that are approving Transit Oriented Development (TOD) projects receive money earmarked for transportation projects. The cities with qualified projects that begin construction on TOD housing within 2 years will receive the financial incentive once the project is built.

SOURCE OF FUNDS

There is \$3,000,000 available for the 4th Cycle of the program. The funding sources include the State Transportation Improvement Program and the Transportation for Livable Communities Program. All unused funds will be returned to the program for use in a later cycle.

BACKGROUND/DISCUSSION

The objective of this program is to encourage high-density housing (greater than 40 units per acre) within 1/3 of a mile of a BART or Caltrain station or on El Camino Real/Mission Street in San Mateo County. For eligible housing projects, C/CAG will make a commitment to program the incentive funds to a transportation project identified by the sponsor if the housing is under construction within two years.

ITEM 4.4

There are 10 projects that are being recommended for approval for the 4th Cycle of the Transit Oriented Development Housing Incentive Program. There were a total of eleven applications received. One application did not qualify since it was a Specific Plan project and not a housing project. The projects that qualified collectively include 2,446 bedrooms of which 481 will be affordable to low and moderate-income households. Based on the number of bedrooms approved there will be \$1,202 available for each bedroom built and an additional \$125 available for each affordable bedroom built.

In order to determine the dollar amount for each bedroom we multiplied the number of bedrooms and affordable bedrooms times \$2000 and \$250, respectively. From this we determined the percentage share that each category (regular bedrooms and affordable bedrooms) would have with an unlimited amount of money. It was calculated that of the \$3,000,000, 98% of it would be available for regular bedrooms and 2% would be available for affordable bedrooms. Given this breakdown we have \$1,202 available for each regular bedroom and \$125 available for each affordable bedroom.

Example: 2,446 bedrooms X \$2000 = \$4,892,000 == 98% of \$5,012,250
 481 affordable bedrooms X \$250 = \$120,250 == 2% of \$5,012,250

 \$3,000,000 X 98% = \$2,940,000
 \$3,000,000 X 2% = \$60,000

 \$2,940,000 / 2,446 = \$1,201.96
 \$60,000 / 481 = \$124.74

The ten projects being recommended for funding during this cycle demonstrate that there are a number of new high-density residential projects on the horizon in San Mateo County. From the new San Carlos Transit Village to the Mission and Westlake Mixed-Use project in Daly City, there continues to be new high-density infill projects. For the 4th Cycle of the program the program was made available to projects that are on the El Camino Real/Mission Street. For the 4th Cycle there are five projects that are on the El Camino Real/Mission Street. Four of the five that are on the El Camino Real/Mission Street are also within 1/3 mile of a transit station.

ATTACHMENTS

- Summary of Recommended Projects - 4th Cycle
- Resolution 08-12
- Resolution 08-13
- Resolution 08-14
- Resolution 08-15
- Resolution 08-16
- Resolution 08-17
- Resolution 08-18
- Resolution 08-19
- Resolution 08-20
- Resolution 08-21

ALTERNATIVES

- 1) The C/CAG Board of Directors review and approve the Fourth Cycle of the San Mateo County Transit Oriented Development Housing Incentive Program and adoption of resolutions of commitment to provide incentives to ten project sponsors for a total of \$3,000,000 in accordance with staff recommendation.
- 2) The C/CAG Board of Directors review and approve the Fourth Cycle of the San Mateo County Transit Oriented Development Housing Incentive Program and adoption of resolutions of commitment to provide incentives to ten project sponsors for a total of \$3,000,000 in accordance with staff recommendation with modifications.
- 3) No action

Transit Oriented Development Housing Incentive Program

Summary of Recommended Projects – 4th Cycle

Applicant:	City of San Mateo
Project Name:	Goodyear Site/Mid-Peninsula Housing Coalition
Address:	2901 and 2905 S. El Camino Real, San Mateo, CA
Description:	The Mid-Peninsula Housing Coalition proposes to demolish two existing commercial buildings onsite, and construct a 4 story mixed-use building with 67 affordable residential units and approximately 2,698 square feet of commercial space.
Number of Units:	67 units
Number of Bedrooms:	153
Density:	67 units/acre
Distance from Transit Station or ECR/Mission Street:	1,350 feet from Caltrain, El Camino Real
Non-Residential Uses:	2,698 square feet of commercial
Affordable housing incentive:	100% (153 bedrooms)
<i>Eligible for \$</i>	\$203,000

Applicant:	City of San Mateo
Project Name:	Delaware Place
Address:	2090 South Delaware Street, San Mateo, CA
Description:	This is a 111 unit residential project on a 2.37-acre parcel. The project will include a mix of one, two and three bedroom units in buildings that vary in height from 2 to 4 stories.
Number of Units:	111 units
Number of Bedrooms:	213
Density:	47 units/acre
Distance from Transit Station or ECR/Mission Street:	1/4 mile
Non-Residential Uses:	NA
Affordable housing incentive:	10% Affordable (22 bedrooms)
<i>Eligible for \$</i>	\$259,000

Applicant:	City of Daly City
Project Name:	Mission & Westlake – Mixed Use
Address:	6800 Mission Street (at Westlake Ave.), Daly City, CA
Description:	This project fronts Mission Street and is comprised of 36 residential units and 5,900 square feet of retail/office space. The project site is approximately 0.4 acres.
Number of Units:	36 (32 two-bedroom units, 4 three-bedroom units)
Number of Bedrooms:	76
Density:	90 units/acre
Distance from Transit Station or ECR/Mission Street:	Mission Street
Non-Residential Uses:	5,900 square feet of retail/office space
Affordable housing incentive:	20% (17 bedrooms)
<i>Eligible for \$</i>	\$93,000

Applicant:	City of Daly City
Project Name:	Peninsula Habitat for Humanity
Address:	7555 Mission Street (at A Street), Daly City, CA
Description:	This project consists of a 36-unit project on a 0.7-acre site. 100% of the units are to be designated for low-moderate income households. The project fronts Mission Street and is within one-third mile of the Colma BART station.
Number of Units:	36 residential units
Number of Bedrooms:	106
Density:	51 units/acre
Distance from Transit Station or ECR/Mission Street:	600 feet from BART, Mission Street
Non-Residential Uses:	NA
Affordable housing incentive:	100% affordable (106 bedrooms)
<i>Eligible for \$</i>	\$141,000

Applicant:	City of Daly City
Project Name:	American Senior Living – Monarch Village
Address:	165 Pierce Street (at Sullivan Ave.), Daly City, CA
Description:	This project combines 208 residential units with 15,400 square feet of retail space. Fifteen percent of the units are to be designated for low-moderate income seniors.
Number of Units:	208 residential units
Number of Bedrooms:	229
Density:	57 units/acre
Distance from Transit Station or ECR/Mission Street:	<1000 feet to Colma BART
Non-Residential Uses:	15,400 square feet of retail space
Affordable housing incentive:	15% affordable (34 bedrooms)
<i>Eligible for \$</i>	\$279,000

Applicant:	City of Millbrae
Project Name:	Park Paradise
Address:	Millbrae Station Area between Broadway and El Camino Real at Chadbourne Ave. Millbrae, CA
Description:	This project will include 146 condominium units and 22,000 square feet of transit oriented retail on El Camino Real. There will be 20 low-moderate housing units supported by developer contributions and Millbrae Redevelopment Agency housing assistance. Additionally, the project will include a public frontage road on El Camino Real.
Number of Units:	146 condominiums
Number of Bedrooms:	292
Density:	60 units/acre
Distance from Transit Station or ECR/Mission Street:	600 feet from Millbrae Station, El Camino Real
Non-Residential Uses:	22,000 square feet of transit oriented retail
Affordable housing incentive:	10% affordable (30 bedrooms)
<i>Eligible for \$</i>	\$355,000

Applicant:	City of San Bruno
Project Name:	Parcel 3 & 4 Condominiums at The Crossing
Address:	1001 National Avenue, San Bruno, CA
Description:	This project consists of 350 market rate units. The Crossing is a 20-acre transit oriented development with an emphasis on pedestrian activity located within the Navy Site Specific Plan Area in San Bruno.
Number of Units:	350 market rate condominiums
Number of Bedrooms:	544 bedrooms
Density:	58 units/acre
Distance from Transit Station or ECR/Mission Street:	1/3 mile from BART
Non-Residential Uses:	NA
Affordable housing incentive:	NA
<i>Eligible for \$</i>	\$654,000

Applicant:	City of San Bruno
Project Name:	Peninsular Plaza
Address:	400-418 San Mateo Avenue, San Bruno, CA
Description:	This project will be a three story mixed-use building with two floors of condominiums over ground floor commercial use and underground parking.
Number of Units:	48 units
Number of Bedrooms:	93
Density:	48 units/acre
Distance from Transit Station or ECR/Mission Street:	1/3 mile to Caltrain
Non-Residential Uses:	15,545 square feet of commercial space
Affordable housing incentive:	17.5% affordable (16 bedrooms)
<i>Eligible for \$</i>	\$114,000

Applicant:	City of San Carlos
Project Name:	San Carlos Transit Village
Address:	East side of El Camino Real from Oak St. to San Carlos Ave., San Carlos, CA
Description:	This project will include four story residential buildings over parking garages as well as 34,600 square feet of retail/commercial space. A multi modal transit station and drop off point are proposed south of the depot. A pedestrian plaza and public gathering space in front of the historic depot are also proposed.
Number of Units:	281 units
Number of Bedrooms:	532
Density:	55.8 units/acre
Distance from Transit Station or ECR/Mission Street:	Adjacent to San Carlos Caltrain Station, El Camino Real
Non-Residential Uses:	34,600 square feet of retail/commercial space
Affordable housing incentive:	15% (79 bedrooms)
<i>Eligible for \$</i>	\$649,000

Applicant:	City of Menlo Park
Project Name:	Derry Mixed-Use Project
Address:	580 Oak Grove Avenue, Menlo Park, CA
Description:	Ten three-story buildings including 108 residential condominium units and 24,925 square feet of commercial condominium space would be constructed, along with 301 parking spaces in a partially submerged parking garage.
Number of Units:	108 residential condominium units
Number of Bedrooms:	208
Density:	40 units/acre
Distance from Transit Station or ECR/Mission Street:	75 feet from Caltrain Station and 150 feet from El Camino Real
Non-Residential Uses:	12,275 sq. ft. of office space and 12,650 sq. ft. of retail space for a total of 24,925 sq. ft. of commercial space
Affordable housing incentive:	15% affordable (24 bedrooms)
Eligible for \$	\$253,000

Note – Grant amounts are rounded to the nearest \$1,000 per State and Federal requirements.

RESOLUTION 08-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$203,000 INCENTIVE TO THE CITY OF SAN MATEO FOR THE GOODYEAR SITE PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of San Mateo submitted the Goodyear Site Project consisting of 67 +/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 153 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 153 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of San Mateo is eligible for an incentive of \$203,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$203,000 from the TOD Incentive Funds under the following conditions:

1. The Goodyear Site Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of San Mateo must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of San Mateo must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the Goodyear Site Project is not “under construction” and the request for programming a valid San Mateo transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$259,000 INCENTIVE TO THE CITY OF SAN MATEO FOR THE DELAWARE PLACE PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Incentive Program; and,

WHEREAS, the City of San Mateo submitted the Delaware Place Project consisting of 111 +/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 213 +/- Bedrooms were eligible for the Transit Oriented Development Incentive Program; and,

WHEREAS, it was determined that 22 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of San Mateo is eligible for an incentive of \$259,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$259,000 from the TOD Incentive Funds under the following conditions:

1. The Delaware Place Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of San Mateo must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of San Mateo must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the Delaware Place Project is not “under construction” and the request for programming a valid San Mateo transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$93,000 INCENTIVE TO THE CITY OF DALY CITY FOR THE MISSION & WESTLAKE MIXED-USE PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of Daly City submitted the Mission & Westlake Mixed-Use Project consisting of 36+/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 76 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 17 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of Daly City is eligible for an incentive of \$93,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$93,000 from the TOD Incentive Funds under the following conditions:

1. The Mission & Westlake Mixed-Use Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of Daly City must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of Daly City must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the Mission & Westlake Mixed-Use Project is not “under construction” and the request for programming a valid Daly City transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$141,000 INCENTIVE TO THE CITY OF DALY CITY FOR THE PENINSULA HABITAT FOR HUMANITY PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of Daly City submitted the Peninsula Habitat for Humanity Project consisting of 36+/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 106 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 106 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of Daly City is eligible for an incentive of \$141,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$141,000 from the TOD Incentive Funds under the following conditions:

1. The Peninsula Habitat for Humanity Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of Daly City must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to

C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of Daly City must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the Peninsula Habitat for Humanity Project is not “under construction” and the request for programming a valid Daly City transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$279,000 INCENTIVE TO THE CITY OF DALY CITY FOR THE AMERICAN SENIOR LIVING - MONARCH VILLAGE PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of Daly City submitted the American Senior Living – Monarch Village Project consisting of 208+/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 229 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 34 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of Daly City is eligible for an incentive of \$279,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$279,000 from the TOD Incentive Funds under the following conditions:

1. The American Senior Living – Monarch Village Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board’s approval of the financial commitment, the City of Daly City must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to

C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of Daly City must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the American Senior Living – Monarch Village Project is not “under construction” and the request for programming a valid Daly City transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$355,000 INCENTIVE TO THE CITY OF MILLBRAE FOR THE PARK PARADISE PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of Millbrae submitted the Park Paradise Project consisting of 146 +/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 292 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 30 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of Millbrae is eligible for an incentive of \$355,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$355,000 from the TOD Incentive Funds under the following conditions:

1. The Park Paradise Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of Millbrae must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of Millbrae must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the Park Paradise Project is not “under construction” and the request for programming a valid Millbrae transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$654,000 INCENTIVE TO THE CITY OF SAN BRUNO FOR THE PARCELS 3 & 4 CONDOMINIUMS AT THE CROSSING PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of San Bruno submitted the Parcels 3 & 4 Condominiums at the Crossing Project consisting of 350 +/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 544 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of San Bruno is eligible for an incentive of \$654,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$654,000 from the TOD Incentive Funds under the following conditions:

1. The Parcels 3 & 4 Condominiums at the Crossing Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of San Bruno must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.
3. C/CAG will attempt to program the transportation project as soon as practical

- depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of San Bruno must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
 5. This commitment expires if the Parcels 3 & 4 Condominiums at the Crossing Project is not “under construction” and the request for programming a valid San Bruno transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
 6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$114,000 INCENTIVE TO THE CITY OF SAN BRUNO FOR THE PENINSULAR PLAZA PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of San Bruno submitted the Peninsular Plaza Project consisting of 48 +/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 93 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 16 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of San Bruno is eligible for an incentive of \$114,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$114,000 from the TOD Incentive Funds under the following conditions:

1. The Peninsular Plaza Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of San Bruno must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of San Bruno must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the Peninsular Plaza Project is not “under construction” and the request for programming a valid San Bruno transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$649,000 INCENTIVE TO THE CITY OF SAN CARLOS FOR THE SAN CARLOS TRANSIT VILLAGE PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of San Carlos submitted the San Carlos Transit Village Project consisting of 281 +/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 532 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 79 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of San Carlos is eligible for an incentive of \$649,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$649,000 from the TOD Incentive Funds under the following conditions:

1. The San Carlos Transit Village Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of San Carlos must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of San Carlos must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the San Carlos Transit Village Project is not “under construction” and the request for programming a valid San Carlos transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

RESOLUTION 08-21

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY COMMITTING TO PROGRAM A \$253,000 INCENTIVE TO THE CITY OF MENLO PARK FOR THE DERRY MIXED-USE PROJECT AS PART OF THE 2008 TRANSIT ORIENTED DEVELOPMENT HOUSING INCENTIVE PROGRAM

WHEREAS, the City/ County Association of Governments (C/CAG) has established a Transit Oriented Development (TOD) Housing Incentive Program and set aside \$3,000,000 to fund the program; and,

WHEREAS, the Board of Directors of the City/County Association of Governments at its May 8, 2008 meeting determined certain projects were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, the City of Menlo Park submitted the Derry Mixed-Use Project consisting of 108 +/- units for consideration; and,

WHEREAS, it was determined that the project or portions thereof met the minimum density requirement of 40 units per acre and is within one third of a mile of a rail station or is on a frontage parcel on the El Camino Real/Mission Street; and,

WHEREAS, it was determined that 208 +/- Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it was determined that 24 +/- Affordable Bedrooms were eligible for the Transit Oriented Development Housing Incentive Program; and,

WHEREAS, it has been determined that the City of Menlo Park is eligible for an incentive of \$253,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that C/CAG will program \$253,000 from the TOD Incentive Funds under the following conditions:

1. The Derry Mixed-Use Project that qualified for the incentive must be built.
2. After the housing project is completed or under construction, but no later than two years from the date of C/CAG Board's approval of the financial commitment, the City of Menlo Park must identify the transportation project(s), in writing to C/CAG. The transportation project(s) must meet the requirements of the relevant Federal and/or State transportation programs. In addition, the final number of bedrooms and affordable bedrooms completed or under construction must be provided in writing to C/CAG.

3. C/CAG will attempt to program the transportation project as soon as practical depending on funding limitations. However, the transportation project will be programmed for the fiscal year that the housing project is expected to be completed.
4. The City of Menlo Park must follow all appropriate steps in programming and delivery of the transportation project(s) as required by the relevant Federal and/or State transportation programs.
5. This commitment expires if the Derry Mixed-Use Project is not “under construction” and the request for programming a valid San Mateo transportation project has not been made by 05/08/10. “Under construction” shall be defined as described in item #5.3 of the December 9th, 2004 C/CAG Board of Directors Meeting.
6. This commitment is not renewable.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY, 2008.

Deborah C. Gordon, Chair

C/CAG AGENDA REPORT

Date: May 8, 2008
To: City/County Association of Governments Board of Directors
From: Richard Napier, Executive Director
Subject: Review and appointment of three members to the Congestion Management Program (CMP) Technical Advisory Committee (TAC)

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the Board review and appoint Ms. Karen Borrmann, Mr. Robert Ovadia, and Mr. Steve Monowitz to fill the vacant seats on the Congestion Management Program (CMP) Technical Advisory Committee (TAC).

FISCAL IMPACT

None.

BACKGROUND/DISCUSSION

The Congestion Management Program Technical Advisory Committee (CMP TAC) is made up of engineers and planners and provides technical expertise for both the CMEQ and the C/CAG Board. There are currently a total of 25 positions including 15 engineers and 4 planners from the local jurisdictions in addition to representatives from Caltrans, SamTrans, Peninsula Corridor JPB, SMCTA, MTC, and C/CAG.

There are currently four vacancies on the CMP TAC, three (3) engineering positions and one (1) planning position. The vacancies are due to the following:

- Mr. Mo Sharma, City of Daly City Engineering – Retired
- Mr. Ray Davis, City of Belmont Engineering – Stepped down
- Mr. Ray Razavi, City of South San Francisco Engineering – Stepped down
- Mr. Mark Duino, San Mateo County Planning – No longer with County

To fill the vacant engineering positions, staff solicited individuals from C/CAG member agencies who have expressed interest in being on the TAC and requested that a letter of interest be submitted to C/CAG for considerations. The two (2) individuals recommended by their respective agencies to serve on the TAC are as follows:

ITEM 4.5

- Ms. Karen Borrmann, City of Belmont Engineering
- Mr. Robert Ovadia, City of Daly City Engineering

For the San Mateo County Planning position, which is typically reserved for County Planning staff, Mr. Steve Monowitz was recommended for appointment.

The appointments of the three candidates to vacant positions will leave one vacant position to be backfilled.

ATTACHMENTS

- Current roster for the CMP TAC
- Letter from City of Belmont
- Letter from City of Daly City

Current CMP TAC Roster - 2008

Member	Agency
Ian McAvoy (Co-Chair)	SamTrans
Jim Porter (Co-Chair)	San Mateo County Engineering
April Chan	Peninsula Corridor JPB
Bob Beyer	San Mateo Planning
Duncan Jones	Atherton Engineering
Gene Gonzalo	CalTrans
Jon Lynch	Redwood City Engineering
Joseph Hurley	SMCTA
K. Folan	MTC
Larry Patterson	San Mateo City Engineering
Bill Meeker	Burlingame Planning
Parviz Mokhtari	San Carlos Engineering
Randy Breault	Brisbane Engineering
Ray Towne	Foster City Engineering
Rick Mao	Colma Engineering
Ron Popp	Millbrae Engineering
Ruben Nino	Menlo Park Engineering
Sandy Wong	C/CAG CMP
Syed Murtuza	Burlingame Engineering
Tatum Mothershead	Daly City Planning
Van Ocampo	Pacifica Engineering
Vacant	Engineering
Vacant	Engineering
Vacant	Engineering
Vacant	San Mateo County Planning



March 21, 2008

Rich Napier
Executive Director
C/CAG
555 County Center, 5th Floor
Redwood City, CA 94063-1665

Subject: Designation of Belmont's Representative to C/CAG TAC

Dear Rich:

This is to request that Karen Borrmann replace Ray Davis as the City of Belmont's representative on C/CAG's Congestion Management Program Technical Advisory Committee (CMP TAC).

The City Public Works Director, Ray Davis, has another monthly meeting that conflicts with the C/CAG CMP TAC meetings. Karen brings 24 years of public sector civil engineering experience to the table. In addition, she oversees the Engineering Division as the Assistant Director of Public Works/City Engineer and will carry on the tradition of positive involvement and participation established by previous Belmont representatives.

Please feel free to contact me if you have any questions.

Sincerely,

Jack R. Crist
City Manager

c: Ray Davis, Director of Public Works
Karen Borrmann, Assistant Director of Public Works/ City Engineer



CITY OF DALY CITY

333-90TH STREET

DALY CITY, CA 94015-1895

PHONE: (650) 991-8000

April 2, 2008

Richard Napier, Executive Director
C/CAG
County Office Building
555 County Center, 5th Floor
Redwood City, CA 94063

Re: Nomination of Robert Ovadia to the Congestion Management Program Technical
Advisory Committee

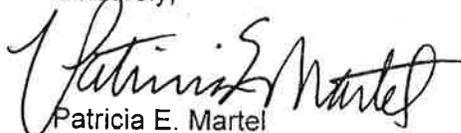
Dear Mr. Napier:

Please accept my nomination of Senior Civil Engineer Robert Ovadia as a member of the Congestion Management Program Technical Advisory Committee to replace the vacancy created by the retirement of Mo Sharma.

Robert has a varied background in successfully planning and implementing a wide variety of public works capital improvement projects. These projects include local street, wastewater, water and storm drain improvements. Most recently, Robert is directly involved with Daly City's Congestion Management and Air Quality Grant Funds for the Mission Street Enhancement and Lake Merced Boulevard projects and the Transportation for Livable Communities Grant application. I am confident in his technical ability to serve on the Technical Advisory Committee and his ability to work collegially as part of a team. You will find him a very capable member of the Committee.

Thank you for your assistance and consideration. Please do not hesitate to contact me directly should you have any questions or require additional information.

Sincerely,


Patricia E. Martel
City Manager

- c. Patrick Sweetland, Interim Public Works Director
Robert Ovadia, Senior Civil Engineer

C/CAG AGENDA REPORT

Date: May 8, 2008

TO: C/CAG Board of Directors

From: Richard Napier - C/CAG

Subject: Review and approval of Resolution 08-23 authorizing the C/CAG Chair to execute agreements between C/CAG and the San Mateo County Department of Housing for the Countywide Housing Element Update and Cooperative Pursuit of Housing Solutions.

(For further information or response to question's, contact Richard Napier at 650 599-1420)

Recommendation:

Review and approval of Resolution 08-23 authorizing the C/CAG Chair to execute agreements between C/CAG and the San Mateo County Department of Housing for the Countywide Housing Element Update and Cooperative Pursuit of Housing Solutions in accordance with the staff recommendation.

Fiscal Impact:

Total cost of \$60,000 - FY 07-08, \$175,000(\$75,000 net cost) - FY 08-09, and \$20,000 - FY 09-10. These costs are reflected in the FY 07-08 Projections and the FY 08-09 Budget that has been submitted to the Board.

Revenue Source:

Member assessments from the San Mateo Congestion Relief Program.

Background/ Discussion:

C/CAG has developed numerous past successful partnerships with the San Mateo County Department of Housing such as the following:

- Secured additional grant funding for C/CAG's Housing Needs Study
- Developed and distributed a pamphlet and slideshow summarizing C/CAG's Housing Needs Study to 1,000 civic leaders
- Organized and administered the successful Sub-Regional Housing Needs Allocation process (SubRHNA)
- Secured grant funding from Silicon Valley Community Foundation for SubRHNA

ITEM 4.6

- Represented San Mateo County on Bay Area FOCUS working committees and cooperated in-county to define “priority development areas” in the transportation corridor and support planning grant applications by C/CAG member jurisdictions

This has especially been helpful with the loss of the C/CAG long range planner. This partnership has clearly been successful for both parties with cost effective delivery of the projects and the ability to get additional grant funding.

Proposed C/CAG and San Mateo County Department of Housing Partnership:

Given the success and cost effectiveness of this partnership it is recommended that following additional partnerships be developed and a memorandum of understanding be executed between the parties.

- 1- Cooperative Pursuit of Housing Solutions (\$80,000 over three years) - Closely coordinate activities related to housing policy and planning, and to look for opportunities to further mutual objectives. Specifically respond to the C/CAG Board request for possible policy direction in response to the Countywide Housing Needs Study. Update the housing policy aspects of the Countywide Transportation Plan and support the Grand Boulevard effort.
- 2- Countywide Housing Element Update Project (\$175,000 net \$75,000 over two years) - The cities and the County are faced with updating the Housing Elements for 2009. This effort will develop the standard countywide housing data that is needed for these elements that will be shared by all land use agencies. The cities will contribute \$5,000 each for a total of \$100,000. C/CAG and the Department of Housing will each contribute \$75,000 for a total project cost of \$250,000. This should be a very cost effective project that will build upon the success of the Sub-Regional RHNA effort. The Planners in the cities and the County are supportive of this project. Since the project will work closely with CA Housing and Community Development, it should make it easier to get the Housing Elements certified.

Given the success of past partnerships C/CAG staff recommends that the Board authorize the C/CAG Chair to execute the necessary agreements between C/CAG and the San Mateo County Department of Housing for the Countywide Housing Element Update and Cooperative Pursuit of Housing Solutions.

Attachment:

Resolution 08-23

C/CAG - San Mateo County Department of Housing Memorandum of Understanding (MOU)

Alternatives:

- 1- Review and approval of Resolution 08-23 authorizing the C/CAG Chair to execute agreements between C/CAG and the San Mateo County Department of Housing for the Countywide Housing Element Update and Cooperative Pursuit of Housing Solutions in accordance with the staff recommendation.

- 2- Review and approval of Resolution 08-23 authorizing the C/CAG Chair to execute agreements between C/CAG and the San Mateo County Department of Housing for the Countywide Housing Element Update and Cooperative Pursuit of Housing Solutions in accordance with the staff recommendation with modifications:
- 3- No Action.

RESOLUTION 08-23

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO
COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE
AGREEMENTS BETWEEN C/CAG AND THE SAN MATEO COUNTY
DEPARTMENT OF HOUSING FOR THE COUNTYWIDE HOUSING
ELEMENT UPDATE AND COOPERATIVE PURSUIT OF HOUSING
SOLUTIONS**

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG is the designated Congestion Management Agency responsible for the development and implementation of the Congestion Management Program for San Mateo County; and

WHEREAS, C/CAG has developed the Countywide Transportation Plan that also encourages linking land-use and transportation; and

WHEREAS, The C/CAG Board has requested that the Staff develop policy options and potential solutions for consideration to try to address the issues identified in the Countywide Housing Needs Study; and

WHEREAS, C/CAG has developed numerous past successful partnerships with the San Mateo County Department of Housing such as: 1- The Countywide Housing Needs Study and 2- Organized and administered the successful Sub-Regional Housing Needs Allocation Process (SubRHNA); and

WHEREAS, C/CAG would like to develop additional partnerships with the San Mateo County Department of Housing;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Chair is authorized to execute an Agreement between C/CAG and the San Mateo County Department of Housing for costs not to exceed for the Countywide Housing Element Update of \$175,000 with a net cost of \$75,000 over two years and Cooperative Pursuit of Housing Solutions of \$80,000 over three years. The draft agreements are attached hereto and the final agreements will be reviewed and approved by C/CAG Legal Counsel as to form.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF MAY 2008.

