

# CONGESTION MANAGEMENT PROGRAM (CMP) TECHNICAL ADVISORY COMMITTEE (TAC)

June 18, 2015  
**MINUTES**

The meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices located at 1250 San Carlos Avenue, 4<sup>th</sup> Floor Dining Room, San Carlos, CA. Co-chair Porter called the meeting to order at 1:15 p.m. on Thursday, June 18, 2015.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Ellen Barton – County of San Mateo; Jean Higaki, John Hoang – C/CAG; and other attendees not noted.

## **1. Public comment on items not on the agenda.**

Ellen Barton, County of San Mateo, commented on the availability of FHWA's Guidance on Separated Bikeway Design, Caltrans receiving a planning grant to review and plan improvements on state routes to better serve bicycling, and County Office of Sustainability's plan to apply for a shared Civic Spark intern who would assist four cities with bike/pedestrian related activities.

## **2. Issues from the last C/CAG Board meeting.**

John Hoang pointed out corrections to typos (underlined) as follows:

- San Mateo County TDA Art. 3 Program for FY 15-16 for \$1.5M
- Agreements with BAAQMD (\$1,128,241.32), SamTrans (\$601,000) and Commute.org (\$472,300) for TFCA Program funds

## **3. Approval of the Minutes from April 16, 2015.**

Approved.

## **4. Receive information on the C/CAG Call for Projects and outreach process in response to the Metropolitan Transportation Commission's development of Plan Bay Area 2040**

Jean Higaki presented information on the call for projects for the Plan bay Area 2040 and outreach process including key milestones established by MTC and schedule of activities that will occur from now until project submittals to MTC, which are due on September 30, 2015. Project level analysis is not required for projects that are part of the programmatic category. Outreach efforts include transmitting the call for projects information to various city departments as well as C/CAG committees and other interested agencies located within San Mateo County.

## **5. Receive information on the C/CAG 2015-16 Program Budget and Fees**

Sandy Wong, C/CAG Executive Director, presented that the C/CAG Board adopted the FY 2015/16 budget at the June Board meeting and this item is brought to the TAC for information. The total member fees remains the same as last year, however, individual member agency's share is recalculated based on the latest population data. The Congestion Relief Plan (CRP) fees remain the same and member agency's share is also recalculated based on the latest population and % of trip generation information. The fund balance will be drawn down this year going forward due to the completion of the Smart Corridor construction project.

Co-chair Porter indicated that keeping the fees flat is unsustainable and inquired whether the Board would consider and increase in the future. Ms. Wong responded that at a minimum any increase would be to keep up with the CPI. Member Sharma inquired about whether cities use gas tax to pay for the CRP fees. Ms. Wong responded that in addition to gas tax, cities also use Measure A and general funds. This also applies to the Member fees.

## **6. Update on projects along the US-101 Corridor**

Sandy Wong handed out a schematic diagram of the Corridor Congestion Relief Solutions for San Mateo US 101 (see attachment) and described the current condition, projects currently under study, and the potential options that would be analyzed.

Discussion, questions and comments were as follows:

- Member Sharma: Will there be a separation for the Hot Lane? Yes, there will be controlled access in some form.
- Member Nangengast: Are we doing the “Northern California” or “Southern California” carpooling, which considers time of day for carpools? There is a bigger discussion at MTC that includes managed lanes. Currently we are looking at typical peak periods but Caltrans could expand to time of day.
- Member McMinn: Will the segment located north of I-380 be a separate study? Caltrans does not want to alter the approved PSR therefore a separate feasibility study will be needed.
- Member Murtuza: What is the timing of the project and what would be the options under consideration? The environmental effort will look at three options including no build, with carpool, and with express lane. Ms. Wong also added that there is a strong push from the business community towards the transportation agencies to expeditiously address the congestion issue and indicated that the Bay Area Council will be holding a meeting on the subject on June 25<sup>th</sup>. In addition, Kevin Mullin’s office has also been engaged with AB 378.
- Member Walter: Who would ultimately make the decision on the HOV or HOT lanes? The decision will be a collaborative between MTC, Caltrans, CCAG Board, and the TA.
- Member Murtuza: Is there agreed upon principles, either developed already or being developed? It will be essential to establish the principles at the beginning of the environmental phase.
- Member Breault: The big problem will be the traffic in the City/County of San Francisco on the major routes that will impact throughput capacity.
- Member Manzi: It is important to include HOV/HOT lane study to the SF border to make connections between the counties.
- Co-chair Porter: With the 101 being so congested, the proposed project to maximize capacity may only make marginal improvements to the traffic. Are there other considerations to expand public transit? Yes, there are other parallel efforts undertaken by Caltrain, SamTrans, and MTC to address congestion. C/CAG, as part of our CRP, is also looking at strategies to get people out of their through shared car services and shuttle services in addressing the 1<sup>st</sup> and last mile.

## **7. Regional Project and Funding Information**

Jean Higaki reported the following: the applications for the Cycle 7 Local HSIP Call for Projects are due July 31, 2015; projects listed in the FFY 2015-16 that miss the delivery deadline in January 2016 may incur future programming restrictions; and cities without a

current MTC PMP certification are not eligible to receive OBAG funds for local streets rehabilitation.

Co-chair Porter indicated that bridge projects are being held up due to fund availability and extension of MAP 21. The State doesn't have money and is asking the County to front the money.

**8. Executive Director Report**

Sandy Wong reported that the C/CAG Board formed an Ad Hoc Water Committee to further discuss issues regarding Supervisor Pine's proposal as well as the Grand Jury's report on sea level rise. OBAG Cycle 2 is coming and the formula is changing to favor affordable housing production.

**9. Member Reports**

None.

Meeting adjourned at 2:05 p.m.