

NOTICE OF MEETING NPDES TECHNICAL ADVISORY COMMITTEE (TAC)

TUESDAY, JANUARY 15, 2013 – 10:00 AM to NOON
SAN MATEO MAIN LIBRARY, OAK ROOM
55 WEST THIRD AVENUE, SAN MATEO
(See location map on back)

AGENDA

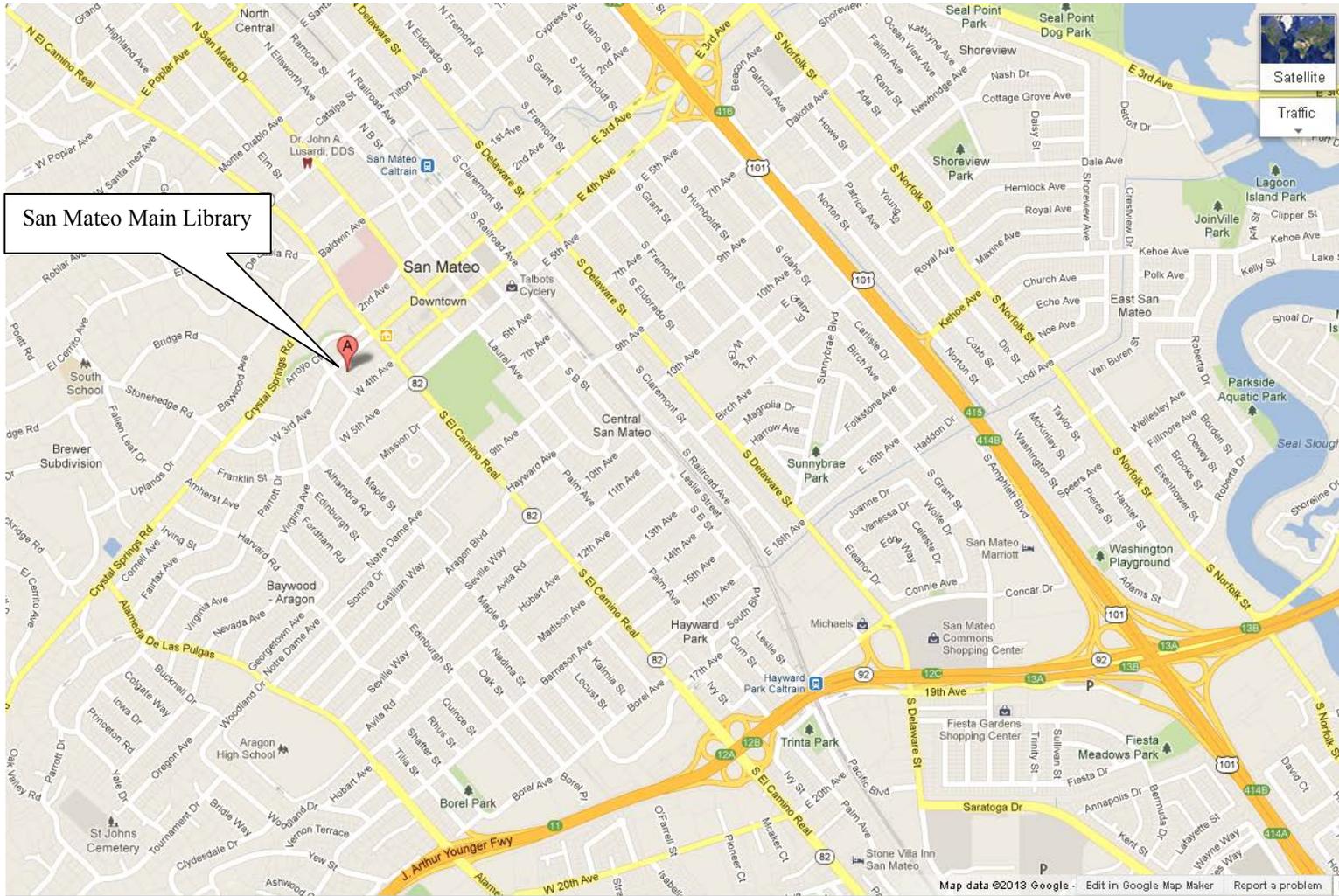
1. **INTRODUCTIONS, ANNOUNCEMENTS, AGENDA REVISIONS – MATT FABRY, Countywide Program Coordinator**
2. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** (limited to two minutes per speaker)
3. **APPROVAL OF MINUTES FROM PREVIOUS MEETING**
4. **REGULAR AGENDA**
 - A. **INFORMATION – UPDATED SCHEDULE OF MUNICIPAL REGIONAL PERMIT SUBMITTALS**
 - B. **APPROVAL – PROPOSED CALENDAR OF MEETINGS**
 - C. **INFORMATION/DISCUSSION – PROVISION C.10 TRASH UPDATE**
 - D. **INFORMATION/DISCUSSION – PROVISION C.3/C.6/C.13 UPDATE**
 - E. **INFORMATION – UPDATE ON MUNICIPAL PROGRAM REVIEWS**
 - F. **INFORMATION/DISCUSSION – WATER BOARD FEEDBACK ON ANNUAL REPORTS**
 - G. **INFORMATION – REGULATORY TRACKING TABLES**
5. **BASMAA/CASQA UPDATES**
6. **EXECUTIVE DIRECTOR'S REPORT**
7. **SUBCOMMITTEE AND WORKGROUP REPORTS**
 - A. **PUBLIC INFORMATION/PARTICIPATION**
 - B. **COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE**
 - C. **NEW DEVELOPMENT**
 - D. **MUNICIPAL MAINTENANCE ACTIVITIES**
 - i. **MUNICIPAL MAINTENANCE SUBCOMMITTEE**
 - ii. **PARKS MAINTENANCE & IPM WORKGROUP**
 - E. **TRASH**
 - F. **WATERSHED ASSESSMENT AND MONITORING**
 - G. **WATER UTILITY TRAINING WORK GROUP**
8. **FUTURE MEETINGS**

Post by 5:00 P.M., Friday, January 11, 2013

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Matthew Fabry at 650-599-1419, five working days prior to the meeting date.

Public records that relate to any item on the agenda for a regular NPDES Technical Advisory Committee (TAC) meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the TAC. The TAC has designated C/CAG's office at 555 County Center, 5th Floor, Redwood City, for purpose of making those public records available for inspection. The documents are also available on the Countywide Program's website at www.flowstobay.org, and C/CAG's website, at the link for agendas for upcoming meetings. The website is: <http://www.ccag.ca.gov>.

MEETING LOCATION
San Mateo Main Library, Oak Room, 55 West Third Avenue, San Mateo
(PARK IN LIBRARY'S UNDERGROUND GARAGE)



Upcoming Meetings, Work Shops, Trainings, etc. for Each Countywide Program Component

- Technical Advisory Committee – usually meets 10:00 am to noon, third Tuesday of the month, quarterly, location varies. Next meeting is April 16, location TBD.
- New Development – subcommittee usually meets 1:30 to 3:30 pm, first Tuesday of every other month. Next meeting is February 5 in Redwood City.
- Public Information/Participation – subcommittee usually meets 10:00 am to noon, second Tuesday of every other month. Next meeting is March 12 in Belmont.
- Municipal Maintenance – subcommittee usually meets noon to 1:00 pm (\$10.00 lunch), fourth Wednesday of the month, quarterly. Next meeting is January 23 in San Carlos.
- Parks Maintenance and Integrated Pest Management – work group usually meets 1:30 to 3:00 pm, fourth Tuesday of the month, approximately three times per year. Next meeting is April 23 (in addition, Landscape IPM Workshop is February 27 in Foster City).
- Trash Control – work group usually meets 9:30 am to noon, fourth Wednesday of the month, quarterly. Next meeting is January 30 in Colma.
- Commercial/Industrial/Illicit Discharge Control – subcommittee usually meets 1:00 to 2:30 pm, third Wednesday of the month, quarterly. Next meeting is March 20 in the City of San Mateo (the training workgroup will meet from noon to 1:00 pm the same day and location).
- Water Utility Training – there are no further meetings planned for this ad hoc work group. A training work shop was held November 13, 2012.
- Watershed Assessment and Monitoring – subcommittee usually meets 10:00 am to noon, second Thursday of the month, approximately three times per year. Next meeting TBD in the City of San Mateo.

NPDES Technical Advisory Committee Agenda Report

Date: January 15, 2013
Item: 3
From: Matthew Fabry, Program Coordinator
Subject: Approval – NPDES TAC meeting minutes – November 20, 2012

Summary

The attached minutes were recorded from notes taken at the subject meeting.

Recommendation

Approve November 20, 2012 NPDES Technical Advisory Committee meeting minutes as drafted.

Discussion

None.

Attachments

Draft Minutes from November 20, 2012 NPDES Technical Advisory Committee Meeting

**NPDES Stormwater
Technical Advisory Committee (TAC)
REPORT OF MEETING**

**TUESDAY, NOVEMBER 20, 2012
10:00 to NOON
CITY OF REDWOOD CITY**

- 1. INTRODUCTIONS, ANNOUNCEMENTS, AND AGENDA REVISIONS** Self-introductions were made. Matt Fabry, Program Coordinator, announced that the State Water Resources Control Board (State Board) was holding its Receiving Water Limitations Language Workshop today, with oral testimony being provided on behalf of the Bay Area Stormwater Management Agencies Association (BASMAA) by Betsy Jennings, former legal counsel to the State Board. Matt provided copies of BASMAA's written comments and a list of all commenters from the State Board's website. Jon Konnan indicated EOA is maintaining a tracking table of regulatory issues that may impact Permittees and will provide TAC representatives with updated versions on an ongoing basis. Cassie Prudhel with South San Francisco announced the upcoming California Water Environment Association (CWEA)'s "P3S" conference (Pretreatment, Pollution Prevention, and Stormwater) will be held February 25-27 in Napa and will include a full-day track on stormwater. Registration information will be available in December.
- 2. PUBLIC COMMENT - NONE**
- 3. ADOPTION OF MEETING MINUTES -** The September minutes were adopted as written.
- 4. REGULAR AGENDA**
 - A. APPROVE SUBMITTAL OF BASMAA STANDARD SPECIFICATIONS FOR SITE DESIGN MEASURES FOR SMALL PROJECTS AND DETACHED SINGLE FAMILY HOME PROJECTS** – Authorization to submit the subject fact sheets on behalf of San Mateo Permittees was provided by duly authorized representatives from Belmont, Brisbane, Burlingame, Colma, Foster City, Half Moon Bay, Menlo Park, Pacifica, Redwood City, San Bruno, South San Francisco, Woodside, and San Mateo County. Emailed authorizations were provided prior to or subsequent to the meeting by duly authorized representatives from the remaining jurisdictions (Atherton, Daly City, East Palo Alto, Hillsborough, Millbrae, Portola Valley, San Carlos, and San Mateo).
 - B. REVIEW AND RECOMMEND APPROVAL OF AN AGREEMENT WITH SCI CONSULTING GROUP TO PROVIDE TECHNICAL SERVICES IN SUPPORT OF A COUNTYWIDE FUNDING INITIATIVE FOR STORMWATER COMPLIANCE ACTIVITIES** – Matt provided an overview of the proposal review/selection process and staff recommendation to proceed with bringing an funding agreement with SCI Consulting Group to the C/CAG Board for consideration. Representatives approved the staff recommendation. The overall goal is to obtain additional revenue streams in time for the next NPDES permit cycle.
 - C. REVIEW PROPOSED CHANGES TO COMMITTEE STRUCTURE** – Matt reviewed the agenda report and indicated the C/CAG Board at its November 8 meeting approved creation of the director-level Stormwater Committee. The group discussed concerns about whether the existing NPDES TAC is still needed if there is a director-level committee and the existing subcommittees, and Matt recommended it continue in some form so the implementation point people continue to receive important compliance information and

remain up-to-date on permit issues. He suggested shifting to a quarterly workshop format that would allow more detailed discussion of particular compliance topics, including check-ins on what jurisdictions should be focused on in the coming quarter and what should have been accomplished and documented in the preceding quarter. Representatives indicated the proposed seat on the Stormwater Committee for Regional Board staff is attractive to provide for better interaction with the Regional Board. Matt suggested he provide details and recommendations for moving forward on a quarterly workshop approach at the January meeting.

