

**City/County Association of Governments  
of San Mateo County (C/CAG)**

**Bicycle and Pedestrian Advisory Committee (BPAC)**

**Meeting Minutes**

**January 26, 2017**

**1. Call to Order**

Member Ibarra, substitute for Chair Colapietro and Vice Chair Fraser, called the meeting to order at 7:03 pm.

**2. Public Comment on Items Not on the Agenda**

Pat Giorni, a Resident of Burlingame, spoke in favor of the San Carlos US 101 Holly Overcrossing project. Giorni passed around a letter of support to the BPAC. C/CAG Staff emailed the letter to the BPAC members who were absent.

**3. Meeting Minutes of August 25, 2016 (Action)**

No comments or revisions were made on the meeting minutes of August 25, 2016. Member Ibarra called for a motion to approve the August 25, 2016 Meeting Minutes.

*Motion: Member Self moved/Member Robinson seconded approval of the August 25, 2016 minutes. Member Pollard abstained. The motion carried 6-1-0.*

**4. Meeting Summary of October 27, 2016 (Information)**

The BPAC reviewed the meeting summary of the October 27, 2016 meeting. This item is information only as a quorum was not met at this meeting.

**5. Form a BPAC Complete Streets Checklist Review Working Group (Action)**

C/CAG Staff recommended that the BPAC forms a Complete Streets Checklist Review Working Group of ideally 3-4 members to review the complete streets checklists for the Bicycle and Pedestrian Improvement Program (BPIP), Transportation for Livable Communities (TLC) Program, and Local Streets and Roads (LSR) Program on behalf of the BPAC between February and April.

Members Schneider, Robinson and Self volunteered to comprise the Complete Streets Checklist Review Working Group. C/CAG Staff thanked Members Schneider, Robinson and Self for volunteering and informed the BPAC that more details will be emailed out to the BPAC the following week.

*Motion: Member Pollard moved/Member Schneider seconded approval of the formation of the Complete Streets Checklist Working Group. The motion carried unanimously.*

**6. Project Application Presentations for the Bicycle and Pedestrian Improvement Program under the One Bay Area Grant 2 (OBAG 2) Program (Information)**

The eight project sponsors who had applied and are under consideration for the OBAG2 BPIP presented their projects to the BPAC. The eight project sponsors each delivered a ten minute presentation with questions and answers from the BPAC in the following order: Redwood City, Belmont, San Bruno, Pacifica, Burlingame, Woodside, Brisbane and San Carlos.

## **7. Member Communications**

Member Matsumoto requested for C/CAG Staff to revise the BPAC 2017 Meeting Calendar and to bring it back to the next BPAC meeting. C/CAG Staff accepted Member Matsumoto's request and will bring back the revised BPAC 2017 Meeting Calendar at the February 23, 2017 meeting for review and approval.

## **8. Adjournment**

Member Ibarra called for a motion to adjourn at 9:15 pm.

*Motion: Member Schneider moved/Member Robinson seconded approval of the motion to adjourn. Motion carried unanimously.*

## C/CAG Bicycle and Pedestrian Advisory Committee

Name	Agency	May 2016	August 2016	October 2016	January 2017
Marge Colapietro	Public (Millbrae)	X	X	X	
Ann Schneider	Millbrae	X	X	X	X
Marina Fraser	Half Moon Bay	X	X	X	
Don Horsley	County of San Mateo	X			
Ken Ibarra	San Bruno	X	X		X
Karyl Matsumoto	South San Francisco	X	X		X
Laurence May	Hillsborough		N/A	N/A	N/A
Eric Reed	Belmont				N/A
Gary Pollard	Foster City				X
Karen Ervin	Pacifica	X	X	X	N/A
Andrew Boone	Public (East Palo Alto)		N/A	N/A	N/A
Julia Dzierwa	Public (San Carlos)		N/A	N/A	
Matthew Self	Public (County)	X		X	X
Daina Lujan	Public (South San Francisco)			X	
Frank Markowitz	Public (San Mateo)		N/A	N/A	N/A
Meredith Schneider	Public (County)		N/A	N/A	N/A
Jeffrey Tong	Public (San Bruno)	X	X		N/A
Rob Lawson	Public (Burlingame)	X	X		
Malcolm Robinson	Public (San Bruno)	N/A	N/A	N/A	X
David Stanek	Public (San Mateo)	N/A	N/A	N/A	X

### Others in attendance at the January 2017 BPAC Meeting:

Eliza Yu	C/CAG Staff
Sandy Wong	C/CAG Staff
Jean Higaki	C/CAG Staff
Emma Shlaes	Silicon Valley Bike Coalition
Pat Giorni	Public Member
Trieu Tran	City of San Mateo
Augustine Chou	City of Burlingame
Andrew Wong	City of Burlingame
David Woltering	City of San Bruno
Matt Jones	City of San Bruno
Clayton Holstine	City of Brisbane
Cliff Lentz	City of Brisbane
Karen Kinser	City of Brisbane
Raymund Donguines	City of Pacifica
Evan Albert	City of Pacifica
Sean Rose	Town of Woodside

\*Members highlighted in grey are no longer members of the BPAC as of January 2017