

2013 TAC Roster and Attendance				
Member	Agency	Mar	Apr	May
Jim Porter (Co-Chair)	San Mateo County Engineering	x	x	
Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x
Afshin Oskoui	Belmont Engineering	x	x	x
Randy Breault	Brisbane Engineering	x	x	x
Syed Murtuza	Burlingame Engineering	x	x	x
Bill Meeker	Burlingame Planning			
Lee Taubeneck	Caltrans		x	x
Sandy Wong	C/CAG	x	x	x
Robert Ovardia	Daly City Engineering	x	x	x
Tatum Mothershead	Daly City Planning	x	x	x
Brad Underwood	Foster City Engineering	n/a	n/a	x
Mo Sharma	Half Moon Bay Engineering	x	x	
Paul Willis	Hillsborough Engineering	n/a	n/a	x
Chip Taylor	Menlo Park Engineering	x	x	x
Van Ocampo	Pacifica Engineering	x	x	x
Shobuz Ikbal	Redwood City Engineering	x	x	x
Klara Fabry	San Bruno Engineering		x	x
Jay Walter	San Carlos Engineering	x	x	x
Larry Patterson	San Mateo Engineering		x	x
Steve Monowitz	San Mateo County Planning			
Brian McMinn	South San Francisco Engineering	x	x	x
Gerry Beaudin	South San Francisco Planning	x	x	x
Paul Nagengast	Woodside Engineering	x	x	x
Kenneth Folan	MTC			

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

**May 16, 2013
MINUTES**

The meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, 2nd Floor Auditorium, San Carlos, CA. Co-chair Hurley called the meeting to order at 1:15 p.m. on Thursday, May 16, 2013.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Jim Bigelow, C/CAG CMEQ; Ronnie Kraft – SamTrans; Jean Higaki – C/CAG; John Hoang – C/CAG; and others

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG Board meeting.

As noted on Agenda. Co-Chair Hurley welcomed new TAC members Brad Underwood and Paul Willis.

3. Approval of the Minutes from April 18, 2013.

Approved.

4. Review and Recommend Approval of the Measure M Fiscal Year 2012-13 Annual Performance Report

John Hoang presented the Annual Performance Report providing revenue and expenditures of the various Measure M programs including Local Streets and Roads, Transit/Senior Mobility, ITS/Smart Corridor, Safe Routes to School, and NPDES/MRP. For the Redi-Wheels program, it was suggested that staff also look at the overall program cost breakdown to determine other factors contributing to the fluctuation in cost per rider.

5. Initial draft, assumptions, and input on the C/CAG 2013-14 Program Budget and Fees

Sandy Wong, Executive Director, presented on the draft FY 2013/14 budget and fees including the management of 10 separate funds. A clarification was made that “administrative” category applies to the Director and Assistance and “professional” applies to the majority of the remaining staff including contract staff. C/CAG’s member fees have stayed flat over the past several years and will stay the same this year but will be increasing about 5% next year. Fees are based on population figures provided by the State of California.

6. Provide comments and input on Highway Relinquishment Study for SR 82 El Camino Real/Mission Street

Sandy Wong presented on a planned study by MTC, VTA (Valley Transportation Authority), and C/CAG on the relinquishment of El Camino Real. The project would be funded by MTC. Discussions and comments were as follows:

- Relinquishment of ECR would need to consider terminus points especially the segment located north of I-380 extending to San Jose Avenue in Daly City and the connection with I-280.

- Roadway maintenance and operation functions along the corridor need to be coordinated and be consistent between individual cities located along ECR to maintain continuity.
- Operational changes may occur if ECR is relinquished and additional operations/maintenance funds specifically for the relinquished segments of ECR will need to be identified.
- There needs to be an evaluation of safety issues including required ADA upgrades as well as drainage and other infrastructure. A condition assessment of ECR needs to be performed to address the existing infrastructure and safety issues.
- If not already included in the proposed study, there needs to be an evaluation of cost and capacities of cities to take on operations and maintenance of ECR.
- There needs to be more discussion within the respective cities between elected officials and staff to determine individual city's position with regards to the relinquishment concept. Elected officials representing cities on the GBI may be different than officials on the C/CAG Board therefore councils as a whole may not be as informed as they should be as well as engaging with city staff.
- There is still a question as to whether all cities are in agreement with the GBI concept.
- The character of ECR may change if it is no longer considered a state highway, especially if the complete streets concept is implemented resulting in potentially reduced number of lanes and changes to functionality.
- Caltrans has made improvements on ECR and can make a presentation to the TAC at a future meeting.
- GBI is currently performing four different pilot projects with four cities and also include participation by Caltrans. It was suggested that the C/CAG wait for the completion of the pilot projects and findings before considering the next steps.

The TAC motioned to: 1) develop a plan to identify potential changes to ECR if GBI concepts are incorporated and have each respective city adopt the plan, and 2) perform an evaluation of the relinquishment of ECR after an adoption of the plan indicated in item No. 1.

7. Regional Project and Funding Information

Jean Higaki indicated that the OBAG project list was approved therefore cities need to plan to have resolution of local support in a timely manner. The ramp metering project on US-101 north of SR 92 is current ongoing. Higaki provided handouts of inactive projects and HSIP Cycle 6 application information as well as proposed changes to TDA Article 3. PCA information and workshops are currently available.

Co-chair Hurley reminded members that there will not be a June TAC meeting since there will be a Bay Bridge Tour that day. C/CAG staff will send out an e-mail reminder to TAC members signed up for the tour.

8. Executive Director Report

None.

9. Member Reports

None.

Meeting ended at 2:30 p.m.