

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON
CONGESTION MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF APRIL 25, 2011**

The meeting was called to order by Chair Pierce in Conference Room A at City Hall of San Mateo at 3:01 pm.

Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Minutes of February 28, 2011 meeting.

*Motion: To approve the Minutes of the March 28, 2011 meeting, Bigelow/Garbarino.
Motion carried unanimously.*

3. Update on the San Mateo County Smart Corridor Project (Information).

Richard Napier provided a status update on the Smart Corridor project. The local segment has completed design and received a funding allocation from the State. However, the state highway segment, just two months behind in having design finished, did not receive a funding allocation due to a lack of state bond sale. It's been decided to put the local segment on hold in order for the two pieces to be constructed in a similar time window.

Memorandum of Understandings (MOU) with individual cities regarding Smart Corridor equipment ownership and maintenance are being executed.

California Transportation Commission (CTC) has issued a call for project because there is substantial cost savings in the CMIA program. C/CAG is submitting an application for to pursue \$10.6 million to extend the Smart Corridor southwards from the current funded limit.

4. Update on the San Mateo County Safe Routes to School Program (Information).

Richard Napier provided a status update on the Safe Routes to School Program. C/CAG has Contracted with County Office of Education (COE) to deliver this program. There were lots of questions raised at the Board level. At this time, the COE manager, Peter Burchyns, will manage the project in the short term to further define the project. Member Koelling suggested to remove the marketing/outreach/orientation component from the "Start-up" phase due to the April to June timeframe of that phase and the school recess schedule. Richard will double check with John Hoang on the definition of outreach and make any corrections necessary. Chair Pierce suggested to link up with City Councils where there might be efforts such as childhood obesity that can create synergy. Chair Piece also suggested looking into tracking for specific goals such as how many kids walking.

5. Receive report on Pre-Tax commuter benefits outreach efforts and comment on

potential process of implementing a Pre-Tax Commute Benefits Ordinance.

Joe Kott introduced this item. Member Bigelow reported that he and Christine Grubl, Executive Director of the Peninsula Traffic Congestion Relief Alliance, made presentations to a total of 14 business organizations and Chambers of Commerce. Presentations were framed in the concept of supporting the implementation of AB 32 to reduce GHG and reduce carbon footprint. Approaching this issue from a county-wide uniform approach is also recommended. Following member Bigelow's introduction, Ms. Grubl provided a more detail report on what was done throughout the outreach. Surveys were conducted to find out about current practices. All presentations at the Chambers of Commerce were well received. Ms. Grubl also thanked member Bigelow for his effort and involvement with the business community.

Mr. Napier added that C/CAG cannot adopt ordinance and affect the cities. Each jurisdiction will need to adopt its own ordinance. C/CAG and the Alliance can support and assist jurisdictions.

CMEQ members asked for a copy of the presentation made to the chambers.

Motion: To direct staff to draft sample ordinance requiring employers with more than 100 employees to provide pre-tax commute benefit, and optional for those with less than 100 employees to do the same, for use by all jurisdictions. Bigelow/Quigg. Motion carried unanimously.

6. Review and recommend approval of the final list of projects to be submitted to MTC for inclusion in the Regional Transportation Plan/Sustainable Communities Strategies (RTP/SCS).

Jean Higaki presented the final list of projects. Member Richardson was unable to attend the meeting. However a copy of her email regarding this subject matter was handed out at the meeting.

Jean reported that April 29 is the MTC deadline to submit all on-line detail project applications. MTC will conduct detail project performance evaluations in the next few months. RTP investment policy will be the next topic of discussion at the regional level. MTC Commissioner Kevin Mullin who was present at this meeting stated that he can be of resource to assist in MTC related matters. Chair Pierce suggested to find better way to describe the "programmatic categories of projects".

Motion: To recommend approval of the final list of projects to be submitted to MTC for inclusion in the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Bigelow/Lloyd. Motion carried unanimously.

7. Executive Director Report.

Richard Napier, Executive Director, reported on the following:
C/CAG JPA renewal is in progress.

We are working on growing the revenue stream for climate programs. So far, received Air

District grant and PG&E grant to develop Climate Action Plan Template.

8. Member comments and announcements.

Chair Pierce mentioned that she and Carlos Romero of EPA attended the Dumbarton Rail Policy Committee meeting at which Mark Green stated that the Alameda county is doing a multi-jurisdictional half-day event gathering all disciplines, including water districts, school districts, sewer districts, etc. to obtain input on Sustainable Community Strategy (SCS). Chair Pierce suggested to Richard Napier, C/CAG Executive Director, to consider something similar before San Mateo County jurisdictions are faced with new RHNA allocations, taking into consideration of issues such as water shortage.

9. Adjournment and establishment of next meeting date.

The next regular meeting was scheduled for May 23, 2011.

Meeting was adjourned at 4:23 pm.