

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF May 24, 2010**

The meeting was called to order by Chair Richardson in Conference Room B at the San Carlos Library at 3:01 pm.

Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Minutes of March 29, 2010 meeting.

Motion: To approve the Minutes of the March 29, 2010 meeting. Quigg/Papan moved and seconded, members O'Connell and Robinson abstained. Motion approved.

3. Program Management Plan of Energy Watch (Information).

Ms. Alexis Petru of San Mateo County Public Works provided a progress update on the San Mateo County Energy Watch. CMEQ members had some questions regarding the "Performance to Date /Forecast" chart provided. It was agreed that Alexis will provide a "cleaned up" version of the chart at the next meeting.

4. Presentation on Countywide Shuttle Inventory (Information).

Ms. Marisa Espinosa of SamTrans provided a presentation on the "San Mateo County Shuttle Inventory and Analysis" study conducted by the San Mateo County Transportation Authority (SMCTA). The purpose of the study was to establish the current shuttle inventory, and to inform the SMCTA's new shuttle funding program, a part of the new Sales Tax Measure A program.

CMEQ member comments/questions:

- It would be nice to see ridership numbers.
- Need more senior services, in addition to commuter services.
- Use technologies such as "Next Bus" in San Francisco.
- Look into using technology to improve Redi-Wheel.
- Disappointed to see private shuttles not included in the study.
- Should include an analysis of what will be subjected to budget cut.
- Member Papan asked Marisa for a list of Millbrae shuttles.

8. Model Ordinance: Pre-Tax Commuter Benefits.

The item was moved up at the request of staff. Joe Kott presented the staff report on this item, including the sample ordinance passed in San Francisco County. CMEQ members had the following questions and comments:

San Mateo County is quite different from San Francisco County in terms of geography, sizes of employers, and the network of transit services available. What works in SF may not work well in SM.

For a program like this to succeed, it must involve businesses. Contact SAMCEDA and Chambers of Commerce to obtain input.

The State of California has similar program.

Contact City Managers for input.

Small to medium size businesses that employ many part-time employees would have a challenging time to comply with such an ordinance.

Cost to comply with such an ordinance is unknown, and it may be significant. We need to get an idea of what it is.

It may be best to implement by a phased-approach. For example, first by local governments, then by large businesses, and then others.

Motion: To direct staff to gather further information, work with the City Manager group, SAMCEDA and the Alliance, and bring back recommendation around the September timeframe. O'Connell moved/Robinson seconded, member Bigelow opposed. Motion carried.

5. Receive an update on the 2010 State Transportation Improvement Program (STIP) for San Mateo County (Information).

Sandy Wong provided a brief update on the San Mateo County share of the 2010 State Transportation Improvement Program (STIP) as adopted by the California Transportation Commission (CTC) at its May 2010 meeting.

6. Recommend approval of the Federal Cycle 1 San Mateo County Local Streets & Roads (LS&R) Program project listing.

Jean Higaki provided a hand-out listing the projects recommended for funding in the Federal Cycle 1 Local Streets and Roads program. This is consistent with policy decision made by the C/CAG Board in February 2010.

Motion: To recommend approval of the Federal Cycle 1 San Mateo County Local Streets & Roads (LS&R) Program project listing. Robinson/Bigelow. Motion approved unanimously.

7. Recommend approval of the funding allocation for the Federal Cycle 1 Transportation for Livability Communities (TLC) Program.

Tom Madalena presented the recommendation on the funding allocation for the TLC program. Since this program is under-subscribed, it is recommended to transfer to excess fund to the Local Streets & Roads program, in order to use the funds in a timely manner as required by MTC.

Motion: To recommend approval of the funding allocation for the Federal Cycle 1 Transportation for Livability Communities (TLC) Program. Lempert/Bigelow. Motion approved unanimously.

9. Receive the initial draft of the C/CAG FY 2010/11 Program Budget and Fees Update.

Sandy Wong mentioned the draft C/CAG FY 2010/11 Program Budget and Fees are included in the packet. C/CAG member assessment fees are the same as last year.

Motion: To recommend approval of the C/CAG FY 2010/11 Program Budget and Fees. Lloyd/O'Connell. Motion approved unanimously.

10. Executive Director Report.

Sandy Wong informed the CMEQ committee that the C/CAG Board authorized a contract with a consultant to conduct opinion survey on the possibility of imposing \$10 vehicle registration fee in San Mateo County for the purpose of transportation improvement and mitigation of water pollution due to motor vehicles. Upon survey results, the Board will decide at its June 10th meeting whether to proceed or not.

11. Member comments and announcements.

None.

12. Adjournment and establishment of next meeting date.

Meeting was adjourned at 5:01 pm. Next meeting is scheduled for June 28, 2010.