

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD MEETING NOTICE

Meeting No. 298

- DATE:** Thursday, May 11, 2017
- TIME:** **6:30 P.M.**
- PLACE:** San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA
- PARKING:** Available adjacent to and behind building.
Please note the underground parking garage is no longer open.
- PUBLIC TRANSIT:** SamTrans
Caltrain: San Carlos Station.
Trip Planner: <http://transit.511.org>

- 1.0 CALL TO ORDER/ ROLL CALL
- 2.0 **PLEDGE OF ALLEGIANCE**
- 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.
- 4.0 PRESENTATIONS/ ANNOUNCEMENTS
 - 4.1 Presentation on San Mateo County Energy Watch-funded “Check it Out” Energy and Water Conservation Kits distributed to public libraries in San Mateo County for Earth Day 2017.
 - 4.2 Presentations of 1st and 2nd Place High School Green Infrastructure Contest Winners from Menlo-Atherton High School (Atherton) and Carlmont High School (Belmont).
- 5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 297 dated March 9, 2017. ACTION p. 1
- 5.2 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
 - 5.2.1 Receive Amendment No. 1 to an agreement between C/CAG and the Michael Baker International (formerly PMC) extending the end date of the agreement to April 30, 2018, with no additional funding. ACTION p. 6
 - 5.2.2 Receive a copy of agreement with AM Conservation for the procurement of energy and water saving equipment for the San Mateo County Energy Watch program in an amount not to exceed \$25,000 through December 31, 2018, executed by Executive Director in accordance with procurement policy. ACTION p. 9
- 5.3 Review and approval of Resolution 17-11 authorizing the C/CAG Chair to execute and agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services for the Resource Management and Climate Protection Committee in the amount of \$40,000 for fiscal year 2017-18. ACTION p. 15
- 5.4 Review and Approval of the Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle Program Call for Projects for the FY 2017/2018 Cycle. ACTION p. 23
- 5.5 Review and approval of Resolution 17-12 approving the population data to be used by C/CAG. ACTION p. 45
- 5.6 Review and approval of Resolution 17-14 authorizing the adoption of the Fiscal Year 2017/18 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. ACTION p. 48
- 5.7 Review and approval of Resolution 17-15 authorizing the C/CAG Chair to execute an agreement with Aegis ITS to provide Smart Corridor System Maintenance Services in an amount not to exceed \$584,000 over three years. ACTION p. 53
- 5.8 Review and approval of the appointments of Shelly Masur (Redwood City), Peter Ratto (SamTrans), and Dave Pine (JPB) to the Congestion Management & Environmental Quality (CMEQ) Committee. ACTION p. 58
- 6.0 REGULAR AGENDA
- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). ACTION p. 64
- 6.2 Review and approval of an appointment to the Legislative Committee. ACTION p. 73
- 6.3 Review and approval of Resolution 17-16 for the One Bay Area Grant 2 (OBAG 2) Local Street and Roads Rehabilitation Program and Federal-Aid Secondary (FAS) list of projects and augmentation of planning funds for submission to Metropolitan Transportation Commission (MTC).ACTION p. 78

- 6.4 Review and approval of the updated San Mateo County Priority Development Area (PDA) Investment & Growth Strategy. ACTION p. 88
- 6.5 Review and comment on the candidate project list for Regional Measure 3 (RM3). ACTION p. 90
- 6.6 Initial draft, assumptions, and input on the C/CAG 2017-18 Program Budget and Member Fees. ACTION p. 101
- 7.0 COMMITTEE REPORTS
- 7.1 Committee Reports (oral reports)
- 7.2 Chairperson's Report
- 7.3 Board Members Report/ Communication
- 8.0 EXECUTIVE DIRECTOR'S REPORT
- 9.0 COMMUNICATIONS - Information Only
- 9.1 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Bijan Sartipi, District Director, Caltrans District 4, dated 3/16/17. RE: Thank you – District 4 Office of Planning and Project Management. p. 105
- 9.2 Letter from Sandy Wong, Executive Director, City/County Association of Governments, to all San Mateo County City Managers/County Manager and Public Works Directors, dated 4/14/17. RE: Funding Allocation for Local Share under Measure M (\$10 Vehicle Registration Fee) – Fiscal Year 2016/17 (1st half). p. 106
- 10.0 ADJOURNMENT

Next scheduled meeting June 8, 2017

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the City/ County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Website, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.
If you have any questions about the C/CAG Board Agenda, please contact C/CAG Staff:

Executive Director: Sandy Wong 650 599-1409

Administrative Assistant: Mima Guilles 650 599-1406

MEETINGS

May 11, 2017	C/CAG Board – SamTrans, 2nd Flr Auditorium – 6:30 p.m.
May 11, 2017	Legislative Committee - SamTrans 2nd Floor Auditorium – 5:30 p.m.
May 17, 2017	RMCP Committee – 155 Bovet Rd, 1st Flr Conference Rm, San Mateo – 2 p.m – 4 p.m.
May 18, 2017	CMP Technical Advisory Committee – SamTrans, 2nd Floor Auditorium – 1:15 p.m. – 3 p.m.
May 18, 2016	Stormwater Committee – SamTrans, 2nd Flr Auditorium – 2:30 p.m.
May 22, 2017	Administrators’ Advisory Committee – 555 County Center, 5th Flr, Redwood City – 12 p.m.
May 22, 2017	CMEQ Committee – San Mateo City Hall – Conference Rm C – 3 p.m. – 5 p.m.
May 24, 2017	Finance Committee – 555 County Center, 5th Flr, Redwood City – 12 p.m.
May 25, 2017	Airport Land Use Committee – 501 Primrose Road, Burlingame, CA – Council Chambers 4p.m.

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 297

March 9, 2017

1.0 CALL TO ORDER/ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Cary Wiest – Atherton
 Doug Kim – Belmont
 Cliff Lentz - Brisbane
 Ricardo Ortiz – Burlingame
 Diana Colvin – Colma
 Judith Christensen – Daly City
 Lisa Gauthier - East Palo Alto (arrive 6:40 p.m.)
 Herb Perez – Foster City (arrive 6:52 p.m.)
 Debbie Ruddock – Half Moon Bay
 Marie Chuang - Hillsborough
 Catherine Carlton – Menlo Park
 Gina Papan – Millbrae
 Sue Vaterlaus – Pacifica
 Maryann Moise Derwin – Portola Valley
 Alicia Aguirre – Redwood City
 Irene O’Connell – San Bruno
 Mark Olbert – San Carlos
 Diane Papan – San Mateo (arrive 6:33 p.m.)
 David Canepa – San Mateo County
 Karyl Matsumoto – South San Francisco, SamTrans & TA
 Deborah Gordon - Woodside

Others:

Sandy Wong –C/CAG Executive Director
 Nirit Eriksson – C/CAG Legal Counsel
 Mima Guilles – C/CAG Staff
 Jean Higaki – C/CAG Staff
 Matt Fabry – C/CAG Staff
 John Hoang – C/CAG Staff
 Jeff Lacap – C/CAG Staff
 Eliza Yu – C/CAG Staff
 Reid Bogert – C/CAG Staff
 Matt Robinson – Shaw/Yoder/Anhwit
 Kim Springer – San Mateo County OOS
 Adina Levin – Friends of CalTrain
 Deirdre Martin – City of Pacifica

Matt Jones – City of San Bruno
Michelle Chan – Brisbane School District
Rene Marmion. – City of Bisbane
Karen Kinser – City of Brisbane
Jessica Garner – San Mateo County Government Health
Chris Lepe - Transform

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Carlton MOVED approval of Items 5.1, 5.2.1, 5.2.2, 5.2.3, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8 and 5.9. Board Member O’Connell SECONDED. **MOTION CARRIED 18-0-0**

Public comments were received from the members of the public on Item 5.8:

Deirdre Martin – City of Pacifica

- 5.1 Approval of the minutes of regular business meeting No. 296 dated February 9, 2017. APPROVED
- 5.2 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
 - 5.2.1 Receive a copy of agreement between C/CAG and Alexis Putru executed by Executive Director for consulting services for the San Mateo County Energy Watch Program in an amount not to exceed \$20,000. APPROVED
 - 5.2.2 Receive a copy of the executed agreement with Iteris for development of the Project Study Report Equivalent for the San Mateo County Smart Corridor Expansion - South San Francisco Segment in an amount not to exceed \$45,547.12, as executed by the C/CAG Chair consistent with the C/CAG Procurement Policy. APPROVED
 - 5.2.3 Receive a copy of the executed agreement with Baird + Driskell Community Planning for the update of the Priority Development Area (PDA) Investment and Growth Strategy in an amount not to exceed \$23,400, as executed by the Executive Director consistent with the C/CAG Procurement Policy. APPROVED
- 5.3 Review and approval of the Finance Committee’s recommendation to the C/CAG investment portfolio and accept the Quarterly Investment Report as of December 30, 2016. APPROVED
- 5.4 Review and approval of Resolution 17-06 authorizing the C/CAG Chair to execute Amendment No.2 to the Agreement with the Santa Clara Valley Transportation Authority for Countywide Transportation Model. APPROVED

- 5.5 Review and approval of Resolution 17-07 authorizing the C/CAG Chair to execute an agreement with CoPLAN to provide traffic monitoring service for the 2017 Congestion Management Program (CMP) update in an amount not to exceed \$57,257. APPROVED
- 5.6 Review and approval of Resolution 17-08 authorizing the C/CAG Chair to execute an agreement with Iteris to develop a Project Approval and Environmental Document (PA&ED) for the San Mateo County Smart Corridor - South San Francisco Segment in an amount not to exceed \$94,505. APPROVED
- 5.7 Review and approve the appointment of Eunejune Kim from the City of South San Francisco to the Congestion Management Program Technical Advisory Committee (CMP TAC) and Stormwater Committee. APPROVED
- 5.8 Review and approval of Councilmember Ann Wengert (Portola Valley) and Council Member Dierdre Martin (Pacifica) to be appointed to the Bicycle and Pedestrian Advisory Committee (BPAC) to fill two vacant seats for elected officials. APPROVED
- 5.9 Review and approve the appointment of John Fuller, Public Works Director, to C/CAG's Stormwater Committee on behalf of the City of Daly City. APPROVED
- 6.0 REGULAR AGENDA
- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Matt Robinson from Shaw, Yoder, Antwih Inc. provided a legislative update. The house and senate are currently working together on a comprehensive transportation funding bill. The Legislative Committee recommended that the Board support SB 231 regarding Prop 218 storm water clarifications.

Board Member Gordon MOVED approval to support SB 231. Board Member Lewis SECONDED. **MOTION CARRIED 21-0-0.**

Board Member Aguirre invites C/CAG Board Members to apply for the Legislative Committee vacancy.

Board Member Gordon announced one vacant seat on the Legislative Committee.

- 6.2 Review and approval of Resolutions 17-09 and 17-10 approving the One Bay Area Grant 2 (OBAG 2) Transportation for Livable Communities (TLC) and Bicycle Pedestrian Improvement Program (BPIP) list of projects for submission to Metropolitan Transportation Commission (MTC). APPROVED

Board Member G. Papan (Millbrae) MOVED approval of Resolution 17-09 (TLC) and 17-10 (BPIP), including funding the Brisbane BPIP project at \$885,000. Board Member Ortiz SECONDED. **MOTION CARRIED 17-3-0.** Board Members O'Connell, Matsumoto and Vaterlaus OPPOSE. Board Member Ruddock RECUSED

Public comments were received from the members of the public in support of the Brisbane project:

Adina Levin – Friends of Caltrain
Karen Kinser – City of Brisbane
Michelle Chan – Brisbane School District
Rene Marmion. – City of Bisbane

- 6.3 Review and approval of Resolution 17-02, authorizing the C/CAG Chair to execute a two-year agreement with the Bay Area Stormwater Management Agencies Association (BASMAA) in an amount not to exceed \$282,426 for implementing regional stormwater projects in accordance with Municipal Regional Permit requirements for fiscal years 2016/17 and 2017/18, subject to C/CAG annual budget approval. APPROVED

Board Member D. Papan (San Mateo) MOVED approval of Item 6.3. Board Member Canepa SECONDED. **MOTION CARRIED 21-0-0.**

- 6.4 Presentation on member agency progress toward meeting trash load reduction requirements in the Municipal Regional Permit. INFORMATION

C/CAG staff Matt Fabry provided a presentation on progress toward meeting trash load reduction requirements in the Municipal Regional Permit.

- 6.5 Receive information on potential Bay Area Regional Measure 3. INFORMATION

Sandy Wong, Executive Director of C/CAG, provided information on the potential Bay Area Regional Measure 3.

Public comments were received from the members of the public:

Adina Levin – Friends of Caltrain

- 6.6 Receive a list of “next-steps” items post-adoption of the San Mateo Countywide Transportation Plan 2040 (SMCTP 2040). INFORMATION

John Hoang gave an update on “next-steps” items post-adoption of the San Mateo Countywide Transportation Plan 20140 (SMCTP 20140)

Public comments were received from the members of the public:

Adina Levin – Friends of Caltrain
Chris Lepe - TransForm

- 6.7 Election of a C/CAG Chairperson and a C/CAG Vice Chairperson. APPROVED

Board Member Gordon MOVED to elect Alicia Aguirre as C/CAG Chairperson. Board Member Gauthier SECONDED. **MOTION CARRIED 21-0-0**

Board Member Gordon MOVED to elect Maryann Moise Derwin as C/CAG Vice Chairperson. Board Member Gauthier SECONDED. **MOTION CARRIED 21-0-0**

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

Chair Aguirre received the 2017 US EPA Climate Leadership Award on behalf of C/CAG on March 2, 2017.

7.3 Board Members Report/ Communication

Council Member Gordon announced her granddaughter is representing San Mateo County in the National Math Competition.

7.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong announced Tom Madalena's departure from C/CAG as of February 2017.

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Beall, Chair, Senate Transportation and Housing Committee, dated 2/10/17. RE: SUPPORT for SB 1 (Beall).

9.2 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Frazier, Chair, Assembly Transportation Committee, dated 2/10/17. RE: SUPPORT for AB 1 (Frazier).

9.3 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Valarie Smith, Caltrans District 4, dated 2/23/17. RE: Section 5310 Enhanced Mobility for Seniors & Individuals with Disabilities Grant Program – Taxi Voucher/Subsidy Pilot Program.

10.0 ADJOURNMENT – 8:51 p.m.

Next scheduled meeting May 11, 2017

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Receive a copy of Amendment No. 1 to the agreement with Michael Baker International (formerly PMC) for time extension on website services for the San Mateo County Energy Watch Program, executed by the Executive Director in accordance with procurement policy.

(For further information or questions, contact Kim Springer at (650) 599-1412)

RECOMMENDATION

That the C/CAG Board of Directors receive a copy of Amendment No. 1 to the agreement with Michael Baker International (formerly PMC) for time extension on website services for the San Mateo County Energy Watch Program, executed by the Executive Director in accordance with procurement policy.

FISCAL IMPACT

Amendment No. 1 extends the time of services with no additional cost. The Agreement with Michael Baker International for website services for the San Mateo County Energy Watch program is funded under the marketing budget of Local Government Partnership agreement between C/CAG and PG&E.

BACKGROUND/DISCUSSION

San Mateo County Energy Watch (SMCEW) Program is a LGP between C/CAG and PG&E. C/CAG contracts with the San Mateo County Office of Sustainability to manage and staff the program. The Program maintains a website, which houses documents, links, and video resources, for current and future customers. The website can be found at: <http://www.smcenergywatch.com/>

A contract between C/CAG and Michael Baker International (formerly PMC) was executed May 14, 2015 for website services, with a not to exceed amount of \$20,000. Unused funding in the amount of \$13,790 remains in the contract. This amendment No. 1 extends the end date of the contract to April 30, 2018 with no additional funding.

ATTACHMENT

1. Executed Amendment No. 1 to the agreement between C/CAG and Michael Baker International for website services for the San Mateo County Energy Watch Program.

**AMENDMENT NO. 1 TO THE AGREEMENT
BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
MICHAEL BAKER INTERNATIONAL (FORMERLY PMC)**

WHEREAS, the City/County Association of Governments of San Mateo County (hereinafter referred to as "C/CAG") and Michael Baker International, formerly PMC (hereinafter referred to as "Contractor") are parties to an agreement originally dated May 14, 2015, for website services to the SMC Energy Watch Program (the "PMC Contract"); and

WHEREAS, the PMC Contract was effective May 14, 2015; and

WHEREAS, the parties desire to extend the end date of the PMC Contract for professional consulting services for the maintenance of the San Mateo County Energy Watch (SMCEW) website; and

WHEREAS, funds in the amount of \$13,790 remain in the exiting PMC Contract to perform the services described in the existing scope of work through April 30, 2018; and

WHEREAS, the parties desire to amend the PMC Contract as set forth herein.

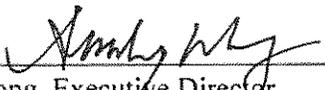
IT IS HEREBY AGREED by C/CAG and Contractor as follows:

1. Section 5 of the PMC Contract is hereby replaced in its entirety by the following:

Contract Term. This Agreement shall be in effect as of May 14, 2015 and shall terminate on April 30, 2018; provided, however, C/CAG may terminate this Agreement at any time for any reason by providing 30 days' written notice to Contractor. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, Contractor shall be paid for all Services provided through the date of termination.

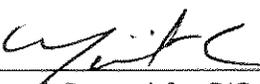
2. Except as expressly amended herein, all other provisions of the PMC Contract shall remain in full force and effect.
3. This amendment shall take effect upon the date of execution by both parties.

City/County Association of Governments
(C/CAG)


Sandy Wong, Executive Director

Date: 5-1-2017

Approved as to form:


Legal Counsel for C/CAG

Michael Baker International (Contractor):


By Chad Davis

Title: Vice President

Date: 4-21-2017

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Receive a copy of agreement with AM Conservation for the procurement of energy and water saving equipment for the San Mateo County Energy Watch program in an amount not to exceed \$25,000 through December 31, 2018, executed by Executive Director in accordance with procurement policy.

(For further information or questions, contact Kim Springer at (650) 599-1412)

RECOMMENDATION

That the C/CAG Board of Directors receive a copy of agreement with AM Conservation for the procurement of energy and water saving equipment for the San Mateo County Energy Watch program in an amount not to exceed \$25,000 through December 31, 2018, executed by Executive Director in accordance with procurement policy.

FISCAL IMPACT

The Agreement with AM Conservation for the San Mateo County Energy Watch program is funded under the implementation budget of the Local Government Partnership agreement between C/CAG and PG&E.

BACKGROUND/DISCUSSION

San Mateo County Energy Watch (SMCEW) Program is a LGP between C/CAG and PG&E and is managed and staffed by the County Office of Sustainability. The Program maintains a website, which houses documents, links, and video resources, for current and future customers. The website can be found at: <http://www.smcenergywatch.com/>

The Program recently launched the Check it Out! Energy and Water Saving Toolkit. Assembling the toolkits required purchase of both tools that are permanent to the toolkit, and items that will be consumed by the library patrons. The consumable items will be restocked to the libraries by SMCEW staff and refilled into the toolkits by the libraries.

SMCEW Program staff received quotes from three different vendors as required by the C/CAG procurement policy and selected AM Conservation, the only vendor staff was able to find that carried all of the items required for the toolkits and, fortunately, also at the best price.

The executed agreement is attached to this staff report.

Attachments

- Executed agreement with AM Conservation for the procurement of energy and water saving equipment for the San Mateo County Energy Watch program.

AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND AM CONSERVATION FOR THE PROCUREMENT OF ENERGY AND WATER
SAVING EQUIPMENT FOR THE
SAN MATEO COUNTY ENERGY WATCH PROGRAM

This Agreement entered this 10th day of March, 2017, by and between the City/County Association of Governments of San Mateo County, a joint powers agency, hereinafter called "C/CAG" and AM CONSERVATION, hereinafter called "Contractor."

WITNESSETH

WHEREAS, C/CAG is a joint powers agency formed for the purpose of preparation, adoption and monitoring of a variety of county-wide state-mandated and other programs and plans; and,

WHEREAS, C/CAG is prepared to award funding for equipment and supplies to support the ongoing Check it Out! Home Energy and Water Saving Toolkit program under the San Mateo County Energy Watch; and,

WHEREAS, C/CAG has solicited and reviewed price quotes consistent with C/CAG's procurement policy, and has determined that Contractor has the requisite supply of required products for the Toolkit at the best price.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. Products to be provided by Contractor. In consideration of the payments hereinafter set forth, Contractor agrees to provide the required products and pricing as described in Exhibit A, attached hereto (the "Products").
2. Payments. In consideration of Contractor providing the Products, C/CAG shall reimburse Consultant Contractor based on the cost and shipping rates set forth in Exhibit A for an amount not to exceed twenty five thousand dollars (\$25,000) for Products provided during the Contract Term as set forth below. Payments shall be made to contractor based on an invoice submitted by contractor that identifies expenditures and describes Products supplied in accordance with the Agreement. C/CAG shall have the right to receive, upon request, documentation substantiating charges billed to C/CAG, should additional detail be required.
3. Relationship of the Parties. It is understood that Contractor is an Independent Contractor and this Agreement is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.

4. Contract Term. This Agreement shall be in effect as of March 10, 2017 and shall terminate on December 31, 2018; provided, however, C/CAG may terminate this Agreement at any time for any reason by providing 30 days' notice to Contractor. Termination to be effective on the date specified in the notice.
5. Hold Harmless/ Indemnity: Contractor shall indemnify and save harmless C/CAG, its agents, officers and employees from all claims, suits or actions to the extent caused by the negligence, errors, acts or omissions of the Consultant, its agents, officers or employees related to or resulting from performance, or non-performance under this Agreement.

