

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 283
November 12, 2015

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Aguirre called the meeting to order at 6:30 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
David Braunstein – Belmont
Terry O’Connell – Brisbane
Terry Nagel – Burlingame
David Canepa – Daly City
Lisa Gauthier – East Palo Alto (6:45 p.m.)
Art Kiesel – Foster City
Marina Fraser – Half Moon Bay
Larry May – Hillsborough
Kirsten Keith – Menlo Park
Maryann Moise Derwin – Portola Valley
Alicia Aguirre - Redwood City
Irene O’Connell – San Bruno
Joe Goethals – San Mateo
Karyl Matsumoto – South San Francisco
Deborah Gordon - Woodside

Absent:

Colma
Millbrae
Pacifica
San Carlos
San Mateo County

Others:

Sandy Wong – Executive Director C/CAG
Nirit Eriksson – C/CAG Legal Counsel
Jean Higaki – C/CAG Staff
Matt Fabry – C/CAG Staff
John Hoang – C/CAG Staff
Tom Madelena – C/CAG Staff

Jeff Lacap – C/CAG Staff
Kim Springer – San Mateo County Energy Watch
Ellen Barton – San Mateo County
Scott Hart – PG&E
Kathleen Wentworth – Office of Congresswoman Jackie Speier
Hilary Papendick – San Mateo County Office of Sustainability
Stephan Unnasch – Life Cycle Associates

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Scott Hart – Update on gas control center tour on January 2016, enhanced vegetation work across the peninsula, and continuing gas projects inline inspections in the peninsula and different jurisdictions.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Update on Countywide Sea Level Rise Vulnerability Assessment study.

Hilary Papendick of San Mateo County provided a presentation on the on-going “San Mateo County Sea Level Rise Vulnerability Assessment” project.

5.0 CONSENT AGENDA

Board Member Canepa MOVED approval of 5.1, 5.2, 5.3, 5.3.1, 5.3.2, 5.5, 5.5.1, 5.5.2, 5.5.4, 5.5.5. Board Member Kiesel SECONDED. **MOTION CARRIED 15-0-1**
South San Francisco Abstained on 5.1

5.1 Approval of the minutes of regular business meeting No. 282 dated November 12, 2015. APPROVED

5.2 Review and approval of the 2016 C/CAG Board calendar. APPROVED

5.3 Receive copy of executed agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:

5.3.1 Receive a copy of the executed agreement with W. Bradley Electric for Smart Corridor fiber connection work in an amount not to exceed \$6,190, as executed by the Executive Director consistent with the C/CAG Procurement Policy. APPROVED

5.3.2 Receive a copy of executed task order EOA-01, issued to EOA, Inc. in an amount not to exceed \$317,142, for technical support services to the Countywide Water Pollution Program through Calendar year 2015. APPROVED

5.5 Review and approval of five agreements under the San Mateo County Energy Watch Program (SMCEW):

5.5.1 Review and approval of an agreement between C/CAG and Ecology Action in an amount

not to exceed \$25,000 under the San Mateo County Energy Watch program. APPROVED

5.5.2 Review and approval of an agreement between C/CAG and El Concilio in an amount not to exceed \$20,000 under the San Mateo County Energy Watch program. APPROVED

5.5.4 Review and approval of an agreement between C/CAG and County of San Mateo – Information Services Department in an amount not to exceed \$11,000 under the San Mateo County Energy Watch program. APPROVED

5.5.5 Review and approval of an agreement between C/CAG and Maddaus Water Management in an amount not to exceed \$6,000 under the San Mateo County Energy Watch program APPROVED

Items 5.4 and 5.5.3 were removed from the consent agenda.

5.4 Review and approval of the appointment of Vice Mayor Gary Pollard (Foster City) to the Bicycle and Pedestrian Advisory Committee (BPAC). APPROVED

Board Member Matsumoto suggested, in the future, candidates for BPAC to appear at C/CAG Board meetings for appointment decisions.

Board Member Nagel MOVED approval of Item 5.4. Board Member Braunstein SECONDED. **MOTION CARRIED UNANIMOUSLY 16-0**

5.5.3 Review and approval of an agreement between C/CAG and H2 Video in an amount not to exceed \$21,000 under the San Mateo County Energy Watch program.

It was pointed out page 56 of the packet has an error. It should read “\$21,000” instead of “\$20,000”.

