

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF June 29, 2009**

The meeting was called to order by Chair Richardson in Conference Room C at the City Hall of San Mateo at 3:03 pm.

Attendance sheet is attached.

**1. Public comment on items not on the agenda.**

Marshall Loring, member of MTC EDAC, announced that the Metropolitan Transportation Commission (MTC), in cooperation with its Elderly and Disable Advisory Committee (EDAC), is going to conduct pedestrian counts at various locations in all nine counties in the Bay Area. The counts will begin in September. Mr. Loring himself will be part of the group who will train volunteers to conduct the counts.

**2. Minutes of May 18, 2009 meeting.**

*Motion: To approve the Minutes of the May 18, 2009 meeting. Lempert/Lloyd. Motion approved.*

**3. Staff update on the Resource Management & Climate Protection (RMCP) committee, formerly USTF (Information item).**

Richard Napier, Executive Director, reported on the new name change for the former Utility and Sustainability Task Force (USTF). It is now called the Resource Management & Climate Protection (RMCP) Committee. The RMCP will report to CMEQ on recommendations and findings. The San Mateo County Energy Watch will be a key part of the RMCP work program.

Mr. Napier also handed out a "Performance to Date / Forecast" showing the amounts of energy reduced to-date resulting from the San Mateo County Energy Watch program.

Barbara Pierce, Chair of RMCP, mentioned the RMCP Committee needs to finalize its membership and determine funding for staff support. She stated that the RMCP Committee will report on the status of Energy Strategy adoption and baseline energy inventory.

Member Kersteen-Tucker would like to see the goals of this committee for the next two years.

**4. Review and recommend approval of the Draft 2009 Congestion Management Plan (CMP) and Monitoring Report.**

John Hoang presented a brief outline of the Draft 2009 Congestion Management Plan (CMP) and the traffic/transit monitoring report conducted earlier this year.

Some CMEQ members questioned the Level of Service (LOS) for some of the street segments and intersections depicted in the monitoring report did not seem to match with the actual traffic condition perceived. John Hoang and Sandy Wong explained the methods of calculation in the monitoring report. The discrepancy might have come from the two methods of calculation: HCM method versus Circular 12

method. CMEQ members suggested providing footnotes in the report to provide clarification. Chair Richardson also suggested Executive Summary to highlight all the information.

Member Lempert stated the San Mateo County Congestion Relief Plan is a great program. It is a creative way to absolve local cities from the responsibility of the need for preparing Deficiency Plan in case there is a violation.

Vice Chair Pierce suggested the consideration in future measurement of mode shift. For example, as we make more “smart” land use decisions, does it have corresponding shift from auto trips to bike/walk trips.

Pat Giorni make a statement in that more people are riding bicycles nowadays.

***Motion: Recommend approval to distribute the Draft 2009 Congestion Management Plan (CMP) and Monitoring Report. Lempert/Kersteen-Tucker, Motion Approved, unanimously.***

**5. Presentation on the Countywide shuttle programs by Alliance and SamTrans staff (Information item)**

Richard Cook of SamTrans and Mike Stevenson of the Peninsula Traffic Congestion Relief Alliance made a PowerPoint presentation on the shuttle. A copy of the Community Transit Planning and Funding Guidebook was provided at the meeting. Mr. Cook presented a summary of all the shuttles operated and managed by SamTrans. Mr. Stevenson provided information on all the Alliance managed shuttles, including those that are Alliance operated, JPB operated, and City operated, and their funding sources.

**6. Informational update on the Burlingame Trolley**

Tom Madalena provided an update on the Burlingame Trolley. City of Burlingame applied for C/CAG shuttle grant for the Trolley for FY 2009/10. Staff and the Shuttle Review Committee did not recommend funding at the May 18, 2009 CMEQ meeting. The CMEQ committee did not made a final decision at the May 18 meeting, but requested staff to bring back additional information regarding the Burlingame Trolley. Since then, conversations with the staff from the City of Burlingame indicated that the Burlingame Trolley will continue to operate without C/CAG grant, although at a reduced schedule.

The Trolley has been partly funded by the City of Burlingame historically. But the City could no longer afford to fund the Trolley which was designed to service visitors to the hotels. The Trolley had been operating for approximately 15 years without C/CAG funding. The hotels have decided to continue to operate the trolley as a shuttle with a reduction of service. The trolley used to operate 7 days a week from 11:30 am -9:30 pm. The new shuttle will now operate Monday – Saturday from 9:30 am – 8:15 pm. The Hotels have decided to contract with SFO Shuttle to operate the service as opposed to the old contract with Parking Company of America. There will no longer be a branded “Red Trolley”.

The end result is that the shuttle will continue almost as it used to be without contribution from local government. The City has stated that they are in a position and would be willing to continue their partnership with the hotels if C/CAG would like to contribute the \$101,000. C/CAG staff questions whether it is appropriate to backfill the Burlingame Trolley.

***Motion: Accept staff report and leave the Burlingame Trolley as is. Lloyd/Patridge.***

**7. Executive Director Report**

Mr. Napier provided a host of updates on recent C/CAG activities:

- The 2009/10 Budget has been approved. There is no increase in member assessment.
- The hydrogen shuttle has had excellent ridership. It has been running with minimal down time and performing under budget.
- C/CAG approved \$200,000 matching fund for the hydrogen station in SFO. It will leverage \$1.7 million from California Air Resource Board funding for that project.
- The pilot portion of the Smart Corridors project will be ready for construction by September.
- Kudos to Jean Higaki and Sandy Wong, the Belmont Bike/Ped Bridge project secured \$2.1 million Regional funds from MTC and \$2.4 million State funds from the Economic Stimulus program. Thanks to Member Lempert for her support on this project at the MTC. In addition, thanks to Caltrans District 4 Director Bijan Sartipi for his effort in getting the project approved.

## **8. Member comments and announcements.**

Member Lempert mentioned the State budget cut and STA taken away. San Mateo County has always been the biggest supporter of CalTrain of the three counties. However, it can no longer carry the weight and all three counties, will put less money in the Electrification project.

Member Robinson attended the last Joint Powers Board (JPB) meeting. Contingency plan for BART strike was discussed. Member Lloyd added that SamTrans and CalTrain have made contingency plan as well.

In light of the uncertainty and fluctuating funding for transportation, Vice Chair Pierce asked that Mr. Napier to look into options for attain sustainable funding for transportation.

Chair Richardson announced the July 16 & 17 League of California Cities meeting in Sacramento. New ideas to address budget crisis situation will be explored.

Member Lempert prodded that we should look into High Occupancy/Toll (HOT) lanes (also known as Express Lanes)

## **9. Adjournment and establishment of next meeting date.**

Meeting was adjourned at 4:43 pm. There is no scheduled meeting in July