The duty to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

6. [Intentionally omitted]
7. Governing Law. This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.
8. Notices. All notices hereby required under this agreement shall be in writing and delivered in person or sent by certified mail, postage prepaid and addressed as follows:

City/County Association of Governments of San Mateo County
555 County Center, 5th Floor
Redwood City, CA 94063
Attention: Kim Springer

Notices required to be given to contractor shall be addressed as follows:
1701 Charleston Regional Parkway, Suite A
Charleston, South Carolina 29492
Attention: Kevin Stralo

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

AM Conservation (Contractor)

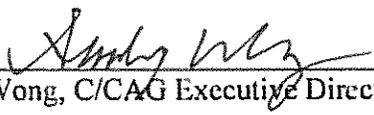
By 

4/28/17
Date

Name Kevin J Stralo

Title Senior Account Executive

City/County Association of Governments (C/CAG)

By 
Sandy Wong, C/CAG Executive Director

5-1-17
Date

C/CAG Legal Counsel

By 

EXHIBIT A

PRODUCTS AND PRICING

The Contractor shall provide the following products at the price quoted for each order requested by C/CAG. Quantities will fluctuate depending on need with pricing to remain as provided in this Exhibit:

ITEM NO.	DESCRIPTION	UNIT PRICE
	CONSUMABLES	
N2920CH	2.0 GPM NIAGRARA LOW FLOW FIXED SHOWERHEAD CHROME	\$3.95
N3205N-PC-T	.5 GPM TAMPERPROOF PRESSURE COMPENSATED BATH AERATOR	\$0.55
N3104-PC	1.5 GPM PRESSURE COMPENSATED BATH AERATOR	\$0.55
N3140	TOILET LEAK DETECTION DYE TABLETS	\$0.30
LY09A1927KENCL	9 WATT AMCG LED ALAMP (60 watt eqv), ES, 25K, DIM	\$2.45
V443H	VSEAL WEATHERSTRIP 3/16" X 3/8" X 17 FT. ROLL	\$1.95
55111B-2	SWITCH (4) AND OUTLET (8) GASKET PACK	\$1.45

ITEM NO.	DESCRIPTION	UNIT PRICE
	NON-CONSUMABLES	
	PRODUCTS	
PLRSRC	RUBBER COATED PLIERS - 8 INCH	\$12.95
DPB010	WATER FLOW METER MEASURING BAG	\$0.75
AMC114	INFRARED THERMOMETER	\$15.95
9VLTBAT	9 VOLT BATTERY	\$0.95
PT010	PIPE THREAD SEALANT TAPE	\$0.82
THERMSTICK	BI-METAL STICK TEMPERATURE THERMOMETER	\$14.82
AMC111	REFRIGERATOR/FREEZER THERMOMETER	\$1.65
P4400	KILL-A-WATT METER	\$21.50
PTR94	PAINTERS TAPE .94" x 60 yds.	\$11.45
GR30RZ37	HARD PLASTIC TOOL BOX 17" L X 9 13/32" W X 9 H	\$18.76

Ordering and Shipping

The Contractor shall fulfill orders of items listed in this Exhibit within 14 calendar days and guarantee shipping of items to:

Shipping and invoicing address:

County of San Mateo - OOS
455 County Center, 4th Floor
Redwood City, CA 94063
Att: Kim Springer

Payment:

Contractor shall bill C/CAG by detailed invoice for items delivered at the costs outlined in this Exhibit, up to an amount not to exceed \$25,000 for this Agreement. (Invoices shall be mailed to the Shipping and Invoicing address above)

Billing address on invoice:

C/CAG
555 County Center, 5th Floor
Redwood City, CA 94063
Attn: Kim Springer

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 17-11 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for an amount not to exceed \$40,000 for staff services for the Resource Management and Climate Protection Committee and the Local Task Force for fiscal year 2017-18.

(For further information or questions, contact Kim Springer at (650) 599-1412)

RECOMMENDATION

That the C/CAG Board of Directors review and approve Resolution 17-11 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for an amount not to exceed \$40,000 for staff services for the Resource Management and Climate Protection Committee and the Local Task Force for FY 2017-18.

FISCAL IMPACT

Not to exceed \$40,000 in fiscal year 2017-18.

SOURCE OF FUNDS

Funding will come from the C/CAG Congestion Relief Fund.

BACKGROUND/DISCUSSION

The C/CAG Resource Management and Climate Protection (RMCP) Committee provides advice and recommendations to the Congestion Management and Environmental Quality (CMEQ) Committee and the full C/CAG Board on matters related to energy and water and climate action/adaptation efforts. The RMCP Committee also reports on the San Mateo County Energy Watch (SMCEW) and updates, supports and promotes the goals and data outlined in the San Mateo County Energy Strategy, including energy, water, collaboration between cities and the utilities, leadership and economic opportunities related. The San Mateo County Energy Strategy was adopted by all cities in San Mateo County in 2009.

C/CAG has been contracting with the County of San Mateo for staff services for RMCP and Local Task Force on an annual basis. This agreement will continue the arrangement for County of San Mateo Office of Sustainability to provide staff support for RMCP committee as well as the Local Task Force for changes in solid waste diversion resources for fiscal year 2017-18.

For fiscal year 2016-17, the County of San Mateo has spent \$26,149.43 of the \$40,000 contracted amount for staff support to the RMCP Committee. Staff recommend a new agreement for fiscal year 2017-18 with the County of San Mateo for staff services for the RMCP Committee and the Local Task Force.

ATTACHMENTS

1. Resolution 17-11
2. Agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services for the RMCP committee and the Local Task Force for FY 2017-18.

RESOLUTION NO. 17-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE AN AGREEMENT BETWEEN C/CAG AND THE COUNTY OF SAN MATEO, OFFICE OF SUSTAINABILITY FOR AN AMOUNT NOT TO EXCEED \$40,000 FOR STAFF SERVICES FOR THE RESOURCE MANAGEMENT AND CLIMATE PROTECTION (RMCP) COMMITTEE AND THE LOCAL TASK FORCE FOR FISCAL YEAR 2017-18.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG desires to obtain services from the County of San Mateo, Office of Sustainability (County) to serve as the primary technical staff support function for the Resource Management and Climate Protection Committee on matters related to energy, water, and greenhouse gas emission reduction strategies; and

WHEREAS, C/CAG desires to obtain services from the County to serve as staff to the Local Task Force on matters related to solid waste;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to execute an agreement with the County of San Mateo, Office of Sustainability for an amount not to exceed \$40,000 for staff services for the Resource Management and Climate Protection Committee and the Local Task Force for fiscal year 2017-18.

The C/CAG Board also authorizes the following:

- 1- Authorize the C/CAG Executive Director to negotiate the terms of the final agreement prior to execution by the Chair, subject to legal counsel approval as to form.

PASSED, APPROVED, AND ADOPTED THIS 11TH DAY OF MAY 2017.

Alicia C. Aguirre, Chair

**AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO
COUNTY (C/CAG) AND THE COUNTY OF SAN MATEO, OFFICE OF
SUSTAINABILITY FOR AN AMOUNT NOT TO EXCEED \$40,000 FOR
STAFF SERVICES FOR THE RESOURCE MANAGEMENT AND
CLIMATE PROTECTION COMMITTEE AND THE LOCAL TASK FORCE
FOR FISCAL YEAR 2017-2018**

This Agreement entered this ____ day of ____ 2017, by and between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY, a joint powers agency, hereinafter called “C/CAG” and the COUNTY OF SAN MATEO, Office of Sustainability, a department under a political subdivision of the State of California, hereinafter called “COUNTY.”

W I T N E S S E T H

WHEREAS, C/CAG is committed to working with the cities in San Mateo County on issues related to solid waste, resource conservation and climate protection; and

WHEREAS, C/CAG desires to obtain services from the COUNTY to serve as the primary technical staff support function for the Resource Management and Climate Protection Committee of C/CAG on matters related to energy, water, and greenhouse gas emission reduction strategies and for the Local Task Force of C/CAG on matters related to solid waste; and

WHEREAS, the COUNTY is committed to providing staff services for said Resource Management and Climate Protection Committee and the solid waste Local Task Force.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services to be provided by COUNTY.** The COUNTY shall provide services as described in Exhibit A, attached hereto and incorporated by reference herein.
2. **Payments.** In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, C/CAG shall reimburse COUNTY for eligible costs as set forth in Exhibit A, in an amount not to exceed \$40,000. Payments shall be made within 30 days after receipt and approval of monthly invoices from the COUNTY.
3. **Relationship of the Parties.** It is understood that the COUNTY enters into this Agreement as an Independent Contractor and the Agreement is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.
4. **Non-Assignability.** COUNTY shall not assign this Agreement or any portion thereof to

a third party without the prior written consent of C/CAG, and any attempted assignment without such prior written consent is in violation of this Section and shall be grounds for termination of this Agreement.

5. **Contract Term.** This Agreement shall be in effect and cover cost as set out in Exhibit A from July 1, 2017 and shall terminate on June 30, 2018; provided, however, C/CAG may terminate this Agreement at any time for any reason by providing 30 days' written notice to COUNTY. COUNTY may terminate this Agreement at any time for any reason by providing 30 days' written notice to C/CAG. Termination will be effective on the date specified in the notice. In the event of termination under this paragraph, COUNTY shall be paid for all services provided to the date of termination.
6. **Hold Harmless/Indemnity.** COUNTY shall defend, indemnify and save harmless C/CAG and its member agencies and their employees, agents and officers from all claims, suits, damages or actions arising from COUNTY's performance under this Agreement.

C/CAG shall defend, indemnify and save harmless County and its member agencies and their employees, agents and officers from all claims, suits, damages or actions arising from C/CAG's performance under this Agreement.

The duty of the parties to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. **Workers' Compensation Coverage.** Statutory Workers' Compensation Insurance and Employer's Liability Insurance will be provided by the COUNTY with limits of not less than one million dollars (\$1,000,000) for any and all persons employed directly or indirectly by COUNTY. In the alternative, COUNTY may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code. In such case, excess Workers' Compensation Insurance with statutory limits shall be maintained. The insurer, if insurance is provided, and the COUNTY, if a program of self-insurance is provided, shall waive all rights of subrogation against C/CAG for loss arising from worker injuries sustained under this Agreement.
8. **Liability Insurance.** COUNTY shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect COUNTY, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by COUNTY or by any sub-contractor or by anyone directly or indirectly employed by either of them. In the alternative, COUNTY may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code.

In the event of the breach of any provision of this Section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, C/CAG, at its option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

9. **Non-discrimination.** COUNTY and its subcontractors performing the services on behalf of the COUNTY shall not discriminate or permit discrimination against any person or group of persons on the basis of race, color, religion, national origin or ancestry, age, sex, sexual orientation, marital status, pregnancy, childbirth or related conditions, medical condition, mental or physical disability or veteran's status, or in any manner prohibited by federal, state or local laws.
10. **Accessibility of Services to Disabled Persons.** COUNTY, not C/CAG, shall be responsible for compliance with all applicable requirements regarding services to disabled persons, including any requirements of Section 504 of the Rehabilitation Act of 1973.
11. **Substitutions.** If particular people are identified in Exhibit A as working under this Agreement, COUNTY will not assign others to work in their place without written permission from C/CAG. Any substitution shall be with a person of commensurate experience and knowledge.
12. **Joint Property.** As between C/CAG and COUNTY any system or documents developed, produced or provided under this Agreement shall become the joint property of C/CAG and the COUNTY.
13. **Access to Records.** COUNTY shall retain, for a period of no less than five years, all books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions, and shall provide C/CAG, its member agencies, and or their auditors with access to said books and records.

COUNTY shall maintain all required records for five years after C/CAG makes final payments.
14. **Merger Clause.** This Agreement constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this document are not binding.
15. **Amendments.** Any changes to this Agreement shall be incorporated in written amendments and executed by both County and C/CAG. No claim for additional compensation or extension of time shall be recognized unless contained in a duly executed amendment.

16. **Governing Law.** This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

IN WITNESS WHEREOF, the parties hereto have affixed their hands to this Agreement for Staff Services for the Resource Management and Climate Protection Committee and the Local Task Force on the day and year first above indicated.

County of San Mateo (County)

By _____ Date _____
Jim Eggemeyer
County Office of Sustainability - Director

Approved as to Form By _____ Date _____
County Counsel

City/County Association of Governments (C/CAG)

By _____ Date _____
Alicia C. Aguirre
C/CAG Chair

Approved as to Form By _____ Date _____
C/CAG Legal Counsel

Exhibit A

STAFF SERVICES FOR THE RESOURCE MANAGEMENT AND CLIMATE PROTECTION COMMITTEE AND TO C/CAG AS THE LOCAL TASK FORCE

SCOPE OF WORK

- 1.0 Introduction - The City/ County Association of Governments of San Mateo County (C/CAG) is committed to working with the cities in San Mateo County on issues related to solid waste, resource conservation and climate protection. C/CAG desires to contract with the County of San Mateo, Office of Sustainability (County) for staff support of the C/CAG Resource Management and Climate Protection committee and to provide technical staff support to the solid waste Local Task Force to retain the experience and knowledge gained by key staff.
- 2.0 Management and Staffing Oversight - the County shall provide adequate reporting and information, and attend meetings with C/CAG staff as necessary to support the Resource Management and Climate Protection Committee, and shall provide reports and presentations to the C/CAG Board as necessary to ensure that the responsibilities of the solid waste Local Task Force are administered.
- 3.0 Specific Scope of Work – the County shall:
 - 3.1 Provide staffing for the Resource Management and Climate Protection Committee, including the development of agendas, writing of minutes and the provision of strategic support for ongoing initiatives
 - 3.2 Provide staff support to the Local Task Force (C/CAG Board) on matters related to Solid Waste including Non-Disposal Facility Element (NDFE) amendments and other matters related to Countywide Integrated Waste Management Planning
- 4.0 Reporting - The County of San Mateo shall report to the C/CAG Board and other C/CAG committees on activities related to this scope of work upon request during the 2017-2018 fiscal year.
- 5.0 Payments - The County shall submit invoices for services provided along with supporting documentation including labor hours and rates (which rates shall be no greater than the rate which will fully compensate the county for its costs associated with that employee, commonly referred to as the "fully loaded rate") and all other related costs for management and staffing. C/CAG shall pay invoices within 30 days of receipt.

C/CAG AGENDA REPORT

ITEM 5.4

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and Approval of the Transportation Development Act (TDA) Article 3
Pedestrian and Bicycle Program Call for Projects for the FY 2017/2018 Cycle

(For further information, contact Eliza Yu at eyu@smcgov.org or (650) 599-1453)

RECOMMENDATION

That the C/CAG Board review and approve the Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle Program Call for Projects for the FY 2017/2018 Cycle.

FISCAL IMPACT

There is approximately \$2,260,000 available for this call for projects.

SOURCE OF FUNDS

TDA Article 3 funds are derived from Local Transportation Funds and the State Transit Assistance Fund. Local Transportation Funds are derived from a ¼ cent of the general sales tax collected statewide. The State Transit Assistance fund is derived from the statewide sales tax on gasoline and diesel fuel.

BACKGROUND

TDA Article 3 funds are distributed by the Metropolitan Transportation Commission (MTC) to C/CAG on a formula basis annually. C/CAG then issues a call for projects to solicit eligible pedestrian and bicycle projects either annually or biannually typically. TDA Article 3 funding is available for various bicycle and pedestrian projects in San Mateo County. The cities, the County of San Mateo and joint powers agencies operating in San Mateo County are all eligible project applicants.

Project submissions for TDA Article 3 funds will be divided into the following categories: 1) Capital projects and 2) Planning projects (Comprehensive bicycle and/or pedestrian plans). The amount of TDA Article 3 funds available for this call is approximately \$2,260,000, of which \$350,000 is recommended to be set aside for planning projects. Each jurisdiction may submit a maximum total of three (3) applications. The maximum grant amount for each capital project is \$400,000 and maximum grant amount for each planning project is \$100,000. In the event that the set-aside for the Planning projects category is undersubscribed, C/CAG reserves the right to roll the remaining funds into the Capital projects category.

Upon approval from the C/CAG Board, staff will issue the TDA Article 3 Call for Projects for FY 2017/2018 by May 15, 2017. An applicant workshop will be held on May 31, 2017. The deadline to receive project submissions is July 14, 2017.

Below is the tentative timeline for the TDA Call for Projects FY 2017/2018:

Call for Projects Issued	May 15, 2017
Application Workshop	May 31, 2017
Project Applications Due By 5:00 p.m.	July 14, 2017
Field Tours (TBD)	August/September 2017
Project Presentations for C/CAG BPAC	September 28, 2017
C/CAG BPAC Application Review & Recommendation	October 26, 2017
C/CAG Board Approval	November 9, 2017

This call for projects solicitation has been reviewed and recommended for approval by the Bicycle and Pedestrian Advisory Committee (BPAC) at the April 27, 2017 meeting.

Staff recommends adding the requirement of 50% local match for planning projects, consistent with previous call for project cycle, which was omitted from the staff recommendation to the BPAC committee on April 27, 2017.

ATTACHMENTS

1. TDA Article 3 FY 17/18 Call for Projects Application Instructions and Project Guidance
2. TDA Article 3 FY 17/18 Capital Projects Application
3. TDA Article 3 FY 17/18 Planning Projects Application
4. TDA Article 3 FY 17/18 Score Sheet

**THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3
PEDESTRIAN AND BICYCLE PROGRAM CALL FOR PROJECTS
FOR FISCAL YEAR 2017/2018
APPLICATION INSTRUCTIONS AND PROJECT GUIDANCE**

The City/County Association of Governments of San Mateo County (C/CAG) is pleased to announce the TDA Article 3 Pedestrian and Bicycle Program Call for Projects for Fiscal Years 2017-2018.

The goal of the TDA Article 3 Pedestrian and Bicycle Program is to fund specific projects that encourage and improve bicycling and walking conditions in San Mateo County. Bicycling and walking are sustainable forms of transportation and contribute to the overall goals of the **TDA Article 3** to reduce commute corridor congestion, make regional connections, enhance safety, and meet local mobility needs.

A total of approximately **\$2.26 million** is available in this TDA Article 3 funds solicitation. The 20 cities, County of San Mateo and Joint Powers Agencies operating in San Mateo County are invited to submit applications for bicycle and pedestrian related projects. A maximum of three (3) applications may be submitted by any one agency. The maximum grant amount for capital projects is \$400,000. The maximum grant amount for planning projects (comprehensive bicycle and pedestrian plans) is set at \$100,000.

A workshop will be held on **Wednesday, May 31, 2017 from 10-11am at the SamTrans Auditorium: 1250 San Carlos Avenue, 2nd Floor, San Carlos, CA 94070** to provide information on the application process for all potential project sponsors. .

The TDA Fiscal Year (FY) 17-18 Call for Projects Application Instructions, Capital Projects Application Form, Planning Projects Application Form, and Scoring Sheet can be found attached to this Call for Projects and is available on our website at www.ccag.ca.gov/opportunities/call-for-projects/.

The overall application format requirements are as follows:

- Submit one (1) original signed application and 15 copies of each application, including attachments.
- Submit one (1) electronic version of a PDF of the application, including support materials on a compact disk, portable flash drive, or by e-mail. Electronic files may also be submitted through an online database system such as Box or Dropbox.

All completed applications and materials from your agency must be received at the C/CAG office by **Friday, July 14, 2017 at 5:00 p.m.** Please submit your TDA applications to:

San Mateo C/CAG
Attn: Eliza Yu
555 County Center, 5th Floor
Redwood City, CA 94063

The proposed timeline for the TDA Pedestrian and Bicycle Program Call for Projects for FY 17-18 is as follows:

Call for Projects Issued	May 15, 2017
Application Workshop	May 31, 2017
Project Applications Due By 5:00 p.m.	July 14, 2017
Field Tours (TBD)	August/September 2017
Project Presentations for C/CAG BPAC	September 28, 2017
C/CAG BPAC Application Review & Recommendation	October 26, 2017
C/CAG Board Approval	November 9, 2017

If you have any questions regarding TDA Article 3 or the TDA FY 17-18 Call for Projects Application process, please contact Eliza Yu at (650) 599-1453 or eyu@smcgov.org.

TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 OVERVIEW

The Metropolitan Transportation Commission (MTC) directly administers the TDA Article 3 funds and has adopted MTC Resolution No. 4108 that delineates the procedures and criteria for submission of claims for TDA Article 3 funding for bicycle and pedestrian facilities. Per Resolution 4108, C/CAG, as the County Congestion Management Agency (CMA), is responsible for developing a process to: solicit for projects from the local jurisdictions, encourage submission of project applications, evaluate and prioritize projects, and establish a process for prioritization in order to prepare a recommended list of projects for funding.

For the FY17/18 Call for Projects, eligible projects include:

- Construction of a bicycle or pedestrian capital project (PS&E and construction phases only)
- Development of a comprehensive bicycle or pedestrian plan
- Maintenance of a multi-purpose path which is closed to motorized traffic
- Restriping Class II bicycle lanes

TDA Article 3 funds are derived from:

- Local Transportation Funds (LTF), derived from a ¼ cent of the general sales tax collected statewide
- State Transit Assistance fund (STA), derived from the statewide sales tax on gasoline and diesel fuel.

C/CAG receives approximately \$600,000 to \$700,000 annually in TDA Article 3 funds from MTC for bicycle and pedestrian projects. TDA Article 3 funds for FY 17-18 must be expended by no later than **June 30, 2020** after allocations are made by MTC. Unused funds are returned back into the County fund estimate and made available for future funding allocations. In the event that an applicant fails to expend awarded funds before the expiration deadline, TDA funds may be reallocated or extended at the discretion of MTC.

A total of approximately **\$2.26 million** is available for the TDA Article 3 Call for Projects for FY 17-18. C/CAG has set aside \$350,000 of the County total allocation for Comprehensive Bicycle and/or Pedestrian Planning Projects. The maximum grant amount for a planning project is set at \$100,000. The maximum grant amount for a capital project is set at \$400,000. In the event that the set-aside for the Planning Projects category is undersubscribed, C/CAG reserves the right to roll the remaining funds into the Capital Projects category.

Project Type	Available Grant Amount	Maximum Project Amount
Capital	\$1,910,000	\$400,000
Planning (Bicycle and/or Pedestrian Plan)	\$350,000*	\$100,000
Total Grant Amount	\$2,260,000	

**Undersubscribed funds will be provided to the Capital projects category*

A. GENERAL CRITERIA

All applicants must submit an application on the form provided and any requested attachments. Projects are evaluated based on the criteria in the table listed below. Projects will be scored and ranked based on the weighting factors and scoring guidance found in the scoring sheet. A maximum of three (3) applications may be submitted by any one agency.