D. TRASH UPDATE – Matt provided an update on the efforts to address Regional Board staff and Board member concerns regarding the February 2012 trash submittals, as detailed in the agenda report. Matt indicated the latest steering committee meeting had happened the day prior and there was general agreement on the draft outline for a long-term plan framework and the next meeting in December would include presentations from a handful of volunteer cities, including the City of San Mateo, who will attempt to utilize the framework to move from existing short-term load reduction plans to long-term plans.

E. SAN PEDRO CREEK AND PACIFICA STATE BEACH TMDL UPDATE – Jon Konnan provided an update on the subject Total Maximum Daily Load, indicating the Regional Board adopted it at its November 14 meeting. Jon summarized the testimony he provided at the Board hearing and lack of feedback he received on his oral comments. Jon indicated future pathogen TMDLs are likely in San Mateo County, and his testimony was intended to plant the seed that future pathogen TMDL processes should consider developing site specific objectives, though this would be challenging and expensive, and the costs vs. benefits should be evaluated first.

5. BASMAA/CASQA UPDATES – Matt indicated he needed to return the CASQA ballot for 2013 Board of Director nominees and gave his recommendation for votes in the municipal and non-municipal categories. Attendees were supportive of the recommendation.

6. EXECUTIVE DIRECTOR’S REPORT – None, but Matt indicated Rich Napier’s last day was at the end of the month. A new Executive Director may be named at the December C/CAG Board meeting.

7. SUBCOMMITTEE AND WORKGROUP REPORTS

Attendees were referred to subcommittee reports in the agenda packet for updates.

A. PUBLIC INFORMATION/PARTICIPATION

B. COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE

C. NEW DEVELOPMENT

D. MUNICIPAL MAINTENANCE ACTIVITIES

1) MUNICIPAL MAINTENANCE SUBCOMMITTEE

2) PARKS MAINTENANCE & IPM WORKGROUP

3) WATER UTILITY WORK GROUP

E. TRASH SUBCOMMITTEE

F. WATERSHED ASSESSMENT AND MONITORING

8. NEXT MEETING

The group agreed to cancel the December meeting. The next meeting is scheduled for January 15th in Menlo Park.

MEETING ADJOURNED

NPDES Technical Advisory Committee Agenda Report

Date: January 15, 2013
Item: 4A
From: Matthew Fabry, Program Coordinator
Subject: INFORMATION – Updated Schedule of Municipal Regional Permit Submittals

Summary

Staff provides an annual update on Municipal Regional Permit-required submittals each calendar year. The latest update details submittals for 2013 and the remainder of the permit term (through November 30, 2014).

Recommendation

Receive updated submittal schedule and provide any comments/feedback.

Discussion

The updated schedule of submittals details the Municipal Regional Permit provision that defines the required submittal, a brief descriptor of the submittal, the due date, and the anticipated approvals required and entity that will be submitting (i.e., local jurisdictions, the Countywide Water Pollution Prevention Program, or the Bay Area Stormwater Management Agencies Association). Now that C/CAG authorized convening the Stormwater Committee, staff anticipates authorizations to submit Countywide Program or BASMAA regional documents by duly authorized representatives will now occur via the Stormwater Committee, rather than the NPDES Technical Advisory Committee.

Attachments

Updated Municipal Regional Permit Submittal Schedule

List of MRP-required Submittals for NPDES Stormwater Committee Approval (Jan 2013 – Dec 2014)

MRP Provision	MRP-Required Submittal	Due Date	Approvals/Submitter
C.8.g.ii	Creek Status Monitoring Electronic Report	January 15, 2013	<ul style="list-style-type: none"> Duly authorized reps approve SMCWPPP submitting report. SMCWPPP PM signs transmittal.
C.8.g.iii	Urban Creeks Monitoring Report	March 15, 2013	<ul style="list-style-type: none"> Duly authorized reps approve BASMAA submitting report. BASMAA PMs (including SMCWPPP PM) sign transmittal.
C.16.a	Annual reporting including local agency reports, SMCWPPP report, and BASMAA submittals.	September 15, 2013	<ul style="list-style-type: none"> Duly authorized reps sign local agency reports transmittals. Duly authorized reps approve SMCWPPP and BASMAA submittals. SMCWPPP PM signs transmittal for SMCWPPP submittal. BASMAA PMs (including SMCWPPP PM) sign transmittals for BASMAA submittals.
C.3.c	Infeasibility Status Report	December 1, 2013	<ul style="list-style-type: none"> Duly authorized reps approve BASMAA submitting report. BASMAA PMs (including SMCWPPP PM) sign transmittal.
C.8.g.ii	Creek Status Monitoring Electronic Report	January 15, 2014	<ul style="list-style-type: none"> Duly authorized reps approve SMCWPPP submitting report. SMCWPPP PM signs transmittal.
C.10.c	Long-Term Trash Load Reduction Plans (SMCWPPP submits a compilation of local agency plans)	February 1, 2014	<ul style="list-style-type: none"> Duly authorized reps sign local agency plans. Duly authorized reps authorize SMCWPPP to submit compilation of plans. SMCWPPP PM signs transmittal.
C.8.g.v, C.11, C.12	Phase I Integrated Monitoring Report	March 15, 2014	<ul style="list-style-type: none"> Duly authorized reps approve BASMAA submitting report. BASMAA PMs (including SMCWPPP PM) sign transmittal.
New Permit	Report of Waste Discharge (ROWD)	May/June 2014	<ul style="list-style-type: none"> Duly authorized reps approve BASMAA submitting ROWD. BASMAA PMs (including SMCWPPP PM) sign transmittal.
C.16.a	Annual reporting including local agency reports, SMCWPPP report, and BASMAA submittals.	September 15, 2014	<ul style="list-style-type: none"> Duly authorized reps sign local agency reports transmittals. Duly authorized reps approve SMCWPPP and BASMAA submittals. SMCWPPP PM signs transmittal for SMCWPPP submittal. BASMAA PMs (including SMCWPPP PM) sign transmittals for BASMAA submittals.
C.8.g.v, C.11, C.12	Phase II Integrated Monitoring Report	December 2014?	<ul style="list-style-type: none"> Duly authorized reps approve BASMAA submitting report. BASMAA PMs (including SMCWPPP PM) sign transmittal.

Note: PM - Program Manager

**NPDES Technical Advisory Committee
Agenda Report**

Date: January 15, 2013
Item: 4B
From: Matthew Fabry, Program Coordinator
Subject: Approval – Proposed Calendar of Meetings

Summary

After C/CAG’s November authorization to convene a Stormwater Committee that would take on the major policy and action item roles that previously resided with the NPDES TAC, staff proposed the NPDES TAC shift to being a primarily informational/educational body that would meet on a reduced frequency. Staff is proposing a quarterly schedule for 2013.

Recommendation

Approve the proposed calendar of meetings for the NPDES Technical Advisory Committee.

Discussion

The following table details the proposed dates for meetings in 2013 (same 3rd Tuesday dates but on a quarterly schedule of January, April, July, and October). Staff is working with EOA and County Health to determine the appropriate discussion topics/format for future meetings, but each meeting will include check-ins on the previous and subsequent quarters as to what activities Permittees should have conducted or will be doing.

Proposed Meeting Dates/Topics for the NPDES Technical Advisory Committee	
Date	Anticipated Agenda Items
January 15, 2013	Approval of Meeting Calendar, Trash and New Development Updates
April 16, 2013	TBD, Trash, Preliminary 2013-14 Countywide Program Budget
July 16, 2013	Annual Reporting, TBD
October 15, 2013	TBD

For informational purposes, the following table shows the draft proposal for meeting dates/topics for the new Stormwater Committee, which staff anticipates convening for its initial meeting in February 2013.

Proposed Meeting Dates/Topics for the New Stormwater Committee	
Date	Anticipated Agenda Items
February 21, 2013	Approval of Mission Statement, Membership, Roles & Responsibilities, Ad-Hoc Committees, Calendar of Meetings, Presentation on Trash Issues, Feedback from Regional Board on 2011-12 Annual Reports, Presentation on and Authorization to Submit Urban Creeks Monitoring Report
March 21, 2013	
April 18, 2013	Preliminary 2013-14 Countywide Program Budget, Presentation by SCI Consulting Group on Countywide Funding Initiative – Overall Scope and Cost Analysis
May 16, 2013	Final 2013-14 Countywide Program Budget, Technical Consultant Contract Recommendation, Presentation on New and Redevelopment Issues
June 20, 2013	
July 18, 2013	
August 15, 2013	Approval of Countywide Program and BASMAA Annual Reports
September 19, 2013	
October 17, 2013	Presentation by SCI Consulting Group on Countywide Funding Initiative – Results of Phase I Efforts, Recommendations
November 21, 2013	Approval of C.3.c Infeasibility Status Report
December 19, 2013	

NPDES Technical Advisory Committee Agenda Report

Date: January 15, 2013
Item: 4C
From: Matthew Fabry, Program Coordinator
Subject: INFORMATION – Trash Update

Summary

Staff will provide an update on discussions between permittee and Bay Area Stormwater Management Agencies Association (BASMAA) representatives and Water Board staff.

Recommendation

Receive update and provide any comments/feedback.

Discussion

As previously reported at the November meeting, Permittees and BASMAA representatives have been meeting regularly with Water Board staff since October to discuss the Municipal Regional Permit (MRP) trash requirements and how to move forward in response to Water Board staff's June 2012 comment letter on the February 1, 2012 local and regional submittals as well as Board member comments at the September 2012 Water Board meeting. There continue to be workgroup meetings focusing on particular trash-related issues, such as fleshing out the performance standard and associated documentation/reporting metrics for the various tools in the trash load reduction methodology, as well as steering committee meetings to review the workgroup materials and attempt to address the bigger picture issues of how to proceed in developing long-term trash load reduction plans and meeting the trash reduction requirements in the MRP.

Since the November update to the NPDES TAC, there have been several workgroup meetings to develop materials and products that were discussed at steering committee meetings on November 19 and December 14. During these meetings, workgroup members developed and steering committee members generally agreed upon a proposed eight-step framework for creating long-term trash load reduction plans and further agreed that several jurisdictions would apply the framework to local conditions in an attempt to demonstrate its viability. The eight steps are as follows:

1. Identification of high, moderate, and low trash generating areas based on land use and other factors, local knowledge, and field verification.
2. Attempt to identify trash sources in high and moderate generation areas to assist in focused control measure implementation

3. Prioritize trash generating areas and the types of trash problems that need to be addressed within those areas
4. Identify control measures for reducing trash in prioritized areas and minimizing problems
5. Define success/goal and identify measurement types for control measures and/or determining success.
6. Select and implement trash control measures
7. Evaluate and document progress towards goal
8. Modify area designations and reprioritize areas and control measures as needed.

