

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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AGENDA **Water Committee**

Date: Thursday, September 29, 2016 at **5:30 p.m.**
Place: **San Mateo City Hall, Conference Room C**
330 West 20th Ave.
San Mateo, CA

PLEASE CALL Sandy Wong (599-1409) IF YOU ARE UNABLE TO ATTEND

- | | | | |
|----|--|-------------------------------------|-------------|
| 1. | Public comment on items not on the agenda | Presentations are limited to 3 mins | |
| 2. | Approval of minutes of August 17, 2016 meeting | Action (Nihart) | Pages 1 - 3 |
| 3. | Review and recommend approval of the proposed framework to improve coordination, communication, and collaboration in connection with current and future water related activities in San Mateo County | Action (Wong) | Pages 4 - 7 |
| 4. | Establishment of future meeting dates | Action (Nihart) | |
| 5. | Member comments and announcements | Information | |
| 6. | Adjournment | Action | |

NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
Water Committee**

**MINUTES
MEETING OF August 17, 2016**

The meeting was called to order by Chair Nihart in the Oak Room of the San Mateo Library at 5:40 p.m. Attendance sheet is attached.

1. Public Comments on items not on the agenda.

None.

2. Approval of minutes of May 4, 2016 meeting.

Member Patterson moved to approve the May 4, 2016 minutes, member O'Connell (San Bruno) seconded, motion passed unanimously.

3. Receive an update on stormwater permit compliance effort (Information).

C/CAG staff Matt Fabry gave a presentation on current stormwater planning efforts being supported through C/CAG's Water Pollution Prevention Program, including development of a countywide Stormwater Resource Plan and local Green Infrastructure Plans. The presentation detailed efforts to screen and prioritize public parcels and rights-of-way with regard to stormwater capture and development of project concepts for member agencies that could be used for grant applications. Staff also highlighted opportunities for collaboration and integration between stormwater planning and other the Water Committee focus areas (flooding and sea level rise), such as through implementation of multi-benefit stormwater capture projects, public outreach and engagement, and developing model language for local planning efforts.

4. Receive a presentation on sample organization models

C/CAG staff Matt Fabry provided a brief overview of the draft matrix of Bay Area organizational models, highlighting sections identifying the organizations, functions, type of organization and governance structure, and sources and magnitude of dedicated revenue. Committee members indicated the matrix was useful as-is, and did not request revisions to the matrix.

5. Discussion and recommendation on short- and long-term strategies to improve coordination of water-related functions in San Mateo County and next steps

Sandy Wong, C/CAG Executive Director, provided the committee with five options for consideration to improve coordination of three function areas of stormwater, sea level rise, and flood control:

- 1) Do nothing – stay with existing programs
- 2) Create a coordinated network
- 3) Pick a lead agency from existing agencies
- 4) Consolidate into one of the existing agencies
- 5) Create brand new organization

The committee initially eliminated the first, second and fifth options although the latter was later reinstated for consideration in the long term. Further discussion resulted in the committee agreeing in concept that an existing agency should be selected to coordinate the three function areas with respect to key opportunities, challenges and necessary policy recommendations. The committee agreed this coordinating role should include an effort to obtain federal and state funding for programs and projects.

Public comments were received from the following members of the public, expressing interest in involvement:

Sabrina Brennan, San Mateo County Harbor District
Azealia Mitch, City of Menlo Park staff

The committee directed staff to develop language incorporating the above into a final draft recommendation to be discussed at the next meeting.

6. Confirmation of future committee meeting dates

The committee decided on the next meeting date on September 29, 2016 at 5:30 PM.

7. Member comments and announcements (information item).

None.

8. Adjournment.

Meeting adjourned at 7:45 pm.