PROJECT SCREENING / BASIC ELIGIBILITY FOR TDA ARTICLE 3	
<ol style="list-style-type: none"> 1. Project Sponsors must be either San Mateo County, a city in San Mateo County, or the joint powers agencies operating in San Mateo County 2. Project is located in San Mateo County 3. Project encourages walking and/or bicycling 4. Funding is for construction, comprehensive bicycle & pedestrian plans, maintaining a multi-use path closed to motorized traffic, or restriping Class II bicycle lanes 5. Funding request does not substitute for existing funds 6. Project meets Caltrans Standards, if applicable 7. Project Sponsor has a designated Bicycle Advisory Committee meeting MTC requirements (refer to MTC Resolution No. 4108) 	
PROJECT PRIORITIZATION CRITERIA FOR TDA ARTICLE 3	
CLEAR AND COMPLETE PROPOSAL	<ul style="list-style-type: none"> • Serves transportation purposes • Clearly describes eligible elements and tasks • Provides required documentation and attachments
READINESS	<ul style="list-style-type: none"> • Construction projects: permits and ROW secured • Has a solid funding plan
COMMUNITY SUPPORT AND POLICY CONSISTENCY	<ul style="list-style-type: none"> • <i>San Mateo Countywide Transportation Plan (2017)</i> • <i>San Mateo County Comprehensive Bicycle and Pedestrian Plan (2011)</i> • City Bike or Pedestrian Plan or Complete Streets Plan • City General Plan, Specific Plan, Safe Routes to School, other local plans • <i>Grand Boulevard Initiative Guiding Principles</i> • MTC Regional Priority Development Area (PDA) • Americans with Disabilities Act • Bicycle and/or Pedestrian Advisory Committee Support • Documented support from community, school, or other relevant group
MEETS PROGRAM GOALS	<ul style="list-style-type: none"> • Addresses a documented/identified problem • Safety, reduced risk of collision injury • Results from a BAC and public planning process • Demonstrates stakeholder outreach and support • Serves walking transportation • Provides connectivity to bicycle or pedestrian system • Closes gap in countywide bike or pedestrian network • Enhances connectivity to schools, transit stations, and other high use activity centers

C. APPLICATION INSTRUCTIONS

Projects will be scored, ranked and compared against other projects submitted in the Call for Projects based on the criteria outlined below. The project sponsor must justify the project based on these criteria, and should provide as much information as is necessary on the application form to make the best case for the project. Where appropriate, evaluations of current activities, prior studies, plans or other documents should be cited. Projects will be scored based on overall response to each major section of the criteria. Projects do not necessarily need to meet every individual component of the criteria, but projects that meet a higher number of criteria or are more relevant to the criteria guidelines will receive a higher score.

Additional information and explanation for the questions within each of the eight sections of the applications can be found in the specific section, below.

I. PROJECT NAME AND FUNDING REQUEST

a. Agency / Sponsor

The project sponsor must be the County of San Mateo County, a city within San Mateo County or a joint powers agency operating in San Mateo County.

b. Project Title

Indicate the title of the project. It should be the same title used in official documents or other publicly available information.

c. Project Summary

Brief two or three sentence description of project elements (100 words max.)

d. Total Funds Requested

Indicate the total project funding request.

e. Project Type

Indicate whether it is a planning, maintenance, or capital project. For capital projects, indicate whether the project serves pedestrians, bicycles, or both.

f. Application Checklist/Attachments:

Attachments		Application Question	Content Description
<input type="checkbox"/>	Project Location Maps	VI (a)	Provide a vicinity and a site map indicating project location*.
<input type="checkbox"/>	Policy Consistency Documentation	VI (g)	Policy documentation or resolutions which detail responsibilities and contributions towards the project
<input type="checkbox"/>	Letters of Support	V (b)	Letters indicating stakeholder support.

* The maps provided should show the project’s relationship to local transit services including Caltrain, BART, SamTrans, or other local operators.

II. PROJECT SCREENING / BASIC ELIGIBILITY

For all project types:

a. *Project Sponsor or Applicant*

The project sponsor must be San Mateo County, cities in San Mateo County or a joint powers agency (the answer must be “Yes” to continue). Additionally, the project must be located within and primarily benefit San Mateo County.

For capital projects only:

b. *Caltrans Standards*

Capital projects may include PS&E and construction phases only. Design must be completed and meet Caltrans standards to be eligible for funding.

c. *California Environmental Quality Act (CEQA) Approval*

California Environmental Quality Act (CEQA) permits must be completed prior to receiving funding. Attach CEQA clearance document.

III. CLEAR AND COMPLETE PROPOSAL

Clear and complete description

All project types will receive an initial (0 – 10 point) score based on the completeness of the proposal including answers to required questions, compliance with instructions, and inclusion of required documentation.

IV. STATE OF READINESS

For capital projects only: Projects should be ready to proceed to construction.

Permitting, Agreements and Environmental Clearance

a. *Right of Way (ROW) Certification*

Right of way certification ensures all ROW was acquired in accordance with State, and if applicable Federal, Laws. ROW certification also includes the completion of all required utility coordination and cooperative agreements with applicable parties. If ROW certification is not applicable, explain in the “Comments” section. Projects exempt from ROW receive full points in this category.

b. *Permits, Agreements*

List all permits and agreements needed for the project. For each permit or agreement, please list its status (i.e. needed, pending, approved). If no permits are needed for the project, explain in the “comments” section. Projects exempt from permits receive full points in this category.

c. *Design status*

Describe the degree of completion of project design.

V. COMMUNITY SUPPORT AND POLICY CONSISTENCY

For all project types:

a. *Bicycle/Pedestrian Advisory Committee*

Jurisdictions receiving TDA Article 3 funding for bicycle and pedestrian projects must have a Bicycle Advisory Committee (BAC) that meets certain requirements. The required characteristics of the BAC are detailed at the Metropolitan

Transportation Commission (MTC) website: <http://www.mtc.ca.gov/funding/STA-TDA/RES-4108.pdf>. Jurisdictions that are in the process of establishing a BAC that will be in place before grant funds are awarded are eligible to apply by checking the “in process” box.

b. *Local Support*

Support from the BAC or BPAC and other stakeholders should be demonstrated, with letters of support or resolutions supporting the project attached. Support may be from such groups as schools, advocacy groups, citizens’ advisory committees, merchant groups, neighborhood associations, commissions, city councils, the County Board of Supervisors, transit agency boards, or any other relevant groups.

VI. MEETS PROGRAM OBJECTIVES

C/CAG desires to fund projects that achieve program goals efficiently and effectively, consequently the selection criteria in this section have the highest overall weight. There are two areas of importance:

- Transportation effectiveness (network gap closure and connections to high use activity centers), and
- Effective use of funds (e.g., addresses a safety or accessibility need, problem is identified in relevant plans)

Projects that are fulfilling a vital need and serving larger numbers of users are likely to receive higher scores.

- a. *For all project types:* Describe the need for the project and how the project addresses an identified problem for people walking or bicycling. Describe the nature of the problem, cite relevant data, studies, or observations to show how the problem has been documented and explain how the project will eliminate or mitigate the problem.
- b. *For Planning Projects Only:* For Planning projects, descriptions will be scored based on the completeness of the vision/mission statement, budget and tasks, schedule, attainable goals/metrics, outreach methods, data collection/evaluation, specific improvements, programs/initiatives, format and readability, and multi-modal/complete streets concepts.
- c. *For Capital Projects Only:*

Capital Projects will be scored based on the clarity of the description of the project scope. Projects should indicate the type of facility to be built or installed (for example: multi-use path, sidewalk improvement, bike lockers, etc.). Describe the scale of the project. Depending on the type of project, this could be its scope, its duration, its length, volume of activities, or its actual physical size.

1. Safety, Reduced risk of collision injury.

Describe how the risk of injury to people walking or bicycling was identified, what the scale of the risk is, and how injury will be reduced as a result of project implementation. Cite relevant data collection, studies or observations. Projects addressing sites with the following characteristics may receive higher scores:
 - Crash or injury history involving vehicles and pedestrians/cyclists

- Proximity to schools or school walk route
- Route likely to be or used by people with disabilities or seniors
- Locations with high traffic/ADT and/or high traffic speeds
- Projects using proven design countermeasures

2. Access to high use activity centers

Describe if the project enhances bike or pedestrian access to educational institutions, transit stations or other activity centers such as downtown or neighborhood shopping districts, employment centers, hospitals, entertainment venues or recreational parks or other facilities. List these destinations and if possible indicate locations on the vicinity map. Facilities provided may include access routes such as trails and sidewalks, and may also include bicycle parking, accessibility features such as curb ramps and tactile warning strips for people with impaired vision, and other facilities that meet the needs of people walking and bicycling. Describe the level of access available currently and how the project creates options or connectivity that are not currently available.

3. Provides pedestrian facilities

CCAG intends to provide balanced funding for both bicycle and pedestrian projects. In order to encourage pedestrian proposals, projects that provide facilities for walking (either as a stand-alone pedestrian project or as a dual purpose bicycle and pedestrian project) will receive additional points compared to projects that serve only bicycling.

4. Transportation Purpose

Projects that serve transportation trips primarily, or in addition to recreational purposes, will likely receive a higher score than projects that serve primarily recreational cycling or walking. Describe the expected origin(s), destination(s) and estimated distance(s) of the transportation trips the project will serve, if any.

5. Relationship of project to countywide bike or pedestrian network

Describe how the project provides a unique connection between disconnected segments of existing bicycle route(s) or sidewalk, trail or designated school walk route(s). Indicate whether the project provides pedestrian “short cuts” in areas with a circuitous street and pedestrian network. Describe what is required to negotiate the gap if the project is not built, including the length of the trip necessary and the walking or cycling conditions on the alternate route. Projects that connect to existing bicycle or pedestrian facilities on at least one end will score higher than projects that are isolated. If the project extends beyond the County borders, indicate the source of non-TDA Article 3 funding for that part of the project. Projects connecting at a county line should be coordinated with existing or planned improvements in the adjoining county.

6. Consistent with existing plans

Projects should be consistent with local and countywide planning policies, processes and documents. Please list relevant policy documents with which this project is consistent. For each document or policy directive cited, list the name of the document and the publication date. Projects that are listed specifically in any relevant planning documents should be noted with reference to the page number. If your project is not specifically named in any of these documents, applicant should note how the project is consistent with or supports specific policies in the

relevant planning documents. Examples of relevant documents include, but are not limited to:

- City General Plan Circulation Element, Specific Plan, Safe Routes to School, Complete Streets or other local plan
- Countywide Transportation Plan
- San Mateo County Comprehensive Bicycle and Pedestrian Plan
- City Bike or Pedestrian, Active Transportation, or Complete Streets Plan
- *Grand Boulevard Initiative Guiding Principles* (for projects along the El Camino Real corridor)
- MTC Regional Priority Development Area (PDA)
- Americans with Disabilities Act

VII. FUNDING AND LOCAL MATCH

For All Project Types:

Local Cash Match: Indicate the funds requested in this application and the total project costs. Calculate the percentage of local match according to the equation below.

$$\frac{\text{Local Match Funds}^*}{\text{Total Project Cost}} = \text{Local Match \%}$$

**Cash match only. Excludes other grant funds previously received for the project.*

For Planning Projects Only:

Planning projects are required to provide at least a 50% local match to be considered for TDA Article 3 grant funds.

For Capital Projects Only:

- a. Describe the degree to which the project is scalable, if applicable. Indicate what elements can be implemented with partial funding, if any.
- b. Describe whether the project can be phased, and indicate the cost of each phase.

VIII. OPTIONAL FIELD VIDEO SUBMISSION

For Capital Projects Only:

As an option, project sponsors can submit one (1) 5-minute video of your project location (either on a CD, thumb drive or electronic database such as Dropbox) as a supplement to each application. The BPAC will view these videos prior to the project presentations.

This field video is not required but is highly recommended to help convey project information in more detail. The field video should show the project location, highlight issues and how the project will address those issues. This video does not take the place of the BPAC project presentation.

IX. PROJECT CONTACT INFORMATION

Provide a single point of contact who can answer clarifying questions about the application, if needed.

D. SELECTION PROCESS

All applications submitted as part of this call for projects will be scored by the C/CAG Bicycle and Pedestrian Advisory Committee at the October 26, 2017 BPAC Meeting. The result of the evaluation process will be a final list of projects to be recommended for funding at the C/CAG Board of Directors Meeting on November 9, 2017.

C/CAG will utilize the C/CAG Bicycle and Pedestrian Committee (BPAC) to evaluate recommended projects for funding. The BPAC serves in an advisory capacity on bicycle and pedestrian issues to the C/CAG Board of Directors. The BPAC has no independent duties or authority to take actions that bind the C/CAG Board. A key role of the Committee is making recommendations to the C/CAG Board on bicycle and pedestrian projects to be funded with Transportation Development Act (TDA) Article 3 funds.

C/CAG reserves the right to fund less than the amount reserved for each program category in a given funding cycle, as well as to fund projects in a program category other than the one for which it was submitted. C/CAG also reserves the right to fund a grant at a lower amount than requested.

E. REPORTING REQUIREMENTS/ PERFORMANCE INDICATORS

For each fiscal year of the Transportation Development Act (TDA) Article 3 Program, MTC funding requirements state that project sponsors must submit a fiscal and compliance audit within 180 days after the close of the fiscal year for each ongoing project, in accordance with Public Utilities Code Sections 99233.3 or 99234.

Compliance with reporting requirements and performance measures may be considered in making future grant awards.

F. IMPLEMENTATION

Successful applicants that receive TDA Article 3 funds will need to submit the required MTC TDA Article 3 information. This information will be embodied in a resolution from your governing body that includes certain findings by the local jurisdiction. Instructions and the resolution template are available from the MTC website at <http://www.mtc.ca.gov/funding/STA-TDA/index.htm>.

G. ATTACHMENTS

- TDA Article 3 FY 17/18 Capital Project Application
- TDA Article 3 FY 17/18 Planning Project Application
- TDA Article 3 FY 17/18 Scoring Sheet

THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN AND BICYCLE PROGRAM
CALL FOR PROJECTS FOR FISCAL YEAR 2017/2018
CAPITAL PROJECT APPLICATION

I. Project Name and Funding Request

a. Applicant Agency:

b. Funds Requested:

c. Project Title:

d. Brief Project Summary:

e. Project Type:

- Capital: Pedestrian and Bicycle Facility
- Capital: Bicycle Facility Only
- Capital: Pedestrian Facility Only

\$

II. Project Screening

a. Is the project sponsor the County of San Mateo, a City in San Mateo County or a Joint powers agency operating in San Mateo County? Answer must be "Yes" to continue.
 Yes No

b. Project meets Caltrans Standards: Yes No

Brief description of project elements meeting Caltrans Standards:

[Empty box for description]

c. Received California Environmental Quality Act (CEQA) approval?
 Yes No

Date of CEQA Approval:

[Empty box for date]

Note: CEQA document must be submitted as an attachment to the application.

III. Clear and Complete Proposal

Describe the project elements (indicate location, length, scope, size or extent)

[Large empty box for project description]

IV. State of Readiness

- a. Right-of-Way certification required? Yes No N/A
- b. Right-of-Way certification completed (if applicable)? Yes No
- c. Permits/Agreements approved? Yes No N/A

List all permits and/or agreements approved/obtained to date:

<i>Name of Permit/Agreement</i>	<i>Date approved/obtained</i>

V. Community Support

- a. Bicycle Advisory Committee (BAC): Applicant agency has a designated BAC that meets the requirements established by the Metropolitan Transportation Commission.
(Note: a BAC that includes members representing pedestrians is required prior to award of TDA3 funds)

Yes No, but in progress

- b. Project has been approved by the BAC:

Yes No

Project has been approved by other organized group(s) with demonstrated knowledge of walking and bicycling needs (see *instructions*):

Yes No

Names of other group(s):

Type of support: (e.g., letters resolutions)

VI. Meets Program Objectives

- a. Describe the need for the project and how the project addresses an identified problem. How was the need determined? Cite relevant data or observations regarding existing walking/bicycling demand, or results of similar projects in other communities. Include a vicinity map and a site map.

- b. Describe how the project reduces the risk of collision injury to people walking or cycling. Cite relevant data and sources such as crash history.

- c. Access to high-use activity centers: List the destinations the project serves and estimate the number and frequency of people accessing these locations. For projects that serve both walking and bicycling, identify the features that serve walking transportation. Estimate the proportion of the project cost going toward pedestrian facilities. (See *instructions*)

- d. This project includes facilities that serve walking trips: Yes No

Describe parallel pedestrian facilities (if applicable):

- e. Degree to which this project improves conditions for bicycling and/or walking for transportation purposes:

- Primarily Transportation
- Transportation & Recreation
- Primarily Recreation

- f. Estimate the typical distances of walking and/or bicycling trips that will use this facility and, if available, demographic characteristics:

- g. What is the relationship of the project to the existing or regional bicycle or pedestrian routes? Is the project in coordination with neighboring jurisdictions? Explain.

- h. Project is consistent with local or regional plans (add lines, if necessary):

<i>Type of Plan:</i>	<i>Name of Plan and Page (if applicable)</i>
i. County of City facilities plan	
ii. Circulation element of general plan	
iii. San Mateo County Comprehensive Bicycle & Pedestrian Plan	
iv. Other bicycle, pedestrian, or complete streets plan(s):	

VII. Funding and Local Match

- a. Enter total project cost: \$

TDA Funds requested:	\$
Local Funds provided:	\$
Local match percentage:	%

To calculate % Local Match Percentage, please use the following equation:

$$\frac{\text{Local Matching Funds}^*}{\text{Total Project Cost}} = \text{Local Match \%}$$

*Cash Match Only. Please note that local funds cannot include prior funding sources received from other grants.

- b. Can the project be partially funded or divided into phases? Yes No
- c. If applicable, are there any other funds (ie. Grants) as part of the project? Yes No

If yes, please list the funding source and amount:

VIII. Optional Field Video

Yes No

Is a video being submitted as part of this application?
(Highly Recommended)

IX. Single Point of Contact Information

Name:
Title:
Applicant Agency:
Telephone:
E-mail Address:

THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN AND BICYCLE PROGRAM
 CALL FOR PROJECTS FOR FISCAL YEAR 2017/2018
PLANNING PROJECT APPLICATION

I. Project Name and Funding Request

a. Applicant Agency:	
b. Funds Requested:	\$
c. Project Title:	
d. Brief Project Summary:	
e. Project Type:	<input type="checkbox"/> Comprehensive Pedestrian/Bicycle Plan <input type="checkbox"/> Comprehensive Pedestrian Plan Only <input type="checkbox"/> Comprehensive Bicycle Plan Only

II. Project Screening

Is the project sponsor the County of San Mateo, a City in San Mateo County or a Joint powers agency operating in San Mateo County? Answer must be "Yes" to continue.

Yes No

III. Clear and Complete Proposal

a. Describe the project elements.

b. Check one: New Plan

<input type="checkbox"/> Update to existing plan	Date of previous plan:
--	------------------------

IV. Community Support

a. Bicycle Advisory Committee (BAC): Applicant agency has a designated BAC that meets the requirements established by the Metropolitan Transportation Commission. *(Note: The BAC must include representatives of bicyclists/pedestrians prior to award of TDA3 funds)*

Yes No, but in progress

b. Project is supported by the BAC:

Yes No

c. Project has been approved by other organized group(s) with demonstrated knowledge of walking and bicycling needs (see *instructions*):

Yes No

Names of other group(s): Type of support: (e.g., letters, resolutions, minutes)

V. Meets Program Objectives

Describe the need for the project and how the project addresses an identified problem. How was the need determined? Cite relevant data or observations regarding existing walking/bicycling demand, or results of similar projects in other communities. Include a vicinity map and a site map.

VI. Funding and Local Match

a. Enter total project cost: \$

TDA Funds requested:	\$ <input style="width: 90%;" type="text"/>
Local Funds provided:	\$ <input style="width: 90%;" type="text"/>
Local match percentage:	% <input style="width: 90%;" type="text"/>

To calculate % Local Match Percentage, please use the following equation:

$$\frac{\text{Local Matching Funds}^*}{\text{Total Project Cost}} = \text{Local Match \%}$$

**Local Cash Match only. Planning Projects are required to provide at least a 50% match to qualify for TDA Article 3 grant funding.*

b. Can this project be partially funded? Yes No

VII. Single Point of Project Contact Information

Name:
Title:
Applicant Agency:
Telephone:
E-mail Address:

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
 TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
 PEDESTRIAN AND BICYCLE PROGRAM CALL FOR PROJECTS
 FISCAL YEAR 2017/2018
SCORING SHEET

Applicant Agency:	Rater Name:
I. Project Title:	Project type: <i>(check one)</i> <input type="checkbox"/> Capital <input type="checkbox"/> Planning

II. Project Screening:		
a. Eligible jurisdiction: City, County of San Mateo, or joint powers agency in San Mateo County	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b. Meets applicable Caltrans standards	<input type="checkbox"/> Yes or NA	<input type="checkbox"/> No
c. CEQA approval, if applicable	<input type="checkbox"/> Yes or NA	<input type="checkbox"/> No
d. BAC established or in progress	<input type="checkbox"/> Yes	<input type="checkbox"/> No

	Scale	Maximum Points	Points Assigned
III. Clear and Complete Proposal			
a. Degree to which proposal is clear and complete	0 = Incomplete description, missing documentation 1-5 = Clear project description 5-10 = Clear and complete scope and documentation	10	
<i>Subtotal:</i>		<i>Max. 10</i>	

IV. State of Readiness <i>For Capital Projects only: (Note: if Exempt or Not Applicable, eligible for full points)</i>			
a. Right-of-Way degree to which R.O.W. is secured	0 = R.O.W. not certified, not started 1-2 = R.O.W. partially secured 3 = R.O.W. certification complete	3	
b. Permits obtained degree to which permits are in place	0 = No agreements or permits in place 1-3 = Some permits in place 4 = All permits and agreements complete	4	
c. Design status: degree to which design is complete	0 = Design not started 1 - 3 = Design in progress 4 = Design complete	4	
<i>Subtotal:</i>		<i>Max. 10</i>	

V. Community Support and Local Match <i>For all projects types:</i>			
a. Project supported by BAC or other group(s)	0 = No support 1 - 5 = Support from other groups 6 - 10 = Support from BAC <u>and</u> group(s)	10	
b. Local Cash Match	0 = 0% match 6 = 30% match 2 = 10% match 8 = 40% match 4 = 20% match 10 = 50% match	10	
<i>Subtotal:</i>		<i>Max. 20</i>	

	Scale	Max Points Capital	Max Points Planning	Points Assigned
VI. Meets Program Objectives				
<i>For All Projects:</i> a. Project Need: Degree to which problems, need, and issues are described, urgent and documented	0 = No need demonstrated 1-5 = Moderate description of need or problem 6-10 = Documented need, data cited 11-20 = Effective strategy	20		
<i>For Planning Projects Only:</i> b. Score reflects how many and how well the following items are addressed: ___ Vision/Mission Statement ___ Budget and tasks ___ Schedule ___ Attainable goals/metrics ___ Outreach methods ___ Data collection/evaluation ___ Specific improvements ___ Programs/Initiatives ___ Format and Readability ___ Multi-Modal/Complete Streets Concepts	Add up to 5 points for each item addressed in list at left using the following scale: 1-2 point = briefly addressed 3-4 points = adequately addressed 5 points = addressed well, in detail		50	
c. <i>For Capital Projects Only (c – h):</i> Safety: degree of reduction in injury risk	0 = no documentation of risk reduction 1 – 3 = Moderate collision risk reduction 4 – 7 = Documented crash risk reduction 8 – 10 = Severe injury crash history, effective strategy	10		
d. High use activity centers	0 = no activity centers in proximity 2 - 3 = moderate number of activity centers accessed, or trips served 4 -5 = high number of activity centers and trips served	5		
e. Pedestrian facility	0 = does not provide pedestrian facility 5 = provides a pedestrian facility	5		
f. Transportation purpose	0 = facility serves recreational uses exclusively 1 – 2 = serves mainly recreational uses 3 - 4 = serves both transportation and recreation purposes 5 = serves mainly transportation trips	5		
g. Connection to network	0 = does not connect to network 1 -2 = connects to local network 3 = connects to regional network	5		
h. Consistent with plans	0 = not included in local or regional plans 1-4 = included in some local plans 5-8 = priority in some local plans 9-10 = included in CBPP regional plan	10		
<i>Subtotal:</i>		<i>Max. 60</i>	<i>Max. 70</i>	
Total Score: <i>(Maximum total points: 100)</i>				

*Capital Projects are highlighted in Orange and Planning Projects are highlighted in Green

C/CAG AGENDA REPORT

Date: May 11, 2017
To: City/County Association of Governments of San Mateo County Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of Resolution 17-12 approving the population data to be used by C/CAG

(For further information or questions, contact Sandy Wong at (650)-599-1409)

RECOMMENDATION

That the C/CAG Board review and approve resolution 17-12 approving the population data to be used by C/CAG.

