

C/CAG

City/County Association of Governments of San Mateo County

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG FINANCE COMMITTEE AGENDA

Date: Wednesday, May 25, 2016

Time: 12:00 noon – 1:00 p.m.
(Lunch will be provided at the Redwood City location)

Place: County Government Center
555 County Center, Fifth Floor
Conference Room Two
Redwood City, CA

- 1.0 CALL TO ORDER
- 2.0 PUBLIC COMMENT ON RELATED ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.
- 3.0 Approval of minutes of November 20, 2015 meeting. (Action)
- 4.0 Receive copies of monthly investment statements for January, February, and March 2016.
(Information)
- 5.0 Review the C/CAG Quarterly Investment Report as of March 31, 2016. (Information)
- 6.0 Review the draft final C/CAG Program Budget and Member Fees for Fiscal Year 2016-2017.
(Action)
- 7.0 Review and Recommend Approval of a Contribution to the CalPERS CERBT Trust to cover the
Annual Required Contribution for Fiscal Year 2016-17. (Presentation)
- 8.0 ADJOURN

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

For questions about the agenda call Sandy Wong at 650 599.1409 or Jean Higaki at 650 599.1462.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
FINANCE COMMITTEE
MEETING MINUTES
November 20, 2015**

Committee Members Attending:

Art Kiesel (City of Foster City)
Jay Benton (Town of Hillsborough)
Alica Aguirre (City of Redwood City)
Bob Grassilli (City of San Carlos)

Guests or Staff Attending:

Sandy Wong, Jean Higaki - C/CAG Staff
Tracy Kwok - San Carlos Financial Services Manager

1. Call to order

At 12:05 P.M. Finance Committee meeting was called to order.

2. Public comment on related items not on the agenda.

None

3. Approval of minutes of February 26, 2015 meeting. (Action)

Member Benton moved and member Grassilli seconded approval of the minutes. Motioned passed unanimously.

4. Receive copies of monthly investment statements for July, August, and September 2015. (Information)

Finance committee members liked the revised format of the investment statements. A clarification was made regarding a couple of distributed funds to jurisdictions. These were attributed to Measure M disbursements.

Member Benton asked what “Repurchase Agreements” were. Tracy Kwok followed up via email after contacting the San Mateo County Treasurer’s Office. Repurchase Agreements are very short-term (overnight) investment of mostly Treasury Notes but occasionally Treasury Bills. They are separately reported in the investment report because of its very short-term nature.

**5. Review the C/CAG Quarterly Investment Report as of September 30, 2015.
(Information)**

Member Aguirre asked if there was a way to get a better rate. Other finance committee members clarified that the overall interest rate is not very high and that the priority adopted by the C/CAG Board is to protect the principal.

6. Recommend modifications to the C/CAG investment portfolio as needed. (Action)

Member Kiesel mentioned that although the portfolio is well within the range adopted by the board we should consider aiming to keep the County Pool funds between 40-42% since the rates are moving faster than LAIF. The moving of funds to County Pool will need to keep in mind the LAIF balance requirements for operation withdrawals.

Member Grassilli moved and member Aguirre recommended no change to the investment portfolio. Motion passed unanimously.

**7. Review and recommend approval of the C/CAG Investment Policy for FY 2015-16.
(Action)**

Tracy Kwok walked the committee through the changes made on the draft investment policy for FY 15-16. Most changes are updates to keep consistent with government codes. Clarifications and clean-up of inconsistent clauses were also made. There was a discussion regarding the commercial paper rankings. The maximum portfolio amounts were clarified to reflect the Board approved policy. The committee requested the addition of a few clarifications and glossary definitions to the policy.

Member Aguirre moved and member Benton recommended approval of the C/CAG investment policy for FY 2015-16, as amended. Motion passed unanimously.

8. Develop the 2016 Finance Committee meeting Calendar

The committee felt that it might be better to meet on the Wednesday of the same week. There was also a discussion regarding the up-coming vacant seat that will be left when Art Kiesel terms out.

Member Aguirre moved and member Benton recommended approval of the C/CAG investment policy for FY 2015-16. Motion passed unanimously.

9. Adjournment

The meeting adjourned at approximately 12:45 P.M.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
FINANCE COMMITTEE
INFORMAL MEETING NOTES
February 24, 2016**

Committee Members Attending:

Alica Aguirre (City of Redwood City)
Bob Grassilli (City of San Carlos)

Guests or Staff Attending:

Sandy Wong, Jean Higaki - C/CAG Staff
Tracy Kwok - San Carlos Financial Services Manager

1. Call to order

At 12:10 P.M. Finance Committee meeting was called to order. Actions were not taken because a quorum was not met.

2. Public comment on related items not on the agenda.

None

3. Approval of minutes of November 20, 2015 meeting. (Action)

No Action was taken. The November 20, 2015 minutes will be presented at the May 25, 2016 meeting.

4. Receive copies of monthly investment statements for October, November, and December 2015. (Information)

No quorum

5. Review the C/CAG Quarterly Investment Report as of December 31, 2015. (Information)

No quorum

6. Recommend modifications to the C/CAG investment portfolio as needed. (Action)

No quorum

7. Adjournment

The meeting adjourned at approximately 12:45 P.M.

C/CAG AGENDA REPORT

Date: May 25, 2016
To: C/CAG Finance Committee
From: Sandy Wong, Executive Director
Subject: Receive copies of monthly investment statements for January, February, and March 2016.

(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

That the C/CAG Finance Committee receive copies of monthly investment statements for January, February, and March 2016.

FISCAL IMPACT

None

SOURCE OF FUNDS

C/CAG funds are held by the C/CAG Financial Agent (City of San Carlos).

BACKGROUND

The current C/CAG Investment Policy states that the C/CAG Finance Committee shall analyze investment portfolio at least every quarter. Attached are the monthly statements for C/CAG investment funds for the quarter ending on December 31, 2015.

ATTACHMENTS

1. C/CAG's Monthly Major Cash Inflows and Outflows, LAIF, and SMC Investment Fund Summary for January, February, and March 2016
2. LAIF Performance Report Quarter Ending March 31, 2016
3. County Summary of Pool Earnings for January, February, and March 2016

January Cash Flow

CITY & COUNTY ASSOCIATION OF GOVERNMENTS
 Recap of Monthly Major Cash Inflows and Outflows
 for Quarter Ended March 31, 2016

Major Cash Inflows and Outflows

Month	Program	From/To	Amount - In/(Out)
January 2016	Beginning book balance (Checking)		974,004
	Measure M	DMV	522,943
	NPDES	County of San Mateo	113,012
	All other Receipts (4)	various	3,385
		Total January Cash Inflow	639,340
	Smart Corridor	Kimley-Horn	(74,114)
	Congestion Relief & Management	County of San Mateo	(68,474)
	Measure M	Towns of Atherton	(158,164)
	Measure M	Cities of Brisbane, Foster City, Menlo Park and San Mateo County	(258,863)
	All other payments (9)	various	(130,830)
		Total January Cash Outflow	(690,445)
		Net Cash Inflow/(Outflow)	(51,105)
	Ending book balance (Checking)		922,899

January LAIF Statement

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

February 03, 2016

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
 OF SAN MATEO COUNTY
 FINANCE OFFICER
 600 ELM STREET
 SAN CARLOS, CA 94070

PMIA Average Monthly Yields

Account Number:

40-41-004

Tran Type Definitions

January 2016 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/15/2016	1/14/2016	QRD	1489200	SYSTEM	11,893.86

Account Summary

Total Deposit:	11,893.86	Beginning Balance:	12,324,373.87
Total Withdrawal:	0.00	Ending Balance:	12,336,267.73

January County Pool Statement

To:	City of San Carlos-City/County Association of Govs
Attn:	Rebecca Mendenhall, Finance Manager
From:	San Mateo County Treasurer's Office
Subj:	SM County Investment Fund Summary

Total Transactions	1
Total Debits	\$0.00
Total Credits	\$13,641.32

Account No	03412
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Statement Period Ending 31-Jan-16

Activity	Trans	Date	Debit	Credit	Balance
BEGINNING BALANCE		12/31/15	---	---	\$8,024,430.76
INTEREST ALLOCATION-2ND Q	1	01/01/16	---	13,641.32	\$8,038,072.08
ENDING BALANCE		01/31/16	---	---	\$8,038,072.08

February Cash Flow

CITY & COUNTY ASSOCIATION OF GOVERNMENTS
 Recap of Monthly Major Cash Inflows and Outflows
 for Quarter Ended March 31, 2016

Major Cash Inflows and Outflows

Month	Program	From/To	Amount - In/(Out)
February 2016	Beginning book balance (Checking)		922,899
	Measure M	DMV	1,049,744
	Congestion Management	CalTrans, Metropolitan Transportation Commission and Cities: Brisbane, Half Moon Bay	347,932
	All other Receipts (2)	various	215
	Transfer	LAIF	700,000
		Total February Cash Inflow	2,097,891
	Measure M	SamTrans, City of South San Francisco	(533,182)
	Congestion Relief & Mgmt	San Mateo County	(76,977)
	NPDES	City of Brisbane	(70,088)
	Transportation Fund of Clean Air	Commute.org,	(165,457)
	Energy Watch	San Mateo County	(21,268)
	Smart Corridor	Kimley Horn, San Mateo County	(441,922)
	Safe Route to School	San Mateo County	(432,181)
	All other payments (28)	various	(223,586)
	Transfer	LAIF	(500,000)
		Total February Cash Outflow	(2,464,661)
		Net Cash Inflow/(Outflow)	(366,770)
	Ending book balance (Checking)		556,129

February LAIF Statement

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
 March 08, 2016

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
 OF SAN MATEO COUNTY
 FINANCE OFFICER
 600 ELM STREET
 SAN CARLOS, CA 94070

PMIA Average Monthly Yields

Account Number:
 40-41-004

Tran Type Definitions

February 2016 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
2/4/2016	2/3/2016	RD	1492884	TRACY KWOK	500,000.00
2/12/2016	2/12/2016	RW	1493450	TRACY KWOK	-200,000.00
2/24/2016	2/24/2016	RW	1494111	TRACY KWOK	-500,000.00

Account Summary

Total Deposit:	500,000.00	Beginning Balance:	12,336,267.73
Total Withdrawal:	-700,000.00	Ending Balance:	12,136,267.73

February County Pool Statement

To:	City of San Carlos-City/County Association of Govs
Attn:	Rebecca Mendenhall, Finance Manager
From:	San Mateo County Treasurer's Office
Subj:	SM County Investment Fund Summary

Total Transactions	0
Total Debits	\$0.00
Total Credits	\$0.00

Account No	03412
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Statement Period Ending **29-Feb-16**

Activity	Trans	Date	Debit	Credit	Balance
BEGINNING BALANCE		01/31/16	---	---	\$8,038,072.08
ENDING BALANCE		02/29/16	---	---	\$8,038,072.08

March Cash Flow

CITY & COUNTY ASSOCIATION OF GOVERNMENTS
 Recap of Monthly Major Cash Inflows and Outflows
 for Quarter Ended March 31, 2016

Major Cash Inflows and Outflows

Month	Program	From/To	Amount - In/(Out)
March	Beginning book balance (Checking)		556,129
2016	Congestion Relief & Management	CA Energy Commission, Caltrans	14,091
	Measure M	DMV	559,966
	Energy Watch	PG&E	339,500
	Safe Route to School & AB1546	Caltrans	432,313
	All other Receipts (4)	various	721
		Total March Cash Inflow	<u>1,346,591</u>
	Congestion Relief & Management	San Mateo County	(63,673)
	NPDES	EOA	(338,408)
	Smart Corridor	Kimley-Horn	(51,213)
	Bay Area Air Quality & Transportation		
	Fund of Clean Air	Commute.org, SamTrans	(443,050)
	All other payments (23)	various	(538,891)
	Transfer	County Pool (to increase the portfolio balance)	(100,000)
		Total March Cash Outflow	<u>(1,125,507)</u>
		Net Cash Inflow/(Outflow)	<u>221,085</u>
	Ending book balance (Checking)		<u>777,213</u>

March LAIF Statement

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
April 04, 2016

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY
FINANCE OFFICER
600 ELM STREET
SAN CARLOS, CA 94070

PMIA Average Monthly Yields

Account Number:
40-41-004

Tran Type Definitions

March 2016 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	12,136,267.73
Total Withdrawal:	0.00	Ending Balance:	12,136,267.73

March County Pool Statement

To:	City of San Carlos-City/County Association of Govs
Attn:	Rebecca Mendenhall, Finance Manager
From:	San Mateo County Treasurer's Office
Subj:	SM County Investment Fund Summary

Total Transactions	1
Total Debits	\$0.00
Total Credits	\$100,000.00

Account No	03412
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Statement Period Ending 31-Mar-16

Activity	Trans	Date	Debit	Credit	Balance
BEGINNING BALANCE		02/29/16	---	---	\$8,038,072.08
WIRE IN	1	03/28/16	---	100,000.00	\$8,138,072.08
ENDING BALANCE		03/31/16	---	---	\$8,138,072.08



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
04/28/16	0.54	0.52	164
04/29/16	0.54	0.53	164
04/30/16	0.54	0.53	164
05/01/16	0.54	0.53	164
05/02/16	0.54	0.53	162
05/03/16	0.54	0.53	161
05/04/16	0.54	0.53	162
05/05/16	0.54	0.53	160
05/06/16	0.54	0.53	161
05/07/16	0.54	0.53	161
05/08/16	0.54	0.53	161
05/09/16	0.54	0.53	165
05/10/16	0.54	0.53	165
05/11/16	0.55	0.53	165

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

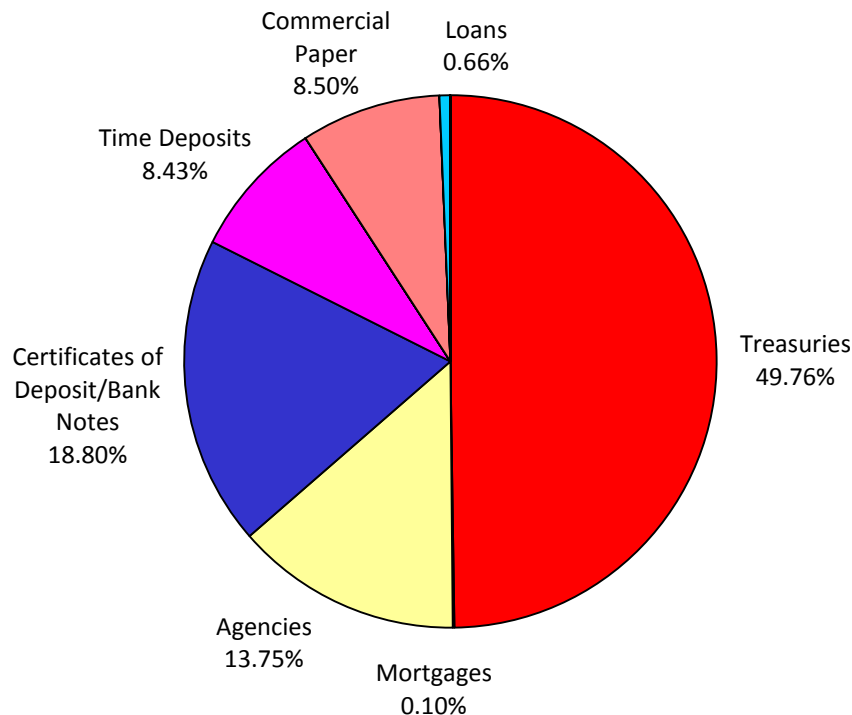
Quarter Ending 03/31/16

Apportionment Rate: 0.46%
 Earnings Ratio: 0.00001268659292168
 Fair Value Factor: 1.00022106
 Daily: 0.51%
 Quarter to Date: 0.47%
 Average Life: 146