Deborah C. Gordon, Chair

C/CAG - San Mateo County Department of Housing Memorandum of Understandings (MOU)

- 1- Cooperative Pursuit of Housing Solutions
- 2- Countywide Housing Element Update Project

City/County Association of Governments of San Mateo County
San Mateo County Department of Housing

Memorandum of Understanding (MOU)
Cooperative Pursuit of Housing Solutions

April _____, 2008

Whereas, for more than ten years C/CAG has taken a leadership role in certain housing policy matters related to the housing/transportation/land-use nexus, notably including the 1997 Housing Needs Study, 2007 Housing Needs Study, Transit Oriented Development Housing Incentive Program, Transit Corridor Planning Grant program, and more;

Whereas, in 2005, San Mateo County formed the Department of Housing (DoH) to facilitate crystallization of a countywide housing strategy, encourage the development of housing affordable to the full spectrum of households, and strengthen and support related initiatives led by affiliated organizations;

Whereas, during 2006 and 2007, a successful informal collaboration between C/CAG and DoH (in concert with other able partners) has accomplished the following:

- Secured additional grant funding for C/CAG's Housing Needs Study
- Developed and distributed a pamphlet and slideshow summarizing C/CAG's Housing Needs Study to 1,000 civic leaders
- Organized and administered the successful Sub-Regional Housing Needs Allocation process (SubRHNA)
- Secured grant funding from Silicon Valley Community Foundation for SubRHNA
- Represented San Mateo County on Bay Area FOCUS working committees and cooperated in-county to define "priority development areas" in the transportation corridor and support planning grant applications by C/CAG member jurisdictions;

Now, therefore, DoH and C/CAG agree as follows.

1. DoH and C/CAG will continue to closely coordinate activities related to housing policy and planning, and to look for opportunities to further mutual objectives
2. In particular, DoH and C/CAG will continue cooperative pursuit of the following projects, and others by mutual agreement:
 - Popularize and distribute C/CAG's countywide Housing Needs Study
 - Assist C/CAG member jurisdictions with timely and successful completion of housing element updates by providing countywide housing data, technical assistance, and advocacy with State HCD

- Actively participate in the Grand Boulevard Initiative in ways that advance housing policy objectives in the Countywide Transportation Plan
 - Publicize, promote and promulgate the “best practices” of C/CAG member jurisdictions among each other, especially related to stimulating infill housing production in the transit corridor and along El Camino Real
 - Update the housing policy aspects of the Countywide Transportation Plan
3. C/CAG and DoH will share, on a 50/50 basis, the cost of a junior professional staff member hired by DoH for two-years to further the abovementioned projects, and other related assignments that C/CAG may propose from time to time; at a projected cost to C/CAG of approximately \$20,000 in FY2007-08, \$40,000 in FY2008-09, and \$20,000 in FY2009-10
 4. C/CAG and DoH will share costs of the Countywide Housing Element Update Project on a basis to detailed in a separate MOU
 5. These financial arrangements outlined in this MOU are subject to and contingent upon C/CAG’s annual budget authorization

City/County Association of Governments of San Mateo County
San Mateo County Department of Housing

Memorandum of Understanding (MOU) #2
Countywide Housing Element Update Project
May ____, 2008

Whereas, for more than ten years C/CAG has taken a leadership role in certain housing policy matters related to the housing/transportation/land-use nexus, notably including the 1997 Housing Needs Study, 2007 Housing Needs Study, Transit Oriented Development Housing Incentive Program, Transit Corridor Planning Grant program, and more;

Whereas, in 2005, San Mateo County formed the Department of Housing (DoH) to facilitate crystallization of a countywide housing strategy, encourage the development of housing affordable to the full spectrum of households, and strengthen and support related initiatives led by affiliated organizations;

Whereas, during 2006 and 2007, a successful informal collaboration between C/CAG and DoH (in concert with other able partners) has accomplished the following:

- Secured additional grant funding for C/CAG's Housing Needs Study
- Developed and distributed a pamphlet and slideshow summarizing C/CAG's Housing Needs Study to 1,000 civic leaders
- Organized and administered the successful Sub-Regional Housing Needs Allocation process (SubRHNA)
- Secured grant funding from Silicon Valley Community Foundation for SubRHNA
- Represented San Mateo County on Bay Area FOCUS working committees and cooperated in-county to define "priority development areas" in the transportation corridor and support planning grant applications by C/CAG member jurisdictions;

Now, therefore, DoH and C/CAG agree as follows.

1. DoH and C/CAG will co-sponsor the countywide housing element update project, now named "21 Elements" by the project's Technical Advisory Committee.
2. In particular, DoH and C/CAG will continue cooperative pursuit of the following projects, and others by mutual agreement:
 - Engaged consultant Jeff Baird of Baird & Driskell Community Planning to develop a scope and schedule for the project based in consultation with C/CAG and DoH staff and with all member jurisdictions, based on experience their firm gained in a similar successful endeavor with a majority of the Marin County jurisdictions in 2001

- Engage Baird & Driskell Community Planning to develop materials—including templates, required summary compilations (e.g., comparing fees across jurisdictions), customizable drop-in text and menus of policy options, hand-outs for community meetings—that can reduce local costs doing redundant tasks. Consultants will also establish mechanisms to support communication (e.g., resource sharing, problem-solving) among local staff and consultants working independently on housing elements
 - Provide proactive liaison services with California Housing & Community Development (HCD) to increase speed and consistency of State review of housing elements—accomplished in part by arranging for, and mediate interaction with, a singular senior housing element reviewer
 - Engage EPS, Economic Planning Systems, to write material that will localize and adapt the 2006 Housing Needs Study into form and format appropriate for each jurisdiction’s local housing element
 - Engage CHSP, California Housing Support Partnership, the State-charter keepers of a database tracking expiration of existing affordable housing, to write material that will contextualize the issue and also fulfill each jurisdiction’s obligation to address this topic in the local housing element
 - Engage appropriate consultants to craft a countywide approach to addressing newly legislated (SB2) local obligation to plan locations for emergency shelters and transitional housing
3. Project costs will be approximately \$250,000, as detailed in the attached budget.
 4. C/CAG and DoH will share costs on the basis detailed in the attached budget; DoH (30%), C/CAG (30%), C/CAG member jurisdictions (40%) billed through C/CAG.
 5. These financial arrangements outlined in this MOU are subject to and contingent upon C/CAG’s annual budget authorization

Cost-Sharing Budget for "21elements" the Countywide Housing Element Update Project

Summary

Total Cost: The total project cost of \$250,000 will be shared between C/CAG and County Department of Housing.

Cost-Sharing: Dept. of Housing (30%); C/CAG (30%); C/CAG Members (40%) -- \$5,000 / participating jurisdiction.

Procurement: Most efficient division of procurement and reimbursement between C/CAG and Dept. of Housing has yet to be determined.

Component	Contract			Total	2007-2008		2008-2009		
	By	With	Status		DOH	C/CAG	DOH	C/CAG	Jxns
Work w/ County & Cities to develop detailed project scope	DoH	B&D	Spent	\$15,000	\$15,000				
Core Housing Element Update Kit & Technical Assistance	TBD	B&D	Pending	\$180,000		\$40,000	\$15,000	\$25,000	\$100,000
Link to Housing Needs Study	TBD	EPS	est.	\$15,000	\$15,000				
Preservation of Affordable Housing	DoH	CHSP	est.	\$5,000	\$5,000				
Shelter & Supportive Housing (i.e., SB2 requirements)	DoH	TBD	est.	\$10,000	\$5,000		\$5,000		
Options (e.g., countywide GIS layer of housing sites)	TBD	TBD		\$25,000			\$15,000	\$10,000	
Total				\$250,000	\$40,000	\$40,000	\$35,000	\$35,000	\$100,000
Total Project Sub-Total by Year						\$80,000		\$170,000	
Sub-Total Dept. of Housing	50%	30%		\$75,000	\$40,000		\$35,000		
Sub-Total C/CAG	50%			\$75,000		\$40,000		\$35,000	
Sub-Total C/CAG + Jurisdictions		70%		\$175,000		\$40,000		\$35,000	\$100,000

Contractors

"B&D" is Baird & Driskell, lead consultants

"EPS" is Economic Planning Systems, authors of Housing Needs Study

"CHSP" is California Housing Support Partnership, State-chartered keepers of database tracking expiration of existing affordable housing

C/CAG AGENDA REPORT

Date: May 8, 2008
To: City/County Association of Governments Board of Directors
From: Richard Napier, Executive Director
Subject: REVIEW AND APPOINTMENT OF ONE PUBLIC MEMBER TO THE CONGESTION MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ) COMMITTEE

(For further information or questions contact Sandy Wong at 599-1409)

RECOMMENDATION

That the Board consider an appointment to fill the one vacant public seat on the Congestion Management and Environmental Quality (CMEQ) committee from the following two interested candidates:

- Mr. Steve Dworetzky
- Mr. Gladwyn d'Souza

FISCAL IMPACT

None.

BACKGROUND/DISCUSSION

There is currently one vacant public seat on the CMEQ committee. Staff distributed recruitment letters to all interested parties on all C/CAG mailing lists to solicit interests. We received interest letters from the following two candidates:

Steve Dworetzky
Gladwyn d'Souza

The Congestion Management and Environmental Quality Committee (CMEQ) provides advice and recommendations to the full C/CAG Board on all matters relating to transportation planning, congestion management, and selection of projects for state and federal funding. The Committee also has the specific responsibility for the development and updating of the Congestion Management Program and the Countywide Transportation Plan.

ATTACHMENTS

- Current roster for the CMEQ Committee
- Letters of interest from candidates (Dworetzky, d'Souza)

ITEM 5.1

Current CMEQ Committee Roster

Chair- Irene O'Connell

Vice Chair- Sepi Richardson

Name	Representing
Jim Bigelow	Business Community
Zoe Kersteen-Tucker	San Mateo County Transit District (SamTrans) Board
Judith Christensen	Councilmember of Daly City
William Dickenson	Councilmember of Belmont
Linda Koelling	Councilmember of Foster City
Sue Lempert	Metropolitan Transportation Commission (MTC)
Arthur Lloyd	Peninsula Corridor Joint Powers Board (CalTrain)
Karyl Matsumoto	Councilmember of South San Francisco
Irene O'Connell	Councilmember of San Bruno
Naomi Patridge	Councilmember of Half Moon Bay
Barbara Pierce	Councilmember of Redwood City
Sepi Richardson	Councilmember of Brisbane
Lennie Roberts	Environmental Community
Onnolee Trapp	Agencies with Transportation Interests
Daniel Quigg	Councilmember of Millbrae



January 4, 2008

Richard Napier, C/CAG Executive Director
Attention: Sandy Wong
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

Re: Vacancy on the CMEQ Committee

Richard/Sandy,

I humbly submit a letter of interest for my filling the vacancy on the CMEQ Committee. My interest to participate in this endeavor stems from my desire to be involved in a regional mindset for the County as a whole. I feel strongly that decisions made by the various political entities on the Peninsula need to take into consideration the effect it will have on the region in total. Coordinating this effort will have the most profound and beneficial impact on all.

I can see where my background and experience would be an asset to the Committee. The issues and tasks the Committee is charged with are of similar ilk that I deal with as a San Mateo County Planning Commission, currently the acting Chair. We often base many of our decisions sensitive to the impacts upon transportation planning, congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues. I am confident and comfortable in those areas of concern and can relay my experience accordingly.

In addition, my years of experience in banking give me the same comfort in dealing with budgets, cash flow and the understanding of allocating various funding for projects and activities.

With that, I offer up my time, knowledge and energy to be a compliment to your existing committee. Feel free to contact me if you have further questions or comments. My direct office number is 650-579-1504 and my cell phone is 650-291-8700.

Sincerely,

Steve Dworetzky
SVP

From: "Gladwyn d'Souza" <godsouza@mac.com>
To: "Sandy Wong" <slwong@co.sanmateo.ca.us>
CC: "Tyler Hammer" <tyler@sustainablesanmateo.org>
Date: 1/7/2008 11:20 AM
Subject: CMEQ opening appliation
Attachments: Part.001

Rich Napier, C/CAG Executive Director
ATTN- Sandy Wong,
555 County Center, 5th Floor,
Redwood City, CA 94063
1/7/08

Dear Sir,

I am writing to express my interest in being appointed to the Congestion Management and Environmental Quality Committee (CMEQ) of the City County Associations of Governments of San Mateo County (CCAG).

I am presently a board member at Sustainable San Mateo County (SSMC) where I represent Green Buidings and Sustainable Transportation. I have built and live in a green building which received a green building award from Recycle Works of San Mateo County.
http://www.recycleworks.org/greenbuilding/gbsanmateo_dsouza.html
I am presently Transportation Chair for the Loma Prieta Chapter of the Sierra Club which represents San Mateo County and Santa Clara County.

I was on the Pedestrian Element of the San Jose General Plan ('99), the San Jose Downtown Access Task Force ('02) which recommended the first in the nation conversion of the one way couplets to two way, and am presently on the San Mateo County Green Building Task Force.

I have an ongoing interest in Sustainable Transportation and served as Landuse and Policy director with the Peninsula Bicycle and Pedestrian Coalition from 2004-2007. I was on the board of California Walks, a pedestrian advocacy group that operates at the state level, from 2002-2006. I am involved in solar cooking and solar promotion.

I am particularly interested in local mobility issues and most recently worked with SamTrans and Supervisor Jerry Hill's office to improve bus service on the 260 bus line under my charter as a member of the Ralston Middle School Traffic Safety Committee.

Sincerely,
Gladwyn d'Souza
1473 Sixth Ave, Belmont, CA 94002
Board Member, Sustainable San Mateo County
www.sustainablesanmateo.org
650-804-8224

C/CAG AGENDA REPORT

Date: May 8, 2008
To: City/ County Association of Governments of San Mateo County
From: Richard Napier, Executive Director
Subject: Review and approval of C/CAG Legislative priorities, positions and Legislative update

(For further information or questions contact Richard Napier at 599-1420)

RECOMMENDATION

Accept a verbal report from the Legislative Committee and take action as necessary.

FISCAL IMPACT

Not Determined.

SOURCE OF FUNDS

Not Determined.

BACKGROUND/DISCUSSION

The Legislative Committee will provide a report and possible recommendations. Status on key legislation are as follows:

SB 348 (Simitian) - C/CAG motor vehicle fee pilot program. Still has not been put in print. It should move in May. Nothing can currently be done except get support letters from all the cities and the County. Attached is the status of support letters received.

SB 1325 (Kuehl) - Photo radar speed pilot program for the city of Beverly Hills. Tried to add the City of San Mateo in accordance with the C/CAG Board position. This was complicated by basic concerns about the bill by members of the Senate Transportation Committee. The Bill failed 5-5 in Senate Transportation Committee with a pilot only for the city of Beverly Hills. Senator Yee voted no and Senator Simitian declined to vote.

State Budget - Budget deficit is now at \$20B. The May revise is 5/14/08.

There is currently minimal legislation activity due to the State budget issues.

ITEM 5.2

ATTACHMENTS

SB 348 Support Letters Status

ALTERNATIVES

1. Accept Legislative Committee report and take action as necessary.
2. No Action.

List of Supporters for SB 348 (SB 713) in 2008

Agency	Sent Request	Received
Atherton	1/18/08 & 4/18/08	
Belmont	1/18/08	2/26/08
Brisbane	1/18/08 & 4/18/08	4/30/08
Burlingame	1/18/08	2/21/08
Colma	1/18/08	Senator Simitian's office
Daly City	1/18/08	2/25/08
East Palo Alto	1/18/08 & 4/18/08	4/22/08
Foster City	1/18/08 & 4/18/08	4/21/08
Half Moon Bay	1/18/08	3/05/08
Hillsborough	1/18/08	02/19/08
Menlo Park	1/18/08	2/19/08
Millbrae	1/18/08 & 4/18/08	4/22/08
Pacifica	1/18/08 & 4/18/08	4/21/08
Portola Valley	1/18/08	
Redwood City	1/18/08	
San Bruno	1/18/08	
San Carlos	1/18/08	
San Mateo	1/18/08 & 4/18/08	4/30/08
San Mateo County	1/18/08	2/20/08
So San Francisco	1/18/08	2/25/08
Woodside	1/18/08	

C/CAG AGENDA REPORT

Date: May 8, 2008

To: City/County Association of Governments Board of Directors

From: Richard Napier, C/CAG Executive Director

Subject: Review and Approval of Resolution 08-11 Authorizing the C/CAG Chair to Execute Grant Funding Agreements Totaling \$1,043,218 with the Cities of Belmont, Brisbane, Burlingame, Daly City, and San Carlos for Sustainable Street and Parking Lot Demonstration Projects and Approving Issuance of a Second Call for Projects.

(For further information or questions, contact Matt Fabry at 415-508-2134)

RECOMMENDATION

Review and approve the San Mateo Countywide Water Pollution Prevention Program's (Countywide Program) recommendation to fund four competitive grant applications submitted in response to the December 2007 Call for Projects to construct demonstration projects under the Sustainable Green Streets and Parking Lots Program. Approve recommendation to fund a fifth demonstration project using a combination of unallocated vehicle registration fees and the remainder of the Call for Projects funds. Agree to have a second Call for Projects during fiscal year 2008-09.

FISCAL IMPACT

Approving the four competitive grant applications commits \$821,300 of the \$900,000 in vehicle registration fees authorized by the Call for Projects. A fifth worthwhile demonstration project would be fundable using a combination of the remaining \$78,700 available from the \$900,000 Call for Projects and \$143,218 in unallocated vehicle registration fees that have been collected since July 2007.

SOURCE OF FUNDS

Funds for these agreements will come from the programmatic portion of vehicle registration fee (AB 1546) revenue. C/CAG collected approximately \$1.56 million between July 2005 and the end of December 2007 in AB 1546 revenue for programmatic stormwater pollution prevention projects. Of this amount, \$900,000 is allocated to the first round of grant funding, \$62,000 is allocated to EOA, Inc. for managing the Sustainable Streets and Parking Lots Program, \$203,595 is allocated to Nevue Ngan as technical consultant for the program, and \$250,000 is allocated to San Mateo County for a non-competitive project for parking lot improvements at the Fitzgerald Marine Reserve Visitor's Center. This leaves approximately \$144,000 in unallocated funds that can be used for the current round of grant applicants. Approximately \$600,000 more will be collected between January and December 2008 when the vehicle registration fee sunsets that can be utilized for a second round of grant funding.

ITEM 5.3

BACKGROUND/DISCUSSION

C/CAG's Vehicle Registration Fee Program (AB 1546) authorized a four-dollar vehicle license fee in San Mateo County to provide funding for congestion management and stormwater pollution prevention. C/CAG previously approved using the programmatic portion of the AB 1546 funds for the Sustainable, Green Streets and Parking Lots Project under Resolution 07-15.

The Countywide Program's Sustainable Streets Workgroup developed the Call for Projects documentation and it was reviewed by members of the New Development Subcommittee and Technical Advisory Committee (TAC). The documentation included a grant application form, project requirement details, review and scoring criteria, program goals and objectives, and the funding agreement each municipality would have to sign if selected to receive grant funding. On December 13, 2007 C/CAG adopted Resolution 07-49 approving the Call for Projects for the Countywide Program's Sustainable Green Streets and Parking Lots Grant Program.

The Countywide Program held an informational workshop on December 19, 2007 to show examples of sustainable green streets and parking lot projects, explain what would make a good demonstration project, and describe how to complete the grant application form. The workshop was attended by 18 municipal staff representing 13 municipalities.

Ten municipalities submitted 14 grant applications by the February 15, 2008 grant application deadline. A Grant Selection Work Group was created to review and evaluate project applications using the grant selection criteria contained in the Call for Projects.

The Grant Selection Work Group recommends, in concurrence with the TAC, that the following four projects receive grant funding using the \$900,000 allocated to the Call for Projects: Brisbane City Hall parking lot; Daly City library and Gellert Clubhouse parking lot; Belmont's Holly Road; and San Bruno's Lions Field and 3rd Ave. In addition, the Work Group recommends (and the TAC concurs) that Burlingame's Donnelly Avenue project be funded, as stated above, using a combination of unallocated vehicle registration fees and the remaining portion of funds from the Call for Projects. Lastly, the Work Group, with TAC concurrence, recommends that a second Call for Projects be held next fiscal year.

ATTACHMENTS

- Resolution 08-11
- Grant Selection Work Group's April 18, 2008 memorandum of recommendations on competitive grant applications to fund
- Funding Agreements with the Cities of Belmont, Brisbane, Burlingame, Daly City, and San Bruno

ALTERNATIVES

1. Review and approve Resolution 08-11 authorizing the C/CAG Chair to execute grant funding agreements totaling \$1,043,218 with the Cities of Belmont, Brisbane, Burlingame, Daly City, and San Carlos for Sustainable Street and Parking Lot

Demonstration Projects and approve issuance of a second Call for Projects in concurrence with the staff recommendation.

2. Review and approve Resolution 08-11 authorizing the C/CAG Chair to execute grant funding agreements totaling \$1,043,218 with the Cities of Belmont, Brisbane, Burlingame, Daly City, and San Carlos for Sustainable Street and Parking Lot Demonstration Projects and approve issuance of a second Call for Projects in concurrence with the staff recommendation with modifications.
3. No action.

RESOLUTION NO. 08-11

Authorizing the C/CAG Chair to Execute Grant Funding Agreements Totaling \$1,043,218 with the Cities of Belmont, Brisbane, Burlingame, Daly City, and San Carlos for Sustainable Street and Parking Lot Demonstration Projects and Approving Issuance of a Second Call for Projects

WHEREAS, the City/County Association of Governments (C/CAG) manages the San Mateo Countywide Water Pollution Prevention Program (Countywide Program); and,

WHEREAS, C/CAG's Vehicle Registration Fee (AB 1546) Program authorizes funding of stormwater pollution prevention projects related to vehicles or vehicle infrastructure; and,

WHEREAS, the Countywide Program's Technical Advisory Committee identified projects of countywide benefit that address vehicle- or vehicle infrastructure-related stormwater pollution; and,

WHEREAS, C/CAG previously adopted Resolution 07-15 approving the Countywide Program's Sustainable, Green Streets and Parking Lots Project for funding under the Vehicle Registration Fee Program and Resolution 07-49 approving the Call for Projects for the Countywide Program's Sustainable Green Streets and Parking Lots Grant Program; and,

WHEREAS, the funds collected under the AB1546 Program between July 2005 and the end of December 2007 that are available for countywide projects total approximately \$1,560,000; and an estimated additional \$600,000 for stormwater programmatic funding is expected to be collected by the end of December 2008;

WHEREAS, approximately \$900,000 of the \$1,560,000 was committed as part of the Call for Projects for use as grant funding for the design and construction of sustainable, green street and parking lot demonstration projects; and,

WHEREAS, approximately \$144,000 of the \$1,560,000 is currently unallocated, and these funds are available to fund a fifth demonstration project; and,

WHEREAS, on December 14, 2007 the Countywide Program distributed to San Mateo County municipalities the Call for Projects announcement and documentation packet that included a grant application, project requirements, review and scoring criteria, program goals and objectives, and funding agreement and held a workshop on December 19, 2007 to explain the Call for Projects documentation for the grant funding program; and,

WHEREAS, fourteen grant applications were submitted by ten municipalities by the February 15, 2008 grant application deadline; and,

WHEREAS, the grant applications were scored by a Grant Selection Work Group using the selection criteria contained in the Call for Projects documentation and the Grant Selection Work Group used this scoring and information about the feasibility of constructing the grant demonstration projects to recommend that five projects receive grant funding; and,

WHEREAS, the Technical Advisory Committee concurs with the Grant Selection Work Group's recommendations,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that:

1. The Chair is authorized to enter into funding agreements for the amounts shown with the Cities of Belmont (\$250,000); Brisbane (\$250,000); Daly City's library and Gellert Clubhouse parking lot (\$250,000); and San Bruno (\$71,300) for the implementation of their proposed demonstration projects.
2. The Chair is authorized to enter into a funding agreement with the City of Burlingame using \$78,700 from the Call for Projects funding and an additional \$143,218 from unallocated vehicle registration fees for its Donnelly Avenue demonstration project.
3. The Countywide Program is authorized to issue a second Call for Projects under the Sustainable, Green Streets and Parking Lots Program during the 2008-09 fiscal year.

APPROVED AND ADOPTED THIS 8TH DAY OF MAY 2008.

Deborah C. Gordon, Chair

MEMORANDUM

TO: Countywide Program's NPDES TAC

FROM: Grant Selection Work Group

DATE: April 18, 2008

SUBJECT: Recommendations on Competitive Grant Applications to Fund

This memorandum contains the Grant Selection Work Group's recommendations about which sustainable, green street and parking lot demonstration projects to fund. The memorandum is divided into three sections. First, background information is presented about the process for soliciting competitive grant applications for constructing street and parking lot demonstration projects. Next, the memorandum describes the Grant Selection Work Group's recommendations for grant applications to fund. This includes the selection of four demonstration projects for funding based on C/CAG's December 2007 \$900,000 call for projects. The Work Group also recommends that C/CAG consider using unallocated Vehicle Registration fee funds to support one additional grant project. In the third section, the Work Group recommends that C/CAG consider having another call for projects next fiscal year that will allow any of the San Mateo County municipalities an opportunity to submit applications for grant funds.

Background

C/CAG approved the use of up to \$900,000 of Vehicle Registration fees that were collected as part of legislation enacted in 2004 (AB 1546 – Simitian) for the planning, design, and construction of vehicle-related demonstration projects that showcase the use of stormwater best management projects for new or retrofitted street and parking lot projects. C/CAG authorized the call for projects packet of information that was distributed to all of the municipalities in San Mateo County on December 14, 2007. The grant applications were required to be submitted by February 15, 2008.

The call for projects packet of information contained a cover letter and the following attachments:

Attachment A	Application for Competitive Demonstration Project Grant for Sustainable, Green Streets and Parking Lots	Required Form
Attachment B	Requirements and Selection Criteria for Competitive Demonstration Project Grants	Information Sheet
Attachment C	Call for Projects Workshop Flyer	Information Sheet
Attachment D	C/CAG's Funding Agreement	Required Agreement
Attachment E	Goals and Objectives of Sustainable, Green Streets and Parking Lots Program	Information Sheet

SMCWPPP held a workshop in Redwood City on December 19, 2007 to explain what would make a good demonstration project and how to complete the grant application form. The workshop provided an opportunity for the consultants, Nevue Ngan Associates teamed with Sherwood Design

Engineers (consultants), to show examples of sustainable green street and parking lot projects. These consultants are in the process of developing SMCWPPP's Sustainable Green Streets and Parking Lots Guidebook and will be available to assist municipalities selected to implement their demonstration project. Eighteen municipal staff representing 13 municipalities attended the workshop.

Grant Application Selection Work Group Recommendations

Ten municipalities submitted the following 14 grant applications:

Belmont - 1 street project

Brisbane - 1 parking lot project

Burlingame - 1 parking lot/street project and 1 street project

Colma - 1 street project

Daly City - 1 parking lot project and 1 street and plaza project

Half Moon Bay - 1 parking lot project

San Bruno - 1 street/parking lot project

San Mateo (City) - 1 parking lot project

San Mateo County - 1 street project

South San Francisco - 2 street projects and 1 park project unrelated to streets and parking lots

A Grant Selection Work Group consisting of the following people evaluated the grant applications:

Jennifer Ng, City of Menlo Park

Elizabeth Claycomb, City of Pacifica

Keith Lichten, Regional Water Quality Control Board

Fred Jarvis, SMCWPPP Consultant

Each of the work group members scored the projects using the selection criteria distributed with the grant applications. A copy of the scores is attached. Where a reviewer had questions about a particular grant application, the questions were forwarded to the grant applicant and the responses distributed to all of the work group members. In addition, three of the four work group members met on March 18 to discuss their evaluations. The work group divided the grant applications into the following four categories: Tier 1: four projects are recommended for funding based on C/CAG's \$900,000 call for projects; Tier 2: one project is recommended for funding using a combination of C/CAG's \$900,000 call for projects funds and available, unallocated Vehicle Registration fees; Tier 3: eight projects are recommended for revision and resubmittal next fiscal year as part of another call for projects that any San Mateo County municipality would have an opportunity participate in, and Tier 4: one project was determined to be ineligible for funding because it was not vehicle related. Each of these tiers are described below

Tier 1 Projects Recommended for Funding Based on C/CAG's Call for Projects

The work group recommends that the following Tier 1 projects be funded:

1. City of Brisbane's City Hall parking lot that includes use of a rain garden/bioretention area and a vegetated swale. The project would be completed on a very fast schedule in 2008 as part of an ongoing City Hall remodel project.
2. Daly City's library and Gellert Clubhouse parking lot runoff will be treated by sediment forebays, grassed bioswales, and biofiltration rain gardens near the entrance to the library.

3. Belmont's Holly Road project would include the treatment of stormwater runoff from this street in landscaped planter boxes and a vegetated swale. This project would be a good example of how to treat runoff from a sloped street.
4. San Bruno's Lions Field project as originally proposed would have included using a rain garden to treat stormwater runoff from a parking lot and the use of vegetated curb extensions on 3rd Avenue to treat stormwater and calm traffic near a school. The consultants visited the site on March 19, and they recommend against trying to construct the rain garden because of a lack of an underground storm drain system to connect a subdrain to and the presence of a sewer manhole in the middle of the proposed rain garden area. The consultants believe that the vegetated curb extensions will be a feasible project, and San Bruno staff would need \$71,300 for this portion of the project.