FISCAL IMPACT

Adopted population data will be used to determine C/CAG member contributions, special voting procedures, and other C/CAG programs.

BACKGROUND

The C/CAG Joint Powers Agreement authorizes the C/CAG Board to adopt the population data to be used in C/CAG programs. It is recommended that the C/CAG Board adopt the most recent population data available, which is dated January 1, 2107 released by the State Department of Finance May 1, 2017, as the population to be used by C/CAG.

ATTACHMENTS

1. Resolution 17-12
2. Population figures provided by the State Department of Finance as of January 1, 2016.

RESOLUTION 17-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY TO ADOPT THE POPULATION DATA TO BE USED BY C/CAG

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, the C/CAG Joint Powers Agreement uses the population to perform county-wide planning activities as approved by or directed by two-thirds (2/3) of the members representing two-thirds (2/3) of the population of the County, and

WHEREAS, the C/CAG Joint Powers Agreement uses the population for special voting procedures, and

WHEREAS, the C/CAG Joint Powers Agreement determines C/CAG Member's contribution to C/CAG based upon its population, and

WHEREAS, the C/CAG Joint Powers Agreement uses the population for termination and disposition of property, and

WHEREAS, the C/CAG Joint Powers Agreement may be amended at any time with the agreement of the majority of the members representing a majority of the population of the County, and

WHEREAS, the C/CAG Board of Directors shall establish by resolution the population figures to be utilized in determining the population of local governments based on the results of the decennial Federal census or population figures provided by the State Department of Finance.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG approves the attached table as the population data to be used by CCAG.

PASSED, APPROVED, AND ADOPTED, THIS 11TH DAY OF MAY 2017.

Alicia C. Aguirre, Chair

City/County Population Estimates by Department of Finance					
	Jan 1, 2016	Jan 1, 2015 (Info Only)	January 1, 2014 (Info Only)	January 1, 2013 (Info Only)	January 1, 2012 (Info Only)
County/City	Population				
Total San Mateo County	766,041	753,123	745,193	735,678	727,795
Atherton	7,150	6,935	6,917	6,893	6,873
Belmont	27,834	26,748	26,559	26,316	26,065
Brisbane	4,699	4,541	4,431	4,379	4,337
Burlingame	29,724	29,890	29,685	29,426	29,041
Colma	1,509	1,480	1,470	1,458	1,444
Daly City	109,139	105,810	105,076	103,347	102,308
East Palo Alto	30,545	29,137	28,934	28,675	28,402
Foster City	33,201	32,390	32,168	31,120	30,824
Half Moon Bay	12,528	12,051	11,721	11,581	11,452
Hillsborough	11,687	11,420	11,260	11,115	10,981
Menlo Park	33,863	33,273	32,896	32,679	32,441
Millbrae	23,136	22,898	22,605	22,228	22,019
Pacifica	37,806	38,551	38,292	37,948	37,572
Portola Valley	4,751	4,527	4,480	4,448	4,401
Redwood City	85,992	81,838	80,768	79,074	78,068
San Bruno	45,360	44,409	43,223	42,828	42,355
San Carlos	29,008	29,449	29,219	28,931	28,654
San Mateo	102,659	101,429	100,106	99,061	98,076
South San Francisco	64,585	66,193	65,710	65,127	64,161
Woodside	5,664	5,539	5,496	5,441	5,374
Balance of County	65,201	64,615	64,177	63,603	62,947
Department of Finance					
Demographic Research Unit					
Phone: (916) 323-4086					
For more information: http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/view.php					
Released on May 1, 2016					
http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-1/					

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 17-14 authorizing the adoption of the Fiscal Year 2017/18 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the that the Board of Directors approve Resolution 17-14 authorizing adoption of the Fiscal Year 2017/18 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County.

FISCAL IMPACT

The total amount provided by BAAQMD is \$1,543,654 (Admin. - \$54,654; Projects - \$1,489,000)

SOURCE OF FUNDS

The Bay Area Air Quality Management District (BAAQMD) is authorized under Health and Safety code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds and are used to implement projects to reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the BAAQMD to one or more public agencies designated to receive the funds, and for San Mateo County, C/CAG has been designated as the County Program Manager to receive the funds.

BACKGROUND

The BAAQMD County Program Manager Fund Expenditure Plan Guidance for TFCA (Guidance) for Fiscal Year 2018 is utilized for the FY 2017/18 Program. Cost Effectiveness (C-E), as defined in the Guidance, is used as screening criteria for all projects considered for allocation under the TFCA program. For instance, ridesharing projects (e.g., Voluntary Trip Reduction Program, implemented by Commute.org) must result in a C-E of less than \$150,000 per ton of reduced emissions. Existing Shuttle/Feeder bus Service (e.g., SamTrans BART Shuttles) must show a C-E of less than \$200,000 per ton of reduced emissions.)

For the past several years, C/CAG has allocated the TFCA funds to projects implemented by the San Mateo County Transit District (SamTrans) and Commute.org. Funds provided to SamTrans historically help fund the SamTrans Shuttle Program for the BART shuttles, which provide peak commute period shuttle service from BART stations to employment sites in San Mateo County. Funds provided to Commute.org help fund the Countywide Voluntary Trip Reduction Program, which is a program that provides incentives to reduce single occupant vehicle trips and includes carpool/vanpool/school incentives as well as the addition of the countywide Guaranteed Ride Home program for the upcoming year. Commute.org also manages shuttles on behalf of member cities.

In FY 2016/17, as summarized in the table below, in addition to the Voluntary Trip Reduction Program and SamTrans Shuttle Program, other projects that received TFCA funds included SamTrans’ San Carlos Community Shuttle and the installation of new bike racks on SamTrans buses project as well as the C/CAG sponsored South San Francisco Smart Corridor Expansion project.

	TFCA Funds
Administration	\$53,039.76
Commute.org	\$525,000
SamTrans - BART Shuttle	\$109,000
SamTrans – San Carlos Shuttle	\$162,860
SamTrans – Bike racks on Buses	\$160,128
SSF Smart Corridor Expansion	\$267,012
Total	\$1,277,039.76

FY 2017/18 Funding Recommendations

There is a total of \$1,543,654 available for FY 2017/18. Annual revenue for TFCA funds are estimated at around \$1 million. This year’s allocation amount is significantly higher due to the fact that unspent funds from the FY 15/16 SamTrans BART Shuttle project in the amount of \$446,500 was reprogrammed for the FY 2017/18 cycle.

For FY 2017/18, the estimated administration budget is \$54,654 (approx. 5%) with the remaining \$1,489,000 proposed to be available for projects. For each funding cycle, staff consults with SamTrans and Commute.org to identify projects that are deemed most cost-effective in achieving the TFCA program objectives.

It is recommended that the SamTrans Shuttle Program receive an allocation of \$110,000 for the BART Shuttle Program. C/CAG have historically provided funding for this project in the past at a higher funding level but due to stringent cost-effectiveness evaluation guidelines, have significantly reduced funding amount for the project. It is also recommended that \$79,000 be allocated to the SamTrans towards local match for the Signal Prioritization for Buses on El

Camino Real project. These funding recommendations shall be contingent upon SamTrans submitting acceptable work plans and C-E calculations to qualify for use of the funds.

It is recommended that the Commute.org receive an allocation of \$600,000, which is an increase of \$75,000 over last year's allocation amount. This one time increase offsets the end of the \$70,000 of MTC's Regional Rideshare funding which C/CAG have provided to Commute.org in the past and to fund project such as guaranteed ride home. The funds allocated for Commute.org will be subjected to the submission of an acceptable work plan for use of the funds. In addition, these funds will be combined with C/CAG Congestion Relief Plan funds for the Countywide Voluntary Trip Reduction Program.

The remaining \$700,000 will be allocated towards a new project to fund a C/CAG Countywide Carpooling Incentive Program utilizing mobile app-based dynamic carpooling service for San Mateo County commuters. Staff is developing the project guidelines and will submit a separate approval request for this program to the Board at the next meeting.

A summary of the recommended C/CAG TFCA Program for Fiscal Year 2017/18 is shown below:

	<u>TFCA Funds</u>
Administration	\$54,654
SamTrans BART Shuttle	\$110,000
SamTrans Signal Prioritization for Buses on El Camino Real	\$79,000
Commute.org	\$600,000
C/CAG Countywide Carpooling Incentives Program for San Mateo County Commuters	\$700,000
Total	<u>\$1,543,654</u>

ATTACHMENTS

Resolution 17-14

RESOLUTION 17-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE ADOPTION OF THE FISCAL YEAR 2017/18 EXPENDITURE PLAN FOR THE TRANSPORTATION FUND FOR CLEAN AIR (TFCA) COUNTY PROGRAM MANAGER FUND FOR SAN MATEO COUNTY

WHEREAS, the City/County Association of Governments has been designated the Transportation Fund for Clean Air (TFCA) Program Manager for San Mateo County; and

WHEREAS, the Board of Directors of the City/County Association of Governments has approved certain projects and programs for funding through San Mateo County's 40 percent local share of Transportation Fund for Clean Air (TFCA) revenues; and

WHEREAS, the total TFCA funds available from the Bay Area Quality Management District in Fiscal Year 2017/18 for San Mateo County is \$1,543,654; and

WHEREAS, C/CAG will act as the Program Manager for \$1,489,000 of TFCA funded projects; and

WHEREAS, C/CAG will allocate \$110,000 of TFCA County Program Manager funds to the San Mateo County Transit District (SamTrans) for the SamTrans Shuttle Program; and

WHEREAS, C/CAG will allocate \$79,000 of TFCA County Program Manager funds to the San Mateo County Transit District (SamTrans) for the Signal Prioritization for Buses on El Camino Real Project; and

WHEREAS, C/CAG will allocate \$600,000 of TFCA County Program Manager funds to the Peninsula Traffic Congestion Relief Alliance (Commute.org) for the Countywide Voluntary Trip Reduction Program; and

WHEREAS, C/CAG will allocate \$700,000 of TFCA County Program Manager funds for the C/CAG Carpooling Incentives Program for San Mateo County Commuters, which will be defined further and brought back to the Board for approval; and

WHEREAS, the projects included in this expenditure plan will be evaluated using the cost-effectiveness worksheet provided by the Bay Area Air Quality Management District to determine that they meet the required cost-effectiveness threshold. All proposed expenditures will be consistent with the *Clean Air Plan* and Section 44241(b) of the California Health and Safety Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Staff is authorized to submit the Fiscal Year 2017/18 Expenditure Plan for the TFCA County Program Manager Fund for San Mateo County to the Bay Area Air Quality Management District.

PASSED, APPROVED, AND ADOPTED THIS 11th DAY OF MAY 2017.

Alicia C. Aguirre, C/CAG Chair

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 17-15 authorizing the C/CAG Chair to execute an agreement with Aegis ITS to provide Smart Corridor System Maintenance Services in an amount not to exceed \$584,000 over three years.

(For further information or questions, contact John Hoang at (650) 363-4105)

RECOMMENDATION

That the Board review and approve Resolution 17-15 authorizing the C/CAG Chair to execute an agreement with Aegis ITS to provide Smart Corridor Signal System Maintenance Services in an amount not to exceed \$584,000 over three years.

FISCAL IMPACT

Cost to perform the services is \$584,000 over 3 years

SOURCE OF FUNDS

Measure M – Smart Corridor/Intelligent Transportation System (ITS)

BACKGROUND

Smart Corridor Project Update

The C/CAG sponsored San Mateo County Smart Corridor project implements Intelligent Transportation System (ITS) equipment such as an interconnected traffic signal system, close circuit television (CCTV) cameras, trailblazer/arterial dynamic message signs, and vehicle detection system on predefined designated local streets and state routes to provide local cities and Caltrans day to day traffic management capabilities in addressing recurrent traffic congestion as well as provide Caltrans capabilities for managing the system during non-recurring traffic congestion cause by spill-over traffic due to major incidents on the freeway. The project limits extends from I-380 in San Bruno to the Santa Clara County Line along El Camino Real and major local streets connecting to US-101.

Construction for three of the four Smart Corridor segments have been completed with the last local project completed in December 2015. Construction of the last State (Caltrans) segment South of Whipple Ave. is expected to be complete in Summer 2017. During the past year, the new traffic signal control system known as KITS (Kimley-Horn Integrated Transportation

System), which includes hardware and software, was deployed to all the active Smart Corridor signals. In addition, the Smart Corridor Incident Response Plans were completed and were also installed to all active Smart Corridor signals. The System Integration efforts, which includes connecting the ITS equipment to the system enabling communication to the Smart Corridor network, were also completed. With the exception of the final State construction project, the Smart Corridor System is currently on-line and live.

Smart Corridor ITS Network

Per the Memorandum of Understandings (MOUs) with the Smart Corridor cities, C/CAG is responsible for maintaining the ITS equipment and devices deployed as part of the Smart Corridor project that are located within the cities' right-of-way including CCTV cameras, trailblazer signs (TBS), and vehicle detection system (VDS). Cities are responsible to maintain Smart Corridor upgraded traffic signal controllers, traffic signals, signals interconnect equipment, and operational software system and communication lines located within the cities' right-of-way. Caltrans is responsible for maintaining Smart Corridor equipment deployed within the State right-of-way.

The Smart Corridor ITS Network includes equipment categorized as follows:

1. Communication Network and Equipment
 - o San Mateo Hub equipment and controller cabinet, fiber switches, video management system and servers, message sign system and server, network management system and server
2. KITS Traffic Signal System (under 5-year warranty)
 - o Central System Software, Firmware, Hardware, Field controller elements
3. Infrastructure and Field Devices (System)
 - o Fiber and conduit, antennas, CCTV cameras, trailblazer signs (TBS), vehicle detection system (VDS), Arterial Dynamic Message Signs (ADMS) (Caltrans)

Separate agreements for 1) Communication Network and Equipment and 2) KITS Traffic Signal System, are already in place. (Please see Attachment 1 for more information)

Smart Corridor System Maintenance Services (for Infrastructure and Field Devices System)

In accordance with the C/CAG adopted Procurement Policy, a Request for Qualifications (RFP) was released on March 17, 2017, seeking a contractor to provide Smart Corridor System Maintenance Services. Maintenance services include routine and corrective services/repairs necessary to maintain equipment operability, and replacing and restoring non-operable equipment and devices for the ITS network and infrastructure located within the cities' right-of-way.

C/CAG received one (1) proposal by the April 14, 2017 deadline. A four (4) member evaluation panel consisting of Kaki Cheung (MTC), Rene Baile (Menlo Park), Bethany Lopez (San Mateo), and John Hoang (C/CAG) was convened to review the contractor's proposal including evaluating qualifications, scope of work, and cost. The panel also took into consideration that Aegis is currently under contract with MTC to maintain the traffic

operations system devices for the I-880 Corridor and ramp metering as well as under contract with the Alameda County Transportation Commission to maintain their Smart Corridor field elements. These projects are similar to our Smart Corridor project.

Based on the scoring results and overall quality of the proposal and qualifications of the contractor, and per the panel endorsement, it is recommended that Aegis ITS be selected to provide services to maintain the Smart Corridor System including infrastructure and field devices.

It is recommended that C/CAG enter into a three year agreement with Aegis ITS for maintenance service with the option to renew for an additional two years (two 1-year renewals). Renewals will be subjected to future C/CAG Board approval.

Cost Breakdown

The approach for maintaining the Smart Corridor System infrastructure and field devices are divided up between 1) routine inspection services and 2) corrective maintenance. Routine inspection services are to be performed once per calendar year and include inventory data collection, routine maintenance, and minor repairs. Corrective maintenance addresses all unscheduled activities necessary to diagnose and repair ITS elements that are malfunctioning, due to a various reasons including but not limited to knockdowns and vandalism. Corrective maintenance will be performed by issuance of task orders authorized by the Executive Director. Cost for corrective maintenance is an unknown, therefore, an initial annual budget of \$100,000 is established with the expectations that actual expenditures may exceed the budget amount and therefore may require the agreement to be amended to increase funding.

A cost summary breakdown is shown below. Additional details are included in the agreement (Attachment 3).

Annual Inspections				
Equipment	Year 1	Year 2	Year 3	Total
CCTV Cameras	\$67,687.00	\$58,760.00	\$58,760.00	
TBS	\$23,779.70	\$20,286.00	\$20,286.00	
VDS	\$13,980.00	\$9,960.00	\$9,960.00	
Subtotal	\$105,446.70	\$89,006.00	\$89,006.00	\$283,458.70
Corrective and Emergency Services*				
Subtotal	\$100,000.00	\$100,000.00	\$100,000.00	\$300,000.00
TOTAL	\$205,446.70	\$189,006.00	\$189,006.00	\$583,458.70

Year 1: Start-up Annual Cleaning and Inspection Services

Years 2 and 3: Routine Annual Inspection Services

**Unspent funds will be rolled over to the next year.*

ATTACHMENTS

1. Existing Smart Corridor ITS Maintenance Agreements (*For information only*)
2. Resolution 17-15
3. Agreement between C/CAG and Aegis ITS (*The document is available for download at the C/CAG website at: <http://ccag.ca.gov/committees/board-of-directors/>*)

Attachment 1

Existing Smart Corridor ITS Maintenance Agreements

- Communication Network and Equipment Maintenance

In May 2016, C/CAG entered into agreement with Iteris, Inc. to provide ITS Network Monitoring and Maintenance Support to assist C/CAG and the infrastructure maintenance contractor (proposed Aegis ITS) to proactively monitor the operational status of all communication links and field devices. Activities provided by Iteris include monitoring the entire network, isolating problems and issues, and closely coordinating with the maintenance contractor activities in servicing of infrastructure and field devices as well as the KITS signal system contractor on and as needed basis.

- KITS Traffic Signal System Maintenance

As part of the current KITS 5-year warranty, which is part of the original purchase and deployment of KITS, consultant Kimley-Horn provides warranty support, which includes twenty-four hour (24) hours, seven (7) days a week warranty support for critical issues when necessary to address all central system software, firmware, and fixing software “bugs” in the field controller elements as well as central server and workstation hardware that are deployed at the cities.

In August 2016, C/CAG entered into agreement with Kimley-Horn to provide Traffic Signal System Maintenance Support, additional services cover under the warranty, which includes two main tasks: 1) System Maintenance, and 2) On-Call Support.

- System maintenance: Activities includes cleaning out the database logs, providing updates to software services, providing remote checkups to cities’ workstation and servers, performing preventative maintenance to databases in addition to making additional features of the KITS system available to cities at no additional cost. In addition, there is a “hotline” service that users can utilize for emergency technical assistance.
- On-Call Support: Provide general operational support to cities including utilization of the KITS software, adding and configuring new signals to the Smart Corridor and training for new users. (Since On-call Support related services are additional activities specific to individual cities’ needs, it is intended that cities utilizing this service will reimburse C/CAG for cost incurred.)

With C/CAG’s contract with Kimley-Horn for KITS maintenance and on-call services, individual cities do not need to enter into separate agreements with Kimley-Horn, resulting in more efficiency.

RESOLUTION 17-15

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO
EXECUTE AN AGREEMENT WITH AEGIS ITS TO PROVIDE SMART CORRIDOR
SYSTEM MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED \$584,000
OVER THREE YEARS**

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the C/CAG sponsored San Mateo County Smart Corridor Project (Smart Corridor) is an Intelligent Transportation System (ITS) project that extends 20 miles along El Camino Real and major local streets connecting to US-101 and enables cities and the California Department of Transportation (Caltrans) to proactively manage daily traffic and non-recurring traffic congestion cause by diverted traffic due to major incidents on the freeway; and

WHEREAS, in addition to installation of fiber optic communication network, equipment deployed as part of the Smart Corridor project include interconnected traffic signal system, close circuit video cameras, trailblazer/arterial dynamic message signs, and vehicle detection systems; and

WHEREAS, major construction of the local segments of the Smart Corridor was completed in December 2015 with system integration completed in May 2016 and final signal system software deployment in September 2016; and

WHEREAS, per Memorandum of Understandings (MOUs) executed between C/CAG, Caltrans, and the cities, C/CAG is responsible for maintaining Smart Corridor specific ITS infrastructure and communication network deployed within the cities' right-of-way; and

WHEREAS, C/CAG has determined that Aegis ITS has the qualifications and experience to perform the work and desires to enter into a 3-Year agreement with Aegis ITS for Smart Corridor System Maintenance Services in an amount not to exceed \$584,000 over three years, on behalf of the Smart Corridor cities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Chair is authorized to execute the Agreement between C/CAG and Aegis ITS for Smart Corridor System Maintenance Services in an amount not to exceed \$584,000 over three years and further authorize the Executive Director to negotiate the final terms prior to execution by parties, subject to legal counsel approval as to form.

