

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 286
February 11, 2016

1.0 CALL TO ORDER/ROLL CALL

Chair Mary Ann Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
Terry O’Connell – Brisbane
Joseph Silva – Colma
Judith Christensen – Daly City (arrived 6:40 p.m.)
Lisa Gauthier – East Palo Alto
Marina Fraser – Half Moon Bay
Larry May – Hillsborough
Menlo Park – Catherine Carlton
Millbrae – Gina Papan
Mary Ann Nihart – Pacifica
Maryann Moise Derwin – Portola Valley
Alicia Aguirre – Redwood City
Irene O’Connell – San Bruno
Diane Papan – San Mateo (departed 7:48 p.m.)
Don Horsley – San Maeto County
Karyl Matsumoto – South San Francisco and SamTrans
Deborah Gordon – Woodside

Absent:

Belmont
Burlingame
Foster City
San Carlos
SMCTA

Others:

Sandy Wong – C/CAG Executive Director
Nirit Eriksson – C/CAG Legal Counsel
Mima Guilles – C/CAG Staff
Jean Higaki – C/CAG Staff
Matt Fabry – C/CAG Staff

John Hoang – C/CAG Staff
Tom Madelena – C/CAG Staff
Jeff Lacap – C/CAG Staff
Eliza Yu – C/CAG Staff
Ellen Barton – San Mateo County
Matt Robinson – Shaw/ Yoder/ Antwih
Bill Chiang – PG&E
Ann Schneider – Millbrae
Rob Lawson – Burlingame
Mark Stechbart – STIP
Paula Bradley – San Bruno
Matt Neuebaumer – San Bruno
Marge Colapietro - Public

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Bill Chiang, PG&E, provided handouts on “Dig safely around underground utilities” and promoted the PG&E 24-hour Damage Prevention Hotline: (925) 328-5560.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

None

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member O’Connell (San Bruno) MOVED approval of Items 5.1, 5.2, 5.2.1, 5.2.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10 and 5.11. Board Member Horsley SECONDED. **MOTION CARRIED 17-0.**

- 5.1 Approval of the minutes of regular business meeting No. 285 dated January 14, 2016 APPROVED
- 5.2 Receive copy of executed agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
- 5.2.1 Receive a copy of the executed agreement with St. Francis Electric for Smart Corridor construction work in an amount not to exceed \$7,900, as executed by the Executive Director consistent with the C/CAG Procurement Policy. INFORMATION
- 5.2.2 Receive a copy of executed agreement between C/CAG and PG&E for the 2016 through 2018 calendar year program cycle for an amount of \$2,093,787. INFORMATION
- 5.3 Review and approval of Resolution 16-03 authorizing the C/CAG Chair to execute an agreement with DNV GL for climate action planning services for an amount not to exceed \$145,000 for calendar year 2016. APPROVED

- 5.4 SFO Comprehensive Airport Land Use Compatibility Plan Consistency Review – City of San Bruno, The Crossing Springhill Suites Hotel Project. APPROVED
- 5.5 SFO Comprehensive Airport Land Use Compatibility Plan Consistency Review – City of San Bruno, Development Plan Amendment and associated 1250 Grundy Lane Project. APPROVED
- 5.6 Review and accept the C/CAG Financial Statements (Audit) for the Year Ended June 30, 2015. APPROVED
- 5.7 Review and accept the C/CAG State Transportation Improvement Program (STIP) PPM Final Audit Report from January 1, 2014 through January 31, 2015. APPROVED
- 5.8 Review and accept the C/CAG Single Audit Report for the Year Ended June 30, 2015. APPROVED
- 5.9 Review and accept the AB 1546 Fund Financial Statements (Audit) for the Year Ended June 30, 2015. APPROVED
- 5.10 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2015. APPROVED
- 5.11 Review and accept the Abandoned Vehicle Abatement (AVA) Program Fund Financial Statements (Audit) for the Year Ended June 30, 2015. APPROVED

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Jean Higaki presented two letters of support for the Board to consider. First letter is to echo California Transportation Commission (CTC) concerns to the legislature regarding the latest STIP fund estimate and to encourage the legislature to act on this funding crisis. Second letter is to support Jim Frazier’s aggressive transportation funding bill AB 1591. The legislative committee recommended sending both letters.

Matt Robinson discussed the bleak outlook of current transportation funding and the various transportation proposals introduced in the legislature last year and this year. He also discussed the status of a proposed initiative introduced to modify the fee structure of water projects which includes stormwater. Member Gordon announced that the legislative committee is still working on finalizing a “lobby day” date.

Board Member O’Connell (San Bruno) MOVED approval to send the two presented letters, Board Member Aguirre SECONDED. **MOTION CARRIED 17-0.**

- 6.2 Review and approval of the Alternative Fuel Readiness Plan for San Mateo County. APPROVED

John Hoang presented a brief update on the Alternative Fuel Readiness Plan for San Mateo County, which was presented to the Board in greater detail at the January meeting. A short promotional video

was also presented.

Public comment was provided by Ellen Barton.

