

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 152
January 8, 2004

1.0 CALL TO ORDER/ROLL CALL

Chair Wilder called the meeting to order at 7:00 p.m. Roll call was taken.

William Conwell - Atherton
David Bauer - Belmont
Lee Panza - Brisbane/San Mateo County Transportation Authority
Rosalie O'Mahony - Burlingame
Duane Bay - East Palo Alto
Deborah Wilder - Foster City
Tom Kasten - Hillsborough
Toni Taylor - Half Moon Bay
Nicholas Jellins - Menlo Park (left 8:45)
Nadia Holober - Millbrae (left 8:45)
Jim Vreeland - Pacifica (7:18)
Diane Howard - Redwood City
Mike King - San Carlos
Sue Lempert - San Mateo
Rose Jacobs-Gibson - County of San Mateo
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:

Colma
Daly City
Portola Valley
San Bruno

Others:

Richard Napier, Executive Director, C/CAG
Nancy Church, Administrative Assistant, C/CAG
Lee Thompson, Legal Counsel
Walter Martone, C/CAG
Geoff Kline, C/CAG
Sandy Wong, C/CAG
Ian McAvoy, Caltrains
Onnalee Trapp, CMAQ Committee, League of Women Voters of San Mateo County
Jim Bigelow, CMAQ
Pat Dixon, SMCTA, CAC
Larry Shaine, TA CAC Chair
Doris Maez, TA CAC

3.0 ANNOUNCEMENTS/PRESENTATIONS

Onnalee Trapp, representing the League of Women Voters of San Mateo County, referenced a letter sent to C/CAG, Transportation Authority, and the Board of Supervisors regarding the Reauthorization Process of Measure A. Some of the concerns are:

- Adequacy of the outreach process.
- The way things are coordinated between the 3 boards, consultants and the public.
- The extent to which other organizations can be involved towards the outreach process.

C/CAG will review the League's letter and respond.

4.0 CONSENT AGENDA

Board Member King **MOVED** approval of Consent Items. Board Member O'Mahony **SECONDED**. **MOTION CARRIED** 17-0.

- 4.1 Approval of Minutes of Regular C/CAG Meeting No. 151 of December 11, 2003.
- 4.2 Review and approval of the revised 2004 C/CAG Board calendar.
- 4.3 Review and approval of Resolution 04-01 authorizing the C/CAG Chair to execute an agreement between C/CAG and the Metropolitan Transportation Commission (MTC) for \$1,470,000 in planning funds to support the C/CAG Transportation Planning in San Mateo County.

5.0 REGULAR AGENDA

- 5.1 Review and adoption of the Final 2003 Congestion Management Program (CMP). (Special voting requirements apply).

The C/CAG Board approved the draft CMP for distribution and review at their September 2003 meeting. Sandy Wong, C/CAG, gave a follow-up presentation addressing the questions, comments and responses generated from MTC, Caltrans, City of Redwood City and different agencies regarding the CMP draft.

Board Member O'Mahony **MOVED** in accordance with the staff recommendations. Board Member Gordon **SECONDED**. A Super Majority Vote was taken by roll call. **MOTION CARRIED** unanimously 17-0. Results: 17 Agencies approving. This represents 95% of the Agencies representing 99% of the population.

- 5.2 Review and approval of the 2004 State Transportation Improvement Program (STIP) for San Mateo County.

The five-year (FY04/05 through FY 08/09) 2004 STIP for the State and for San Mateo County includes no new revenue to the program. State budget issues have created a cash flow problem. Minimal funds are available in the FY04/05 year, leaving most of the funds available in later years. As a result, the 2004 STIP is reprogramming funds to different years to meet the State and Regional targets. C/CAG staff recommends:

- Approval of the 2004 State Transportation Improvement Program (STIP) for San Mateo County, as presented.
- Request the Transportation Authority (TA) to advance fund the STIP share for the Highway 101

from 3rd to Millbrae Avenue Auxiliary Lane Project to maintain the schedule. C/CAG will process

a 3090 with the STIP to setup payback to the TA.

- Authorize C/CAG staff to make minor changes and work with staff members of the TA, MTC, and the California Transportation Commission (CTC) to implement the 2004 STIP program for San Mateo County with minimal project delay.

Board Member Jacobs-Gibson MOVED in accordance with the staff recommendations. Board Member O'Mahony SECONDED. **MOTION CARRIED** unanimously 17-0.

5.3 Presentation and comments on the Draft Caltrain Strategic Plan 2004/2023. Information

The Peninsula Corridor Joint Powers Board (JPB) is in the process of developing a Caltrain Strategic Plan 2004/2023. Ian McAvoy, Caltrain staff, provided a briefing of the Draft Caltrain Strategic Plan. Some of the objectives of this draft are:

- Present a united vision for Caltrain.
- Provide policy guidance and serve as a blueprint for the future of Caltrain.
- Identify key strategies for implementing the vision.
- Provide future service and infrastructure alternatives for our existing and emerging markets.