PASSED, APPROVED, AND ADOPTED THIS 11TH DAY OF MAY, 2017.

Alicia C. Aguirre, Chair

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of the appointments of Shelly Masur (Redwood City), Peter Ratto (SamTrans), and Dave Pine (JPB) to the Congestion Management & Environmental Quality (CMEQ) Committee.

(For further information or questions, contact Jeff Lacap at (650) 599-1455)

RECOMMENDATION

That the C/CAG Board review and approve the appointments of Shelly Masur (Redwood City), Peter Ratto (SamTrans), and Dave Pine (JPB) to the Congestion Management & Environmental Quality (CMEQ) Committee

FISCAL IMPACT

None.

BACKGROUND/DISCUSSION

The Congestion Management & Environmental Quality (CMEQ) Committee provides advice and recommendations to the C/CAG Board of Directors on all matters relating to traffic congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing local jurisdictions in San Mateo County.

There is one vacant seat on the CMEQ Committee for elected officials. The seat was vacated by Councilmember Charles Stone of Belmont. A recruitment letter for the vacant seat on the CMEQ Committee was sent to all elected officials in San Mateo County on March 13, 2017 with a due date of April 21, 2017. One letter of interest was received from Councilmember Shelly Masur of Redwood City prior to the recruitment deadline.

There are also ex officio seats on the committee that represent the San Mateo County Transit District (SamTrans) and the Peninsula Corridor Joint Powers Board (JPB). The San Mateo County Transit District has expressed a new appointment for these seats, as detailed in the attached letter. The recommended appointee is Peter Ratto, member of the SamTrans Board of Directors, and Dave Pine, member of the Peninsula Corridor Joint Powers Board (JPB). These seats were previously held by Douglas Kim and Elizabeth Scanlon, respectively.

ATTACHMENTS

1. Roster for the CMEQ Committee
2. Letter from Councilmember Shelly Masur
3. February 8, 2017 Letter to C/CAG from District Secretary Martha Martinez (San Mateo County Transit District)

CMEQ Roster

Chair: Richard Garbarino
 Vice Chair: Mike O’Neill
 Staff Support: Jeff Lacap (jlacap@smcgov.org)
 (650) 599-1455

Name	Representing
Alicia Aguirre	Metropolitan Transportation Commission (MTC)
Emily Beach	City of Burlingame
Vacant	-
Elizabeth Lewis	City of Atherton
Irene O’Connell	City of San Bruno
Linda Koelling	Business Community
John Keener	City of Pacifica
Lennie Roberts	Environmental Community
Mike O’Neill	City of Pacifica
Adina Levin	Agencies with Transportation Interests
Rich Garbarino	City of South San Francisco
Rick Bonilla	City of San Mateo
Josh Powell	Public Member
Wayne Lee	City of Millbrae
Doug Kim	San Mateo County Transit District (SamTrans)
Elizabeth Scalon	Peninsula Corridor Joint Powers Board (Caltrain)

Shelly Masur, MPH

440 Birch Street
Redwood City, CA 94062
(650) 814-0349 shelly@masur.us

April 19, 2017

Sandy Wong
Executive Director
City/County Association of Governments
via e-mail: slwong@smcgov.org

Dear Ms. Wong:

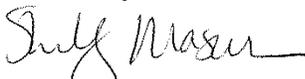
With this letter, I would like to express my interest in being considered for C/CAG's Congestion Management and Environmental Quality Committee. I am in my second year on the Redwood City Council after serving ten years on the Redwood City School Board.

As a councilmember, I currently serving on the Airport Land Use Committee and the Local Policy Makers Group focused on High Speed Rail and Cal Train modernization. In addition, I serve on the Community Services Committee of the California League of Cities, as a board member of the Peninsula Division of the League of Cities, and on the San Francisco Bay Area Restoration Authority Advisory Board focused providing recommendations and input to the SFBRA Board on the implementation of Measure AA across the Bay Area.

I am developing my knowledge of the issues addressed by CMEQ and am very interested in further work in this area. The myriad issues addressed by CMEQ, affect quality of life in San Mateo County and reflect similar issues and discussions we are having in Redwood City as we strive to balance development with our resident's needs. To this work, I also bring my background in public health and non-profit leadership, which provides me with a different lens through which I would consider the decisions that the CMEQ Committee faces.

I am happy to answer any additional questions or provide additional information. Thank you for your consideration.

Sincerely,



Shelly Masur



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KARYL MATSUMOTO
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JOSH POWELL
PETER RATTO

JIM HARTNETT
GENERAL MANAGER/CEO

February 8, 2017

Ms. Alicia Aguirre, Chair
C/CAG
c/o Mima Guilles
555 County Center, Fifth Floor
Redwood City, CA 94063

Dear Chair Aguirre,

The Chair of the San Mateo County Transit District (SamTrans), Rose Guilbault, has appointed SamTrans Director Peter Ratto to the C/CAG CMEQ Board, replacing Doug Kim. I have included Director Ratto's contact information below.

Peter Ratto
P.O. Box 1976
San Mateo, CA 94401
Pratto3022@gmail.com

If you have any questions or require additional information, please feel free to contact me at (650) 508-6242.

Sincerely,



Martha Martinez
Executive Officer, District Secretary

cc: R. Guilbault
P. Ratto



BOARD OF DIRECTORS 2017

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JIM HARTNETT
EXECUTIVE DIRECTOR

February 14, 2017

Ms. Alicia Aguirre, Chair
C/CAG
c/o Mima Guilles
555 County Center, Fifth Floor
Redwood City, CA 94063

Dear Chair Aguirre,

I am writing to inform you that the Peninsula Corridor Joint Powers Board's representative to the C/CAG CMEQ Board is Dave Pine. I have included Director Pine's contact information below.

Dave Pine
County of San Mateo
400 County Center
Redwood City, CA 94063
dpine@smcgov.org

If you have any questions or require additional information, please feel free to contact me at (650) 508-6242.

Sincerely,

A handwritten signature in blue ink that reads "Martha Martinez". The signature is fluid and cursive, with a large loop at the end.

Martha Martinez
Executive Officer, District Secretary

cc: J. Cisneros
D. Pine

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified).

(For further information or questions, contact Jean Higaki at (650) 599-1462)

RECOMMENDATION

Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

N/A

BACKGROUND

The C/CAG Legislative Committee receives monthly written reports and oral briefings from the C/CAG's State legislative advocates. Important or interesting issues that arise out of that meeting are reported to the Board.

On May 3, 2017 several members of the Legislative Committee visited Sacramento to speak with Legislative delegates and state officials. A verbal report from that meeting will be presented at the Board.

On April 13, 2017 the Legislative Committee recommended that the Board approve of letters of support for the following bills:

AB 733(Berman) would allow a city or a county to establish an enhanced infrastructure financing district (EIFD) for projects that adapt to the impacts of climate change, including sea level rise.

SCA 6 (Weiner) proposes to lower the voter threshold on local transportation taxes from 2/3 to 55 percent. This was a constitutional amendment introduced by Frazier last year that C/CAG supported.

At the May 11, 2017 Legislative Committee meeting the following bills will be discussed. A verbal recommendation from the committee will be brought to the Board.

ACA 5 (Frazier and Newman) – Protection of Transportation Revenues

This measure prohibits the state from borrowing revenues from fees and taxes imposed on vehicles for use other than as specifically permitted by Article XIX. It would prohibit vehicle revenues and fuel tax revenues from being used to pay off general obligation bonds issued by the state, except for vehicle weight fee revenues used to pay bonds approved prior to January 1, 2017.

SB 595 (Beall) – Regional Measure 3

This bill is the Senate placeholder for Regional Measure 3 and would authorize the Bay Area to vote on an increase in tolls on the Bay Area's state owned bridges to be used for transportation projects throughout the region. This is currently a spot Bill.

ATTACHMENTS

1. May 2017 Legislative update from Shaw/ Yoder/ Antwih, Inc.
2. Letter of support for AB 733(Berman)
3. Letter of support for SCA 6 (Wiener)
4. Letter of support for SB 595 (Beall)
5. Letter of support for ACA 5 (Frazier and Newman)
6. Full Legislative information is available for specific bills at <http://leginfo.legislature.ca.gov/>



SHAW/YODER/ANTWIH, *inc.*
LEGISLATIVE ADVOCACY • ASSOCIATION MANAGEMENT

DATE: May 1, 2017
TO: Board Members, City/County Association of Governments, San Mateo County
FROM: Andrew Antwih and Matt Robinson, Shaw / Yoder / Antwih, Inc.
RE: STATE LEGISLATIVE UPDATE – May 2017

Legislative Update

The legislature returned from Spring Recess on April 17 and begin the mad rush to move bills out of policy committees before the April 28 deadline for committees to hear fiscal bills. The Governor is expected to release the May Revise – the update to the budget he released in January – on May 12. We highlight bills of note affecting C/CAG under ***Bills of Interest***, below.

Transportation Funding

Late the evening on April 6, the Legislature passed SB 1 (Beall and Frazier), a landmark transportation funding package that is the culmination of more than two years of strong leadership by Senate Transportation and Housing Committee Chair Jim Beall and Assembly Transportation Committee Chair Jim Frazier. The bill passed the Senate by a vote of 27-11, while the Assembly approved it on a 54-26 count. The funding package is a \$5.2 billion plan, with revenues coming from increasing gasoline and diesel excise taxes, an increase in diesel sales tax, a new transportation fee based on the value of vehicles, and a fee on zero emission vehicles. We provided a significant amount of detail regarding the package in last month's report to the Board.

As part of the deal to get SB 1 passed, the Governor reached an agreement to set aside some of the new money for specific projects in the Central Valley, the Los Angeles region, and in Riverside County. These projects are identified in SB 132 (Committee on Budget and Fiscal Review). The Governor also agreed to indemnity for design professionals as constituted in SB 496 (Cannella and De León). The companion measures were passed by the Legislature on April 24. **The Governor signed SB 1 on April 28.**

Finally, the funding package also advances a constitutional amendment – ACA 5 (Frazier and Newman) – to dedicate for transportation purposes all vehicle fee and gasoline or diesel tax revenues raised by the bill. This measure will be on the statewide ballot in June of 2018.

Bills of Interest

AB 28 (Frazier) – Caltrans NEPA Delegation (Signed by Governor on March 29)

This bill would grant Caltrans the authority to continue performing federal environmental responsibilities for highway projects under the National Environmental Policy Act (NEPA) and other federal laws until January 1, 2020. ***The C/CAG Board SUPPORTS this bill.***

AB 733 (Berman) – Enhanced Infrastructure Financing Districts

Existing law authorizes a city or a county to establish an enhanced infrastructure financing district (EIFD) to finance capital projects with property tax increment under certain conditions. This bill would allow the financing of projects that adapt to the impacts of climate change, including sea level rise. ***The C/CAG Legislative Committee SUPPORTED this bill on April 13.***

AB 1613 (Mullin) – SamTrans Sales Tax Authority

Existing law authorizes the San Mateo County Transit District to adopt a sales tax ordinance in accordance with specified provisions of law, including a requirement that the combined rate of all such taxes imposed in the county may not exceed 2%. This bill would authorize the board to exceed that 2% limit to impose a sales tax of no more than 0.5%, if approved by the board before January 1, 2021.

ACA 4 (Aguiar-Curry) – Lower Vote Threshold for Local Infrastructure Taxes

The California Constitution subjects the imposition of a special tax by a city, county, or special district upon the approval of two-thirds of the voters. This measure would lower that threshold to 55 percent of voters for taxes for purposes of funding the construction, rehabilitation or replacement of public infrastructure or affordable housing, which specifically includes improvements to transit and streets & highways, as well as protection from impacts of sea-level rise.

ACA 5 (Frazier and Newman) – Protection of Transportation Revenues

This measure would prohibit the state from borrowing revenues from fees and taxes imposed on vehicles or their use, and from using those revenues other than as specifically permitted by Article XIX. This measure would prohibit vehicle revenues and fuel tax revenues from being pledged or used for the payment of principal and interest on general obligation bonds issued by the state, except for vehicle weight fee revenues used to pay bond approved prior to January 1, 2017. ***We recommend the C/CAG Board SUPPORT this measure.***

SB 1 (Beall) – Transportation Funding Package (Signed by Governor on April 28)

This bill would increase several taxes and fees to address issues of deferred maintenance on state highways and local streets and roads, as well as provide new funding for public transit. Specifically, this bill would increase both the gasoline (over three years) and diesel excise taxes by 12 and 20 cents, respectively; increase the vehicle registration fee by \$38; create a new \$100 vehicle registration fee applicable to zero-emission motor vehicles; increase Cap and Trade funding for transit; increase the rate of sales tax on diesel by another 4% for the State Transit Assistance Program and intercity rail, limit the borrowing of weight-fee revenues, and repay outstanding transportation loans. As a result, transportation funding would increase by approximately \$6 billion per year. ***The C/CAG Board SUPPORTS this bill.***

SB 231 (Hertzberg) – Stormwater

The California Constitution (Proposition 218) generally requires that assessments, fees, and charges be submitted to property owners for approval or rejection after the provision of written notice and the holding of a public hearing. The Proposition 218 Omnibus Implementation Act prescribes specific procedures and parameters for local jurisdictions to comply with the California Constitution and defines terms. This bill would define the term “sewer” for these purposes to include outlets for surface or storm waters, and any and all other works, property, or structures necessary or convenient for the collection or disposal of sewage, industrial waste, or surface or storm waters. ***The C/CAG Board SUPPORTS this bill.***

SB 595 (Beall) – Regional Measure 3

This bill is the Senate placeholder for Regional Measure 3 and would authorize the nine counties in the Bay Area to vote on an unspecified increase in tolls on the Bay Area’s bridges to be used for transportation projects throughout the region. Bay Area leaders in both houses are working on the legislation, which could take shape in the coming weeks. ***We recommend the C/CAG Board SUPPORT this measure.***

SCA 6 (Wiener) – Lower Vote Threshold for Local Transportation Taxes

The California Constitution subjects the imposition of a special tax by a city, county, or special district upon the approval of two-thirds of the voters. This measure would lower that threshold to 55 percent of voters for taxes for transportation purposes. ***The C/CAG Legislative Committee SUPPORTED this bill on April 13.***

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April XX, 2017

Per new procedures, to be modified
and sent to appropriate committees
when needed
Sacramento, CA 95814

RE: SUPPORT for AB 733 (Berman)

Dear Chair Gonzales- Fletcher:

The City/County Association of Governments of San Mateo County (C/CAG) is pleased to **SUPPORT** AB 733 (Berman). This bill would revise the projects eligible to be funded using an Enhanced Infrastructure Financing Districts (EIFDs) to clarify that those projects that “enable communities to adapt to the impacts of climate change including, but not limited to, extreme weather events, sea level rise, flooding, heat waves, wildfires, and drought” are eligible for funding from an EIFD.

In 2014, SB 628 (Beall) authorized the creation of EIFDs by a local agency to fund the construction of certain types of infrastructure projects. In San Mateo County, the impacts of climate change are very real as our County is bordered by the Pacific Ocean to the West and the San Francisco Bay to the East. Our coastal and bay front communities are already seeing the impacts of rising seas and San Mateo County has been referred to as “Ground Zero for sea-level rise. If not addressed, sea-level rise will very soon impact our infrastructure, ports, beaches, and coastal habitats and agriculture. This bill would add a tool to San Mateo County’s tool box for mitigating the effects of climate change.

C/CAG **SUPPORTS** AB 733 and appreciates your favorable consideration of this legislation as our member agencies work to address the impacts of climate change. Please feel free to contact Sandy Wong, C/CAG’s Executive Director, at 650-599-1409 or slwong@smcgov.org with any questions or concerns.

Sincerely,

Alicia Aguirre, Chair
City/County Association of Governments of San Mateo County

Cc: Assembly Member Kevin Mullin
Assembly Member Marc Berman
Assembly Member Phil Ting
Senator Jerry Hill
Senator Scott Wiener

C/CAG

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April XX, 2017

The Honorable
Chair
State
Sacramento

Per new procedures, to be modified and sent to appropriate committees when needed

Transportation and Housing Committee

RE: **SUPPORT** for Senate Constitutional Amendment 6 (Wiener)

Dear Senator Beall:

The City/County Association of Governments of San Mateo County (C/CAG), the Congestion Management Agency (CMA) for San Mateo County, is pleased to write to you today in **SUPPORT** of SCA 6 (Wiener). This measure would lower the voter-threshold for the imposition, extension or increase of a special tax by a local government for transportation purposes, from two-thirds to 55 percent.

As you know, the California Constitution conditions the imposition of a special tax by a city, county, or special district upon the approval of two-thirds of the voters of the city, county, or special district voting on that tax. In recent years, this supermajority requirement has resulted in several major local transportation sales tax proposals narrowly failing passage. For example, Measure X (2016) in nearby Contra Costa County received 62.5 percent approval and Measure B (2016) in Sacramento County received 64.81 percent approval, just short of the 66.7 percent voter-threshold. Both measures would have passed decisively under the revised voter-threshold proposed by this constitutional amendment. San Mateo County, through Measure A (2012), voted to assess a half-cent sales tax to fund transportation improvements in the County. In the coming years, we may be looking to invest more local funding to address the maintenance needs of our local streets & roads.

By lowering the voter-threshold for a special tax for local transportation projects from two-thirds to 55 percent, this constitutional amendment would provide a city, county or special district with a renewed ability to generate new revenue to fund much-needed local transportation projects that increase access to jobs and schools, reduce traffic congestion and improve air quality.

We **SUPPORT** SCA 6 and appreciate Senator Wiener's efforts to make it easier for local agencies to access additional transportation funding as the state and local agencies continue to face significant shortfalls. Please feel free to contact Sandy Wong, the C/CAG Executive Director, at slwong@smcgov.org with any questions or concerns.

Sincerely,

Alicia Aguirre, Chair
City/County Association of Governments of San Mateo County

Cc: Assembly Member Marc Berman
Assembly Member Kevin Mullin
Assembly Member Phil Ting
Senator Jerry Hill

C/CAG

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May 12, 2017

The Honorable Ricardo Lara,
Chair, State Capitol Committee
Sacramento

Per new procedures, to be
modified and sent to appropriate
committees when needed

RE: SUPPORT for SB 595 (Beall)

Dear Chair Lara:

The City/County Association of Governments of San Mateo County (C/CAG) is pleased to **SUPPORT** SB 595 (Beall). This bill would authorize the nine counties in the Bay Area to conduct an election to raise the tolls on the Bay Area's bridges to fund bridge maintenance & repair, as well as projects throughout the region that reduce congestion on the bridges. The program of projects funded by the toll increase is commonly referred to as Regional Measure 3.

Regional Measure 1 funded the San Mateo Bridge Widening in 2003. Regional Measure 3 is expected to generate an estimated \$130 to \$380 million annually depending on the toll increase authorized by the voters. When capitalized, the higher tolls would produce approximately \$2-\$5 billion in funding for projects in the Bay Area. San Mateo County has a number of projects that would benefit from these funds, including the design and construction of managed lanes on US 101, improvements within the Dumbarton Bridge corridor, additional work on the Caltrain corridor, and expanded ferry service.

C/CAG **SUPPORTS** SB 595 and appreciates your favorable consideration of this legislation. Please feel free to contact Sandy Wong, C/CAG's Executive Director, at 650-599-1409 or slwong@smcgov.org with any questions or concerns.

Sincerely,

Alicia Aguirre, Chair
City/County Association of Governments of San Mateo County

Cc: Assembly Member Kevin Mullin
Assembly Member Marc Berman
Assembly Member Phil Ting
Senator Jerry Hill
Senator Scott Wiener

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

May 12, 2017

The Honorable Jim Frazier
Chair, Assembly Transportation Committee
State Capitol, Room 3000
Sacramento, CA 95814

Per new procedures, to be
modified and sent to appropriate
committees when needed

The Honorable Josh Newman
California State Senate
State Capitol, Room 4082
Sacramento, CA 95814

RE: SUPPORT for ACA 5 (Frazier and Newman)

Dear Chair Frazier and Senator Newman:

The City/County Association of Governments of San Mateo County (C/CAG) is pleased to **SUPPORT** ACA 5 (Frazier and Newman). This constitutional amendment would restrict the expenditure of revenues generated by the Transportation Improvement Fee and diesel sales tax increase, enacted in SB 1 (Beall and Frazier), to specified transportation purposes.

Currently, the California State Constitution restricts the expenditure of revenues from taxes on fuels used in motor vehicles as well as from fees and taxes on vehicles to street, highway and certain mass transit purposes. These restrictions however do not apply to revenues from taxes or fees imposed under the Sales and Use Tax Law or the Vehicle License Fee Law. ACA 5 would extend the constitutional protections offered to these sources of revenues to the proposed fees and taxes in SB 1. This bill ensures a stable source of funding for transportation by prohibiting the Legislature from borrowing or using those proposed revenues for unauthorized purposes.

ACA 5 is necessary to show that revenue generated from these new taxes will be used for what was intended. It prohibits revenues from being used to pay for previously authorized transportation debt service which ensures that the money will go to transportation purposes that will benefit California.

For these reasons C/CAG is proud to **SUPPORT** ACA 5. Please feel free to contact Sandy Wong, C/CAG's Executive Director, at 650-599-1409 or slwong@smcgov.org with any questions or concerns.

Sincerely,

Alicia Aguirre, Chair
City/County Association of Governments of San Mateo County

Cc: Assembly Member Kevin Mullin
Assembly Member Marc Berman
Assembly Member Phil Ting
Senator Jerry Hill
Senator Scott Wiener

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of an appointment to the Legislative Committee

(For further information or questions, contact Jean Higaki at (650) 599-1462)

RECOMMENDATION

That the C/CAG Board review and approve an appointment to the Legislative Committee

FISCAL IMPACT

Unknown

SOURCE OF FUNDS

N/A

BACKGROUND

Two elected seats on the Legislative Committee were vacated by former committee members Mary Ann Nihart of Pacifica and Karen Ervin of Pacifica. One vacancy was filled at the February 9, 2017 Board meeting.

Another recruitment letter was issued on January 27, 2017 for the remaining vacancy. The deadline for letters of interest is February 24, 2017 and was extended to April 21, 2017. Letters of interest were received from Shelly Masur of Redwood City and Sue Vaterlaus of Pacifica.

