

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 170  
August 11, 2005

### 1.0 CALL TO ORDER/ROLL CALL

Chair Vreeland called the meeting to order at 7:05 p.m. Roll call was taken.

Bill Conwell - Atherton  
Phil Mathewson - Belmont  
Lee Panza - Brisbane/San Mateo County Transportation Authority  
Rosalie O'Mahony - Burlingame  
Larry Formalejo - Colma  
Linda Koelling - Foster City  
Tom Kasten - Hillsborough  
Nicholas Jellins - Menlo Park  
Marc Hershman - Millbrae  
Jim Vreeland - Pacifica  
Diane Howard - Redwood City  
Irene O'Connell - San Bruno  
Don Eaton - San Carlos  
Sue Lempert - San Mateo  
Rose Jacobs-Gibson - County of San Mateo  
Karyl Matsumoto - South San Francisco

Absent:

Daly City  
East Palo Alto  
Half Moon Bay  
Portola Valley  
Woodside

Others:

Richard Napier, Executive Director - C/CAG  
Nancy Blair, Administrative Assistant - C/CAG  
Miruni Soosaipillai, C/CAG - Legal Counsel  
Walter Martone, C/CAG - Staff  
Sandy Wong, C/CAG - Staff  
Brian Lee, San Mateo County - Public Works  
Onnalee Trapp, CMAQ Committee, League of Women Voters of San Mateo County  
Ray Razavi, South San Francisco - City Engineer  
Duncan Jones - Town of Atherton  
Ray Towne - City of Foster City  
Adam Lodge, San Mateo County

Mark Duino, C/CAG Staff  
Wes Lujan, Advocation  
Debra Ryan, City of Half Moon Bay  
Kelly Fergusson, City of Menlo Park

### 3.0 ANNOUNCEMENTS/ PRESENTATIONS

Presentation from C/CAG's State Advocate, Wes Lujan from Advocation. Mr. Lujan provided an overview of the activities foreseen to be happening in Sacramento starting in August 2005 through November 2005. Questions were answered.

### 4.0 CONSENT AGENDA

Board Member Panza **MOVED** approval of Consent Items 4.1, 4.2, 4.3, 4.4, 4.6, and 4.7.  
Board Member O'Mahony **SECONDED**. **MOTION CARRIED** 16-0.

4.1 Approval of Minutes of Regular C/CAG Meeting No. 169 of June 9, 2005.

4.2 Status Report on State Budget Impact on San Mateo County Projects. **INFORMATION**

4.3 Review and approval of Resolution 05-35 authorizing the C/CAG Chair to execute a contract with the Metropolitan Transportation Commission (MTC) for C/CAG to receive \$70,000 per year for six years (total of \$420,000) in Regional Ridesharing funding to provide rideshare services in San Mateo County.

4.4 Review and approval of Resolution 05-36 authorizing the C/CAG Chair to execute:

4.4.1 A contract with the City of Half Moon Bay for C/CAG to receive \$30,000 to provide travel forecast modeling services, and

4.4.2. An amendment to the contract with Hexagon Transportation Consultants to add \$30,000 to provide modeling services to support a Half Moon Bay project.

4.6 Update on the status of the Request for Proposal (RFP) for the Housing Needs Study and acceptance of grants from the Schwab Foundation for \$20,000 and the Peninsula Community Foundation for \$10,000.

4.7 Review and approval of Resolution 05-38 honoring Michael Garvey upon his retirement as the City Manager of City of San Carlos.

Item 4.5 was removed from the Consent Calendar.

- 4.5 Review and approval of an extension of the 2000 Transportation Development Act (TDA) Article 3 Half Moon Bay Highway 92-Main Street Project grant of \$485,146 to 9/30/2007.

C/CAG staff stated that Half Moon Bay has been diligent in delivering the project in accordance with the C/CAG Board direction. The TDA Article 3 funding is for bike lanes, which can only be constructed after the widening of the roadway portion of the project. This phasing is why the extension is to 9/30/2007.

Half Moon Bay's City Manager, Debra Ryan, assured the Board that the project was moving forward as planned, and that all documents are in place, including the environmental documents.

