

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 172
November 10, 2005

1.0 CALL TO ORDER/ROLL CALL

Chair Vreeland called the meeting to order at 7:00 p.m. Roll call was taken.

Bill Conwell - Atherton
David Bauer - Belmont
Lee Panza - Brisbane/San Mateo County Transportation Authority
Rosalie O'Mahony - Burlingame
Joseph Silva - Colma
Judith Christensen - Daly City
Linda Koelling - Foster City
Tom Kasten - Hillsborough
Nicholas Jellins - Menlo Park
Marc Hershman - Millbrae
James Vreeland - Pacifica
Diane Howard - Redwood City
Irene O'Connell - San Bruno
Sue Lempert - San Mateo
Rose Jacobs-Gibson - County of San Mateo
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:

East Palo Alto
Half Moon Bay
Portola Valley
San Carlos

Others:

Richard Napier, Executive Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Miruni Soosaipillai, C/CAG - Legal Counsel
Walter Martone, C/CAG - Staff
Geoff Kline, C/CAG - Staff
Sandy Wong, C/CAG - Staff
Brian Lee, San Mateo County - Public Works
Jerry Grace, Oakland
Bill Dickenson, City of Belmont
Christine Maley-Gruber, Executive Director, Peninsula Congestion Relief Alliance
Tom Madalena, C/CAG - Staff
Pat Dixon, SMCTA - CAC

Jim Bigelow, CMAQ Committee, Redwood City/San Mateo County Chamber of Commerce
Onnalee Trapp, CMAQ Committee, League of Women Voters of San Mateo County
Duane Bay, County of San Mateo, Department of Housing
Jim Bigelow, Redwood City/San Mateo County Chamber, CMAQ
Ray Razavi, South San Francisco - City Engineer
Jane Chambers, Daly City
Corinne Goodrich, SamTrans
Mike Garvey, SamTrans

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Jerry Grace, Oakland, thanked the C/CAG Board for their hard work.

4.0 CONSENT AGENDA

Board Member Panza **MOVED** approval of Consent Items 4.1, 4.2, 4.4, 4.5, 4.10, and 4.11.
Board Member O'Mahony **SECONDED**. **MOTION CARRIED** 17-0.

- 4.1 Approval of Minutes of Regular C/CAG Meeting No. 170 of August 11, 2005.
- 4.2 Approval of Minutes of Regular C/CAG Meeting No. 171 of September 8, 2005.
- 4.4 Review and approval of Resolution 05-46 authorizing the execution of an agreement with the Peninsula Traffic Congestion Relief Alliance for the support of an employer-based shuttle program in the City of South San Francisco in the amount of \$85,000.
- 4.5 Review and approval of the Abandoned Vehicle Abatement (AVA) Program Report for the Third Quarter FY 04-05 ending March 31, 2005 and Fourth Quarter FY 04-05 ending June 30, 2005.
- 4.10 Review and approval of Resolution 05-56 authorizing the C/CAG Chair to execute an amendment to the agreement with the Peninsula Traffic Congestion Relief Alliance to add \$70,000 of regional rideshare (MTC) funding.
- 4.11 Review and approval of the appointments of Elizabeth Cullinan, Planning Director City of San Carlos and Tatum Mothershead, Senior Planner of Daly City, to the Congestion Management Program Technical Advisory Committee (TAC).

Items 4.3, 4.6, 4.7, 4.8, and 4.9 were removed from the Consent Calendar.

- 4.3 Review and approval of Resolution 05-45 authorizing an amendment to the agreement with Clark Aganon for additional services in support of the establishment of a Hydrogen fuel demonstration project in San Mateo County, including the establishment of a bio-diesel energy generation plant.

Staff clarified that the consultant will continue to assist C/CAG in implementing a clean fuel shuttle program and will work with the City of Pacifica on the development of a bio-diesel electrical generation facility.

Board Member Panza **MOVED** to approve Item 4.3. Board Member Jellins **SECONDED**.
MOTIONED CARRIED 17-0.

- 4.6 Review and approval of a process and criteria for the allocation of Federal Regional Bicycle and Pedestrian Program (RBPP) funding.

C/CAG staff gave a report, answered questions, and requested the Board approve that it be mandatory that public works representatives, from the jurisdictions, attend a workshop to learn about the process for the call for projects in order to be eligible.

Board Member Jellins MOVED to approve staff recommendation for Item 4.6. Board Member O'Mahony SECONDED. **MOTIONED CARRIED** 17-0.

- 4.7 Review and approval of the reappointment of public members to the Bicycle and Pedestrian Advisory Committee (BPAC).

Since the allocation of Federal Regional Bicycle and Pedestrian Program (RBPP) funding is imminent, staff recommended the current BPAC public members be reappointed and the draft policy on BPAC membership be submitted to the Board at the December meeting.

Board Member Jellins MOVED to approve Item 4.7. Board Member Jacobs-Gibson SECONDED. **MOTIONED CARRIED** 17-0.

- 4.8 Summary of the State Legislative Session for 2005 and Voting Score Card for San Mateo County Legislative Delegation Members.