The Legislative Committee provides advice and recommendations to the full C/CAG Board on all matters dealing with State legislation, ballot measures, and positions to take on specific bills. The Legislative Committee is also the liaison with C/CAG's advocating firm.

ATTACHMENTS

1. Roster for the Legislative Committee
2. Letter from Councilmember Shelly Masur
3. Letter from Councilmember Sue Vaterlaus

Legislative Committee 2017 Roster

Chair - Deborah Gordon
 Vice Chair - Irene O’Connell
 Staff Support: Jean Higaki (jhigaki@smcgov.org)
 (650) 599-1462

Name	Representing
Irene O’Connell	City of San Bruno
Richard Garbarino	City of South San Francisco
Deborah Gordon	Town of Woodside
Catherine Carlton	City of Menlo Park
Gina Papan	City of Millbrae
Maryann Moise Derwin (C/CAG Vice Chair)	Town of Portola Valley
Alicia Aguirre (C/CAG Chair)	City of Redwood City
Catherine Mahanpour	City of Foster City
Vacant	

The Legislative Committee is composed of seven City Council Members/Members of the Board of Supervisors appointed by the C/CAG Board plus the Chair and Vice Chair of C/CAG.

Shelly Masur, MPH

440 Birch Street
Redwood City, CA 94062
(650) 814-0349 shelly@masur.us

Sandy Wong
Executive Director
City/County Association of Governments
via e-mail: slwong@smcgov.org

Dear Ms. Wong:

With this letter, I would like to express my interest in being considered for C/CAG's Legislative Committee. I am in my second year on the Redwood City Council after serving ten years on the Redwood City School Board. Through my service on the school board, as a council member and through my work, I have developed an interest in and understanding of the legislative process and would welcome the opportunity to apply my background to the Legislative Committee.

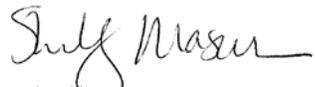
I bring extensive experience working with legislators and addressing state level policy issues. In my time on the school board I developed strong working relationships with our legislators and served on advisory committees for two assembly members. In addition, I was sought after to testify on critical public education funding and health issues as well as to translate those issues for the community.

As a councilmember, I am serving on the Community Services Committee of the California League of Cities and as a board member of the Peninsula Division of the League of Cities. Like the Legislative Committee of C/CAG, the Community Services Committee also reviews proposed legislation and makes recommendations to the League Board.

In addition, I currently lead an education non-profit focused on state-level policy implementation. We partner with the California Department of Education and other education leadership organizations to work as a trusted partner with state education leaders and entities to improve public education by creating, resourcing, and implementing solutions that result in a strong and valued public education system that serves every student in California. Through this work, I have continued to develop my understanding of policy implications and consequences.

I am happy to answer any additional questions or provide additional information. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Shelly Masur". The signature is fluid and connected, with a long horizontal flourish at the end.

Shelly Masur

April 20, 2017

Sandy Wong

RE: C/CAG Legislative Committee

Thank you for the opportunity to apply for your Legislative Committee. I have now met most of you, having served as an alternate on C/CAG and as a recent appointee to the new water committee. Many things that I have done in the past and present relate to the legislative committee. I have been the chair or vice chair of the Pacifica Legislative Committee for the San Mateo County Association of REALTORS for most of the last 20 years that I have been involved in organized real estate. Each year I go to Sacramento to meet with various local legislators and I usually go to Washington, DC once a year to meet with Jackie Speier and Anna Eshoo. There is a difference meeting them in the Capitals as opposed to in their local offices and they have always been receptive to listening to our issues. I have also served on the Federal Issues committee as a California Association of REALTORS Director since about 2005. There is always so much to learn and I would really like the opportunity to learn more and contribute in these local matters as well. I have really enjoyed the presentations at CCAG as well as at the League of Cities and the Council of Cities that I have attended. I will be attending the Progress Seminar to learn more this upcoming weekend and I look forward to talking with all of you who are attending these meetings.

Also in addition to the Pacifica City Council, I was a Planning Commissioner, sat on the Financing City Services, Economic Development, City Facilities Site Plan, Library Committees and many different committees with the school districts.

Thank you for your time and consideration.

Sue Vaterlaus

Pacifica City Council

650-291-0470

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 17-16 for the One Bay Area Grant 2 (OBAG 2) Local Street and Roads Rehabilitation Program and Federal-Aid Secondary (FAS) list of projects and augmentation of planning funds for submission to Metropolitan Transportation Commission (MTC).

(For further information or questions, contact Jean Higaki at (650) 599-1462)

RECOMMENDATION

That the C/CAG Board review and approve of Resolution 17-16 for the One Bay Area Grant 2 (OBAG 2) Local Street and Roads Rehabilitation Program and Federal-Aid Secondary (FAS) list of projects and augmentation of planning funds for submission to Metropolitan Transportation Commission (MTC).

FISCAL IMPACT

No Direct fiscal impact to C/CAG other than staff time. Upon C/CAG and MTC approval, OBAG funds will be allocated to project sponsors directly.

SOURCE OF FUNDS

Federal funds are allocated by MTC via OBAG 2 include Congestion Mitigation and Air Quality (CMAQ) funds and Surface Transportation Program (STP) funds.

BACKGROUND

On November 18, 2015, MTC and ABAG adopted Resolution 4202 outlining and approving the OBAG 2 Grant Program. OBAG 2 is composed of two fund sources, Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) and covers (five years) FY 2017/18 through FY 2021/22. On May 12, 2016 the C/CAG Board adopted the funding Framework for the One Bay Area Grant 2 (OBAG 2) in San Mateo County.

Subsequent to the C/CAG Board's adoption of the framework MTC revised Resolution 4202, in the summer of 2016, to add funds from the Fixing America's Surface Transportation (FAST) Act and to add anti-displacement requirements. The C/CAG Board adopted a revised framework on August 11, 2016 which revised the allocation of LSR funds as shown in Attachment 1. The C/CAG Board also directed \$892,000 to the County Federal-Aid Secondary (FAS) per state statute. California statute provides minimum levels to counties for the maintenance of rural county roads under the FAS program.

On March 9, 2017 the C/CAG Board approved Resolutions 17-09 and 17-10 the One Bay Area Grant 2 (OBAG 2) Transportation for Livable Communities (TLC) and Bicycle and Pedestrian Improvement Program (BPIP) list of projects for submission to Metropolitan Transportation Commission (MTC). Approximately \$807,000 remains after funding all eligible TLC and BPIP projects.

At the March 16, 2017 CMP TAC meeting and February 27, 2017 CMEQ meeting it was also recommended that the Board direct undersubscribed funds towards the Local Streets and Roads Rehabilitation Preservation (LS&R) Program.

Due to the increase in proposed planning activities after the August 11, 2016 adoption of the funding framework, staff is proposing to direct \$250,000 in the remaining funds to augment planning and outreach activities for five fiscal years 2017/2018 through 2021/2022.

Congestion Management Agency (CMA) planning and outreach program provides staff support at the county level for programming, monitoring and outreach activities delegated by MTC to the CMAs. These include but are not limited to additional follow up activities for the Countywide Transportation Plan, countywide development of the Regional Transportation Plan/ Sustainable Community Strategy (RTP/ SCS), development of Priority Development Area (PDA) Growth strategies, Congestion Management Plan (CMP) updates, Countywide Transportation Planning, administration of the MTC Lifeline Program, updating the Community Based Transportation Plans (CBTPs), developing calls for projects, assistance with the programming and delivery of federal aid projects.

The current proposal is to direct \$557,000 in unsubscribed funds to augment the LS&R program and \$250,000 to augment the planning and outreach program. The list of LS&R and FAS projects and unsubscribed funding proposal was presented at the April 20, 2017 CMP TAC committee meeting and the April 24, 2017 CMEQ committee meeting.

Both the CMP TAC and CMEQ recommended approving the LS&R and FAS project list, the proposal to direct \$557,000 in unsubscribed funds to augment the LS&R program, and the proposal to direct \$250,000 to augment the planning and outreach program.

ATTACHMENTS

1. Proposed revision to the Local Streets and Roads allocation.
2. Resolution 17-16 and Attachment LS&R and FAS list of projects for submission to Metropolitan Transportation Commission (MTC).

San Mateo C/CAG
OBAG 2 Local Streets and Roads Preservation Program

CITY / COUNTY	Board Approved Distribution on 8/11/16 (Rounded to 1,000)	Proposed Distribution 5/11/17 (Rounded to 1,000)
Atherton**	\$240,000	\$251,000
Belmont	\$446,000	\$467,000
Brisbane	\$131,000	\$137,000
Burlingame	\$546,000	\$571,000
Colma*	\$100,000	\$100,000
Daly City	\$1,252,000	\$1,310,000
East Palo Alto	\$398,000	\$416,000
Foster City	\$421,000	\$441,000
Half Moon Bay*	\$193,000	\$202,000
Hillsborough	\$390,000	\$408,000
Menlo Park	\$619,000	\$647,000
Millbrae	\$370,000	\$387,000
Pacifica	\$641,000	\$671,000
Portola Valley	\$192,000	\$201,000
Redwood City	\$1,209,000	\$1,266,000
San Bruno	\$643,000	\$673,000
San Carlos	\$550,000	\$575,000
San Mateo	\$1,522,000	\$1,593,000
South San Francisco	\$982,000	\$1,027,000
Woodside	\$231,000	\$242,000
SM County (Urban)	\$1,024,000	\$1,072,000
Total	\$12,100,000	\$12,657,000

Increased to minimum allowed grant size of \$100,000.

* Jurisdiction will apply this funding to their BPIP or TLC project

** Jurisdictions under \$250,000 allowed to use funds on TLC or BPIP type projects.

RESOLUTION 17-16

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY TO ADOPT THE ONE BAY AREA GRANT 2 (OBAG 2) LOCAL STREET AND ROADS REHABILITATION PROGRAM AND FEDERAL-AID SECONDARY (FAS) LIST OF PROJECTS AND AUGMENTATION OF PLANNING FUNDS FOR SUBMISSION TO METROPOLITAN TRANSPORTATION COMMISSION (MTC) FOR FISCAL YEARS 2017/18 THROUGH 2021/22

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, the Metropolitan Transportation Commission (MTC) adopted Resolution No. 4202 outlining the OneBayArea2 Grant (OBAG2) Program's policies and procedures to be used in the selection of projects to be funded with Surface Transportation Planning (STP) and Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds; and

WHEREAS, local responsibility for project selection for the OBAG 2 County Programs (Planning and Outreach, Safe Routes to School, Federal Aid Secondary(FAS) Improvements, Transportation for Livable Communities (TLC) Program, Local Streets and Roads Rehabilitation Preservation (LS&R), and Bicycle and Pedestrian Improvement Program (BPIP)) has been assigned to Congestion Management Agencies (CMAs); and

WHEREAS, C/CAG is the Congestion Management Agency for San Mateo County, and

WHEREAS, on May 12, 2016 the C/CAG Board adopted the funding framework for the OBAG 2 County Programs in San Mateo County and further adopted a revised funding framework on August 11, 2016; and

WHEREAS, the C/CAG Board of Directors approved the OBAG 2 TLC and BPIP list of projects at the March 9, 2017 C/CAG Board meeting; and

WHEREAS, \$807,000 remains unsubscribed from the TLC and BPIP program; and

WHEREAS, C/CAG has approved a redirection of unsubscribed funding in the amount of \$557,000 to the LS&R program and \$250,000 to the and Planning and Outreach Program; and

WHEREAS, C/CAG is submitting the San Mateo County LS&R and FAS projects to the MTC for funding from the OBAG 2 Program, as shown in the Attached Table.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County to adopt the One Bay Area Grant LS&R and FAS list of projects to be submitted to the Metropolitan Transportation Commission (MTC) and authorize the C/CAG Executive Director to negotiate with the MTC to make minor modifications as necessary.

PASSED, APPROVED, AND ADOPTED, THIS 11TH DAY OF MAY 2017.

Alicia C. Aguirre, Chair

San Mateo C/CAG

OBAG 2 Local Streets and Roads Preservation Program

CITY / COUNTY	Proposed Distribution 5/11/17 (Rounded to 1,000)	Project Name	Project Location	Description of Work
Atherton	\$251,000	2017/2018 Middlefield Road Class II Bike Lanes	Middlefield Rd from San Mateo County to City of Menlo Park	The Project involves implementation of a number of safety related improvements for bicyclists and vehicles along Middlefield Road between San Mateo County and City of Menlo Park. The anticipated project includes widen bike lane by improving shoulder conditions; re-strip with high-visibility green markings at conflict zones and increased signage/wayfinding.
Belmont	\$467,000	Belmont Pavement Project	Chula Vista (Alameda de las Pulgas-Ralston Avenue); 6th Avenue (Ralston Avenue to Hill Street); Cypress Avenue (Laurel to Middle Road); Daleview (Hiller to Old County Road); Elmer(Ralston to O'Neill); Notre Dame Avenue (Arbor to Miller); Davey Glen Road (El Camino Real to Middle Road); Laurel (Hill to Cypress); Harbor Blvd (Molitar to El Camino Real); Molitar (Harbor Blvd. to San Carlos City Limit)	Project consists of pavement repair and rehabilitation, crack sealing, slurry sealing, thermoplastic traffic striping and pavement markings, new access ramps, sidewalk installation and repair, curb and gutter installation and repair, drainage improvements, adjusting utilities to grade, and other misc work
Brisbane	\$137,000	Tunnel Avenue Rehabilitation	from northern city limits (N/O Beatty Ave.) to 1500 ft. south	Project consists of pavement grinding, base repair, asphalt overlay, thermoplastic traffic striping and pavement markings, new sharrows, adjusting utilities to grade, and other misc work
Burlingame	\$571,000	2018 Street Resurfacing Project OBAG LSR	Broadway, Cadillac Way, California Drive, and Trousdale Drive	Project consists of pavement grinding, base repair, asphalt overlay, thermoplastic traffic striping and pavement markings, new access ramps, curb and gutter repair, adjusting utilities to grade, and other misc work
Colma*	\$100,000	Mission Road Pedestrian & Bicycle Improvements	Mission Road (El Camino Real to the North - Lawndale Boulevard to the South)	The Project involves implementation of a number of safety related improvements for the pedestrians, bicyclists and vehicles along Mission Road between El Camino Real and Lawndale Boulevard. The anticipated improvements include relocation and reconstruction of the existing curb, gutter, sidewalk and non-ADA compliant ramps and driveway approaches, addition of new sidewalk to provide continuous safe and accessible pedestrian route, extension of Class II bicycle lanes on northbound direction, construction of bulbouts and high visibility crosswalks with rectangular rapid flashing beacons, installation of energy efficient street lights, and construction of landscape planters for drainage and stormwater treatment purposes.
Daly City	\$1,310,000	2018/2019 Daly City Pavement Street Resurfacing and Slurry Seal Project	Eastgate Ave. (John Daly Blvd. - Glenwood Dr.); Westmoor Ave. (Baldwin Ave. - Southgate Ave.); Southgate Ave. (St. Francis Blvd. - El Dorado Dr.); South Hill Blvd. (Bellevue Ave. - Alta Vista Way); Junipero Serra Blvd. (John Daly Blvd. - Citrus Ave.); Geneva Ave. (Castillo St. - Schwerin St.)	Project consists of pavement grinding, base repair, slurry seal, asphalt overlay, thermoplastic traffic striping and pavement markings, new access ramps, curb and gutter repair, grading, adjusting utilities to grade, and other misc work

San Mateo C/CAG

OBAG 2 Local Streets and Roads Preservation Program

CITY / COUNTY	Proposed Distribution 5/11/17 (Rounded to 1,000)	Project Name	Project Location	Description of Work
East Palo Alto	\$416,000	Citywide Annual Street Resurfacing Project	West Bayshore Road From 1838 West Bayshore Road To Woodland Avenue Scofield Street From Woodland Avenue To Cooley Avenue Runnymede Street From Cooley Avenue To 433 Ft E/O Cooley Avenue Donohoe Street From Clarke Avenue To Cooley Avenue Runnymede Street From University Avenue To Cooley Avenue Pulgas Avenue From O'connor Street To Gaillardia Way O'connor Street From Euclid Street To Manhattan Avenue Pulgas Avenue From Gaillardia Way To East Bayshore Road University Avenue From Donohoe Street To Freeway 101 Newbridge Street From Ralmar Avenue To Saratoga Avenue Cooley Avenue From University Avenue To Runnymede Street O'connor Street From Tate Street To Pulgas Avenue Woodland Avenue From University Avenue To Cooley Avenue Woodland Avenue From Cooley Avenue To Newell Road	Project consists of pavement grinding, base repair, asphalt overlay, thermoplastic traffic striping and pavement markings.
Foster City	\$441,000	FY2019/20 City of Foster City Pavement Rehabilitation Project	Edgewater Blvd. - NB (Beach Park Blvd. - E. Hillsdale Blvd.); Edgewater Blvd. - SB (E. Hillsdale Blvd. - Regulus St.); E. Hillsdale Blvd. - EB (Marina Bridge - Altair Ave.); E. Hillsdale Blvd - EB & WB (Rainbow Bridge - Gull Ave.)	Project consists of pavement grinding, base repair, asphalt overlay, thermoplastic traffic striping and pavement markings, new access ramps, curb and gutter repair, grading, drainage improvements, adjusting utilities to grade, and other misc work
Half Moon Bay*	\$202,000	Poplar Street Complete Streets Project	Poplar Street is an east-west bearing street in central Half Moon Bay. Project begins at Main Street and terminates at Railroad Avenue near California Coastal Trail and designated Poplar Beach Public Access. Poplar Street intersects with 4th Avenue, Highway 1, the Naomi Patridge Bicycle Trail, 3rd Avenue, 2nd Avenue and 1st Avenue. Poplar Street improvements are located within a 60-foot wide Right-of-Way. There is one intersection in Caltrans right-of-way.	This is a new design and construct project for approximately 3,000 lineal feet of Poplar Street in Half Moon Bay. The design will be a "Complete Street" design based on Metropolitan Transportation Commission guidelines. "Complete Street" improvements will include full depth pavement reconstruction, curb and gutter, crosswalk enhancements, sidewalks and bicycle lanes.
Hillsborough	\$408,000	Street Resurfacing Project	Hayne Rd. (Sandra Rd - Black Mountain Rd); Chateau Dr. (Skyline Blvd - Ralston Ave); Ralston Ave. (Chateau Dr - Town Limits)	Project consists of resurfacing and preventative maintenance of various roadways throughout the Town of Hillsborough. Treatment types include localized digout repairs, 2.5" Mill, 2.5" Asphalt Overlay, Microsurfacing, and Crack Sealing. In addition, utility irons will be raised and new striping will be installed on the newly treated roadways.
Menlo Park	\$647,000	2018-19 Santa Cruz and Middle Avenues Rehabilitation Project	Santa Cruz Avenue between Olive Street and Orange Avenue and Middle Avenue between Olive Street and San Mateo Drive	The project consists of performing base repairs, 2-3 inch deep area grind, 3-inch asphalt overlay, construction of ADA compliant curb ramps, intermittent curb, gutter and sidewalk work, adjusting utility covers to grade, installation of a rectangular rapid flashing beacon on Santa Cruz Avenue at Lemon Street installation of markings and striping and other ancillary road work including upgrade of drainage inlets.
Millbrae	\$387,000	City of Millbrae 2019 Street Rehabilitation	Larkspur Drive (Skyline Boulevard to Helen Drive) Bayview Avenue (Lomita Avenue to Santa Barbara Avenue) Lomita Avenue (Bayview Avenue to Linden Avenue) & Magnolia Avenue (Anita to Park Place)	Pavement Rehabilitation at Various Streets in the City of Millbrae. The work will consist of asphalt grinding varying in depth from 2 -6 inches in depth with any base repairs as needed. All monuments and utility manholes will be adjusted to match the grade of the newly paved roadway. Intermittent curb, ramp, gutter and sidewalk work will be completed in order to meet ADA compliance requirements.

