

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 284
December 10, 2015

1.0 CALL TO ORDER/ROLL CALL

Chair Mary Ann Nihart called the meeting to order at 6:31 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
Terry O’Connell – Brisbane
Ricardo Ortiz – Burlingame
Joseph Silva – Colma
Larry Moody – East Palo Alto
Larry May – Hillsborough (6:36 p.m.)
Kirsten Keith – Menlo Park (6:37 p.m.)
Mary Ann Nihart – Pacifica
Alicia Aguirre - Redwood City
Irene O’Connell – San Bruno
Mark Olbert – San Carlos
Diana Papan – San Mateo
Karyl Matsumoto – South San Francisco
Deborah Gordon - Woodside

Absent:

Belmont
Daly City
Foster City
Half Moon Bay
Millbrae
Portola Valley
San Mateo County

Others:

Sandy Wong –C/CAG Executive Director
Nirit Eriksson – C/CAG Legal Counsel
Mima Guilles – C/CAG Staff
Jean Higaki – C/CAG Staff
Matt Fabry – C/CAG Staff
John Hoang – C/CAG Staff

Tom Madelena – C/CAG Staff
Jeff Lacap – C/CAG Staff
Eliza Yu – C/CAG Staff
Kim Springer – San Mateo County Energy Watch
Ellen Barton – San Mateo County
Jim Porter – San Mateo County Public Works
Scott Hart – PG&E
Mike Foster – PG&E
Art Kiesel – Foster City
David Braunstein – Belmont
Terry Nagel – Burlingame

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

No public comments.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certificate of Appreciation to Art Kiesel, Mayor of Foster City for his dedicated service to C/CAG

4.2 Certificate of Appreciation to David Braunstein, Mayor of Belmont for his dedicated service to C/CAG

4.3 Certificate of Appreciation to Terry Nagel, Mayor of Burlingame for her dedicated service to C/CAG

5.0 CONSENT AGENDA

Board Member Aguirre MOVED approval of Items 5.1, 5.2, 5.2.1, 5.3, 5.4, 5.5, 5.6, 5.7, and 5.8.

Board Member May SECONDED. **MOTION CARRIED 14-0**

5.1 Approval of the minutes of regular business meeting No. 283 dated November 12, 2015 APPROVED

5.2 Receive copy of executed agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:

5.2.1 Receive a copy of an agreement between C/CAG and the Local Government Commission for a Civic Spark Fellow to support the San Mateo County Energy Watch Program, executed by the C/CAG Executive Director consistent with C/CAG Procurement Policy, in an amount of \$12,350.

INFORMATION

5.3 Review and approve the appointment of Douglas Kim to represent the San Mateo County Transit District (SamTrans) and Elizabeth Scanlon to represent the Peninsula Corridor Joint Powers Board (JPB) on the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED

5.4 Review and approve the appointment of Peter Vorametsanti, Interim Public Works Director, to represent the City of Millbrae on the Stormwater Committee. APPROVED

- 5.5 Review and appointment of Dave Williams as Member, and of Brian Branscomb as Alternate, to the Airport Land Use Committee (ALUC) representing the Half Moon Bay Airport Pilots Association. APPROVED
- 5.6 Review and approval of the joint Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program for Fiscal Year 2016/2017 & Fiscal Year 2017/2018 APPROVED
- 5.7 Review and approval of Resolution 15-55 authorizing the C/CAG Chair to execute an agreement with Parisi Transportation Consulting to provide services for the development of the San Mateo County Safe Routes to School 5-Year Evaluation Report in an amount not to exceed \$42,495. APPROVED
- 5.8 Funding Summary and Update for the San Mateo County Smart Corridor Project INFORMATION

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified) NO ACTION

Jean Higaki provided a legislative update. On January 4, 2016 the state legislature will reconvene. It is anticipated that the legislature will address, the State Budget, Cap and Trade appropriation, congestion management planning, and the AB 378 (Mullin) US 101 congestion relief. There is no indication of progress on a transportation funding plan from the special session. The Legislative Committee is planning another Sacramento “lobby day” in March or April of 2016.

- 6.2 Review and approval of the C/CAG Legislative Policies for 2016. APPROVED

The Legislative Committee recommended approval of the C/CAG legislative policies for 2016 as recommended by staff, with a language change to policy item 3.1.c to read “Advocate for an integrated approach to both funding and project types for incorporating stormwater management with statewide and regional infrastructure efforts.”

Board Member O’Connell (San Bruno) MOVED approval of Item 6.2 with changes recommended by the C/CAG Legislative Committee. Board Member Gordon SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

- 6.3 Review and approval of the C/CAG Investment Policy for FY 2015-16. APPROVED

Board Member directed staff to research on Footnote B on page 70 relative to its adequacy.