Water Committee Attendance

Name	Agency	Dec 7, 15	Jan 6	Feb 3	Mar 2	Apr 6	May 4	Aug 17
Elizabeth Lewis	Atherton		X	X (5:46 pm)		X(5:35 pm)		X
Terry O'Connell	Brisbane	X	X	X (5:40 pm)	X	X	X	X
Mary Ann Nihart	Pacifica	X	X	X	X	X		X
Maryann Derwin	Portola Valley	X		X	X	X	X	
Alicia Aguirre	Redwood City				X	X	X	X
Irene O'Connell	San Bruno	X	X	X	X	X	X (5:39p)	X
Joe Goethals	San Mateo	X	X	X		X	X	X
Deborah Gordon	Woodside	X		X	X	X	X	X
Dave Pine	County of San Mateo	X	X	X	X	X	X	X
Don Horsley	County of San Mateo	X		X				
Nicole Sandkulla	BAWSCA, General Manager	X	X	X	X	X		X
Connie Jackson	San Bruno (City Manager)	X	X (5:35 pm)	X (5:46 pm)	X	X	X (5:44p)	X
Larry Patterson	San Mateo (City Manager)	X	X	X	X	X	X	X
Mike Futrell	SSF (City Manager)	X		X	X	X	X (6:34p)	X

Others in attendance (August 17, 2016):

Sandy Wong, Matt Fabry C/CAG staff
Hilary Papendick SMC
Leslie Parks consultant
Alison Chan Save the Bay
Sabrina Brennan SMC Harbor District
Azalea Mitch City of Menlo Park
Michael Barber Office of Supervisor Pine

C/CAG REPORT

Date: September 29, 2016

To: C/CAG Water Committee

From: Sandy Wong, Executive Director

Subject: Review and recommend approval of the proposed framework to improve coordination, communication, and collaboration in connection with current and future water related activities in San Mateo County.

Recommendation:

That the C/CAG Water Committee review and recommend approval of the proposed framework to improve coordination, communication, and collaboration in connection with current and future water related activities in San Mateo County.

Fiscal Impact:

Implementation of the recommendation will require additional staff and/or consultant support.

Background:

Currently, there are numerous water related initiatives underway in San Mateo County, including:

- **Sea Change San Mateo County:** The goal of this initiative, staffed by San Mateo County's Office of Sustainability, is to assist local governments and agencies within the county in addressing sea level rise. Current or completed projects include: a comprehensive county-wide Sea Level Rise Vulnerability Assessment; the SFO/San Bruno/Colma Creek Resiliency Study, and Look Ahead – a climate visualization project. See: <http://seachangesmc.com/>
- **Stormwater Pollution Prevention Program:** This program was established to reduce the pollution carried by stormwater into local creeks, the San Francisco Bay, and the Pacific Ocean. The program is a partnership of the City/County Association of Governments (C/CAG), each incorporated city and town in the county, and the County of San Mateo, which share a common National Pollutant Discharge Elimination System (NPDES) permit.
- **Flood Control in San Mateo County's Areas of Responsibility:** San Mateo County's Department of Public Works has been allocated \$2 million per year for a period of three years to address flood risks in the county's areas of responsibility, which include: San Bruno Creek, Colma Creek, Bayfront Canal (North Fair Oaks), Belmont Creek (Harbor Industrial Area), Butano – Pescadero Creek, the Coyote Point area, and the Daly City Vista Grande Canal (Broadmoor).

- City Initiatives. Numerous cities in the county are planning or implementing flood control and/or stormwater projects including: Foster City (levee improvements); San Mateo (levee improvements); Atherton (Marsh Road drainage channel); Pacifica (coastal erosion protection); and Redwood City (Bay front canal).

Due to the interrelated nature of water related issues and the number of organizations involved, San Mateo County elected officials identified the need to increase coordination, communication, and collaboration with respect to water-related initiatives in order to improve efficiency and maximize funding opportunities, including seeking Federal and State grants.

In 2015, the C/CAG Water Committee was established to serve as a forum for countywide discussion regarding water related issues and to advise the C/CAG Board regarding countywide collaboration strategies related to water issues, including potential recommendations on the creation of a new agency, or modification of an existing agency to accomplish such collaboration, as well as potential funding options.

The C/CAG Water Committee started its formal meetings in December 2015. Early in the process, the committee received presentations concerning a variety of water related organizations and programs, including:

- Bay Area Water Supply & Conservation Agency (BAWSCA)
- San Francisquito Creek JPA
- Sonoma County Water Agency
- Santa Clara Valley Water District
- Bay Area Integrated Regional Water Management Plan
- San Mateo County Flood Control Improvement Plan
- San Mateo County Stormwater Pollution Program
- Coastal Regional Sediment Management Plan for the San Francisco Littoral Cell
- Sea level rise planning efforts in the county.