PMIA Average Monthly Effective Yields

APR 2016 0.525%
 MAR 2016 0.506%
 FEB 2016 0.467%

**Pooled Money Investment Account
Portfolio Composition
4/30/16
\$67.5 billion**





California State Treasurer
John Chiang



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POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525								

**COUNTY OF SAN MATEO
ESTIMATED SUMMARY OF POOL EARNINGS
JANUARY 2016**

	<u>Par Value</u>	<u>Gross Earnings</u>
<u>Fixed Income Securities Maturing > 1 year</u>		
U S Treasury Notes	375,000,000	\$298,769.04
Federal Agencies	974,856,000	752,846.42
Corporate Notes	371,595,000	434,016.85
Floating Rate Securities	195,000,000	95,900.61
	1,916,451,000	\$1,581,532.92
<u>Short Term Securities Maturing < 1 year</u>		
U S Treasury Notes	50,000,000	33,164.13
Federal Agencies	1,339,310,000	338,178.74
Corporate Notes	133,000,000	56,347.87
Floating Rate Securities	196,000,000	115,139.56
LAIF	50,000,000	16,939.89
Commercial Paper	320,000,000	61,450.04
Certificate of Deposit	70,000,000	30,576.50
Repurchase Agreements	452,600,000	12,534.17
	2,610,910,000	\$664,330.90
Total Accrued Interest	4,527,361,000	\$2,245,863.82
<u>Realized Gain/Loss & Interest Received</u>		
U S Treasury Notes		\$691,595.51
U S Treasury Notes-Floater		\$5,117.58
Federal Agencies		107,636.51
Corporate Notes		261,908.28
Floating Rate Securities		85,753.77
LAIF		8,577.54
U S Treasury Bills		333.33
Repurchase Agreements		94,271.53
Total Realized Income		\$1,255,194.05
TOTAL DOLLAR EARNINGS		\$3,501,057.87

AVERAGE BALANCE		\$4,644,268,974.97
GROSS EARNINGS RATE / GROSS DOLLAR EARNINGS	0.890%	\$3,501,057.87
ADMINISTRATION FEES		(\$452,372.10)
NET EARNINGS RATE / NET DOLLAR EARNINGS	0.775%	\$3,048,685.77

**COUNTY OF SAN MATEO
ESTIMATED SUMMARY OF POOL EARNINGS
FEBRUARY 2016**

	<u>Par Value</u>	<u>Gross Earnings</u>
<u>Fixed Income Securities Maturing > 1 year</u>		
U S Treasury Notes	425,000,000	\$257,202.20
Federal Agencies	979,856,000	687,483.19
Corporate Notes	340,595,000	386,271.29
Floating Rate Securities	195,000,000	114,265.11
	1,940,451,000	\$1,445,221.79
<u>Short Term Securities Maturing < 1 year</u>		
U S Treasury Notes	50,000,000	31,024.51
Federal Agencies	1,423,710,000	408,174.94
Corporate Notes	131,500,000	67,373.61
Floating Rate Securities	196,000,000	128,312.30
LAIF	50,000,000	15,846.99
Commercial Paper	275,000,000	109,348.65
Certificate of Deposit	55,000,000	22,039.62
U S Treasury Bills	25,000,000	4,302.08
Repurchase Agreements	351,000,000	2,925.00
	2,557,210,000	\$789,347.70
Total Accrued Interest	4,497,661,000	\$2,234,569.49
<u>Realized Gain/Loss & Interest Received</u>		
U S Treasury Notes		\$796,247.01
Federal Agencies		108,633.50
Corporate Notes		17,457.26
Floating Rate Securities		14,896.73
Certificate of Deposit		7,197.05
Commercial Paper		13,445.90
U S Treasury Bills		4,204.44
Repurchase Agreements		122,841.66
Total Realized Income		\$1,084,923.55
TOTAL DOLLAR EARNINGS		\$3,319,493.04

AVERAGE BALANCE		\$4,555,623,506.06
GROSS EARNINGS RATE / GROSS DOLLAR EARNINGS	0.920%	\$3,319,493.04
ADMINISTRATION FEES		(\$415,109.41)
NET EARNINGS RATE / NET DOLLAR EARNINGS	0.805%	\$2,904,383.63

**COUNTY OF SAN MATEO
ESTIMATED SUMMARY OF POOL EARNINGS
MARCH 2016**

	<u>Par Value</u>	<u>Gross Earnings</u>
<u>Fixed Income Securities Maturing > 1 year</u>		
U S Treasury Notes	525,000,000	\$409,090.57
U S Treasury Notes-Floater		
Federal Agencies	944,856,000	614,588.00
Corporate Notes	340,595,000	401,398.03
Floating Rate Securities	185,000,000	127,645.48
	1,995,451,000	\$1,552,722.08
<u>Short Term Securities Maturing < 1 year</u>		
U S Treasury Notes	50,000,000	33,164.13
Federal Agencies	1,575,431,000	475,346.92
Corporate Notes	151,500,000	82,518.05
Floating Rate Securities	163,000,000	101,704.57
LAIF	65,000,000	21,693.99
Commercial Paper	285,000,000	107,748.61
Certificate of Deposit	80,000,000	35,446.72
U S Treasury Bills	25,000,000	6,350.69
Repurchase Agreements	255,500,000	2,129.17
	2,650,431,000	\$866,102.85
Total Accrued Interest	4,645,882,000	\$2,418,824.93
<u>Realized Gain/Loss & Interest Received</u>		
U S Treasury Notes		\$997,941.10
Federal Agencies		263,023.00
Corporate Notes		27,875.28
Floating Rate Securities		54,058.08
Repurchase Agreements		83,671.54
Total Realized Income		\$1,426,569.00
TOTAL DOLLAR EARNINGS		\$3,845,393.93

AVERAGE BALANCE		\$4,581,388,501.64
GROSS EARNINGS RATE / GROSS DOLLAR EARNINGS	0.991%	\$3,845,393.93
ADMINISTRATION FEES		(\$446,247.27)
NET EARNINGS RATE / NET DOLLAR EARNINGS	0.876%	\$3,399,146.66

C/CAG
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
of San Mateo County

Board of Directors Agenda Report

To: Sandy Wong, Executive Director
From: Tracy Kwok, Financial Services Manager
Date: May 5, 2016

SUBJECT: Quarterly Investment Report as of March 31, 2016

RECOMMENDATION:

It is recommended that the C/CAG Board review and accept the Quarterly Investment Report.

ANALYSIS:

The attached investment report indicates that on March 31, 2016, funds in the amount of \$20,274,340 were invested producing a weighted average yield of 0.60%. Of the total investment portfolio, 59.9% of funds were invested in the Local Agency Investment Fund (LAIF) and 40.1% in the San Mateo County Investment Pool (COPOOL). These percentages are within the range specified by the CCAG Board. Accrued interest earnings for this quarter totaled \$30,612. At the CCAG Finance Committee meeting in November 2015, the Committee set a goal to keep the investment with the County at 40%-42% of the total pooled investment to earn higher interest. The portfolio mix reflects the recommended percentage invested in the County Investment Pool.

Below is a summary of the changes from the prior quarter:

	Qtr Ended 3/31/16	Qtr Ended 12/31/15	Increase (Decrease)
Total Portfolio	\$ 20,274,340	\$ 20,348,805	\$ (74,465)
Weighted Average Yield	0.60%	0.53%	0.07%
Accrued Interest Earnings	\$ 30,612	\$ 25,535	\$ 5,077

Although CCAG's total portfolio balance at the end of this quarter is slightly lower than the last quarter, the higher weighted average yield offset the decrease. As a result, the interest earnings this quarter is higher.

Historical cash flow trends are compared to current cash flow requirements on an ongoing basis to ensure that C/CAG's investment portfolio will remain sufficiently liquid to meet all reasonably anticipated operating requirements. As of March 31, 2016, the portfolio contains sufficient liquidity to meet the next six months of expected expenditures by C/CAG. All investments are in compliance with the Investment Policy. Attachment 2 shows a historical comparison of the portfolio for the past nine quarters.

The primary objective of the investment policy of the CCAG remains to be the SAFETY OF PRINCIPAL. The permitted investments section of the investment policy also states:

Local Agency Investment Fund (LAIF) which is a State of California managed investment pool, and San Mateo County Investment pool, may be used up to the maximum permitted by California State Law. A review of the pool/fund is required when they are part of the list of authorized investments.

The Investment Advisory Committee has reviewed and approved the attached Investment Report.

Attachments

- 1 – Investment Portfolio Summary for the Quarter Ended March 31, 2016
- 2 – Historical Summary of Investment Portfolio

CITY & COUNTY ASSOCIATION OF GOVERNMENTS

SUMMARY OF ALL INVESTMENTS

For Quarter Ending March 31, 2016

Category	Weighted Average Interest Rate	Historical Book Value	% of Portfolio	GASB 31 ADJ Market Value
Liquid Investments:				
Local Agency Investment Fund (LAIF)	0.46%	12,136,268	59.9%	12,138,951
San Mateo County Investment Pool (COPOOL)	0.82%	8,138,072	40.1%	8,138,072
Agency Securities				
<i>none</i>				
Total - Investments	0.60%	20,274,340	100%	20,277,023
GRAND TOTAL OF PORTFOLIO	0.60%	\$ 20,274,340	100%	\$ 20,277,023
Total Interest Earned This Quarter				30,612
Total Interest Earned (Loss) Fiscal Year-to-Date				76,461

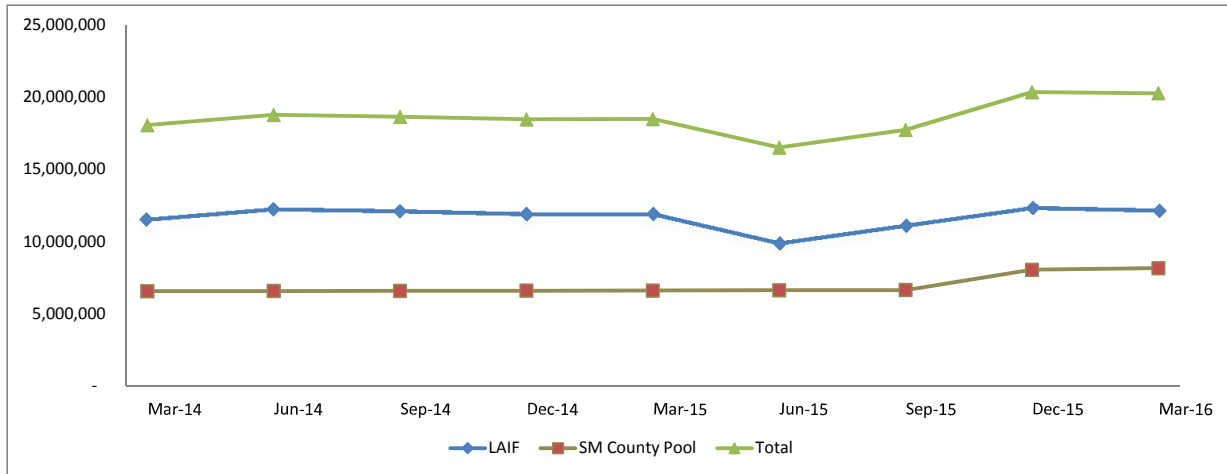
Note: CCAG Board approved the following investment portfolio mix at its November 14, 2013 meeting:

LAIF - 50% to 70%
COPOOL - 30% to 50%

At the CCAG Finance Committee meeting in November, the Committee set a goal to keep the investment with the County at 40%-42% of the total pooled investment to earn higher interest.

*Difference in value between Historical Value and Market Value may be due to timing of purchase. Investments in the investment pools may have been purchased when interest rates were lower or higher than the end date of this report. As interest rates increase or decrease, the value of the investment pools will decrease or increase accordingly. However, interest rate fluctuations does not have any impact to CCAG's balance in the investment pools. The market values are presented as a reference only.

City and County Association of Governments Historical Summary of Investment Portfolio March 31, 2016



Note: The chart type has been changed from Column to Line after receiving feedback from CCAG's Finance Committee

City/County Association of Governments Investment Portfolio

	Mar-14	Jun-14	Sep-14	Dec-14	Mar-15	Jun-15	Sep-15	Dec-15	Mar-16
LAIF	11,523,029	12,230,010	12,086,243	11,893,287	11,900,778	9,908,457	11,116,115	12,324,374	12,136,268
SM County Pool	6,539,496	6,549,782	6,559,603	6,570,236	6,581,700	6,601,123	6,612,375	8,024,431	8,138,072
Total	18,062,525	18,779,792	18,645,846	18,463,523	18,482,478	16,509,580	17,728,490	20,348,805	20,274,340

At the CCAG Finance Committee meeting in November 2015, the Committee set a goal to keep the investment with the County at 40%-42% of the total pooled investment to earn higher interest. As a result, \$1.4 million was transferred to CCAG's County Investment Pool account in the second quarter of FY2015-16. An additional \$100,000 was transferred to the County Pool in third quarter to reach the recommended 40%.

C/CAG AGENDA REPORT

Date: May 25, 2016
To: C/CAG Finance Committee
From: Sandy Wong, Executive Director
Subject: Recommend modifications to the C/CAG investment portfolio as needed.

(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

That the C/CAG Finance Committee review of the quarterly investment report and recommend modifications to the C/CAG investment portfolio as needed.

FISCAL IMPACT

Potential for higher or lower yields and risk associate with C/CAG investments.

SOURCE OF FUNDS

The Investment Policy applies to all C/CAG funds held by the C/CAG Financial Agent (City of San Carlos).

BACKGROUND

According to the C/CAG Investment Policy adopted on December 10, 2015:

“The portfolio should be analyzed not less than quarterly by the C/CAG Finance Committee, and modified as appropriate periodically as recommended by the Finance Committee and approved by the C/CAG Board, to respond to changing circumstances in order to achieve the Safety of Principal.”

The Finance Committee will seek to provide a balance between the various investments and maturities in order to give C/CAG the optimum combination of Safety of Principal, necessary liquidity, and optimal yield based on cash flow projections.

A summary of the January, February, and March 2016 earning rates are as follows:

	Local Agency Investment Fund (LAIF)	San Mateo County Investment Pool (COPOOL)
January	0.446%	0.775%
February	0.467%	0.805%
March	0.506%	0.876%

On November 13, 2013 the C/CAG Board approved the C/CAG investment portfolio as follows:

Local Agency Investment Fund (LAIF) 50% to 70%
 San Mateo County Investment Pool (COPOOL) 30% to 50%

On February 24, 2016 the Finance Committee was scheduled to meet but a quorum was not met.

On March 10, 2016 the C/CAG Board approved of no change to the investment portfolio.

