

# C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

## AGENDA

### BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

**Date:** Thursday, February 23, 2017  
7:00 p.m.

**Place:** San Mateo City Hall  
Conference Room C  
330 West 20th Avenue  
San Mateo, CA 94403

- |    |   |                                      |           |
|----|---|--------------------------------------|-----------|
| 1. | Call To Order   | Action<br>(Colapietro)               |           |
| 2. | Public Comment On Items Not On The Agenda   | Limited to 3 minutes<br>per speaker. |           |
| 3. | Meeting Minutes of January 26, 2017   | Action<br>(Colapietro)               | Pages 1-3 |
| 4. | Project Ranking and Recommend Funding for<br>the Bicycle and Pedestrian Improvement<br>Program (BPIP) under the One Bay Area<br>Grant 2 (OBAG2) Program | Action<br>(Yu)                       | Pages 4-5 |
| 5. | Revisions to the 2017 BPAC Meeting Calendar   | Action<br>(Yu)                       | Page 6    |
| 6. | Nominations and Election of the BPAC Chair<br>and Vice Chair  | Action<br>(Yu)                       | Page 7    |
| 7. | Member Communications   | Information<br>(Colapietro)          |           |
| 8. | Adjournment   | Action<br>(Colapietro)               |           |

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Eliza Yu at (650) 599-1453 or [eyu@smcgov.org](mailto:eyu@smcgov.org).

*NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.*

**The next BPAC meeting will be held on Thursday, April 27, 2017.**

**City/County Association of Governments  
of San Mateo County (C/CAG)**

**Bicycle and Pedestrian Advisory Committee (BPAC)**

**Meeting Minutes**

**January 26, 2017**

**1. Call to Order**

Member Ibarra, substitute for Chair Colapietro and Vice Chair Fraser, called the meeting to order at 7:03 pm.

**2. Public Comment on Items Not on the Agenda**

Pat Giorni, a Resident of Burlingame, spoke in favor of the San Carlos US 101 Holly Overcrossing project. Giorni passed around a letter of support to the BPAC. C/CAG Staff emailed the letter to the BPAC members who were absent.

**3. Meeting Minutes of August 25, 2016 (Action)**

No comments or revisions were made on the meeting minutes of August 25, 2016. Member Ibarra called for a motion to approve the August 25, 2016 Meeting Minutes.

*Motion: Member Self moved/Member Robinson seconded approval of the August 25, 2016 minutes. Member Pollard abstained. The motion carried 6-1-0.*

**4. Meeting Summary of October 27, 2016 (Information)**

The BPAC reviewed the meeting summary of the October 27, 2016 meeting. This item is information only as a quorum was not met at this meeting.

**5. Form a BPAC Complete Streets Checklist Review Working Group (Action)**

C/CAG Staff recommended that the BPAC form a Complete Streets Checklist Review Working Group of three to four BPAC members to review MTC's Complete Streets Checklists for the Bicycle and Pedestrian Improvement Program (BPIP), Transportation for Livable Communities (TLC) Program, and Local Streets and Roads (LSR) Program on behalf of the BPAC between February and April.

Members Schneider, Robinson and Self volunteered to comprise the Complete Streets Checklist Review Working Group. C/CAG Staff thanked Members Schneider, Robinson and Self for volunteering and informed the BPAC that more details will be emailed out to the BPAC the following week.

*Motion: Member Pollard moved/Member Schneider seconded approval of the formation of the Complete Streets Checklist Working Group. The motion carried unanimously.*

**6. Project Application Presentations for the Bicycle and Pedestrian Improvement Program under the One Bay Area Grant 2 (OBAG 2) Program (Information)**

The eight project sponsors who had applied and are under consideration for the OBAG2 BPIP presented their projects to the BPAC. The eight project sponsors each delivered a ten minute presentation with questions and answers from the BPAC in the following order: Redwood City, Belmont, San Bruno, Pacifica, Burlingame, Woodside, Brisbane and San Carlos.

## **7. Member Communications**

Member Matsumoto requested for C/CAG Staff to revise the BPAC 2017 Meeting Calendar and to bring it back to the next BPAC meeting. C/CAG Staff accepted Member Matsumoto's request and will bring back the revised BPAC 2017 Meeting Calendar at the February 23, 2017 meeting for review and approval.

## **8. Adjournment**

Member Ibarra called for a motion to adjourn at 9:15 pm.