San Mateo C/CAG

OBAG 2 Local Streets and Roads Preservation Program

CITY / COUNTY	Proposed Distribution 5/11/17 (Rounded to 1,000)	Project Name	Project Location	Description of Work
Pacifica	\$671,000	FY 2017-18 Pavement Rehabilitation Project	Oceana Boulevard from Milagra Drive to Monterey Road and Linda Mar Boulevard from Adobe Drive to Alicante Drive, Pacifica, CA	The FY 2017-18 Pavement Rehabilitation Project will rehabilitate the pavement along Oceana Boulevard from Milagra Drive to Monterey Road and Linda Mar Boulevard from Adobe Drive to Alicante Drive by placing 2 inches of asphalt overlay. This project will also include pavement grinding for base repair as well as installation of thermoplastic traffic striping, markings, and pavement markers.
Portola Valley	\$201,000	2017/2018 Street resurfacing project	1. Alpine Road From Arastradero to Town Limits at Ladera 2. Portola Road from Wayside to Westridge Drive 3. Portola Road from Willowbrook to Portola Green Circle 4. Golden Oak Drive from Alpine to Alpine	Project consists of pavement grinding, base repair, slurry seal, thermoplastic traffic striping and pavement markings, and other misc work related to road resurfacing
Redwood City	\$1,266,000	2017/18 Overlay Project	TWIN DOLPHIN PARKWAY (MARINE PARKWAY- REDWOOD SHORES PARKWAY)	On TWIN DOLPHIN PARKWAY, from LAGOON to SHORELINE, the project will perform base repairs (up to 6 inch deep) and mill and fill (2 inch deep area grind and 2-inch asphalt overlay). On TWIN DOLPHIN PARKWAY, from SHORELINE to REDWOOD SHORES PARKWAY, the project will perform pavement maintenance with a thin (1.5") overlay. Both segments include adjusting utility covers to grade, restoring markers and striping, and installing any required curb ramp upgrades.
San Bruno	\$673,000	San Bruno Street Rehabilitation Program	Preventative Maintenance: Huntington Ave. (Florida - Caltrain) Street Rehab: Huntington Ave. (Florida - San Felipe) San Antonio Ave. (San Felipe - Santa Inez)	Project consists of pavement grinding, base repair, asphalt overlay, thermoplastic traffic striping and pavement markings, updating curb ramps, and may include: curb and gutter repair, grading, drainage improvements, adjusting utilities to grade, and other misc work. Project also includes preventative maintenance on a segment of Huntington Avenue.
San Carlos	\$575,000	Cedar and Brittan Ave. Pavement Rehabilitation Project	Cedar Street between San Carlos Ave. and Belmont/ Brittan Ave. between Elm Street and El Camino Real	Project consists of pavement grinding, base repair, asphalt overlay, thermoplastic traffic striping and pavement markings, new access ramps, curb and gutter repair, grading, drainage improvements, adjusting utilities to grade, and other misc work
San Mateo	\$1,593,000	2020 Street Rehabilitation Project	Palm Ave. (16th Ave. - 20th Ave.); Bermuda Dr. (Sullivan St. - Fiesta Dr.); Pacific Blvd (S. Delaware St. - Sterling View Ave.)	Project consists of pavement grinding, base repair, thin asphalt overlay, thermoplastic traffic striping and pavement markings, new access ramps, curb and gutter repair, grading, drainage improvements, adjusting utilities to grade, and other misc work
South San Francisco	\$1,027,000	2018/2019 South San Francisco Pavement Rehabilitation Project	1. Spruce Avenue (from El Camino Real to Terrace Drive/Huntington Avenue) 2. Alida Way (from Northwood Drive to Country Club Drive) 3. Hickey Boulevard (from El Camino Real to Camaritas Avenue) 4. Camaritas Avenue (from Westborough Boulevard to Arroyo Drive) 5. San Felipe Avenue (from Del Monte Avenue to Serra Drive)	Project consists of pavement grinding, base repair, asphalt overlay, thermoplastic traffic striping and pavement markings, new access ramps, curb and gutter repair, grading, drainage improvements, adjusting utilities to grade, and other miscellaneous work.
Woodside	\$242,000	2017-18 Woodside Road Rehabilitation Project	Mountain Home Road from Woodside Road to Winding Way	Project consists of pavement grinding, base repair, thin overlay, thermoplastic traffic striping and pavement markings, raising of monuments, and other misc work related to road resurfacing

San Mateo C/CAG

OBAG 2 Local Streets and Roads Preservation Program

CITY / COUNTY	Proposed Distribution 5/11/17 (Rounded to 1,000)	Project Name	Project Location	Description of Work
SM County (Urban)	\$1,072,000	San Mateo Countywide Pavement Maintenance Project	Spring St (Willow St->Douglas Ave) Ringwood Ave (Bay Rd-> Middlefield Rd) Fifth Ave (El Camino Real->Spring St) 87th St (Park Plaza Dr->Sullivan St) Industrial Rd (Harbor Blvd->S Harbor) Alameda De Las Pulgas (Woodside-> Stockbridge Ave) Lexington Ave (Bunker Hill Dr->Ticonderoga Dr) Elmer St (O'Neill Ave->Harbor Blvd) Washington St (87th St->Annie St) Canyon Road (Skyline -> County Boundary [North of Summit Dr.])	Project consists of base repair, cape slurry, pavement striping and markings, access ramps, curb and gutter repair, adjusting utilities to grade, and other misc work
Total LSR	\$12,657,000			

Increased to minimum allowed grant size.
 * Jurisdiction will apply this funding to their BPIP or TLC project

San Mateo C/CAG

OBAG 2 Federal-Aid Secondary (FAS) Program

CITY / COUNTY	Board Approved Distribution on 8/11/16 (Rounded to 1,000)	Project Name	Project Location	Description of Work
SM County (Rural - FAS)	\$583,000	Countywide Bridge Deck Maintenance Project	Bean Hollow Road (35C-0004) Pescadero Road (35C-0005) Stage Road (35C-0010) Pescadero Road (35C-0018) Verdi Road (35C-0024) Cloverdale Road (35C-0041) Crystal Springs Road (35C-0061) Industrial Way (35C-0072) Alpine Road (35C-0121) Alpine Road (County Bridge #1, Mindego Creek) Alpine Road (County Bridge #2, Alpine Creek)	Project consists of overlay, pavement striping and markings, repair railing, and other misc work
SM County (Rural - FAS)	\$309,000	Canada Road Resurfacing Project	Canada Road (Freeway Entrance South Bound to Freeway Entrance North Bound)	Project consists of base repairs, asphalt overlay, pavement striping and markings, adjusting utilities to grade, and other misc work
Total FAS	\$892,000			

C/CAG AGENDA REPORT

Date: May 11, 2017

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of the updated San Mateo County Priority Development Area (PDA) Investment & Growth Strategy

(For further information or questions contact Sandy Wong at (650) 599-1409)

RECOMMENDATION

That the C/CAG Board of Directors review and approve the updated San Mateo County Priority Development Area (PDA) Investment & Growth Strategy.

FISCAL IMPACT

The cost for the preparation of the San Mateo County Priority Development Area (PDA) Investment and Growth Strategy is \$23,400.

SOURCE OF FUNDS

C/CAG Transportation Fund.

BACKGROUND/DISCUSSION

As part of the adopted Plan Bay Area, and MTC Resolution 4202 adopted on July 27, 2016, congestion management agencies are required to adopt and update Priority Development Area (PDA) Investment and Growth Strategy. The next update is due by May 2017.

PDA's are locally-identified areas near existing or planned transit service that are planning to accommodate the majority of the region's projected growth in housing and jobs over the next three decades. These areas play a key role in the region's Sustainable Communities Strategy, which seeks to coordinate future land uses with transportation investments to reduce greenhouse gas emissions.

The C/CAG Board of Directors approved the initial San Mateo County PDA Investment & Growth Strategy on May 9, 2013, as well as its first update on May 8, 2014. MTC Resolution 4202 requires that Congestion Management Agencies (CMAs) update their PDA Investment and Growth strategies on by May 2017 to assess changes in local jurisdiction housing production and, where appropriate, to assist local jurisdictions in implementing policy changes to facilitate achieving housing targets set through the Regional Housing Need Allocation (RHNA) process. This update of the San Mateo

County PDA Investment & Growth Strategy provides new information on the housing production, affordable housing policies, and anti-displacement and preservation policies of local jurisdictions in the county.

The 2017 update has been undertaken in coordination with all 21 jurisdictions, including the 14 jurisdictions that have designated PDAs, and information detailed in local and countywide transportation and other planning efforts. Activities include:

- Review of local jurisdictions' Housing Elements and Annual Progress Reports.
- Consultation with local planners across the county about housing production and policies, planning efforts related to PDAs.
- Review of local and countywide plans and studies, such as specific plans, community-based transportation plans, reports produced by the Grand Boulevard Initiative, 21-Elements and other regional and sub-regional planning efforts.
- Updates on transportation investments including infrastructure such as bicycle and pedestrian facility improvements, transportation for livable communities improvements that occurred inside of the PDAs and areas that support PDAs.
- Update on additional housing stock or employment centers inside of PDAs.
- New initiatives, policies, and programs since the last update, such as Home for All, anti-displacement chapter,

The Congestion Management Program Technical Advisory Committee (CMP TAC) and the Congestion Management & Environmental Quality (CMEQ) Committee reviewed and recommended approval of the PDA Investment & Growth Strategy Update at their April 20, 2017 and April 24, 2017 meetings, respectively.

ATTACHMENT

1. Updated San Mateo County Priority Development Area (PDA) Investment & Growth Strategy (provided to Board Members under separate cover) – *also available at:*
<http://ccag.ca.gov/committees/board-of-directors/>

C/CAG AGENDA REPORT

Date: May 11, 2017

To: C/CAG Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and comment on the San Mateo County candidate project list for Regional Measure 3 (RM3)

(For further information or response to questions, contact Sandy Wong at 650 599-1409)

RECOMMENDATION

That the C/CAG Board of Directors review and comment on the San Mateo County candidate project list for Regional Measure 3 (RM3).

FISCAL IMPACT

None.

BACKGROUND

The Metropolitan Transportation Commission (MTC) is leading an effort to pursue a new regional transportation funding measure (RM3) for the 2018 election cycle. RM3 would increase the tolls on the region's seven state-owned toll bridges (San Francisco-Oakland Bay Bridge, San Mateo-Hayward Bridge, Dumbarton Bridge, Carquinez Bridge, Benicia-Martinez Bridge, Antioch Bridge and Richmond-San Rafael Bridge).

Revenues generated by a \$1 to \$3 toll increase would potentially generate \$1.7 billion to \$5 billion over 25 years for the region. Revenues generated by the toll increase are expected to fund projects that demonstrate a strong nexus to reducing congestion and increasing efficiency in the bridge corridor. As a fee, a simple majority of voters would be needed to approve the measure. Before it would be voted on, it must first be authorized by the state through legislation. Senator Jim Beall has introduced Senate Bill 595 as the spot bill for this measure. In December 2016, MTC held a Commission workshop on the RM3 process and that agenda packet is also included for your reference.

In 1988, Regional Measure 1 established a uniform \$1 base toll and funded primarily a small set of bridge replacement and expansion projects. In 2004, Regional Measure 2 raised the toll by \$1 and funded a much larger set of bridge, highway, and transit projects in the bridge corridors.

During 2017, MTC will continue engagement with partner agencies such as transit operators and congestion management agencies regarding projects and operations for consideration in RM3.

In anticipation of continued engagement at the local, regional and state level on RM3, staff reached out to member agencies and transit agencies in San Mateo County and developed the RM3 candidate project list that would benefit San Mateo County.

In the upcoming months, as MTC and the state legislature provide more information or direction, staff will continue to report to C/CAG Board and request for further action as appropriate.

ATTACHMENT

1. Regional Measure 3 (RM3) – San Mateo County Candidate Project List
2. MTC Memo of December 8, 2016

Regional Measure 3 (RM3) - San Mateo County Candidate Project List					
Sponsor	Project	Location	Project Description	Capital Cost	Annual Operations Cost
SMCTA/ C/CAG	US 101 Managed Lanes (South of I-380)	San Antonio Rd (Santa Clara County) to I-380	Add 22 miles of managed lanes (HOV and/or HOT) in San Mateo County	up to \$325M	TBD
SMCTA/ C/CAG	US 101 Managed Lanes (North of I-380)	US 101 from I-380 to SF County Line	Add northbound and southbound managed lane (HOV and/or HOT) from I-380 to San Francisco County line.	up to \$250M	TBD
SamTrans	Dumbarton Corridor	Dumbarton SR 84 and Dumbarton Rail bridge, and approaches	Mix of transportation improvements to address both congestion on the Dumbarton Bridge (Highway 84) and connecting roadways, as well as the rehabilitation and repurposing of the Dumbarton rail bridge to the south.	Cost estimates will range from tens of millions to up to \$1.2B (rail solution on the rail bridge)	TBD
SamTrans	SamTrans El Camino Real Corridor	Palo Alto to Daly City	Add rapid transit in the ECR corridor	\$16.5m for rapid transit	\$2.5m
SamTrans	Operations at SF Transbay Terminal	Palo Alto to Daly City	Operating support for SamTrans buses operating at the SF Transbay Terminal	N/A	TBD
Caltrain	Calmod 2.0	SF to San Jose	Full conversion to 100% EMU + capacity increase (\$440m); broadband (\$30m); Maintenance Facility improvements (\$36m); level boarding & platform extensions (\$250M)	up to \$756M	
Caltrain	Caltrain Downtown Extension (DTX)	SF Caltrain Station to Transbay Terminal	Extending Caltrain from current terminal station in SF to the Transbay Terminal	\$3.9B (total cost of project)	TBD
SM/Foster City	101/92 Interchange improvements	San Mateo/Foster City	Array of alternatives that would improve traffic flow and increase mobility within the heavily congested 101/92 Interchange	up to \$160M	
Redwood City	Woodside Interchange	US 101/SR 84 Woodside Interchange	Improve the US 101/Woodside Interchange.	\$142M	

Various	Bicycle/Pedestrian facilities	Various	Improvements to bicycle/pedestrian access connected to toll corridors, including the San Francisco Bay Trail.	\$20M	
WETA	Expanded Ferry Service RWC	Redwood City	The new Redwood City terminal will open between 2022 and 2026, offering ferry service to San Francisco.	\$94M	\$12M
WETA	Expanded Ferry Service SSF	South San Francisco	In June of 2012, construction of the new South San Francisco terminal was completed and service was launched.	\$18M	\$8M
BART	BART Rail Car Rehab	Systemwide across 5 count	Rehabilitation of aging BART cars	TBD (\$M share)	
City of East Palo Alto	University Avenue Improvements	University Ave between Highway 101 and the Dumbarton Bridge	Improve traffic and safety through this major transportation corridor between Highway 101 and the Dumbarton Bridge.	\$5M	
Cities	Grade Separation	Various	Grade separation connected to toll bridge corridors.	\$250M	



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Commission

DATE: December 8, 2016

FR: Executive Director

RE: Regional Measure 3

Background

Included in the Commission's Draft Advocacy Program for 2017 is a recommendation that the Commission sponsor legislation authorizing MTC to place on the ballot a measure asking Bay Area voters to approve a bridge toll increase to fund congestion relief projects for improved mobility in the bridge corridors. This memo and the attachments include information for your discussion and policy direction as we seek to pass legislation in 2017 to achieve this goal.

Attached to this memo are the following documents.

- A map showing the major investments included in Regional Measures 1 and 2 – RM1 and RM2 (Attachment A)
- Key Policy Considerations (Attachment B)
- Charts that include data on the county of origin of the toll payers, the relative size of the toll collections at each of the toll bridges and registered voter information (Attachment C)

Process

Unlike local sales tax measures where the Legislature has provided a general grant of authority to a county to create an expenditure plan to be placed on the ballot, RM1 and RM2 included an expenditure plan written and adopted by the Legislature as part of its normal bill passage process. The toll program is also unique in that it is regional in nature and the tolls are pooled together to fund projects throughout the bridge system. The toll revenue provides a benefit to those paying the fees (i.e. toll bridge users) or mitigates for the activity associated with the fees. As fees, toll increases are subject to a simple majority vote, rather than two-thirds. In the case of RM1 and RM2, and MTC's regional gas tax authorization statute, the vote is tallied region-wide, rather than county-by-county.

In 2003, when RM 2 was under consideration by the Legislature, then Senate Pro Tem Don Perata created a special Select Committee that held a number of public hearings to solicit public input on the expenditure plan. Concurrently, MTC hosted a Technical Advisory Committee that met monthly to provide interested parties — transit operators, CMA's and other stakeholders — an opportunity to propose projects and discuss the attributes of proposals as they emerged in an open public forum.

We expect a similar process to begin in earnest when the Legislature convenes in January 2017, with a goal of passing a bill in 2017 so that a measure can be placed on the ballot in 2018.

Workshop Focus

At your December workshop, staff hopes to solicit your guidance on the key policy considerations and draft principles outlined in Attachment B as well as any other related issues of concern to the Commission. We would expect to return to the Legislation Committee at regular intervals in 2017 to review further details about the Regional Measure 3 bill as it develops, including specific projects proposed for potential funding.



Steve Heminger

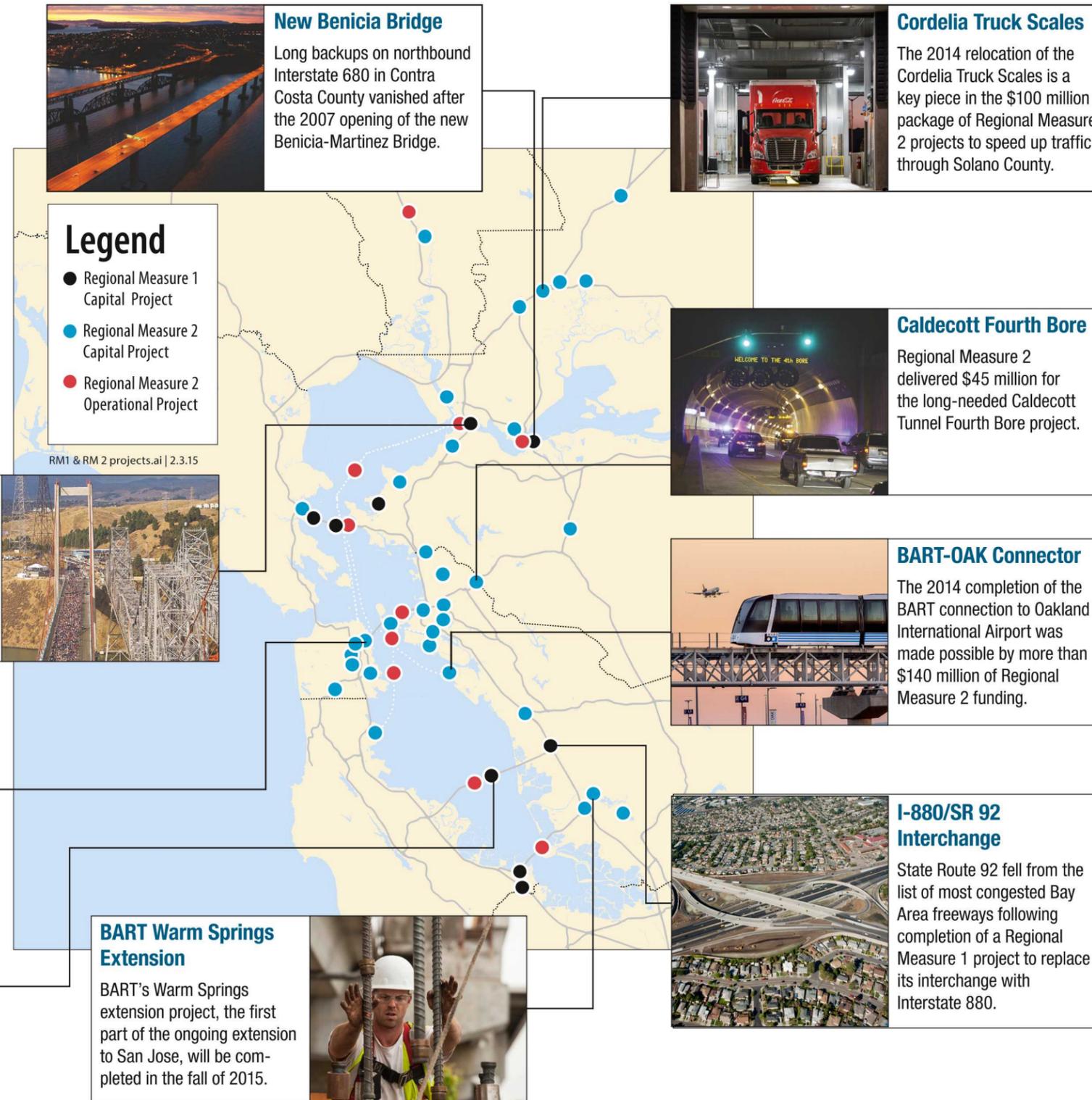
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Attachments



Voter Approved Toll Bridge Measures Deliver Big Returns

Year after year, in good economic times and bad, Bay Area residents rank transportation as one of their highest priorities. Voters have proved this time and again at the ballot box, including through the passage of Regional Measure 1 in 1988 and Regional Measure 2 in 2004. These measures raised tolls on the Bay Area's seven state-owned toll bridges — and delivered dozens of the most important transportation investments of the past generation.

With these projects now completed or under construction, it's time for voters to consider a third regional measure for the Bay Area's next generation of improvements.



New Benicia Bridge
Long backups on northbound Interstate 680 in Contra Costa County vanished after the 2007 opening of the new Benicia-Martinez Bridge.

Cordelia Truck Scales
The 2014 relocation of the Cordelia Truck Scales is a key piece in the \$100 million package of Regional Measure 2 projects to speed up traffic through Solano County.

Caldecott Fourth Bore
Regional Measure 2 delivered \$45 million for the long-needed Caldecott Tunnel Fourth Bore project.

BART-OAK Connector
The 2014 completion of the BART connection to Oakland International Airport was made possible by more than \$140 million of Regional Measure 2 funding.

I-880/SR 92 Interchange
State Route 92 fell from the list of most congested Bay Area freeways following completion of a Regional Measure 1 project to replace its interchange with Interstate 880.

Legend
● Regional Measure 1 Capital Project
● Regional Measure 2 Capital Project
● Regional Measure 2 Operational Project

New Carquinez Bridge
Thousands of people turned out in late 2003 to celebrate the opening of the Al Zampa Bridge linking Solano and Contra Costa counties.

Third Street Light Rail
San Francisco's T-Third light-rail project provided faster and more reliable connections between downtown and the city's southeastern neighborhoods.

San Mateo Bridge Widening
The late Congressman Tom Lantos was on hand in 2003 to cut the ribbon for the newly widened San Mateo-Hayward Bridge.

BART Warm Springs Extension
BART's Warm Springs extension project, the first part of the ongoing extension to San Jose, will be completed in the fall of 2015.

REGIONAL MEASURE 1	Amount (\$ millions)
New Benicia-Martinez Bridge	\$1,200
Carquinez Bridge Replacement	\$518
Richmond-San Rafael Bridge Rehabilitation	\$117
San Mateo-Hayward Bridge Widening	\$210
I-880/SR 92 Interchange Replacement	\$235
Bayfront Expressway Widening	\$36
Richmond Parkway	\$6
US 101/University Avenue Interchange Improvements	\$4

REGIONAL MEASURE 2	Amount (\$ millions)
Transbay Transit Center ¹	\$353
e-BART/Hwy 4 Widening ²	\$269
BART to Warm Springs ^{1,2}	\$304
BART Oakland Airport Connector ¹	\$146
Solano Co. I-80 HOV Lanes & Cordelia Truck Scales ¹	\$123
SMART Rail	\$82
AC Transit Bus Rapid Transit ²	\$78
Transit Center Upgrades and New Buses (Regionwide)	\$65
I-580 HOV Lanes	\$53
Ferry Vessels ²	\$46
Caldecott Tunnel Fourth Bore	\$45
Transit Technology (Clipper®, 511®, Signals)	\$42
Contra Costa I-80 HOV Lanes	\$37
BART Tube Seismic Retrofit ²	\$34
San Francisco Third Street Light Rail	\$30
BART Central Contra Costa Crossover	\$25
Safe Routes to Transit Projects	\$23
Other Regional Projects	\$356
Transit Operations Support (Annual)	\$41

¹ Amount shown includes other toll revenue in addition to RM2
² Under construction

Draft Principles for Regional Measure 3

Bridge Nexus

Ensure all projects benefit toll payers in the vicinity of the San Francisco Bay Area’s seven state-owned toll bridges

Regional Prosperity

Invest in projects that will sustain the region’s strong economy by enhancing travel options and improving mobility in bridge corridors

Sustainability

Ensure all projects are consistent with Plan Bay Area 2040’s focused growth and greenhouse gas reduction strategy

State of Good Repair

Invest in projects that help restore bridges and transportation infrastructure in the bridge corridors

Demand Management

Utilize technology and pricing to optimize roadway capacity

Freight

Improve the mobility, safety and environmental impact of freight

Resiliency

Invest in resilient bridges and approaches, including addressing sea level rise

Regional Measure 3 – Key Policy Considerations



When should the vote take place?