The current investment portfolio as of March 31, 2016 is as follows:

	12/31/2015		3/31/2016	
	Amount	Percent	Amount	Percent
LAIF	\$12,324,374	61%	\$12,136,268	60%
COPOOL	\$8,024,431	39%	\$8,138,072	40%
Total	\$20,348,805	100%	\$20,274,340	100%

ATTACHMENTS

None

C/CAG AGENDA REPORT

Date: May 25, 2016

TO: Finance Committee

From: Sandy Wong, Executive Director - C/CAG

Subject: Review the draft final C/CAG program budget and member fees for fiscal year 2016-17

(For further information or response to questions, contact Sandy Wong at 650 599-1409)

RECOMMENDATION:

That the Finance Committee review the draft final C/CAG Program Budget and member fees for fiscal year 2016-17.

FISCAL IMPACT:

In accordance with the proposed C/CAG 2016-17 Program Budget.

REVENUE SOURCES:

Funding sources for C/CAG include member assessments, cost reimbursement from partners, grants, regional - State - Federal transportation and other funds, property tax/fee, Department of Motor Vehicle fees, State - Federal earmarks, and interest.

BACKGROUND:

Each year, the C/CAG Board reviews the draft annual budget and member fees in the month of May and approves the final in June. At the May 12, 2016 meeting, the C/CAG Board received the initial draft, assumptions, and input on the C/CAG Fiscal Year 2016-17 Program Budget and Member Fees.

For fiscal year 2016-17, it is proposed that the total member fee for general fund be increased by 5% (from countywide total of \$262,525 to \$275,651), and that the member fee from gas tax be the same as last year (at countywide total of \$10,452).

At the February 11, 2016 C/CAG meeting, the C/CAG Board approved Resolution 16-02 approving the population data to be used by C/CAG. The propose FY 2016-17 member fees are based on the population data adopted by resolution 16-02.

ATTACHMENT

- Draft C/CAG program budget and member fees for fiscal year 2016-17.

ATTACHMENTS

- Entire Budget Book is provided under separate cover, available on-line at:
<http://ccag.ca.gov/committees/board-of-directors/>
- FY 2015-16 C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance.
- FY 2016-17 C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance.
- Proposed C/CAG Member Fee for Fiscal Year 2016-17.

Key Budget Definitions/ Acronyms

AB 434 - Transportation Fund for Clean Air Program
AB 1546 Program - San Mateo County Environmental/ Transportation Pilot Program
AVA - Abandoned Vehicle Abatement
BAAQMD - Bay Area Air Quality Management District
BPAC - Bicycle and Pedestrian Advisory Committee
Cal PUC - California Public Utilities Commission
C/CAG - City/ County Association of Governments
CMAQ - Congestion Mitigation and Air Quality
CMP - Congestion Management Program
DMV - Department of Motor Vehicles
ECR - El Camino Real
ISTEA - Intermodal Surface Transportation Equity Act (or Federal Transportation Act)
ITS - Intelligent Transportation Study
LGP - Local Government Partnership with PG&E and Cal PUC
Measure A - San Mateo County Sales Tax for Transportation
Measure M - C/CAG \$10 Motor Vehicle Fee
MTC - Metropolitan Transportation Commission
Normalized - Years in a multi-year analysis all referred to a base year.
NPDES - National Pollutant Discharge Elimination System
Peninsula 2020 Gateway Study - San Mateo and Santa Clara County study on Highway 101 and access to the Dumbarton Bridge.
PPM - Planning Programming and Monitoring
PSR - Project Study Report
RWQCB - San Francisco Bay Area Regional Water Quality Control Board
SFIA - San Francisco International Airport
SMCRP - San Mateo Congestion Relief Plan Program
SMCEW - San Mateo County Energy Watch
STIP - State Transportation Improvement Program (State and Federal Transportation Funds)
STOPPP - Storm-water Pollution Prevention Program
STP - Surface Transportation Program (Federal Funds)
TA - San Mateo County Transportation Authority
TAC - Congestion Management Technical Advisory Committee
TDA - Transportation Development Act Article III Funding
TFCA - Transportation Fund for Clean Air (Also known as AB 434)
TLSP - Traffic Light Synchronization Program - Part of Proposition 1B Infrastructure Bond
VTA - Santa Clara Valley Transportation Authority

C/CAG Member Fees
Fiscal Year 2016-17

C/CAG Member FEE FY 2016-2017				CONGESTION RELIEF PROGRAM (CRP) ASSESSMENT FY 2016-17				
Agency	% Population (as of 1/1/15)	General Fund Fee	Gas Tax Fee	Total Fee	Agency	Population	% of Trip Generation	Congestion Relief
Alherton	0.92%	\$275,651	\$410,452	\$686,104	Alherton	0.921%	0.89%	\$16,762
Belmont	3.55%	\$2,538	\$3,780	\$6,318	Belmont	3.552%	3.08%	\$61,358
Brisbane	0.60%	\$9,790	\$14,578	\$24,368	Brisbane	0.603%	0.77%	\$12,703
Burlingame	3.97%	\$1,662	\$2,475	\$4,137	Burlingame	3.969%	5.49%	\$87,503
Colma	0.20%	\$10,940	\$16,290	\$27,230	Colma	0.197%	0.83%	\$9,539
Daly City	0.20%	\$807	\$807	\$1,614	Daly City	14.049%	10.15%	\$223,837
East Palo Alto	14.05%	\$38,728	\$57,666	\$96,394	East Palo Alto	3.869%	2.16%	\$55,747
Foster City	3.87%	\$10,664	\$15,880	\$26,544	Foster City	4.301%	3.99%	\$76,700
Half Moon Bay	4.30%	\$11,855	\$17,653	\$29,508	Half Moon Bay	1.600%	1.77%	\$31,155
Hillsborough	1.60%	\$4,411	\$6,568	\$10,979	Hillsborough	1.516%	1.08%	\$24,043
Menlo Park	1.52%	\$4,180	\$6,224	\$10,404	Menlo Park	4.418%	5.43%	\$91,074
Millbrae	4.42%	\$12,178	\$18,134	\$30,312	Millbrae	3.040%	2.91%	\$55,036
Pacifica	3.04%	\$8,381	\$12,479	\$20,860	Pacifica	5.119%	4.07%	\$84,960
Portola Valley	5.12%	\$14,110	\$21,010	\$35,120	Portola Valley	0.601%	0.58%	\$10,967
Redwood City	0.60%	\$1,657	\$2,467	\$4,124	Redwood City	10.866%	12.62%	\$217,246
San Bruno	10.87%	\$29,954	\$44,602	\$74,555	San Bruno	5.897%	5.80%	\$108,233
San Carlos	5.90%	\$16,254	\$24,203	\$40,457	San Carlos	3.910%	4.19%	\$74,923
San Mateo	3.91%	\$10,779	\$16,050	\$26,828	San Mateo	13.468%	15.47%	\$267,684
South San Francisco	13.47%	\$37,124	\$55,279	\$92,403	South San Francisco	8.789%	8.72%	\$161,990
Woodside	8.79%	\$24,227	\$36,075	\$60,303	Woodside	0.735%	0.77%	\$13,923
San Mateo County	0.74%	\$2,027	\$3,019	\$5,046	San Mateo County	8.580%	9.22%	\$164,615
TOTAL	8.58%	\$23,650	\$35,215	\$58,865	TOTAL	100.000%	100.0%	\$1,850,000
TOTAL	100	\$275,651	\$410,452	\$686,104	TOTAL	100.000%	100.0%	\$1,850,000

NOTES:
1. C/CAG member fees are comprised of two portions: General Fund and Gas Tax.
2. For FY 2016-17, C/CAG member fees for General Fund portion is proposed to increase by 5% (\$13,126 countywide, from \$262,525 to \$275,651).
For the Gas Tax portion, there is no change from previous fiscal year.
3. Individual jurisdiction's share is based on new population data from Department of Finance, 1/1/2015, and adopted by C/CAG Board.

1- Total CRP (countywide total) is the same as prior years at \$1,850,000.
However, individual agency fees have changed based on annual update of population data.
2- 50% based on trips generated from jurisdiction, 50% based on population.

**C/CAG PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FY 2015-16**

	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	AVA	DMV Fee Program	Measure M (DMV Fee)	Total
BEGINNING BALANCE	96,960	2,076,274	3,637,170	1,152,530	128,130	238,289	1,660,431	2,710	2,994,018	6,794,295	18,780,807
PROJECTED REVENUES											
Interest Earnings	3,300	5,000	13,500	0	0	4,075	10,500	0	10,000	30,000	76,375
Member Contribution	262,525	410,452	1,850,000	0	0	0	122,155	0	0	0	2,645,132
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
ATC/ Federal Funding	0	725,594	0	0	0	0	0	0	0	635,000	1,360,594
Grants	0	0	53,064	0	619,678	0	0	0	0	0	672,742
DMV Fee	0	0	0	0	0	1,062,859	0	786	1,287	6,700,000	7,764,932
NPDES Fee	0	0	0	0	0	0	1,370,866	0	0	0	1,370,866
AVA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	0	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PM-STIP	0	348,140	0	44,538	0	0	0	0	0	0	392,678
Assessment	0	0	0	0	0	0	0	0	0	0	0
LSP	0	0	0	685,206	0	0	0	0	0	0	685,206
	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	265,825	1,489,186	1,916,564	729,744	619,678	1,066,934	1,503,521	786	11,287	7,365,000	14,968,525
TOTAL SOURCES OF FUNDS	362,785	3,565,460	5,553,734	1,882,274	747,808	1,305,223	3,163,952	3,496	3,005,305	14,159,295	33,749,332
PROJECTED EXPENDITURES											
Administration Services	58,106	99,740	38,552	46,167	10,194	3,913	25,931	847	1,980	34,632	320,062
Professional Services	177,980	895,498	68,412	237,275	358,825	27,754	106,008	0	0	136,132	2,007,884
Consulting Services	42,838	379,588	694,460	1,171,811	271,771	0	1,339,482	0	36,970	2,043,312	5,980,232
Supplies	2,854	500	0	0	0	0	0	0	0	0	3,354
Prof. Dues & Memberships	0	0	0	0	0	0	42,298	0	0	0	42,298
Conferences & Meetings	11,110	2,000	0	66	4,062	0	5,000	0	0	0	22,238
Printing/ Postage	16,547	0	0	0	0	0	2,500	0	0	0	19,047
Publications	2,531	1,812	0	0	378	0	0	0	0	4,900	9,621
Distributions	0	70,000	360,979	0	0	1,073,300	21,000	0	50,976	4,630,139	6,206,394
PEB Trust	30,000	0	0	0	0	0	0	0	0	0	30,000
Miscellaneous	500	0	0	0	0	0	1,000	0	0	0	1,500
Bank Fee	3,263	0	0	0	0	0	0	0	0	0	3,263
Audit Services	22,500	0	0	0	0	0	0	2,500	2,500	2,500	30,000
Project Management	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	368,229	1,449,138	1,162,403	1,455,319	645,230	1,104,967	1,543,219	3,347	92,426	6,851,615	14,675,893
TRANSFERS											
Transfers In	0	0	0	200,000	200,000	0	0	0	0	0	400,000
Transfers Out	0	0	200,000	0	0	0	0	0	0	600,000	800,000
Administrative Allocation	(201,375)	110,876	11,916	0	41,111	4,575	14,699	0	221	19,024	1,047
Total Transfers	(201,375)	110,876	211,916	(200,000)	(158,889)	4,575	14,699	0	221	619,024	401,047
NET CHANGE	98,971	(70,828)	542,245	(525,575)	133,337	(42,608)	(54,397)	(2,561)	(81,360)	(105,639)	(108,415)
TRANSFER TO RESERVES	0	0	50,000	0	0	0	0	0	0	50,000	100,000
TOTAL USE OF FUNDS	166,854	1,560,014	1,424,319	1,255,319	486,341	1,109,542	1,557,918	3,347	92,647	7,520,639	15,176,940
ENDING FUND BALANCE	195,931	2,005,446	4,129,415	626,955	261,467	195,681	1,606,034	149	2,912,658	6,638,656	18,572,392
RESERVE FUND											
Beginning Reserve Balance	43,346	131,863	50,000	0	0	0	200,903	0	50,000	50,000	526,112
Reserve Transfers In	0	50,000	50,000	0	0	0	0	0	0	50,000	150,000
Reserve Transfers Out	0	0	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	43,346	181,863	100,000	0	0	0	200,903	0	50,000	100,000	676,112

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.

3- SMCRP - San Mateo Congestion Relief Program; TFCA - Transportation Fund For Clean Air; NPDES - National Pollutant Discharge Elimination System; Abatement.

AVA - Abandoned Vehicle Abatement; DMV - Department of Motor Vehicles.

C/CAG PROGRAM BUDGET: REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FY 2016-17

	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	AVA	DMV Fee Program	Measure M (DMV Fee)	Total
BEGINNING BALANCE	195,931	2,005,446	4,129,415	626,955	261,467	195,681	1,606,034	149	2,912,658	6,638,656	18,572,392
ROJECTED REVENUES											
Interest Earnings	3,300	5,000	13,500	0	0	4,000	10,500	0	6,000	28,000	70,300
Member Contribution	275,651	410,452	1,850,000	0	0	0	121,662	0	0	0	2,657,765
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
TC/ Federal Funding	0	720,000	0	0	0	0	0	0	0	252,000	972,000
Grants	0	0	0	0	698,000	0	0	0	0	0	698,000
MV Fee	0	0	0	0	0	1,110,717	0	0	0	6,700,000	7,810,717
PDES Fee	0	0	0	0	0	0	1,363,877	0	0	0	1,363,877
A Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	0	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PM-STIP	0	300,000	0	0	0	0	0	0	0	0	300,000
Assessment	0	0	0	0	0	0	0	0	0	0	0
..SP	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	278,951	1,435,452	1,863,500	0	698,000	1,114,717	1,496,039	0	6,000	6,980,000	13,872,659
TOTAL SOURCES OF FUNDS	474,882	3,440,898	5,992,915	626,955	959,467	1,310,398	3,102,073	149	2,918,658	13,618,656	32,445,051

	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	AVA	DMV Fee Program	Measure M (DMV Fee)	Total
ROJECTED EXPENDITURES											
Administration Services	76,000	125,000	40,000	30,000	10,000	4,000	35,000	0	0	35,000	355,000
Professional Services	220,000	900,000	60,000	270,000	463,940	45,000	183,286	0	0	223,000	2,365,226
Consulting Services	70,000	340,000	1,409,460	743,000	326,220	0	2,073,559	0	0	1,672,162	6,634,401
Supplies	4,000	2,000	0	0	0	0	0	0	0	0	6,000
Conf. Dues & Memberships	1,750	1,000	0	0	0	0	48,099	0	0	0	50,849
Conferences & Meetings	12,500	5,000	1,000	0	2,000	0	5,500	0	0	0	26,000
Printing/ Postage	17,000	6,000	0	0	0	0	2,500	0	0	0	25,500
Publications	4,000	3,000	0	0	1,000	0	0	0	0	0	8,000
Distributions	0	70,000	1,010,000	0	0	1,224,000	26,000	0	1,918,302	4,402,500	8,650,802
PEB Trust	30,000	0	0	0	0	0	0	0	0	0	30,000
Miscellaneous	5,500	1,000	1,000	0	0	0	1,000	0	0	0	8,500
Bank Fee	3,500	0	0	0	0	0	0	0	0	0	3,500
Audit Services	22,500	0	0	0	0	0	0	0	2,500	0	25,000
Project Management	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	466,750	1,453,000	2,521,460	1,043,000	803,160	1,273,000	2,374,944	0	1,920,802	6,332,662	18,188,778
TRANSFERS											
Transfers In	0	0	0	400,000	200,000	0	0	0	0	0	600,000
Transfers Out	0	0	200,000	0	0	0	0	0	0	400,000	600,000
Administrative Allocation	-221,950	107,097	10,449	0	49,520	5,031	22,808	0	0	26,957	-89
Total Transfers	-221,950	107,097	210,449	-400,000	-150,480	5,031	22,808	0	0	426,957	-89
NET CHANGE	34,151	-124,645	-868,409	-643,000	45,320	-163,314	-901,713	0	-1,914,802	220,381	-4,316,030
TRANSFER TO RESERVES	-3,346	218,137	20,000	0	0	0	0	0	-50,000	0	184,791
TOTAL USE OF FUNDS	241,454	1,778,234	2,751,909	643,000	652,680	1,278,031	2,397,752	0	1,870,802	6,759,619	18,373,480
ENDING FUND BALANCE	233,428	1,662,664	3,241,006	-16,045	306,787	32,367	704,321	149	1,047,856	6,859,037	14,071,571
RESERVE FUND											
Beginning Reserve Balance	43,346	181,863	100,000	0	0	0	200,903	0	50,000	100,000	676,112
Reserve Transfers In	0	218,137	20,000	0	0	0	0	0	0	20,000	258,137
Reserve Transfers Out	3,346	0	0	0	0	0	80,903	0	50,000	0	134,249
Ending Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	0	120,000	800,000

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance.
 2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.
 3- SMCRP - San Mateo Congestion Relief Program, TFCA - Transportation Fund For Clean Air, NPDES - National Pollutant Discharge Elimination System: Abatement
 AVA - Abandoned Vehicle Abatement, DMV - Department of Motor Vehicles.

