

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF May 18, 2009**

The meeting was called to order by Vice Chair Pierce in Conference Room B at the San Carlos Library at 3:07 PM. The meeting was later presided by Chair Richardson.

Attendance sheet is attached.

1. Public comment on items not on the agenda.

None

2. Minutes of April 27, 2009 meeting.

Motion: To approve the Minutes of the April 27, 2009 meeting. Bigelow/Garbarino. Motion approved.

3. Update on San Mateo County projects funded by American Recovery and Reinvestment Act (ARRA) funding.

Sandy Wong provided a brief summary update on the streets and highways programs funded by American Recovery and Reinvestment Act (ARRA) funds. All Tier 1 Local Streets and Roads projects met the first deadline set forth by MTC.

City of Belmont has an almost ready-to-go Bike/Pedestrian Bridge project crossing US 101 near Ralston Ave. The total project cost is about \$8 million. C/CAG staff have been working with both the Metropolitan Transportation Commission (MTC) and the California Transportation Commission (CTC) requesting for discretionary ARRA Transportation Enhancement (TE) funds to fill the \$4.7 million shortfall for this project. With MTC Commissioner Lempert's support, MTC is moving ahead to recommend \$2.1 million ARRA TE regional discretionary fund for this project. Another \$2.49 million is being recommended by Caltrans, awaiting approval by the CTC. At the mean time, C/CAG staff have been helping Belmont in getting the project ready including obtaining approvals from Caltrans. The committee thanked Member Lempert's support on the project.

4. Review and recommend approval of the funding recommendations for the provision of Congestion Relief Program shuttle services for a total cost not to exceed \$786,398 from July 1, 2009 through June 30, 2010.

Tom Madalena presented the shuttle funding recommendation for FY 09/10 for a total cost not to exceed \$786,398. C/CAG budget for shuttles for FY 09/10 is \$500,000 and there is an additional \$300,000 in matching funds from the Transportation Authority for shuttles that take riders to a Caltrain Station. Funding for the shuttle program is derived from the Congestion Relief Plan.

For the FY 09/10 there are 7 shuttle operations that span 8 jurisdictions. Staff convened a Review Committee to review the shuttle application. The Review Committee has recommended approval of the shuttles as presented in the staff report. The Burlingame Trolley was not recommended for funding because it is questionable as to whether it meets the Shuttle Program objectives and guidelines.

Staff is currently working on revised program policy for the shuttle program. A Shuttle Task Force has been formed and is evaluating the existing benchmark standards were developed in February of 2005. They will likely be modified to better reflect current market conditions. Additionally, staff believes that the program will have to become a competitive program in the future.

Committee members had the following comments and questions:

- If the C/CAG Local Shuttle program does not fund the Burlingame Trolley, will there be other funding sources to keep this shuttle in operation? Christine Maley-Grubl, Executive Director of the Alliance, informed the committee that hotels will continue to fund this shuttle, however, services will be reduced.
- How can mid-coast unincorporated county area start a new shuttle?
- Suggested to invite representatives from Pacifica, Half Moon Bay, and Mid-Coast to participate in the Shuttle Task Force.
- Suggested to tap into Diane Howard's expertise in this area.
- Look for ways to stretch the money, i.e., put more emphasis on low cost per rider.
- Look for ways to share best management practices.
- There will be a lot more money coming down the pipeline from the new Measure A Sales Tax program going towards shuttles in the county.
- Would like to see a bigger picture regarding shuttles in San Mateo County, including those not funded by C/CAG. However, a caveat is that we don't tell other Boards how to spend their money.

Motion: Recommend approval of funding for the shuttle services as presented, and direct staff to report back on further information regarding the Burlingame Trolley service. Further, seek a big-picture view on shuttles at a countywide level. Bigelow/Lloyd, Motion Approved, unanimously.

5. Presentation on San Mateo County Green Business program (Information)

Kim Springer from San Mateo County Public Works Department introduced this item and Danielle Lee of his staff made a presentation on the San Mateo County Green Business program. The San Mateo County Green Business program, initiated as part of the Bay Area Green Business Program through a collaborative effort, coordinated by ABAG and implemented by individual counties. It has certified over 1,8000 businesses and public agencies. The San Mateo County Green Business Program focuses on "energy efficiency", "water conservation", "solid waste diversion", "pollution prevention". Currently, there are nine cities in San Mateo County participating in the program.

CMEQ members suggested working with Chambers of Commerce and Sustainable San Mateo County to further the goal of the Green Business program.

6. Information sharing from the May 4, 2009 BAAQMD Climate Summit (Information)

Chair Richardson and a few CMEQ members attended the May 4, 2009 Air District sponsored Climate Summit. They reported that it was an energizing event, and came back with lots of useful information. Some of the information was handed out at this CMEQ meeting. Richardson quoted a speaker at the Summit saying "Don't be afraid to give up the good for the great". She also suggested to invite the Air District to make similar presentation at a future CMEQ meeting.

7. Review and comment on the FY 2009/10 C/CAG Draft Budget.

Richard Napier, C/CAG Executive Director, presented a brief highlight of the C/CAG Budget. He mentioned some of the revenue and expenditure assumptions. He also mentioned the issue with the General Fund in which the expenditure exceeds the revenue due to the increased staff effort in the Airport/Land Use program. Sandy Wong provided a powerpoint presentation, outlining the various programs funded by the seven enterprise funds. The proposed C/CAG member fees for next fiscal year will stay at the same level as last year.

Motion: Recommend approval of the FY 2009/10 C/CAG Draft Budget. Robinson/Lloyd, Motion Approved.

8. Executive Director Report

None

9. Member comments and announcements.

The meeting room was too cold.

10. Adjournment and establishment of next meeting date.

Meeting was adjourned at 4:45 pm.