The committee established the following consensus regarding any recommendation the committee might bring forward:

Principles	Financially feasible Effective use of resources that add value Fair, balanced regional representation Results and action oriented Long-term perspective
Areas of Focus	Stormwater Sea level rise (including coastal erosion) Flood control

The committee also reviewed numerous multijurisdictional organizational models from around the Bay Area and discussed a detailed matrix prepared by C/CAG staff describing these models.

At its August 17, 2016 meeting, the committee discussed the following organizational/governance options to improve coordination, communication, and collaboration of water-related functions in San Mateo County:

A) Do nothing.

B) Create a coordinated network – A network where individual agencies come together, on a voluntary basis, to exchange information, pursue joint studies, and share stakeholder outreach where opportunities exist. Under this model, organizational leadership would be assigned on a rotating basis.

C) Pick a coordinating agency – Similar to a coordinated network but with stronger leadership, and committed resources to support the coordination effort. With this approach one agency would take the lead to convene and organize meetings, collect and share information, retain consultants, and facilitate the pursuit of joint funding opportunities.

D) Consolidate into one of the existing agencies – Formally transfer and consolidate water related functions into one existing agency to ensure coordination and improve efficiency.

E) Create a new organization – Create a new entity, such as a special district or joint powers authority, and transfer and consolidate all water related functions into that organization. This approach may require voter approval.

Upon deliberation, the committee decided that option C - Pick a coordinating agency – would be the best near term approach.

Proposed Framework for a *San Mateo Countywide Water Committee*:

The coordinating agency would be a new, ongoing *San Mateo Countywide Water Committee* established as formal subcommittee of C/CAG. The *San Mateo Countywide Water Committee* would be a first step toward greater levels of countywide collaboration and decision making.

1) Core Scope and Mission:

- Stormwater
- Flood Control
- Sea Level Rise (including coastal erosion)

The *San Mateo Countywide Water Committee* would promote and increase cross-jurisdiction communication, provide leadership, develop partnerships, and reduce redundancy between current and future efforts related to stormwater, flood control, and sea level rise. The overarching objective is to protect infrastructures, assets, and the environment; improve safety; secure broad public support for programs/projects; and meet regulatory mandates.

2) Roles and Responsibilities:

1. Provide a forum for members to share information and conduct joint outreach, education and stakeholder engagement efforts.
2. Compile and disseminate information on funding opportunities.

3. Advocate for/seek out, and help members to advocate for/seek out, federal, state, regional, and private funds.
4. Compile, share, and be a central repository for, information concerning stormwater, flood control, and sea level rise projects in the county.
5. Assist member agencies to collaborate and/or conduct joint planning, studies, and projects.
6. Develop, and/or assist member agencies to develop, planning policies and guidelines related to stormwater, flood control, and sea level rise.
7. Conduct research and analysis to inform member agencies.

The *San Mateo Countywide Water Committee* would meet quarterly. Following each meeting a written report would be prepared and distributed to all C/CAG members, Mayors, the Board of Supervisors, City Managers, Directors of Public Works and key County staff. In addition, the Water Committee would make a presentation each year to the full C/CAG Board and the County Board of Supervisors.

3) Membership:

The membership of the *San Mateo Countywide Water Committee*, would include elected officials and staff from the County, the cities (on a voluntary basis), and representatives from BAWSCA, the San Francisquito Creek Joint Powers Authority, and community based organizations.

4) Supporting structure:

The *San Mateo Countywide Water Committee* may establish technical or public task forces to perform analysis or provide input.

The *San Mateo Countywide Water Committee* would be initially staffed by the C/CAG Countywide Water Pollution Prevention Program Coordinator, in partnership with the San Mateo County Flood Control Manager. Consultant support may also be required.

Next Steps:

Upon approval of the proposed framework by the C/CAG Board of Directors, staff would recommend retaining a consultant to prepare a more detailed proposal. The detailed proposal would flush out the specifics and be vetted by a broader spectrum of stakeholders. The final proposal would be approved by both the County Board of Supervisors and C/CAG Board of Directors.

Attachment:

None.