At the December steering committee, the cities of Walnut Creek and Sunnyvale presented the results of their application of the framework to portions of their municipal areas and there was general consensus that their levels of effort were appropriate, with good characterization of the high, moderate, and low trash generating areas within their test case areas, good documentation of their understanding of trash sources within those areas, and appropriate selection of management measures/control programs through some form of decision tree/evaluation process.

There are still many remaining issues, including further work needed to determine how to adequately assess progress, how to select and demonstrate equivalence of “layers” of management measures as a middle ground between complete full capture trash device coverage on one end of the spectrum (no flexibility in selecting management measures) and an “airtight” catchment assessment effort on the other (complete flexibility), how to deal with inter-jurisdictional issues (e.g., schools, transit, Caltrans, etc.), and ultimately how to define success. In addition, Water Board staff indicated the State Water Board continues to develop a Trash Policy that will likely apply statewide, including in the Bay Area and Los Angeles, so it remains to be seen if and how the efforts here in the Bay Area can or will influence that process.

At the December meeting, attendees agreed there would be a BASMAA internal meeting on January 14th to develop a proposal for methods to demonstrate progress toward trash reduction goals and how to determine the success of control programs. This will be presented to the full steering committee at its next meeting on January 25.

Staff intends to provide an update on the trash issues to the new Stormwater Committee at its anticipated first meeting in February.

Attachments

None

NPDES Technical Advisory Committee Agenda Report

Date: January 15, 2013
Item: 4D
From: Matthew Fabry, Program Coordinator
Subject: INFORMATION – Provision C.3, C.6, C.13 Update

Summary

Staff will provide a verbal update/guidance on upcoming permit issues/requirements related to the New Development (C.3), Construction Site Controls (C.6), and Copper (C.13.a) provisions in the Municipal Regional Permit.

Recommendation

Receive update/guidance and provide any comments/feedback.

Discussion

None

Attachments

None

**NPDES Technical Advisory Committee
Agenda Report**

Date: January 15, 2013
Item: 4E
From: Matthew Fabry, Program Coordinator
Subject: INFORMATION – Municipal Program Reviews Update

Summary

Staff will provide a verbal update on plans for conducting municipal program reviews.

Recommendation

Receive update and provide any comments/feedback.

Discussion

None

Attachments

None

NPDES Technical Advisory Committee Agenda Report

Date: January 15, 2013
Item: 4F
From: Matthew Fabry, Program Coordinator
Subject: INFORMATION – Water Board Feedback on Annual Reports

Summary

Staff will provide a verbal update on feedback from Water Board staff on 2011-12 Annual Reports.

Recommendation

Receive update/guidance and provide any comments/feedback.

Discussion

To date, Water Board staff has only provided written feedback (attached) on Provision C.2.f (Corporation Yards) in the 2011-12 annual reports. This Notice of Deficiency letter, forwarded electronically to TAC representatives on January 8, requires written responses from multiple San Mateo permittees. Staff anticipates additional written feedback from Water Board staff on Provision C.9 (Pesticides) and Provision C.3, and will provide verbal feedback on any additional Water Board feedback received prior to the meeting.

Attachments

Regional Water Quality Control Board's January 8 Notice of Deficiency Letter Regarding Review of Provision C.2.f of Permittees' 2011-12 Annual Reports

San Francisco Bay Regional Water Quality Control Board

January 8, 2013
CIWQS Place Numbers: NOD Recipients

Sent via email to:

Jim Scanlin, Alameda Countywide Clean Water Program: jims@acpwa.mail.co.alameda.ca.us
Tom Dalziel, Contra Costa Clean Water Program: tdalz@pw.cccounty.us
George Hicks, City of Fairfield: ghicks@ci.fairfield.ca.us
Kevin Cullen, Fairfield-Suisun Sewer District: kcullen@fssd.com
Matt Fabry, San Mateo Countywide Pollution Prevention Program: mfabry@ci.brisbane.ca.us
Adam Olivieri, Santa Clara Valley Urban Runoff Pollution Prevention Program: awo@eoainc.com
Daniel Kasperson, City of Suisun: dkasperson@suisun.com
David Kleinschmidt, City of Vallejo: dkleinschmidt@ci.vallejo.ca.us
Ron Matheson, Vallejo Sanitation & Flood Control District: rmatheson@vsfcd.com

Subject: Notice of Deficiency Pursuant to Provision C.2.f. of Water Board Order No. R2-2009-0074, Municipal Regional Stormwater NPDES Permit

We are sending this letter to certain Permittees covered by the Municipal Regional Stormwater NPDES Permit (MRP) with regard to Provision C.2.f. The MRP regulates stormwater discharges from municipalities and local agencies in Alameda, Contra Costa, San Mateo, and Santa Clara counties and in the cities of Fairfield, Suisun, and Vallejo. This letter:

- Notifies certain Permittees that they failed to implement Provision C.2.f. – Corporation Yard as prescribed by the MRP and requires a response from these Permittees;
- Notifies certain Permittees that their compliance with Provision C.2.f. – Corporation Yard is unclear and requires a response from these Permittees;
- Provides our expectations for future implementation of Provision C.2.f. of the MRP; and
- Provides a summary of our review of Provision C.2.f. – Corporation Yard in the 2012 Annual Report;

MRP Requirements

Provision C.2.f. – Corporation Yard BMP requires Permittees to report on implementation of the site specific Stormwater Pollution Prevention Plan for their corporation yard, the results of inspections (at least one inspection before the start of the rainy season), and any follow-up actions on the results of the inspections in the Annual Report.

In each Permittee's 2011-2012 Annual Report, we looked (1) to see if the corporation yards were inspected at least once (with the first inspection before the rainy season), (2) for inspection findings/results, and (3) for follow-up actions on the inspection findings.

Notice of Deficiency for failure to implement Provision C.2.f. – Corporation Yard

The following Permittees failed to comply with Provision C.2.f. – Corporation Yard:

Alameda County

Permittee	Violation
Livermore	Did not inspect before the 2011 rainy season. (Inspected on June 28, 2012.)
Oakland	Did not inspect before the 2011 rainy season. (All three yards were inspected in June 2012.)
Pleasanton	Did not inspect before the 2011 rainy season. (Inspected on June 12, 2012.)
Union City	Did not inspect before the 2011 rainy season. (Inspected four times between March 19, 2012 and June 5, 2012.) Corrective actions were not implemented in a timely manner.

Contra Costa County

Permittee	Violation
Clayton	Did not inspect before the 2011 rainy season. (Inspected on February 23, 2012.)
Contra Costa County	Did not inspect before the 2011 rainy season. (Four yards were inspected on February 22, 2012 or February 23, 2012.)
Danville	Did not inspect before the 2011 rainy season. (Inspected on June 14, 2012.)
Richmond	Did not inspect before the 2011 rainy season. (Three yards were inspected between April 27, 2012 and June 6, 2012.)
San Pablo	Did not inspect before the 2011 rainy season. (Inspected on "4/243/2012".)
Walnut Creek	Did not inspect before the 2011 rainy season. (Four yards were inspected between January 5, 2012 and May 11, 2012.)

San Mateo County

Permittee	Violation
Atherton	Did not inspect before the 2011 rainy season. (Both yards were inspected on December 6, 2011.)
Brisbane	Implementation of corrective actions was verified six months after problems were first discovered.
Daly City	Did not inspect before the 2011 rainy season. (Both yards were inspected in April 2012.)
Menlo Park	Did not inspect before the 2011 rainy season. (Inspected on November 22, 2011.)
San Bruno	Did not inspect before the 2011 rainy season. (Inspected in January 2012.) Thank you for acknowledging noncompliance in Annual Report and discussing the procedures already implemented to ensure future compliance.
San Mateo	Unclear when temporary corrective actions were implemented. Unclear when permanent corrective actions will be implemented.
South San Francisco	Did not inspect before the 2011 rainy season. (Inspected on March 19, 2012.) Thank you for acknowledging noncompliance in Annual Report and discussing the procedures already implemented to ensure future

Permittee	Violation
	compliance.

Santa Clara County

Permittee	Violation
Cupertino	Did not inspect before the 2011 rainy season. (First inspection was on January 9, 2012.)
Los Altos	Did not inspect before the 2011 rainy season. (Inspected on March 26, 2012.)
Los Altos Hills	Did not inspect before the 2011 rainy season. (Inspected on February 1, 2012.)
Milpitas	Did not inspect before the 2011 rainy season. (Inspected on January 12, 2012.)
Palo Alto	Did not inspect before the 2011 rainy season. (Three yards inspected between November 30, 2011 and February 29, 2012.)
Santa Clara	Did not inspect before the 2011 rainy season. (Three yards inspected between May 17, 2012 and June 7, 2012.)
Santa Clara County	County inspected all three yards a number of times but one yard did not get its first inspection until December 30, 2011. Unclear when corrective actions were implemented.

Solano County

Permittee	Violation
Suisun City	Did not inspect before the 2011 rainy season. (Inspected on December 30, 2011.)
Vallejo	Did not inspect the whole yard. Recorded an inspection when it cleaned, did installation, or did maintenance.

Required Response: Within 20 days of this letter, each of the above Permittees shall submit a response discussing (1) the Permittee’s reason for failure to comply with Provision C.2.f., (2) whether or not the Permittee complied with Provision C.2.f. for the 2012-2012 reporting year, (3) a description and schedule of tasks necessary to achieve full compliance, and (4) an estimated date for achieving full compliance.

Unclear Compliance with Provision C.2.f. – Corporation Yard

The following Permittees’ compliance with Provision C.2.f. – Corporation Yard is unclear:

Alameda County

Permittee	Issue
Albany, Berkeley, and Zone 7	Unclear when corrective actions were implemented.

Contra Costa County

Permittee	Issue
Concord	Unclear when corrective actions were implemented.
Hercules	Unclear if yard was inspected and SWPPP implemented.
Lafayette	Unclear when yard was inspected. No inspection date.
Pittsburg	No date for actual inspection. States “NA”.

San Mateo County

Permittee	Issue
East Palo Alto	Unclear when corrective actions were implemented.
Brisbane	Unclear when corrective actions were implemented.
San Mateo	Unclear when temporary and permanent correct actions were implemented.

Santa Clara County

Permittee	Issue
Mountain View	Unclear if the City has coverage under the Industrial General Permit and therefore does not need to fill out the Annual Report for corporation yard. City did not check that its corporation yard has coverage under the Industrial General Permit. It did not fill out the inspection table in the Annual Report but included a copy of its NOI inspection report.
Santa Clara Valley Water District	Unclear when issues were first found and when corrective actions were implemented.

Required Response: Within 20 days of this letter, each of the above Permittees – whose compliance with Provision C.2.f. is unclear – shall submit a revision to its Annual Report to clarify its implementation of Provision C.2.f. during the 2011-2012 reporting year (Please note, revisions must include the certification statement and the pages that have been revised.).

Future Implementation of MRP and Reporting

1. Permittees must inspect their corporation yards before the start of the rainy season, foreseeably July-September. The corporation yards should ideally be inspected right before the start of the rainy season to ensure that the Stormwater Pollution Prevention Plans are implemented adequately.
2. Permittees shall record corporation yard inspection findings and follow-up actions accurately in the Annual Reports.
3. Permittees shall ensure that all required corrective actions are implemented in a timely manner.
4. Noncompliance with *any* provision of the MRP must be highlighted in the Annual Report, preferably in the cover letter, with the reason for failure to comply, a description and schedule of tasks necessary to achieve compliance, and an estimated date for achieving full compliance as required in Provision C.16.c. of the MRP.