Each of these projects requested \$250,000. However, as described above, the San Bruno project was reduced to \$71,300 in order to fund just the vegetated curb extensions. The total cost of these four projects would be \$821,300, which would leave \$78,700 remaining from the \$900,000 amount C/CAG allocated in its call for projects.

Tier 2 Project Recommended for Funding Using, In Part, Unallocated Vehicle Registration Fees

Burlingame's Donnelly Ave. project would use landscaped islands to treat stormwater runoff from a parking lot and five on street parking spaces. This proposed demonstration project is highly visible because it is located next to the downtown shopping area. The Grant Selection Work Group believes that this project is worth implementing, but it is not fundable within C/CAG's \$900,000 funding cap set by the call for projects. The work group recommends that C/CAG consider using \$143,218 in available, unallocated Vehicle Registration fees along with the \$78,700 remaining from the call for projects' \$900,000 to fund this \$221,918 project.

Tier 3 Projects Recommended for Reworking and Resubmittal for Competitive Grant Funding Using Unallocated Vehicle Registration Fees as Part of a Future Call For Projects

The work group identified the projects listed below as Tier 3 that might merit support in the future if they were redrafted to include more green features and/or if they were not competing with another project recommended for funding and located in the same city. C/CAG should consider approving another call for projects next fiscal year. The exact amount of funds that would be available for a second call for projects will be determined at the time the call for projects occurs.

1. Colma's Hillside Blvd. project includes the new construction of a median on a portion of this four lane street that is undergoing repair/overlay and beautification. The City of Colma staff proposed that the median island would be used for landscaped based treatment of stormwater runoff. Following the Grant Selection Work Group's scoring, the consultants visited the site on March 19. They recommended that the treatment be provided along the edge of the street given the slope of the street is in that direction. City staff needs to consider whether this option is feasible given its need for parking space, a bike lane, and sidewalk. Given the need for substantial revisions to this project and the uncertainty about whether the city would be interested in making changes, the work group subsequently placed this project in the Tier 3 category.
2. Burlingame Bloomfield Ave. would include the construction of landscaped curb extensions at two different intersections along Bloomfield Avenue to provide stormwater treatment. The curb extensions would also calm traffic and improve pedestrian and vehicle safety.

3. County of San Mateo's 9th Avenue project would include the installation of a series of stormwater planters to treat street runoff. Concern was expressed about treating stormwater and, because of the lack of an underground storm drain system, then discharging the treated stormwater back to the street where it would pick up more pollutants. In addition, it is unclear why greener elements could not be included as part of the \$375,000 construction of improved valley gutters and road structural section improvement that the county plans to complete this year.
4. City of San Mateo's parking lot project should evaluate the opportunity to treat a larger parking lot area. The proposed project was not considered ambitious enough, and as a result it would be very expensive on a cost per area treated basis (more than \$1 million per acre of runoff treated).
5. Daly City, Top of the Hill Transit Station: the project has good visibility being located at the busiest SamTrans stop in the system, and it has convenient pedestrian access to BART and MUNI. The project would include the use of a modular wetlands system and biofiltration planters. One concern expressed was that the overall street project does not appear to be particularly green. The portion of the project to put pavers in the plaza is not vehicle related and treating plaza runoff is not vehicle related unless it is incidental to treating street runoff. Portions of the project that are not vehicle related are ineligible for funding using the Vehicle Registration fees.
6. Half Moon Bay's police station parking lot: this project would be for the construction of a secured police parking lot on a currently unimproved lot. Reviewers questioned how well a fenced off police parking lot would provide a visible and educational demonstration project despite assurances that the lot would be viewable to the public through the perimeter fence and public tours of the parking lot would be available. The project as proposed would be very expensive on a per area treated basis (more than \$1 million per acre of runoff treated).
7. South San Francisco's Executive Drive at Grand Avenue: this project would widen the existing roadway at or in the vicinity of the drop off zone of the new South San Francisco Caltrain station and put in a landscaped median. The grant application lacked any details about the BMPs that will be constructed, the direction of stormwater flow, and location of storm drains the median will flow into, how much of the project would be to pay for roadway widening, etc. In addition, it was unclear how visible and educational stormwater treatment in a roadway median would be, and the cost would be very expensive on a per area treated basis (more than \$1 million per acre of runoff treated).
8. South San Francisco's DNA Way and Forbes Blvd.: this project would include the installation of landscaped build-outs along DNA Way, which is located in the middle of Genetech's main campus and visitors' center. The grant application lacked details similar to the other South San Francisco grant application described above. In addition, the project as proposed would be very expensive on a per area treated basis (more than \$1 million per acre of runoff treated). South San Francisco staff should recognize the potential difficulty of obtaining two grants within the same city given that one of the selection considerations is that projects represent a geographical distribution, as possible, around the county.

Tier 4 Project Found Not To Be Eligible For Funding

The work group recommends that the following project not be funded because the project is ineligible for funding since it is not vehicle related as required by the authorizing legislation (AB 1546).

South San Francisco's Centennial Way park project

Request for Another Call For Projects Next Fiscal Year

C/CAG authorized the use of \$900,000 for the demonstration project grants for municipalities to construct street and parking lot stormwater best management practices. This amount of funding is based on the estimated amount of funds that had been collected as of June 30, 2007. Given the potential availability of additional, worthwhile projects to receive funding, the Grant Selection Work Group recommends that C/CAG consider having a second call for projects next fiscal year.

**FUNDING AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
AND THE CITY OF BELMONT**

This Agreement entered this 8th Day of May 2008, by and between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY, a joint powers agency formed for the purpose of preparation, adoption and monitoring of a variety of county-wide state-mandated plans, hereinafter called "C/CAG" and the City of Belmont, hereinafter called "CITY."

WITNESSETH

WHEREAS, Funded through Vehicle Registration fees allowed by Assembly Bill 1546 (2003-2004 session), C/CAG has established a Sustainable, Green Streets and Parking Lots Project that consists, in part, of awarding competitive grants to municipalities in San Mateo County; and

WHEREAS, The purpose of the grant funds is to construct street and parking lot demonstration projects that showcase the use of stormwater pollution prevention, treatment, and flow control best management practices appropriate for different conditions found in San Mateo County; and

WHEREAS, The C/CAG Board has authorized its Chairperson to execute funding agreements with municipalities for projects selected by the San Mateo Countywide Clean Water Program's Technical Advisory Committee as recommended by its project selection work group; and

WHEREAS, The San Mateo Countywide Clean Water Program's Technical Advisory Committee has agreed that the City of Belmont's proposed demonstration project meets the requirements of Assembly Bill 1546 and should receive grant funding based on its score using the selection criteria contained in the Announcement of Availability of Competitive Demonstration Project Grants; and

WHEREAS, The City of Belmont has until December 8, 2010 to complete the construction of its demonstration project; and.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services to be provided by CITY.** In consideration of the payments hereinafter set forth, the CITY shall provide services in accordance with the terms, conditions and specifications set forth herein and in Exhibit A attached hereto and by this reference made a part hereof.
2. **Payments.** In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, C/CAG shall make progress payments to CITY for work completed as described in Exhibit A and the total amount will not to exceed two hundred fifty thousand dollars (\$250,000).
3. **Relationship of the Parties.** It is understood that this is an Agreement by and between Independent Contractor(s) and is not intended to, and shall not be construed to, create the

relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.

4. **Non-Assignability.** CITY shall not assign this Agreement or any portion thereof to a third party without the prior written consent of C/CAG, and any attempted assignment without such prior written consent in violation of this Section automatically shall terminate this Agreement.
5. **Contract Term.** This Agreement shall be in effect as of May 8, 2008 and shall terminate on December 8, 2010; provided, however, the C/CAG Chairperson may terminate this Agreement at any time for any reason by providing 30 days' notice to CITY. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, CITY shall be paid for all services provided to the date of termination.
6. **Hold Harmless/ Indemnity.** CITY shall indemnify and save harmless C/CAG from all claims, suits or actions resulting from the performance by CITY of its duties under this Agreement.

The duty of the parties to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. **Insurance.** CITY or its subcontractors performing the services on behalf of CITY shall not commence work under this Agreement until all Insurance required under this section has been obtained. CITY shall furnish the C/CAG Staff with Certificates of Insurance evidencing the required coverage and there shall be a specific contractual liability endorsement extending the CITY's coverage to include the contractual liability assumed by CITY pursuant to this Agreement. These Certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to C/CAG of any pending change in the limits of liability or of non-renewal, cancellation, or modification of the policy.

Workers' Compensation and Employer Liability Insurance: the CITY shall have in effect, during the entire life of this Agreement, Workers' Compensation and Employer Liability Insurance providing full statutory coverage.

Liability Insurance: CITY shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect CITY, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by CITY or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than \$1,000,000 unless another amount is specified below and shows approval by C/CAG Staff.

Required insurance shall include:

	Required Amount	Approval by C/CAG Staff if under \$ 1,000,000
a. Comprehensive General Liability	\$ 1,000,000	_____
b. Workers' Compensation	\$ Statutory	_____

C/CAG and its officers, agents, employees and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that the insurance afforded thereby to C/CAG, its officers, agents, employees and servants shall be primary insurance to the full limits of liability of the policy, and that if C/CAG, or its officers and employees have other insurance against a loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the C/CAG Chairperson, at his/her option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

8. **Access to Records.** C/CAG, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of CITY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. CITY shall maintain all required records for three years after C/CAG makes final payments and all other pending matters are closed.
9. **Merger Clause.** This Agreement, including Exhibit A attached hereto and incorporated herein by reference, constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement, and correctly states the rights, duties and obligations of each party as of the document's date. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this Agreement are not binding. All subsequent modifications shall be in writing and signed by the C/CAG Chairperson. In the event of a conflict between the terms, conditions or specifications set forth herein and those in Exhibit A attached hereto, the terms, conditions or specifications set forth herein shall prevail.
10. **Governing Law.** This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

City of Belmont

By _____
Jack Crist, City Manager

Date

City of Belmont Legal Counsel

By _____
Marc Zafferano, City Attorney

City/County Association of Governments (C/CAG)

By _____
Deborah C. Gordon, C/CAG Chair

Date

C/CAG Legal Counsel

By _____
Lee Thompson, C/CAG Counsel

EXHIBIT A

The City of Belmont agrees to comply with C/CAG's Application for Competitive Demonstration Project Grant requirements dated December 14, 2007 and to perform the work described in the City of Belmont's grant application submitted on February 15, 2008. The scope of work contained in this grant application is summarized as follows:

Complete construction of a series of landscaped, flow-through planters along Holly Road in the City of Belmont to treat stormwater runoff. In addition, this project will include the construction of a swale in Twin Pines Park to further treat stormwater runoff that originates from Holly Road watershed prior to this runoff discharging to Belmont Creek.

Signs and/or flyers will be posted throughout various location of the project, such as Belmont Creek, Twin Pines Park, the intersection of Ralston and South Avenue, and/or city hall. The signs will be constructed to be visible to the community. The signs will describe how stormwater pollution prevention, treatment, and flow control have been integrated into the project.

The City of Belmont will prepare a written maintenance plan for the project prior to its completion and implement the maintenance plan.

**FUNDING AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
AND THE CITY OF BRISBANE**

This Agreement entered this 8th Day of May 2008, by and between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY, a joint powers agency formed for the purpose of preparation, adoption and monitoring of a variety of county-wide state-mandated plans, hereinafter called "C/CAG" and the City of Brisbane, hereinafter called "CITY."

W I T N E S S E T H

WHEREAS, Funded through Vehicle Registration fees allowed by Assembly Bill 1546 (2003-2004 session), C/CAG has established a Sustainable, Green Streets and Parking Lots Project that consists, in part, of awarding competitive grants to municipalities in San Mateo County; and

WHEREAS, The purpose of the grant funds is to construct street and parking lot demonstration projects that showcase the use of stormwater pollution prevention, treatment, and flow control best management practices appropriate for different conditions found in San Mateo County; and

WHEREAS, The C/CAG Board has authorized its Chairperson to execute funding agreements with municipalities for projects selected by the San Mateo Countywide Clean Water Program's Technical Advisory Committee as recommended by its project selection work group; and

WHEREAS, The San Mateo Countywide Clean Water Program's Technical Advisory Committee has agreed that the City of Brisbane's proposed demonstration project meets the requirements of Assembly Bill 1546 and should receive grant funding based on its score using the selection criteria contained in the Announcement of Availability of Competitive Demonstration Project Grants; and

WHEREAS, The City of Brisbane has until March 31, 2009 to complete the construction of its demonstration project; and.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services to be provided by CITY.** In consideration of the payments hereinafter set forth, the CITY shall provide services in accordance with the terms, conditions and specifications set forth herein and in Exhibit A attached hereto and by this reference made a part hereof.
2. **Payments.** In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, C/CAG shall make progress payments to CITY for work completed as described in Exhibit A and the total amount will not to exceed two hundred fifty thousand dollars (\$250,000).
3. **Relationship of the Parties.** It is understood that this is an Agreement by and between Independent Contractor(s) and is not intended to, and shall not be construed to, create the

relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.

4. **Non-Assignability.** CITY shall not assign this Agreement or any portion thereof to a third party without the prior written consent of C/CAG, and any attempted assignment without such prior written consent in violation of this Section automatically shall terminate this Agreement.
5. **Contract Term.** This Agreement shall be in effect as of May 8, 2008 and shall terminate on March 31, 2009; provided, however, the C/CAG Chairperson may terminate this Agreement at any time for any reason by providing 30 days' notice to CITY. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, CITY shall be paid for all services provided to the date of termination.
6. **Hold Harmless/ Indemnity.** CITY shall indemnify and save harmless C/CAG from all claims, suits or actions resulting from the performance by CITY of its duties under this Agreement.

The duty of the parties to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. **Insurance.** CITY or its subcontractors performing the services on behalf of CITY shall not commence work under this Agreement until all Insurance required under this section has been obtained. CITY shall furnish the C/CAG Staff with Certificates of Insurance evidencing the required coverage and there shall be a specific contractual liability endorsement extending the CITY's coverage to include the contractual liability assumed by CITY pursuant to this Agreement. These Certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to C/CAG of any pending change in the limits of liability or of non-renewal, cancellation, or modification of the policy.

Workers' Compensation and Employer Liability Insurance: the CITY shall have in effect, during the entire life of this Agreement, Workers' Compensation and Employer Liability Insurance providing full statutory coverage.

Liability Insurance: CITY shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect CITY, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by CITY or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than \$1,000,000 unless another amount is specified below and shows approval by C/CAG Staff.

Required insurance shall include:

	Required Amount	Approval by C/CAG Staff if under \$ 1,000,000
a. Comprehensive General Liability	\$ 1,000,000	_____
b. Workers' Compensation	\$ Statutory	_____

C/CAG and its officers, agents, employees and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that the insurance afforded thereby to C/CAG, its officers, agents, employees and servants shall be primary insurance to the full limits of liability of the policy, and that if C/CAG, or its officers and employees have other insurance against a loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the C/CAG Chairperson, at his/her option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

8. **Access to Records.** C/CAG, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of CITY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. CITY shall maintain all required records for three years after C/CAG makes final payments and all other pending matters are closed.
9. **Merger Clause.** This Agreement, including Exhibit A attached hereto and incorporated herein by reference, constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement, and correctly states the rights, duties and obligations of each party as of the document's date. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this Agreement are not binding. All subsequent modifications shall be in writing and signed by the C/CAG Chairperson. In the event of a conflict between the terms, conditions or specifications set forth herein and those in Exhibit A attached hereto, the terms, conditions or specifications set forth herein shall prevail.
10. **Governing Law.** This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

City of Brisbane

By _____
Clayton L. Holstine, City Manager

Date

City of Brisbane Legal Counsel

By _____
Harold S. Toppel, City Attorney

City/County Association of Governments (C/CAG)

By _____
Deborah C. Gordon
C/CAG Chair

Date

C/CAG Legal Counsel

By _____
Lee Thompson, C/CAG Counsel

EXHIBIT A

The City of Brisbane agrees to comply with C/CAG's Application for Competitive Demonstration Project Grant requirements dated December 14, 2007 and to perform the work described in the City of Brisbane's February 15, 2008 City Hall Parking Lot Reconstruction 50 Park Place AB 1546 Grant Program application. The scope of work contained in this grant application is summarized as follows:

Complete construction of a demonstration project that will include reconfiguring Brisbane's city hall parking lot to include a rain garden/bioretention area and a vegetated swale that will capture and treat stormwater runoff from the entire parking lot site and, if feasible given construction costs, a portion of the roof's runoff. To address the limited infiltration capacity of existing soils, the demonstration project will include importing engineered soil to increase permeability and installing an adjustable overflow rim connected to the storm drain system to both allow runoff to infiltrate and prevent ponding or overflow. The rain garden will create approximately 2,700 square feet of green space and will include the construction of integrated boardwalks to provide an attractive connection between the parking lot and entry plaza and allow visitors to interact with the treatment system as they utilize the public seating that will be constructed and read the new educational signage explaining how the system treats stormwater runoff. The vegetated swale creates another 1,300 square feet of green space and additional signs would be placed near the swale to explain how stormwater is managed at city hall.

Signs will be placed along the boardwalks and in the parking lot describing the rain garden and swale and explaining their function so the general public can see the connection between stormwater and the treatment systems. Signs may also be placed outside of city hall directing people to view the parking lot. City staff will also prepare a short video showing the treatment measures during and after construction, and the video will be shown on Brisbane's local cable access channel and be available for future presentations. A section of Brisbane's website and blog will explain the parking lot and its features. In addition, an article will be prepared for the City's newsletter describing the treatment measures.

Brisbane will prepare a written maintenance plan for the project prior to its completion and implement the maintenance plan.

**FUNDING AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
AND THE CITY OF BURLINGAME**

This Agreement entered this 8th Day of May 2008, by and between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY, a joint powers agency formed for the purpose of preparation, adoption and monitoring of a variety of county-wide state-mandated plans, hereinafter called "C/CAG" and the City of Burlingame, hereinafter called "CITY."

WITNESSETH

WHEREAS, Funded through Vehicle Registration fees allowed by Assembly Bill 1546 (2003-2004 session), C/CAG has established a Sustainable, Green Streets and Parking Lots Project that consists, in part, of awarding competitive grants to municipalities in San Mateo County; and

WHEREAS, The purpose of the grant funds is to construct street and parking lot demonstration projects that showcase the use of stormwater pollution prevention, treatment, and flow control best management practices appropriate for different conditions found in San Mateo County; and

WHEREAS, The C/CAG Board has authorized its Chairperson to execute funding agreements with municipalities for projects selected by the San Mateo Countywide Clean Water Program's Technical Advisory Committee as recommended by its project selection work group; and

WHEREAS, The San Mateo Countywide Clean Water Program's Technical Advisory Committee has agreed that the City of Burlingame's proposed demonstration project at Donnelly Avenue and Parking Lot C meets the requirements of Assembly Bill 1546 and should receive grant funding based on its score using the selection criteria contained in the Announcement of Availability of Competitive Demonstration Project Grants; and

WHEREAS, The City of Burlingame has until May 31, 2010 to complete the construction of its demonstration project; and

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services to be provided by CITY.** In consideration of the payments hereinafter set forth, the CITY shall provide services in accordance with the terms, conditions and specifications set forth herein and in Exhibit A attached hereto and by this reference made a part hereof.
2. **Payments.** In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, C/CAG shall make progress payments to CITY for work completed as described in Exhibit A and the total amount will not exceed two hundred twenty one thousand nine hundred eighteen dollars (\$221,918).

3. **Relationship of the Parties.** It is understood that this is an Agreement by and between Independent Contractor(s) and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.
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Workers' Compensation and Employer Liability Insurance: the CITY shall have in effect, during the entire life of this Agreement, Workers' Compensation and Employer Liability Insurance providing full statutory coverage.

Liability Insurance: CITY shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect CITY, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by CITY or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than \$1,000,000 unless another amount is specified below and shows approval by C/CAG Staff.

Required insurance shall include:

	Required Amount	Approval by C/CAG Staff if under \$ 1,000,000
a. Comprehensive General Liability	\$ 1,000,000	_____
b. Workers' Compensation	\$ Statutory	_____

C/CAG and its officers, agents, employees and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that the insurance afforded thereby to C/CAG, its officers, agents, employees and servants shall be primary insurance to the full limits of liability of the policy, and that if C/CAG, or its officers and employees have other insurance against a loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the C/CAG Chairperson, at his/her option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

8. **Access to Records.** C/CAG, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of CITY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. CITY shall maintain all required records for three years after C/CAG makes final payments and all other pending matters are closed.
9. **Merger Clause.** This Agreement, including Exhibit A attached hereto and incorporated herein by reference, constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement, and correctly states the rights, duties and obligations of each party as of the document's date. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this Agreement are not binding. All subsequent modifications shall be in writing and signed by the C/CAG Chairperson. In the event of a conflict between the terms, conditions or specifications set forth herein and those in Exhibit A attached hereto, the terms, conditions or specifications set forth herein shall prevail.
10. **Governing Law.** This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

City of Burlingame

By _____

Date

City of Burlingame Legal Counsel

By _____

City/County Association of Governments (C/CAG)

By _____

Deborah C. Gordon
C/CAG Chair

Date

C/CAG Legal Counsel

By _____

Lee Thompson, C/CAG Counsel

EXHIBIT A

The City of Burlingame agrees to comply with C/CAG's Application for Competitive Demonstration Project Grant requirements dated December 14, 2007 and to perform the work described in the City of Burlingame's grant application (Donnelly Avenue and Parking Lot C) submitted on February 15, 2008. The scope of work for the funded portion of this project described in the grant application is summarized as follows:

Complete construction of enlarged and retrofitted landscaped islands with stone check dams and sediment forebays to treat stormwater runoff from a public parking lot and five on-street parking stalls along Donnelly Avenue in the City of Burlingame. The City of Burlingame recommends native plants for the new landscaping that will be included in the stormwater treatment islands. Refurbish the sidewalk adjoining the parking lot to include pervious interlocking pavers on sand.

Install two educational plaques to inform the public about storm water management techniques.

The City of Burlingame will prepare a written maintenance plan for the project prior to its completion and implement the maintenance plan.

**FUNDING AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
AND THE CITY OF DALY CITY**

This Agreement entered this 8th Day of May 2008, by and between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY, a joint powers agency formed for the purpose of preparation, adoption and monitoring of a variety of county-wide state-mandated plans, hereinafter called "C/CAG" and the City of Daly City, hereinafter called "CITY."

W I T N E S S E T H

WHEREAS, Funded through Vehicle Registration fees allowed by Assembly Bill 1546 (2003-2004 session), C/CAG has established a Sustainable, Green Streets and Parking Lots Project that consists, in part, of awarding competitive grants to municipalities in San Mateo County; and

WHEREAS, The purpose of the grant funds is to construct street and parking lot demonstration projects that showcase the use of stormwater pollution prevention, treatment, and flow control best management practices appropriate for different conditions found in San Mateo County; and

WHEREAS, The C/CAG Board has authorized its Chairperson to execute funding agreements with municipalities for projects selected by the San Mateo Countywide Clean Water Program's Technical Advisory Committee as recommended by its project selection work group; and

WHEREAS, The San Mateo Countywide Clean Water Program's Technical Advisory Committee has agreed that the City of Daly City's proposed demonstration project at the Serramonte Library/Gellert Park Parking Lot meets the requirements of Assembly Bill 1546 and should receive grant funding based on its score using the selection criteria contained in the Announcement of Availability of Competitive Demonstration Project Grants; and

WHEREAS, The City of Daly City has until October 31, 2009 to complete the construction of its demonstration project; and.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services to be provided by CITY.** In consideration of the payments hereinafter set forth, the CITY shall provide services in accordance with the terms, conditions and specifications set forth herein and in Exhibit A attached hereto and by this reference made a part hereof.
2. **Payments.** In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, C/CAG shall make progress payments to CITY for work completed as described in Exhibit A and the total amount will not to exceed two hundred fifty thousand dollars (\$250,000).
3. **Relationship of the Parties.** It is understood that this is an Agreement by and between Independent Contractor(s) and is not intended to, and shall not be construed to, create the

relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.

4. **Non-Assignability.** CITY shall not assign this Agreement or any portion thereof to a third party without the prior written consent of C/CAG, and any attempted assignment without such prior written consent in violation of this Section automatically shall terminate this Agreement.
5. **Contract Term.** This Agreement shall be in effect as of May 8, 2008 and shall terminate on October 31, 2009; provided, however, the C/CAG Chairperson may terminate this Agreement at any time for any reason by providing 30 days' notice to CITY. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, CITY shall be paid for all services provided to the date of termination.
6. **Hold Harmless/ Indemnity.** CITY shall indemnify and save harmless C/CAG from all claims, suits or actions resulting from the performance by CITY of its duties under this Agreement.

The duty of the parties to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. **Insurance.** CITY or its subcontractors performing the services on behalf of CITY shall not commence work under this Agreement until all Insurance required under this section has been obtained. CITY shall furnish the C/CAG Staff with Certificates of Insurance evidencing the required coverage and there shall be a specific contractual liability endorsement extending the CITY's coverage to include the contractual liability assumed by CITY pursuant to this Agreement. These Certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to C/CAG of any pending change in the limits of liability or of non-renewal, cancellation, or modification of the policy.

Workers' Compensation and Employer Liability Insurance: the CITY shall have in effect, during the entire life of this Agreement, Workers' Compensation and Employer Liability Insurance providing full statutory coverage.

Liability Insurance: CITY shall possess and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect CITY, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by CITY or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than \$1,000,000 unless another amount is specified below and shows approval by C/CAG Staff.

Required insurance shall include:

	Required Amount	Approval by C/CAG Staff if under \$ 1,000,000
a. Comprehensive General Liability	\$ 1,000,000	_____
b. Workers' Compensation	\$ Statutory	_____

C/CAG and its officers, agents, employees and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that the insurance afforded thereby to C/CAG, its officers, agents, employees and servants shall be primary insurance to the full limits of liability of the policy, and that if C/CAG, or its officers and employees have other insurance against a loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the C/CAG Chairperson, at his/her option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

8. **Access to Records.** C/CAG, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of CITY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. CITY shall maintain all required records for three years after C/CAG makes final payments and all other pending matters are closed.
9. **Merger Clause.** This Agreement, including Exhibit A attached hereto and incorporated herein by reference, constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement, and correctly states the rights, duties and obligations of each party as of the document's date. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this Agreement are not binding. All subsequent modifications shall be in writing and signed by the C/CAG Chairperson. In the event of a conflict between the terms, conditions or specifications set forth herein and those in Exhibit A attached hereto, the terms, conditions or specifications set forth herein shall prevail.
10. **Governing Law.** This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

City of Daly City

By _____
Patricia E. Martel, City Manager

Date

City of Daly City Legal Counsel

By _____
Rose Zimmerman, City Attorney

City/County Association of Governments (C/CAG)

By _____
Deborah C. Gordon, C/CAG Chair

Date

C/CAG Legal Counsel

By _____
Lee Thompson, C/CAG Counsel

EXHIBIT A

The City of Daly City agrees to comply with C/CAG's Application for Competitive Demonstration Project Grant requirements dated December 14, 2007 and to perform the work described in the City of Daly City's grant application (Serramonte Library/Gellert Park Parking Lot) submitted on February 14, 2008. The scope of work contained in this grant application is summarized as follows:

Complete construction of a demonstration project that reconfigures the yardscape in front and to the north of the Serramonte Library (between the library and the sports facility) in Daly City to include comprehensive stormwater treatment and flow control of stormwater runoff from the parking lot and nearby areas. The best management practices constructed will include: pervious pavement, sediment forebays, grassed bioswales, and biofiltration rain gardens. About 1,600 square feet of pervious pavement underlain with a gravel bed will be constructed in the northeast corner of the parking lot to reduce overall runoff and provide some stormwater retention in that area. Two vegetated sediment forebays will be constructed; one will be at the northern end of the parking lot and the other at the southern end where stormwater flows become more concentrated. The sediment forebays will discharge into grassed bioswales that will be constructed to convey the stormwater to rain gardens. Three rain gardens comprising a total area of about 2,000 square feet will be constructed with underdrains that allow the discharge of treated stormwater into the existing storm drain system. Each rain garden will also be constructed with an overflow pipe to convey untreated stormwater to other downstream storm drains. The rain gardens will be constructed to allow up to 6-inches of freeboard in order to detain and attenuate peak flows.

The landscaping will be educational and incorporate native, drought tolerant species. An artistically rendered educational placard will be created to show an isometric view of the project along with a functional description of the various system components and the native plantings. This educational placard will be installed in the courtyard area.

Daly City will prepare a written maintenance plan for the project prior to its completion and implement the maintenance plan.

**FUNDING AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
AND THE CITY OF SAN BRUNO**

This Agreement entered this 8th Day of May 2008, by and between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY, a joint powers agency formed for the purpose of preparation, adoption and monitoring of a variety of county-wide state-mandated plans, hereinafter called "C/CAG" and the City of San Bruno, hereinafter called "CITY."