Board Member Jellins MOVED to direct staff to return to the Board with a revised form of report that would include detail on abstentions and absent votes on issues of concern. It was also requested that C/CAG staff consult with Advocation for input on the form. Board Member Kasten's request to include taking the report C/CAG staff did a year ago, and show what the impact would have been, in the rankings, if this new approach had been taken was also incorporated into the original motion. Board Member O'Connell SECONDED the motion. **MOTIONED CARRIED** 17-0.

- 4.9 Review and approval of Resolutions 05-48 thru 05-55 for departing members in recognition of their service to the C/CAG Board.

David Bauer - Belmont

Mike King - San Carlos

Lee Panza - Brisbane

Don Eaton - San Carlos

Deborah Wilder - Foster City

Sue Lempert - San Mateo

Toni Taylor - Half Moon Bay

Marland Townsend - Foster City

The Board thanked the departing members and recognized their individual contributions to the C/CAG Board and the County of San Mateo. The departing Members felt that their time on C/CAG was well spent which resulted in significant countywide accomplishments.

Board Member O'Mahony MOVED to approve Item 4.9. Board Member Kasten SECONDED. **MOTIONED CARRIED** 17-0.

- 5.0 REGULAR AGENDA

- 5.1 Public Hearing for the adoption of the 2005 Update to the Congestion Management Program (special voting procedures apply).

- Open Public Hearing

- Close Public Hearing

-Review and approval of Resolution 05-57 adopting the Final Congestion Management Program (CMP) for 2005 for San Mateo County

C/CAG is required to prepare and adopt a Congestion Management Program (CMP) on a biannual basis. The CMP identifies near term projects to implement the longer-range vision, addresses the transportation investment priorities in a countywide context, establishes a link between local land use decision making and the transportation planning process; and is a building block for the Federally required Congestion Management System.

Chair Vreeland opened the hearing to the public. Jerry Grace, resident of Oakland, expressed his desire that the Board approve the CMP.

Board Member Hershman **MOVED** to close the Public Hearing. Board Member Panza **SECONDED**. **MOTIONED CARRIED** 17-0.

Board Member Panza **MOVED** to approve Resolution 05-57 in accordance with the staff recommendations. Board Member O'Connell **SECONDED**.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 17-0. Results: 17 Agencies approving. This represents 81% of the Agencies representing 90% of the population.

5.2 Review and approval of the 2006 State Transportation Improvement Program (STIP) for San Mateo County.

Every two years C/CAG establishes the San Mateo County discretionary program for the State Transportation Improvement Program which covers a five-year period, with additional funding provided for the outer two years. C/CAG provides a recommendation to MTC that in turn incorporates the report into their regional recommendation that is submitted to the California Transportation Commission (CTC). The CTC should approve the 2006 STIP in April 2006.

Staff provided a report and answered questions.

Board Member Jacobs-Gibson **MOVED** to approve Item 5.2 in accordance with staff recommendations. Board Member O'Mahony **SECONDED**. **MOTIONED CARRIED** 17-0.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 17-0. Results: 17 Agencies approving. This represents 81% of the Agencies representing 90% of the population.

5.3 Review and approval of Resolution 05-58 authorizing the C/CAG Executive Director to negotiate a Memorandum of Understanding (MOU) with the California Department of Transportation (CalTrans) for the implementation of a ramp metering program, and authorization for the C/CAG Chairman to execute said MOU. (Special voting procedures apply.)

MTC and CALTRANS have identified Ramp Metering as a cost effective approach to improve the operation of the road network, resulting in improvement in overall mobility. C/CAG's Congestion

Management and Air Quality Committee (CMAQ) and Technical Advisory Committee Technical Advisory Committee (TAC) recommends the Board adopt the following:

1. Review and approve criteria for implementation of the Ramp Metering program in San Mateo County; and
2. Authorize the C/CAG Executive Director, working together with C/CAG's Ramp Metering Technical Advisory Committee (TAC), to negotiate an MOU with CALTRANS that sets forth the details of a ramp metering program for 101 and 280 (north of Route 380); and
3. Authorize the C/CAG Chair to execute said MOU subject to approval as to legal form by C/CAG Counsel; and
4. Authorize C/CAG's Ramp Metering TAC to define the specific operational parameters of the ramp metering program, subject to the approval of C/CAG's Executive Director.

Board Member Jellins MOVED to adopt staff recommendations, which includes adequate advanced planning, and to adopt the direction, contained in the staff report, which includes the additional direction with respect to the signage, as well as, adequate planning for public information. Board Member O'Mahony SECONDED. **MOTIONED CARRIED** 17-0.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 17-0. Results: 17 Agencies approving. This represents 81% of the Agencies representing 90% of the population.

5.4 Review and approval of an incentive program for local jurisdictions to participate in the development and implementation of the transportation and land use plan for the El Camino Real Corridor. (special voting procedures apply).