Summary of Our Review of the 2012 Annual Report for Provision C.2.f. – Corporation Yard

Attachment A shows the details of our review of Provision C.2.f. – Corporation Yard.

Should you have question regarding this matter, please email Selina Louie, of my staff, at slouie@waterboards.ca.gov or call her at (510) 622-2383.

Sincerely,

Shin-Roei Lee, Chief
Watershed Management Division

Attachment A: Annual Report Review: Provision C.2.f. – Corporation Yard

Attachment A

Provision C.2. - Corporation Yards, Alameda County

Provision C.2.f.	Alameda County	Alameda	Albany	Berkeley	Dublin	Emeryville	Fremont	Hayward	Livermore
Number of corporations yards.	1	3	1	1	1	1	3	1	1
Number of inspections.	2	3	1	1	1	1	3	1	1
Issues?	N	Y	Y	N	N	N	Y	Y	N
Types of violations and corrective actions implemented.		One site needed sweeping in the dumpster area and clean up of two spots of leaked vehicle oil. Another site had a number of housekeeping issues.	No sd nearby. Waste bin needs to be covered and asphalt base need to be moved under cover.	Required weekly sweeping and regular maintainance of catch basin inserts.			Minor issues at all three site. Central Park Service Center has no storm drains.		
In Compliance?	Yes	Yes. The City confirmed implementation of corrective actions within 10 business days. Dates were reported.	Unclear when follow up was done.	Unclear how they were going to determine if the required actions were done.	Yes	Yes	Yes. Stated that all follow actions completed.	Yes	No. Inspected 6/28/12. MRP requires at least one inspection before the rainy season.

Provision C.2. - Corporation Yards, Alameda County

Provision C.2.f.	Newark	Oakland	Piedmont	Pleasanton	San Leandro	Union City	Alameda County Flood	Zone 7
Number of corporations yards.	1	3	1	1	1	1	1	1
Number of inspections.	2	3	2	1	4	4	2	1
Issues?	N	Y	N	Y	Y	Y	N	Y
Types of violations and corrective actions implemented.		Housekeeping. Unclear when corrective actions were implemented.		Housekeeping, erosion control, leaking oil, and oil spots.	Non stormwater discharge, housekeeping, sediment build up.	Trash and stockpile of soil located 50' from storm drain in drainage ditch.		BMPs, such as sandbags and wattles, needed maintenance. Drain needed to be cleaned and bare slopes needed vegetation.
In Compliance?	Yes. Board staff inspected Spring 2011. Issued findings and required actions, which the City have implemented.	No. Not inspected before the rainy season. All three yards inspection June 2012. Unclear when corrective actions were implemented.	Yes	No. Not inspected before the rainy season. Inspected 6/12/12. Excellent discussion of findings. Divided findings by location in the corp yard. Unclear when corrective actions were implemented.	Yes, the yard was inspected three times during the rainy season. While implementation dates for the corrective actions are unclear, discussions indicate they were corrected.	No. Not inspected before the rainy season. Inspected 3/19/12. 3/26/12, 4/11/12, 6/5/12. Found stockpile 3/19/12. Pile was not moved until three inspections later, 6/5/12. Took two inspections to get trash picked up and 3 inspections to get lids to garbage cans ordered.	Yes	Unclear when corrective actions were implemented.

Provision C.2. - Corporation Yard, Contra Costa County

Provision C.2.f.	Clayton	Concord	Contra Costa County	Danville	El Cerrito	Hercules	Lafayette	Martinez
Number of corporations yards.	1	1	4	1	1	1	2	1
Number of inspections.	1	1	4	1	1	1	2	1
Issues?	Y	Y	N	Y	N	N	N	N
Types of violations and corrective actions implemented.	Minor housekeeping issues such as recovering stockpiles and removing used vehicles. Vehicles not leaking.	Minor housekeeping issues such as empty bottle of oil left outdoors and pail of tar left outdoors.		Minor wattle maintenance issues that will be replaced before the fall.				
In Compliance?	No. Inspected 2/23/11. MRP requires at least one inspection before the rainy season.	Compliance unclear Divided each finding so follow-up actions clear. Empty bottle and pail of tar were moved immediately but unclear when pails and drums next to paint booth were covered or placed in secondary containment.	No. Inspected on 2/22 or 2/23.	No. Inspected on 6/14/12. Should have been inspected in Fall 2011. Inspection unannounced. Yard re-certified as a Bay Area Green Business.	Yes	Compliance unclear . "All corporation yard water is pumped into a sedimentation basin." Not all pollutants settle and unclear when basins are cleaned.	Unclear No dates for the actual inspections.	Yes

Provision C.2. - Corporation Yard, Contra Costa County

Provision C.2.f.	Moraga	Orinda	Pinole	Pittsburg	Pleasant Hill	Richmond	San Pablo	San Ramon	Walnut Creek	CCCFC& WCD
Number of corporations yards.	1	1	1	1	1	3	1	2	4	0
Number of inspections.	1	1	NA	0	1	5	1	2	4	
Issues?	N	N			N	Y	Y	N	Y	
Types of violations and corrective actions implemented.						Drums and materials not covered or in double containment. Some materials stored uncovered over storm drain.	Filter fabric at Dis needed replacement and was completed during the inspection.		Minor signage issues. Structural covers for fueling station and outdoor life included in the long-term improvement plan for Golf Course.	
In Compliance?	Yes	Yes	Corp Yard covered under the General Industrial Permit.	Unclear. States, "City Public Works staff self inspect the Corporation Yard." No inspection date or data. States "NA".	Yes	No. First inspections 4/27/12, 6/4/12, and 6/6/12. Should have been inspected in the Fall.	No. Inspected 4/"243"/12. Should have been inspected in the Fall.	Yes	No. Very detailed findings and follow-up actions but inspections were conducted 1/5/12, 3/22/12, and 5/11/12.	

Provision C.2. - Corporation Yard, San Mateo County

Provision C.2.f.	Atherton	Belmont	Brisbane	Burlingame	Colma	Daly City	E Palo Alto	Foster City	Half Moon Bay	Hillsborough	Menlo Park	Millbrae	Pacifica
Number of corporations yards.	2	1	1	1	1	2	1	1	1	1	1	1	1
Number of inspections.	2	2	2	1	1	2	2		1	12	1	1	1
Issues?	Y	N	Y	N	N	N	Y		N	Y	N	Y	N
Types of violations and corrective actions implemented.	Watkins yard had a leak in plumbing from well. Stated repairs made.		Minor issues such as more sweeping, drip pan to capture leaks, and signage.				Cover stored materials (Corrected during inspection), reduce size of stockpiles (Unclear when corrected).			Cleaned, repaired, and orgained areas accordingly during inspections.		Minor signage. Unclear when corrective actions implemented.	
In Compliance?	No. Both inspections done 12/6/11.	Yes. One inspection in October and the 2nd inspection in June.	No. Reinspection 6 months later. Issues resolved. This is not timely implementation of corrective actions.	Yes	Yes	No. Both inspections done in April.	Unclear when some corrective actions were implemented.	Has an NOI.	Yes	Yes	No. Inspected November 22nd.	No. Inspected May 23, 2012.	Y

Provision C.2. - Corporation Yard, San Mateo County

Provision C.2.f.	Portola Valley	Redwood City	San Bruno	San Carlos	San Mateo County	San Mateo	S San Francisco	Woodside	SM County Flood Control
Number of corporations yards.	1	1	2	1	9	1	1	1	0
Number of inspections.	2	1	2	0	9	1	1	2	
Issues?	N	N	Y		Y	Y	N	N	
Types of violations and corrective actions implemented.			Tasked specific staff at Public Services Corp Yard to sweep daily, inspect areas for chemical and hazardous waste material, and colled and store any found chemicals and hazardous materials appropriately. Parks & Rec Corp Yard had floor drain in shed plugged the day after inspection and signage replaced January 15, 2012.		Minor issues such as missing dumpster lids, and spill kits; and need for larger hazardous waste locker. Secuing funding to purchase.	Improvements needed in the solid waste transfer station. Capital improvement planning underway. No date for permanent corrective action. Unclear if temporary corrective actions implemented.			
In Compliance?	Yes. Trap in catch basin to catch pollutants.	Yes. Included inspection form.	Inspected this Corp Yard in January because manager responsible for inspection was on leave. City is not in compliance but has implemented corrective actions. Storm drains in Public Service Corp Yard all plumbed to sanitary sewer. The City has a back up manager for task now. Excellent report and explanations.	Has an NOI.	No. Inspections done February - May. Don't see issues as violations.	No	City is not in compliance but has implemented corrective actions. Inspected 3/19/12. States that is will be inspected before October 1, 2012. Realizes oversight.	Yes. Inspected 10/20/11 and 4/17/12.	Uses SM County DPW's Road crew for routine maintenance activities.

Provision C.2. - Corporation Yard, Santa Clara County

Provision C.2.f.	Campbell	Cupertino	Los Altos	Los Altos Hills	Los Gatos	Milpitas	Monte Sereno	Mountain View	Palo Alto
Number of corporations yards.	1	1	1	1	1	1	0	1	1
Number of inspections.	1	4	1	1	1	2			3 whole yard and 2 just auto maintenance
Issues?	N	Y	N	N	N	Y			Y
Types of violations and corrective actions implemented.		Inspection findings and follow-up actions are repetitive and confusing. Can't tell when issues were first identified. Inspected 1/9/12, 3/29/12, 6/19/12, and 7/17/12. Consider 7/17 its annual inspection but July is part of the 2012-2013 reporting year.	Inspected 3/26/12.	Inspected 2/1/12.		Inadequate secondary containment, catch basin needed cleaning and labeling. Inspected 1/12/12 and reinspected 5/2/12. At 5/2/12 inspection, has yet to improve inspections to look for liquid in the containment structure.			Housekeeping and blocked pipe near outfall. Corrective actions either immediately or within 10 business days.
In Compliance?	Yes	No. Not inspected before rainy season.	No. Not inspected before rainy season.	No. Not inspected before rainy season.	Y	No. Not inspected before rainy season. Too long to implement corrective actions.		Unclear. Did not check that it has an NOI; did not fill out table; but included a copy of its NOI inspection report.	No. Not inspected before rainy season. Whole yard inspections 11/30/11, 1/3/12, and 2/29/12. Clean Bay for auto 11/7/11 and 5/30/12.

Provision C.2. - Corporation Yard, Santa Clara County

Provision C.2.f.	San Jose	Santa Clara	Santa Clara County	Saratoga	Sunnyvale	SCVWD
Number of corporations yards.	6	3	3	1	1	3
Number of inspections.	5	3	22	1	1	4 inspections just at one yard.
Issues?	Y	Y	Y	N	Y	Y
Types of violations and corrective actions implemented.	Minor housekeeping issues such as uncovered bins, and spillage of materials, unlabeled containers. Noted implementation of corrective actions but not clear when they were implemented.	Engine stored outside uncovered and drip pans not placed under wrecked cars in Street Corp Yard on 5/17/12. Violations corrected by 5/31/12 reinspection. Water Sewer Yard and Parks Service Yard inspected 6/7/12.	Sprinkler heads need adjustment, and oil stains.		Potential discharges identified; required clean out of 1 inlet, improvement of housekeeping, use of dry clean-up methods, and training. Corrective actions implemented but not sure when. Some temporary BMPs implemented pending long term solutions.	Sheen in discharge; discharge muddy, turbid.
In Compliance?	Yes. 1 yard has NOI coverage.	No. Not inspected before rainy season. One yard was inspected 5/17/12 and the other two yards were inspected 6/7/12.	No. All three sites inspected a number of times. West Yard's first inspection 12/28/11. 9 inspections for Fleet Services but no dates.	Yes	Yes Not clear when corrective actions were implemented but report states, "Issues were corrected in a timely manner."	Unclear. Two yards not in use during the rainy season. Comments state that both were inspected before the rainy season but there is no inspection information for either yards. Inspections all listed together so unclear when the issues were cited and when they were corrected.