WITNESSETH

WHEREAS, Funded through Vehicle Registration fees allowed by Assembly Bill 1546 (2003-2004 session), C/CAG has established a Sustainable, Green Streets and Parking Lots Project that consists, in part, of awarding competitive grants to municipalities in San Mateo County; and

WHEREAS, The purpose of the grant funds is to construct street and parking lot demonstration projects that showcase the use of stormwater pollution prevention, treatment, and flow control best management practices appropriate for different conditions found in San Mateo County; and

WHEREAS, The C/CAG Board has authorized its Chairperson to execute funding agreements with municipalities for projects selected by the San Mateo Countywide Clean Water Program's Technical Advisory Committee as recommended by its project selection work group; and

WHEREAS, The San Mateo Countywide Clean Water Program's Technical Advisory Committee has agreed that the City of San Bruno's proposed demonstration project meets the requirements of Assembly Bill 1546 and should receive grant funding based on its score using the selection criteria contained in the Announcement of Availability of Competitive Demonstration Project Grants; and

WHEREAS, The City of San Bruno has until December 31, 2008 to complete the construction of its demonstration project; and.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services to be provided by CITY.** In consideration of the payments hereinafter set forth, the CITY shall provide services in accordance with the terms, conditions and specifications set forth herein and in Exhibit A attached hereto and by this reference made a part hereof.
2. **Payments.** In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, C/CAG shall make progress payments to CITY for work completed as described in Exhibit A and the total amount will not to exceed seventy one thousand three hundred dollars (\$71,300).
3. **Relationship of the Parties.** It is understood that this is an Agreement by and between Independent Contractor(s) and is not intended to, and shall not be construed to, create the

relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.

4. **Non-Assignability.** CITY shall not assign this Agreement or any portion thereof to a third party without the prior written consent of C/CAG, and any attempted assignment without such prior written consent in violation of this Section automatically shall terminate this Agreement.
5. **Contract Term.** This Agreement shall be in effect as of May 8, 2008 and shall terminate on December 31, 2008; provided, however, the C/CAG Chairperson may terminate this Agreement at any time for any reason by providing 30 days' notice to CITY. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, CITY shall be paid for all services provided to the date of termination.
6. **Hold Harmless/ Indemnity.** CITY shall indemnify and save harmless C/CAG from all claims, suits or actions resulting from the performance by CITY of its duties under this Agreement.

The duty of the parties to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. **Insurance.** CITY or its subcontractors performing the services on behalf of CITY shall not commence work under this Agreement until all Insurance required under this section has been obtained. CITY shall furnish the C/CAG Staff with Certificates of Insurance evidencing the required coverage and there shall be a specific contractual liability endorsement extending the CITY's coverage to include the contractual liability assumed by CITY pursuant to this Agreement. These Certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to C/CAG of any pending change in the limits of liability or of non-renewal, cancellation, or modification of the policy.

Workers' Compensation and Employer Liability Insurance: the CITY shall have in effect, during the entire life of this Agreement, Workers' Compensation and Employer Liability Insurance providing full statutory coverage.

Liability Insurance: CITY shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect CITY, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by CITY or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than \$1,000,000 unless another amount is specified below and shows approval by C/CAG Staff.

Required insurance shall include:

	Required Amount	Approval by C/CAG Staff if under \$ 1,000,000
a. Comprehensive General Liability	\$ 1,000,000	_____
b. Workers' Compensation	\$ Statutory	_____

C/CAG and its officers, agents, employees and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that the insurance afforded thereby to C/CAG, its officers, agents, employees and servants shall be primary insurance to the full limits of liability of the policy, and that if C/CAG, or its officers and employees have other insurance against a loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the C/CAG Chairperson, at his/her option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

8. **Access to Records.** C/CAG, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of CITY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. CITY shall maintain all required records for three years after C/CAG makes final payments and all other pending matters are closed.
9. **Merger Clause.** This Agreement, including Exhibit A attached hereto and incorporated herein by reference, constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement, and correctly states the rights, duties and obligations of each party as of the document's date. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this Agreement are not binding. All subsequent modifications shall be in writing and signed by the C/CAG Chairperson. In the event of a conflict between the terms, conditions or specifications set forth herein and those in Exhibit A attached hereto, the terms, conditions or specifications set forth herein shall prevail.
10. **Governing Law.** This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

City of San Bruno

By _____
Constance Jackson, City Manager

Date

City of San Bruno Legal Counsel

By _____
Pamela Thompson, City Attorney

City/County Association of Governments (C/CAG)

By _____
Deborah C. Gordon, C/CAG Chair

Date

C/CAG Legal Counsel

By _____
Lee Thompson, C/CAG Counsel

EXHIBIT A

The City of San Bruno agrees to comply with C/CAG's Application for Competitive Demonstration Project Grant requirements dated December 14, 2007 and to perform the work described in the City of San Bruno's grant application ("Application for 2007 Competitive Demonstration Project Grant for Sustainable Green Streets and Parking Lots") submitted on February 15, 2008. The rain garden portion of the grant application was not included in the funded project based on recommendations from Nevue Ngan Associates and Sherwood Design Engineers. The difficulty of trying to include a rain garden as part of this project was explained to the City of San Bruno's staff. The scope of work for the funded portion of this project described in the grant application is summarized as follows:

Complete construction of a 600 square feet vegetated curb extension along the western side of 3rd Avenue in the City of San Bruno. The existing curb gutter and asphalt will be removed to allow for a shallow excavation of soil and the replacement with appropriate vegetation and sediment layers. Curb cuts will be installed at the southern end of the extension and along its eastern face to allow stormwater runoff into a system of segmented landscaped areas.

Informational signs will be installed similar to those displayed by the City of Portland's Green Street Demonstration Projects. These signs will describe the principles involved in designing green street projects and the techniques used in their construction.

The City of San Bruno will prepare a written maintenance plan for the project prior to its completion and implement the maintenance plan.

C/CAG AGENDA REPORT

Date: May 8, 2008

TO: C/CAG Board of Directors

From: Richard Napier, Executive Director - C/CAG

Subject: Initial draft, assumptions, and input on the C/CAG 2008-09 Program Budget and Fees
(For further information or response to question's, contact Richard Napier at 650 599-1420)

Recommendation:

Review and provide comments on the initial draft and assumptions of the C/CAG 2008-09 Program Budget and Fees in accordance with the staff recommendation.

Fiscal Impact:

In accordance with the proposed C/CAG 2008-09 Program Budget.

Revenue Sources:

Funding sources for C/CAG include but are not limited to the following:

<u>Source</u>	Amount	% Total
1- Member Assessments (General and Gas Tax)	\$ 640,931	5.86
2- Member San Mateo Congestion Relief Fee/ Housing	\$ 1,950,000	17.81
3- Metropolitan Transportation Commission Planning Funds	\$ 525,000	4.80
4- Metropolitan Transportation Commission Freeway Perf. Funds	\$ 367,000	3.35
5- MTC/ Federal Funds	\$ 437,500	4.00
6- Grants Miscellaneous	\$ 464,000	4.24
7- Transportation Authority Partnerships	\$ 1,197,500	10.94
8- Valley Transportation Authority	\$ 125,000	1.14
9- Transportation Fund for Clean Air (Motor Vehicle Fee)	\$ 1,065,690	9.74
10- San Mateo Flood Control District Fee/ General Fund	\$ 1,452,757	13.27
11- AVA Service Fee	\$ 680,000	6.21
12- AB 1546 (Motor Vehicle Fee)	\$ 1,330,000	12.15
13- Planning, Programming, and Monitoring (STIP)	\$ 460,000	4.20
14- Federal Earmark	\$ 0	0.0
15- MTC Rideshare	\$ 70,000	0.64
16- Interest.	\$ 181,000	1.65
TOTAL REVENUES	\$ 10,946,378	100

ITEM 5.4

<u>Funds Controlled (Not included in C/CAG Budget)</u>	<u>Amount</u>	<u>% Total</u>
17- Member Congestion Relief Match	\$ 600,000	N/A
18- State Transportation Improvement Program Funds (Controlled)	\$15,000,000	N/A
19- Federal STP/ CMAQ Funds (Controlled)	\$ 5,000,000	N/A
20- State TDA Article 3 (Controlled)	\$ 600,000	N/A
TOTAL CONTROLLED	\$21,200,000	N/A

Background/Discussion:

Staff has developed the C/CAG Program Budget for 2008-09. Refer to the Budget Summary in Attachment A. The complete detailed Budget will be provided in a separate attachment for reference for the June Board Meeting. See Attachment B for Member Assessments. The Member Assessments remain the same as in FY 07-08 in recognition of the difficult budget climate for the cities and the County. A comparison of the FY 2007-08 Projection vs. FY 2007-08 Updated Budget is also provided (Attachment E). Key Budget Definitions/ Acronyms is provided in Attachment F. The C/CAG Budget will be introduced at the 5/8/08 C/CAG Board Meeting for comments. It is recommended that the Board approve the Budget at the 6/12/08 Board Meeting.

C/CAG 2007-08 Program Budget Assumptions:

The following are the initial Budget assumptions. It is requested that the C/CAG Board at the 5/8/08 Board Meeting provide additional direction on the assumptions to be used to develop the final Budget.

Revenue

- 1- General Fund/ Administrative - Member Assessments - Same as last year due to budget issues with the cities and County.
- 2- In FY 07-08 will begin receiving funds from the Federal Aviation Administration (FAA) grant for \$300,000 to fund the Airport Land Use Commission function. The bulk of the grant will be received in FY 08-09. This will reduce these costs from the General Fund and help balance it.
- 3- Congestion Management - Member Assessments - Same as last year due to financial issues with the cities and County.
- 4- Congestion Management - Transferred residual from Street Repair of \$81,863 to the Congestion Management Fund.
- 5- 2020 Gateway - Both VTA and TA will continue their contributions.
- 6- AB 1546- Assumed no reauthorization of AB 1546.

Expenditures

- 7- Congestion Management - Staffing level will be built up for FY 08-09 which will increase expenditures across the board.

- 8- Congestion Management - Modeling - Will make improvements to the Travel Demand Forecasting Model in FY 08-09.
- 9- 2020 Gateway - Phase 2 consists of the following:
PSR Equivalent - Limited to \$750K
Implementation Project - Willow/ University (Revenue \$750K, Expenditures \$1,000K)
- 10- San Mateo Congestion Relief Program (SMCRP) - Government Baseline Incentive will be fully paid (\$273,000) in FY 08-09. Included the following new programs in FY 08-09
Energy Local Government Partnership - \$340K pass through to County
Housing Element Update - Net of \$100,000
- 11- San Mateo Congestion Relief Program - Included \$1,000K match for the State Infrastructure Bond funding for the Smart Corridors Project.
- 12- NPDES - Programmed current level of programs since do not know what the new permit will require. Will submit a revised budget when the permit requirements are known.
- 13- AB 1546 - Continued funding for the Hydrogen Shuttle for FY 08-09. TA will fund half of the cost.
- 14- AB 1546 - Will have significant expenditures for the Countywide programs which will reduce the balance.
- 15- TFCA - Programmed Projects are 100% reimbursed in current and budget year.
- 16- In FY 07-08 the C/CAG Board approved a policy that all funds except the Abandoned Vehicle Abatement Fund should pay a proportionate share of certain General Fund cost. These transfers are reflected in both the FY 07-08 Projections and FY 08-09 Budget.

C/CAG 2007-08 Program Budget Overview:

Revenues increased 5.19% and Expenditures increased 96.87%. The Revenue increase of \$540,176 is due to an increase in grants and 2020 Gateway cost reimbursement. This includes two new programs the Energy Local Government Partnership (\$340,000) and Housing Element pass thru of \$100,000. The Street Repair Program is complete and was closed out with the remaining funds (\$81,863) transferred to Congestion Management Fund. The increase in Expenditures of \$7,961,676 is primarily due to the following:

- 1- Congestion Management - Willow/ University ITS Implementation - \$1,000,000.
- 2- San Mateo Congestion Relief Program - ITS Implementation - \$1,000,000 (Match for bond funds).
- 3- AB 1546 - Increase in distributions to regional projects. - \$3,047,000
- 4- AB 1546 - Increase in consulting due to Congestion Management regional projects and full year of Hydrogen Shuttle. - \$543,748
- 5- Congestion Management - Increase in consulting due to 2020 Gateway and model improvements - \$590,025
- 6- San Mateo Congestion Relief Program - ECR Incentive and new Energy Local Government Partnership - \$573,000
- 7- San Mateo Congestion Relief Program - Housing and new Energy Local Government Partnership - \$440,000
- 8- Increase in professional services due to increased staff at C/CAG - \$500,000

Ending Fund Balance decreased 61.54%. The Reserve Fund Balance between FY 07-08 and FY 08-09 remain the same. The cost for the lobbyist is included in the budget for Congestion Management (\$38,000) and NPDES (\$38,000).

FY 2007-08 Budget Comparison - See Attachment E.

Member Assessments:

The Member Assessments for FY 08-09 remains the same as in FY 07-08. Additionally the proposed Budget continues to pay for the lobbyist (\$78,000) without an increase in Member Assessment. This is effectively a 10% savings to Member Agencies.

Administrative Program Fund	\$250,024 (General Fund)
Transportation Programs Fund	\$390,907 (Gas Tax or General Fund)
Total C/CAG Assessments	\$640,931.

Assessments are made based on population. Basis is the State Department of Finance data released 1/01/06.

Congestion Relief Fund	\$1,850,000
Total Congestion Relief	\$1,850,000

City Assessment	\$100,000
TOTAL Countywide Housing Element Update	\$100,000

NPDES Agency Direct	\$103,420 (Colma, San Mateo, Woodside and Brisbane)
NPDES Flood Control District	\$1,349,337
Total NPDES	\$1,452,757

It is recommended that a fee and surcharge be applied of \$1,452,757. (Note: NPDES fees may increase slightly above this due to approved inflation factors. This will be included in the City/ County adopting resolutions.)

The Member Assessments, Housing Element and Agency Direct total \$2,694,351.

See Attachment B for Member Assessments.

San Mateo County Congestion Management Program:

This fund includes 2020 Gateway Phase 2 which consists of the following new projects:

1- 2020 Gateway Phase 2 Analysis	\$ 375,000
2- 2020 Gateway Implementation Willow/ University	\$1,000,000
	(\$750K revenue net \$250K cost)

San Mateo Congestion Relief Program:

This fund includes the following new projects:

1- Energy Local Government Partnership	\$340,000
2- Housing Element Update	\$200,000
	(\$100K revenue net \$100K cost)
3- Infrastructure Bond Match	\$1,000,000

It also includes implementation of the following approved projects:

1- Energy Government Baseline Incentive	\$273,000
2- El Camino Real Incentive	\$300,000

San Mateo County Transportation/ Environmental Program (AB 1546):

For FY 07-08 and FY 08-09 it is assumed that all the allocations to each agency will be made. It also assumes that the Regional programs will primarily be funded in FY 08-09. The delay in funding the regional projects is the cause for the rising ending fund balance for FY 07-08. It is proposed that the Hydrogen shuttle be fully funded in FY 08-09. The Transportation Authority staff has proposed to the TA Board that the TA partner with C/CAG for this shuttle and pay half the operating cost. The revenue will end on 1/1/09 unless the requested 10-year extension (SB 348) is granted. For FY 08-09 Budget assumed it was not reauthorized, since C/CAG must go through a complete program and budget process as part of any renewal. The new budget will be established at that time.

C/CAG - Member Fees Highly Leveraged and Cost Savings:

The member dues and fees are highly leveraged. Attachment C provides a Graphical Representation of the C/CAG Budget and visually illustrates the leveraged capacity (Less SMCRP). The FY 07-08 Revenue is leveraged **4.15 to 1**. Including the funds that C/CAG controls, such as State and Federal Transportation funds, increases the leverage to **13.81 to 1**. The San Mateo Congestion Relief Program is leveraged **2.03 to 1** (Including City/ County shuttle match).

Through the C/CAG functions revenues are provided to member agencies that in most cases exceed the Member Assessments or fees. Furthermore it would be more costly for the program to be performed by individual agencies than through C/CAG. Developing cost and program efficiency through collective efforts is the whole basis for C/CAG.

Funds provided by the Transportation Authority were coordinated with the TA staff and confirmed that the TA budget is consistent.

Committee Recommendations:

The Congestion Management and Environmental Quality Committee reviewed the Budget assumptions on 4/28/08 and supported the staff recommendations. The Technical Advisory Committee (TAC) will review it on 5/15/08. The Finance Committee will meet on 5/08/08 to review and comment on the detailed Budget.

Attachments:

Attachment A - City/County Association of Governments 2008-09 Program Budget Summary

Attachment B - Member Assessments FY 08-09

Attachment C - Graphical Representation of C/CAG Budget

Attachment D - Resolution 08-22 adopting the C/CAG 2008-09 Program Budget and Fees

Attachment E - FY 2007 - 08 Projection vs. FY 2007 - 08 Updated Budget

Attachment F - Key Budget Definitions/ Acronymns

Alternatives:

- 1- Review and provide comments on the initial draft of the C/CAG 2008-09 Program Budget and Fees in accordance with the staff recommendation.
- 2- Review and provide comments on the initial draft of the C/CAG 2008-09 Program Budget and Fees in accordance with the staff recommendation with modifications.
- 3- No action.

ATTACHMENT A

City/County Association of Governments 2008-09 Program Budget Summary

CCAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae
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CITY/COUNTY ASSOCIATION OF GOVERNMENTS 2008 - 2009 PROGRAM BUDGET JULY 1, 2008 - JUNE 30, 2009

Adopted: June 12, 2008

04/29/08	CHANGES IN C/CAG BUDGET BY FISCAL YEAR					
	Projected					
	Actual	Budgeted	Budget	Budget		Notes
	FY 2007-08	FY 2008-09	Change	% Change		
BEGINNING BALANCE	\$6,317,757	\$8,504,990	\$2,187,233	34.62%		B-1
RESERVE BALANCE	\$194,249	\$194,249	\$0	0.00%		
PROJECTED REVENUES						
Interest Earnings	\$227,278	\$181,000	(\$46,278)	-20.36%		
Member Contribution	\$2,593,085	\$2,694,351	\$101,266	3.91%		R-2
Cost Reimbursements-VTA	\$92,764	\$125,000	\$32,236	34.75%		
MTC/ Federal Funding	\$595,000	\$1,399,500	\$804,500	135.21%		R-3
Grants	\$99,500	\$464,000	\$364,500	366.33%		R-4
DMV Fee	\$4,420,058	\$3,075,690	(\$1,344,368)	-30.42%		
NPDES Fee	\$1,332,839	\$1,349,337	\$16,498	1.24%		
TA Cost Share	\$572,793	\$1,197,500	\$624,707	109.06%		R-5
Miscellaneous	\$5,885	\$0	(\$5,885)	-100.00%		R-6
Street Repair Funding	\$0	\$0	\$0	0.00%		
PPM-STIP	\$467,000	\$460,000	(\$7,000)	-1.50%		R-7
Assessment	\$0	\$0	\$0	0.00%		
	\$0	\$0	\$0	0.00%		
	\$0	\$0	\$0	0.00%		
Total Revenues	\$10,406,202	\$10,946,378	\$540,176	5.19%		R-1
TOTAL SOURCES OF FUNDS	\$16,723,959	\$19,451,367	\$2,727,409	16.31%		
PROJECTED EXPENDITURES						
Administration Services	\$403,381	\$473,500	\$70,119	17.38%		E-2
Professional Services	\$1,058,148	\$1,946,430	\$888,282	83.95%		E-3
Consulting Services	\$2,665,759	\$4,917,320	\$2,251,561	84.46%		
Supplies	\$49,158	\$56,200	\$7,042	14.33%		
Prof. Dues & Memberships	\$205,600	\$208,195	\$2,595	1.26%		
Conferences & Meetings	\$36,128	\$12,000	(\$24,128)	-66.78%		
Printing/ Postage	\$1,000	\$38,500	\$37,500	3750.00%		E-4
Publications	\$24,779	\$5,500	(\$19,279)	-77.80%		E-5
Distributions	\$3,765,718	\$8,461,000	\$4,695,282	124.68%		E-6
Street Repair	\$0	\$0	\$0	0.00%		
Miscellaneous	\$4,187	\$56,500	\$52,313	1249.41%		E-7
Bank Fee	\$1,500	\$1,500	\$0	0.00%		
Audit Services	\$3,611	\$4,000	\$389	10.77%		
	\$0	\$0	\$0	0.00%		
Total Expenditures	\$8,218,969	\$16,180,645	\$7,961,676	96.87%		E-1
TRANSFERS						
Transfers In	\$693,347	\$271,900	(\$421,446)	-60.78%		T-1
Transfers Out	\$693,347	\$271,900	(\$421,446)	-60.78%		T-1
Total Transfers	\$0	\$0	\$0	0.00%		
NET CHANGE	\$2,187,233	(\$5,234,267)	(\$7,421,500)	-339.31%		
TRANSFER TO RESERVES	\$0	\$0	\$0	0.00%		
TOTAL USE OF FUNDS	\$8,218,969	\$16,180,645	\$7,961,676	96.87%		
ENDING FUND BALANCE	\$8,504,990	\$3,270,722	(\$5,234,267)	-61.54%		B-2
RESERVE FUND BALANCE	\$194,249	\$194,249	\$0	0.00%		RS-1
NET INCREASE (Decrease) IN FUND BALANCE	\$2,187,233	(\$5,234,267)	(\$7,421,500)	-339.31%		B-3
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance						

04/29/08	PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
			FY 2007-08					
	General Fund	Transportation Programs	SMCRP Program	TFCA	NPDES	AVA	AB 1546 Program	Total
BEGINNING BALANCE	\$497	\$128,265	\$604,427	\$119,366	\$1,067,845	\$585,897	\$3,811,460	\$6,317,757
RESERVE BALANCE	\$43,346	\$50,000	\$0	\$0	\$100,903	\$0	\$0	\$194,249
PROJECTED REVENUES								
Interest Earnings	\$15,000	\$10,000	\$49,278	\$8,000	\$45,000	\$10,000	\$90,000	\$227,278
Member Contribution	\$250,024	\$390,906	\$1,850,000	\$0	\$102,155	\$0	\$0	\$2,593,085
Cost Reimbursements-VTA	\$0	\$92,764	\$0	\$0	\$0	\$0	\$0	\$92,764
MTC/ISTEA Funding	\$0	\$595,000	\$0	\$0	\$0	\$0	\$0	\$595,000
Grants	\$99,500	\$0	\$0	\$0	\$0	\$0	\$0	\$99,500
DMV Fee	\$0	\$0	\$0	\$1,087,002	\$0	\$680,000	\$2,653,056	\$4,420,058
NPDES Fee	\$0	\$0	\$0	\$0	\$1,332,839	\$0	\$0	\$1,332,839
TA Cost Share	\$0	\$30,431	\$502,362	\$0	\$0	\$0	\$40,000	\$572,793
Miscellaneous	\$0	\$0	\$5,885	\$0	\$0	\$0	\$0	\$5,885
Street Repair Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PPM-STIP	\$0	\$467,000	\$0	\$0	\$0	\$0	\$0	\$467,000
Assessment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$364,524	\$1,586,101	\$2,407,525	\$1,095,002	\$1,479,994	\$690,000	\$2,783,056	\$10,406,202
TOTAL SOURCES OF FUNDS	\$365,021	\$1,714,366	\$3,011,952	\$1,214,368	\$2,547,839	\$1,275,897	\$6,594,516	\$16,723,959
PROJECTED EXPENDITURES								
Administration Services	\$123,000	\$93,011	\$49,170	\$10,200	\$48,000	\$15,000	\$65,000	\$403,381
Professional Services	\$145,000	\$568,430	\$96,718	\$25,000	\$158,000	\$0	\$65,000	\$1,058,148
Consulting Services	\$79,875	\$189,975	\$1,071,129	\$0	\$1,003,528	\$0	\$321,252	\$2,665,759
Supplies	\$48,700	\$178	\$0	\$0	\$0	\$0	\$280	\$49,158
Prof. Dues & Memberships	\$1,600	\$0	\$0	\$0	\$204,000	\$0	\$0	\$205,600
Conferences & Meetings	\$14,500	\$10,580	\$8,448	\$0	\$1,100	\$0	\$1,500	\$38,128
Publications	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
TFCA Distributions	\$20,500	\$3,572	\$707	\$0	\$0	\$0	\$0	\$24,779
Distributions	\$0	\$0	\$593,718	\$1,029,000	\$23,000	\$705,000	\$1,415,000	\$3,765,718
AVA Distributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$4,000	\$187	\$0	\$0	\$0	\$0	\$0	\$4,187
	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
	\$3,000	\$0	\$0	\$0	\$0	\$0	\$611	\$3,611
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$442,675	\$865,933	\$1,819,890	\$1,064,200	\$1,437,628	\$720,000	\$1,868,643	\$8,218,969
TRANSFERS								
Transfers In	\$112,433	\$81,863	\$151,597	\$322,353	\$0	\$0	\$25,101	\$693,347
Transfers Out	\$0	\$321,663	\$13,918	\$325,711	\$19,653	\$0	\$12,402	\$693,347
Total Transfers	(\$112,433)	\$239,800	(\$137,679)	\$3,358	\$19,653	\$0	(\$12,699)	\$0
NET CHANGE	\$34,282	\$480,368	\$725,314	\$27,444	\$22,713	(\$30,000)	\$927,112	\$2,187,233
TRANSFER TO RESERVES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL USE OF FUNDS	\$330,242	\$1,105,733	\$1,682,211	\$1,067,558	\$1,457,281	\$720,000	\$1,855,944	\$8,218,969
ENDING FUND BALANCE	\$34,779	\$608,633	\$1,329,741	\$146,810	\$1,090,558	\$555,897	\$4,738,572	\$8,504,990
RESERVE FUND BALANCE	\$43,346	\$50,000	\$0	\$0	\$100,903	\$0	\$0	\$194,249
NET INCREASE (Decrease) IN FUND BALANCE	\$34,282	\$480,368	\$725,314	\$27,444	\$22,713	(\$30,000)	\$927,112	\$2,187,233
As of June 30, 2006								
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.								
Administration Services	\$268,000	\$661,441	\$145,888	\$35,200	\$206,000		\$130,000	\$1,446,529
% Basis	0.185271087	0.457260795	0.100853837	0.024334113	0.142409865		0.089870303	100%
Admin Cost Sharing								
Legal Services	\$28,000							
Accounting Services	\$68,000							
Office Space	\$42,000							
Total	\$138,000							
	\$25,567.41	\$63,101.99	\$13,917.83	\$3,358.11	\$19,652.56		\$12,402.10	\$138,000
Transfer Out		\$63,101.99	\$13,917.83	\$3,358.11	\$19,652.56		\$12,402.10	
Transfer In	\$112,432.59							

04/29/08	PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
	FY 2008-09 PROGRAM BUDGET							
	General Fund	Transportation Programs	SMCRP Program	TFCA	NPDES	AVA	AB 1546 Program	Total
BEGINNING BALANCE	\$34,779	\$608,633	\$1,329,741	\$146,810	\$1,090,558	\$555,897	\$4,738,572	\$8,504,990
RESERVE BALANCE	\$43,346	\$50,000	\$0	\$0	\$100,903	\$0	\$0	\$194,249
PROJECTED REVENUES								
Interest Earnings	\$6,000	\$10,000	\$60,000	\$8,000	\$45,000	\$2,000	\$50,000	\$181,000
Member Contribution	\$250,024	\$390,907	\$1,950,000	\$0	\$103,420	\$0	\$0	\$2,694,351
Cost Reimbursements-VTA	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
MTC/ Federal Funding	\$0	\$1,032,500	\$367,000	\$0	\$0	\$0	\$0	\$1,399,500
Grants	\$124,000	\$0	\$340,000	\$0	\$0	\$0	\$0	\$464,000
DMV Fee	\$0	\$0	\$0	\$1,065,690	\$0	\$680,000	\$1,330,000	\$3,075,690
NPDES Fee	\$0	\$0	\$0	\$0	\$1,349,337	\$0	\$0	\$1,349,337
TA Cost Share	\$0	\$562,500	\$535,000	\$0	\$0	\$0	\$100,000	\$1,197,500
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Street Repair Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PPM-STIP	\$0	\$460,000	\$0	\$0	\$0	\$0	\$0	\$460,000
Assessment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$380,024	\$2,580,907	\$3,252,000	\$1,073,690	\$1,497,757	\$682,000	\$1,480,000	\$10,946,378
TOTAL SOURCES OF FUNDS	\$414,803	\$3,189,540	\$4,581,741	\$1,220,500	\$2,588,315	\$1,237,897	\$6,218,572	\$19,451,367
PROJECTED EXPENDITURES								
Administration Services	\$128,500	\$100,000	\$95,000	\$10,000	\$40,000	\$15,000	\$85,000	\$473,500
Professional Services	\$155,000	\$788,430	\$715,000	\$30,000	\$158,000	\$0	\$100,000	\$1,946,430
Consulting Services	\$115,000	\$780,000	\$2,079,000	\$0	\$1,078,320	\$0	\$865,000	\$4,917,320
Supplies	\$54,200	\$2,000	\$0	\$0	\$0	\$0	\$0	\$56,200
Prof. Dues & Memberships	\$1,600	\$0	\$0	\$0	\$206,595	\$0	\$0	\$208,195
Conferences & Meetings	\$7,500	\$3,000	\$0	\$0	\$1,500	\$0	\$0	\$12,000
Printing/ Postage	\$23,000	\$5,500	\$0	\$0	\$10,000	\$0	\$0	\$38,500
Publications	\$1,500	\$4,000	\$0	\$0	\$0	\$0	\$0	\$5,500
Distributions	\$0	\$1,000,000	\$1,173,000	\$1,136,000	\$25,000	\$665,000	\$4,462,000	\$8,461,000
Street Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$4,500	\$1,000	\$0	\$0	\$1,000	\$50,000	\$0	\$56,500
Bank Fee	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
Audit Services	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$496,300	\$2,683,930	\$4,062,000	\$1,176,000	\$1,520,415	\$730,000	\$5,512,000	\$16,180,645
TRANSFERS								
Transfers In	\$121,732	\$0	\$0	\$150,168	\$0	\$0	\$0	\$271,900
Transfers Out	\$0	\$50,980	\$46,480	\$152,463	\$11,362	\$0	\$10,616	\$271,900
Total Transfers	(\$121,732)	\$50,980	\$46,480	\$2,295	\$11,362	\$0	\$10,616	\$0
NET CHANGE	\$5,456	(\$154,003)	(\$856,480)	(\$104,605)	(\$34,020)	(\$48,000)	(\$4,042,616)	(\$5,234,267)
TRANSFER TO RESERVES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL USE OF FUNDS	\$374,568	\$2,734,910	\$4,108,480	\$1,178,295	\$1,531,777	\$730,000	\$5,522,616	\$16,180,645
ENDING FUND BALANCE	\$40,235	\$454,630	\$473,262	\$42,204	\$1,056,539	\$507,897	\$695,956	\$3,270,722
RESERVE FUND BALANCE	\$43,346	\$50,000	\$0	\$0	\$100,903	\$0	\$0	\$194,249
NET INCREASE (Decrease) IN FUND BALANCE	\$5,456	(\$154,003)	(\$856,480)	(\$104,605)	(\$34,020)	(\$48,000)	(\$4,042,616)	(\$5,234,267)
As of June 30, 2007								
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.								
Sum of Admin and Profess.	\$283,500	\$888,430	\$810,000	\$40,000	\$198,000		\$185,000	\$2,404,930
% Basis	0.117882849	0.369420316	0.33680814	0.016632501	0.082330879		0.076925316	100%
Admin Cost Sharing								
Legal Services	\$28,000							
Accounting Services	\$68,000							
Office Space	\$42,000							
Total	\$138,000							
	\$16,267.83	\$50,980.00	\$46,479.52	\$2,295.29	\$11,361.66		\$10,615.69	\$138,000
Transfer Out		\$50,980.00	\$46,479.52	\$2,295.29	\$11,361.66		\$10,615.69	
Transfer In	\$121,732.17							

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2008-09 PROGRAM BUDGET
JULY 1, 2008 - JUNE 30, 2009
 (by fund)

ADMINISTRATIVE PROGRAM - GENERAL FUND

PROGRAM DESCRIPTION: The General Fund finances the administrative functions of C/CAG. The Airport Land Use Commission and Waste Management Programs are also included. The FY 08-09 member assessment is the same as for FY 07-08.