Board Member Kasten MOVED to approve Item 4.5. Board Member O'Connell SECONDED. **MOTION CARRIED** 16-0.

5.0 REGULAR AGENDA

- 5.1 Review and approval of C/CAG Legislative update. INFORMATION  
(A position may be taken on any legislation, including legislation not previously identified.)

The Legislative session is in its last four weeks and will be over on September 7. Throughout the year, the C/CAG Board has taken positions on policy issues and not bill numbers. The task of the C/CAG Staff and the C/CAG Lobbyist is to track these policies, watch if some of these policies are attached to certain bills, and follow the bills through. If there is an issue that is of concern to the C/CAG Board, where there is a need to take action, C/CAG Staff will contact the Chair of the Legislative Committee and the Chair of the C/CAG Board to write a letter or contact Legislators.

- 5.2 Review and approval of a C/CAG funding commitment of \$100,000 to update the Countywide Geographical Information System (GIS).

San Mateo County, in cooperation with a number of cities and other entities, has been pursuing the updating of a Countywide GIS that would have a base map that has been rectified to new and consistent aerial photographs covering the entire County. This will result in significantly improved spatial accuracy, better resolution, and will take advantage of the latest improvements in technology. GIS is a data storage, management, and retrieval system that is very important in supporting a number of C/CAG projects. This information would be available, at no additional cost, to the cities in San Mateo County as partners.

Board Member O'Connell MOVED to approve C/CAG's funding commitment to the update of the Countywide GIS. Board Member Howard SECONDED. **MOTION CARRIED** 16-0.

- 5.3 Review and approval of the appointment of one member to the Congestion Management Program Technical Advisory Committee (TAC). ACTION

There is a vacancy on the TAC Committee for a city/town representative. Board Member Mathewson noted another position will be vacant within one month. Therefore, in order for both vacancies to be voted on at the same time, it was recommended that Item 5.3 be tabled to the September 8 C/CAG Board meeting.

Board Member Conwell MOVED to table Item 5.3 to the September 8 C/CAG Board. Board Member O'Mahony SECONDED. A vote was taken by roll call. **MOTION CARRIED** 12-4.

- 5.4 Update report on the development of a clean fuel transportation program under the San Mateo County Environmental/ Transportation Program. INFORMATION

As part of the negotiations with the Governor's office for approval of AB 1546, authorizing the C/CAG Board to adopt a fee of up to four dollars on every motor vehicle registered in San Mateo County, C/CAG made a commitment to use a portion of the revenues to explore the development of an Alternative Fuel Vehicle Shuttle Program for San Mateo County. Staff provided an update and answered questions.

- 5.5 Review and approval of a Draft of the 2005 Congestion Management Program (special voting procedures apply).

State Legislation requires the Congestion Management Program (CMP) be updated every two years. This includes congestion monitoring which shows how the CMP network is functioning. Staff provided a report and answered questions. It is recommended that the Board approve circulation of the draft CMP to local jurisdictions for public comment. The CMP will be brought to the September 8 C/CAG Board meeting for final approval.

Board Member O'Mahony MOVED to approve circulation of the draft CMP. Board Member Hershman SECONDED. **MOTION CARRIED** 16-0.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 16-0. Results: 16 Agencies approving. This represents 76% of the Agencies representing 78% of the population.

- 5.6 Review and approval of the San Mateo County Intelligent Transportation System (ITS) Strategic Plan including the adoption of a list of priority projects (special voting procedures apply).

The ITS Strategic Plan is intended to provide direction and priorities in the application of advanced transportation technology in San Mateo County over the next twenty years. The Strategic Plan includes all potential ITS applications in the County for auto, transit, traveler information, and incident management opportunities.

Board Member O'Connell MOVED to table Item 5.6 to the September 8 C/CAG Board meeting. Board Member Kasten SECONDED. **MOTION CARRIED** 16-0.

## 6.0 COMMITTEE REPORTS

### 6.1 Committee Reports (oral reports).

None.

### 6.2 Chairperson's Report.

Chair Vreeland asked the Board if there were any questions on any of the correspondence.