Board Member Olbert MOVED approval of Item 6.3. Board Member O’Connell (Brisbane) SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

- 6.4 Review and approval of C/CAG investment recommendations from the Finance Committee and accept the Quarterly Investment Report as of September 30, 2015. APPROVED

Board Member Lewis MOVED approval of Item 6.4. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

- 6.5 Receive a presentation on key provisions of the adopted Municipal Regional Permit and take action or provide staff direction, as appropriate. APPROVED

Matt Fabry gave an update on Municipal Regional Permit that has now been adopted and moving to a second 5 year term. The revised permit regulate the stormwater discharges from C/CAG member agencies, as well as all of the municipalities in Santa Clara, Alameda, and Contra Costa Counties, and the cities of Vallejo, Fairfield, and Suisan. Key provisions in the revised permit include requirements to reduce trash, mercury, and PCBs (polychlorinated biphenyls) discharging from storm drains and for each municipality to develop a Green Infrastructure Plan. APPROVED

Board Member Keith MOVED approval of Item 6.5 for C/CAG to sign on with another petition to the Municipal Regional Permit 2.1. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

- 6.6 Conduct public hearing and approval of Resolution 15-53 adopting the Final 2015 Congestion Management Program (CMP) for San Mateo County (Special voting procedures apply) APPROVED

C/CAG Staff Jeff Lacap provided a presentation on the final 2015 CMP and changes made since the draft was approved.

Chair Nihart opened public hearing on the Final 2015 CMP. There was no public comment. Chair Nihart closed the hearing.

Board Member Lewis MOVED approval of Item 6.6. Board Member Aguirre SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

- 6.7 San Mateo County Energy Watch:

6.7.1 Review and approval of Resolution 15-48 authorizing the C/CAG Chair to execute an agreement between C/CAG and Pacific Gas and Electric Company (PG&E) for the San Mateo County Energy Watch three calendar years 2016-2018 program cycle for an amount of \$2,093,787. APPROVED

Board Member Gordon MOVED approval of Item 6.7.1. Board Member Keith SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

6.7.2 Review and approval of Resolution 15-49 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo for staff services for the San Mateo County Energy Watch 2016 calendar year for an amount not to exceed \$461,000. APPROVED

Board Member Keith MOVED approval of Item 6.7.2. Board Member Ortiz SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

6.7.3 Review and approval of Resolution 15-52 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo for support for the Regionally Integrated Climate

Action Planning Suite (RICAPS) project for an amount not to exceed \$40,000 for calendar year 2016. APPROVED

Board Member Keith MOVED approval of Item 6.7.3. Board Member Olbert SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

6.7.4 Review and approval of Resolution 15-54 waiving the RFP process and authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement between C/CAG and DNV GL extending the termination date to December 31, 2016 and adding an additional \$145,000 to a new total of \$517,125 for technical assistance to cities for climate action planning. DENIED.

Board Member Keith MOVED to Deny of Item 6.7.4. Board Member Lewis SECONDED. Board Members Lewis, O'Connell (Brisbane), Silva, Gauthier, May, Nihart, Olbert and Matsumoto SUPPORTED the motion. Board Members Aguirre, O'Connell (San Bruno) and Gordon OPPOSED the motion. Board Members Ortiz and Papan ABSTAIN. **MOTION CARRIED 9-3-2.**

6.8 Review and approval of participating in the Highway 101 Pilot Ramp Metering Project APPROVED

C/CAG staff Eliza Yu provided presentation on the proposed Highway 101 pilot ramp metering project.

Board Member Lewis MOVED approval of Item 6.8. Board Member Keith SECONDED. **MOTION CARRIED UNANIMOUSLY 14-0**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

7.2 Chairperson's Report

7.3 Board Member Reports

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Mima Guilles at 650 599-1406 or mguilles@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

9.1 Letter from Tom Madalena, Transportation Planning Manager, City/County Association of Governments, to Mayor DeGolia, Town of Atherton, dated 11/18/15. RE: Response to Town of Atherton comment letter on the Airport Land Use Compatibility Plan for the Environs of San Carlos Airport

10.0 CLOSED SESSION

10.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director of C/CAG

10.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Section 54956.9)

Name of case: W. Bradley Electric, Inc., for the benefit of MP Nexlevel of California, Inc., and MP Nexlevel of California, Inc., in its own capacity and as assignee of W. Bradley Electric, Inc. v. County of San Mateo

11.0 RECONVENE OPEN SESSION

11.1 There was no reportable action taken.

12.0 Action on Compensation Adjustment for Executive Director. NO ACTION

13.0 Approval of 2016 Performance Objectives for Executive Director. NO ACTION

14.0 ADJOURN

Meeting adjourned 9:10 p.m.