Board Member Nagel MOVED approval of Item 5.5.3. Board Member Braunstein SECONDED. **MOTION CARRIED UNANIMOUSLY 16-0**

6.0 REGULAR AGENDA

6.1 Receive a presentation and update on the Alternative Fuel Readiness Plan for San Mateo County INFORMATION

John Hoang introduced this item and Stephon Unash, consultant, provided a presentation on the Draft Alternative Fuel Readiness Plan (Plan). The goal of the Plan is to raise awareness of alternative fuels for public agency staff and elected officials, vehicle fleet managers, and local citizens to understand the challenges and opportunities. It also provides information to interested agencies on how to pursue further implementation.

6.2 MTC OneBayAreaGrant 2 (OBAG 2) program.

6.2.1 Receive an update on the MTC OneBayAreaGrant 2 (OBAG 2) program. INFORMATION

6.2.2 Review and approve the comment letter to MTC regarding the proposed OneBayAreaGrant 2 (OBAG 2) program.

APPROVED

Board Member Lewis MOVED approval of Item 6.2.2. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 16-0**

6.3 Review and approval of Resolution 15-51 approving the Proposed 2016 State Transportation Improvement Program (STIP) for San Mateo County and also authorize the C/CAG Executive Director to negotiate with the Metropolitan Transportation Commission (MTC) and California Transportation Commission (CTC) to make modifications as necessary. (Special voting procedures apply).

APPROVED

Board Member Braunstein MOVED approval of Item 6.3. Board Member Keith SECONDED. Roll call was taken. **MOTION CARRIED UNANIMOUSLY 16-0**

6.4 Review and approve Resolution 15-50, affirming C/CAG's commitment to supporting its member agencies in meeting stormwater permitting mandates and requesting State Water Board partnership on addressing pollutants of concern.

APPROVED

Board Member Keith directed staff to forward a copy of the letter to the Executive Director of the Regional Water Quality Control Board.

Board members also suggested the C/CAG Chair to contact HMB Council Member Muller.

Board Member Keith MOVED approval of Item 6.4. Board Member Lewis SECONDED. **MOTION CARRIED UNANIMOUSLY 16-0**

6.5 Review and approve the formation of and the members for the C/CAG water committee. (Special voting procedures apply).

APPROVED

Board Member Goethal MOVED approval of Item 6.5. Board Member Nagel SECONDED. Roll call was taken. **MOTION CARRIED UNANIMOUSLY 16-0**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

7.2 Chairperson's Report

Vice Chair Aguirre thanked her colleagues for their support during the regional discussion in MTC/ABAG merge. She also congratulated councilmembers on their elections. She recognized C/CAG Board Members Nagel, Braunstein, and Kiesel for their services as this might be their last C/CAG meeting.

7.3 Board Member Reports

Board Member Lewis announced the Council of Cities meeting will be on November 20, 2015 hosted by Brisbane.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, C/CAG Executive Director, provided information on "Exploring a Road Charge for California" pilot project of the State. A page of information was provided. She also provided update on the US 101 congestion relieve effort, a regional group chaired by Assemblyman Mullin.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Mima Guilles at 650 599-1406 or mguilles@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1 Letter from Mary Ann Nihart, Chair, City/County Association of Governments, to All Councilpersons of San Mateo County Cities and Members of the Board of Supervisors, All City/ County Managers, dated 10/1/15. RE: C/CAG Committee Vacancies on Legislative Committee and the Bicycle and Pedestrian Advisory Committee (BPAC).
- 9.2 Letter from Sandy Wong, C/CAG Executive Director, to Governor Jerry Brown, dated 10/23/15. RE: Docket No. 15-BSTD-01 Adoption of 15-Day Language for the 2016 Building Energy Efficiency Standards
- 9.3 Letter from Sandy Wong, C/CAG Executive Director, to California Energy Commission, dated 10/23/15. RE: Docket No. 15-BSTD-01 Adoption of 15-Day Language for the 2016 Building Energy Efficiency Standards
- 9.4 Letter from Harold Schapelhouman, Fire Chief, Menlo Park Fire Protection District, to Bijan Sartipi, Director, District 4, Bay Area Caltrans – Sean Nozzari, Deputy Director, Division of Operations, Caltrans – Lance Hall, Senior Traffic Engineer, Office of Highway Operations, Caltrans – Joe Hurley, Director San Mateo County Transportation Authority – Sandy Wong, Executive Director, City/County Association of Governments (C/CAG)
- 10.0 ADJOURN
Meeting adjourned 8:20 p.m.