FY 2015-16 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
ADMINISTRATIVE PROGRAM - GENERAL FUND (C001)

	General Operation C1340000	Gen. Oper. Shared C1341000	ALUC C1342000	Waste Management C1343000		96,960		ADMINISTRATIVE PROGRAM GENERAL FUND	96,960
BEGINNING BALANCE									
PROJECTED REVENUES									
Interest Earnings	3,300							3,300	
Member Contribution	262,525							262,525	
Cost Reimbursements-SFIA									
MTC/ Federal Funding									
Grants									
DMV Fee									
NPDES Fee									
TA Cost Share									
Miscellaneous/ SFIA									
Street/Repair Funding									
PPM-STIP									
Assessment									
TLSP									
Total Revenues	265,825	0	0	0	0			265,825	362,785
TOTAL SOURCES OF FUNDS									
PROJECTED EXPENDITURES									
Administration Services	53,851							53,851	
Professional Services		120,930	4,255					125,185	
Consulting Services		10,000	32,838					42,838	
Supplies & Memberships		2,854	0					2,854	
Communications & Meetings		0	1,000	2,000				3,000	
Printing & Postage		16,547	0					16,547	
Purchases			2,531					2,531	
Distributions									
PEPB Trust		30,000						30,000	
Miscellaneous		0		500				500	
Bank Fee		3,263						3,263	
Audit Services		22,500						22,500	
Project Management									
Total Expenditures	53,851	214,204	97,674	2,500	0			368,229	
TRANSFERS									
Transfers In									
Transfers Out									
Administrative Allocation									
Total Transfers	0	-201,375	0	0	0			-201,375	
NET CHANGE	211,974	-12,829	-97,674	-2,500	0			98,971	
TRANSFER TO RESERVES									
TOTAL USE OF FUNDS									
ENDING FUND BALANCE									
RESERVE FUND									
Beginning Reserve Balance									
Reserve Transfers In									
Reserve Transfers Out									
Ending Reserve Balance									
Net Change									
1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance									
2- Manage at Fund Level									
3- ALUC - Airport Land Use Commission (C/CAG)									
4 - Revenues and Expenditures represent projected actual through 6/30/2015.									

ADMINISTRATIVE PROGRAM - GENERAL FUND (01)

**FY 2016-17 PROGRAM BUDGET
JULY 1, 2016 - JUNE 30, 2017**

PROJECTED REVENUES	195,931			Waste Management C1343000	ALUC C1342000	Gen. Oper. Shared C1341000	195,931	
	General Operation C1340000	3,300	275,651				0	0
Interest Earnings	4091100							
Member Contribution	4810XX	3,300						
Cost Reimbursements-SFIA	440304	275,651						
MTC/ Federal Funding	481022							
Grants	420501							
DMV Fee	420602							
NPDES Fee	480002							
TA Cost Share	481023							
Miscellaneous/ SFIA	480008							
Street Repair Funding	480003							
PPM-STIP	420604							
Assessment								
TLSP	420603							
Total Revenues		278,951	0	0	0	0	0	0
TOTAL SOURCES OF FUNDS								474,882

PROJECTED EXPENDITURES	60,000		Waste Management C1343000	ALUC C1342000	Gen. Oper. Shared C1341000	60,000	
	General Operation C1340000	15,000				45,000	0
Administration Services	520314	60,000					
Professional Services	520320	80,000	1,000				
Consulting Services	520303	10,000					
Support Services	520201	3,000					
Programs & Memberships	520501	250					
Conferences & Meetings	520503	8,500					
Priority Postage	520204	17,000					
Public Relations	520504	3,000					
Distributions	522724						
OPEB Trust	522725	30,000					
Miscellaneous	520509	1,000					
Bank Fee	520202	3,500					
Audit Services	520301	22,500					
Project Management							
Total Expenditures		63,250	239,250	160,750	3,500	0	0

TRANSFERS	490001	0						
Transfers In	590001	0						
Transfers Out								
Administrative Allocation								
Total Transfers		0	-221,950	0	0	0	0	
NET CHANGE		215,701	-17,300	-160,750	-3,500	0	0	
TRANSFER TO RESERVES								
TOTAL USE OF FUNDS								
ENDING FUND BALANCE								241,454
RESERVE FUND								233,428
Beginning Reserve Balance								
Reserve Transfers In								
Reserve Transfers Out								
Ending Reserve Balance								

43,346
0
3,346
40,000

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- ALUC - Airport Land Use Commission (C/CAG)
 4- Budget for \$185,000 for OPEB (as shown in Expenditures -Contractor). This was approved by C/CAG Board at the September 12, 2013 meeting.
 5- Member contribution increased by 5% from FY 2013-14.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

Fund: General Fund (Fund C001)

Program The C/CAG General Fund covers the functions of general administration, Airport Land Use planning as C/CAG is the designated

Description: Airport/Land Use Commission for San Mateo County, and waste management.

General Fund revenues come from member agencies as well as grants received for airport land use planning.

Appropriate expenses in the General Fund are allocated to the other C/CAG funds based on a formula proportion to the pro rata share of each program.

\$30,000 is budgeted for OPEB.

Planned Activities: Airport Land Use Compatibility Plan (ALUCP) updates have been completed. Consultant expenses are budgeted for assistance in consistency reviews.

Notes: The General Fund portion of member fee is proposed to be increase by 5% in fiscal year 2016-17.

(Detailed Budget information can be found on the following attachment)

GENERAL FUND BUDGET(C001) BY FISCAL YEAR

	Projected Actual FY 2015-16	Budgeted FY 2016-17	NOTES
BEGINNING BALANCE	96,960	195,931	
PROJECTED REVENUES			
Interest Earnings	3,300	3,300	
Member Contribution	262,525	275,651	
Cost Reimbursements-SFIA	0	0	
MTC/ Federal Funding	0	0	
Grants	0	0	
DMV Fee	0	0	
NPDES Fee	0	0	
TA Cost Share	0	0	
Miscellaneous/ SFIA	0	0	
Street Repair Funding	0	0	
PPM-STIP	0	0	
Assessment	0	0	
TLSP	0	0	
	0	0	
Total Revenues	265,825	278,951	
TOTAL SOURCES OF FUNDS	362,785	474,882	
PROJECTED EXPENDITURES			
Administration Services	58,106	76,000	
Professional Services	177,980	220,000	
Consulting Services	42,838	70,000	
Supplies	2,854	4,000	
Prof. Dues & Memberships	0	1,750	
Conferences & Meetings	11,110	12,500	
Printing/ Postage	16,547	17,000	
Publications	2,531	4,000	
Distributions	0	0	
OPEB	30,000	30,000	
Miscellaneous	500	5,500	
Bank Fee	3,263	3,500	
Audit Services	22,500	22,500	
Project Management	0	0	
Total Expenditures	368,229	466,750	
TRANSFERS			
Transfers In	0	0	
Transfers Out	0	0	
Administrative Allocation	(201,375)	(221,950)	
Total Transfers	(201,375)	(221,950)	
NET CHANGE	98,971	34,151	
TRANSFER TO RESERVES	0	0	
TOTAL USE OF FUNDS	166,854	241,454	
ENDING FUND BALANCE	195,931	233,428	
RESERVE FUND			
Beginning Reserve Balance	43,346	43,346	
Reserve Transfers In	0	0	
Reserve Transfers Out	0	3,346	
Ending Reserve Balance	43,346	40,000	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**FY 2015-16 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
TRANSPORTATION PROGRAMS (FUNDS C002)**

	2,076,274	CTP	BPAC	SFIA	MTC/ T-Plus CBTP	2020 Gate.	Rideshare	Total Programs	Willow/Univ Project	2,076,274	TRANSPORTATION PROGRAMS FUND (C002)
BEGINNING BALANCE											
PROJECTED REVENUES	2,076,274										
Interest Earnings	5,000	C2347000	C2348000	C2349000	C2350000	C2368000	C2364000	5,000			5,000
Member Contribution	410,452							410,452			410,452
Cost Reimbursements-SFIA											0
MTC/ Federal Funding					655,594	0	70,000	725,594			725,594
Grants											0
DMV Fee											0
NPDES Fee											0
TA Cost Share											0
Miscellaneous/ SFIA											0
Street Repair Funding											0
PPM-STIP	348,140							348,140			348,140
Assessment											0
TLSP											0
Total Revenues	763,592	0	0	0	655,594	0	70,000	1,489,186	0		1,489,186
TOTAL SOURCES OF FUNDS								3,565,460	0		3,565,460
PROJECTED EXPENDITURES											
Administration Services	520314	C2347000	C2348000	C2349000	C2350000	C2368000	C2364000	99,740			99,740
Professional Services	890,498				46,712			895,498			895,498
Consulting Services	285,620							379,588			379,588
Supplies	520201							500			500
Prof ices & Meetings	520501							2,000			2,000
Conferences & Meetings	520503										0
Printing	520204										0
Public Utilities	520504							1,812			1,812
Distributions	522724						70,000	70,000			70,000
OP&B Trust	512019										0
Miscellaneous	520509										0
Bank Fee	520202										0
Audit Services	520301										0
Project Management											0
Total Expenditures	1,226,536	99,899	5,991	0	46,712	0	70,000	1,449,138	0		1,449,138
TRANSFERS											
Transfers In	490001										0
Transfers Out	590001										0
Administrative Allocation											0
Total Transfers	110,876	0	0	0	0	0	0	110,876			110,876 To General Fund C001 110,876
NET CHANGE	-573,820	-99,899	-5,991	0	608,882	0	0	-70,828	0		-70,828
TRANSFER TO RESERVES											0
TOTAL USE OF FUNDS								1,560,014	0		1,560,014
ENDING FUND BALANCE								2,005,446	0		2,005,446
RESERVE FUND											
Beginning Reserve Balance											131,863
Reserve Transfers In											50,000
Reserve Transfers Out											0
Ending Reserve Balance											181,863

Notes: - Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 1 - Manage at Fund Level
 2 - CTP - Countywide Transportation Plan; BPAC - Bicycle and Pedestrian Advisory Committee; SFIA - San Francisco International Airport;
 MTC - Metropolitan Transportation Commission; CBTP - Community Based Transportation Plan
 4 - Revenues and Expenditures represent projected actual through 6/30/2015.

TRANSPORTATION PROGRAMS (FUNDS 02)
 FY 2016-17 PROGRAM BUDGET
 JULY 1, 2016 - JUNE 30, 2017

BEGINNING BALANCE	2,005,446	CTP	BPAC	SFIA	MTC/ T-Plus CBTP	2020 Gate	Rideshare	Total Programs	Willow/Univ	0	2,005,446	TRANSPORTATION PROGRAMS FUND	2,005,446
PROJECTED REVENUES	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Earnings	409100	5,000						5,000				5,000	
Member Contribution	4810XX	410,452						410,452				410,452	
Cost Reimbursements-SFIA	440304											0	
MTC/ Federal Funding	481022				650,000	0	70,000	720,000				720,000	
Grants	420501											0	
DMV Fee	420602											0	
NPDES Fee	480002											0	
TA Cost Share	481023					0						0	
Miscellaneous/ SFIA	480008											0	
Street Repair Funding	480003											0	
PPM-STIP	420604	300,000						300,000				300,000	
Assessment	420603											0	
TLSP												0	
Total Revenues		715,452	0	0	650,000	0	70,000	1,435,452	0	0	1,435,452	1,435,452	3,440,898

TOTAL SOURCES OF FUNDS

PROJECTED EXPENDITURES	1,168,000	CTP	BPAC	SFIA	MTC/ T-Plus CBTP	2020 Gate	Rideshare	Total Programs	Willow/Univ	0	1,453,000	TRANSPORTATION PROGRAMS FUND	1,453,000
Administration Services	520314	50,000						50,000				50,000	
Professional Services	520320	850,000	15,000					865,000				865,000	
Consulting Services	520303	250,000	40,000					290,000				290,000	
Supplies & Memberships	520201	2,000						2,000				2,000	
Prof. Fees & Meetings	520501	1,000						1,000				1,000	
Conf. Fees & Meetings	520503	5,000						5,000				5,000	
Printing & Postage	520204	6,000						6,000				6,000	
Public Utilities	520504	3,000						3,000				3,000	
Distributions	522724						70,000	70,000				70,000	
OPEB Trust	522725											0	
Miscellaneous	520509	1,000						1,000				1,000	
Bank Fee	520202											0	
Audit Services	520301											0	
Project Management	522722											0	
Total Expenditures	1,168,000	110,000	55,000	0	50,000	0	70,000	1,453,000	0	0	1,453,000	1,453,000	

TRANSFERS	490001	Transfers In	590001	Administrative Allocation	107,097	107,097	0	0	0	0	107,097	107,097	To General Fund C001
Total Transfers	107,097	107,097	0	0	0	0	0	107,097	0	0	107,097	107,097	107,097

NET CHANGE -559,645 -110,000 -55,000 0 600,000 0 0 -124,645 0 0 -124,645

TRANSFER TO RESERVES 218,137

TOTAL USE OF FUNDS 1,560,097

ENDING FUND BALANCE 1,662,664

RESERVE FUND	218,137	Beginning Reserve Balance	Reserve Transfers In	Reserve Transfers Out	Ending Reserve Balance
Beginning Reserve Balance	218,137	218,137	0	0	218,137
Reserve Transfers In					
Reserve Transfers Out					
Ending Reserve Balance					

36 Notes: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

- 1- Manage at Fund Level
- 2- Manage at Program Level
- 3- CTP - Countywide Transportation Plan; BPAC - Bicycle and Pedestrian Advisory Committee; SFIA - San Francisco International Airport;
- MTC - Metropolitan Transportation Commission; CBTP - Community Based Transportation Plan
- 4- Member contribution increased by 5% from FY 2013/14.

