

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 269
August 14, 2014

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

David Braunstein - Belmont
Terry Nagel - Burlingame
Joseph Silva - Colma
David Canepa - Daly City
Laura Martinez - East Palo Alto
Art Kiesel - Foster City
John Muller - Half Moon Bay
Kirsten Keith - Menlo Park
Mary Ann Nihart - Pacifica
Alicia Aguirre - Redwood City (6:48)
Jack Matthews - San Mateo
Don Horsley - San Mateo County
Karyl Matsumoto - South San Francisco

Absent:

Atherton
Brisbane
Hillsborough
Millbrae
Portola Valley
San Bruno
San Carlos
Woodside

Others:

Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Jean Higaki, C/CAG Staff

Matt Fabry, C/CAG Staff
Ellen Barton, C/CAG Staff
Dave Fitz, Coffman Associates
Judi Krauss, Coffman Associates
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member
John Ford, Alliance
Kim Springer, San Mateo County, Resource Conservation Program Manager
Summer Burleson, San Mateo County Planning

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

4.0 PRESENTATIONS/ ANNOUNCEMENTS

None

5.0 CONSENT AGENDA

Board Member Braunstein MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.12.1, 5.12.2, 5.12.3, 5.12.4, 5.12.5, and 5.13. Board Member Horsley SECONDED. **MOTION CARRIED UNANIMOUSLY 12-0.**

- 5.1 Approval of the minutes of regular business meeting No. 268 dated June 12, 2014. APPROVED
- 5.2 Review and approval of Resolution 14-29 authorizing the C/CAG Chair to execute an agreement between C/CAG and the Peninsula Traffic Congestion Relief Alliance in the amount of \$510,000 from the Congestion Relief Plan to provide the Countywide Voluntary Trip Reduction Program for FY 2014/2015. APPROVED
- 5.3 Biennial review of the C/CAG Conflict of Interest Code. APPROVED
- The names of C/CAG staff, and their job titles, will be provided to the Board as information.
- 5.4 Review and approve Resolution 14-34 accepting the stormwater funding initiative “Revenue Measure Feasibility Study – Survey Report” documenting public opinion research for a potential countywide stormwater funding initiative. APPROVED
- 5.5 Review and approval of the Letter of Findings regarding the Countywide Integrated Waste Management Plan (CIWMP) from C/CAG Chair to County of San Mateo and CalRecycle as recommended by the Countywide Integrated Waste Management Plan Study Ad Hoc Committee. APPROVED

- 5.6 Review and approval of Resolution 14-35 authorizing the C/CAG Executive Director to execute Model Use Agreements between C/CAG and six consulting firms for use of the C/CAG-VTA San Mateo Countywide Transportation Model. APPROVED
- 5.7 Review and approve the appointment of Jesse Quirion from the City of Menlo Park, Chip Taylor from the City of Millbrae, and Jessica Manzi from the City of Redwood City to the Congestion Management Program Technical Advisory Committee (CMP TAC). APPROVED
- 5.8 Review and approve the appointments of Saber Sarwary, Chip Taylor, and Jesse Quirion to represent the Cities of Redwood City, Millbrae, and Menlo Park, respectively, on the Stormwater Committee. APPROVED
- 5.9 Review and Approval of the Measure M Fiscal Year 2013-14 Annual Performance Report APPROVED
- 5.10 Review the C/CAG Board and Committees attendance reports for the period of July 2013 through June 2014. APPROVED
- 5.11 Review and approval of Amendment No. 1 to the agreement between C/CAG and County of San Mateo for funding of the Active Transportation Coordinator position. APPROVED
- 5.12 Receive copy of agreement executed by the C/CAG Executive Director consistent with C/CAG Procurement Policy.
- 5.12.1 Receive a copy of an executed Amendment No. 3 to the agreement between C/CAG and Iteris Corporation for time extension. APPROVED
- 5.12.2 Receive a copy of an executed Amendment No. 3 to the agreement between C/CAG and URS Corporation for time extension. APPROVED
- 5.12.3 Receive a copy of an executed time extension (Amendment No. 3) between C/CAG and Mokhtari Engineering Inc. for project management services on the Smart Corridors Project, in accordance with C/CAG procurement policies. APPROVED
- 5.12.4 Receive a copy of Amendment No. 1 to the agreements with Advance, Project Delivery Inc. and CSG Consultants Inc. for a one year time extension. APPROVED
- 5.12.5 Receive a copy of executed amendment to the model use agreement between C/CAG and Kittelson Associates, Inc. (formerly Dowling Associates, Inc.) for time extension. APPROVED
- 5.13 Review and approve Resolution 14-37 to suspend participation in the Geneva-Harney Bus Rapid Transit Feasibility Study. APPROVED

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG Legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.) APPROVED

C/CAG staff presented a summary of legislative issues discussed at the 8/14/14 C/CAG Legislative Committee meeting. The Legislative Committee discussions included status updates of AB 418, AB 2170, AB 2194, AB 2403, the water bond proposal, Cap and Trade, and SB 983. No actions were recommended at this time.