*Motion: Member Schneider moved/Member Robinson seconded approval of the motion to adjourn. The motion carried unanimously.*

**C/CAG Bicycle and Pedestrian Advisory Committee**

<b>Name</b>	<b>Agency</b>	<b>May 2016</b>	<b>August 2016</b>	<b>October 2016</b>	<b>January 2017</b>
Marge Colapietro	Public (Millbrae)	X	X	X	
Ann Schneider	Millbrae	X	X	X	X
Marina Fraser	Half Moon Bay	X	X	X	
Don Horsley	County of San Mateo	X			
Ken Ibarra	San Bruno	X	X		X
Karyl Matsumoto	South San Francisco	X	X		X
Laurence May	Hillsborough		N/A	N/A	N/A
Eric Reed	Belmont				N/A
Gary Pollard	Foster City				X
Karen Ervin	Pacifica	X	X	X	N/A
Andrew Boone	Public (East Palo Alto)		N/A	N/A	N/A
Julia Dzierwa	Public (San Carlos)		N/A	N/A	
Matthew Self	Public (County)	X		X	X
Daina Lujan	Public (South San Francisco)			X	
Frank Markowitz	Public (San Mateo)		N/A	N/A	N/A
Meredith Schneider	Public (County)		N/A	N/A	N/A
Jeffrey Tong	Public (San Bruno)	X	X		N/A
Rob Lawson	Public (Burlingame)	X	X		
Malcolm Robinson	Public (San Bruno)	N/A	N/A	N/A	X
David Stanek	Public (San Mateo)	N/A	N/A	N/A	X

**Others in attendance at the January 2017 BPAC Meeting:**

Eliza Yu	C/CAG Staff
Sandy Wong	C/CAG Staff
Jean Higaki	C/CAG Staff
Emma Shlaes	Silicon Valley Bike Coalition
Pat Giorni	Public Member
Trieu Tran	City of San Mateo
Augustine Chou	City of Burlingame
Andrew Wong	City of Burlingame
David Woltering	City of San Bruno
Matt Jones	City of San Bruno
Clayton Holstine	City of Brisbane
Cliff Lentz	City of Brisbane
Karen Kinser	City of Brisbane
Raymund Donguines	City of Pacifica
Evan Albert	City of Pacifica
Sean Rose	Town of Woodside

\*Members highlighted in grey are no longer members of the BPAC as of January 2017

## C/CAG AGENDA REPORT

Date: February 23, 2017

To: C/CAG Bicycle & Pedestrian Advisory Committee (BPAC)

From: Eliza Yu

Subject: Project Ranking and Recommend Funding for the Bicycle and Pedestrian Improvement Program (BPIP) under the One Bay Area Grant 2 (OBAG2) Program

(For further information, please contact Eliza Yu at eyu@smcgov.org)

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### **RECOMMENDATION**

That the BPAC rank the proposed projects and recommend funding for the Bicycle and Pedestrian Improvement Program (BPIP) under the One Bay Area Grant 2 (OBAG2) Program.

### **FISCAL IMPACT**

There is \$5,926,000 available for the Bicycle and Pedestrian Improvement Program. These funds are available from FY 2017/2018 through FY 2021/2022.

### **SOURCE OF FUNDS**

The Federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds and Surface Transportation Program (STP) funds are made available through the Metropolitan Transportation Commission's One Bay Area Grant 2 (OBAG2) Program.

### **BACKGROUND**

On November 18, 2015, MTC and ABAG adopted Resolution 4202 outlining and approving the OBAG2 Grant Program. On May 12, 2016 the C/CAG Board adopted the OBAG2 framework for San Mateo County. In the summer of 2016, MTC revised Resolution 4202 to add funds from the Fixing America's Surface Transportation (FAST) Act and anti-displacement requirements.

The C/CAG Board adopted the revised framework on August 11, 2016 and on September 8, 2016 approved the call for projects for the Transportation for Livable Communities (TLC) Program and Bicycle and Pedestrian Improvement Program (BPIP). C/CAG issued the BPIP call for projects on September 12, 2016. Applications were due by 5:00 p.m. on Friday November 18, 2016. The total amount requested for all of the proposed BPIP projects is \$6,841,000. There is \$5,926,000 available for the FY 2017/2018 through FY 2021/2022 BPIP funding cycle.