181,863
 218,137
 0
 400,000

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

Fund: **Transportation Fund (Fund C002)**

Program The Transportation fund revenues come from three main sources:
Description: member assessment; MTC annual planning grant; and State Planning,
Programming, and Monitoring (PPM) fund. C/CAG receives the MTC
planning grant and the PPM fund because C/CAG is the Congestion
Management Agency. These are the main fund sources for C/CAG
staff to carry out transportation activities such as Congestion
Management Plan update, Transportation Planning related work, support
of all member agencies in the delivery of Federally funded projects,
support of C/CAG bicycle and pedestrian program.

Planned Activities: Implementation of Plan Bay Area as adopted by the Metropolitan
Transportation Commission and Association of Bay Area Governments;
effort toward the next Plan Bay Area development; implementation of
OBAG and planning for OBAG 2; Congestion Management Program
related activities; development of Countywide Transportation Plan;
update and maintenance of countywide travel demand forecasting
model; Active Transportation planning and coordination; Studies of
improvements to US 101 and other highways; pass-through of Regional
Ridesharing and Bicycling Program funds.

Issues: In FY 2015-16, C/CAG backfilled one vacant staff position, and added
one new entry level staff. Countywide Transportation Plan update was
also started, and joint funded with SMCTA.

(Detailed Budget information can be found on the following attachment)

05/06/16

SAN MATEO CONGESTION RELIEF PROGRAM (SMCRP) FUNDS (C004) BUDGET BY FISCAL YEAR

	Projected		
	Actual	Budgeted	NOTES
	FY 2015-16	FY 2016-17	
BEGINNING BALANCE	3,637,170	4,129,415	
PROJECTED REVENUES			
Interest Earnings	13,500	13,500	
Member Contribution	1,850,000	1,850,000	
Cost Reimbursements-SFIA	0	0	
MTC/ Federal Funding	0	0	
Grants	53,064	0	
DMV Fee	0	0	
NPDES Fee	0	0	
TA Cost Share	0	0	
Miscellaneous/ SFIA	0	0	
Street Repair Funding	0	0	
PPM-STIP	0	0	
Assessment	0	0	
TLSP	0	0	
	0	0	
Total Revenues	1,916,564	1,863,500	
TOTAL SOURCES OF FUNDS	5,553,734	5,992,915	
PROJECTED EXPENDITURES			
Administration Services	38,552	40,000	
Professional Services	68,412	60,000	
Consulting Services	694,460	1,409,460	To fund local match of anticipated grants
Supplies	0	0	
Prof. Dues & Memberships	0	0	
Conferences & Meetings	0	1,000	
Printing/ Postage	0	0	
Publications	0	0	
Distributions	360,979	1,010,000	
OPEB Trust	0	0	
Miscellaneous	0	1,000	
Bank Fee	0	0	
Audit Services	0	0	
Project Management	0	0	
Total Expenditures	1,162,403	2,521,460	
TRANSFERS			
Transfers In	0	0	
Transfers Out	200,000	200,000	
Administrative Allocation	11,916	10,449	
Total Transfers	211,916	210,449	
NET CHANGE	542,245	-868,409	
TRANSFER TO RESERVES	0	20,000	
TOTAL USE OF FUNDS	1,424,319	2,751,909	
ENDING FUND BALANCE	4,129,415	3,241,006	
RESERVE FUND			
Beginning Reserve Balance	50,000	100,000	
Reserve Transfers In	50,000	20,000	
Reserve Transfers Out	0	0	
Ending Reserve Balance	100,000	120,000	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**FY 2015-16 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
SAN MATEO CONGESTION RELIEF PROGRAM (SMCRP) FUND (C004)**

	Shuttles Employer C4384000	Shuttles Local C4382000	Local Trans Support C4354000	TDM Countywide C4385000	ITS Plan C4386000	Ramp Metering C4387000	ECR Incentive C4383000	Congestion Relief Plan C4353000	Energy LGP	Housing	Climate	SMCRP PROGRAM FUND	
BEGINNING BALANCE	3,637,170												3,637,170
PROJECTED REVENUES													
Interest Earnings								13,500				13,500	
Member Contribution		500,000		550,000	200,000	100,000		500,000				1,850,000	
Cost Reimbursements-SFIA												0	
MTC/Federal Funding												0	
Grants								53,064				53,064	
DMV Fee												0	
NPDES Fee												0	
TA Cost Share												0	
Miscellaneous/SFIA												0	
Street Repair Funding												0	
PPM-STIP												0	
Assessment												0	
TLSP												0	
Total Revenues	0	500,000	0	550,000	200,000	100,000	0	566,564	0	0	0	1,916,564	5,553,734
TOTAL SOURCES OF FUNDS													
PROJECTED EXPENDITURES													
Administration Services	520314												
Professional Services	520320												
Consulting Services	520303												
Supplies	520201			510,000				96,960		87,500		68,412	
Programs & Memberships	520501											0	
Conferences & Meetings	520503											0	
Printing Postage	520204											0	
Utilities	520504											0	
Disbursements	522724	310,979					50,000					360,979	
OPEB Trust	512019											0	
Miscellaneous	520509											0	
Bank Fee	520202											0	
Audit Services	520301											0	
Project Management												0	
Total Expenditures	0	310,979	0	510,000	0	0	50,000	203,924	0	87,500	0	1,162,403	
TRANSFERS													
Transfers In	490001										200,000	0	
Transfers Out	590001											0	
Administrative Allocation												0	
Total Transfers	0	0	0	0	0	0	0	11,916	0	0	200,000	11,916	
NET CHANGE	0	189,021	0	40,000	200,000	100,000	-50,000	350,724	0	-87,500	-200,000	542,245	
TRANSFER TO RESERVES													
TOTAL USE OF FUNDS													
ENDING FUND BALANCE													
RESERVE FUND													
Beginning Reserve Balance													50,000
Reserve Transfers In													50,000
Reserve Transfers Out													0
Ending Reserve Balance													100,000
Notes:	1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance 2- Manage at Fund Level 3- TDM - Transportation Demand Management; ITS - Intelligent Transportation System; ECR - El Camino Real 4 - Revenues and Expenditures represent projected actual through 6/30/2015.												

SAN MATEO CONGESTION RELIEF PROGRAM (SMCRP) FUND (04)

FY 2016-17 PROGRAM BUDGET
JULY 1, 2016 - JUNE 30, 2017

BEGGING BALANCE	4,129,415										4,129,415	
	Shuttles Employer C4384000	Shuttles Local C4382000	Local Trans Support C4354000	TDM Countywide C4385000	ITS Plan C4386000	Ramp Metering C4387000	ECR Incentive C4383000	Congestion Relief Plan C4353000	Energy LGP C4388000	Housing		Climate
Interest Earnings		500,000		550,000	200,000	100,000		13,500				13,500
Member Contribution								0				0
Cost Reimbursements-SFIA								500,000				0
MTC/ Federal Funding												0
Grants												0
DMV Fee												0
NPDES Fee												0
TA Cost Share												0
Miscellaneous/SFIA												0
Street Repair Funding												0
PPM-STIP												0
Assessment												0
TLSP												0
Total Revenues	0	500,000	0	550,000	200,000	100,000	0	513,500	0	0	0	1,863,500
TOTAL SOURCES OF FUNDS												5,992,915
PROJECTED EXPENDITURES												
Administration Services	520314							40,000				40,000
Professional Services	520320							60,000				60,000
Consulting Services	520303							276,960				1,409,460
Supp	520201							0				0
Prof. I & Memberships	520501							1,000				1,000
Conf. is & Meetings	520503							0				0
Printings	520504							0				0
Publicis	520204							0				0
Districts	522724		500,000	510,000				1,000				1,010,000
OPEB Trust	522725							0				0
Miscellaneous	520509							0				0
Bank Fee	520202							0				0
Audit Services	520301							0				0
Project Management	522722		500,000	1,010,000	500,000	0	0	378,960	0	87,500	45,000	2,521,460
Total Expenditures		0	500,000	0	1,010,000	500,000	0	378,960	0	87,500	45,000	2,521,460
TRANSFERS												
Transfers In	490001							0				0
Transfers Out	590001							10,449	0	200,000	0	200,000
Administrative Allocation								0	0	0	0	0
Total Transfers		0	0	0	0	0	0	10,449	0	200,000	0	210,449
NET CHANGE		0	0	0	-460,000	-300,000	0	124,091	0	-87,500	-245,000	-868,409
TRANSFER TO RESERVES								20,000				20,000
TOTAL USE OF FUNDS												
ENDING FUND BALANCE												
RESERVE FUND												
Beginning Reserve Balance												100,000
Reserve Transfers In												20,000
Reserve Transfers Out												0
Ending Reserve Balance												120,000

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 - Manage at Fund Level
 3- TDM - Transportation Demand Management; ITS - Intelligent Transportation System; ECR - El Camino Real; LGP - Local Government Partnership

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

- Fund:** Congestion Relief Plan (SMCRP) Program Fund (Fund C004)
- Program** The San Mateo County Congestion Relief Plan (SMCRP) goal is to reduce congestion by improving efficiency of the transportation infrastructure, and to increase transit ridership and reduce automobile usage. Funding for this program comes from member jurisdictions. As required by State law, C/CAG conducts biennial transportation monitoring. Individual jurisdictions are responsible for the preparation of Deficiency Plan if traffic level of service (LOS) violation is found. By contributing to the SMCRP fund, jurisdictions are absolved from the responsibility of preparing Deficiency Plan.
- Description:**
- Planned Activities:** Local transportation shuttles, Innovative solutions for trip reduction, Intelligent Transportation System (ITS) improvements including Smart Corridor, Transportation Demand Management (TDM) managed by the Peninsula Traffic Congestion Relief Alliance, Linking Transportation and Housing, Green House Gas Reduction, and Major transportation studies. This fund provides partial support for the state lobbyist.
- Issues:** \$200,000 from this fund is transferred to the San Mateo County Energy Watch Fund (Fund 006) for fiscal years 2015/16 and 2016/17, each year.
- This fund needs to be reauthorized by the C/CAG Board every four years. Current authorization will sunset on June 30, 2019.
- For fiscal year 2016/17, funds are budgeted for innovative solutions for trip reduction efforts. Specific projects will be subject to Board approval.

(Detailed Budget information can be found on the following attachment)

05/06/16

SAN MATEO CONGESTION RELIEF PROGRAM (SMCRP) FUNDS (C004) BUDGET BY FISCAL YEAR

	Actual	Budgeted	NOTES
	FY 2015-16	FY 2016-17	
BEGINNING BALANCE	3,637,170	4,129,415	
PROJECTED REVENUES			
Interest Earnings	13,500	13,500	
Member Contribution	1,850,000	1,850,000	
Cost Reimbursements-SFIA	0	0	
MTC/ Federal Funding	0	0	
Grants	53,064	0	
DMV Fee	0	0	
NPDES Fee	0	0	
TA Cost Share	0	0	
Miscellaneous/ SFIA	0	0	
Street Repair Funding	0	0	
PPM-STIP	0	0	
Assessment	0	0	
TLSP	0	0	
	0	0	
Total Revenues	1,916,564	1,863,500	
TOTAL SOURCES OF FUNDS	5,553,734	5,992,915	
PROJECTED EXPENDITURES			
Administration Services	38,552	40,000	
Professional Services	68,412	60,000	
Consulting Services	694,460	1,409,460	To fund local match of anticipated grants
Supplies	0	0	
Prof. Dues & Memberships	0	0	
Conferences & Meetings	0	1,000	
Printing/ Postage	0	0	
Publications	0	0	
Distributions	360,979	1,010,000	
OPEB Trust	0	0	
Miscellaneous	0	1,000	
Bank Fee	0	0	
Audit Services	0	0	
Project Management	0	0	
Total Expenditures	1,162,403	2,521,460	
TRANSFERS			
Transfers In	0	0	
Transfers Out	200,000	200,000	
Administrative Allocation	11,916	10,449	
Total Transfers	211,916	210,449	
NET CHANGE	542,245	-868,409	
TRANSFER TO RESERVES	0	20,000	
TOTAL USE OF FUNDS	1,424,319	2,751,909	
ENDING FUND BALANCE	4,129,415	3,241,006	
RESERVE FUND			
Beginning Reserve Balance	50,000	100,000	
Reserve Transfers In	50,000	20,000	
Reserve Transfers Out	0	0	
Ending Reserve Balance	100,000	120,000	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

SAN MATEO COUNTY SMART CORRIDOR FUND (C005)

BEGINNING BALANCE	1,152,530						1,152,530
PROJECTED REVENUES	Smart Corridor Design/ Demo C5680000	Smart Corridor In-House Staff C5685000	Smart Corridor Seg. 2 Const. C5682000	Smart Corridor Seg. 3 Const. C5683000	Smart Corridor Sys. Integration C5686000	Smart Corridor Maintenance	SMART CORRIDOR FUND
Interest Earnings							0
Member Contribution							0
Cost Reimbursements-SFIA							0
MTC/ Federal Funding							0
Grants							0
DMV Fee							0
NPDES Fee							0
TA Cost Share							0
Miscellaneous/ SFIA							0
Street Repair Funding							0
PPM-STIP		19,693			24,845		44,538
Assessment				685,206			685,206
TLSP							729,744
Total Revenues	0	19,693	0	685,206	24,845	0	1,882,274
TOTAL SOURCES OF FUNDS							
PROJECTED EXPENDITURES	Smart Corridor Design/ Demo C5680000	Smart Corridor In-House Staff C5685000	Smart Corridor Seg. 2 Const. C5682000	Smart Corridor Seg. 3 Const. C5683000	Smart Corridor Sys. Integration C5686000	Smart Corridor Maintenance	SMART CORRIDOR FUND
Administration Services	46,167						46,167
Professional Services	100,000	87,316		49,959			237,275
Consulting Services		343,215		22,376			1,171,811
Supplies					806,220		0
Prof. Dues & Memberships						66	66
Conferences & Meetings							0
Printing/ Postage							0
Public Relations							0
Districts							0
OPEX							0
Miscellaneous							0
Bank Charges							0
Audit services							0
Project Management							0
Total Expenditures	0	146,167	430,531	72,335	806,286	0	1,455,319
TRANSFERS							
Transfers In					200,000		200,000
Transfers Out							0
Administrative Allocation							0
Total Transfers					0	-200,000	-200,000
NET CHANGE		-146,167	-410,838	612,871	-581,441	0	-525,575
TRANSFER TO RESERVES							0
TOTAL USE OF FUNDS							1,255,319
ENDING FUND BALANCE							626,955
RESERVE FUND							0
Beginning Reserve Balance							0
Reserve Transfers In							0
Reserve Transfers Out							0
Ending Reserve Balance							0

Note: 1- Beginning Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance.
 2- Manage at Fund Level
 3- Consulting Services include contractor costs
 4- Revenues and Expenditures represent projected actual through 6/30/2015

FT 2016-17 PROGRAM BUDGET									
JULY 1, 2016 - JUNE 30, 2017									
BEGINNING BALANCE	626,955								626,955
PROJECTED REVENUES									
Interest Earnings									
Member Contribution									
Cost Reimbursements-SFIA									
MTC/ Federal Funding									
Grants									
DMV Fee									
NPDES Fee									
TA Cost Share									
Miscellaneous/ SFIA									
Street Repair Funding									
PPM-STIP									
Assessment									
TLSP									
Total Revenues	0	0	0	0	0	0	0	0	0
TOTAL SOURCES OF FUNDS									626,955
PROJECTED EXPENDITURES									
Administration Services									
Professional Services									
Consulting Services									
Supplies									
Prof. Dues & Memberships									
Conferences & Meetings									
Printing/ Postage									
Publications									
Distribution									
OPEB									
Miscellaneous									
Bank									
Audit									
Project Management									
Total Expenditures	0	30,000	441,000	227,000	0	345,000			1,043,000
TRANSFERS									
Transfers In									
Transfers Out									
Administrative Allocation									
Total Transfers	0	0	0	0	0	-400,000			-400,000
NET CHANGE	0	-30,000	-441,000	-227,000	0	55,000			-643,000
TRANSFER TO RESERVES									
TOTAL USE OF FUNDS									643,000
ENDING FUND BALANCE									-16,045
RESERVE FUND									
Beginning Reserve Balance									0
Reserve Transfers In									0
Reserve Transfers Out									0
Ending Reserve Balance									0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- Manage at Fund Level
3- TDM - Transportation Demand Management; ITS - Intelligent Transportation System; ECR - El Camino Real; LSP - Local Government Partnership.