Board Member Papan (Millbrae) MOVED approval of Item 6.2. Board Member May SECONDED. Special voting procedure was invoked. **MOTION CARRIED 17-0.**

- 6.3 Review and approval of Resolution 16-01 authorizing the adoption of the Fiscal Year 2016/17 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. APPROVED

Board Member Horsley MOVED approval of Item 6.3 Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED 17-0.**

- 6.4 Appointments to C/CAG Committees:

- 6.4.1 Review and approval of the appointment of Councilmember Gina Papan of the City of Millbrae to the Legislative Committee. APPROVED

Board Member Carlton MOVED approval of Item 6.4.1 Board Member Gauthier SECONDED. **MOTION CARRIED 17-0.**

- 6.4.2 Review and approval of the appointment of Councilmember Ann Schneider from the City of Millbrae to the Bicycle and Pedestrian Advisory Committee (BPAC) elected official seat. APPROVED

Board Member Papan (Millbrae) MOVED approval of Item 6.4.2 Board Member Horsley SECONDED. **MOTION CARRIED 17-0.**

- 6.4.3 Review and approval of appointments to the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC) for two-year terms. APPROVED

The Board received the following presentations from candidates regarding their respective interest in serving on BPAC:

A letter from Diana Lujan – South San Francisco
In-person presentation from Marge Colapietro – Millbrae
In-person presentation from Rob Lawson – Burlingame

Board Member Christensen MOVED approval of appointments of Lujan, Colapietro, and Lawson to serve on the BPAC for a two-year term. Board Member Gauthier SECONDED. **MOTION CARRIED 17-0.**

- 6.4.4 Review and approval of an elected official appointment to the Resource Management and Climate Protection Committee (RMCP). APPROVED

The Board received in-person presentations from the following two candidates:

Diane Papan, Council member from San Mateo.
Ann Schneider, Council member from Millbrae.

Results from balloted votes were announced:

Diane Papan – City of San Mateo

Elizabeth Lewis – Atherton
Joseph Silva – Colma
Judith Christensen – Daly City
Lisa Gauthier – East Palo Alto
Catherine Carlton – Menlo Park
Gina Papan – Millbrae
Mary Nihart – Pacifica
Maryann Moise Derwin – Portola Valley
Irene O’Connell – San Bruno
Marina Fraser – Half Moon Bay
Diane Papan – San Mateo
Don Horsley – San Mateo County
Karyl Matsumoto – South San Francisco
Deborah Gordon – Woodside

Ann Schneider – City of Millbrae

Terry O’Connell – Brisbane
Larry May – Hillsborough
Alicia Aguirre – Redwood City

Diane Papan had the highest votes 14-3 and has been elected to serve on the Resource Management and Climate Protection Committee (RMCP)

Board Member Lewis MOVED to accept the voting results. Board Member Horsley SECONDED. **MOTION CARRIED 17-0.**

- 6.5 Review and approval of Resolution 16-02 approving the population data to be used by C/CAG. APPROVED

Board Member Horsley MOVED approval of Item 6.5 Board Member May SECONDED. **MOTION CARRIED 17-0.**

- 6.6 Review the 2016 State Transportation Improvement Program (STIP), discuss impacts to San Mateo County, and potential actions. APPROVED

Public comment from Mark Stechbart, supports highway 1 widening, State problem and CTC should take care of the issue.

Board Member O’Connell (San Bruno) MOVED approval of Item 6.6 Board Member Gordon SECONDED. **MOTION CARRIED 17-0.**

- 6.7 Nominations for C/CAG Chair and Vice Chair for March Election of Officers. APPROVED

Board Member Gordon nominated Alicia Aguirre for C/CAG Chair
Board Member Lewis seconded the nomination.

Board Member Matsumoto nominates Maryann Moise Derwin for Vice Chair
Board Member Fraser seconded the nomination.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

Chair Nihart announces the departure of Art Keisel from the C/CAG Finance Committee and asks for volunteer from the Board to serve on the committee. Person with strong financial background would be a plus.

In memory of former Council Member and Community Leader of Daly City, Carol Klatt, will be remembered and recognized for all her dedicated services and leadership. Carol Klatt will be missed by many.

7.3 Board members Report

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Mary Ann Nihart, Chair, City/County Association of Governments, to All Councilpersons of San Mateo County Cities and Members of the Board of Supervisors, All City/ County Managers, dated 1/27/16. RE: C/CAG Committee Vacancies for Elected Official on Congestion Management & Environmental Quality (CMEQ) Committee and Legislative Committee.

9.2 Letter from Hal Bohner, Attorney for the Government Liaison Committee of Pacificans for Highway One Alternatives, to Sandy Wong, Executive Director, City/County Association of Governments, Jean Higaki, Staff, City/County Association of Governments, Jeff Lacap, Staff, City/County Association of Governments dated 2/3/16. RE: Termination of certain STIP / RTIP projects.

10.0 CLOSED SESSION

10.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Section 54956.9)

Name of case: W. Bradley Electric, Inc., for the benefit of MP Nexlevel of California, Inc., and MP Nexlevel of California, Inc., in its own capacity and as assignee of W. Bradley Electric, Inc. v. County of San Mateo

11.0 RECONVENE IN OPEN SESSION

11.1 There was no reportable action taken.

12.0 ADJOURNMENT – 8:16 p.m.