

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### BOARD MEETING MINUTES

Meeting No. 285

January 14, 2016

#### 1.0 CALL TO ORDER/ROLL CALL

Chair Mary Ann Nihart called the meeting to order at 6:34 p.m. Roll call was taken.

Elizabeth Lewis – Atherton  
Doug Kim – Belmont  
Terry O’Connell – Brisbane  
Marina Fraser – Half Moon Bay  
Marie Chuang – Hillsborough (arrive 7:24 p.m.)  
Mary Ann Nihart – Pacifica  
Ann Wengert – Portola Valley  
Alicia Aguirre – Redwood City  
Irene O’Connell – San Bruno  
Cameron Johnson – San Carlos and SMCTA  
Karyl Matsumoto – South San Francisco and SamTrans  
Deborah Gordon – Woodside

Absent:

Burlingame  
Colma  
Daly City  
East Palo Alto  
Foster City  
Menlo Park  
Millbrae  
San Mateo  
San Mateo County

Others:

Sandy Wong – C/CAG Executive Director  
Nirit Eriksson – C/CAG Legal Counsel  
Mima Guilles – C/CAG Staff  
Jean Higaki – C/CAG Staff  
Matt Fabry – C/CAG Staff

John Hoang – C/CAG Staff  
Tom Madelena – C/CAG Staff  
Jeff Lacap – C/CAG Staff  
Eliza Yu – C/CAG Staff  
Lori Tinfow – Pacifica  
Scott Hart – PG&E  
Sheri Boles – California Public Utilities Commission

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker.*

Sheri Boles – Announcement as the California Public Utilities Commission (CPUC) liaison for San Mateo County. Ms. Boles invites C/CAG members to use her as a resource for CPUC related issues. She also provided pamphlets of information on CPUC.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

None

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Aguirre MOVED approval of Items 5.1, 5.3, 5.4, and 5.5. Board Member O’Connell (San Bruno) SECONDED. **MOTION CARRIED 11-0.**

5.1 Approval of the minutes of regular business meeting No. 284 dated December 10, 2015 APPROVED

5.3 Review and approve the appointments of Justin Murphy from the City of Menlo Park and Peter Vorametsanti from the City of Millbrae to the Congestion Management Technical Advisory Committee (CMP TAC) APPROVED

5.4 Review and approve the appointment of Justin Murphy, Director of Public Works, to represent the City of Menlo Park on the Stormwater Committee. APPROVED

5.5 Receive a copy of the water quality petition requesting the State Water Resources Control Board review the San Francisco Bay Regional Water Quality Control Board’s reissuance of the Municipal Regional Permit. INFORMATION

Items 5.2 and 5.6 were removed from the Consent Agenda.

5.2 Receive copy of executed agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:

5.2.1 Receive a copy of the executed Amendment No. 4 to the agreement with Iteris Inc. for Smart Corridor System Integration Support for a time extension. INFORMATION

Board Member Matsumoto suggested the consideration of penalty fees when construction is being delayed for future contracts.

5.6 Review the attendance reports for the 2015 C/CAG Board and Committees. APPROVED

Board Member Matsumoto suggested the solicitation of those committee members who have missed many meetings regarding their continued interest in serving on the committee.

Board Member O'Connell (Brisbane) MOVED approval of Item 5.6. Board Member Aguirre SECONDED. **MOTION CARRIED UNANIMOUSLY 11-0**

## 6.0 REGULAR AGENDA

None.

## 7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

Chair Nihart announced, on behalf of the City/County Association of Governments, Board Members and staff, we would like to send our most sincere and heartfelt condolences to Honorable Mayor Moise Derwin and family for the loss of her son, Charles Theophilus Derwin. Our thoughts are with you and your family during this difficult time.

Chair Nihart recommends the new Members to make use of Sandy Wong's orientation.

7.3 Board members Report

## 8.0 EXECUTIVE DIRECTOR'S REPORT

### 9.0 COMMUNICATIONS - Information Only

9.1 Letter from Mary Ann Nihart, Chair, City/County Association of Governments, to All Councilpersons of San Mateo County Cities and Members of the Board of Supervisors, All City/ County Managers, dated 12/10/15. RE: C/CAG Committee Vacancies on Congestion Management & Environmental Quality (CMEQ) Committee, Resource Management and Climate Protection (RMCP) Committee, Bicycle and Pedestrian Advisory (BPAC) Committee and Legislative Committee.

## 10.0 CLOSED SESSION

10.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director of C/CAG

10.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Section 54956.9)

Name of case: W. Bradley Electric, Inc., for the benefit of MP Nexlevel of California, Inc., and MP Nexlevel of California, Inc., in its own capacity and as assignee of W. Bradley Electric, Inc. v. County of San Mateo

11.0 RECONVENE OPEN SESSION

11.1 No reportable action to be reported.

12.0 Action on Compensation Adjustment for Executive Director. APPROVED

Board Member O'Connell (Brisbane) MOVED approval of 3% increase in salary effective December 17, 2015, and a bonus of 3% for the past contract year for the Executive Director, and bonus eligibility of up to 5% for the third contract year (December 17, 2015 – December 16, 2016). Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 12-0**

13.0 Approval of 2016 Performance Objectives for Executive Director. APPROVED

Board Member Aguirre MOVED approval of the 2016 Performance objectives for Executive Director, with the addition of support for legislative policies as discussed. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 12-0**

14.0 ADJOURNMENT

Meeting adjourned 8:41 p.m.