Provision C.2. - Corporation Yard, Solano County

Provision C.2.f.	Fairfield	Suisun City	Vallejo	Vallejo San & Fld Control District
Number of corporations yards.		1	1	1
Number of inspections.		1	Maybe 4	1
Issues?		Y	Unclear	N
Types of violations and corrective actions implemented.		Stock larger amount of absorbent in spill kit.		
In Compliance?	Has coverage under the Industrial General Permit.	No. Inspected 12/30/11. Unclear when follow-action took place.	Unclear. Seems like the City recorded an inspection when it cleaned, installed, or maintained something. Don't know if the whole yard was ever inspected.	Yes

NPDES Technical Advisory Committee Agenda Report

Date: January 15, 2013
Item: 4G
From: Matthew Fabry, Program Coordinator
Subject: INFORMATION – Updated Regulatory Tracking Tables

Summary

Staff provides updated Regulatory Tracking tables on an ongoing basis documenting regulatory issues that may impact Permittees or stormwater programs/permitting in general, status of the issue, and actions taken by the Countywide Program or other relevant parties. Separate tables are provided for active and completed issues.

Recommendation

Informational update only.

Discussion

None

Attachments

Regulatory Tracking Table (Active)
Regulatory Tracking Table (Complete)

**Status of California Stormwater Quality Related Policies and Permits (Active)
January 8, 2013**

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments
NPDES Permits				
Industrial Stormwater NPDES Permit	SWRCB	Preliminary draft permit released. Public hearing on 3/29/11. Final draft permit and fact sheet released on 7/18/12 with 90-day comment period. CASQA submitted letter to SWRCB on 8/20/12 requesting a 120-day public comment period. On 8/22/12, SWRCB granted 30-day extension with public comments due by 10/22/12. State Water Board staff held four informal staff workshops in August and September 2012. Public hearing to accept oral comments on the final draft was held on 10/17/12. Permit adoption has slipped until at least March 2013, but the permit effective date remains scheduled as 7/1/13.	Final draft: 10/22/12 (Noon)	CASQA submitted extensive comments on 4/29/11. CASQA representatives met with SWRCB staff on 9/19/12 to discuss major issues and submitted extensive comments on final draft on 10/22/12.
NDPES Permit for Phase II MS4s	SWRCB	Draft permit released on 6/7/11. Revised list of designated MS4s released 7/8/11. Workshop held 8/17/11. A revised draft Phase II MS4 permit was released on 5/21/12 with public comments due by 7/23/12. Five staff informational workshops were held in June 2012, and a public hearing was held on 8/8/12. Final draft permit was released on 11/16/12 with a 30-day comment period ending on 12/17/12. A SWRCB staff workshop was held on 1/8/13. The permit adoption hearing is scheduled for 2/5/13. The final permit is scheduled to become effective on 7/1/13.	12/17/12 (Noon)	CASQA submitted comments on confidential early draft version, and submitted extensive comments on the first draft on 9/8/11. BASMAA also submitted comments. A similar review and commenting process is being followed for the revised draft permit. CASQA submitted comments on the second draft Phase II permit on 7/23/12. There are major changes to the post-construction section in the 11/16/12 draft that are of concern. CASQA submitted comments on 12/17/12 which addressed revisions to the revised draft Phase II MS4 permit made since 5/21/12.
Statewide Phase I MS4 Stormwater Permit Work Group	SWRCB, RWQCBs and CASQA	The CASQA Executive Director, Chair, and several CASQA Board members are participating in meetings with a Statewide Work Group made up of SWRCB and RWQCB staff, to discuss improvements to the MS4 permit process and create consistency across the state. There have been 14 meetings since the work group was formed. Products will include a series of guiding principles and an annotated template for a municipal stormwater permit. The work group's last meeting scheduled for 9/28/12 was postponed and not rescheduled. SWRCB staff is vetting products with RWQCB staffs and getting some resistance in Regions 4 and 9, which have adopted or are in the process of adopting MS4 permits. CASQA has provided updates to Phase I MS4 program managers in several conference calls.	NA	CASQA is continuing to push for release of draft documents for MS4 stakeholder review.

**Status of California Stormwater Quality Related Policies and Permits (Active)
January 8, 2013**

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments
Assessing Costs of Compliance Stakeholder Group	SWRCB, RWQCBs and CASQA	The State Water Board has convened a statewide stakeholder group made up of SWRCB and RWQCB staff and regulated dischargers to initiate an assessment of the costs of compliance with waste discharge requirements, including NPDES stormwater and wastewater permits, irrigated lands, and waste discharge to land. The goal of the assessment will be to identify potential opportunities to reduce compliance costs without hindering the Water Boards' ability to protect water quality. The kick-off meeting was held on 10/24/12. Permittees have been asked to form stakeholder groups, and the CASQA Executive Director Geoff Brosseau is leading the stormwater group. The stormwater group met on 12/6/12 and brainstormed opportunities for cost savings. The next meeting is scheduled for January 14, 2013.	NA	SMCWPPP staff is tracking the activities of the stakeholder group, and will provide updates on when input and comments are needed.
Statewide Policies/Objectives				
Statewide Mercury Policy and Statewide Program for Controlling Mercury in Reservoirs	SWRCB	CEQA Scoping meetings held in March 2012. CEQA scoping comments were solicited regarding the scope of environmental analysis, alternatives, mitigation measures, and potential environmental effects. Public comments were due on 3/30/12. SWRCB staff is currently working on the technical analysis for the project (conceptual model, source analysis, linkage between sources and fish tissue concentrations, and implementation ideas) and drafting a regulatory program. Public meetings to present and discuss details of the project will be scheduled for winter 2012–2013.	3/30/12 (Noon)	SMCWPPP staff will continue to track the development of the Policy.
NPDES Fees	SWRCB	Fee schedule adopted on 9/19/11 with a 35% increase for MS4s. BIA sued SWRCB over increases in adopted fee schedule. Invoices have not been sent out as of November 2012.	NA	CASQA submitted letters to the SWRCB prior to 9/19/11. SMCWPPP staff will continue to track developments on this issue.

**Status of California Stormwater Quality Related Policies and Permits (Active)
January 8, 2013**

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments
Receiving Water Limitation (RWL) Provision for Stormwater NPDES Permits	SWRCB & RWQCB	CASQA attempted to work with the SWRCB staff to address the uncertainties created by a July 2011 Ninth Circuit Court of Appeals decision regarding the iterative process municipal stormwater NPDES permittees are required to follow for exceedances of water quality standards caused or contributed by MS4 discharges, by amending the receiving water limitations provisions in future permits. To discuss concerns with the current receiving water limitations language, SWRCB staff scheduled a workshop for 11/20/12. SWRCB staff asked CASQA to provide ideas for how to improve the iterative process so that it is more formal, specific and ensures more accountability. SWRCB staff released a public notice on the workshop and an "Issue Paper" on 10/10/12. CASQA submitted extensive comments on the workshop and Issue Paper on 11/2/12. Comments were due 11/13/12. The workshop was held on 11/20/12. The State Board did not take any action or provide specific direction to SWQCB staff.	Comments on RWL Issue Paper due 11/13/12 (Noon)	Based on discussions with SWRCB staff, CASQA developed and submitted modified RWL language to SWRCB on 2/21/12. CASQA language has been reviewed by SWRCB's legal staff, and there has been no response to date. Recent draft general permits have not contained modified language. CASQA commented on RWL provision in revised draft Caltrans' permit and has initiated an educational effort. SCVURPPP and Alameda provided legal comments on the CASQA language but not all were accepted. BASMAA decided to submit separate comments (dated 6/29/12) on the 2nd Draft Phase II permit's RWL language. CASQA representatives gave a 45-minute presentation at the workshop. A BASMAA legal consultant also gave a 5-minute presentation (attached to BASMAA comments). SMCWPPP staff will follow progress of SWRCB actions (probably will occur as part of Phase II permit adoption). CASQA is continuing to push for action from the State Board.
Policy for Toxicity Assessment and Control	SWRCB	Preliminary Draft Policy released for public comment in 7/10/10 and workshop held on 11/9/10. Staff Workshop held on 8/22/11 to discuss the draft Policy. External peer review of the Draft Policy for Toxicity Assessment and Control has been completed. SWRCB staff completed its responses to the peer review comments and released a Public Review Draft Policy for Whole Effluent Toxicity Assessment and Control and Staff Report on 6/27/12 with public comments due by 8/21/12. A public hearing was held on 8/21/12. SWRCB staff is currently preparing responses to public comments and revising several aspects of the Public Review Draft Policy and Staff Report. SWRCB legal staff is requiring the policy to be repackaged as an amendment to Basin Plans. The next meeting before the SWRCB is anticipated to occur in spring 2013.	Comments on Draft Preliminary were due 8/6/10; Comments on Draft were due 1/19/11. Comments on the Public Review Draft Policy were due 8/21/12.	Comments submitted by SCVURPPP on Preliminary Draft on 8/6/10; Comments submitted by SCVURPPP on Draft on 1/21/11 (BASMAA and CASQA also submitted comments on both drafts); Comments submitted by SCVURPPP on Public Review Draft Policy on 8/21/12 (CASQA also submitted comments).

**Status of California Stormwater Quality Related Policies and Permits (Active)
January 8, 2013**

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments
Wetland and Riparian Area Protection Policy	SWRCB	EIR currently being developed. Accepted comments on Notice of Preparation (NOP) for Draft EIR. On 3/9/12, SWRCB released a Preliminary Draft Wetland Area Protection and Dredge and Fill Permitting Policy for informational purposes. Formal notice and comment period expected during FY 2012-2013.	Comments on NOP were due 5/20/11 (noon).	BASMAA determined that a comment letter was not needed at this point in the process based on an analysis developed by Gary Grimm (ACCWP Attorney). SMCWPPP staff will continue to track the development of this Policy.
Trash Policy (now called Amendments to the State Water Quality Control Plans)	SWRCB	Goal of policy is to regulate trash using a statewide policy rather than through individual TMDLs. CEQA Scoping document released for comment in 9/10/10; Comments currently being reviewed. Stakeholder group met in July 2011 to discuss next steps. In May 2012, the SWRCB informed stakeholders that Trash Policy is now a draft amendment. The Policy will be renamed "Amendments to the State Water Quality Control Plans" because there are new water quality objectives which will be incorporated into the California Ocean Plan, Inland Surface Waters Plan, and the Estuary and Enclosed Bays Plan. One Substitute Environmental Document (SED) will be developed and all Amendments will come from the SED. The Draft SED and Amendments are estimated to be released for Water Board staff review mid-January 2013, and will then be made available for public review before consideration by the SWRCB.	Comments on CEQA scoping document were due 11/3/10.	CASQA Executive Director is participating on the Public Advisory Group. SMCWPPP staff will continue to track the development of the Trash Policy (now called Amendments to the State Water Quality Control Plans).
Biological Objectives for Wadable Perennial Streams	SWRCB	Biological objectives are being developed through a 2-year process. In September 2012, SRCWB staff held four informal staff workshops to discuss and solicit comments and suggestions from the public on a proposed Statewide Biological Objectives Policy and Program of Implementation for Perennial, Wadeable Streams. Efforts to develop a Policy are in the CEQA scoping phase, and three alternatives have been identified. Public comments on the alternatives were due 10/19/12. SWRCB staff will hold a workshop in January 2013 on biological objectives.	Comments on alternatives were due 10/19/12	CASQA submitted comments on the alternatives and suggested an implementation framework on 10/19/12. SCVURPPP staff serves on the Stakeholder Advisory Group and drafted the 10/19/12 comment letter on behalf of CASQA.

**Status of California Stormwater Quality Related Policies and Permits (Active)
January 8, 2013**

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments
SF Bay Policies/Objectives				
Nutrient Numeric Endpoints (NNEs) for SF Bay	SWRCB & RWQCB	The SWRCB and RWQCB are beginning the process of developing NNEs specific to SF Bay. Draft literature review and data gaps were released to stakeholder advisory group (SAG) for comments by 6/7/11. SAG meetings held on 3/29/12 and 6/22/12 discussed the development of a Draft Nutrient Management Strategy and prioritized the work effort over the next 1-5 years. The SAG meeting held 11/19/12 discussed a Revised Nutrient Management Strategy, proposed Work Plan for the Development of a Nutrient Assessment Framework for San Francisco Bay and revised project schedule. The next SAG meeting is scheduled for 3/8/13.	6/7/2011	SMCWPPP staff will continue to track the development of the Draft Nutrient Management Strategy.
Federal Policies/Guidance				
None				

NA = Not Applicable

TBD = To Be Determined

Status of California Stormwater Quality Related Policies and Permits (Completed)
January 9, 2013

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments	Next Steps
NPDES Permits					
CalTrans NPDES Stormwater Permit	SWRCB	First revised draft Tentative Order released 8/16/11. Workshop held 9/21/11. Comments on revised sections only were due 9/19/11. Second revised draft Tentative Order released for public comment on 4/27/12 and public comments were due by 6/26/12. SWRCB staff workshop was held on 5/21/12. SWRCB held a public hearing on 8/7/12. The final CalTrans NPDES Stormwater Permit was adopted at public hearing on 9/19/12. The final permit will become effective on 7/1/13. The final permit has a "reopener" clause for the receiving water limitation language.	6/26/12 (Noon)	BASMAA reviewed Revised Draft Tentative Order and submitted comments on 9/19/11. CASQA submitted comments on second, revised draft permit's receiving water limitation language.	SMCWPPP staff will continue to track the development of receiving waters limitation language in NPDES permits.
Construction General Permit	SWRCB	Permit adopted 9/2/09 and took effect 7/1/10. CBIA challenged the numeric effluent limits (NELs) for pH and turbidity. As a result of Superior Court decision on 12/27/11, NELs are no longer in effect, receiving water monitoring requirements are suspended, and SWRCB has amended the CGP. Draft amendment became available for review on 3/31/12 with public comments due on 5/14/12. The final Construction General Permit amendments were adopted at public hearing on 7/17/12.	5/14/12 (Noon)	CASQA's Construction Subcommittee prepared and submitted comments dated 5/14/12.	Reissuance of the State Construction General Permit is complete.
Post-Construction Stormwater Management Requirements for Development Projects in the Central Coast Region	Central Coast RWQCB	A Draft Resolution for post-construction requirements was released 5/14/12, as a result of the Central Coast RWQCB's Joint Effort for Developing Hydromodification Control Criteria. The Draft Resolution presents LID and Hydromodification Management (HM) criteria for Phase II MS4s in the Central Coast Region, in lieu of those in the Phase II General Permit. Workshops were held 6/5/12 and 6/6/12; comments were due 7/6/12. The Central Coast RWQCB adopted Resolution R3-2012-0025 approving post-construction requirements in the Central Coast Region at public hearing on 9/6/12. Central Coast Joint MS4s are required to apply post-construction requirements by 9/6/13.	7/6/12 (5 pm)	With assistance from SCVURPPP staff, CASQA prepared and submitted comments. The draft criteria would go beyond what is required in the Phase II permit and are potentially precedent setting. The Central Coast resolution has now been included as an attachment to the Phase II permit, and CASQA and BASMAA are commenting on it via the Phase II permit adoption process (see Phase II Permit under "Active" issues).	SMCWPPP staff is continuing to track as part of tracking the Phase II Permit reissuance.

**Status of California Stormwater Quality Related Policies and Permits (Completed)
January 9, 2013**

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments	Next Steps
Statewide Policies/Objectives					
None tracked that is completed					
SF Bay Policies/Objectives					
Enterococcus Water Quality Objectives for SF Bay	RWQCB & SWRCB	Basin Plan amendment adopted by RWQCB on 4/14/10. Amendment approved by SWRCB on 4/5/11. RWQCB website lists this amendment as having received all of the approvals needed to be incorporated into the Basin Plan.	NA	Comments submitted to SWRCB on 3/3/11.	Development and approval of these water quality objectives is complete.
Addition of Beneficial Uses and Water Bodies to SF Bay Water Quality Control Plan (Basin Plan)	RWQCB	RWQCB adopted in July 2010 resolution to update Basin Plan with water bodies and associated beneficial uses. SWRCB accepted additional comments in July 2011. On 12/5/11, SWRCB adopted Resolution No. 2011-0058 that approved the amendment to the Basin Plan. OAL approved this amendment, and USEPA approved it on 4/3/12.	7/28/2011	SMCWPPP commented on initial version of amendment.	The Basin Plan amendment is complete.
Triennial Review Work Plan for Basin Plan amendments	RWQCB & SWRCB	RWQCB staff held public meeting on 3/27/12 to solicit comments on its initial list of candidate issues for inclusion in the triennial review work plan. A draft staff report and list of priority projects was released on 9/7/12 with public comments due by 10/8/12. During a public hearing on 11/14/12, the Water Board approved the 2012 Basin Plan Triennial Review of the San Francisco Bay Basin Plan and adopted a priority list of Basin Plan projects.	10/8/2012 (5 pm)	SMCWPPP staff attended the public hearing on 11/14/12.	This issue is complete.
Federal Policies/Guidance					
Policy on TMDL WLAs and NPDES Requirements for Stormwater (Numeric Limits)	US EPA	USEPA memorandum issued 10/12/10 regarding the establishment of TMDL WLAs for stormwater sources and NPDES permit requirements. After receipt of public comments, revised version sent to OMB for review. Timeline for completion is unknown.	5/16/2011	SCVURPPP provided comments to CASQA on 4/26/11 (assisted by Program legal counsel). CASQA letter sent to EPA on 5/16/11.	SMCWPPP staff will resume tracking this issue once policy-making process is initiated by USEPA.
EPA Construction General Permit	US EPA	Draft permit issued 4/25/11. Informational webcast was held on 5/24/11. Permit was issued on 2/16/12 and will provide coverage for eligible new and existing construction projects for a period of five years. Does not directly affect California but could set a precedent for future permits.	7/11/2011	CASQA Construction Subcommittee representatives attended 5/24/11 webcast. There were several items of concern but CASQA decided not to submit comments.	Reissuance of EPA Construction General Permit is complete.

Status of California Stormwater Quality Related Policies and Permits (Completed)
January 9, 2013

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments	Next Steps
EPA Construction Effluent Guidelines	US EPA	Released in December 2009 and item of most concern was NEL for turbidity. Limits were eventually stayed. On 1/3/12, issued request for performance data by 3/5/12. EPA will use data and information submitted by the public in consideration of future rulemaking (time frame unknown).	NA	CASQA Construction Subcommittee is tracking.	SMCWPPP staff will start to track once rulemaking process is initiated by USEPA.
EPA Stormwater Rulemaking Process	US EPA	Preliminary rule released in late 2009. Listening sessions held in January 2010. Information requests sent to selected MS4s in August 2010. Proposed rule will include performance standards for new and redevelopment; retrofit requirements; extended MS4 coverage. Rule currently in OMB review. EPA intends to publish proposed rule by 6/10/13 and complete a final action by 12/10/14. According to Eugene Bromley (EPA Region 9), there should not be much impact on California's stormwater program.	2/26/2010	CASQA staff participated in 1/20/10 Listening Session and submitted comments on 2/26/10. CASQA also met with EPA on 4/15/10.	SMCWPPP staff will continue to track once proposed rule is published.
EPA Integrated Municipal Stormwater and Wastewater Plans	US EPA	EPA is promoting an integrated planning approach to allow prioritizing of wastewater and stormwater projects to more cost-effectively meet permit requirements. Memorandum dated 10/27/11; published in Federal Register on 1/11/12; workshop held in Monrovia, CA on 2/27/12. On 6/5/12, EPA released the final Integrated Municipal Stormwater and Wastewater Planning Approach Framework which was developed in conjunction with the 10/27/11 memorandum.	Comments accepted via six workshops. CASQA reps attended 2/27/12 workshop.	CASQA opinion is that this approach is focused on municipalities with combined sewer systems, but is continuing to track.	Tracking of this issue is complete.

**Status of California Stormwater Quality Related Policies and Permits (Completed)
January 9, 2013**

Policy/Permit/Objective	Lead Regulatory Agency	Status of Regulatory Action	Comments Due	Status of Comments	Next Steps
Development of New or Revised Recreational Water Quality Criteria	US EPA	EPA Stakeholder Meeting held on 6/14- 6/15/11 in New Orleans, LA. The judicial consent decree deadline for EPA to sign the new or revised recreation water quality criteria recommendations has been extended from 10/15/12 to 11/30/12 due to unexpected delays in the schedule. EPA published and asked for public comment on the draft Recreational Water Quality Criteria in December 2011. They received more than 9,000 comments. On 11/26/12, EPA released its 2012 New Recreational Water Quality Criteria recommendations for protecting human health in all coastal and non-coastal waters designated for primary contact recreation use. Water quality criteria recommendations are intended as guidance in establishing new or revised water quality standards.	CASQA provided comments on draft.	On 2/21/12, CASQA submitted comments on EPA's draft Recreational Water Quality Criteria.	Tracking of this issue is complete.

NA = Not Applicable

TBD = To Be Determined

DRAFT

Public Information and Participation Subcommittee Meeting Summary
City of Belmont, City Hall

Meeting Date: January 8, 2013

Subcommittee Action:

- Approval of minutes from November 13 PIP meeting

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): none

Announcements

- Julia Au will be designated to manage event planning on behalf of jurisdictions who request it. Her email is jau@smcgov.org and phone is (650) 372-6250.
- There are currently 7 cities that have adopted the County's Ordinance on Single Use Bags. Ten more cities are expected to adopt the measure, which goes into effect April 22. The County is sending information and outreach packets to retailers located within those jurisdictions. For more information, contact Julia Au at (650) 372-6250.

Car Wash Outreach

- EH is continuing the car wash outreach discount partnership. Six more car washes were added to the partnership for this year and two from last year opted not to continue, bringing the current total to 15. The returns from the 2012 discount card totaled 201, down from 350 the year before. In order to increase attention to the discount card, some design changes to the tip card/discount flyer have been made and were circulated for review. The new discount coupon will have a two-year expiration date, which should save staffing time and will take the program through the end of the current MRP.