Issues: The FY 08-09 Budget assumes that all the Funds except for the AVA Program will share proportionally some administrative costs. As a result of this C/CAG policy the General Fund is in a balanced and stable position. The Airport Land Use Commission grant of \$300,000 will help minimally since the bulk of it will go into increased scope of work.

Reserves: Important to have adequate reserves. Current level of \$43,346 is approximately 15% of expenditures. Would like to maintain at least 15% in the future.

ESTIMATED BEGINNING BALANCE		\$34,779
RESERVE BALANCE		\$43,346
PROJECTED REVENUES		
Interest Income	\$6,000	
Member Assessments (General Fund) (See Attachment B)	\$250,024	
Grants	\$124,000	
TOTAL PROJECTED REVENUES	\$380,024	\$380,024
TOTAL SOURCES OF FUNDS		\$414,803
PROPOSED EXPENDITURES		
Administrative Services	\$128,500	
Professional Services	\$155,000	
Consulting Services	\$115,000	
Supplies ¹	\$54,200	
Professional Dues & Memberships	\$1,600	
Conferences & Meetings	\$7,500	
Printing and Postage	\$23,000	
Miscellaneous	\$6,000	
Bank Fee	\$1,500	
Audit Services	\$4,000	
TOTAL EXPENDITURES	\$496,300	\$496,300
TRANSFERS	(\$112,732)	(\$112,732)
NET CHANGE	\$5,456	
TRANSFER TO RESERVES	\$0	
TOTAL USE OF FUNDS		\$374,568
ENDING FUND BALANCE (6/30/09)		\$40,235
RESERVE FUND BALANCE		\$43,346

¹Includes office lease and operating expenses.

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

CHANGES IN GENERAL FUND BUDGET(01) BY FISCAL YEAR					
	Projected				
	Actual		Budgeted	Budget	Budget
	FY 2007-08		FY 2008-09	Change	% Change
BEGINNING BALANCE	\$497		\$34,779	\$34,282	6898.12%
RESERVE BALANCE	\$43,346		\$43,346	\$0	0.00%
PROJECTED REVENUES					
Interest Earnings	\$15,000		\$6,000	(\$9,000)	-60.00%
Member Contribution	\$250,024		\$250,024	\$0	0.00%
Cost Reimbursements-VTA	\$0		\$0	\$0	0.00%
MTC/ Federal Funding	\$0		\$0	\$0	0.00%
Grants	\$99,500		\$124,000	\$24,500	24.62%
DMV Fee	\$0		\$0	\$0	0.00%
NPDES Fee	\$0		\$0	\$0	0.00%
TA Cost Share	\$0		\$0	\$0	0.00%
Miscellaneous	\$0		\$0	\$0	0.00%
Street Repair Funding	\$0		\$0	\$0	0.00%
PPM-STIP	\$0		\$0	\$0	0.00%
Assessment	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
Total Revenues	\$364,524		\$380,024	\$15,500	4.25%
TOTAL SOURCES OF FUNDS	\$365,021		\$414,803	\$49,782	13.64%
PROJECTED EXPENDITURES					
Administration Services	\$123,000		\$128,500	\$5,500	4.47%
Professional Services	\$145,000		\$155,000	\$10,000	6.90%
Consulting Services	\$79,875		\$115,000	\$35,125	43.97%
Supplies	\$48,700		\$54,200	\$5,500	11.29%
Prof. Dues & Memberships	\$1,600		\$1,600	\$0	0.00%
Conferences & Meetings	\$14,500		\$7,500	(\$7,000)	-48.28%
Printing/ Postage	\$1,000		\$23,000	\$22,000	2200.00%
Publications	\$20,500		\$1,500	(\$19,000)	-92.68%
Distributions	\$0		\$0	\$0	0.00%
Street Repair	\$0		\$0	\$0	0.00%
Miscellaneous	\$4,000		\$4,500	\$500	12.50%
Bank Fee	\$1,500		\$1,500	\$0	0.00%
Audit Services	\$3,000		\$4,000	\$1,000	33.33%
	\$0		\$0	\$0	0.00%
Total Expenditures	\$442,675		\$496,300	\$53,625	12.11%
TRANSFERS					
Transfers In	\$112,433		\$121,732	\$9,300	8.27%
Transfers Out	\$0		\$0	\$0	0.00%
Total Transfers	(\$112,433)		(\$121,732)	(\$9,300)	-8.27%
NET CHANGE	\$34,282		\$5,456	(\$28,825)	-84.08%
TRANSFER TO RESERVES	\$0		\$0	\$0	0.00%
TOTAL USE OF FUNDS	\$330,242		\$374,568	\$44,325	13.42%
ENDING FUND BALANCE	\$34,779		\$40,235	\$5,456	15.69%
RESERVE FUND BALANCE	\$43,346		\$43,346	\$0	0.00%
NET INCREASE (Decrease) IN FUND BALANCE	\$34,282		\$5,456	(\$28,825)	-84.08%
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance					

04/29/08		FY 2007-08		ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE		ADMINISTRATIVE PROGRAM - GENERAL FUND (C001)	
BEGINNING BALANCE			\$497				
RESERVE BALANCE			\$43,346				\$43,346
PROJECTED REVENUES		General Operation		ALUC			ADMINISTRATIVE PROGRAM GENERAL FUND
Interest Earnings	409100		\$15,000	C1342000			\$15,000
Member Contribution	4810XX		\$250,024	C1343000			\$250,024
Cost Reimbursements-VTA	440304						\$0
MTC/Federal Funding	481022						\$0
Grants	420501		\$99,500				\$99,500
DMV Fee	420602						\$0
NPDES Fee	480002						\$0
TA Cost Share	481023						\$0
Miscellaneous	480008						\$0
Street Repair Funding	480003						\$0
PPM-STIP	420604						\$0
Assessment	420603						\$0
Total Revenues			\$265,024	\$99,500	\$0	\$0	\$364,524
TOTAL SOURCES OF FUNDS							\$365,021
PROJECTED EXPENDITURES		General Operation		ALUC			ADMINISTRATIVE PROGRAM GENERAL FUND
Administration Services	520314		\$10,000	C1342000			\$123,000
Professional Services	520320		\$100,000				\$145,000
Consulting Services	520303		\$500				\$79,875
Supplies	520201		\$47,700				\$48,700
Prof. Dues & Memberships	520501		\$1,000				\$1,600
Conferences & Meetings	520503		\$12,000				\$14,500
Printing/ Postage	520204		\$1,000				\$1,000
Distributions	520504		\$19,000				\$20,500
Street Repair	522724						\$0
Miscellaneous	520509		\$2,000				\$4,000
Bank Fee	520202		\$1,500				\$1,500
Audit Services	520301		\$3,000				\$3,000
Total Expenditures			\$295,800	\$130,875	\$7,000	\$0	\$442,675
TRANSFERS							
Transfers In	490001		\$112,433				\$112,433
Transfers Out	590001						\$0
Total Transfers			(\$112,433)	\$0	\$0	\$0	(\$112,433)
NET CHANGE			\$81,657	(\$40,375)	(\$7,000)	\$0	\$34,282
TRANSFER TO RESERVES							\$0
TOTAL USE OF FUNDS							\$330,242
ENDING FUND BALANCE							\$34,779
RESERVE FUND BALANCE							\$43,346

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- Manage at Fund Level

		ADMINISTRATIVE PROGRAM - GENERAL FUND (01)		ADMINISTRATIVE PROGRAM - GENERAL FUND (01)	
		FY 2008-09		PROGRAM BUDGET	
		JULY 1, 2008 - JUNE 30, 2009			
BEGINNING BALANCE		\$14,779			\$14,779
RESERVE BALANCE		\$43,346			\$43,346
PROJECTED REVENUES		General Operation C1341000	ALUC C1342000	Waste Management C1343000	ADMINISTRATIVE PROGRAM GENERAL FUND
Interest Earnings	409100	\$6,000			\$6,000
Member Contribution	4810XX	\$250,024			\$250,024
Cost Reimbursements-VTA	440304				\$0
MTC/Federal Funding	481022		\$124,000		\$124,000
Grants	420501				\$0
DMV Fee	420602				\$0
NPDES Fee	480002				\$0
TA Cost Share	481023				\$0
Miscellaneous	480008				\$0
Street Repair Funding	480003				\$0
PPM-STIP	420604				\$0
Assessment	420603				\$0
Total Revenues		\$256,024	\$124,000	\$0	\$380,024
TOTAL SOURCES OF FUNDS					\$414,803
PROJECTED EXPENDITURES		General Operation C1341000	ALUC C1342000	Waste Management C1343000	ADMINISTRATIVE PROGRAM GENERAL FUND
Administration Services	520314	\$115,000	\$8,500	\$5,000	\$128,500
Professional Services	520320	\$105,000	\$50,000		\$155,000
Consulting Services	520303		\$115,000		\$115,000
Supplies	520201	\$52,700	\$1,500		\$54,200
Prof Dues & Memberships	520501	\$100	\$1,500		\$1,600
Conferences & Meetings	520503	\$5,000	\$1,500	\$1,000	\$7,500
Printing/Postage	520204	\$22,000	\$1,000		\$23,000
Publications	520504		\$1,500		\$1,500
Distributions	522724				\$0
Street Repair	522725				\$0
Miscellaneous	520509	\$2,500	\$1,000	\$1,000	\$4,500
Bank Fee	520202	\$1,500			\$1,500
Audit Services	520301	\$4,000			\$4,000
Total Expenditures		\$307,800	\$181,500	\$7,000	\$496,300
TRANSFERS					
Transfers In	490001	\$121,732			\$121,732
Transfers Out	590001	\$0			\$0
Total Transfers		(\$121,732)	\$0	\$0	(\$121,732)
NET CHANGE		\$69,956	(\$57,500)	(\$7,000)	\$5,456
TRANSFER TO RESERVES					\$0
TOTAL USE OF FUNDS					\$374,568
ENDING FUND BALANCE					\$40,235
RESERVE FUND BALANCE					\$43,346

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- Manage at Fund Level

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2008-09 PROGRAM BUDGET
JULY 1, 2008 - JUNE 30, 2009
 (by fund)

TRANSPORTATION PROGRAMS FUND

PROGRAM DESCRIPTION: Transportation Programs includes Congestion Management Program, Countywide Transportation Plan, MTC Transportation Plus Land-use, Ride-share, Bikeways and Pedestrian Advisory Committee (BPAC) and TDA Fund Management. The bi-county (w/Santa Clara) Peninsula 2020 Corridor study and partial support for the lobbyist are included in this Fund. Includes 2020 Corridor Phase 2 and implementation of Willow/ University ITS improvements.

Issues: The FY 08-09 member assessment is the same as for FY 07-08. Coordinated the C/CAG budget with the Transportation Authority Budget for consistency. In FY 07-08 transferred the funds in Fund 3 of \$81,663 to Fund 2 (Congestion Management).

Reserves: Maintained the \$50,000 reserves in the Congestion Management Program. Need to try to develop adequate reserves of \$200,000 over time for the Congestion Management Program.

ESTIMATED BEGINNING BALANCE		\$608,633
RESERVE BALANCE		\$50,000
PROJECTED REVENUES		
Interest Earnings	\$10,000	
Member Contribution (CMP 111)	\$390,907	
Miscellaneous	\$0	
Federal Funding - MTC	\$1,032,500	
PPM-STIP	\$460,000	
Grants/ VTA	\$125,000	
TA Cost Share	\$562,500	
TOTAL PROJECTED REVENUES	\$2,580,907	\$2,580,907
TOTAL SOURCES OF FUNDS		\$3,189,540
PROJECTED EXPENDITURES		
Administration	\$100,000	
Professional Services	\$788,430	
Consulting Services	\$780,000	
Supplies	\$2,000	
Conferences & Meetings	\$3,000	
Printing/ Postage	\$5,500	
Publications	\$4,000	
Distributions	\$1,000,000	
Miscellaneous	\$1,000	
TOTAL EXPENDITURES	\$2,683,930	\$2,683,930
TRANSFERS	\$50,980	\$50,980
NET CHANGE	(\$154,003)	
TRANSFER TO RESERVES	\$0	
TOTAL USE OF FUNDS		\$2,734,910
ENDING FUND BALANCE (6/30/09)		\$454,630
RESERVE FUND BALANCE		\$50,000

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance.
 TA provides funding for potential TA requested studies.

VTA and TA provide reimbursements for Peninsula 2020 Gateway Study.

04/29/08	CHANGES IN TRANSPORTATION PROGRAMS (FUNDS 02/03) BUDGET BY FISCAL YEAR					
	Projected					
	Actual		Budgeted		Budget	
	FY 2007-08		FY 2008-09		Change	
					Budget	
					% Change	
BEGINNING BALANCE	\$128,265		\$608,633		\$480,368	374.51%
RESERVE BALANCE	\$50,000		\$50,000		\$0	0.00%
PROJECTED REVENUES						
Interest Earnings	\$10,000		\$10,000		\$0	0.00%
Member Contribution	\$390,906		\$390,907		\$1	0.00%
Cost Reimbursements-VTA	\$92,764		\$125,000		\$32,236	34.75%
MTC/ Federal Funding	\$595,000		\$1,032,500		\$437,500	73.53%
Grants	\$0		\$0		\$0	0.00%
DMV Fee	\$0		\$0		\$0	0.00%
NPDES Fee	\$0		\$0		\$0	0.00%
TA Cost Share	\$30,431		\$562,500		\$532,069	1748.44%
Miscellaneous	\$0		\$0		\$0	0.00%
Street Repair Funding	\$0		\$0		\$0	0.00%
PPM-STIP	\$467,000		\$460,000		(\$7,000)	-1.50%
Assessment	\$0		\$0		\$0	0.00%
	\$0		\$0		\$0	0.00%
	\$0		\$0		\$0	0.00%
Total Revenues	\$1,586,101		\$2,580,907		\$994,806	62.72%
TOTAL SOURCES OF FUNDS	\$1,714,366		\$3,189,540		\$1,475,174	86.05%
PROJECTED EXPENDITURES						
Administration Services	\$93,011		\$100,000		\$6,989	7.51%
Professional Services	\$568,430		\$788,430		\$220,000	38.70%
Consulting Services	\$189,975		\$780,000		\$590,025	310.58%
Supplies	\$178		\$2,000		\$1,822	1023.60%
Prof. Dues & Memberships	\$0		\$0		\$0	0.00%
Conferences & Meetings	\$10,580		\$3,000		(\$7,580)	-71.64%
Printing/ Postage	\$0		\$5,500		\$5,500	0.00%
Publications	\$3,572		\$4,000		\$428	11.98%
Distributions	\$0		\$1,000,000		\$1,000,000	0.00%
Street Repair	\$0		\$0		\$0	0.00%
Miscellaneous	\$187		\$1,000		\$813	434.76%
Bank Fee	\$0		\$0		\$0	0.00%
	\$0		\$0		\$0	0.00%
	\$0		\$0		\$0	0.00%
Total Expenditures	\$865,933		\$2,683,930		\$1,817,997	209.95%
TRANSFERS						
Transfers In	\$81,863		\$0		(\$81,863)	-100.00%
Transfers Out	\$321,663		\$50,980		(\$270,683)	-84.15%
Total Transfers	\$239,800		\$50,980		(\$188,820)	-78.74%
NET CHANGE	\$480,368		(\$154,003)		(\$634,371)	-132.06%
TRANSFER TO RESERVES	\$0		\$0		\$0	0.00%
TOTAL USE OF FUNDS	\$1,105,733		\$2,734,910		\$1,629,177	147.34%
ENDING FUND BALANCE	\$608,633		\$454,630		(\$154,003)	-25.30%
RESERVE FUND BALANCE	\$50,000		\$50,000		\$0	0.00%
NET INCREASE (Decrease) IN FUND BALANCE	\$480,368		(\$154,003)		(\$634,371)	-132.06%
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance						

04/29/08		TRANSPORTATION PROGRAMS (FUNDS 02/03)									
FY 2008-09 PROGRAM BUDGET		JULY 1, 2008 - JUNE 30, 2009									
		CTP	BPAC	SFIA	T-Plus	2020 Gate	Rideshare	Willow/Univ Fund (C003) C3351000	TRANSPORTATION PROGRAMS FUND		
BEGINNING BALANCE		\$608,633						\$0			\$608,633
RESERVE BALANCE		\$50,000						\$0			\$50,000
PROJECTED REVENUES											
	Congestion Management	C2346000	C2347000	C2349000	C2350000	C2366000	C2364000				
Interest Earnings	409102	\$10,000						\$10,000			\$10,000
Member Contribution	4810XX	\$390,907						\$390,907			\$390,907
Cost Reimbursements-VTA	440394	\$125,000						\$125,000			\$125,000
MTC/Federal Funding	481022	\$525,000				\$187,500		\$782,500			\$1,032,500
Grants	420501							\$0			\$0
DMV Fee	420602							\$0			\$0
NPDES Fee	480002							\$0			\$0
TA Cost Share	481023					\$62,500		\$62,500			\$62,500
Miscellaneous	480008							\$0			\$0
Street Repair Funding	480003							\$0			\$0
PPM-STIP	420604	\$460,000						\$460,000			\$460,000
Assessment	420603							\$0			\$0
Total Revenues		\$1,385,907	\$0	\$0	\$0	\$375,000	\$70,000	\$1,830,907	\$750,000	\$2,580,907	\$3,189,540
TOTAL SOURCES OF FUNDS											
PROJECTED EXPENDITURES											
	Congestion Management	C2346000	C2347000	C2349000	C2350000	C2366000	C2364000				
Administration Services	520314	\$100,000						\$100,000			\$100,000
Professional Services	520320	\$768,430						\$768,430			\$768,430
Consulting Services	520303	\$200,000	\$135,000			\$375,000		\$780,000			\$780,000
Supplies	520201	\$2,000						\$2,000			\$2,000
Prof. Dues & Memberships	520501							\$0			\$0
Conferences & Meetings	520503	\$3,000						\$3,000			\$3,000
Printing/Postage	520204	\$5,500						\$5,500			\$5,500
Publications	520504	\$4,000						\$4,000			\$4,000
Distributions	522724							\$0			\$0
Street Repair	522725							\$0			\$0
Miscellaneous	520509	\$1,000						\$1,000			\$1,000
Bank Fee	520202							\$0			\$0
Audit Services	520301							\$0			\$0
Total Expenditures		\$1,103,930	\$0	\$135,000	\$0	\$375,000	\$70,000	\$1,683,930	\$1,000,000	\$2,683,930	\$3,189,540
TRANSFERS											
Transfers In	490001							\$0			\$0
Transfers Out	590001	\$50,980						\$50,980			\$50,980
Total Transfers		\$50,980	\$0	\$0	\$0	\$0	\$0	\$50,980	\$0	\$50,980	\$50,980
NET CHANGE		\$230,997	\$0	(\$135,000)	\$0	\$0	\$0	\$85,997	(\$250,000)	(\$154,003)	\$0
TRANSFER TO RESERVES											
TOTAL USE OF FUNDS											
ENDING FUND BALANCE								\$1,734,910	\$1,000,000	\$2,734,910	\$2,734,910
RESERVE FUND BALANCE								\$704,630	(\$250,000)	\$454,630	\$454,630
RESERVE FUND BALANCE											\$50,000

Note: 1- Beginning/Ending Reserve Fund Balance is not included in Beginning/Ending Fund Balance
2- Need to get Planning, Programming and Management funding from the STIP or MTC
3- Manage at Fund Level

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2008-09 PROGRAM BUDGET
JULY 1, 2008 - JUNE 30, 2009
(by fund)**

SAN MATEO CONGESTION RELIEF PLAN PROGRAM FUND

PROGRAM DESCRIPTION: The San Mateo Congestion Relief Plan (SMCRP) goal is to increase transit ridership from 6% to 20% and reduce automobile usage from 94 to 80%. The plan focuses on the operating efficiency of the transportation system through shuttles, Transportation Demand Management, Intelligent Transportation Systems and creating incentives for transportation friendly land use. C/CAG will work with SamTrans, the Transportation Authority, and the Peninsula Congestion Relief Alliance to implement this program. New programs include Countywide Housing Element Update and Energy Local Government Partnership.

Issues: SamTrans/ Transportation Authority will determine their level of participation as part of their annual budget process. C/CAG and TA staff coordinated the SamTrans/ TA contribution for FY 08-09. Primary focus has been on local shuttles. There is currently less demand for employer shuttles.

Reserves: Current reserve is \$0. Not important to develop a reserve since the projects are adjusted to fit the funds available.

ESTIMATED BEGINNING BALANCE **\$1,329,741**

RESERVE BALANCE **\$0**

PROJECTED REVENUES

Interest Earnings	\$60,000	
Member Contribution (Gas Tax - See Attachment B)	\$1,950,000	
Cost Reimbursements		
MTC/ Federal Funding	\$367,000	
Grants	\$340,000	
TA (Note 1)	\$535,000	
MTC		
TOTAL PROJECTED REVENUES	\$3,252,000	\$3,252,000

TOTAL SOURCES OF FUNDS **\$4,581,741**

PROJECTED EXPENDITURES

Administration	\$95,000	
Professional Services	\$715,000	
Consulting Services (Studies)	\$2,079,000	
ITS - \$1,250,000		
Housing/ Misc - \$139,000		
Countywide TDM - \$505,000		
ECR Incentive - \$185,000		
Distributions	\$1,173,000	
Shuttles - \$600,000		
Energy - \$273,000		
ECR Incentive Program - \$300,000		
TOTAL EXPENDITURES	\$4,062,000	\$4,062,000

TRANSFERS **\$46,480**

NET CHANGE **(\$856,480)**

TRANSFER TO RESERVES **\$0**

TOTAL USE OF FUNDS **\$4,108,480**

ENDING FUND BALANCE (6/30/09) **\$473,262**

RESERVE FUND BALANCE **\$0**

Note 1 Funds proposed by TA staff. Budget will be adjusted if necessary to reflect final approved amount.

2 Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

04/29/08	CHANGES IN SMCRP PROGRAM FUNDS (04) BUDGET BY FISCAL YEAR				
	Projected				
	Actual	Budgeted	Budget	Budget	
	FY 2007-08	FY 2008-09	Change	% Change	
BEGINNING BALANCE	\$604,427	\$1,329,741	\$725,314	120.00%	
RESERVE BALANCE	\$0	\$0	\$0	0.00%	
PROJECTED REVENUES					
Interest Earnings	\$49,278	\$60,000	\$10,722	21.76%	
Member Contribution	\$1,850,000	\$1,950,000	\$100,000	5.41%	
Cost Reimbursements-VTA	\$0	\$0	\$0	0.00%	
MTC/ Federal Funding	\$0	\$367,000	\$367,000	0.00%	
Grants	\$0	\$340,000	\$340,000	0.00%	
DMV Fee	\$0	\$0	\$0	0.00%	
NPDES Fee	\$0	\$0	\$0	0.00%	
TA Cost Share	\$502,362	\$535,000	\$32,638	6.50%	
Miscellaneous	\$5,885	\$0	(\$5,885)	-100.00%	
Street Repair Funding	\$0	\$0	\$0	0.00%	
PPM-STIP	\$0	\$0	\$0	0.00%	
Assessment	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
Total Revenues	\$2,407,525	\$3,252,000	\$844,475	35.08%	
TOTAL SOURCES OF FUNDS	\$3,011,952	\$4,581,741	\$1,569,789	52.12%	
PROJECTED EXPENDITURES					
Administration Services	\$49,170	\$95,000	\$45,830	93.21%	
Professional Services	\$96,718	\$715,000	\$618,282	639.26%	
Consulting Services	\$1,071,129	\$2,079,000	\$1,007,871	94.09%	
Supplies	\$0	\$0	\$0	0.00%	
Prof. Dues & Memberships	\$0	\$0	\$0	0.00%	
Conferences & Meetings	\$8,448	\$0	(\$8,448)	-100.00%	
Printing/ Postage	\$0	\$0	\$0	0.00%	
Publications	\$707	\$0	(\$707)	-100.00%	
Distributions	\$593,718	\$1,173,000	\$579,282	97.57%	
Street Repair	\$0	\$0	\$0	0.00%	
Miscellaneous	\$0	\$0	\$0	0.00%	
Bank Fee	\$0	\$0	\$0	0.00%	
Audit Services	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
Total Expenditures	\$1,819,890	\$4,062,000	\$2,242,110	123.20%	
TRANSFERS					
Transfers In	\$151,597	\$0	(\$151,597)	-100.00%	
Transfers Out	\$13,918	\$46,480	\$32,562	233.96%	
Total Transfers	(\$137,679)	\$46,480	\$184,159	133.76%	
NET CHANGE	\$725,314	(\$856,480)	(\$1,581,794)	-218.08%	
TRANSFER TO RESERVES	\$0	\$0	\$0	0.00%	
TOTAL USE OF FUNDS	\$1,682,211	\$4,108,480	\$2,426,269	144.23%	
ENDING FUND BALANCE	\$1,329,741	\$473,262	(\$856,480)	-64.41%	
RESERVE FUND BALANCE	\$0	\$0	\$0	0.00%	
NET INCREASE (Decrease)	\$725,314	(\$856,480)	(\$1,581,794)	-218.08%	
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance					

SMCRP PROGRAM FUND (04)												
FY 2008-09 PROGRAM BUDGET												
JULY 1, 2008 - JUNE 30, 2009												
BEGINNING BALANCE												\$1,329,741
RESERVE BALANCE												\$0
PROJECTED REVENUES												
Shuttles Employer C4384000												
Shuttles Local C4382000												
Local Trans. Support C4354000												
ITS Plan C4386000												
Ramp Metering C4387000												
EGR Incentive C4383000												
Congestion Relief Plan C4353000												
Energy LGP												
Housing												
SMCRP PROGRAM FUNDS (40/41/42/43/44/45/46)												\$0
Interest Earnings												\$60,000
Member Contribution												\$1,950,000
Cost Reimbursements-VTA												\$0
MTC/Federal Funding												\$367,000
Grants												\$340,000
DMV Fee												\$0
NPDES Fee												\$0
TA Cost Share												\$535,000
Miscellaneous												\$0
Street Repair Funding												\$0
PPM-STIP												\$0
Assessment												\$0
Total Revenues												\$3,252,000
TOTAL SOURCES OF FUNDS												\$4,581,741
PROJECTED EXPENDITURES												
Administration Services												
Professional Services												
Consulting Services												
Supplies												
Prof. Dues & Memberships												
Conferences & Meetings												
Printing/Postage												
Publications												
Distributions												
Street Repair												
Miscellaneous												
Bank Fee												
Audit Services												
Total Expenditures												\$4,062,000
TRANSFERS												
Transfers In												
Transfers Out												
Total Transfers												\$0
NET CHANGE												(\$856,480)
TRANSFER TO RESERVES												\$0
TOTAL USE OF FUNDS												\$4,108,480
ENDING FUND BALANCE												\$473,262
RESERVE FUND BALANCE												\$0
Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance												
2- Manage at Fund Level												

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2008-09 PROGRAM BUDGET
JULY 1, 2008 - JUNE 30, 2009
 (by fund)

TFCA PROGRAM FUND

Program Description: The Bay Area Air Quality Management District (BAAQMD) is charged under AB 434 to levy a surcharge on motor vehicle registration fees to fund projects and programs to reduce air pollution. This provides the revenues for the Transportation Fund for Clean Air (TFCA) Program. Forty (40) percent of the revenues generated within San Mateo County are allocated to C/CAG to be used to fund local programs implementing specified transportation control measures to improve air quality in the San Francisco Bay Area. Primary focus in San Mateo County is on shuttles and Countywide Transportation Demand Management.