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)

Fund:	Smart Corridor (Fund C005)
Program	Design, construction, testing, system integration, traffic signal controller replacement, traffic signal timing plans for incident management, and maintenance of the San Mateo Smart Corridors Project. The entire smart corridors project is divided into several projects because of the need to track and manage state grants, and to manage contracts. They are:
Description:	<ol style="list-style-type: none">1. Demo Project (this also includes the Design of the overall project).2. Segment 2 (from San Bruno Ave to Whipple Ave)3. Segment 3 (from Whipple Ave to Santa Clara County Line)4. System Integration (Software and hardware for the entire corridor)5. In-House Staff (for tracking of expenses purpose) <p>Funding for this program comes from TLSP State grants, C/CAG discretionary STIP fund, Congestion Relief Plan fund, as well as \$10 (Fund C010) Vehicle License Fees. Annual fund transfer from C010 is based on need.</p>
Planned Activities:	<ul style="list-style-type: none">• Construction of infrastructure equipment for Segment 2 and 3 is completed. System integration is projected to be completed by the end of fiscal year 2015/16.• training, traffic signal timing plans, and inter-agency agreements will continue.• Maintenance effort for fiscal year 2016/17 has been budgeted.
Issues:	<p>There is no reserve in this fund. However, both the Measure M and SMCRP funds have unused fund balances slated for Intelligent Transportation System (ITS) which can be used for Smart Corridor for contingency and/ or other C/CAG obligations. On-going maintenance cost is anticipated to be provided through the Measure M (Fund C010).</p> <p>Since all state grants (STIP and TLSP) have been expended, any additional expenditures, as well as expansion, will come from the “ITS” portion of Measure M. Note: The ITS share of Measure M is not fully expended each year, hence, the cumulative share is available for future expenses as well as for C/CAG obligations.</p>

(Detailed Budget information can be found on the following attachment)

05/06/16

SMART CORRIDOR FUND (C005) BUDGET BY FISCAL YEAR

	Projected	
	Actual	Budgeted NOTES
	FY 2015-16	FY 2016-17
BEGINNING BALANCE	1,152,530	626,955
PROJECTED REVENUES		
Interest Earnings	0	0
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	0	0
DMV Fee	0	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	44,538	0 Smart Corridor state grant reimbursement
Assessment	0	0
TLSP	685,206	0
	0	0
Total Revenues	729,744	0
TOTAL SOURCES OF FUNDS	1,882,274	626,955
PROJECTED EXPENDITURES		
Administration Services	46,167	30,000
Professional Services	237,275	270,000
Consulting Services	1,171,811	743,000 Re-categorized to "Contractor"
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	66	0
Printing/ Postage	0	0
Publications	0	0
Distributions	0	0
OPEB Trust	0	0 Shown as "Consulting" in FY 2013-14
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	0	0
Project Management	0	0
Total Expenditures	1,455,319	1,043,000
TRANSFERS		
Transfers In	200,000	400,000
Transfers Out	0	0
Administrative Allocation	0	0
Total Transfers	-200,000	-400,000
NET CHANGE	-525,575	-643,000
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	1,255,319	643,000
ENDING FUND BALANCE	626,955	-16,045
RESERVE FUND		
Beginning Reserve Balance	0	0
Reserve Transfers In	0	0
Reserve Transfers Out	0	0
Ending Reserve Balance	0	0

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

SAN MATEO LGP ENERGY WATCH FUND (C006)

128,130

128,130

BEGINNING BALANCE

PROJECTED REVENUES	SM LGP Energy Watch C6681000	Climate Action Plan C6684000	JVS Climate Support C6684000	SMCRP PROGRAM FUND	128,130
Interest Earnings	409100			0	
Member Contribution	4810XX			0	
Cost Reimbursements-SFIA	440304			0	
MTC/ Federal Funding	481022			0	
Grants	420501	619,678		619,678	
DMV Fee	420602			0	
NPDES Fee	480002			0	
TA Cost Share	481023			0	
Miscellaneous/ SFIA	480008			0	
Street Repair Funding	480003			0	
PPM-STIP	420604			0	
Assessment	420603			0	
TLSP				0	
Total Revenues		619,678	0	0	619,678

TOTAL SOURCES OF FUNDS

747,808

PROJECTED EXPENDITURES	SM LGP Energy Watch C6681000	Climate Action Plan C6684000	JVS Climate Support C6684000	SMCRP PROGRAM FUND	747,808
Administration Services	520314	10,194		10,194	
Professional Services	520320	319,954		358,825	
Consulting Services	520303	234,271	21,694	271,771	
Supplies	520201		0	0	
Prof. Dues & Memberships	520501	17,177		0	
Conferences & Meetings	520503	4,062		4,062	
Printing/ Postage	520204			0	
Publications	520504	378		378	
Distributions	522724			0	
OPEB Trust	512019			0	
Miscellaneous	520509			0	
Bank Fee	520202			0	
Audit Services	520301			0	
Project Management		17,177	21,694	0	0
Total Expenditures		568,859	37,500	0	645,230
TRANSFERS					
Transfers In	490001		200,000		200,000
Transfers Out	590001				
Administrative Allocation		41,111			41,111
Total Transfers		41,111	0		-158,889
NET CHANGE		9,708	-21,694	0	133,337

200,000 From Congestion Relief Fund C004

41,111 To General Fund C001

133,337

486,341

261,467

0

0

0

0

0

0

0

0

0

0

0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- LGP = Local Government Partnership; RMCP = Resource Management & Climate Protection Committee; JVS = Joint Venture Silicon Valley
 4 - Revenues and Expenditures represent projected actual through 6/30/2015

FY 2016-17 PROGRAM BUDGET
JULY 1, 2016 - JUNE 30, 2017

261,467

261,467

BEGINNING BALANCE

PROJECTED REVENUES

SM LGP Energy Watch C6681000
Climate Action Plan C6684000
RMCP Support C6684000
JSV Climate Support C6684000
Green Business

SMCRP PROGRAM FUND

Interest Earnings
Member Contribution
Cost Reimbursements-SFIA
MTC/ Federal Funding
Grants
DMV Fee
NPDES Fee
TA Cost Share
Miscellaneous/ SFIA
Street Repair Funding
PMI-STIP
Assessment
TLSP

698,000
698,000

Total Revenues

0

0

0

0

0

0

0

698,000

TOTAL SOURCES OF FUNDS

959,467

PROJECTED EXPENDITURES

SM LGP Energy Watch C6681000
Climate Action Plan C6684000
RMCP Support C6684000
JSV Climate Support C6684000

SMCRP PROGRAM FUND

Administration Services
Professional Services
Consulting Services
Supplies
Prof. Fees & Memberships
Conf. as & Meetings
Printing
Postage
Public Relations
Distributions
OPEB Trust
Miscellaneous
Bank Fee
Audit Services
Project Management
Total Expenditures

10,000
463,940
326,220
0
0
2,000
0
1,000
0
0
0
0
0
0
0
0
803,160

TRANSFERS
Transfers In
Transfers Out
Administrative Allocation
Total Transfers

200,000 From Congestion Relief Fund C004
0
49,520 To General Fund C001
-150,480

NET CHANGE

0

0

0

0

0

0

0

45,320

TRANSFER TO RESERVES

0

TOTAL USE OF FUNDS

652,680

ENDING FUND BALANCE

306,787

RESERVE FUND

Beginning Reserve Balance
Reserve Transfers In
Reserve Transfers Out
Ending Reserve Balance

0
0
0
0

Note: 1- Beginning/Ending Reserve Fund Balance is not included in Beginning/Ending Fund Balance
2- Manage at Fund Level
3- LGP = Local Government Partnership; RMCP = Resource Management & Climate Protection Committee; JSV = Joint Venture Silicon Valley.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

- Fund:** San Mateo County Energy Watch Fund (C006)
- Program** This fund was set up because C/CAG has established a Local Government Partnership (LGP) with PG&E to provide funding to San Mateo County for energy efficiency projects. C/CAG is also develops
- Description:** Climate Action Planning tool for used by all member agencies. C/CAG has been contracting with San Mateo County Public Works for staffing of this program for many years. In fiscal year 2015/16, due to County internal re-organization, those staff were transferred to San Mateo County Office of Sustainability. C/CAG continues to contract with the Office of Sustainability.
- Planned Activities:** This program also supports C/CAG climate related activities including the Resource Management and Climate Protection (RMCP) Committee. Partnership with Joint Venture Silicon Valley is also included in the program.
- Issues:** Although the main fund sources comes from PG&E, local funds for matching purposes as well as for non-PG&E related work must come from local. The only local source of fund comes from the San Mateo County Congestion Relief Plan (SMCRP) Fund (Fund C004). \$200,000 each year is transferred from Fund 006 for fiscal years 2015/16 and 2016/17.

(Detailed Budget information can be found on the following attachment)

05/06/16

SAN MATEO LGP ENERGY WATCH FUND (C006) BUDGET BY FISCAL YEAR

	Projected	
	Actual	Budgeted
	FY 2015-16	FY 2016-17
BEGINNING BALANCE	128,130	261,467
PROJECTED REVENUES		
Interest Earnings	0	0
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	619,678	698,000
DMV Fee	0	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	619,678	698,000
TOTAL SOURCES OF FUNG	747,808	959,467
PROJECTED EXPENDITURES		
Administration Services	10,194	10,000
Professional Services	358,825	463,940
Consulting Services	271,771	326,220
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	4,062	2,000
Printing/ Postage	0	0
Publications	378	1,000
Distributions	0	0
OPEB Trust	0	0
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	0	0
Project Management	0	0
Total Expenditures	645,230	803,160
TRANSFERS		
Transfers In	200,000	200,000
Transfers Out	0	0
Administrative Allocation	41,111	49,520
Total Transfers	-158,889	-150,480
NET CHANGE	133,337	45,320
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	486,341	652,680
ENDING FUND BALANCE	261,467	306,787
	0	
RESERVE FUND		
Beginning Reserve Balance	0	0
Reserve Transfers In	0	0
Reserve Transfers Out	0	0
Ending Reserve Balance	0	0
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance		

**FY 2015-16 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM FUNDS (C0300/31/32/83)**

	Fund Cycle FY 09-10 C-3399000	Fund Cycle FY 10-11 C-3399000	Fund Cycle FY 11-12 C-3399000	Fund Cycle FY 12-13 C-3410000	Fund Cycle FY 13-14 C-3420000	Fund Cycle FY 14-15 C-3430000	Fund Cycle FY 15-16 C-343100 4,075	Fund Cycle FY 16-17 0		
BEGINNING BALANCE										238,289
PROJECTED REVENUES										
Interest Earnings	409100						4,075			
Member Contribution	4810XX						0			
Cost Reimbursements-SFIA	440304						0			
MTC/ Federal Funding	481022						0			
Grants	420501						0			
DMV Fee	420602						1,062,859			
NPDES Fee	480002						0			
TA Cost Share	481023						0			
Miscellaneous/ SFIA	480008						0			
Street Repair Funding	480003						0			
PPM-STIP	420604						0			
Assessment	420603						0			
TLSP							0			
Total Revenues	0	0	0	0	0	0	1,066,934	0	0	1,305,223
TOTAL SOURCES OF FUNDS										
PROJECTED EXPENDITURES										
Administration Services	520314						3,913			
Professional Services	520320						27,754			
Contracting Services	520303						0			
Surveys	520201						0			
Programs & Memberships	520501						0			
Conferences & Meetings	520503						0			
Printing	520204						0			
Postage	520504						0			
Publications	522724						1,073,300			
Distributions	512019						0			
OPEB Trust	520509						0			
Miscellaneous	520509						0			
Bank Fee	520202						0			
Audit Services	520301						0			
Project Management							0			
Total Expenditures	0	0	0	0	0	0	1,104,967	0	0	
TRANSFERS										
Transfers In	490001						0			
Transfers Out	590001						0			
Administrative Allocation							4,575			
Total Transfers	0	0	0	0	0	0	4,575	0	0	
NET CHANGE	0	0	0	0	0	0	-42,608	0	0	
TRANSFER TO RESERVES										
TOTAL USE OF FUNDS										
ENDING FUND BALANCE	0	0	0	0	0	0	195,681	0	0	1,109,542
RESERVE FUND										
Beginning Reserve Balance										0
Reserve Transfers In										0
Reserve Transfers Out										0
Ending Reserve Balance										0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

2- Manage at Fund Level

3- Revenues and Expenditures represent projected actual through 6/30/2015.

TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM FUND

FY 2016-17 PROGRAM BUDGET

JULY 1, 2016 - JUNE 30, 2017

PROJECTED REVENUES	FY 2016-17 PROGRAM BUDGET										TOTAL REVENUES
	Fund Cycle FY 09-10	Fund Cycle FY 10-11	Fund Cycle FY 11-12	Fund Cycle FY 12-13	Fund Cycle FY 13-14	Fund Cycle FY 14-15	Fund Cycle FY 15-16	Fund Cycle FY 16-17	TFCA FUND		
Interest Earnings	0	0	0	0	0	0	0	0	0	0	195,681
Member Contribution	0	0	0	0	0	0	0	0	0	0	0
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
MTC/Federal Funding	0	0	0	0	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0	0	0	0	0
DMV Fee	0	0	0	0	0	0	0	0	0	0	0
NPDES Fee	0	0	0	0	0	0	0	0	0	0	0
TA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/SFIA	0	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	0	0	0	0	0	0	0	0	0	0
Assessment	0	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0	0	0	0	1,310,398
TOTAL SOURCES OF FUNDS											1,310,398
PROJECTED EXPENDITURES	0	0	0	0	0	0	0	0	0	0	0
Administration Services	0	0	0	0	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0	0	0	0	0
Consulting Services	0	0	0	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0	0	0	0	0
Printing/Postage	0	0	0	0	0	0	0	0	0	0	0
Publications	0	0	0	0	0	0	0	0	0	0	0
Distributions	0	0	0	0	0	0	0	0	0	0	0
OP&B Trust	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0
Bank Fee	0	0	0	0	0	0	0	0	0	0	0
Audit Services	0	0	0	0	0	0	0	0	0	0	0
Project Management	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0	0	0	0	0	0
TRANSFERS	0	0	0	0	0	0	0	0	0	0	0
Transfers In	0	0	0	0	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0	0	0	0	0	0
Administrative Allocation	0	0	0	0	0	0	0	0	0	0	0
Total Transfers	0	0	0	0	0	0	0	0	0	0	0
NET CHANGE	0	0	0	0	0	0	0	0	0	0	0
TRANSFER TO RESERVES											0
TOTAL USE OF FUNDS											0
ENDING FUND BALANCE											32,367
RESERVE FUND											0
Beginning Reserve Balance	0	0	0	0	0	0	0	0	0	0	0
Reserve Transfers In	0	0	0	0	0	0	0	0	0	0	0
Reserve Transfers Out	0	0	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	0	0	0	0	0	0	0	0	0	0	0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level

(Detailed Budget information can be found on the following attachment)

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

Fund: **TFCA PROGRAM**

Program The Bay Area Air Quality Management District (BAAQMD) is charged under AB 434 to levy a surcharge on motor vehicle registration fees to fund projects and programs to reduce air pollution. This provides the revenues for the Transportation for Clean Air (TFCA) Program. Forty percent (40%) of the revenues generated within San Mateo County are allocated to C/CAG to be used to fund local programs implementing specified transportation control measures to improve air quality in the San Francisco Bay Area. The primary focus in San Mateo County is on shuttles and Countywide Transportation Demand Management (TDM).

Description:

Planned Activities: Continue to fund SamTrans' Employer-Based Shuttles and the Alliance's Countywide Voluntary Trip Reduction Program for FY 2016-17.

Issues:

(Detailed Budget information can be found on the following attachment)

05/06/16

TFCA FUND BUDGET BY FISCAL YEAR

	Projected Actual FY 2015-16	Budgeted FY 2016-17	NOTES
BEGINNING BALANCE	238,289	195,681	
PROJECTED REVENUES			
Interest Earnings	4,075	4,000	
Member Contribution	0	0	
Cost Reimbursements	0	0	
ISTEA Funding	0	0	
Grants	0	0	
DMV Fee	1,062,859	1,110,717	
TFCA	0	0	
NPDES	0	0	
AVA	0	0	
Miscellaneous	0	0	
	0	0	
	0	0	
	0	0	
Total Revenues	1,066,934	1,114,717	
TOTAL SOURCES OF FUNDS	1,305,223	1,310,398	
PROJECTED EXPENDITURES			
Administration Services	3,913	4,000	
Professional Services	27,754	45,000	
Consulting Services	0	0	
Supplies	0	0	
Prof. Dues & Memberships	0	0	
Conferences & Meetings	0	0	
Publications	0	0	
TFCA Distributions	0	0	
Distributions	1,073,300	1,224,000	
AVA Distributions	0	0	
Miscellaneous	0	0	
	0	0	
	0	0	
Total Expenditures	1,104,967	1,273,000	
TRANSFERS			
Transfers In	0	0	
Transfers Out	0	0	
Administrative Allocation	4,575	5,031	
Total Transfers	4,575	5,031	
NET CHANGE	(42,608)	(163,314)	
TRANSFER TO RESERVES	0	0	
TOTAL USE OF FUNDS	1,109,542	1,278,031	
ENDING FUND BALANCE	195,681	32,367	
RESERVE FUND			
Beginning Reserve Balance	0	0	
Reserve Transfers In	0	0	
Reserve Transfers Out	0	0	
Ending Reserve Balance	0	0	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PROGRAM FUND (07)

FY 2016-17 PROGRAM BUDGET

JULY 1, 2016 - JUNE 30, 2017

PROJECTED REVENUES	1,606,034	New Devel. & Public Info. & Site Control C7357000	Public Info. & Participation C7358000	Comm. & Includ. Municipal C7359000	Collaborative Monitoring C7361000	Permit Renewal Participation C7362000	Program Administration C7356000	Regional Dues/ Monit. C7363000	NPDES PROGRAM FUND	1,606,034
Interest Earnings	409100						10,500		10,500	
Member Contribution	4810XX						121,662		121,662	
Cost Reimbursements-SFIA	440304						0		0	
MTC/ Federal Funding	481022						0		0	
Grants	420501						0		0	
DMV Fee	420602						1,363,877		1,363,877	
NPDES Fee	480002						0		0	
TA Cost.Share	481023						0		0	
Miscellaneous/ SFIA	480008						0		0	
Street Repair Funding	480003						0		0	
PPM-STIP	420604						0		0	
Assessment	420603						0		0	
TLSP							0		0	
Total Revenues		0	0	0	0	0	1,496,039	0	1,496,039	3,102,073
TOTAL SOURCES OF FUNDS										
PROJECTED EXPENDITURES										
Administration Services	520314						35,000		35,000	
Professional Services	520320					428,051	183,286		183,286	
Contracting Services	520303						1,645,508		2,073,559	
Surveys	520201						0		0	
Programs & Memberships	520501						5,500	48,099	48,099	
Conferences & Meetings	520503						2,500		5,500	
Printing Postage	520204						0		2,500	
Printing	520504						1,000		0	
Distributions	522724		25,000				1,000		26,000	
OPEB Trust	512019						0		0	
Miscellaneous	520509						0		1,000	
Bank Fee	520202						0		0	
Audit Services	520301						0		0	
Project Management	522722		25,000	0	0	428,051	1,873,794	48,099	2,374,944	
Total Expenditures		0	25,000	0	0	428,051	1,873,794	48,099	2,374,944	
TRANSFERS										
Transfers In	490001						0		0	
Transfers Out	590001						22,808		22,808	
Administrative Allocation							22,808		22,808	
Total Transfers		0	0	0	0	0	22,808		22,808	
NET CHANGE		0	-25,000	0	0	-428,051	-400,563	48,099	-901,713	
TRANSFER TO RESERVES										
TOTAL USE OF FUNDS										
ENDING FUND BALANCE										
RESERVE FUND										
Beginning Reserve Balance										200,903
Reserve Transfers In										0
Reserve Transfers Out										80,903
Ending Reserve Balance										120,000

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 Note 1 - Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 Note 2 - Manage at Fund Level

FY 2015-16 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PROGRAM FUND (07)

ACCOUNT	1,660,431	Public Info. & Participation C7358000	Comm.&Inidus, Mllitc Discharge C7359000	Municipal C7360000	Collaborative Monitoring C7361000	Permit Renewa Participation C7362000	Program Administrator C7356000	Regional Dues/ Monit. C7363000	NPDES PROGRAM FUND	1,660,431
BEGINNING BALANCE										
PROJECTED REVENUES										
Interest Earnings	409100						10,500		10,500	
Member Contribution	4810XX						122,155		122,155	
Cost Reimbursements-SFIA	440304								0	
MTC/ Federal Funding	481022								0	
Grants	420501								0	
DMV Fee	420602								0	
NPDES Fee	480002						1,370,866		1,370,866	
TA Cost Share	481023								0	
Miscellaneous/ SFIA	480008								0	
Street Repair Funding	480003								0	
PPM-STIP	420604								0	
Assessment	420603								0	
TLSP									0	
Total Revenues		0	0	0	0	0	1,503,521		1,503,521	3,163,952
TOTAL SOURCES OF FUNDS										
PROJECTED EXPENDITURES										
Administration Services	520314						25,931		25,931	
Professional Services	520320						106,008		106,008	
Consultinn Services	520303					260	1,339,222		1,339,482	
Suppl	520201								0	
Prof & Memberships	520501						5,000		42,298	
Comf is & Meetings	520503						2,500		5,000	
Printi istage	520204								2,500	
Public is	520504						1,000		0	
Distributions	522724	20,000							21,000	
OPEB Trust	512019						1,000		0	
Miscellaneous	520509								1,000	
Bank Fee	520202								0	
Audit Services	520301								0	
Project Management		0	20,000	0	0	260	1,480,661		1,543,219	
Total Expenditures		0	20,000	0	0	260	1,480,661	42,298	1,543,219	
TRANSFERS										
Transfers In	490001								0	
Transfers Out	590001								0	
Administrative Allocation		0	0	0	0	0	14,699		14,699	
Total Transfers		0	0	0	0	0	14,699		14,699	
NET CHANGE		0	-20,000	0	0	-260	8,161		-54,397	
TRANSFER TO RESERVES										
TOTAL USE OF FUNDS										
ENDING FUND BALANCE										1,557,918
RESERVE FUND										1,606,034
Beginning Reserve Balance										200,903
Reserve Transfers In										0
Reserve Transfers Out										0
Ending Reserve Balance										200,903

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3 - Revenues and Expenditures represent projected actual through 6/30/2015.

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)

Fund:	NPDES Stormwater (Fund C007)
Program	The NPDES (Stormwater) fund provides resources for the Countywide Water Pollution Prevention Program (Countywide Program), which assists C/CAG's member agencies in meeting stormwater management requirements in the Municipal Regional Permit issued by the San Francisco Bay Regional Water Quality Control Board. The Countywide Program utilizes technical consultants to provide regulatory support services to the member agencies, including staff support for C/CAG Committees and technical subcommittees, providing training, performing compliance activities, and preparing annual reporting materials. C/CAG staff also serves on the Board of Directors of the Bay Area Stormwater Management Agencies Association (BASMAA) to help direct regional compliance activities.
Description:	
Planned Activities:	Support C/CAG Stormwater Committee, NPDES Technical Advisory Committee, and seven technical subcommittees, provide training workshops, perform water quality monitoring, implement public outreach and education programs, including maintaining the Countywide Program's website, assist member agencies in planning for trash, mercury, and PCB reduction programs, participate in negotiations on reissuance of the Municipal Regional Permit, prepare and assist with annual reporting.
Issues:	The Countywide Program is funded through annual property tax assessments totaling approximately \$1.5 million and Measure M vehicle license funds of about \$760,000 per year. The new Municipal Regional Permit (MRP) requires additional program and activities for compliance efforts. It is anticipated significant portion of the fund balance from previous years will be spent in fiscal years 2015/16 and 2016/17, ramping up the new requirements in the MRP. Beyond this budget cycle, upon exhausting the funding balance, assistance to member agencies will be decreased if no new fund sources are obtained.

(Detailed Budget information can be found on the following attachment)

05/06/16

NPDES FUND (C007) BUDGET BY FISCAL YEAR

	Projected Actual FY 2015-16	Budgeted FY 2016-17	NOTES
BEGINNING BALANCE	1,660,431	1,606,034	
PROJECTED REVENUES			
Interest Earnings	10,500	10,500	
Member Contribution	122,155	121,662	
Cost Reimbursements-SFIA	0	0	
MTC/ Federal Funding	0	0	
Grants	0	0	
DMV Fee	0	0	
NPDES Fee	1,370,866	1,363,877	
TA Cost Share	0	0	
Miscellaneous/ SFIA	0	0	
Street Repair Funding	0	0	
PPM-STIP	0	0	
Assessment	0	0	
TLSP	0	0	
	0	0	
Total Revenues	1,503,521	1,496,039	
TOTAL SOURCES OF FUNDS	3,163,952	3,102,073	
PROJECTED EXPENDITURES			
Administration Services	25,931	35,000	
Professional Services	106,008	183,286	
Consulting Services	1,339,482	2,073,559	
Supplies	0	0	
Prof. Dues & Memberships	42,298	48,099	
Conferences & Meetings	5,000	5,500	
Printing/ Postage	2,500	2,500	
Publications	0	0	
Distributions	21,000	26,000	
OPEB Trust	0	0	
Miscellaneous	1,000	1,000	
Bank Fee	0	0	
Audit Services	0	0	
Project Management	0	0	
Total Expenditures	1,543,219	2,374,944	
TRANSFERS			
Transfers In	0	0	
Transfers Out	0	0	
Administrative Allocation	14,699	22,808	
Total Transfers	14,699	22,808	
NET CHANGE	(54,397)	(901,713)	
TRANSFER TO RESERVES	0	0	
TOTAL USE OF FUNDS	1,557,918	2,397,752	
ENDING FUND BALANCE	1,606,034	704,321	
RESERVE FUND			
Beginning Reserve Balance	200,903	200,903	
Reserve Transfers In	0	0	
Reserve Transfers Out	0	80,903	
Ending Reserve Balance	200,903	120,000	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

ABANDON VEHICLE ABATEMENT (AVA) PROGRAM FUND (09)
 FY 2016-17 PROGRAM BUDGET
 JULY 1, 2016 - JUNE 30, 2017

	149	AVA Program C9365000	AVA Program C9365000	149	AVA PROGRAM FUND	149
BEGINNING BALANCE						
PROJECTED REVENUES						
Interest Earnings					0	
Member Contribution					0	
Cost Reimbursements-SFIA					0	
MTC/ Federal Funding					0	
Grants					0	
DMV Fee					0	
NPDES Fee					0	
TA Cost Share					0	
Miscellaneous/ SFIA					0	
Street Repair Funding					0	
PRM-STIP					0	
Assessment					0	
TLSP					0	
Total Revenues	0	0	0	0	0	0
TOTAL SOURCES OF FUNDS						149
PROJECTED EXPENDITURES						
Administration Services					0	
Professional Services					0	
Consulting Services					0	
Supplies					0	
Prof. Dues & Memberships					0	
Conferences & Meetings					0	
Printing/ Postage					0	
Publications					0	
Distributions					0	
OPEB Trust					0	
Miscellaneous					0	
Bank Fee					0	
Audit Services					0	
Project Management					0	
Total Expenditures	0	0	0	0	0	0
TRANSFERS						
Transfers In					0	
Transfers Out					0	
Administrative Allocation					0	
Total Transfers	0	0	0	0	0	0
NET CHANGE	0	0	0	0	0	0
TRANSFER TO RESERVES						
TOTAL USE OF FUNDS						0
ENDING FUND BALANCE						149
RESERVE FUND						
Beginning Reserve Balance					0	0
Reserve Transfers In					0	0
Reserve Transfers Out					0	0
Ending Reserve Balance					0	0

Note: 1- Fee collection for this Fund ended in FY 2013-14.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

Fund: Abandon Vehicle Abatement (AVA) (Fund C009)

Program This program has sunset.

Description: In fiscal year 2015/16, the left over fund was spent in the final audit (\$2500).

Planned Activities: Close this program and fund.

