

C/CAG

City/County Association of Governments
of San Mateo County



2013-14 Annual Report

C/CAG

CITY /COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Dear Citizens of San Mateo County:

I am proud to present the 19th Annual Report for the City/County Association of Governments of San Mateo County (C/CAG) for fiscal year 2013/2014. The C/CAG Board of Directors is comprised of representatives from every city, town, the County, and transportation agencies in San Mateo County. C/CAG is a joint powers agency serving San Mateo County in the following functions:

- Transportation Planning and Funding
- Airport Land Use Compatibility Planning
- Stormwater Pollution Prevention Coordination
- Climate Protection

C/CAG is a unique organization in San Mateo County in that every city, town, and the county has a seat on the Board of Directors. C/CAG members come to the table to collaborate on solutions with local and regional effects. C/CAG enables member agencies to resolve critical local and regional issues that significantly affect the quality of life of every person who lives, works or travels through our beautiful County. By working together, we can develop solutions more efficiently and cost-effectively. Our focus during this past year has been on the following programs:

- Streets/Roads/Highways improvement
- Active Transportation (walk & bike)
- Stormwater Pollution Management
- Energy consumption reduction
- Airport/Land Use compatibility
- Safe Routes to School
- Land use and transportation
- Housing Element Assistance

C/CAG delivers many programs and projects each year. Below are some highlights of this past year's accomplishments. We assisted all member agencies in Housing Element update. The C/CAG funded "21-Element" project received the "Best Practices" award from the American Planning Association. C/CAG also provided \$30 million in funding for the construction of the new San Bruno Caltrain Station. Other accomplishments include:

1. Prepared the Airport Land Use Compatibility Plan (ALUCP) update for the environs of the Half Moon Bay Airport.
2. Conducted public opinion survey to better service the stormwater pollution prevention program.
3. Updated the San Mateo County Priority Development Area (PDA) Strategic Plan.
4. Continued implementation of the San Mateo County Energy Watch program.
5. Installed hardware equipment along the San Mateo County Smart Corridors.
6. Represented San Mateo County interests in transportation policy and funding discussions at the Bay Area region and State levels.
7. Expansion of the Safe Routes to School program.
8. Assisted cities and county in meeting Federal requirements for transportation projects with federal funds.
9. Initiated the carpool lane Project Study Report along US 101.

Please share this report with your friends and neighbors and contact us for additional information.

Warm Regards,



Mary Ann Nihart,
Chair, C/CAG Board of Directors

Supporting Sustainable Communities

For a number of years, C/CAG has provided tools, technical support, and financial incentives to member jurisdictions to facilitate development in downtowns, station areas, and transit corridors in support of promoting transit, reducing climate impact, and strengthening local neighborhoods and the regional economy. These areas of the county, which have been identified by local jurisdictions as Priority Development Areas (PDAs), provide opportunities for sustainable growth and development near transit and play a key role in the region’s Sustainable Communities Strategy to reduce greenhouse gas emissions and accommodate regional growth.

San Mateo County is home to 17 PDAs spread across 14 of the county’s 21 local jurisdictions. Primarily located along the El Camino Real corridor, the PDAs are projected to carry a majority of the county’s growth in housing and jobs over the next several decades, and local agencies are engaged in a number of efforts to facilitate this vision.

The Grand Boulevard Initiative (GBI) is one such effort that C/CAG has supported over the past several years. Made up of a regional collaboration of cities, counties, and advocates, the GBI aims to transform the El Camino Real from an auto-oriented state highway to a corridor full of people friendly places. C/CAG has provided \$245,000 in local matching funds to help the GBI complete three key projects over the past year aimed at removing barriers to sustainable communities along the corridor: the Infrastructure Needs Assessment and Financing Strategy, the TIGER II Complete Streets Project, and the Economic & Housing Opportunities Assessment Phase II.

Over the last fiscal year, C/CAG has also supported PDA implementation by:

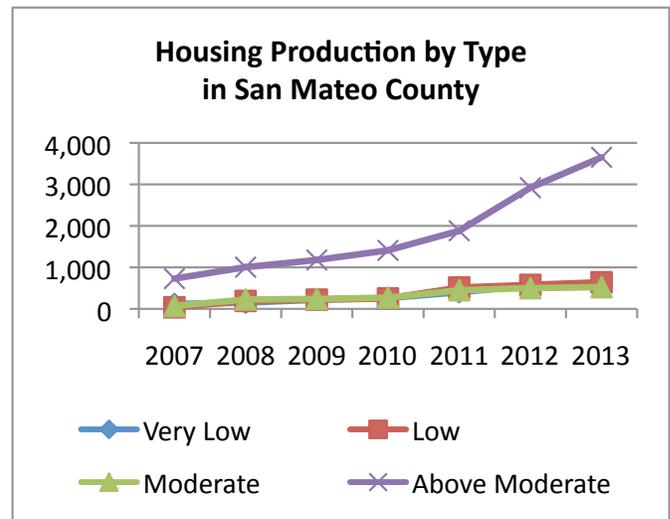
- Preparing an update to the San Mateo County PDA Investment & Growth Strategy;
- Allocating \$1.390 million to PDA planning projects in Belmont, Millbrae, and Redwood City;

- Directing 83 percent of OneBayArea Grant (OBAG) funds to PDAs, including \$1.991 million toward the construction of a Complete Streets project on El Camino Real in South San Francisco; and
- Sponsoring the 21 Elements project, which assists local jurisdictions in completing Housing Element updates.

In 2014, C/CAG’s support of the 21 Elements project through the San Mateo County Department of Housing helped the project win a Best Practices Award from the Northern California Section of the American Planning Association.



Over the last several years, local jurisdictions across the county have made incremental progress in meeting their housing targets.

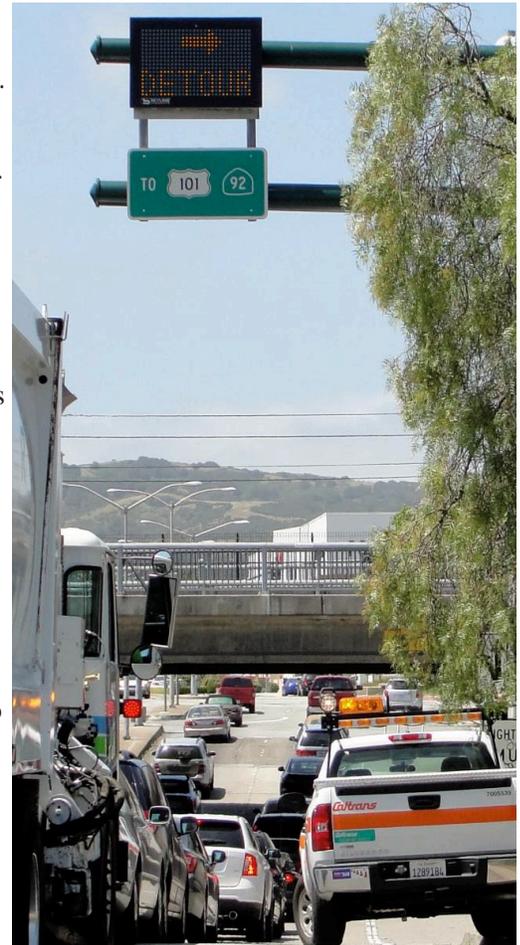


C/CAG staff will continue to support jurisdictions in addressing barriers to development and track progress of PDA implementation through the County PDA Investment & Growth Strategy.

Program Performance

Countywide Transportation

- Programmed \$21.4 M towards improvements in the vicinity of SR 92/ US 101.
- Programmed \$2 M for a “Complete Streets” demonstration project on the Grand Boulevard.
- \$3 M awarded toward the San Pedro Creek Bridge replacement project.
- The San Mateo County Smart Corridor (ITS) project (\$35 M) is under construction.
- \$19 M allocated towards construction of the Broadway Interchange improvement project.
- Begin project studies for the US 101 HOV lane project from Whipple Ave to I-380.
- Begin project studies for auxiliary lanes on US 101 from Oyster Point to the San Francisco County Line.
- Distributed \$3.1 M in vehicle license fee funds to jurisdictions for streets and roads resurfacing, traffic signal upgrade, roadway restriping, intelligent transportation system, and other local transportation improvements.
- Provided \$1.4 M to help fund SamTrans paratransit services (RediWheels) & senior mobility programs.
- Awarded \$600,000 to schools for outreach, education, encouragement & evaluation activities as part of Safe Routes to School program.
- Allocated \$1.0 M in State Clean Air Funds to two agencies for clean air projects to improve air quality resulting in cost effectiveness of \$41,822 per ton of pollutants with 28 tons eliminated from the air.
- Received \$276,000 in State Grants to develop the San Mateo County Alternative Fuel Readiness Plan.
- Conducted the San Mateo County Shuttle Program call for projects with the San Mateo County Transportation Authority and programmed two-year funding for successful local shuttle projects.
- Provided \$510,000 to the Peninsula Traffic Congestion Alliance for Countywide Travel Demand Management services.
- Programmed \$1.6 M TDA Article 3 funds in pedestrian/bicycle improvement and neighborhood enhancement projects.
- Established Active Transportation Coordinator staff position.



ALUC

- Developed the “Draft Final” Airport Land Use Compatibility Plan (ALUCP) and its associated CEQA documentations for the environs of Half Moon Bay Airport, and obtained public review and comments.
- Reviewed environmental documents related to proposed planning and development actions near airports for consistency with relevant adopted ALUCPs.
- Airport/land use plan consistency reviews of proposed local agency land use policy actions within airport environs.
- Initiated update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport.

Climate

SMC Energy Watch Calendar Year 2013-2014 Program Cycle – On track to achieve energy savings goals

- Reduced energy use by an estimated 4,536,733 kWh and 453 peak kilowatts annually (71% and 48% of 2013-2014 program goals as of June 2014).
- Driving energy savings for non-profits, schools, public agencies, farms, and moderate income homes through turnkey programs.
- Providing “whole building, whole portfolio” energy audits and ongoing guidance to cities and the County to support deep savings and leverage PG&E’s 0% financing (up to \$1 M per city).

Support for K-12 Public Schools

- Benchmarked the energy performance of all 173 public K-12 San Mateo County schools in 2013 in collaboration with the San Mateo County Office of Education
- Hosted Prop 39 Funding Workshop, attended by 20 out of 23 San Mateo County school districts.
- Assisting schools in accessing Prop 39 funds by leveraging no-cost audits from a variety of programs, including SMC Energy Watch’s turnkey program
- Currently benchmarking the interior and landscaping water use of K-12 public schools and providing on-site auditing of usage within facilities. Project coordination by Climate Corps Bay Area fellow.

RICAPS (Regionally Integrated Climate Action Planning Suite)

- Two additional cities adopted a climate action plan (CAPs) using RICAPS tools. Continuing to assist additional cities in drafting and adopting CAPs to reach goal of all cities with climate action plans.
- Supporting cities in implementing CAPs measures in monthly multi-city working group meetings and individual technical assistance.
- Completed 2010 community greenhouse gas inventories for all 21 jurisdictions.
- Developing countywide outreach campaigns to targeted small business sectors in partnership with city program partners and PG&E.



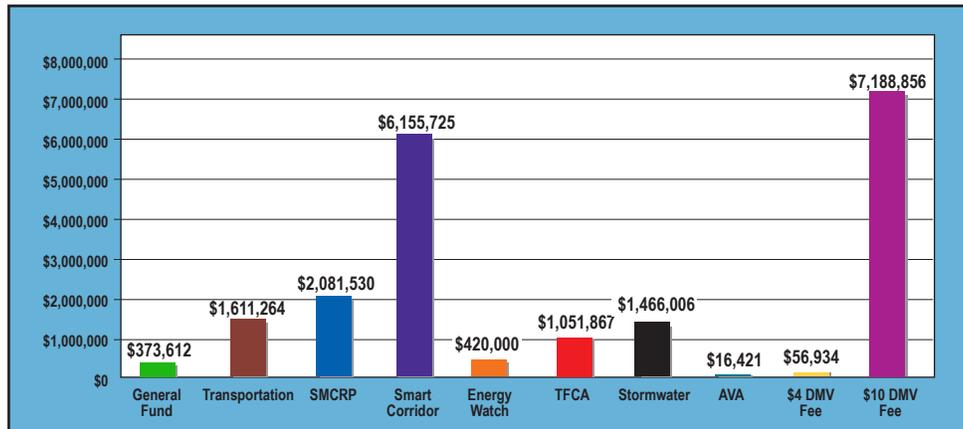
Countywide Water Pollution Prevention Program