C/CAG will write a letter based on comments from the C/CAG Board, the Congestion Management & Air Quality (CMAQ) Committee, and the Technical Advisory Committee (TAC).

5.4 Report from the Legislative Committee and approval of recommendations for positions on various bills. Information

C/CAG supported Bill SB916, which would provide a substantial amount of new funding for transportation and infrastructure around the Bay Area, that was passed and created a ballot measure for the March elections. This ballot is entitled Regional Measure 2. C/CAG will write a letter to the City Councils asking them to review and discuss this measure at their meetings.

5.5 Report from the By-Laws Committee. Information

Suggestions and considerations made by the Committee are as follows:

- As part of the election process, for Chair and Vice Chair, C/CAG Board Members should nominate candidates in advance. Candidates would then provide written resumes for C/CAG Board Members to review prior to the date of election.
- Consideration of having two Vice Chairs, instead of one.
- Look into the issue of conduct (conflicts and ethics) for C/CAG Board Members.

The By-Laws Committee asked these issues be brought to the C/CAG Retreat, in February 2004, for further discussion.

5.6 Consideration of the appointment of individuals to the Congestion Management and Air Quality Committee.

Two vacant seats on the CMAQ Committee are open for elected officials. Recruitment for the vacancies were sent in November 2003 to all City Council Members and members of the Board of Supervisors. As a result, the following four Council Members responded:

- Terry Nagel, Councilwoman from Burlingame
- Tony Taylor, Councilwoman from Half Moon Bay
- Barbara Pierce, Councilwoman from Redwood City
- Pedro Gonzales, Councilman from South San Francisco

A ballot vote was taken. Toni Taylor and Barbara Pierce were elected to the CMAQ committee. Ballots are available for public review upon request.

6.0 COMMITTEE REPORTS

6.1 Committee Reports (oral reports).

6.2 Chairpersons Report.

Referencing C/CAG's December 2003 packet, Chair Wilder sent a letter to David Cropper, TMG Partners, dated 11/24/03, regarding Measure A. As of yet, Mr. Cropper has not responded to this letter. Supervisor Jerry Hill is to follow up with a telephone call to Mr. Cropper.

The Chair stressed the importance of the communities' involvement in communicating to their constituents how they feel about Measure A and County Government-related issues, in general.

The C/CAG Retreat will be held on February 5, 2004 at the SamTrans Building, 4th Floor dining room. Hours are 6:00 p.m. to 9:00 p.m. Some issues for discussion are:

1. Issues referenced by the By-Laws Committee.
2. A better understanding of Measure A.
3. Would like Members of C/CAG to discuss potential financial opportunities.
Focus on the different avenues C/CAG can pursue to obtain additional funding.

A subcommittee was created for the annual evaluation of C/CAG's Executive Director. Volunteers for the subcommittees are Board Members Wilder, Panza, Lempert, and King.

7.0 EXECUTIVE DIRECTORS REPORT

Included in the report is a 2004 C/CAG Issues Board Calendar.

Referencing the Management Finance Report for November 2003 - the negative fund balance in Fund 24 is temporary. The initial check was received, however, it had not been credited to that account. It has since been corrected. The balance for Fund 24 is positive, and will be reflected in the next report.

C/CAG has developed a web page. The url is www.CCAG.ca.gov

There is a vacancy for an elected official on the Bicycle and Pedestrian Advisory Committee (BPAC). A letter will be distributed regarding this position.

There are three upcoming meetings:

1. The Staff Support Committee is scheduled for January 12, 4:00 p.m. at 555 County Center, 5th Floor, Redwood City, CA.
2. The TA is having a community meeting regarding Measure A on January 24, 2004 10:00 a.m. to Noon at the Redwood City - City Hall.
3. January 30, 2003, the County is hosting a State Legislative Workshop at the Board of Supervisor's Chamber from 2:00 to 5:30 p.m.

8.0 COMMUNICATIONS - Information Only

- 8.1 Letter from Deborah Wilder, C/CAG Chair, to the Honorable Steve Kinsey, Chair - Metropolitan Transportation Commission (MTC), dated 12/16/03. Re: Support for MTC Staff and Planning and Operations Committee Transportation 2030 Investments Recommendation.

9.0 MEMBER COMMUNICATIONS

Speaking on Board Member Holoher's request, Board Member Howard asked if there could be a change in the start time for the C/CAG Board meetings. Requesting the meetings start at 6:30 p.m. instead of 7:00 p.m. This request will be placed on the March 2004 agenda.

Board Jacobs-Gibson noted the San Mateo County's Woman's Hall of Fame will take place on March 11, 2004.

10.0 ADJOURN

Meeting adjourned at 9:20 p.m.