Board Member Jacobs-Gibson thanked the C/CAG Board and Chair Vreeland for sending the letter to the Commission on the State Mandates regarding the Regional Housing needs allocation program.

## 7.0 EXECUTIVE DIRECTOR'S REPORT

Due to the end of the fiscal year, the data for the Management Financial Report will not be available until the September 8 C/CAG Board meeting.

Richard Napier mentioned in his report that he was recently out-of-the-office due to surgery. He then recognized C/CAG Staff and thanked them for their support in his absence. Chair Vreeland also thanked C/CAG Staff and welcomed the Executive Director on his return.

## 8.0 COMMUNICATIONS - Information Only

8.1 Letter from David Carbone, C/CAG ALUC Staff, to Allison Knapp Wollam, Consultant Planner, City of South San Francisco Planning Department, dated 6/16/05. Re: C/CAG Airport Land Use Committee (ALUC) Staff Comments on a Notice of Preparation (NOP) of a Draft Environmental Impact Report (DEIR) for Terrabay Phase III.

8.2 Letter from Honorable Gene Mullin, Assemblymember - 19<sup>th</sup> District, to Honorable James Vreeland, Chair, C/CAG, dated 6/27/05. Re: Letter of appreciation for conveying C/CAG's support of Assembly Bill 1358.

8.3 Letter from Paula Higashi, Executive Director, Commission on State Mandates, to Honorable James Vreeland, Chair, C/CAG, dated 6/24/05. Re: Regional Housing Needs Allocation Program.

8.4 Letter from Richard Napier, C/CAG - Executive Director, to Honorable James Spering, Chair, Metropolitan Transportation Commission, dated 6/24/05. Re: Resolution 3434, Revised: Transit Oriented Development (TOD) Policy.

8.5 Letter from Walter Martone to Connie Soper, Metropolitan Transportation Commission, dated 7/20/05. Re: Lifeline Program in San Mateo County.

8.6 Letter from David Carbone to Michael Lappen, City of South San Francisco, dated 7/14/05. Re: ALUC comments on Negative Declaration for the Genentech Research and Development Overlay District: Zoning reclassification at 501 & 1313 Grandview Drive.

- 8.7 Letter from David Carbone to Michael Lappen, City of South San Francisco, dated 7/14/05. Re: ALUC comments on Negative Declaration for the Genentech Research and Development Overlay District: Zoning reclassification at 501 & 543 Forbes Boulevard.
- 8.8 Letter from Philip Angelides, Treasurer, State of California, to Honorable James Vreeland, Chair, C/CAG, dated 7/08/05. Re: Regional Housing Needs Allocation Program.
- 8.9 Letter from Honorable Anna G. Eshoo, Congresswoman - 14<sup>th</sup> District of California, dated 7/29/05. Re: House passed the Conference Report for H.R. 3, the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU) bill.

## 9.0 MEMBER COMMUNICATIONS

Board Member Jellins asked the Members of the Board to be aware of Bill SB 801, sponsored by Senator Simitian. This bill proposes that organizations, which have sales tax receipts of \$4,000 or less, be permitted to pay quarterly, but file their returns annually. This would result in receipts to cities being received on an annual rather than quarterly basis. Board Member Jellins recommended Members check with their Financial Directors and/or City Manager or the League's position on this measure because it may have some affect on the cities.

## 10.0 CLOSED SESSION (Pursuant to Government Code Sec. 54957):

No action was taken.

### 10.1 Public Employee Performance Evaluation Title: Executive Director

### 10.2 Conference with Labor Negotiators C/CAG Representatives: James M. Vreeland Jr. Unrepresented Employee: Executive Director

### 10.3 Adjourn Closed Session.

### 10.4 Reconvene Open Session.

### 10.5 Action on Salary Adjustment for Executive Director. Consideration of Amendment to the Agreement between the City/County Association of Governments (C/CAG) and Richard Napier regarding annual salary for services as Executive Director.

Will be placed on the 9/8/05 Board Agenda.

## 11.0 ADJOURN

Meeting adjourned at 9:35 p.m.