C/CAG and its member agencies continued their efforts to reduce pollutants in stormwater runoff. Highlights include:

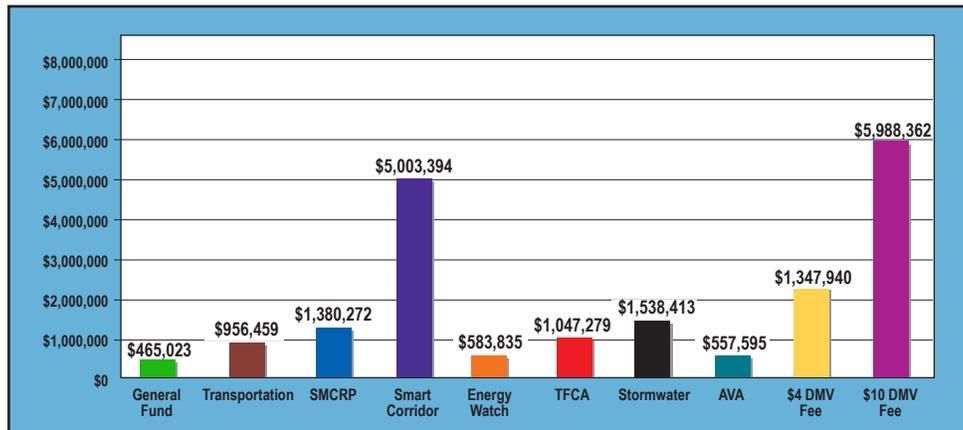
- **Public Outreach and Education:** C/CAG performed ongoing outreach, education, and community engagement activities related to pollution prevention, including educational programs in elementary, middle, and high schools, coordinating Coastal Cleanup Day, and implementing programs focused on pesticides, car washing, and littering.
- **Water Quality Monitoring:** C/CAG continued monitoring the health of local creeks, including tracking pollutants of particular concern, such as pesticides, mercury, and polychlorinated biphenyls (PCBs).
- **Trash:** C/CAG worked with its member agencies to reduce trash and litter in storm drains by 40% in accordance with regulatory mandates. C/CAG assisted its member agencies in developing long-term trash load reduction plans designed to eliminate trash impacts on waterways by 2022.
- **Mercury and PCBs:** C/CAG continued evaluating cost-effective ways to reduce mercury and PCBs in stormwater runoff and worked with its member agencies to identify priority land use areas in which controls may be implemented.
- **Green Streets:** C/CAG helped fund a green street treatment project in San Carlos to remove PCBs and a green street and parking lot design for an elementary school in San Mateo to treat stormwater runoff and improve pedestrian safety and vehicle circulation.

C/CAG Financial Overview

Revenues FY 13-14



Expenditures FY 13-14



SMCRP-San Mateo County Congestion Relief Program
 TFCA-Transportation Fund for Clean Air

AVA-Abandon Vehicle Abatement
 DMV Fee-Motor Vehicle Registration Fee

The Revenues and Expenditures are shown above for the various C/CAG programs. All the programs are managed such that the total expenditures do not exceed the available revenue. In the cases above, where the expenditures exceed the revenue, there is a balance that is carried forward to cover the excess.

C/CAG Responsibilities include the following functions and Countywide plans:

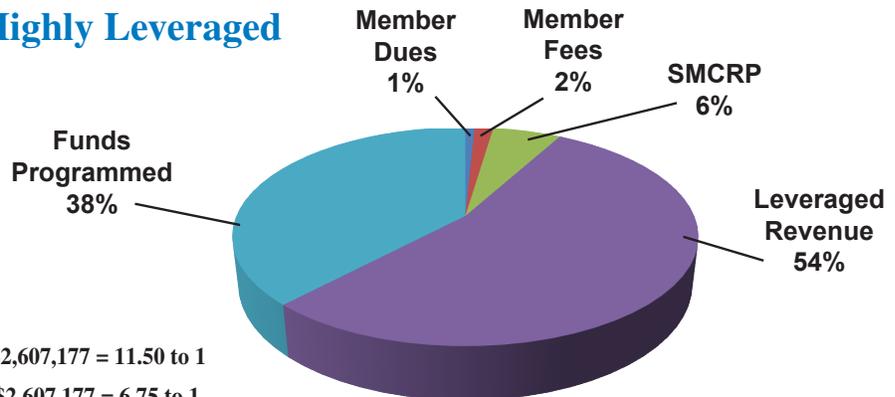
- Allocation of State and Federal transportation funds to cities, the County, and other agencies.
- State Legislative Advocacy
- Congestion Management Plan
- Countywide Transportation Plan
- Comprehensive Airport Land Use Compatibility Plans
- San Mateo County Congestion Relief Plan (SMCRP)
- Abandoned Vehicle Abatement (AVA) Reimbursement Program

- Integrated Solid Waste Management Plan (review and comment)
- Transportation Fund for Clean Air (TFCA) Program
- Countywide Water Pollution Prevention Program
- Environmental/Transportation Pilot Program
- San Mateo County Energy Watch
- San Mateo County Priority Development Area (PDA)
- Investment and Growth Strategy

**C/CAG PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FY 2013-14 C/CAG Budget**

	General Fund	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	AVA	DMV Fee	Measure M (DMV Fee)	Total
BEGINNING BALANCE	(34,909)	1,046,536	2,730,371	548,079	125,357	80,451	1,323,857	541,174	4,753,837	5,352,621	16,467,374
RESERVE BALANCE	43,346	131,863	0	0	0	0	200,903	0	50,000	0	426,112
Projected Revenues											
Interest Earnings	226	8,789	23,530	0	0	1,867	9,320	1,029	26,934	38,153	109,848
Member Contribution	250,025	390,907	2,058,000	0	0	0	116,270	0	0	0	2,815,202
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
MTC/ Federal Funding	0	691,230	0	0	0	0	0	0	0	635,000	1,326,230
Grants	123,000	25,000	0	0	420,000	0	0	0	0	0	568,000
DMV Fee	0	0	0	0	0	1,050,000	0	15,392	30,000	6,515,704	7,611,096
NPDES Fee	0	0	0	0	0	0	1,340,416	0	0	0	1,340,416
TA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	361	125	0	0	0	0	0	0	0	0	486
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	495,213	0	4,026,478	0	0	0	0	0	0	4,521,691
Assessment	0	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	2,129,247	0	0	0	0	0	0	2,129,247
Total Revenues	373,612	1,611,264	2,081,530	6,155,725	420,000	1,051,867	1,466,006	16,421	56,934	7,188,857	20,422,216
TOTAL SOURCES OF FUNDS	338,703	2,657,800	4,811,901	6,703,804	545,357	1,132,318	2,789,863	557,595	4,810,771	12,541,478	36,889,590
PROJECTED EXPENDITURES											
Administration Services	79,166	121,835	39,828	19,450	5,936	1,551	34,291	0	12,262	38,768	353,087
Professional Services	206,702	679,421	18,444	808,168	298,154	34,728	100,538	0	0	155,302	2,301,457
Consulting Services	116,290	57,711	774,000	4,078,900	275,745	0	1,352,566	0	0	1,997,510	8,652,722
Supplies	12,289	96	0	0	0	0	0	0	0	0	12,385
Prof. Dues & Memberships	461	0	0	0	0	0	46,518	0	0	0	46,979
Conferences & Meetings	6,667	905	0	36	4,000	0	4,000	0	0	0	15,608
Printing/ Postage	13,036	0	0	0	0	0	500	0	0	0	13,536
Publications	1,000	1,491	0	0	0	0	0	0	0	0	2,491
Distributions	0	95,000	548,000	0	0	1,011,000	0	534,640	1,335,678	3,796,782	7,321,100
Calpers - Unfunded Liability	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	3,727	0	0	0	0	0	0	22,955	0	0	26,682
Bank Fee	2,165	0	0	0	0	0	0	0	0	0	2,165
Audit Services	23,520	0	0	0	0	0	0	0	0	0	23,520
Project Management	0	0	0	96,840	0	0	0	0	0	0	96,840
Total Expenditures	465,023	956,459	1,380,272	5,003,394	583,835	1,047,279	1,538,413	557,595	1,347,940	5,988,362	18,868,572
Transfers											
Transfers In	0	0	0	850,000	200,000	0	0	0	0	0	1,050,000
Transfers Out	0	0	200,000	0	0	0	0	0	350,000	500,000	1,050,000
Administrative Allocation	(168,646)	87,686	6,377	0	33,278	3,970	14,755	0	1,342	21,238	0
Total Transfers	(168,646)	87,686	206,377	(850,000)	(166,722)	3,970	14,755	0	351,342	521,238	0
NET CHANGE	77,235	567,119	494,881	2,002,331	2,887	618	(87,162)	(541,174)	(1,642,348)	679,257	1,553,644
TRANSFER TO RESERVES	0	0	50,000	0	0	0	0	0	0	50,000	100,000
TOTAL USE OF FUNDS	296,377	1,044,145	1,636,649	4,153,394	417,113	1,051,249	1,553,168	557,595	1,699,282	6,559,600	18,968,572
ENDING FUND BALANCE	42,326	1,613,655	3,175,252	2,550,410	128,244	81,069	1,236,695	0	3,111,489	5,981,878	17,921,018
RESERVE FUND BALANCE	43,346	131,863	50,000	0	0	0	200,903	0	50,000	50,000	526,112
NET INCREASE (DECREASE) IN FUND BALANCE	77,235	567,119	444,881	2,002,331	2,887	618	(87,162)	(541,174)	(1,642,348)	629,257	1,453,644