No action was taken.

- 6.2 Introduction and Public Hearing for the update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of Half Moon Bay Airport.

Per the C/CAG By-laws, adoption of a countywide plan requires the C/CAG Board receive the plan 30 days prior to adoption. Final adoption of the plan will take place at the October C/CAG Board meeting.

Dave Fitz, Coffman Associates, provided a review of the ALUCP.

Judi Krauss, Coffman Associates, provided a presentation on the initial study and proposed declaration.

- 6.2.1 Introduction, presentation and public hearing on the Draft Final Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport. ACTION

The Public Hearing opened at 7:12 p.m.

Board Member Horsley MOVED to close the public hearing. Board Member Keith SECONDED. **MOTION CARRIED UNANIMOUSLY** 13-0.

- 6.2.2 Introduction, presentation and public hearing on the proposed Negative Declaration and Initial Study for the Airport Land Use Compatibility Plan (ALUCP) for the Environs of the Half Moon Bay Airport. ACTION

The Public Hearing opened at 7:14 p.m.

Board Member Horsley MOVED to close the public hearing. Board Member Acuirre SECONDED. **MOTION CARRIED UNANIMOUSLY** 13-0.

No action was taken.

- 6.3 Review and approval C/CAG investment recommendations from the Finance Committee and accept the Quarterly Investment Report as of June 30, 2014. APPROVED

Sandy Wong, Executive Director, reported that the Finance Committee met on August 1, 2014 and recommended no change to the C/CAG investment portfolio.

Board Member Kiesel MOVED approval of Item 6.3 as recommended by the Finance Committee. Board Member Aguirre SECONDED. **MOTION CARRIED UNANIMOUSLY 13-0.**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

None.

7.2 Chairperson's Report

None.

7.3 Boardmembers Report

None.

8.0 EXECUTIVE DIRECTOR'S REPORT

None.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

9.1 Letter from Sandy Wong, C/CAG Executive Director, to Ms. Adrienne Etherton, Executive Director, Sustainable San Mateo County, dated 7/18/14. RE: Letter to support the Transportation Engagement and Behavior Change (TrEC) Pilot grant.

9.2 Letter from Mary Ann Nihart, C/CAG Chair, to James C. Porter, County of San Mateo, Department of Public Works, dated 7/14/14. RE: Review of existing Countywide Integrated Waste Management Plan (CIWMP) documents.

9.3 Letter from Mary Ann Nihart, C/CAG Chair, to Rhonda Andrade, CalRecycle, dated 7/14/14. RE: Review of existing Countywide Integrated Waste Management Plan (CIWMP) documents.

- 9.4 Letter from Matthew Fabry, P.E., Program Coordinator, San Mateo Countywide Water Pollution Prevention Program, to Mr. Steven Rietzke, Grants Officer, U.S. Department of Labor, dated 6/30/14. RE: WaterMatters: Workforce Solutions for Precious Resources.
- 9.5 Letter of intent, Matthew Fabry, P.E., Program Coordinator, Water Pollution Prevention Program, C/CAG, and Stephen G. Chao, Deputy Director-Engineering Support, Peninsula Corridor Joint Powers Board, dated June 2014. Re: To Collaborate on Stormwater Pollution Prevention Education and Outreach in San Mateo County.
- 9.6 Letter from Matthew Fabry, P.E., Program Coordinator, San Mateo Countywide Water Pollution Prevention Program to Mr. Bruce Wolfe, Executive Officer, San Francisco Bay Regional Water Quality Control Board, dated 6/23/14. Subject: Tentative Order for Discharges of Water from Drinking Water Supply Distribution, Transmission, and Groundwater Systems General NPDES Permit.
- 9.7 Notice of Intent, Tom Madalena, City/County Association of Governments of San Mateo County, dated 6/23/14. RE: Notice of Intent to Adopt a Negative Declaration for and Public Comment Notice on a Proposed Update of the Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport.
- 9.8 Letter from Mary Ann Nihart, C/CAG Chair, to Honorable Lois Wolk, Chair, Senate Governance and Finance Committee, dated 6/12/14. RE: Assembly Bill 2403 – Amending Proposition 218 Omnibus Implementation Act.
- 10.0 ADJOURN
- Meeting adjourned at 7:21 p.m.