Staff received ten applications for this current BPIP funding cycle, however only nine applications are being considered. The City of Millbrae had submitted a BPIP project entitled "Millbrae Ave Bike/Ped Overcrossing Project" that requested OBAG2 funds for its Preliminary Engineering phase only. Under CMAQ and MTC's Resolution 4202, design only projects are ineligible to receive OBAG2 funds. This project was removed from our BPIP projects list as a result. Project applicants presented their projects to the BPAC at the January 26th meeting.

On December 12, 2016, C/CAG staff mailed the BPIP applications to the BPAC with instructions to bring their completed score sheet for the proposed BPIP projects (listed in the table below) to the February 2017 BPAC Meeting. At the February 2017 BPAC meeting, the BPAC will have the opportunity to share their scores with one another and discuss the merits of each project. After this discussion, the final scores will be tallied and the BPAC will rank each project. C/CAG staff recommends for the BPAC to make a funding recommendation to the C/CAG Board of Directors. Upon the C/CAG Board's final recommendation to MTC, selected project sponsors may begin the process of programming their projects.

<b>Bicycle and Pedestrian Improvement Program (BPIP) Applications</b>		
<b>Jurisdiction</b>	<b>Project Name</b>	<b>Requested Amount</b>
Belmont	Ralston Ave Corridor Project	\$1,000,000
Brisbane	Crocker Trail Commuter Connectivity Upgrades	\$885,000
Burlingame	Hoover School Area Sidewalk Improvements	\$700,000
Pacifica	Citywide Curb Ramp Project	\$400,000
Pacifica	Palmetto Ave Sidewalk Project	\$330,000
Redwood City	101 Woodside Class I Bikeway Project	\$948,000
San Bruno	Huntington Transit Corridor Project	\$914,000
San Carlos	Holly Street Interchange Bike/Ped Overcrossing Project	\$1,000,000
Woodside	Woodside Pathway Project	\$664,000
<b>Total:</b>		<b>\$6,841,000</b>

## C/CAG AGENDA REPORT

Date: February 23, 2017

To: C/CAG Bicycle & Pedestrian Advisory Committee (BPAC)

From: Eliza Yu

Subject: Revisions to the 2017 BPAC Meeting Calendar

(For questions, contact Eliza Yu at 650-599-1453 or eyu@smcgov.org)

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### RECOMMENDATION

That the BPAC review and approve the revised BPAC meeting calendar for 2017.

### BACKGROUND/DISCUSSION

At the August 25, 2016 meeting, the BPAC approved the 2017 BPAC Meeting Calendar. At the January 26, 2017 meeting, the BPAC requested C/CAG Staff to revise the calendar dates to more adequately reflect when meetings will need to occur and to bring it back to the BPAC. C/CAG Staff took into consideration the requests of the BPAC and has revised the 2017 BPAC Meeting Calendar as shown below:

<b>January</b>	<b>26</b>
<b>February</b>	<b>23</b>
<b>March</b>	<b>No Meeting</b>
<b>April</b>	<b>27</b>
<b>May</b>	<b>No Meeting</b>
<b>June</b>	<b>22</b>
<b>July</b>	<b>No Meeting</b>
<b>August</b>	<b>24</b>
<b>September</b>	<b>28</b>
<b>October</b>	<b>26</b>
<b>November</b>	<b>No Meeting</b>
<b>December</b>	<b>No Meeting</b>

The meeting dates have been revised to accommodate for the Transportation Development Act (TDA) Article 3 Call for Projects for FY 2017-2018. C/CAG staff requests for the BPAC to review and approve the revised 2017 BPAC Meeting Calendar.

## **C/CAG AGENDA REPORT**

Date: February 23, 2017  
To: C/CAG Bicycle & Pedestrian Advisory Committee (BPAC)  
From: Eliza Yu  
Subject: Nominations and Election of the BPAC Chair and Vice Chair  
(For questions, contact Eliza Yu at 650-599-1453 or eyu@smcgov.org)

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### **RECOMMENDATION**

That the BPAC nominate and elect a new Chair and Vice Chair.

### **FISCAL IMPACT**

None

### **SOURCE OF FUNDS**

N/A

### **BACKGROUND/DISCUSSION**

Chair Marge Colapietro and Vice Chair Marina Fraser were elected in February 2016 and have done a wonderful job chairing the BPAC for the past year. As Chair Colapietro and Vice Chair Fraser's one year terms are coming to an end, the BPAC may choose to nominate and elect a new Chair and Vice Chair. Staff recommends for the BPAC to nominate and elect members for the positions of BPAC Chair and Vice Chair.

### **ATTACHMENTS**

None