Regional Campaigns Report

- ***BASMAA Regional Litter Campaign:*** The video contest deadline was January 7. This was an extended deadline and 50 videos entries were received, well over twice the goal of 20, with entries as far away as Canada. The next task will be to come up with evaluation criteria to select a winner. There will be an online streaming awards show and a campaign to get the filmmakers to promote their videos. The winner will have their video aired on television. There are over 600 likes on Facebook, far exceeding the goal in the implementation plan. The 3rd E-newsletter was recently released, but SGA has proposed to eliminate it due to poor readership and the trend of youth to communicate via texting.
- ***BASMAA Media Relations:*** The 3rd pitch of 6 for the year was released in December, related to burning of holiday gift wrap in conjunction with BAAQMD.
- ***BASMAA Regional Pesticide Campaigns:*** **OWOW** reps met with Stopwaste.org to discuss coordinating efforts, a similar meeting is planned with Bay Friendly Landscaping staff. **OWOW** reps will be approaching Lowe's store about implementing the program. There is interest in developing a Spanish version of the 10 Most Wanted Bugs brochure. Costs are being explored. SFEP participated in a kick-off meeting with EPA in mid- December for the **Greener Pesticides for**

Cleaner Waterways campaign, which will, among other things, focus on expanding the influence of the OWOW program. It will also help fund the use of OWOW as a vehicle for implementation of the **Regional Branding Campaign**, which is currently going through a second round of logo and tagline development. Progress is being made on developing an advertisement and a website for the **Got Ants** campaign, which will help residents deal with Ants using IPM strategies.

Outreach Events for 2012-13

- Environmental Health has completed four outreach events to date for this fiscal year which assisted San Mateo, San Carlos, and County Unincorporated jurisdictions. EH has received requests for 6 more to assist Pacifica, Redwood City, San Bruno, Daly City, Half Moon Bay and South San Francisco. If other cities need support, please inform EH soon.
- The Countywide event will be the San Mateo County Fair Sustainability Exhibit, to take place June 8-16. More information will be forthcoming at the March and May PIP meetings.

Website Management

- The Flowstobay website is in the process of being converted to an open-source content management system. Basic organizational structure of the site will remain the same, but added features to the home page and sub-home pages will result in a more user-friendly site. An area for blogs, business and municipality feature sections, direct links to most commonly read topics, and a new municipal private home page are examples of the improvements that were presented and discussed.

MRP Requirements

- The committee continued to discuss the impact of Public Information and Participation requirements on individual jurisdiction's staffing and budget. There is continued consensus that if the new MRP requirements could be revised to be more flexible and allow for more multi-city, countywide, or regionally focused public involvement efforts, it would relieve strain on jurisdictions that are short staffed. For some jurisdictions, outreach programs would cease to exist without some kind of requirement for outreach in the MRP.

High School Outreach Presentation

- Environmental Health conducted a stormwater pollution prevention PowerPoint presentation designed for high school students. The input provided during the discussion that followed will be considered in the final revision of the presentation. Currently, teachers in 6 schools are interested. The program will be piloted this spring, revised if needed over the summer, and will continue to be implemented throughout the next fiscal year. PIP members are invited to participate and/or conduct the presentation as well, which will be sent out soon.

Subcommittee Work That Affects Other Subcommittees: None

Next Steps:

- The Community Action Grant work group has yet to hold its second meeting to determine the fate of the program.

Next Meeting Date: March 12, 2013, at Belmont City Hall.

DRAFT CII Subcommittee Report

Meeting Date: December 19, 2012

Subcommittee Actions:

- Agreed that the October 2012 subcommittee meeting summary was acceptable.

Requested Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Bay Area Pollution Prevention Group.** There was a second presentation on healthy Nail Salons at the December BAPPG meeting. There was a survey sent out from the Regional Branding Committee with a new set of logos for the Bay Protection and Behavior Change regional outreach brand. The survey responses were due December 14th. Kristin will include any end of year summaries available from BAPPG in the next agenda packet.
- **Illicit Discharge Inspection Form and Tracking Table.** The Subcommittee reviewed the revised Illicit Discharge Inspection Form template and Excel tracking table and the comments received via email. The Subcommittee would like to see the following additional revisions:
 - Change “Agency” at top of form to Department.
 - Do not include the suggested “Drive By” checkbox in Section I.1.
 - Split the “Name of Contact” line into a “Reporting Contact” and “Field Contact”.
 - In Section II.5 use the list of materials on the tracking table in alphabetical order. The list of materials discharged will not be as specific. However, for each discharge group (e.g., auto fluids) associated with a single checkbox the user may still indicate a more specific type of discharge by circling one of the examples in parentheses (e.g., oil).
 - Revise Section III.4 heading from Comments (did discharge reach water of state, e.g., a creek or bay?): to “Comments/Follow-up”.
 - In the tracking form reorder the Type of Pollutants to be alphabetical and match the inspection form order.

Kristin will email the final version of the tracking table and inspection form to the Subcommittee for approval.

- **Update on County Environmental Health (CEH) Inspections.** The inspector who was performing the follow-up inspections for violations was temporarily moved to the healthy nail salon survey being conducted in San Mateo County. Dermot has been conducting the follow up inspections and they should all be completed by the end of the year and posted on the website. Cities should contact their area’s CEH inspector to resolve issues with the facilities inventory list.
- **Mobile Business Outreach Piece.** The *Mobile Business BMPs* outreach brochure is available on the website at http://www.flowstobay.org/documents/business/best-management/mobilecleanertrifold_REV.pdf or from the main page choose Municipality => Brochures => Mobile Cleaner and Power Washing. Subcommittee members requested at the

next BASMAA Municipal Operations Committee meeting Kristin ask Geoff Brosseau if the BASMAA surface cleaners website list is being maintained, how often it is updated and to fix broken links on the website.

- **CII Training Workgroup.** The Training Workgroup agreed to hold a short training workshop in spring focused on illicit discharges. The workshop will include a group exercise. The Subcommittee members were tasked with sending an example illicit discharge scenario to Kristin by March 1st. The example illicit discharge scenarios will be used in the group exercise to have the inspectors discuss how they would investigate, enforce, abate and require clean up. Cities can email Kristin pictures, inspection forms or descriptions or call to provide the scenario description.
- **Other Information:** Dermot shared a situation where he found a truck delivering cars to a dealership that was dripping hydraulic fluid. Discussions with these truck drivers revealed they typically leak hydraulic fluid while the equipment is being operated to lower cars. Trucks should, and typically do, have drip pans the drivers set out during the delivery process. However, trucks come from all over, with no set delivery schedule, to dealerships (i.e., always different trucks and drivers). Therefore, dealership owners need to make sure every truck that comes onsite uses drip pans.

The BayKeeper article “Pollution Investigators Brave Stormy Weather” was briefly discussed (<http://baykeeper.org/blog/pollution-investigators-brave-stormy-weather>).

There will be an addition to the 2013 Annual Reporting forms in Section C.7.a to report on prior years’ annual percentages of municipality maintained “no dumping” inlet markings inspected and maintained as legible. This requirement will be discussed further in the Municipal Maintenance Subcommittee.

Subcommittee Work That Affects Other Subcommittees: None.

Next Steps: Kristin will email the final Illicit Discharge Inspection Form template and tracking Excel table to the Subcommittee. Kristin will email a reminder to the Subcommittee in January to submit by March 1st example illicit discharge scenarios for the training workshop group exercise.

Next Meeting Date: The Subcommittee is scheduled to meet next on Wednesday March 20, 2013 at 1:00 pm.

DRAFT New Development Subcommittee Meeting Summary

Meeting Date: December 4, 2012

Present: Gilbert Yau, Belmont; Ken Johnson, Brisbane; Stephen Daldrup, Burlingame; Turhan Sonmez, Colma; Muneer Ahmed, Colma and Half Moon Bay, Jeanne Naughton, Daly City; Michelle Daher, East Palo Alto; Laura Prickett, EOA; Shaun Mao, Menlo Park; Chey Anne Brown, Portola Valley; Patti Schrottenboer, Redwood City; Laura Russell, San Bruno; Gavin Moynahan, San Carlos; Ken Pacini, City of San Mateo; Camille Leung, County of San Mateo; and Cassie Prudhel, South San Francisco

Subcommittee Actions:

1. Approved summary of the October Subcommittee meeting.
2. Agreed to approve the draft Appendix L of the C.3 Technical Guidance via email.
3. Approved revisions to the C.3 and C.6 Development Review Checklist, described below.
4. Approved revisions to the Stormwater Requirements Checklist, described below.
5. Formed a work group to plan the New Development Workshop in May 2013. At present, work group members are Jeannie Naughton and Laura Prickett.
6. Approved the Construction Site Inspection Checklist, with changes described below.
7. Recommended that the Countywide Program purchase group membership in the California Stormwater Quality Association's (CASQA) Construction BMP Portal.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): Recommend review of South San Francisco's draft stormwater ordinance to consider updating the model ordinance, and purchase of group membership in the CASQA Construction BMP Portal.

Other Information/Announcements:

1. **Change in Countywide Program Structure.** Heard about the new Stormwater Committee.
2. **Provision C.3.i.** Reminder that site design requirements for small projects went into effect December 1.
3. **C.3 Technical Guidance.** Reviewed draft of Appendix L (Site Design Requirements for Small Projects); other sections of the C.3 Technical Guidance will be updated in 2013.
4. **C.3 and C.6 Development Review Checklist.** Reviewed proposed changes, including the new name, C.3 Regulated Projects Checklist.
5. **Stormwater Requirements Checklist.** Reviewed proposed changes, including the new name, Stormwater Checklist for Small Projects.
6. **Third Party Review/Inspection.** Received Santa Clara Valley Urban Runoff Pollution Prevention Program's list of consultants qualified to design/review/inspect stormwater treatment and hydro-modification management controls; heard how agencies may allow third party review/ inspection.
7. **New Development Workshop.** Discussed potential topics, including an exercise filling out the updated C.3 Checklist for a project in which infiltration or rainwater harvesting and use is feasible.
8. **Construction Site Inspection Checklist.** Requested revisions: more room for permit number, lighter shading, delete instructions on how to distribute top, middle and bottom copies, larger font size on page 2, change title of first item on page 2 to "Penalties".
9. **October 10 CALBIG Training.** Reported on attendees' impressions of the training.
10. **CASQA Construction BMP Portal.** Reviewed the need for portal membership.
11. **Redesign of the Public Construction Webpage.** Reviewed screenshot of web page.
12. **BASMAA Update.** Heard update on LID Feasibility Status Report and green street project modeling.
13. **"Virtual Binder" of Subcommittee Products.** Reminder that all documents prepared by the Subcommittee may be downloaded from the password protected New Development webpage.
14. **Biotreatment Soil.** Shared information on how to verify compliance with the MRP soil specification.

Work That Affects Other Subcommittees: None

Next Steps for Subcommittee members:

→ Comment on Draft Appendix L of the C.3 Technical Guidance by December 11.

Next Steps for Program Consultant EOA, Inc.:

- Coordinate with the Subcommittee to facilitate approval of Appendix L of the C.3 Technical Guidance via email, email approved appendix to the Subcommittee and post on the website.
- Make changes to the C.3 and C.6 Development Review Checklist and Stormwater Requirements Checklist, email to the Subcommittee and post on the Countywide Program's website.
- Email to the Subcommittee, and post on the Countywide Program's website, a link to SCVURPPP's list of consultants qualified to design/review/inspect stormwater treatment and hydromodification management controls.
- Coordinate with the New Development Workshop work group to identify a location and date in May 2013 for the workshop, and draft an agenda.
- Make copies of the approved construction site inspection checklist in triplicate and provide copies to Subcommittee members.
- Coordinate with California Water Environment Association and/or California Building Inspectors Group to explore possibilities of low-budget construction site inspection training in Spring 2013.
- Coordinate with Countywide Program staff regarding purchase of group membership in the CASQA Construction BMP Portal.