Issues: None.

Reserves: Current reserve is \$0. Not important to develop a reserve since the projects are adjusted to fit the funds available.

ESTIMATED BEGINNING BALANCE¹		\$146,810	
RESERVE BALANCE			\$0
PROJECTED REVENUES			
Interest Earnings	\$8,000		
TFCA Motor Vehicle Fee Revenue ²	\$1,065,690		
TOTAL PROJECTED REVENUES	\$1,073,690	\$1,073,690	
TOTAL SOURCES OF FUNDS		\$1,220,500	
PROPOSED EXPENDITURES			
Administration Services	\$10,000		
Professional Services	\$30,000		
Supplies	\$0		
Conferences & Meetings	\$0		
TFCA Distributions (See Attached Details)	\$1,136,000		
TOTAL EXPENDITURES	\$1,176,000	\$1,176,000	
NET CHANGE	(\$104,605)		
TOTAL TRANSFERS	\$2,295	\$2,295	
TRANSFER TO RESERVE	\$0		
TOTAL USE OF FUNDS		\$1,178,295	
ENDING FUND BALANCE (6/30/09)		\$42,204	
RESERVE FUND BALANCE			\$0

¹ TFCA Funds are good for two years. Programming issues, interest and cost reimbursement result in a balance carried forward.

² Estimate for 2008-09 is \$1,065,690 direct into San Mateo.

³ Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

04/29/08	CHANGES IN TFCA FUND (24/25/26/27/28) BUDGET BY FISCAL YEAR				
	Projected				
	Actual		Budgeted	Budget	Budget
	FY 2007-08		FY 2008-09	Change	% Change
BEGINNING BALANCE	\$119,366		\$146,810	\$27,444	22.99%
RESERVE BALANCE	\$0		\$0	\$0	0.00%
PROJECTED REVENUES					
Interest Earnings	\$8,000		\$8,000	\$0	0.00%
Member Contribution	\$0		\$0	\$0	0.00%
Cost Reimbursements	\$0		\$0	\$0	0.00%
ISTEA Funding	\$0		\$0	\$0	0.00%
Grants	\$0		\$0	\$0	0.00%
DMV Fee	\$1,087,002		\$1,065,690	(\$21,312)	-1.96%
TFCA	\$0		\$0	\$0	0.00%
NPDES	\$0		\$0	\$0	0.00%
AVA	\$0		\$0	\$0	0.00%
Miscellaneous	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
Total Revenues	\$1,095,002		\$1,073,690	(\$21,312)	-1.95%
TOTAL SOURCES OF FUNDS	\$1,214,368		\$1,220,500	\$6,132	0.50%
PROJECTED EXPENDITURES					
Administration Services	\$10,200		\$10,000	(\$200)	-1.96%
Professional Services	\$25,000		\$30,000	\$5,000	20.00%
Consulting Services	\$0		\$0	\$0	0.00%
Supplies	\$0		\$0	\$0	0.00%
Prof. Dues & Memberships	\$0		\$0	\$0	0.00%
Conferences & Meetings	\$0		\$0	\$0	0.00%
Publications	\$0		\$0	\$0	0.00%
TFCA Distributions	\$0		\$0	\$0	0.00%
Distributions	\$1,029,000		\$1,136,000	\$107,000	10.40%
AVA Distributions	\$0		\$0	\$0	0.00%
Miscellaneous	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
Total Expenditures	\$1,064,200		\$1,176,000	\$111,800	10.51%
TRANSFERS					
Transfers In	\$322,353		\$150,168	(\$172,185)	-53.42%
Transfers Out	\$325,711		\$152,463	(\$173,248)	-53.19%
Total Transfers	\$3,358		\$2,295	(\$1,063)	-31.65%
NET CHANGE	\$27,444		(\$104,605)	(\$132,049)	-481.16%
TRANSFER TO RESERVES	\$0		\$0	\$0	0.00%
TOTAL USE OF FUNDS	\$1,067,558		\$1,178,295	\$110,737	10.37%
ENDING FUND BALANCE	\$146,810		\$42,204	(\$104,605)	-71.25%
RESERVE FUND BALANCE	\$0		\$0	\$0	0.00%
NET INCREASE (Decrease) IN FUND BALANCE	\$27,444		(\$104,605)	(\$132,049)	-481.16%
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance					

04/29/08		ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE									
		1. FICA PROGRAM FUNDS (C02475/26/27/28)									
		FY 2007-08									
		\$202,987	(\$83,621)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BEGINNING BALANCE											\$119,366
RESERVE BALANCE		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PROJECTED REVENUES		Fund Cycle FY 05-06 C2637800	Fund Cycle FY 06-07 C2739200	Fund Cycle FY 07-08 C283940	Fund Cycle FY 08-09 C293XXXX						
Interest Earnings	409102										
Member Contribution	4810XX										
Cost Reimbursements-VTA	440304										
MTG/Federal Funding	481022										
Grants	420501										
DMV Fee	420602										
NPDES Fee	480002										
T.A Cost Share	481023										
Miscellaneous	480008										
Street Repair Funding	480003										
PPM-STIP	420604										
Assessment	420603										
Total Revenues		\$0	\$0	\$1,085,002	\$0	\$0	\$0	\$0	\$0	\$0	\$1,085,002
TOTAL SOURCES OF FUNDS											\$1,214,368
PROJECTED EXPENDITURES											
Administration Services	520314										
Professional Services	520320										
Consulting Services	520303										
Supplies	520201										
Prof. Dues & Memberships	520501										
Conferences & Meetings	520503										
Printing/Postage	520204										
Publications	520504										
Distributions	522724										
Street Repair	522725										
Miscellaneous	520509										
Bank Fee	520202										
Audit Services	520301										
Total Expenditures		\$0	\$0	\$1,064,200	\$0	\$0	\$0	\$0	\$0	\$0	\$1,064,200
TRANSFERS											
Transfers In	490001										
Transfers Out	590001	\$202,987	\$202,987	\$119,366	\$119,366						
Total Transfers		\$202,987	(\$83,621)	\$3,358	(\$116,008)	\$0	\$0	\$0	\$0	\$0	\$3,358
NET CHANGE		(\$202,987)	\$83,621	\$146,810	\$0	\$0	\$0	\$0	\$0	\$0	\$27,444
TRANSFER TO RESERVES											
TOTAL USE OF FUNDS											\$0
ENDING FUND BALANCE		\$0	(\$0)	\$146,810	\$0	\$0	\$0	\$0	\$0	\$0	\$1,067,558
RESERVE FUND BALANCE											\$146,810

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- Manage at Fund Level

	TFCA PROGRAM FUND				PROGRAM BUDGET			
	FY 2008-09	FY 2008-09	FY 2008-09	FY 2008-09	JULY 1, 2008 - JUNE 30, 2008			
BEGINNING BALANCE	\$0	(\$0)	\$146,810	\$0	\$0	\$0	\$0	\$146,810
RESERVE BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PROJECTED REVENUES	Fund Cycle FY 05-06 C2837800	Fund Cycle FY 06-07 C2739200	Fund Cycle FY 07-08 C283940	Fund Cycle FY 08-09 C293XXX	\$8,000	\$0	\$0	\$0
Interest Earnings	409102							
Member Contribution	4810XX							
Cost Reimbursements-VTA	440304							
MTC/ Federal Funding	481022							
Grants	420501							
DMV Fee	420602			\$1,065,690				
NPDES Fee	480002							
TA Cost Share	481023							
Miscellaneous	480008							
Street Repair Funding	480003							
PPM-STIP	420604							
Assessment	420603							
Total Revenues	\$0	\$0	\$0	\$1,073,690	\$0	\$0	\$0	\$1,073,690
TOTAL SOURCES OF FUNDS								\$1,220,500
PROJECTED EXPENDITURES	Fund Cycle FY 05-06 C2837800	Fund Cycle FY 06-07 C2739200	Fund Cycle FY 07-08 C283940	Fund Cycle FY 08-09 C293XXX				
Administration Services	520314			10000				
Professional Services	520320			30000				
Consulting Services	520303							
Supplies	520201							
Prof. Dues & Memberships	520501							
Conferences & Meetings	520503							
Printing/ Postage	520204							
Publications	520504							
Distributions	522724							
Street Repair	522725			\$1,136,000				
Miscellaneous	520509							
Bank Fee	520202							
Audit Services	520301							
Total Expenditures	\$0	\$0	\$0	\$1,176,000	\$0	\$0	\$0	\$1,176,000
TRANSFERS								
Transfers In	490001			\$150,168				\$150,168
Transfers Out	590001			\$2,295				\$152,463
Total Transfers	\$0	\$0	\$0	(\$147,873)	\$0	\$0	\$0	\$2,295
NET CHANGE	\$0	\$0	(\$150,168)	\$45,563	\$0	\$0	\$0	(\$104,605)
TRANSFER TO RESERVES								\$0
TOTAL USE OF FUNDS								\$0
ENDING FUND BALANCE	\$0	(\$0)	(\$3,358)	\$45,563	\$0	\$0	\$0	\$1,178,295
RESERVE FUND BALANCE								\$42,204
								0

Note 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- Manage at Fund Level

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2008-09 PROGRAM BUDGET
JULY 1, 2008 - JUNE 30, 2009
 (by fund)

NPDES STORMWATER MANAGEMENT PLAN PROGRAM FUND

PROGRAM DESCRIPTION: The National Pollutant Discharge Elimination System (NPDES) program is a response to the mandate imposed by federal/ state legislation and the San Francisco Bay Regional Water Quality Control Board (RWQCB) requiring a San Mateo County stormwater discharge permit. The Cities/ County have joined together with C/CAG as co-permittee agencies for the Water Pollution Prevention Program (WPPP).

Issues: Need to legislatively address the ability to generate revenue. Proposition 218 seriously limits the ability to increase revenue in response to expanded programs required from the permit. Potentially will not have the revenue to address the requirements of the new permit. Included \$75,000 in the budget, due to risk associated with permit renewal, to address potential legal issues with the permit. Budget assumes current permit requirements since do not know what the requirements will be of the new permit.

Reserves: Current reserves are \$100,903. Need to try to increase the reserves to 15% (\$200-250,000) over next few years.

ESTIMATED BEGINNING BALANCE		\$1,090,558
RESERVE BALANCE		\$100,903
PROJECTED REVENUES		
Interest Earnings	\$45,000	
Member Contribution	\$103,420	
NPDES Fee ¹ (See Attachment B)	\$1,349,337	
TOTAL PROJECTED REVENUES	\$1,497,757	\$1,497,757
TOTAL SOURCES OF FUNDS		\$2,588,315
PROPOSED EXPENDITURES		
Administration Services	\$40,000	
Professional Services	\$158,000	
Consulting Services ²	\$1,078,320	
Supplies	\$0	
Professional Dues & Membership ³	\$206,595	
Printing & Postage	\$1,500	
Publications	\$10,000	
NPDES Distributions	\$25,000	
Miscellaneous	\$1,000	
TOTAL EXPENDITURES	\$1,520,415	\$1,520,415
NET CHANGE	\$34,020	
TRANSFERS	\$11,362	\$11,362
TRANSFER TO RESERVES	\$0	
TOTAL USE OF FUNDS		\$1,531,777
ENDING FUND BALANCE (6/30/09)		\$1,056,539
RESERVE FUND BALANCE		\$100,903

¹NPDES Fee - Assumed the same base contribution rate as 2007-08 plus a COLA for the supplemental fee.

²Consulting services are provided by EOA and San Mateo County.

³Consists of Permits and Regional Assessment fees.

⁴Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance.

04/29/08	CHANGES IN NPDES FUND (07) BUDGET BY FISCAL YEAR				
	Projected				
	Actual	Budgeted	Budget	Budget	
	FY 2007-08	FY 2008-09	Change	% Change	
BEGINNING BALANCE	\$1,067,845	\$1,090,558	\$22,713	2.13%	
RESERVE BALANCE	\$100,903	\$100,903	\$0	0.00%	
PROJECTED REVENUES					
Interest Earnings	\$45,000	\$45,000	\$0	0.00%	
Member Contribution	\$102,155	\$103,420	\$1,265	1.24%	
Cost Reimbursements-VTA	\$0	\$0	\$0	0.00%	
MTC/ Federal Funding	\$0	\$0	\$0	0.00%	
Grants	\$0	\$0	\$0	0.00%	
DMV Fee	\$0	\$0	\$0	0.00%	
NPDES Fee	\$1,332,839	\$1,349,337	\$16,498	1.24%	
TA Cost Share	\$0	\$0	\$0	0.00%	
Miscellaneous	\$0	\$0	\$0	0.00%	
Street Repair Funding	\$0	\$0	\$0	0.00%	
PPM-STIP	\$0	\$0	\$0	0.00%	
Assessment	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
Total Revenues	\$1,479,994	\$1,497,757	\$17,763	1.20%	
TOTAL SOURCES OF FUNDS	\$2,547,839	\$2,588,315	\$40,476	1.59%	
PROJECTED EXPENDITURES					
Administration Services	\$48,000	\$40,000	(\$8,000)	-16.67%	
Professional Services	\$158,000	\$158,000	\$0	0.00%	
Consulting Services	\$1,003,528	\$1,078,320	\$74,792	7.45%	
Supplies	\$0	\$0	\$0	0.00%	
Prof. Dues & Memberships	\$204,000	\$206,595	\$2,595	1.27%	
Conferences & Meetings	\$1,100	\$1,500	\$400	36.36%	
Printing/ Postage	\$0	\$10,000	\$10,000	0.00%	
Publications	\$0	\$0	\$0	0.00%	
Distributions	\$23,000	\$25,000	\$2,000	8.70%	
Street Repair	\$0	\$0	\$0	0.00%	
Miscellaneous	\$0	\$1,000	\$1,000	0.00%	
Bank Fee	\$0	\$0	\$0	0.00%	
Audit Services	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
Total Expenditures	\$1,437,628	\$1,520,415	\$82,787	5.76%	
TRANSFERS					
Transfers In	\$0	\$0	\$0	0.00%	
Transfers Out	\$19,653	\$11,362	(\$8,291)	-42.19%	
Total Transfers	\$19,653	\$11,362	(\$8,291)	-42.19%	
NET CHANGE	\$22,713	(\$34,020)	(\$56,733)	-249.78%	
TRANSFER TO RESERVES	\$0	\$0	\$0	0.00%	
TOTAL USE OF FUNDS	\$1,457,281	\$1,531,777	\$74,496	5.11%	
ENDING FUND BALANCE	\$1,090,558	\$1,056,539	(\$34,020)	-3.12%	
RESERVE FUND BALANCE	\$100,903	\$100,903	\$0	0.00%	
NET INCREASE (Decrease) IN FUND BALANCE	\$22,713	(\$34,020)	(\$56,733)	-249.78%	
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance					

04/29/08										
FY 2007-08 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE										
NPDES PROGRAM FUND (07)										
BEGINNING BALANCE										\$1,067,845
RESERVE BALANCE		\$100,903								\$100,903
PROJECTED REVENUES		New Devel & Site Control C7357000	Public Info & Participation C7358000	Comm & Indus Illicit Discharge C7359000	Municipal Main Activities C7360000	Collaborative Monitoring C7361000	Permit Renewal Participation C7362000	Program Administration C7356000	Regional Dues/ Monit C73XXXXX	NPDES PROGRAMS FUND
Interest Earnings	409102							45000		\$45,000
Member Contribution	4810XX							102155		\$102,155
Cost Reimbursements-VTA	440304									\$0
MTC/ Federal Funding	481022									\$0
Grants	420501									\$0
DMV Fee	420602									\$0
NPDES Fee	480002							1332839		\$1,332,839
TA Cost Share	481023									\$0
Miscellaneous	480008									\$0
Street Repair Funding	480003									\$0
PPM-STIP	420604									\$0
Assessment	420603									\$0
										\$0
Total Revenues		\$0	\$0	\$0	\$0	\$0	\$0	\$1,479,994	\$0	\$1,479,994
TOTAL SOURCES OF FUNDS										\$2,547,839
PROJECTED EXPENDITURES		New Devel & Site Control C7357000	Public Info & Participation C7358000	Comm & Indus Illicit Discharge C7359000	Municipal Main Activities C7360000	Collaborative Monitoring C7361000	Permit Renewal Participation C7362000	Program Administration C7356000	Regional Dues/ Monit C73XXXXX	NPDES PROGRAMS FUND
Administration Services	520314							48000		\$48,000
Professional Services	520320							118000	40000	\$158,000
Consulting Services	520303	186000	311528	174000	69000	203000		60000		\$1,003,528
Supplies	520201									\$0
Prof. Dues & Memberships	520501								204000	\$204,000
Conferences & Meetings	520503							1100		\$1,100
Printing/ Postage	520204									\$0
Publications	520504									\$0
Distributions	522724		13000					10000		\$23,000
Street Repair	522725									\$0
Miscellaneous	520509									\$0
Bank Fee	520202									\$0
Audit Services	520301									\$0
										\$0
Total Expenditures		\$186,000	\$324,528	\$174,000	\$69,000	\$203,000	\$0	\$237,100	\$244,000	\$1,437,628
TRANSFERS										
Transfers In	490001									\$0
Transfers Out	590001							\$19,653		\$19,653
Total Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$19,653		\$19,653
NET CHANGE		(\$186,000)	(\$324,528)	(\$174,000)	(\$69,000)	(\$203,000)	-\$0	\$1,223,241		\$22,713
TRANSFER TO RESERVES										\$0
TOTAL USE OF FUNDS										\$1,457,281
ENDING FUND BALANCE										\$1,080,558
RESERVE FUND BALANCE										\$100,903
Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance										
2- Manage at Fund Level										

04/29/09		NPDES PROGRAMS FUND (07)											
		FY 2009-09 PROGRAM BUDGET											
		JULY 1, 2008 - JUNE 30, 2009											
BEGINNING BALANCE												\$1,090,558	
RESERVE BALANCE													\$100,903
PROJECTED REVENUES													
Interest Earnings	409102												\$45,000
Member Contribution	4810XX												\$103,420
Cost Reimbursements-VTA	440304												\$0
WTC/Federal Funding	481022												\$0
Grants	420501												\$0
DMV Fee	420602												\$0
NPDES Fee	480002												\$0
T.A. Cost Share	481023												\$1,349,337
Miscellaneous	480008												\$0
Street Repair Funding	480003												\$0
PPM-STIP	420604												\$0
Assessment	420603												\$0
Total Revenues		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,497,757	\$0	\$1,497,757	\$0	\$0
TOTAL SOURCES OF FUNDS												\$2,588,315	
PROJECTED EXPENDITURES													
Administration Services	520314												\$40,000
Professional Services	520320												\$158,000
Consulting Services	520303												\$1,078,320
Supplies	520201												\$0
Prof. Dues & Memberships	520501												\$206,595
Conferences & Meetings	520503												\$10,000
Printing/Postage	520204												\$0
Publications	520504												\$0
Distributions	522724												\$25,000
Street Repair	522725												\$0
Miscellaneous	520509												\$1,000
Bank Fee	520202												\$0
Audit Services	520301												\$0
Total Expenditures		\$186,000	\$326,320	\$174,000	\$69,000	\$203,000	\$75,000	\$240,500	\$246,595	\$1,520,415	\$0	\$0	\$0
TRANSFERS													
Transfers In	460001												\$0
Transfers Out	590001												\$11,362
Total Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$11,362	\$11,362				\$11,362
NET CHANGE		(\$166,000)	(\$326,320)	(\$174,000)	(\$69,000)	(\$203,000)	(\$75,000)	(\$1,245,895)	(\$34,020)				
TRANSFER TO RESERVES													\$0
TOTAL USE OF FUNDS													\$0
ENDING FUND BALANCE													\$1,531,777
RESERVE FUND BALANCE													\$1,056,539
Note: 1- Beginning/Ending Reserve Fund Balance is not included in Beginning/Ending Fund Balance 2- Manage at Fund Level													

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2008-09 PROGRAM BUDGET
JULY 1, 2008 - JUNE 30, 2009
 (by fund)

ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY FUND

PROGRAM DESCRIPTION: The objective of the Abandoned Vehicle Abatement (AVA) Program is to assist the Cities and County in the abatement of abandoned vehicles. These revenues provide cost recovery for the expenses incurred by member jurisdictions related to the abatement of abandoned vehicles. The County and 17 Cities participate in this program. The City of San Carlos provides administrative and finance support for the program. AVA funds are distributed to those agencies (18) participating, based half on population and half on proportionate share of vehicles abated.

Issues: A California Highway Patrol ruling that states the program should only fund those vehicles destroyed places the program in jeopardy. It also creates some risk (minimal) that the Controller could request that the funds be returned. C/CAG is sponsoring AB 468 to address this issue.

Reserves: Current reserve is \$0. Not important to develop a reserve since the projects are adjusted to fit the funds available.

ESTIMATED BALANCE¹		\$555,897	
RESERVE BALANCE			\$0
PROJECTED REVENUES			
Interest Earnings	\$2,000		
Abandoned Vehicle Abatement Fee Revenues ²	\$680,000		
TOTAL PROJECTED REVENUES	\$682,000	\$682,000	
TOTAL SOURCES OF FUNDS		\$1,237,897	
PROPOSED EXPENDITURES			
Administration Services	\$15,000		
Professional Services	\$0		
AVA Distributions ³ (See Attached Distributions)	\$665,000		
Miscellaneous	\$50,000		
TOTAL EXPENDITURES	\$730,000	\$730,000	
NET CHANGE	(\$48,000)		
TRANSFER TO RESERVES	\$0		
TOTAL USE OF FUNDS		\$730,000	
ENDING FUND BALANCE¹ (6/30/09)		\$507,897	
RESERVE FUND BALANCE			\$0

¹ AB 135, effective January 1, 1996, requires rebating surplus funds back to the State of California 90 days after the preceding year ends. Surplus generated prior to this date is not affected.

² Assumed the same contribution rate as 2007-08.

³ The same agency reimbursement level as 2007-08 was assumed.

⁴ Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance.

04/29/08	CHANGES IN AVA FUND (09) BUDGET BY FISCAL YEAR				
	Projected				
	Actual	Budgeted	Budget	Budget	
	FY 2007-08	FY 2008-09	Change	% Change	
BEGINNING BALANCE	\$585,897	\$555,897	(\$30,000)	-5.12%	
RESERVE BALANCE	\$0	\$0	\$0	0.00%	
PROJECTED REVENUES					
Interest Earnings	\$10,000	\$2,000	(\$8,000)	-80.00%	
Member Contribution	\$0	\$0	\$0	0.00%	
Cost Reimbursements-VTA	\$0	\$0	\$0	0.00%	
MTC/ Federal Funding	\$0	\$0	\$0	0.00%	
Grants	\$0	\$0	\$0	0.00%	
DMV Fee	\$680,000	\$680,000	\$0	0.00%	
NPDES Fee	\$0	\$0	\$0	0.00%	
TA Cost Share	\$0	\$0	\$0	0.00%	
Miscellaneous	\$0	\$0	\$0	0.00%	
Street Repair Funding	\$0	\$0	\$0	0.00%	
PPM-STIP	\$0	\$0	\$0	0.00%	
Assessment	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
Total Revenues	\$690,000	\$682,000	(\$8,000)	-1.16%	
TOTAL SOURCES OF FUNDS	\$1,275,897	\$1,237,897	(\$38,000)	-2.98%	
PROJECTED EXPENDITURES					
Administration Services	\$15,000	\$15,000	\$0	0.00%	
Professional Services	\$0	\$0	\$0	0.00%	
Consulting Services	\$0	\$0	\$0	0.00%	
Supplies	\$0	\$0	\$0	0.00%	
Prof. Dues & Memberships	\$0	\$0	\$0	0.00%	
Conferences & Meetings	\$0	\$0	\$0	0.00%	
Printing/ Postage	\$0	\$0	\$0	0.00%	
Publications	\$0	\$0	\$0	0.00%	
Distributions	\$705,000	\$665,000	(\$40,000)	-5.67%	
Street Repair	\$0	\$0	\$0	0.00%	
Miscellaneous	\$0	\$50,000	\$50,000	0.00%	
Bank Fee	\$0	\$0	\$0	0.00%	
Audit Services	\$0	\$0	\$0	0.00%	
	\$0	\$0	\$0	0.00%	
Total Expenditures	\$720,000	\$730,000	\$10,000	1.39%	
TRANSFERS					
Transfers In	\$0	\$0	\$0	0.00%	
Transfers Out	\$0	\$0	\$0	0.00%	
Total Transfers	\$0	\$0	\$0	0.00%	
NET CHANGE	(\$30,000)	(\$48,000)	(\$18,000)	-60.00%	
TRANSFER TO RESERVES	\$0	\$0	\$0	0.00%	
TOTAL USE OF FUNDS	\$720,000	\$730,000	\$10,000	1.39%	
ENDING FUND BALANCE	\$555,897	\$507,897	(\$48,000)	-8.63%	
RESERVE FUND BALANCE	\$0	\$0	\$0	0.00%	
NET INCREASE (Decrease) IN FUND BALANCE	(\$30,000)	(\$48,000)	(\$18,000)	-60.00%	
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance					

04/29/08		ABANDON VEHICLE PROGRAM FUND (09)								
		FY 2008-09 PROGRAM BUDGET								
		JULY 1, 2008 - JUNE 30, 2009								
BEGINNING BALANCE		\$555,897							\$555,897	
RESERVE BALANCE		\$0								\$0
PROJECTED REVENUES	AVA Program C9365000							ABANDON VEHICLE PROGRAM FUND		
Interest Earnings	409102	\$2,000						\$2,000		
Member Contribution	4810XX							\$0		
Cost Reimbursements-VTA	440304							\$0		
MTC/ Federal Funding	481022							\$0		
Grants	420501							\$0		
DMV Fee	420602	\$680,000						\$680,000		
NPDES Fee	480002							\$0		
TA Cost Share	481023							\$0		
Miscellaneous	480008							\$0		
Street Repair Funding	480003							\$0		
PPM-STIP	420604							\$0		
Assessment	420603							\$0		
								\$0		
Total Revenues		\$682,000	\$0	\$0	\$0	\$0	\$0	\$682,000		
TOTAL SOURCES OF FUNDS									\$1,237,897	
PROJECTED EXPENDITURES	AVA Program C9365000							ABANDON VEHICLE PROGRAM FUND		
Administration Services	520314	\$15,000						\$15,000		
Professional Services	520320							\$0		
Consulting Services	520303							\$0		
Supplies	520201							\$0		
Prof. Dues & Memberships	520501							\$0		
Conferences & Meetings	520503							\$0		
Printing/ Postage	520204							\$0		
Publications	520504							\$0		
Distributions	522724	\$665,000						\$665,000		
Street Repair	522725							\$0		
Miscellaneous	520509	\$50,000						\$50,000		
Bank Fee	520202							\$0		
Audit Services	520301							\$0		
								\$0		
Total Expenditures		\$730,000	\$0	\$0	\$0	\$0	\$0	\$730,000		
TRANSFERS										
Transfers In	490001							\$0		
Transfers Out	590001							\$0		
Total Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
NET CHANGE		(\$48,000)	\$0	\$0	\$0	\$0	\$0	(\$48,000)		
TRANSFER TO RESERVES								\$0		
TOTAL USE OF FUNDS									\$730,000	
ENDING FUND BALANCE									\$507,897	
RESERVE FUND BALANCE										\$0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2008-09 PROGRAM BUDGET
JULY 1, 2008 - JUNE 30, 2009
(by fund)**

SAN MATEO COUNTY ENVIRONMENTAL/ TRANSPORTATION PILOT PROGRAM - AB 1546

PROGRAM DESCRIPTION: AB 1546 was signed into law and took effect on January 1, 2005. It provides authorization for C/CAG to impose an annual fee of up to \$4 on motor vehicles registered within San Mateo County for a program for the management of traffic congestion and storm-water pollution within San Mateo County. The Board authorized the implementation of a \$4 fee beginning 7/1/05.

