

2012 TAC Roster and Attendance					
Member	Agency	Feb	Mar	Apr	May
Jim Porter (Co-Chair)	San Mateo County Engineering	x	x	x	x
Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x	x
Afshin Oskoui	Belmont Engineering	x	x	x	x
Randy Breault	Brisbane Engineering	x	x	x	x
Syed Murtuza	Burlingame Engineering	x		x	x
Bill Meeker	Burlingame Planning		x		
Lee Taubeneck	Caltrans			x	x
Sandy Wong	C/CAG	x	x	x	x
Robert Ovardia	Daly City Engineering	x	x	x	x
Tatum Mothershead	Daly City Planning	x	x	x	
Ray Towne	Foster City Engineering	x	x	x	x
Mo Sharma	Half Moon Bay Engineering	x	x	x	x
Chip Taylor	Menlo Park Engineering	x	x	x	x
Ron Popp	Millbrae Engineering			x	x
Van Ocampo	Pacifica Engineering	x	x	x	x
Peter Vorametsanti	Redwood City Engineering	x	x	x	x
Klara Fabry	San Bruno Engineering	x	x		x
Larry Patterson	San Mateo Engineering		x	x	x
Steve Monowitz	San Mateo County Planning	x			x
Dennis Chuck	South San Francisco Engineering	x	x	x	x
Gerry Beaudin	South San Francisco Planning	n/a	n/a	n/a	x
Paul Nagengast	Woodside Engineering	x	x	x	x
Kenneth Folan	MTC				

**TECHNICAL ADVISORY COMMITTEE (TAC)  
FOR THE  
CONGESTION MANAGEMENT PROGRAM (CMP)**

**May 17, 2012  
MINUTES**

The meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Auditorium. Co-chair Porter called the meeting to order at 1:15 p.m. on Thursday, May 17, 2012.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Jim Bigelow – CCAG CMEQ; Rich Napier – C/CAG; Jean Higaki – C/CAG; John Hoang – C/CAG; Tom Madalena – C/CAG; Celia Chung – SMCTA; Paul Krupka – Krupka Consulting; and others attendees

**1. Public comment on items not on the agenda.**

Jim Bigelow spoke about the status of the High Speed Rail project and informing the TAC that the current plan under consideration by the State is the “blended system”.

**2. Issues from the last C/CAG meeting.**

John Hoang highlighted that the Board approved an amendment to the Measure M Implementation Plan that enables MRP compliance activities as and eligible item for the countywide program as well as reimbursable expenses for jurisdictions. Co-Chair Hurley also mentioned that new TAC member Gerry Beaudin will be joining the meeting.

**3. Approval of the Minutes from April 19, 2012.**

Approved.

**4. Receive the Initial Draft Assumptions and Input on the C/CAG FY 2012-13 Program Budget and Fees (This item was presented out of order after Item 7)**

Sandy Wong indicated that there were some updates on the population figures that will be made to the final calculations of the member fees. It was suggested that the fee information transmitted to the jurisdictions be stated in a clearer manner as to the fund source information being requested. It would be helpful if the total assessment amount is shown together instead of in separate tables. The difference in population figures for the C/CAG fees and NPDES member assessments should be clarified. Clarification was made that the Trip Generation % used of the Congestion Relief Program (CRP) is from 2010. Overall, there are no changes to the fees. The action was that the budget was received by the TAC.

**5. Status of the MTC “OneBayArea Grant – Cycle 2 STP/CMAQ Funding” Proposal**

Jean Higaki presented the latest revised information on the OneBayArea Grant emphasizing MTC’s Complete Street Requirement resolution requirements and the Housing Element. San Mateo County still has a 70% PDA requirements. Obligation deadline date has been moved up. Discussions were as follows:

Full allocation of funds to the County over the 4 years will be \$26M

Cycle 1 commitments of \$6M is already made

C/CAG will need to define proximate access to PDA. It was suggested that a subcommittee be established to define access to PDA criteria. Volunteers for the subcommittee included Robert Ovadia, Larry Patterson, and Randy Breault.

**6. Review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2012/13 Y FY 2013/14**

Tom Madalena presented the results of the call for projects indicating that there are still a few projects that are still under consideration but required additional information from the project sponsors before award will be made. Questions and discussions were as follows:

The unused funds from both C/CAG and the TA will roll over to the next cycle call for projects.

The evaluation panel reviews the applications and will work with project sponsors to in making recommendations on improvements of routes

It was suggested that any eligible costs associated with the shuttle should be clearly defined

In the future, project sponsors should work with SamTrans early on in the process to determine potential issues with duplication of services

Motion was to approve the project list and any route still under consideration that will be recommended by the Evaluation Panel. It was recommended that staff bring back the complete project list as an information item.

**7. Kickoff Meeting: Measure A Highway Call for Projects**

Celia Chung announced that the Kickoff meeting will be held at 3:00 p.m. today.

**8. Regional Project and Funding Information**

Jean Higaki handed out information on training opportunities for the fed aid process, call for projects for the Caltrans safety program (deadline July 20, 2012), and the Caltrans' online accounting system for local program payments.

**9. Executive Director Report**

Sandy Wong, Deputy Director, stated that final approval of the OneBayArea Grant will be at 7 p.m. tonight. Rich Napier, Executive Director, indicated that an updated spreadsheet for the General Fund gas tax calculations was sent to the jurisdictions. Napier indicated that the Measure M can be used to pay for the CRP fees. Populations were updated to 1/1/2011 figures and there negligible difference in the fees. Trip generation will be updated next year to correlate better with population.

Napier indicated that staff will propose that members that participate in the AVA program be distributed funds from the reserve. The Airport Land Use plan for San Francisco document has been released and a final will be submitted to the Airport Land Use Committee for approval.

Next up will be the airports in Half Moon Bay and San Carlos.

Napier reiterated that regarding the OneBayArea Grant, Cycle 2 commitments for San Mateo County projects will be met. C/CAG staff will continue to work with MTC to address issues and concerns.

**10. Member Reports**

None.

End of Meeting at 2:40 p.m.