- Review and approval of the strategy for the development of the plan.
- Review and approval of Resolution 05-59 authorizing the execution of an agreement with Design, Community and Environment to modify the PLACES 3 Land Use Model and provide operational support for the use of the model, for a total amount of \$75,000.
- Review and approval of Resolution 05-60 authorizing the execution of a Memorandum of Understanding (MOU) with the Association of Bay Area Governments (ABAG) to provide technical assistance at no cost to C/CAG.

The El Camino Real (ECR) Corridor has the potential to become the backbone in San Mateo County for transit, affordable housing, Intelligent Transportation Systems, and incident management for State Route 101. An incentive program is proposed to facilitate Cities and County active participation to evaluate and define improvements to ECR.

Board Member Christensen MOVED to approve Item 5.4 in accordance with the staff recommendations. Board Member Lempert SECONDED. **MOTIONED CARRIED** 17-0.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 17-0. Results: 17 Agencies approving. This represents 81% of the Agencies representing 90% of the population.

6.0 COMMITTEE REPORTS

6.1 Committee Reports (oral reports).

Board Member Lempert stressed the importance of the Regional Rail Plan Community Workshops, and has requested that MTC have a Regional Rail Plan Community Workshop in San Mateo at a future date.

Board Member Lempert attended the MTC co-sponsored International Intelligent Transportation System (ITS) convention in San Francisco and expressed excitement regarding the latest technology.

Board Member Jacobs-Gibson expressed her thanks and farewell to Board Members Lempert, Bauer and Panza.

6.2 Chairperson's Report.

None.

7.0 EXECUTIVE DIRECTOR'S REPORT

The July and August Finance Management Report will be provided in the next Executive Director's Report.

In accordance with C/CAG policy, the Executive Director was asked to sit on two selection panels:

1. MTC for Director of Roadway Operations
2. Participate on the vendor selection panel by the San Mateo Transportation Authority (TA) to select the consultant for the Measure A strategic plan.

Congratulated the Board Members that were reelected.

8.0 COMMUNICATIONS - Information Only

- 8.1 Letter from Joseph R. Rodriguez, Supervisor, Planning and Programming Section, U.S. Department of Transportation, dated 10/17/05. Re: Request for FAA Determination of Eligibility of the City/County Association of Governments of San Mateo County (C/CAG) Grant Funding under Section 160 of *Vision 100-Century of Aviation Reauthorization Act*.
- 8.2 Letter from Richard Napier, Executive Director, to Duane Bay, Director of Housing, County of San Mateo, dated 9/21/05. Re: City/County Association of Governments (C/CAG)'s approval of Countywide Housing Needs Study.

- 8.3 Letter from Alix Bockelman, Director Programming and Allocations, MTC to Jeremiah Hallisey, Vice Chair, and James Ghielmetti, California Transportation Commission, dated 9/21/05.
Re: Key issues affecting projects in the Bay Area.
- 8.4 Letter from David Carbone, C/CAG ALUC Staff, to Andrew Richards, Manager, FAA Airports District Office, dated 9/23/05. Re: Request for FAA Determination of the Eligibility of the City/County Association of Governments of San Mateo County (C/CAG), Re: Grant Funding for Airport/Land Use Compatibility Planning Via Section 160 of *Vision 100 - Century of Aviation Reauthorization Act* (Vision 100).
- 8.5 Letter from Honorable Don Perata, Chairman, Senate Rules Committee, dated 9/29/05. RE: Appreciation of support of Will Kempton as Director of the California Department of Transportation.
- 8.6 Letter from David Carbone, C/CAG ALUC Staff, to Jill Dever Ekas, Sr. Planner, City of Redwood City, dated 10/4/05. Re: C/CAG Airport Land Use Committee (ALUC) Staff Comments on a Notice of Preparation (NOP) to Prepare a Draft Environmental Impact Report (DEIR) for a Proposed Replacement of the Existing Costco Retail Warehouse Building with a Larger Costco Retail Warehouse Building at 2300 Middlefield Road.
- 8.7 Letter from David Carbone, C/CAG ALUC Staff, to Ms. Allison Knapp, Terrabay Project Planner, City of So San Francisco, dated 10/14/05. Re: Comments on Terrabay Phase III - Draft Supplemental EIR (DSEIR) (EIR04-0002).
- 8.8 Letter from David Carbone, C/CAG ALUC Staff, to Dan Gargas, Aviation Safety Officer, CALTRANS Division of Aeronautics, dated 10/26/05. Re: San Mateo County Airport Land Use Commission (C/CAG) comments on a Proposed Acquisition of an Existing Public School Site at 1800 Rollins Road, Burlingame, California [San Mateo County Office of Education Regional Occupational Program (ROP) Training Facility] within Two Miles of the Threshold of Runway 1 Right at San Francisco International Airport.
- 8.9 Regional Rail Community Workshops – November and December 2005.

9.0 MEMBER COMMUNICATIONS

10.0 ADJOURN

Meeting adjourned at 9:20 p.m. in honor of the departing Board Members.

David Bauer - Belmont
Lee Panza - Brisbane
Deborah Wilder - Foster City
Toni Taylor - Half Moon Bay

Mike King - San Carlos
Don Eaton - San Carlos
Sue Lempert - San Mateo
Marland Townsend - Foster City