Issues:

(Detailed Budget information can be found on the following attachment)

05/06/16

ABANDONED VEHICLE ABATEMENT (AVA) FUND (C009) BUDGET BY FISCAL YEAR

	Projected	
	Actual	Budgeted
	FY 2015-16	FY 2014-15
BEGINNING BALANCE	2,710	0
PROJECTED REVENUES		
Interest Earnings	0	0
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	0	0
DMV Fee	786	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	786	0
TOTAL SOURCES OF FUNDS	3,496	149
PROJECTED EXPENDITURES		
Administration Services	847	0
Professional Services	0	0
Consulting Services	0	0
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	0	0
Printing/ Postage	0	0
Publications	0	0
Distributions	0	0
OPEB Trust	0	0
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	2,500	0
Project Management	0	0
Total Expenditures	3,347	0
TRANSFERS		
Transfers In	0	0
Transfers Out	0	0
Administrative Allocation	0	0
Total Transfers	0	0
NET CHANGE	(2,561)	0
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	3,347	0
ENDING FUND BALANCE	149	149
RESERVE FUND		
Beginning Reserve Balance	0	0
Reserve Transfers In	0	0
Reserve Transfers Out	0	0
Ending Reserve Balance	0	0

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

FY 2015-16 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 AB 1546 (\$4 DMV FEE) PROGRAM FUND (08)

	Administration DMV C8376000	Administration C/CAG C8377000	Cong. Man. Local C8371000	Cong. Man. Regional C8372000	Cong. Man. Alter. Fuel C8373000	NPDES Local C8374000	NPDES Regional C8375000		
BEGINNING BALANCE									2,994,018
PROJECTED REVENUES									
Interest Earnings	409100		10,000						
Member Contribution	4810XX								
Cost Reimbursements-SFIA	440304								
MTC/ Federal Funding	481022								
Grants	420501								
DMV Fee	420602								
NPDES Fee	480002	1,287							
TA Cost Share	481023								
Miscellaneous/ SFIA	480008								
Street Repair Funding	480003								
PPM-STIP	420604								
Assessment	420603								
TLSP									
Total Revenues	0	11,287	0	0	0	0	0	11,287	
TOTAL SOURCES OF FUNDS									3,005,305
PROJECTED EXPENDITURES									
Administration Services	520314	Administration C/CAG C8377000	Cong. Man. Local C8371000	Cong. Man. Regional C8372000	Cong. Man. Alter. Fuel C8373000	NPDES Local C8374000	NPDES Regional C8375000		
Professional Services	520320	1,980							
Cons... Services	520303	0							
Suppl... Services	520201								
Prof. I... & Memberships	520501								
Confere... s & Meetings	520503								
Printir... stage	520204	0							
Public... s	520504								
Distributions	522724								
OPEB Trust	512019								
Miscellaneous	520509								
Bank Fee	520202								
Audit Services	520301	2,500							
Project Management		0	4,480	0	0	0	87,946	0	
Total Expenditures									
TRANSFERS									
Transfers In	490001								
Transfers Out	590001								
Total Transfers		0	221	0	0	0	0	0	
NET CHANGE		0	6,586	0	0	0	-87,946	-81,360	
TRANSFER TO RESERVES									
TOTAL USE OF FUNDS									
ENDING FUND BALANCE									92,647
RESERVE FUND									2,912,658
Beginning Reserve Balance									
Reserve Transfers In									
Reserve Transfers Out									
Ending Reserve Balance									

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 Note: Beginning/Ending Reserve Fund Balance is not included in Beginning/Ending Fund Balance
 2- Manage at Fund Level
 3- NPDES - National Pollutant Discharge Elimination System; DMV - Department of Motor Vehicles.
 4- Revenues and Expenditures represent projected actual through 6/30/2015.

50,000
 0
 0
 50,000

AB 1546 (\$4 DMV FEE) PROGRAM (06)

FY 2016-17 PROGRAM BUDGET
JULY 1, 2016 - JUNE 30, 2017

PROJECTED REVENUES	2,912,658				2,912,658				DMV FEE PROGRAM FUND	2,912,658
	Administration DMV C8376000	Administrator C/CAG C8377000	Cong. Man. Regional C8372000	Cong. Man. Alter. Fuel C8373000	NPDES Local C8374000	NPDES Regional C8375000	DMV FEE PROGRAM FUND	DMV FEE PROGRAM FUND		
Interest Earnings	409100									
Member Contribution	4810XX	6,000						6,000		
Cost Reimbursements-SFIA	440304									
MTC/Federal Funding	481022									
Grants	420501									
DMV Fee	420602									
NPDES Fee	480002									
TA Cost Share	481023									
Miscellaneous/SFIA	480008									
Street Repair Funding	480003									
PPM-STIP	420604									
Assessment	420603									
TLSF	522702									
Total Revenues		6,000	0	0	0	0	0	6,000		2,918,658
TOTAL SOURCES OF FUNDS										
PROJECTED EXPENDITURES										
Administration Services	520314									
Professional Services	520320									
Consulting Services	520303									
Supplies	520201									
Prof Fees & Memberships	520501									
Cor Fees & Meetings	520503									
Printing	520204									
Postage	520504									
Put Outs	522724									
Dis Ints	522725									
OP Int	522725									
Miscellaneous	520509									
Bank Fee	520202									
Audit Services	520301									
Project Management	522722									
Total Expenditures		2,500	300,000	0	0	0	0	2,500		1,920,802
TRANSFERS										
Transfers In	490001									
Transfers Out	590001									
Administrative Allocation										
Total Transfers		0	0	0	0	0	0	0		0 To General Fund
NET CHANGE		0	300,000	0	0	0	0	-1,914,802		
TRANSFER TO RESERVES										
TOTAL USE OF FUNDS										
ENDING FUND BALANCE										
RESERVE FUND										
Beginning Reserve Balance										50,000
Reserve Transfers In										0
Reserve Transfers Out										50,000
Ending Reserve Balance										0

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 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- NPDES - National Pollutant Discharge Elimination System; DMV - Department of Motor Vehicles.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

Fund: DMV Fee (AB1546 \$4 VRF) (Fund C008)

Program The collection of the fee ended December 31, 2012.

Description: AB 1546 was signed into law and took effect on January 1, 2005 and reauthorized as SB 348 in 2008. It provides authorization for C/CAG to impose an annual fee of \$4 on motor vehicles registered within San Mateo County to fund traffic congestion management and stormwater pollution prevention programs within San Mateo County.

Planned Activities: Implement Countywide stormwater pollution prevention and municipal regional permit (MRP) compliance projects.

Issues: The fund balance is expected to continue to decrease once the reimbursements to cities are issued and NPDES/MPR projects implemented.

(Detailed Budget information can be found on the following attachment)

05/06/16 DMV FEE PROGRAM FUND (C008) BUDGET BY FISCAL YEAR		
	Projected	
	Actual	Budgeted
	FY 2015-16	FY 2014-15
BEGINNING BALANCE	2,994,018	3,111,489
PROJECTED REVENUES		
Interest Earnings	10,000	6,000
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	0	0
DMV Fee	1,287	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	11,287	6,000
TOTAL SOURCES OF FUNDS	3,005,305	2,918,658
PROJECTED EXPENDITURES		
Administration Services	1,980	0
Professional Services	0	0
Consulting Services	36,970	0
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	0	0
Printing/ Postage	0	0
Publications	0	0
Distributions	50,976	1,918,302
OPEB Trust	0	0
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	2,500	2,500
Project Management	0	0
Total Expenditures	92,426	1,920,802
TRANSFERS		
Transfers In	0	0
Transfers Out	0	0
Administrative Allocation	221	0
Total Transfers	221	0
NET CHANGE	(81,360)	(1,914,802)
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	92,647	1,870,802
ENDING FUND BALANCE	2,912,658	1,047,856
RESERVE FUND		
Beginning Reserve Balance	50,000	50,000
Reserve Transfers In	0	0
Reserve Transfers Out	0	50,000
Ending Reserve Balance	50,000	0
Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance		

ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE										
MEASURE M (\$10 DMV FEE) FUND (10)										
	Administration DMV C1024200	Administrati C/CAG C1024300	Cong. Man. Local C1023700	Transit Operations C1023800	ITS C1023900	NPDES Local C1024000	NPDES Regional C1024100	SR2S C1024400	MEASURE M (DMV FEE)	
BEGINNING BALANCE	6,794,295								6,794,295	
PROJECTED REVENUES										
Interest Earnings									30,000	
Member Contribution									0	
Cost Reimbursements-SFIA									0	
MTC/ Federal Funding									635,000	
Grants									0	
DMV Fee		335,000	2,132,275	1,400,300		636,500	1,050,225	763,800	6,700,000	
NPDES Fee									0	
TA Cost Share									0	
Miscellaneous/ SFIA									0	
Street Repair Funding									0	
PPM-STIP									0	
Assessment									0	
TLSP									0	
Total Revenues	0	365,000	2,132,275	1,400,300		636,500	1,050,225	763,800	7,365,000	14,159,295
TOTAL SOURCES OF FUNDS										
PROJECTED EXPENDITURES										
Administration Services	520314	34,632							34,632	
Professional Services	520320	136,132							136,132	
Consulting Services	520303	4,900		14,090					2,043,312	
Supplies	520201								0	
Prof. : & Memberships	520501								0	
Conf : es & Meetings	520503	0							0	
Print Postage	520204								4,900	
Publicis	520504	4,900							4,630,139	
Districts	522724		2,153,734	1,400,000			1,076,405		0	
OPEB Trust	512019								0	
Miscellaneous	520509								0	
Bank Fee	520202	2,500							2,500	
Audit Services	520301								0	
Project Management									0	
Total Expenditures	0	183,064	2,153,734	1,400,000	14,090	1,076,405	1,045,322	1,045,322	6,851,615	
TRANSFERS										
Transfers In	490001								0	
Transfers Out	590001			600,000					600,000	
Administrative Allocation		19,024							19,024	
Total Transfers	0	19,024	0	0	600,000	0	0	0	619,024	
NET CHANGE	0	162,912	-21,459	300	22,410	-26,180	-281,522	-281,522	-105,639	
TRANSFER TO RESERVES										
TOTAL USE OF FUNDS										
ENDING FUND BALANCE										
RESERVE FUND										
Beginning Reserve Balance			50,000						50,000	
Reserve Transfers In									0	
Reserve Transfers Out									0	
Ending Reserve Balance			50,000						50,000	
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Note: 1 - Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2 - Manage at Fund Level
 3 - ITS - Intelligent Transportation System; NPDES - National Pollutant Discharge Elimination System; DMV - Department of Motor Vehicles; SR2S - Safe Route to School.
 4 - Revenues and Expenditures represent projected actual through 6/30/2015.

MEASURE M (\$10 DMV FEE) FUND (C10)									
FY 2016-17 PROGRAM BUDGET									
JULY 1, 2016 - JUNE 30, 2017									
	Administration DMV C1024200	Administration C/CAG C1024300	Cong. Man. Local C1023700	Transit Operations C1023800	ITS C1023900	NPDES Local C1024000	NPDES Regional C1024100	SR2S C1024400	MEASURE M (DMV FEE)
BEGINNING BALANCE	6,638,656								6,638,656
PROJECTED REVENUES									
Interest Earnings									28,000
Member Contribution									0
Cost Reimbursements-SFIA									0
MTC/ Federal Funding									252,000
Grants									0
DMV Fee		335,000	2,132,275	1,400,300	636,500	1,050,225	763,800		6,700,000
NPDES Fee									0
TA Cost Share									0
Miscellaneous/ SFIA									0
Street Repair Funding									0
PPW-STIP									0
Assessment									0
TLSP									0
Total Revenues	0	363,000	2,132,275	1,400,300	636,500	1,050,225	763,800	633,900	6,980,000
TOTAL SOURCES OF FUNDS									13,618,656
PROJECTED EXPENDITURES									
Administration Services		35,000							35,000
Professional Services		223,000							223,000
Consulting Services		3,000							1,672,162
Supplies & Memberships				200,000					0
Conferences & Meetings							904,451		0
Printing									0
Postage									0
Publications			1,591,250	1,400,000		1,411,250			4,402,500
Disturbance									0
OPEB Trust									0
Miscellaneous									0
Bank Fee									0
Audit Services									0
Project Management									0
Total Expenditures	0	261,000	1,591,250	1,400,000	200,000	1,411,250	904,451	564,711	6,332,662
TRANSFERS									
Transfers In									0
Transfers Out				400,000					400,000
Administrative Allocation		26,957	0	0	400,000	0	0	0	26,957
Total Transfers	0	26,957	0	0	400,000	0	0	0	426,957
NET CHANGE	0	75,043	541,025	300	36,500	-361,025	-140,651	69,189	220,381
TRANSFER TO RESERVES									0
TOTAL USE OF FUNDS									
ENDING FUND BALANCE									6,759,619
RESERVE FUND									6,859,037
Beginning Reserve Balance		20,000							100,000
Reserve Transfers In									20,000
Reserve Transfers Out									0
Ending Reserve Balance									120,000

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- ITS - Intelligent Transportation System; NPDES - National Pollutant Discharge Elimination System; DMV - Department of Motor Vehicles; SR2S - Safe Route to School.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2016 – JUNE 30, 2017
(by fund)**

Fund: Measure M (Fund C010)

Program Description: Measure M, approved by the voters in November 2010 and effective for 25 years (May 2, 2011 - May 1, 2036); impose an annual fee of ten dollars (\$10) on motor vehicles registered in San Mateo County to fund transportation-related congestion management and water pollution prevention programs.

The 5-Year Measure M Implementation Plan, adopted in 2011 and in effect until May 2016, allocates 5% for program administration with the net revenue distributed to the following programs: Local Streets and Roads (50%); Transit Operations/Senior Mobility (22%); Intelligent Transportation System(ITS)/Smart Corridor (10%); Safe Routes to School (6%); and NPDES/Municipal Regional Permit (MRP) administration (12%)

Planned Activities: It is recommended C/CAG Board adopts the next 5-year Implementation Plan.

Issue Local streets and roads allocations semi-annually. Provide funds to SamTrans' paratransit service Redi-Wheels and senior mobility programs and the San Mateo County Safe Routes to School. Provide local match for Smart Corridor. Continue funding for staff time as well as projects to address NPDES and MRP compliance requirements.

Issues: The fund balance will gradually be drawn down once the programs and projects costs are expended. As funds are allocated for local streets and roads, cities need to promptly submit requests for cost reimbursements.

The Intelligent Transportation System (ITS) share of the Measure M funds has unused fund balances which can be used for Smart Corridor for project(s). On-going maintenance cost is anticipated to be provided through the Measure M (Fund C010).

05/06/16 MEASURE M PROGRAM FUND (C010) BUDGET BY FISCAL YEAR

	Projected Actual FY 2015-16	Budgeted FY 2016-17
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BEGINNING BALANCE	6,794,295	6,638,656
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PROJECTED REVENUES

Interest Earnings	30,000	28,000
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	635,000	252,000
Grants	0	0
DMV Fee	6,700,000	6,700,000
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	7,365,000	6,980,000

TOTAL SOURCES OF FUND	14,159,295	13,618,656
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PROJECTED EXPENDITURES

Administration Services	34,632	35,000
Professional Services	136,132	223,000
Consulting Services	2,043,312	1,672,162
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	0	0
Printing/ Postage	0	0
Publications	4,900	0
Distributions	4,630,139	4,402,500
OPEB Trust	0	0
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	2,500	0
Project Management	0	0
Total Expenditures	6,851,615	6,332,662

TRANSFERS

Transfers In	0	0
Transfers Out	600,000	400,000
Administrative Allocation	19,024	26,957
Total Transfers	619,024	426,957

NET CHANGE	(105,639)	220,381
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TRANSFER TO RESERVES	50,000	0
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TOTAL USE OF FUNDS	7,520,639	6,759,619
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ENDING FUND BALANCE	6,638,656	6,859,037
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RESERVE FUND

Beginning Reserve Balance	50,000	100,000
Reserve Transfers In	50,000	20,000
Reserve Transfers Out	0	0
Ending Reserve Balance	100,000	120,000

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance