

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 295

January 12, 2017

1.0 CALL TO ORDER/ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Cary Wiest – Atherton
 Doug Kim – Belmont
 Lori Liu - Brisbane
 Ricardo Ortiz – Burlingame
 Diana Colvin – Colma (arrive 6:52 p.m.)
 Judith Christensen – Daly City (arrive 6:32 p.m.)
 Lisa Gauthier - East Palo Alto
 Catherine Carlton – Menlo Park
 Gina Papan – Milbrae
 Mike O’Neill – Pacifica
 Maryann Moise Derwin – Portola Valley
 Irene O’Connell – San Bruno
 Diane Papan – San Mateo
 David Canepa – San Mateo County
 Karyl Matsumoto – South San Francisco and SamTrans
 Deborah Gordon - Woodside

Absent:

Foster City
 Half Moon Bay
 Hillsborough
 Redwood City
 San Carlos

Others:

Sandy Wong –C/CAG Executive Director
 Nirit Eriksson – C/CAG Legal Counsel
 Mima Guilles – C/CAG Staff
 Jean Higaki – C/CAG Staff
 Matt Fabry – C/CAG Staff
 John Hoang – C/CAG Staff
 Jeff Lacap – C/CAG Staff
 Eliza Yu – C/CAG Staff
 Reid Bogert – C/CAG Staff
 Steve Raney – Joint Venture Silicon Valley

Adina Levin – Friends of CalTrain
Diane Baily – Menlo Spark
Sue Vaterlaus – City of Pacifica

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Adina Levin of Friends of CalTrain, and Diane Bailey of Menlo Spark, commented on Draft San Mateo Countywide Transportation Plan (SMCTP 2040) relative to the goals of mode shift.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Steve Raney of Joint Venture Silicon Valley presented on the Smart Mobility Project

Adina Levin commented on solutions to transportation.

4.2 Overview of C/CAG Programs (and New Member Orientation)

Sandy Wong presented an overview of C/CAG programs

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Gordon MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6 and 5.7. Board Member Ortiz SECONDED. **MOTION CARRIED 16-0-0**

5.1 Approval of the minutes of regular business meeting No. 294 dated December 8, 2016. APPROVED

5.2 Review and accept the 2016 Attendance Report for the C/CAG Board and Committees meetings. APPROVED

5.3 Review and accept the C/CAG Basic Financial Statements (Audit) for the Year Ended June 30, 2016. APPROVED

5.4 Review and accept the AB 1546 Financial Statements (Audit) for the Year Ended June 30, 2016 APPROVED

5.5 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2016. APPROVED

5.6 Review and accept the C/CAG State Transportation Improvement Program (STIP) PPM Final Project Expenditure Audit Report from July 1, 2014 through October 1, 2015. APPROVED

5.7 Review and accept the C/CAG Single Audit Report for the Year Ended June 30, 2016 APPROVED

6.0 REGULAR AGENDA

6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A

position may be taken on any legislation, including legislation not previously identified).

NO ACTION

- 6.2 Review and approval of the C/CAG Annual Legislative Policies for 2017. APPROVED

Board Member Gordon MOVED approval of Item 6.2. Board Member Papan (Millbrae) SECONDED. **MOTION CARRIED 16-0-0.**

- 6.3 Action on Compensation Adjustment for Executive Director and review and approval of Resolution 17-01 authorizing the C/CAG Chair to execute Amendment No. 1 to the agreement between C/CAG and Executive Director. APPROVED

Nirit Eriksson, C/CAG legal counsel, provided the background information from a prior discussion in the December 2016 closed session of the Board. A recommended compensation adjustment for the Executive Director was presented to the Board for consideration, which included a three-year extension in contract term, increase in salary compensation of either 4% or 5%, a bonus for last year's performance of 3%, eligible for Performance bonus of up to 5% for the upcoming year.

Per Senate Bill 1436, legal counsel verbally summarized the motion put on the table by Board Member Matsumoto as listed below prior to board members casting their votes:

Three-year extension of the contract term.

5% increase in salary compensation for the first year of that contract term, which works out to be \$191,283, rounded to the nearest dollar.

A performance bonus for the prior year, from December 17, 2015 to December 16, 2016 equal to 3% of that year's salary, which works out to be \$5,465.22.

All other terms in the current contract will remain in effect.

Board Member Matsumoto MOVED approval of resolution 17-1 authorizing the C/CAG Chair to execute amendment No. 1 to the agreement between C/CAG and Executive Director, as summarized by legal counsel shown above. Board Member O'Connell SECONDED, Board members Ortiz and Wiest OPPOSED. **MOTION CARRIED 14-0-2.**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

Matsumoto commented that the San Mateo County Transportation Authority approved contingency funding for the CalTrain Modernization project. It is the last piece of funding which will enable the project to move ahead in March

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong announced that the deadline to submit a letter of interest to serve on the new C/CAG's San Mateo Countywide Water Coordination Committee is on January 18, 2017.

9.0 COMMUNICATIONS - Information Only

- 9.1 Letter from Alicia C. Aguirre, Chair, City/County Association of Governments, to Council Members from San Mateo County Cities and Towns, and Members of the San Mateo County Board of Supervisors, All City/County Managers, dated 12/9/16. RE: Solicitation of Elected Officials to Serve on C/CAG's Bicycle and Pedestrian Advisory Committee and Legislative Committee
- 9.2 Letter from Alicia C. Aguirre, Chair, City/County Association of Governments, to Council Members from San Mateo County Cities and Towns, and Members of the San Mateo County Board of Supervisors, dated 11/30/16. RE: Solicitation of Interested Parties to Serve on C/CAG's San Mateo Countywide Water Coordination Committee
- 9.3 Letter from Alicia C. Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Frazier, Chair, Assembly Transportation Committee, dated 12/9/16. RE: SUPPORT for 28 (Frazier)

10.0 CLOSED SESSION

10.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Section 54956.9)

Name of case: W. Bradley Electric, Inc., for the benefit of MP Nexlevel of California, Inc., and MP Nexlevel of California, Inc., in its own capacity and as assignee of W. Bradley Electric, Inc. v. County of San Mateo

There was no Closed Session convened.

11.0 RECONVENE IN OPEN SESSION

11.1 None

12.0 ADJOURNMENT – 7:47 p.m.