Both traffic congestion and storm-water pollution programs include support for local programs and new countywide programs. An allocation for each agency is provided to support the local programs.

Issues: Delay in implementation of new countywide programs (50% of funds) for both congestion relief and storm-water pollution programs have resulted in the large increasing fund balance that will be spent in FY 08-09. As these programs are implemented the fund balance will be significantly reduced. Funds expire 1/1/09. C/CAG is pursuing a 4-year reauthorization (SB 348). Budget assumes that it is not reauthorized since it will be necessary to go through a new program and budget process if it is extended. This will adopt the budget for the new program.

Reserves: Current reserve is \$0. Not important to develop a reserve since the projects are adjusted to fit the funds available.

ESTIMATED BEGINNING BALANCE		\$4,738,572	
RESERVE BALANCE			\$0
PROJECTED REVENUES			
Interest Income	\$50,000		
DMV Fee	\$1,330,000		
TA Cost Share	\$100,000		
TOTAL PROJECTED REVENUES	\$1,480,000	\$1,480,000	
TOTAL SOURCES OF FUNDS			\$6,218,572
PROPOSED EXPENDITURES			
Administrative Services	\$85,000		
Professional Services	\$100,000		
Consulting Services	\$865,000		
Supplies ¹			
Professional Dues & Memberships			
Conferences & Meetings			
Publications			
Distribution	\$4,462,000		
TOTAL EXPENDITURES	\$5,512,000	\$5,512,000	
TRANSFERS	\$10,616	\$10,616	
NET CHANGE	(\$4,042,616)		
TRANSFER TO RESERVES	\$0		
TOTAL USE OF FUNDS			\$5,522,616
ENDING FUND BALANCE (6/30/09)			\$695,956
RESERVE FUND BALANCE			\$0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

2- Assumed full allocation to Cities/ County.

04/29/08	CHANGES IN AB 1546 PROGRAM FUND (08) BUDGET BY FISCAL YEAR				
		Projected			
		Actual	Budgeted	Budget	Budget
		FY 2007-08	FY 2008-09	Change	% Change
BEGINNING BALANCE		\$3,811,460	\$4,738,572	\$927,112	24.32%
RESERVE BALANCE		\$0	\$0	\$0	0.00%
PROJECTED REVENUES					
Interest Earnings		\$90,000	\$50,000	(\$40,000)	-44.44%
Member Contribution		\$0	\$0	\$0	0.00%
Cost Reimbursements-VTA		\$0	\$0	\$0	0.00%
MTC/ Federal Funding		\$0	\$0	\$0	0.00%
Grants		\$0	\$0	\$0	0.00%
DMV Fee		\$2,653,056	\$1,330,000	(\$1,323,056)	-49.87%
NPDES Fee		\$0	\$0	\$0	0.00%
TA Cost Share		\$40,000	\$100,000	\$60,000	150.00%
Miscellaneous		\$0	\$0	\$0	0.00%
Street Repair Funding		\$0	\$0	\$0	0.00%
PPM-STIP		\$0	\$0	\$0	0.00%
Assessment		\$0	\$0	\$0	0.00%
		\$0	\$0	\$0	0.00%
		\$0	\$0	\$0	0.00%
Total Revenues		\$2,783,056	\$1,480,000	(\$1,303,056)	-46.82%
TOTAL SOURCES OF FUNDS		\$6,594,516	\$6,218,572	(\$375,944)	-5.70%
PROJECTED EXPENDITURES					
Administration Services		\$65,000	\$85,000	\$20,000	30.77%
Professional Services		\$65,000	\$100,000	\$35,000	53.85%
Consulting Services		\$321,252	\$865,000	\$543,748	169.26%
Supplies		\$280	\$0	(\$280)	-100.00%
Prof. Dues & Memberships		\$0	\$0	\$0	0.00%
Conferences & Meetings		\$1,500	\$0	(\$1,500)	-100.00%
Printing/ Postage		\$0	\$0	\$0	0.00%
Publications		\$0	\$0	\$0	0.00%
Distributions		\$1,415,000	\$4,462,000	\$3,047,000	215.34%
Street Repair		\$0	\$0	\$0	0.00%
Miscellaneous		\$0	\$0	\$0	0.00%
Bank Fee		\$0	\$0	\$0	0.00%
Audit Services		\$611	\$0	(\$611)	-100.00%
		\$0	\$0	\$0	0.00%
Total Expenditures		\$1,868,643	\$5,512,000	\$3,643,357	194.97%
TRANSFERS					
Transfers In		\$25,101	\$0	(\$25,101)	-100.00%
Transfers Out		\$12,402	\$10,616	(\$1,786)	-14.40%
Total Transfers		(\$12,699)	\$10,616	\$23,315	183.60%
NET CHANGE		\$927,112	(\$4,042,616)	(\$4,969,728)	-536.04%
TRANSFER TO RESERVES		\$0	\$0	\$0	0.00%
TOTAL USE OF FUNDS		\$1,855,944	\$5,522,616	\$3,666,672	197.56%
ENDING FUND BALANCE		\$4,738,572	\$695,956	(\$4,042,616)	-85.31%
RESERVE FUND BALANCE		\$0	\$0	\$0	0.00%
NET INCREASE (Decrease) IN FUND BALANCE		\$927,112	(\$4,042,616)	(\$4,969,728)	-536.04%
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance					

04/29/08		AB 1546 PROGRAM FY 2008-09 PROGRAM BUDGET JULY 1, 2008 - JUNE 30, 2009									
		Administration C8376000	Administration C8377000	Cong. Man. Local C8371000	Cong. Man. Regional C8372000	Cong. Man. Alter. Fuel C8373000	NPDES Local C8374000	NPDES Regional C8375000			
BEGINNING BALANCE		\$4,738,572									\$4,738,572
RESERVE BALANCE		\$0									\$0
PROJECTED REVENUES											
Interest Earnings	409102										
Member Contribution	4810XX										
Cost Reimbursements-VTA	440304										
MTC/Federal Funding	481022										
Grants	420501										
DMV Fee	420602										
NPDES Fee	480002										
TA Cost Share	481023										
Miscellaneous	480008										
Street Repair Funding	480003										
PPM-STIP	420604										
Assessment	420603										
Total Revenues		\$0	\$50,000	\$332,500	\$166,250	\$286,250	\$332,500	\$332,500	\$0		\$1,480,000
TOTAL SOURCES OF FUNDS											\$6,218,572
PROJECTED EXPENDITURES											
Administration Services	520314										
Professional Services	520320										
Consulting Services	520303										
Supplies	520201										
Prof. Dues & Memberships	520501										
Conferences & Meetings	520503										
Printing/Postage	520204										
Publications	520504										
Distributions	522724										
Street Repair	522725										
Miscellaneous	520509										
Bank Fee	520202										
Audit Services	520301										
Total Expenditures		\$0	\$160,000	\$720,000	\$1,554,000	\$400,000	\$720,000	\$1,958,000	\$0		\$5,512,000
TRANSFERS											
Transfers In	490001										
Transfers Out	590001										
Total Transfers		\$0	\$10,616	\$0	\$0	\$0	\$0	\$0	\$0		\$10,616
NET CHANGE		\$0	(\$120,616)	(\$387,500)	(\$1,387,750)	(\$133,750)	(\$387,500)	(\$1,625,500)	\$0		(\$4,042,616)
TRANSFER TO RESERVES											\$0
TOTAL USE OF FUNDS											\$5,522,616
ENDING FUND BALANCE											\$695,956
RESERVE FUND BALANCE											\$0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- Manage at Fund Level

ATTACHMENT B

MEMBER ASSESSMENTS FY 08-09
(Same as FY 07-08)

C/CAG FEE FY 08-09					CONGESTION RELIEF PROGRAM ASSESSMENT				COUNTYWIDE HOUSING ELEMENT		
Agency	%	General Fund	Gas Tax	Total	Agency	FY 08-09	Congestion	Relief	Agency	UPDATE FY 08-09	
	Popul.	Fee	Fee	Fee		% of Trip				%	Element
	(as of 1/1/06)					Generation				Popul.	Update
		\$250,024	\$390,907							(as of 1/1/06)	
Atherton	1.00%	\$2,507	\$3,920	\$6,428	Atherton	1.34%	\$24,845		Atherton	1.00%	\$5,000
Belmont	3.54%	\$8,856	\$13,846	\$22,702	Belmont	3.56%	\$65,884		Belmont	3.54%	\$5,000
Brisbane (2)	0.52%	\$1,293	\$2,021	\$3,314	Brisbane (2)	1.18%	\$21,775		Brisbane (2)	0.52%	\$5,000
Burlingame	3.91%	\$9,779	\$15,290	\$25,069	Burlingame	5.79%	\$107,193		Burlingame	3.91%	\$5,000
Colma	0.22%	\$544	\$850	\$1,394	Colma	0.50%	\$9,224		Colma	0.22%	\$5,000
Daly City	14.48%	\$36,193	\$56,587	\$92,780	Daly City	10.79%	\$199,610		Daly City	14.48%	\$5,000
East Palo Alto	4.43%	\$11,078	\$17,320	\$28,398	East Palo Alto	2.30%	\$42,633		East Palo Alto	4.43%	\$5,000
Foster City	4.13%	\$10,324	\$16,141	\$26,466	Foster City	4.90%	\$90,679		Foster City	4.13%	\$5,000
Half Moon Bay	1.76%	\$4,399	\$6,877	\$11,276	Half Moon Bay	1.27%	\$23,451		Half Moon Bay	1.76%	\$5,000
Hillsborough	1.51%	\$3,786	\$5,919	\$9,706	Hillsborough	1.27%	\$23,491		Hillsborough	1.51%	\$5,000
Menlo Park	4.25%	\$10,618	\$16,600	\$27,218	Menlo Park	5.57%	\$103,109		Menlo Park	4.25%	\$5,000
Millbrae	2.86%	\$7,160	\$11,194	\$18,353	Millbrae	3.27%	\$60,419		Millbrae	2.86%	\$5,000
Pacifica	5.35%	\$13,376	\$20,913	\$34,289	Pacifica	3.50%	\$64,742		Pacifica	5.35%	\$5,000
Portola Valley	0.63%	\$1,572	\$2,458	\$4,030	Portola Valley	0.41%	\$7,607		Portola Valley	0.63%	\$5,000
Redwood City	10.51%	\$26,272	\$41,076	\$67,347	Redwood City	13.42%	\$248,197		Redwood City	10.51%	\$5,000
San Bruno	5.73%	\$14,335	\$22,412	\$36,746	San Bruno	5.55%	\$102,604		San Bruno	5.73%	\$5,000
San Carlos	3.90%	\$9,760	\$15,259	\$25,018	San Carlos	4.77%	\$88,246		San Carlos	3.90%	\$5,000
San Mateo	13.03%	\$32,566	\$50,916	\$83,482	San Mateo	16.11%	\$298,110		San Mateo	13.03%	\$5,000
South San Francisco	8.54%	\$21,347	\$33,376	\$54,723	South San Francisco	8.99%	\$166,325		South San Francisco	8.54%	\$5,000
Woodside (3)	0.76%	\$1,901	\$2,973	\$4,874	Woodside (3)	0.60%	\$11,189		Woodside (3)	0.76%	\$5,000
San Mateo County	8.94%	\$22,359	\$34,958	\$57,318	San Mateo County	4.90%	\$90,667		San Mateo County	8.94%	\$5,000
TOTAL	100	\$250,024	\$390,907	\$640,931	TOTAL	100.0%	\$1,850,000		TOTAL	100	\$105,000

1- Same C/CAG Fee as in FY 07-08.
 2- Planned for in 6/06
 3- Transmitted to Cities and County for planning purposes

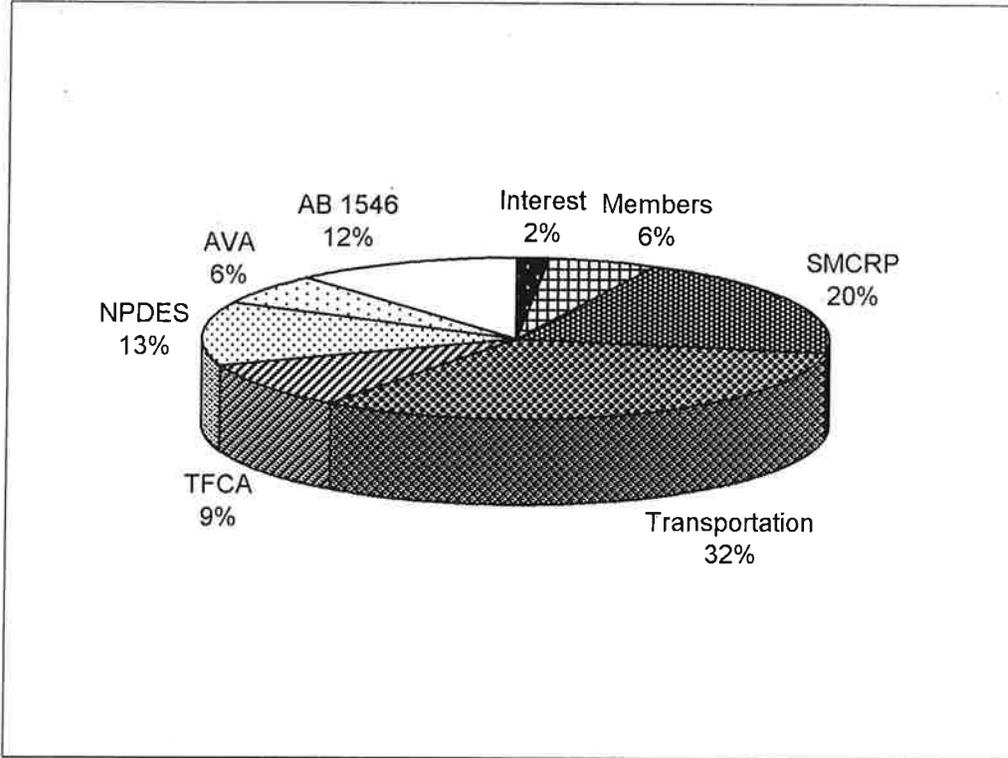
1- A slightly expanded program was adopted in FY 07-08.
 2- Transmitted to Cities and County for planning purposes
 3- The % trip generation was updated. There may be slight variation between agencies in % change from the original program.

NPDES MEMBER ASSESSMENT					
		FY 08-09			
Agency	%	NPDES	NPDES	NPDES	
	Popul.	Basic (1)	Extended (1)	Total (1)	
	(as of 1/1/06)		4.66%		
Atherton	1.00%	\$10,906	\$9,143	\$20,049	
Belmont	3.54%	\$30,446	\$25,526	\$55,972	
Brisbane (2)	0.52%	\$8,664	\$7,264	\$15,927	
Burlingame	3.91%	\$34,339	\$28,790	\$63,129	
Colma	0.22%	\$2,933	\$2,459	\$5,392	
Daly City	14.48%	\$81,553	\$68,374	\$149,927	
East Palo Alto	4.43%	\$17,681	\$14,824	\$32,505	
Foster City	4.13%	\$32,692	\$27,409	\$60,100	
Half Moon Bay	1.76%	\$18,581	\$15,578	\$34,159	
Hillsborough	1.51%	\$14,105	\$11,826	\$25,931	
Menlo Park	4.25%	\$42,985	\$36,040	\$79,025	
Millbrae	2.86%	\$22,529	\$18,888	\$41,417	
Pacifica	5.35%	\$45,183	\$37,882	\$83,064	
Portola Valley	0.63%	\$7,227	\$6,059	\$13,286	
Redwood City	10.51%	\$78,175	\$65,542	\$143,717	
San Bruno	5.73%	\$42,460	\$35,599	\$78,059	
San Carlos	3.90%	\$39,176	\$32,845	\$72,021	
San Mateo	13.03%	\$94,938	\$79,596	\$174,534	
South San Francisco	8.54%	\$73,973	\$62,019	\$135,992	
Woodside (3)	0.76%	\$9,046	\$7,584	\$16,631	
San Mateo County	8.94%	\$82,636	\$69,282	\$151,919	
TOTAL	100.00%	\$790,227	\$662,531	\$1,452,758	
1- Except those in bold is collected by the San Mateo County Flood Control District					
2- Bold indicate Cities pay it from their General Fund.					

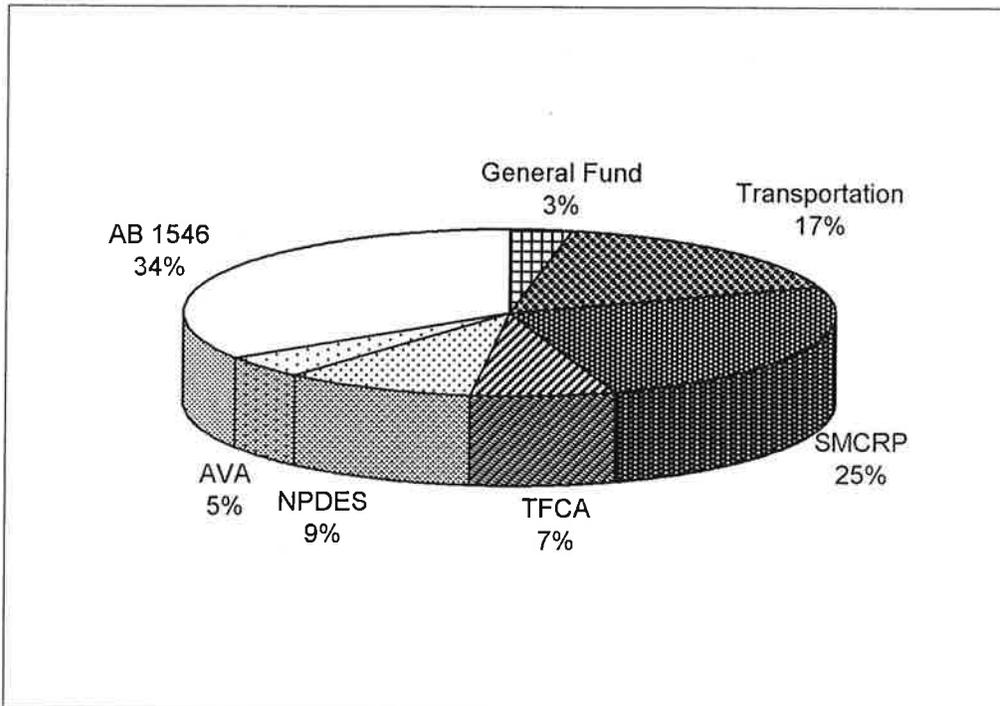
ATTACHMENT C

Graphical Representation of C/CAG Budget

C/CAG REVENUES FY 2008-09

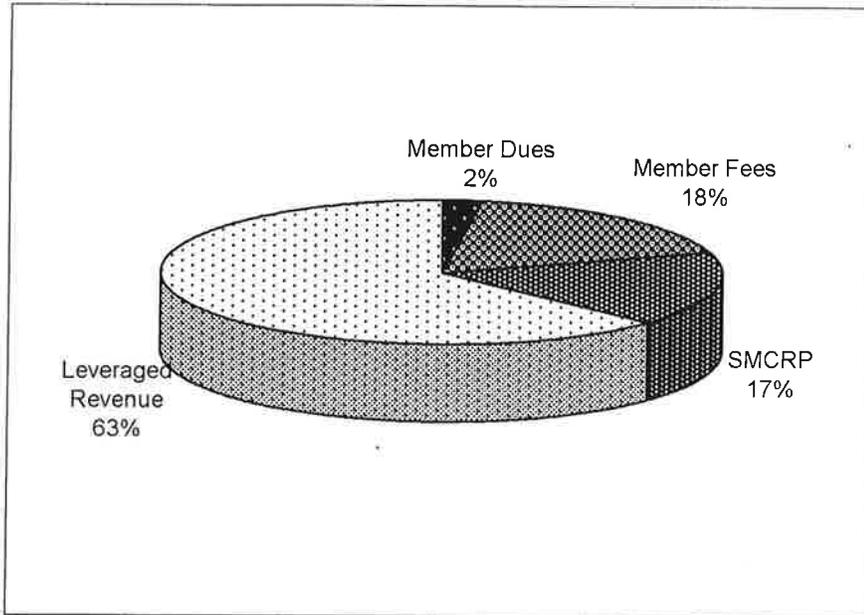


C/CAG EXPENDITURES FY 2008-09



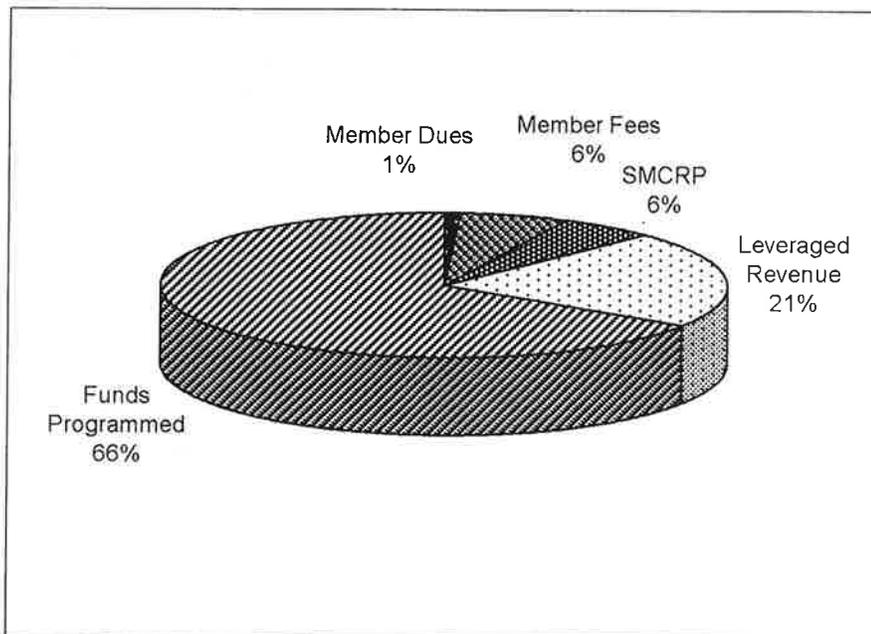
C/CAG MEMBER DUES/ FEES HIGHLY LEVERAGED

C/CAG REVENUES FY 2008-09



Leverage= $\$9,096,378 / \$2,193,688 = 4.15$ to 1
(Less SMCRP Funds)

C/CAG CONTROLLED FUNDS FY 2008-09



Leverage= $\$30,296,378 / \$2,193,688 = 13.81$ to 1
(Less SMCRP Funds)

ATTACHMENT D

Resolution 08-22 adopting the C/CAG 2008-09 Program Budget and Fees

RESOLUTION 08-22

* * * * *

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY (C/CAG) ADOPTING THE C/CAG 2008-09 PROGRAM
BUDGET AND FEES**

* * * * *

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that,

WHEREAS, C/CAG is authorized as a Joint Powers Agency to provide services for member agencies; and

WHEREAS, C/CAG is required to adopt a program budget and establish fees annually; and

WHEREAS, C/CAG must use the latest population data available from the State of California, dated 1/01/06, in establishing the member assessments; and

WHEREAS, a C/CAG 2008-09 Program Budget and fees has been proposed;

NOW, THEREFORE, BE IT RESOLVED that the City/County Association of Governments of San Mateo County (C/CAG) adopts the C/CAG 2008-09 Program Budget and Fees.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2008.

Deborah C. Gordon, Chair

04/29/08	C/CAG FY 2007-08 PROJECTION VS FY 2007-08 UPDATED BUDGET				
	Updated		Projected		
	Budgeted		Actual	Budget	Budget
	FY 2007-08		FY 2007-08	Change	% Change
BEGINNING BALANCE	\$6,119,626		\$6,317,757	\$198,130	3.24%
RESERVE BALANCE	\$194,249		\$194,249	\$0	0.00%
PROJECTED REVENUES					
Interest Earnings	\$96,000		\$227,278	\$131,278	136.75%
Member Contribution	\$2,700,492		\$2,593,085	(\$107,407)	-3.98%
Cost Reimbursements-VTA	\$75,000		\$92,764	\$17,764	23.69%
MTC/ Federal Funding	\$770,000		\$595,000	(\$175,000)	-22.73%
Grants	\$40,000		\$99,500	\$59,500	148.75%
DMV Fee	\$4,308,066		\$4,420,058	\$111,992	2.60%
NPDES Fee	\$1,221,957		\$1,332,839	\$110,882	9.07%
TA Cost Share	\$587,500		\$572,793	(\$14,707)	-2.50%
Miscellaneous	\$0		\$5,885	\$5,885	0.00%
Street Repair Funding	\$0		\$0	\$0	0.00%
PPM-STIP	\$467,000		\$467,000	\$0	0.00%
Assessment	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
	\$0		\$0	\$0	0.00%
Total Revenues	\$10,266,015		\$10,406,202	\$140,187	1.37%
TOTAL SOURCES OF FUNDS	\$16,385,641		\$16,723,959	\$338,318	2.06%
PROJECTED EXPENDITURES					
Administration Services	\$365,000		\$403,381	\$38,381	10.52%
Professional Services	\$1,226,599		\$1,058,148	(\$168,451)	-13.73%
Consulting Services	\$3,088,528		\$2,665,759	(\$422,769)	-13.69%
Supplies	\$51,200		\$49,158	(\$2,042)	-3.99%
Prof. Dues & Memberships	\$202,100		\$205,600	\$3,500	1.73%
Conferences & Meetings	\$11,250		\$36,128	\$24,878	221.14%
Printing/ Postage	\$40,500		\$1,000	(\$39,500)	-97.53%
Publications	\$0		\$24,779	\$24,779	0.00%
Distributions	\$5,575,310		\$3,765,718	(\$1,809,592)	-32.46%
Street Repair	\$0		\$0	\$0	0.00%
Miscellaneous	\$58,000		\$4,187	(\$53,813)	-92.78%
Bank Fee	\$1,500		\$1,500	\$0	0.00%
Audit Services	\$5,000		\$3,611	(\$1,389)	-27.78%
	\$0		\$0	\$0	0.00%
Total Expenditures	\$10,624,987		\$8,218,969	(\$2,406,018)	-22.64%
TRANSFERS					
Transfers In	\$115,767		\$693,347	\$577,579	498.91%
Transfers Out	\$115,767		\$693,347	\$577,579	498.91%
Total Transfers	\$0		\$0	\$0	0.00%
NET CHANGE	(\$358,972)		\$2,187,233	\$2,546,205	709.30%
TRANSFER TO RESERVES	\$0		\$0	\$0	0.00%
TOTAL USE OF FUNDS	\$10,624,987		\$8,218,969	(\$2,406,018)	-22.64%
ENDING FUND BALANCE	\$5,760,654		\$8,504,990	\$2,744,336	47.64%
RESERVE FUND BALANCE	\$194,249		\$194,249	\$0	0.00%
NET INCREASE (Decrease) IN FUND BALANCE	(\$358,972)		\$2,187,233	\$2,546,205	709.30%
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance					

ATTACHMENT F

Key Budget Definitions/ Acronyms

Key Budget Definitions/ Acronyms

AB 434 - Transportation Fund for Clean Air Program
AB 1546 Program - San Mateo County Environmental/ Transportation Pilot Program
AVA - Abandoned Vehicle Abatement
BAAQMD - Bay Area Air Quality Management District
BPAC - Bicycle and Pedestrian Advisory Committee
Cal PUC - California Public Utilities Commission
C/CAG - City/ County Association of Governments
CMAQ - Congestion Mitigation and Air Quality
CMP 111 - Congestion Management Program (Proposition 111)
DMV - Department of Motor Vehicles
ECR - El Camino Real
ISTEA - Intermodal Surface Transportation Equity Act
ITS - Intelligent Transportation Study
LGP - Local Government Partnership with PG&E and Cal PUC
Measure A - San Mateo County Sales Tax for Transportation
MTC - Metropolitan Transportation Commission
Normalized - Years in a multi-year analysis all referred to a base year.
NPDES - National Pollutant Discharge Elimination System
Peninsula 2020 Gateway Study - San Mateo and Santa Clara County study on Highway 101 and access to the Dumbarton Bridge.
PPM - Planning Programming and Monitoring
PSR - Project Study Report
RWQCB - San Francisco Bay Area Regional Water Quality Control Board
SFIA - San Francisco International Airport
SMCRP - San Mateo Congestion Relief Plan Program
STIP - State Transportation Improvement Program (State and Federal Transportation Funds)
STOPPP - Storm-water Pollution Prevention Program
STP - Surface Transportation Program (Federal Funds)
TA - Transportation Authority
TAC - Congestion Management Technical Advisory Committee
TDA - Transportation Development Act Article III Funding
TFCA - Transportation Fund for Clean Air (Also known as AB 434)
TLSP - Traffic Light Synchronization Program - Part of Proposition 1B Infrastructure Bond
VTA - Santa Clara Valley Transportation Authority

C/CAG AGENDA REPORT

Date: May 8, 2008
To: City/County Association of Governments Board of Directors
From: Richard Napier, Executive Director
Subject: Update on the 2020 Peninsula Gateway Corridor Study
(For further information contact John Hoang at 363-4105)

RECOMMENDATION

That the C/CAG Board receives an update on the 2020 Peninsula Gateway Corridor Study. This item is for information only. No action is required.