C/CAG Member Dues/Fees Highly Leveraged



C/CAG

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2014 - 2015 Goals

Complete Carpool lane Project Study Report along US 101

Complete San Mateo County Smart Corridor Construction Project

Complete 21-Element project (providing assistance to member agencies on Housing Element update)

Assist member agencies in the delivery of One Bay Area Grant funded projects (roadway rehabilitation, bicycle and pedestrian improvement, and street enhancement projects).

Develop the 2016 State Transportation Improvement Program Regional Improvement Program (STIP- RIP) for San Mateo County.

Execute countywide campaigns to assist small business, city, nonprofit, farm, and school customers in reducing energy use through the San Mateo County Energy Watch program.

Support cities in reporting climate action progress to Council.

Complete Airport Land Use Compatibility Plan for the Environs of Half Moon Bay Airport.

Develop Airport Land Use Compatibility Plan for the Environs of San Carlos Airport.

Develop a Priority Development Area (PDA) parking policy technical assistance program.

Program available federal or state funds for pedestrian and bicycle projects in San Mateo County.

Update of countywide travel demand forecast model.

Assist member agencies on Municipal Regional Stormwater Permit compliance programs.

Collaborate with member agencies and Regional Water Quality Control Board on reissuance of the Municipal Regional Stormwater Permit.

Engage and educate the public on water pollution prevention.

Turn on Phase 4 on-ramp meters along US 101.

Continue implementation of Measure M programs.

Continue implementation of San Mateo County Safe Routes to School Program.

Committees

Administrators' Advisory Committee

Airport Land Use Committee (ALUC)

Bicycle and Pedestrian Advisory Committee (BPAC)

Congestion Management and Environmental Quality Committee (CMEQ)

Congestion Management Program Technical Advisory Committee (TAC)

Finance Committee

Legislative Committee

Ramp Metering Technical Working Group

Resource Management & Climate Protection Committee (RMCP)

Smart Corridor Stakeholders Committee

Stormwater Committee

Stormwater Technical Advisory Committee

C/CAG Officers:

Chair – Brandt Grotte, 2013 (San Mateo); Chair – Mary Ann Nihart 2014 (Pacifica)
Vice Chair – Mary Ann Nihart, 2013 (Pacifica); Kirsten Keith; 2014 (Menlo Park)
Executive Director – Sandy Wong