Next Meeting: February 5, 2013

Trash Committee Meeting Summary– Colma Community Center

Meeting Date: August 22, 2012

Subcommittee Action:

1. Agreed that the August meeting summary was acceptable.
2. Countywide Program staff will continue to work through BASMAA to schedule a set of meetings with the Water Board and other stakeholders to refine the Trash Load Reduction Tracking Method.
3. Countywide Program staff will continue assisting BASMAA with the development of final baseline trash generation rates technical report.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Announcements** – It was reported that the public comment period for the County of San Mateo Single Use Bag Ban Ordinance Draft Program Environmental Impact Report (Draft Program EIR) closed on August 6, 2012. Once the Final Environmental Impact Report is complete, San Mateo County Board of Supervisors will consider adopting an ordinance that will ban single use plastic bags throughout the County and require all retail stores to charge a minimum of 10 cents for each paper bag. The ordinance will not apply to restaurants or plastic bags used for produce and meat. In August 2012, the Final Program EIR was released and renamed the Reusable Bag Ordinance Final Program EIR. Chris Sommers reported that TAC members expressed an interest in having EOA staff review individual Permittee Annual Reports at their meeting held yesterday (August 21). To ensure a timely review, it was requested that Permittees provide their Annual Reports to EOA staff by August 31.
- **Progress on the Installation of Trash Full-Capture Devices and Potential Future Full Capture Needs** – Nearly all agencies have entered into agreements with SFEP to receive trash full- capture devices and/or have installed trash full-capture devices by the November 1, 2012 project deadline. A few remaining agencies plan on installing full-capture trash devices prior to the deadline. Chris stated that all purchases orders need to be turned in to Janet Cox by September 1, 2012. After this date, SFEP will redistribute unused funds to other San Mateo County agencies requesting funds to purchase additional devices. Chris stated that the November 1 deadline refers to when all devices need to be installed and a notice of acceptance provided to SFEP.
- **Coastal Cleanup Day Data Collection/Reporting** – Chris reported that Countywide Program staff is currently coordinating with Tim Swillinger regarding potential revisions to the Coastal Cleanup Data Form. The intent of the revisions is to improve how creek cleanup data is collected and reported. Chris stated that the current Coastal Cleanup Data Form is seldom filled out by volunteers and returned due to being too detailed. When it is filled out, the weight of trash collected is reported. In accordance with the Trash Load Reduction Tracking Method, Permittees would like to take credit for volumes of trash removed from volunteer creek cleanups. As a result,

the Data Form needs to be revised in a way that requests volume removed (i.e., number of bags collected, estimated volume collected, etc.).

- **Trash Load Reduction Track Method (Version 2.0)** – Chris reported that Countywide Program staff worked through BASMAA to develop and submit a response letter on July 6, 2012 that addresses Water Board comments included in their June 7, 2012 letter on MRP-required trash submittals. The letter requested a meeting with Water Board staff to present and discuss Permittee perspectives on major policy topics identified in Water Board staff comments and agree on approaches to major policy topics and next steps. The meeting was held on August 15, 2012. Chris provided major highlights of the meeting that representatives from SMCWPPP, Alameda, Contra Costa, Santa Clara and Fairfield-Suisun Programs had with Bruce Wolfe (Executive Officer of the Water Board), Tom Mumley and Dale Bowyer. Chris reported that the meeting was productive and initiated the discussion regarding the implementation of the Trash Load Reduction Tracking Method and determination of achieving trash load reduction goals in the MRP. Chris also presented a proposed time schedule for next steps. Based on the discussion at the August 15 meeting, the time schedule appears to be agreeable to Water Board staff.
- **Update on BASMAA’s Tracking California’s Trash (Prop 84 Grant)** – In January 2012, BASMAA submitted an application for funding from the State Water Board’s Proposition 84 Stormwater Monitoring and Planning grant for a project entitled “Tracking California’s Trash”. The project includes three major tasks – trash flux and loading trends monitoring, BMP effectiveness monitoring, and creek hotspot and on-land cleanup data management and website development. Project partners include the Five Gyres Institute and SFEP. Chris reported that BASMAA received notice in late June that the project was awarded \$870,000 in funding. Over the next couple of months, Countywide Program staff will be working with BASMAA to further define the project scope. Updates will be provided as additional information becomes available.
- **Update of Planned FY 2012-13 BASMAA Regional Projects** – Chris provided an update on three regional projects that the BASMAA Trash Committee will likely propose to the BASMAA Board of Directors for FY 2012-2013 funding. They include: 1) developing Version 2.0 of the Trash Load Reduction Tracking Method; 2) preparing trash full-capture operation & maintenance guidance; and 3) developing an operation & maintenance verification program for full-trash capture devices. Project profiles for each project will be developed by Countywide Program staff and discussed with BASMAA Trash Committee members at a future meeting. After Committee input, they will be presented to the BASMAA Board of Directors for approval.
- **Presentation - Final Draft Trash Generation Rates** - Chris provided a presentation of the draft Refined Trash Generation Rates that are based on the four trash characterization events conducted by BASMAA on behalf of all Co-permittees. The refined generation rates will be included in a final report that will include an analysis of factors other than land use (e.g., household medium income, population density, home price, poverty rate, etc.), and requested revisions by Water Board staff provided in their June 7, 2012 letter. If revisions are substantial, trash baseline loads presented in Permittee Short-Term Trash Load Reduction Plans will need to be revised and resubmitted to the Water Board. The results of these analyses will be fully



documented in a draft technical report that will be available for comment in early October 2012. The refined generation rates further will allow Permittees to focus management actions on high trash loading areas. The goal is to complete the final technical report and submit to the Water Board in the fall 2012.

Subcommittee Work That Affects Other Subcommittees: Reducing trash from MS4s involves multiple subcommittees.

Next Meeting Date: The next meeting will be held in November 2012, date to be determined.

Watershed Assessment and Monitoring (WAM) Subcommittee Report

Meeting Date: November 8, 2012

Attendees: Jon Konnan and Lucy Buchan, EOA Inc; Paul Baker, City of San Carlos; Raymond Donguines, City of Pacifica; Daniel Fulford, City of South San Francisco; Dermot Casey, San Mateo County.

Subcommittee Action: None.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): Jon Konnan will discuss with the TAC at its next meeting what role the Countywide Program should have, if any, in the bacteria TMDL process for San Pedro Creek and Pacifica State Beach.

Other Information/Announcements:

- Dermot Casey announced that the SFPUC is removing grizzlies (trash capture devices) at Crystal Spring Reservoir, and that CDFG was investigating a fish kill (70 fish total, 35 of which were steelhead) at the Reservoir.

Agendized Items:

- The May 2012 meeting minutes were approved.
- Status Monitoring – MRP Provision C.8.c. Lucy Buchan provided an overview of the status of data collected in Water Year 2012 using the regional probabilistic and the targeted monitoring designs, and presented the anticipated reporting schedules for these data. Lucy gave a Power Point presentation for the data collected using the targeted monitoring designs. Lucy also identified the proposed locations for probabilistic monitoring in Water Year 2013.
- Citizen Monitoring per MRP Provision C.8.f – Lucy announced that she will present the targeted data collected on Pilarcitos Creek in Water Year 2012 at the December 10, 2012 meeting of the Pilarcitos Watershed Workgroup. This meeting will contribute to compliance with Provision C.8.f by providing an opportunity to share SMCWPPP data, receive input and comments regarding water body function and quality from this local watershed group, and encourage their efforts.
- Monitoring Projects – MRP Provision C.8.d – Lucy provided an update on the status of each of the three types of projects included in this Permit Provision:
 - Stressor/Source Identification: Project locations will be selected in collaboration with the RMC following submittal of the Urban Creeks Monitoring Report for Water Year 2012 data.
 - BMP Effectiveness Investigation: This project is being implemented in coordination with the green street and stormwater retrofit project on Bransten Road in San Carlos that is being designed to remove PCBs and Hg in compliance with MRP Provision C.11/12. The Bransten project design phase is 95% complete. Construction is likely to begin in 2013, so associated water quality sampling will be planned for Water Year 2014 (initiating in winter, 2013).

- Geomorphic Projects: Lucy provided an overview of a suite of proposed criteria to identify potential retrofit locations and discussed potential collaboration on this project with SFEP (Prop 84 Grant) or C/CAG.
- Pollutant of Concern Loads Monitoring Update – MRP Provision C.8.e – Lucy summarized the progress to-date in complying with this Provision. The Richmond and Pulgas Pump Stations were selected by the STLS as the two additional monitoring sites to comply with this Provision. Site setup at the Pulgas Pump Station was still in progress at the time of this meeting but should be completed by the end of the year. SFEI is developing a draft report describing results from WY2012 POC monitoring that will be included as an appendix to the UCMR.
- Mercury/PCB Pilot Project Status –MRP Provision C.11/12 – Jon Konnan provided a brief update on the status of the Countywide Program's pilot project to divert stormwater runoff to the sanitary sewer at the Pulgas Creek pump station in San Carlos. In addition, curb extensions with bioretention areas are being constructed at the Bransten Road site to facilitate capture of pollutants such as PCBs and mercury.

Subcommittee Work That Affects Other Subcommittees: None

Next Meeting Date: Lucy will contact the group regarding the next meeting date, which will likely be the second Thursday of either March or April, 2013, 10 am – noon at the San Mateo County Health Department's offices.

DRAFT CII Training Work Group Report

Meeting Date: December 19, 2012

Work Group Actions:

- A small, short training workshop will be held in the spring and focus on illicit discharges.

Requested Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Attendance.** Randy Breault, City of Brisbane; Larry Carnahan, Half Moon Bay; Dermot Casey, CEH; and Kristin Kerr, EOA, Inc.
- **Training Methods:** The group discussed different training methods available to everyone to meet the MRP training requirements, including tailgate safety meetings where stormwater topics are discussed and staff's independent review of available training materials (i.e., BASMAA POC guidance materials). Available training materials are at <http://www.flowstobay.org/documents/municipalities/cii/2011%20Trainingrev.doc> and tables for tracking staff training are at <http://www.flowstobay.org/documents/municipalities/cii/Forms/TrainingDocumentation.xls>.
- **CEH Training:** Dermot offered to let others know when he has a training for his staff so smaller cities with only one or two people may be able to attend.
- **BMP Materials Available:** The group asked Kristin to send out the compiled list of BMPs available that had been included in the October Training Work Group agenda packet.
- **Workshop:** Kristin will put together a small workshop focused on illicit discharges. The workshop will only be a few hours with two or three presentations and a group exercise. The group exercise will be reviewing example illicit discharges and discussing how inspectors would investigate, enforce, abate and require clean up. To assemble illicit discharge examples Kristin will ask each CII Subcommittee agency to submit an illicit discharge example. The Training Work Group will choose the examples for the workshop at their March 20th meeting.

Subcommittee Work That Affects Other Subcommittees: None

Next Steps: Kristin will send the next CII Training Work Group agenda packet to the entire CII Subcommittee and include the compiled list of BMPs available. Kristin will ask the CII Subcommittee at the meeting and in a follow-up email to submit an example illicit discharge scenario for the workshop group exercise.

Next Meeting Date: The Work Group is scheduled to meet next on Wednesday March 20, 2013 at 12:00 noon.