FISCAL IMPACT

\$589,700 jointly funded by C/CAG (25%), San Mateo County Transportation Authority (25%), and Santa Clara Valley Transportation Authority (50%)

SOURCE OF FUNDS

Funding for C/CAG's share is from the federal planning funds provided to C/CAG by the Metropolitan Transportation Commission.

BACKGROUND/DISCUSSION

The 2020 Gateway Study was one of the recommendations from the Bay Crossing Study. The purpose of the Study, which began in 2003, is to identify short, medium and long-term options for addressing congestion issues relating to the approaches to the Dumbarton Bridge and Highway 101 between Routes 84 and 85. The objective of the study is to define and evaluate traffic improvements in the study area that address the Study goals which includes: facilitating access; enhancing economic opportunities; optimizing use of existing infrastructure; reducing congestion and local community impacts; and minimizing environmental impacts on sensitive resources.

Study accomplishments to date includes the establishment of the universe of potential project alternatives, preliminary review and identification of potential issues, and the development of next step strategies to further evaluate and implement specific projects. An assessment of relative benefits, costs, and impacts for these project alternatives was conducted and summarized in assessment tables that utilizes a simple "high-medium-low" approach. With the conclusion of the Study, the next steps will include performing outreach to stakeholders and development of a project action plan to implement selective project alternatives identified from the Study results.

ATTACHMENT

- 2020 Peninsula Gateway Corridor Study Project Summary
- Universe of Alternative Assessment Matrix

ITEM 5.5

2020 Peninsula Gateway Corridor Study

Project Summary

Purpose / Objective

The purpose of the study is to identify short, medium, and long-range options for addressing traffic congestion issues. The objective of this study was to define and evaluate alternative traffic improvements in the study area that addresses the following Study Goals:

- Facilitate access;
- Enhance economic opportunities;
- Optimize use of existing infrastructure;
- Reduce congestion and local community impacts; and
- Minimize environmental impacts on sensitive resources.

Study Area

The study area encompasses Highway 101 from just north of SR 84 (Woodside Road) to just south of the Route 85 (Stevens Creek Freeway) junction, and SR 84 (Bayfront Expressway) from the Dumbarton Bridge landing to Highway 101 including the connecting streets between the Bayfront Expressway and Highway 101.

Definition of Problem

The State highways within the study area all experience substantial traffic demand and poor operating conditions during the peak commute periods. Some of the existing conditions include:

- Unconventional connection between the Dumbarton Bridge (SR 84) and Highway 101
- Congestion of arterial highways approaching and departing the Dumbarton Bridge
- Older interchanges without collector-distributor roads,
- Select high volume freeway ramps with short merge area
- Lack of auxiliary lanes between closely spaced interchange ramps

Universe of Project Alternatives

Over 300 project ideas were received through a public input process. Based on these suggestions, projects concepts were developed that included a series of themes and their corresponding issues within the corridor. Project ideas were combined together and a list of 71 project alternatives was generated. An assessment of relative benefits, costs, and impacts was performed. The assessment utilized a “high-medium-low” approach that considered traffic benefits, construction costs, and potential impacts such as visual, noise, environment, and right-of-way.

Eight project alternatives that were considered representative of the range of improvements were studied in more detail. Projects that were studied in more details included concept additional information such as traffic forecasting and operational analysis, concept level cost estimates, and more detailed environmental impact information.

Project Categorization

The 71 project alternatives from the “Universe of Projects” were categorized into five categories as defined below:

- Referral to Other Agency - These projects would be referred to other more appropriate agencies for consideration. In addition, these projects will be monitored by C/CAG over time to track development activities.
- Project Development - These projects have clearly identifiable benefits, have general support, and have a high probability of being funded. These projects have near-term benefits for mitigating traffic congestion and improving traffic flow on state routes and local streets.
- Additional Engineering Analysis - These project concepts should be developed further. Perform additional technical analysis to evaluate issues affecting potential congestion mitigation strategies for project alternatives within the Study area.
- Study Later - These projects are long-term and should be studied further at a later date.
- Not Consistent with Goals - These projects are not consistent with goals established for the 2020 Gateway Study.

Next Steps

The purpose of the Action Plan is to focus project alternatives as it relates to project development and implementation and to provide a framework for advancing selected projects into project implementation and further project development.

- Determine which projects should be advanced into project implementation and further project development phases.
- Estimate project budgets
- Identify other funding sources in addition to the funds stated below
- Establish project implementation schedule

Items for Consideration

- What are the priorities?
- How well does the project(s) address traffic congestion and meet the Study goals?
- Benefit/Cost
- Available funding
- Partner with cities
- Project readiness
- Project support

HIGHWAY 101

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <small>(Expressed as ranges of level time savings (min))</small>	Decrease commute traffic on residential streets? <small>(Expressed as ranges of peak period traffic volume)</small>		Visual/Aesthetics	Noise	Environment	Right-of-Way
A	Route 101 Auxiliary Lanes	MV, PA	See "Comparison" Chart (ALT 1)						
B	Reconstruct Embarcadero/Oregon Interchange	MV, PA	⊙	⊙	\$\$\$	⊙	⊙	⊙	⊙
C	Reconstruct San Antonio interchange and eliminate southbound on ramp at Charleston	MV, PA	●	-	\$\$\$	⊙	⊙	⊙	⊙
D1	Widen freeway to 10 lanes (County Line to Shoreline)	MV, PA	●	-	\$\$\$\$\$	⊙	⊙	⊙	⊙
D2	Widen freeway to 10 lanes + Aux Lanes (County Line to Shoreline)	MV, PA	●	-	\$\$\$\$\$	⊙	⊙	⊙	⊙
E	Widen freeway to 10 lanes + Aux Lanes (Whipple to County Line)	RC, MP, EPA, PA	●	-	\$\$\$\$\$	⊙	⊙	⊙	⊙
F	Route 101 Elevated Express Lanes	MV, PA, EPA, MP, RC	See "Comparison" Chart (ALT 2)						
G	Improve local ability to cross 101	MV, PA, EPA, MP, RC	-	-	\$	-	-	⊙	⊙

CONNECTING BRIDGE AND HIGHWAY 101

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <small>(Expressed as ranges of level time savings (min))</small>	Decrease commute traffic on residential streets? <small>(Expressed as ranges of peak period traffic volume)</small>		Visual/Aesthetics	Noise	Environment	Right-of-Way
H	Grade Separations on Bayfront Expressway	EPA, MP	See "Comparison" Chart (ALT 3)						
I	Extend Bayfront Expressway to Woodside Road	MP, RC	●	⊙	\$\$\$	⊙	⊙	⊙	⊙
J	Construct direct flyover connection between Bayfront/ Marsh and 101 north of Marsh	MP, RC	⊙	⊙	\$\$\$	⊙	⊙	⊙	⊙
K	Elevated Direct Connections between Bayfront and 101 along Willow Road Corridor	EPA, MP	This project has been replaced by improvement CC						
L	Elevated roadway along Dumbarton RR corridor between University and 101	EPA, MP	●	⊙	\$\$\$\$	⊙	⊙	⊙	⊙
M	New 101 South connection through East Palo Alto (Expressway south of University)	EPA, MP	●	●	\$\$\$\$\$	⊙	⊙	⊙	⊙
N	New 101 South connection skirting East Palo Alto (Expressway/viaduct along edge of bay)	EPA, PA	●	●	\$\$\$\$\$	⊙	⊙	⊙	⊙
O	Tunnel beneath East Palo Alto	EPA	●	●	\$\$\$\$\$	●	●	●	⊙
P	San Francisco Creek Diversion Structure and Roadway (dual use tunnel facility)	EPA, PA	⊙	⊙	\$\$\$\$	⊙	⊙	⊙	⊙
P1	Route 101 flood control project potentially down Willow Road	EPA, MP	-	-	\$\$\$\$	⊙	⊙	⊙	⊙

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Location Key

EPA	East Palo Alto	MP	Menlo Park	MV	Mountain View	PA	Palo Alto	RC	Redwood City
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Construction Cost Key

\$\$\$\$\$	>\$500M	\$\$\$\$	\$200M-\$500M	\$\$\$	\$50M-\$200M	\$\$	\$1M-\$50M	\$	<\$1M
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ASSESSMENT KEY

	TRAFFIC BENEFITS	POTENTIAL IMPACTS
●	Improvement	Less-Than-Significant
⊙	Small Improvement	Less-Than-Significant
○	Degrade	Significant
-	No Change	None

WILLOW ROAD

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <i>(Expressed in ranges of travel time savings (min))</i>	Decrease commute traffic on residential streets? <i>(Expressed in ranges of peak period traffic volume)</i>		Visual/Aesthetics	Noise	Environment	Right-of-Way
Q	Short-term operational improvements on Willow Road	EPA, MP	See "Comparison" Chart (ALT 4)						
R	Prohibit left turns during peak travel periods	EPA, MP	○	○	\$			○	
S	Prohibit local cross traffic during peak travel periods	EPA, MP	○	○	\$			○	
T	Exit/Entrance Right Turn pockets on Willow	EPA, MP	○	○	\$			○	
U	Set back curb line one lane width from traveled way at driveways	EPA, MP	○	○	\$			○	○
V	Eliminate driveway access on Willow	EPA, MP	○	○	\$			○	
W	Eliminate selected signalized intersections: Newbridge St Ivy Dr Hamilton Ave	EPA, MP	○	○	\$			○	
X	Eliminate signalized intersections and allow right turns only on/off Willow	EPA, MP	○	○	\$			○	
Y	Eliminate signalized intersections and prohibit any access from local streets	EPA, MP	○	○	\$			○	
Z	Widen Willow one lane each direction	EPA, MP	●	●	\$\$\$	○	○	○	○
AA	Grade separations at selected intersections: Newbridge St Ivy Dr Hamilton Ave	EPA, MP	●	●	\$\$\$\$	○	○	○	○
BB	Pedestrian over crossing at Ivy Dr (near Mid-Peninsula High School)	EPA, MP			\$	○			○

WILLOW ROAD (CONT'D)

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <i>(Expressed in ranges of travel time savings (min))</i>	Decrease commute traffic on residential streets? <i>(Expressed in ranges of peak period traffic volume)</i>		Visual/Aesthetics	Noise	Environment	Right-of-Way
CC1	Elevated viaduct expressway structure 2 lanes in each direction	EPA, MP	●	○	\$\$\$\$	○	○	○	○
CC2 (Alt 6)	Elevated viaduct expressway structure 1 lane in each direction	EPA, MP	See "Comparison" Chart (ALT 6)						
CC3	Elevated viaduct expressway structure Reversible 2 lanes	EPA, MP	●	○	\$\$\$\$	○	○	○	○
CC4	Elevated viaduct expressway structure 3 lanes with reversible middle lane	EPA, MP	●	○	\$\$\$\$	○	○	○	○
DD1	Depressed expressway 2 lanes in each direction	EPA, MP	●	○	\$\$\$\$	○	○	○	○
DD2	Depressed expressway 1 lane in each direction	EPA, MP	●	○	\$\$\$\$	○	○	○	○
DD3	Depressed expressway Reversible 2 lanes	EPA, MP	●	○	\$\$\$\$	○	○	○	○
DD4	Depressed expressway 3 lanes with reversible middle lane	EPA, MP	●	○	\$\$\$\$	○	○	○	○
EE	Grade separations at all intersections (over crossings or under crossings)	EPA, MP	●	●	\$\$\$\$\$	○	○	○	○
FF	Tunnel Expressway (maintaining existing facility at grade)	EPA, MP	●	●	\$\$\$\$	○	○	○	○
GG	Willow Road Depressed/Cantilevered Express Lanes	EPA, MP	See "Comparison" Chart (ALT 7)						

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Location Key

EPA	East Palo Alto	MP	Menlo Park	MV	Mountain View	PA	Palo Alto	RC	Redwood City
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Construction Cost Key

\$\$\$\$\$	>\$500M	\$\$\$\$	\$200M-\$500M	\$\$\$	\$50M-\$200M	\$\$	\$1M-\$50M	\$	<\$1M
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ASSESSMENT KEY

	TRAFFIC BENEFITS	POTENTIAL IMPACTS
●	Improvement	Less-Than-Significant
○	Small Improvement	Less-Than-Significant (Permitted/Allowed)
○	Degrade	Significant
-	No Change	None

UNIVERSITY AVENUE

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <i>(Expressed in ranges of travel time savings (min))</i>	Decrease commute traffic on residential streets? <i>(Expressed in ranges of peak period traffic volume)</i>		Visual/Aesthetics	Noise	Environment	Right-of-Way
HH	Short-term operational improvements on University Avenue	EPA	See "Comparison" Chart (ALT 7)						
II	Prohibit left turns during peak travel periods	EPA	⊖	⊖	\$	-	-	⊖	-
JJ	Prohibit local cross traffic during peak travel periods	EPA	⊖	⊖	\$	-	-	○	-
KK	Entrance/Exit Right Turn pockets on University	EPA	⊖	⊖	\$	-	-	-	⊖
LL	Set back curb line one lane width from traveled way at driveways	EPA	⊖	⊖	\$	-	-	○	○
MM	Eliminate driveway access on University	EPA	⊖	⊖	\$	-	-	○	-
NN	Eliminate selected signalized intersections: • Bell • Runnymeade • Kavanaugh	EPA	⊖	⊖	\$	-	-	○	-
OO	Eliminate signalized intersections and allow right turns only on/off University	EPA	⊖	⊖	\$	-	-	○	-
PP	Eliminate signalized intersections and prohibit any access from local streets	EPA	⊖	⊖	\$	-	-	○	-
QQ	Widen University one lane each direction	EPA	●	●	\$\$\$	○	⊖	○	○
RR	Grade separations at selected intersections: • Donohoe • Bay	EPA	●	●	\$\$\$\$	○	⊖	○	○

UNIVERSITY AVENUE (CONT'D)

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <i>(Expressed in ranges of travel time savings (min))</i>	Decrease commute traffic on residential streets? <i>(Expressed in ranges of peak period traffic volume)</i>		Visual/Aesthetics	Noise	Environment	Right-of-Way
SS1	Elevated expressway/viaduct along University corridor • 2 lanes each direction	EPA	⊖	●	\$\$\$\$	○	⊖	⊖	○
SS2	Elevated viaduct expressway structure • 1 lane in each direction	EPA	○	●	\$\$\$\$	○	⊖	⊖	⊖
SS3	Elevated viaduct expressway structure • Reversible 2 lanes	EPA	⊖	●	\$\$\$\$	○	⊖	⊖	⊖
SS4	Elevated viaduct expressway structure • 3 lanes with reversible middle	EPA	●	●	\$\$\$\$	○	⊖	⊖	○
TT1	Depressed expressway • 2 lanes each direction	EPA	⊖	●	\$\$\$\$\$	⊖	⊖	⊖	○
TT2	Depressed expressway • 1 lane in each direction	EPA	○	●	\$\$\$\$\$	⊖	⊖	⊖	⊖
TT3	Depressed expressway • Reversible 2 lanes	EPA	⊖	●	\$\$\$\$\$	⊖	⊖	⊖	⊖
TT4	Depressed expressway • 3 lanes with reversible middle lane	EPA	●	●	\$\$\$\$\$	⊖	⊖	⊖	○
UU	Grade separations at all intersections (over crossings or under crossings)	EPA	●	●	\$\$\$\$\$	○	⊖	○	○
VV	Tunnel Expressway, (maintain existing facility at grade)	EPA	●	●	\$\$\$\$\$	●	●	●	⊖
WW	University Avenue Depressed/Cantilevered Express Lanes	EPA	See "Comparison" Chart (ALT 9)						

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Location Key

EPA	East Palo Alto	MP	Menlo Park	MV	Mountain View	PA	Palo Alto	RC	Redwood City
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Construction Cost Key

\$\$\$\$\$	>\$500M	\$\$\$\$	\$200M-\$500M	\$\$\$	\$50M-\$200M	\$\$	\$1M-\$50M	\$	<\$1M
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ASSESSMENT KEY

TRAFFIC BENEFITS	POTENTIAL IMPACTS
● Improvement	Less-Than-Significant
⊖ Small Improvement	Less-Than-Significant <i>(negative)</i>
○ Degrade	Significant
- No Change	None

INTELLIGENT TRANSPORTATION SYSTEMS (ITS)

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <small>(Represented in ranges of travel time savings (min))</small>	Decrease commute traffic on residential streets? <small>(Represented in ranges of peak period traffic volume)</small>		Visual/Aesthetics	Noise	Environment	Right-of-Way
XX	Install traffic signal interconnect/communications infrastructure on arterials between Middlefield Road	ALL	○	○	\$\$	-	-	-	-
YY	Install transit signal priority to support high-patronage bus routes.	ALL	○	○	\$\$	-	-	-	-
ZZ	Install trailblazers and/or arterial CMS to provide route guidance information	ALL	○	○	\$\$	-	-	-	-
AAA	Prepare Incident Management and Traveler Information Plan for Corridor	ALL	○	○	\$	-	-	-	-

OTHER

ID Code	Alternative	Location	Traffic Benefits		Construction Cost (2006\$)	Potential Impacts			
			Change in Roadway Congestion <small>(Represented in ranges of travel time savings (min))</small>	Decrease commute traffic on residential streets? <small>(Represented in ranges of peak period traffic volume)</small>		Visual/Aesthetics	Noise	Environment	Right-of-Way
BBB	Study the possible designation of East Bayshore (San Antonio to University) as a reliever route to provide congestion relief and for incident management on Route 101 Improve operations at intersections Install directional signage to help keep commuters off residential streets	PA, EPA	-	-	\$	-	-	-	-
CCC1	Improve 101/University interchange Construct Phase 2 improvements (Part A = SB direct connect off-ramp, Part B = Bike access)	PA, EPA	○	○	\$\$	●	●	●	●
CCC2	Improve 101/University interchange Improve on-off connections for northbound traffic	PA, EPA	○	○	\$\$\$	○	○	○	○
DDD	Define residential traffic management elements that complement high priority capital improvements	ALL	-	●	\$	-	-	●	-
EEE	Extend Central Expressway to Sand Hill Road	PA	●	●	\$\$\$\$\$	○	○	○	○

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Location Key

EPA	East Palo Alto	MP	Menlo Park	MV	Mountain View	PA	Palo Alto	RC	Redwood City
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Construction Cost Key

\$\$\$\$\$	>\$500M	\$\$\$\$	\$200M-\$500M	\$\$\$	\$50M-\$200M	\$\$	\$1M-\$50M	\$	<\$1M
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ASSESSMENT KEY

TRAFFIC BENEFITS	POTENTIAL IMPACTS
●	Improvement
○	Small Improvement
○	Degrade
-	No Change
●	Less-Than-Significant
○	Less-Than-Significant
○	Significant
-	None

ID Code	Alternative	Location	Traffic Benefits			Cost Estimate Summary (2006\$)				Potential Environmental Impacts by Alternative				
			Change in Vehicle Hours of Travel <i>(Typical weekday, 6 a.m. to 6 p.m.)</i>	Decrease commute traffic on residential streets? <i>(Expected change in peak period traffic volume)</i>		Construction Cost	Right-of-Way Cost	Support Cost	Total Project Cost	Visual/Aesthetics	Noise	Biological Resources	Right-of-Way	Other Issues
				Clarke	Pulgas									
1	Route 101 Auxiliary Lanes	MV, PA	-4,135	-200 (-10%)	-100 (-10%)	\$57 M	\$20 M	\$28 M	\$105 M	Negligible Impacts	Minimal impact	Possible impact at crossing of Adobe & Matadero Creeks	One building may be impacted at 101/San Antonio interchange	Would likely qualify for an Mitigated Negative Declaration
2	Route 101 Elevated Express Lanes	MV, PA, EPA, MP, RC	-18,472	0	0	\$900 M	\$80 M	\$230 M	\$1,210 M	Significant and unmitigable impact	Less than significant impact given soundwalls would be built on elevated structure	Possible impact at crossing of Adobe & Matadero Creeks	Minimal impact; no acquisition of businesses or residences	Major environmental issues; strong opposition likely; full EIR required
3	Grade Separations on Bayfront Expressway	EPA, MP	-7,811	+200 (+10%)	+100 (+10%)	\$180 M	\$67 M	\$86 M	\$333 M	Less than-significant impact	Less-than-significant impact	Impacts to wetlands at edge of Bay	Reconfiguration of access and parking at Sun Microsystems	Would impact recreational trail along Bayfront; BDC permit needed; full EIR likely required
4	Short-term operational improvements on Willow Road	EPA, MP	minor	minor	minor	\$0.09 M	\$0 M	\$0.03 M	\$0.12 M	None	None	None	None	Would likely qualify for a Categorical Exemption
6	Willow Road Elevated Express Lanes	EPA, MP	-4,945	-100 (-5%)	-100 (-10%)	\$96 M	\$33 M	\$46 M	\$175 M	Significant and unmitigable impact	Significant impact; would require soundwalls on elevated structure	Less-than-significant impact	Minimal impact; no acquisition of businesses or residences	Major environmental issues; strong opposition likely; full EIR required
7	Willow Road Depressed/Cantilevered Express Lanes	EPA, MP	Same as Alt 6	Same as Alt 6	Same as Alt 6	\$230 M	\$33 M	\$110 M	\$373 M	Less-than-significant impact	Less-than-significant impact	Less-than-significant impact	Minimal impact; no acquisition of businesses or residences	Would impact Hetch-Hetchy pipelines; presence of Bay mud will affect trench design/cost; trench will need a system for dewatering of storm water & groundwater; full EIR may be required
8	Short-term operational improvements on University Avenue	EPA	minor	minor	minor	\$0.18 M	\$0 M	\$0.09 M	\$0.27 M	None	None	None	None	Would likely qualify for a Categorical Exemption
9	University Avenue Depressed/Cantilevered Express Lanes	EPA	-1,313	-200 (-10%)	-200 (-20%)	\$440 M	\$64 M	\$200 M	\$704 M	Less-than-significant impact	Less-than-significant impact	Some impact to wetlands at edge of Bay	Minimal impact; no acquisition of businesses or residences	Would impact Hetch-Hetchy pipelines; presence of Bay mud will affect trench design/cost; trench will need a system for dewatering of storm water & groundwater; full EIR may be required

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Location Key									
EPA	East Palo Alto	MP	Menlo Park	MV	Mountain View	PA	Palo Alto	RC	Redwood City

-- No Data Available
na = not applicable

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

March 27, 2008

Hon. Larry Franzella, Mayor
City of San Bruno
567 El Camino Real
San Bruno, CA 94066

Dear Mayor Franzella:

RE: C/CAG Board Action on a Referral from the City of San Bruno – Airport/Land Use
Compatibility Review of the *San Bruno General Plan Update January 2008*

At its Regular Meeting on March 13, 2008, the C/CAG Board, acting as the Airport Land Use Commission, unanimously approved a recommendation from the C/CAG Airport Land Use Committee (ALUC), to determine that the content of the *San Bruno General Plan Update January 2008* document is consistent with the relevant airport/land use compatibility criteria contained in the *San Mateo County Comprehensive Airport Land Use Plan*, as amended, for San Francisco International Airport. That action is based on seven conditions to be met by the City of San Bruno, as contained in the C/CAG Agenda Report, dated March 13, 2008. (See attached C/CAG Agenda Report, w/o attached ALUC Staff Report, dated February 21, 2008).

Your Community Development Director, Aaron Aknin, was very helpful to our staff (Dave Carbone), in scheduling and processing this item. We sincerely appreciate his help. Our thanks to the City of San Bruno for its participation in the state-mandated airport/land use compatibility review process.

Sincerely,



Deborah C. Gordon, Chair
City/ County Association of Governments of San Mateo County

Attachment: C/CAG Agenda Report, dated March 13, 2008

cc: C/CAG Board Members, w/o attachment
C/CAG Airport Land Use Committee (ALUC) Members, w/o attachment
Nixon Lam, SFO Planning, w/attachment
Bert Ganoung, SFO Noise Abatement Manager, w/attachment
Aaron Aknin, Community Development Director, City of San Bruno
Terry Barrie and Andy Kubik, Caltrans Division of Aeronautics, w/attachment

ITEM 8.1

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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March 27, 2008

Honorable Adrienne Tissier, President
San Mateo County Board of Supervisors
400 County Center, First Floor
Redwood City, CA 94063

Dear President Tissier:

RE: C/CAG Board Action on a Referral from the County of San Mateo– Airport/Land Use Compatibility Review of the *Draft Mid-Coast Local Coastal Program Update Project* That Includes a Portion of the Environs of Half Moon Bay Airport

At its Regular Meeting on March 13, 2008, the C/CAG Board, acting as the Airport Land Use Commission, unanimously approved a recommendation from the C/CAG Airport Land Use Committee (ALUC), to determine that the content of the *Draft Mid-Coast Local Coastal Program Update Project* document is consistent with the relevant airport/land use compatibility criteria contained in the *San Mateo County Comprehensive Airport Land Use Plan*, as amended, for Half Moon Bay Airport. That action is based on three conditions to be met by the County of San Mateo, as contained in the C/CAG Agenda Report, dated March 13, 2008. (See attached C/CAG Agenda Report w/o attached ALUC Staff Report, dated February 21, 2008).

Two of your Long Range Planning Staff, Steve Monowitz and George Bergman, were very helpful to our staff (Dave Carbone), in scheduling and processing this item. We sincerely appreciate their help. Our thanks to the County of San Mateo for its participation in the state-mandated airport/land use compatibility review process.

Sincerely,



Deborah C. Gordon, Chair
City/ County Association of Governments of San Mateo County

Attachment: C/CAG Agenda Report, dated March 13, 2008

cc: C/CAG Board Members, w/o attachment
C/CAG Airport Land Use Committee (ALUC) Members, w/o attachment
Steve Monowitz, George Bergman, Lisa Grote, San Mateo County Planning and Building Department staff, w/attachment
Mark Larson, San Mateo County Airport Manager, w/attachment
Terry Barrie and Andy Kubik, Caltrans Division of Aeronautics, w/attachment

ITEM 8.2

555 County Center, 5th Floor, Redwood City, CA 94063 PHONE: 650.599.1420 FAX: 650.361.8227

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Pacific

April 18, 2008

Honorable Sheila Kuehl
Senate District 23
State Capitol
Room 5108
Sacramento, CA 95814

Subject: SB 1325 (Kuehl); Support If Amended

Dear Senator Kuehl:

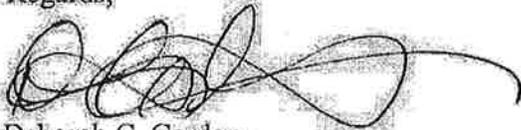
The City/ County Association of Governments of San Mateo County (C/CAG) represents the 20 cities and the County in San Mateo County. C/CAG is also the Congestion Management Agency. The C/CAG Board reviewed SB 1325 and adopted a support position if amended. The Board supports the legislation and feels it would be beneficial to also have a pilot program in Northern California. Therefore, it is requested that the language also allow a pilot program for the City of San Mateo. This could be accomplished by the following language:

Replace all occurrences in the Bill of "City of Beverly Hills" with
"City of Beverly Hills and/or the City of San Mateo".

A pilot program in both Northern and Southern California will provide a broad perspective on its viability given that there is some difference in the two regions. This should also broaden the political support for the legislation.

If there are any questions or additional information needed please contact me at 650-599-1420.
Your consideration of this request is appreciated.

Regards,



Deborah C. Gordon
C/CAG Chair

ITEM 8.3

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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April 18, 2008

Honorable Alan Lowenthal and Committee Members
Senate Transportation and Housing Committee
State Capitol
Room 2032
Sacramento, CA 95814

Subject: SB 1325 (Kuehl); Support If Amended

Dear Chair Lowenthal and Committee Members:

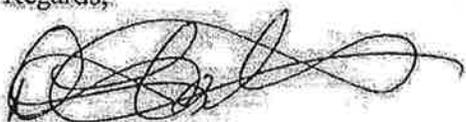
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Deborah C. Gordon
C/CAG Chair