We recommend either the primary or general election in 2018. This will require the Legislature to pass the enabling legislation no later than the end of August 2017.

How large of a toll hike should we seek?

A comparison of the revenue yield from a \$1–\$3 toll surcharge as well as a comparison of toll rates on other bridges are shown in the tables below. A multi-dollar toll surcharge could be phased in over a period of years.

Toll Surcharge Amount	Annual Revenue	Capital Funding Available (25-year bond)
\$1	\$127 million	\$1.7 billion
\$2	\$254 million	\$3.3 billion
\$3	\$381 million	\$5.0 billion

Toll Rate Comparisons

Facility	Standard Auto Toll	Carpool Toll
BATA Bridges	\$5.00	\$2.50
Golden Gate Bridge	\$7.50/\$6.50 Plate/FasTrak	\$4.50
MTA Verrazano Narrows Bridge	\$11.08 ¹ /\$16.00 EZ-Pass/Cash	\$3.08 ^{1,2}
Port Authority of New York/New Jersey (Bridges and Tunnels)	\$10.50/\$12.50/\$15.00 Off-Peak/Peak/Cash	\$6.50

¹Results from EZ-Pass discount rate
²Average rate, based on 24 trips





Which counties should vote on the toll increase?

Regional Measure 1 (1988) and Regional Measure 2 (2004) were placed on the ballot in only seven of the nine Bay Area counties; Napa and Sonoma were excluded. We propose that all nine counties be included in Regional Measure 3.

Should toll revenue be used for operating purposes?

If a portion of toll revenue is reserved for operating funding (such as to subsidize transit service), the capital funding shown in the table on the prior page would be reduced. For example, for every 10% of total revenue reserved for operating purposes under a \$2 toll scenario, the capital yield from toll revenue bonds would be reduced by approximately \$300 million. Accordingly, we recommend restricting operating funding to the smallest possible amount. If an operating program is created, we recommend establishing performance standards similar to those in Regional Measure 2 as a condition of funding eligibility.

Should congestion pricing be expanded?

The \$6 peak/\$4 off-peak weekday toll on the San Francisco-Bay Bridge has successfully reduced congestion on that span by encouraging some commuters to change their time or mode of travel. The \$6/\$4 differential toll also raises about the same amount of revenue as would a flat \$5 toll on that span. To further reduce congestion, we suggest consideration of a greater discount between the peak and off-peak rate for the Bay Bridge in Regional Measure 3.

Should a FasTrak® discount be authorized?

The Golden Gate Bridge district offers FasTrak Discounts to incentivize more drivers to sign up for FasTrak, since electronic toll collection significantly speeds up traffic throughput on the bridge. RM 3 is an opportunity to remove a statutory restriction that currently prohibits BATA from offering similar FasTrak discounts. We recommend pursuing this change to help reduce delays and associated emissions.

Should trucks pay an additional toll?

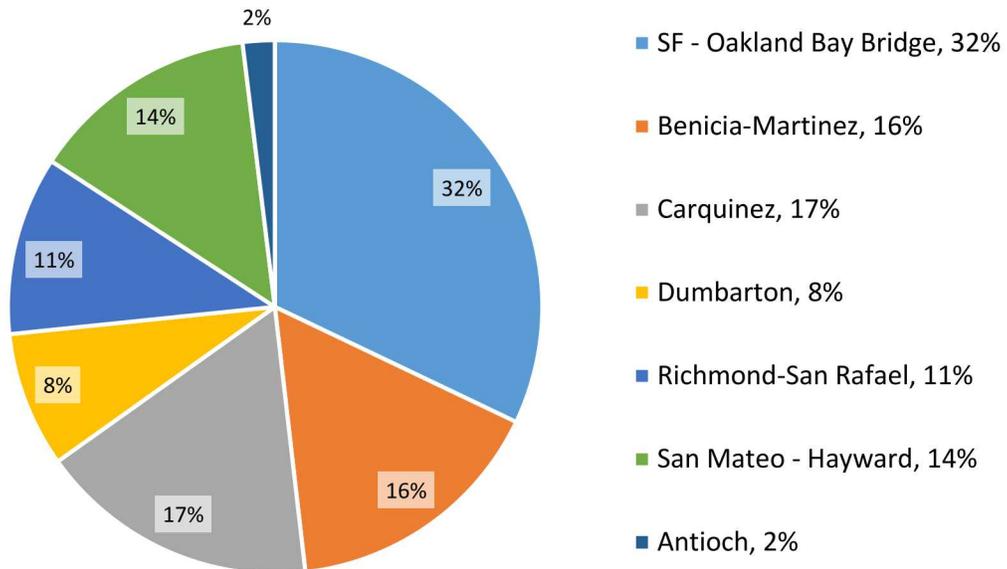
The last toll hike approved by the Bay Area Toll Authority (BATA) in 2010 included a substantial increase in the axle-based rate paid by commercial vehicles and trucks. As a result, we recommend that Regional Measure 3 be a flat surcharge added to all vehicles crossing the seven state-owned bridges.

What kind of projects should be considered for funding?

Since bridge tolls are fees and not taxes, the use of toll revenue should benefit the payers of the fee. In other words, the projects funded by Regional Measure 3 should provide safety, mobility, access, or other related benefits in the toll bridge corridors. Regional Measure 1 funded primarily a small set of bridge replacement and expansion projects. By contrast, Regional Measure 2 funded a much larger set of both bridge, highway, and transit projects in the bridge corridors. Given the region’s significant needs on all modes, we expect that Regional Measure 3 will resemble its immediate predecessor in the breadth and modal mix of projects.

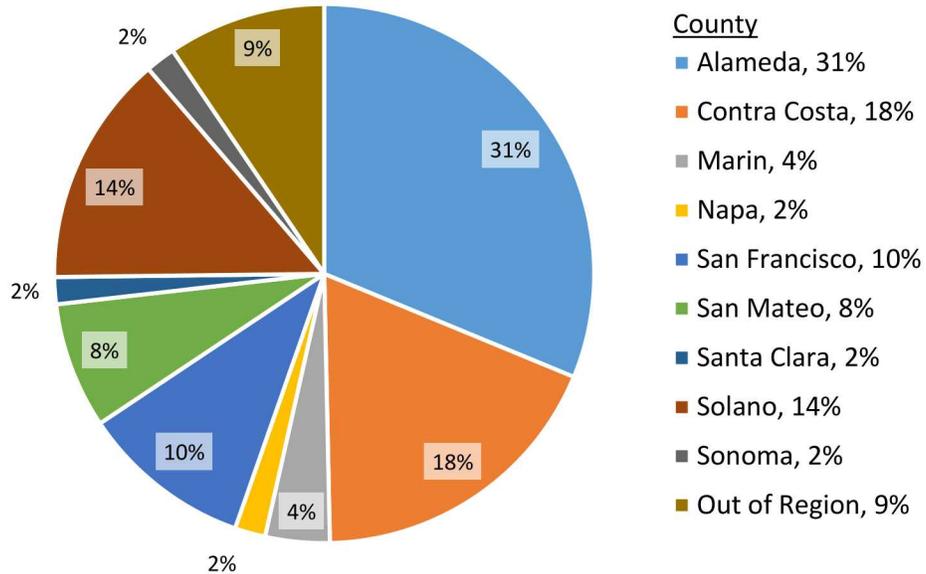


Share of Bridge Toll Revenue by Bridge



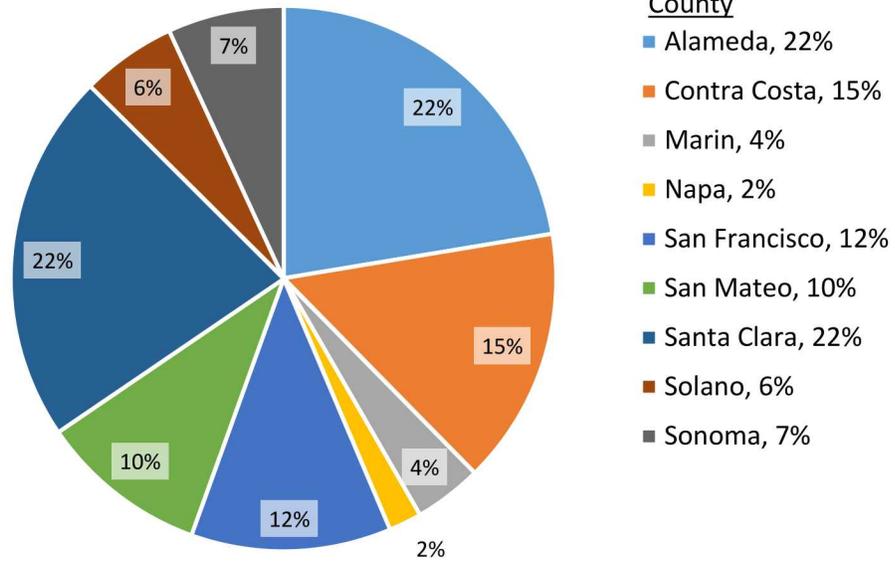
Source: FY16 Toll Revenues Collected by Bridge, MTC Comprehensive Annual Financial Report, June 30, 2016

Share of Toll Revenue by County of Residence



Source: 2015 MTC FasTrak Data - Average Typical Weekday Transactions by County of Billing Address

Share of Voters by County



Source: 2016 California Secretary of State Report of Registration (registered voters by county as of 10/24/2016)

C/CAG AGENDA REPORT

Date: May 11, 2017

TO: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director - C/CAG

Subject: Initial draft, assumptions, and input on the C/CAG Fiscal Year 2017-18 Program Budget and Member Fees

(For further information or questions, contact Sandy Wong at (650) 599-1409)

RECOMMENDATION:

That the C/CAG Board of Directors review the initial draft, assumptions, and input on the C/CAG Fiscal Year 2017-18 Program Budget and Member Fees.

FISCAL IMPACT:

In accordance with the proposed C/CAG 2017-18 Program Budget.

REVENUE SOURCES:

Funding sources for C/CAG include member assessments, cost reimbursement from partners, grants, regional - State - Federal transportation and other funds, property tax/fee, Department of Motor Vehicle fees, State - Federal earmarks, and interest.

BACKGROUND:

Each year, the C/CAG Board reviews the draft annual budget and member fees in the month of May and approves the final in June.

For fiscal year 2017-18, it is proposed that the total member fee be the same as that in FY 2016-17. However, individual jurisdiction member's portion would vary due to the updated population data as being adopted as part of Item 5.5 on the agenda.

For budgeting purposes, the draft fee for each individual member agency was sent to City/County Managers in March 2017. Approval of the final C/CAG Fiscal Year 2017-18 budget and fees will be submitted to C/CAG Board on June 8, 2017.

ATTACHMENTS

1. Entire Draft Budget Book is provided under separate cover, available on-line at: <http://ccag.ca.gov/committees/board-of-directors/>
2. FY 2016-17 C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance.
3. FY 2017-18 C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance.
4. Proposed C/CAG Member Fee for Fiscal Year 2017-18.

05/04/17	C/CAG PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE										
						FY 2016-17					
	Administrative	Transportation	SMCRP	Smart	LGP Energy	TFCA	NPDES	AVA	DMV Fee	Measure M	Total
	Program	Programs	Program	Corridor	Watch				Program	(DMV Fee)	
	(General Fund)										
BEGINNING BALANCE	199,748	2,072,112	4,182,207	489,263	208,766	680,462	1,532,084	0	2,922,770	7,375,369	19,662,781
PROJECTED REVENUES											
Interest Earnings	2,064	18,409	44,981	0	0	6,616	12,915	0	21,208	71,208	177,401
Member Contribution	275,651	410,452	1,850,000	0	0	0	126,089	0	0	0	2,662,192
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
MTC/ Federal Funding	0	864,446	0	0	0	0	0	0	0	635,000	1,499,446
Grants	0	0	0	0	698,000	0	0	0	0	0	698,000
DMV Fee	0	0	0	0	0	1,110,717	0	0	350	6,981,001	8,092,068
NPDES Fee	0	0	0	0	0	0	1,390,534	0	0	0	1,390,534
TA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	0	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	414,014	0	31,006	0	0	0	0	0	0	445,020
Assessment	0	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	470,092	0	0	0	0	0	0	470,092
	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	277,715	1,707,321	1,894,981	501,098	698,000	1,117,333	1,529,538	0	21,558	7,687,209	15,434,753
TOTAL SOURCES OF FUNDS	477,463	3,779,433	6,077,188	990,361	906,766	1,797,795	3,061,622	0	2,944,328	15,062,578	35,097,534
PROJECTED EXPENDITURES	Administrative	Transportation	SMCRP	Smart	LGP Energy	TFCA	NPDES	AVA	DMV Fee	Measure M	Total
	Program	Programs	Program	Corridor	Watch				Program	(DMV Fee)	
	(General Fund)										
Administration Services	72,956	123,509	43,493	49,598	12,639	3,267	37,260	0	1,185	39,195	383,102
Professional Services	174,776	922,773	19,996	9,018	440,177	21,206	278,372	0	0	112,994	1,979,312
Consulting Services	23,344	359,155	137,500	1,322,860	325,500	0	1,620,449	0	145,000	1,517,155	5,450,963
Supplies	1,629	500	0	0	0	0	0	0	0	0	2,129
Prof. Dues & Memberships	0	0	0	0	0	0	40,928	0	0	0	40,928
Conferences & Meetings	9,315	2,000	0	0	4,062	0	5,500	0	0	60	20,937
Printing/ Postage	11,656	0	0	0	0	0	2,500	0	0	0	14,156
Publications	0	1,812	0	0	378	0	0	0	0	0	2,190
Distributions	0	70,000	1,010,000	0	0	680,000	7,000	0	1,803	4,715,976	6,484,779
OPEB Trust	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	500	0	0	0	0	0	1,000	0	0	0	1,500
Bank Fee	3,987	0	0	0	0	0	0	0	0	0	3,987
Audit Services	19,400	0	0	0	0	0	0	0	2,500	2,500	24,400
Project Management	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	317,563	1,479,749	1,210,989	1,381,476	782,756	704,473	1,993,009	0	150,488	6,387,880	14,408,383
TRANSFERS											
Transfers In	0	0	0	875,780	200,000	0	0	0	0	0	1,075,780
Transfers Out	0	0	200,000	0	0	0	0	0	0	830,233	1,030,233
Administrative Allocation	(168,890)	85,944	5,215	0	37,195	2,010	25,927	0	97	12,501	(1)
Total Transfers	(168,890)	85,944	205,215	(875,780)	(162,805)	2,010	25,927	0	97	842,734	(45,548)
NET CHANGE	129,042	141,628	478,777	(4,598)	78,049	410,850	(489,398)	0	(129,027)	456,595	1,071,918
TRANSFER TO RESERVES	3,346	218,137	20,000	0	0	0	-80,903	0	-50,000	-	110,580
TOTAL USE OF FUNDS	152,019	1,783,830	1,436,204	505,696	619,951	706,483	1,938,033	0	100,585	7,230,614	14,473,415
ENDING FUND BALANCE	325,444	1,995,603	4,640,984	484,665	286,815	1,091,312	1,123,589	0	2,843,743	7,831,964	20,624,119
RESERVE FUND											
Beginning Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	0	120,000	800,000
Reserve Transfers In	0	0	0	0	0	0	0	0	0	0	0
Reserve Transfers Out	0	0	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	0	120,000	800,000
Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance											
2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.											
3- SMCRP - San Mateo Congestion Relief Program; TFCA - Transportation Fund For Clean Air; NPDES - National Pollutant Discharge Elimination System; Abatement.											
AVA - Abandoned Vehicle Abatement; DMV - Department of Motor Vehicles.											

05/04/17	C/CAG PROGRAM BUDGET: REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE									
	FY 2017-18									
	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	DMV Fee Program	Measure M (DMV Fee)	Total
BEGINNING BALANCE	325,444	1,995,603	4,640,984	484,665	286,815	1,091,312	1,123,589	2,843,743	7,831,964	20,624,119
PROJECTED REVENUES										
Interest Earnings	3,300	5,000	13,500	0	0	4,000	10,500	6,000	28,000	70,300
Member Contribution	275,651	410,452	1,850,000	0	0	0	130,128	0	0	2,666,231
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0
MTC/ Federal Funding	0	800,000	0	0	0	0	0	0	520,000	1,320,000
Grants	0	0	0	0	698,000	0	0	0	0	698,000
DMV Fee	0	0	0	0	0	1,079,043	0	0	6,700,000	7,779,043
NPDES Fee	0	0	0	0	0	0	1,412,444	0	0	1,412,444
TA Cost Share	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	338,000	0	0	0	0	0	0	0	338,000
Assessment	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
Total Revenues	278,951	1,553,452	1,863,500	0	698,000	1,083,043	1,553,072	6,000	7,248,000	14,284,018
TOTAL SOURCES OF FUNDS	604,395	3,549,055	6,504,484	484,665	984,815	2,174,355	2,676,661	2,849,743	15,079,964	34,908,137
PROJECTED EXPENDITURES										
Administration Services	79,000	145,000	45,000	50,000	15,000	4,000	40,000	0	40,000	418,000
Professional Services	232,940	900,000	60,000	0	463,000	50,000	348,372	0	120,000	2,174,312
Consulting Services	70,000	452,988	527,500	902,000	325,500	700,000	1,747,818	155,000	1,459,000	6,339,806
Supplies	4,000	2,000	0	0	0	0	0	0	0	6,000
Prof. Dues & Memberships	1,750	1,000	0	0	0	0	44,984	0	0	47,734
Conferences & Meetings	12,500	5,000	1,000	0	5,000	0	5,500	0	0	29,000
Printing/ Postage	17,000	6,000	0	0	0	0	2,500	0	0	25,500
Publications	4,000	3,000	0	0	1,000	0	0	0	0	8,000
Distributions	0	0	1,010,000	0	0	829,043	26,000	1,522,000	5,016,500	8,403,543
OPEB Trust	0	0	0	0	0	0	0	0	0	0
Miscellaneous	5,500	1,000	1,000	0	0	0	1,000	0	0	8,500
Bank Fee	3,500	0	0	0	0	0	0	0	0	3,500
Audit Services	22,500	0	0	0	0	0	0	2,500	0	25,000
Project Management	0	0	0	0	0	0	0	0	0	0
Total Expenditures	452,690	1,515,988	1,644,500	952,000	809,500	1,583,043	2,216,174	1,679,500	6,635,500	17,488,895
TRANSFERS										
Transfers In	0	0	0	700,000	200,000	0	0	0	0	900,000
Transfers Out	0	0	400,000	0	0	0	0	0	500,000	900,000
Administrative Allocation	-206,471	96,738	9,720	0	44,250	4,999	35,953	0	14,812	1
Total Transfers	-206,471	96,738	409,720	-700,000	-155,750	4,999	35,953	0	514,812	1
NET CHANGE	32,732	-59,274	-190,720	-252,000	44,250	-504,999	-699,055	-1,673,500	97,688	-3,204,878
TRANSFER TO RESERVES										
		0	0	0	0	0	0	0	0	0
TOTAL USE OF FUNDS	246,219	1,612,726	2,054,220	252,000	653,750	1,588,042	2,252,127	1,679,500	7,150,312	17,488,896
ENDING FUND BALANCE	358,175	1,936,329	4,450,264	232,665	331,065	586,313	424,534	1,170,243	7,929,652	17,419,240
Restricted Fund Balance	0	1,948,807			299,024			1,048,429		3,296,260
RESERVE FUND										
Beginning Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	120,000	800,000
Reserve Transfers In	0	0	0	0	0	0	0	0	0	0
Reserve Transfers Out	0	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	120,000	800,000
Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance. 2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses. 3- SMCRP - San Mateo Congestion Relief Program; TFCA - Transportation Fund For Clean Air; NPDES - National Pollutant Discharge Elimination System; Abatement. AVA - Abandoned Vehicle Abatement; DMV - Department of Motor Vehicles.										

C/CAG Member Fees
Fiscal Year 2017-18

C/CAG Member FEE FY 2017-2018					CONGESTION RELIEF PROGRAM (CRP) ASSESSMENT FY 2017-2018			
Agency	% Population (as of 1/1/15)	General Fund Fee	Gas Tax Fee	Total Fee	Agency	Population	% of Trip Generation	Congestion Relief
Atherton	0.93%	\$2,573	\$3,831	\$6,404	Atherton	0.933%	0.89%	\$16,878
Belmont	3.63%	\$10,016	\$14,914	\$24,929	Belmont	3.633%	3.08%	\$62,115
Brisbane	0.61%	\$1,691	\$2,518	\$4,209	Brisbane	0.613%	0.77%	\$12,800
Burlingame	3.88%	\$10,696	\$15,926	\$26,622	Burlingame	3.880%	5.49%	\$86,683
Colma	0.20%	\$543	\$809	\$1,352	Colma	0.197%	0.83%	\$9,544
Daly City	14.25%	\$39,272	\$58,478	\$97,750	Daly City	14.247%	10.15%	\$225,665
East Palo Alto	3.99%	\$10,991	\$16,366	\$27,358	East Palo Alto	3.987%	2.16%	\$56,844
Foster City	4.33%	\$11,947	\$17,789	\$29,736	Foster City	4.334%	3.99%	\$77,008
Half Moon Bay	1.64%	\$4,508	\$6,713	\$11,221	Half Moon Bay	1.635%	1.77%	\$31,481
Hillsborough	1.53%	\$4,205	\$6,262	\$10,467	Hillsborough	1.526%	1.08%	\$24,129
Menlo Park	4.42%	\$12,185	\$18,144	\$30,329	Menlo Park	4.421%	5.43%	\$91,097
Millbrae	3.02%	\$8,325	\$12,396	\$20,722	Millbrae	3.020%	2.91%	\$54,849
Pacifica	4.94%	\$13,604	\$20,257	\$33,861	Pacifica	4.935%	4.07%	\$83,262
Portola Valley	0.62%	\$1,710	\$2,546	\$4,255	Portola Valley	0.620%	0.58%	\$11,144
Redwood City	11.23%	\$30,943	\$46,075	\$77,019	Redwood City	11.226%	12.62%	\$220,567
San Bruno	5.92%	\$16,322	\$24,304	\$40,627	San Bruno	5.921%	5.80%	\$108,462
San Carlos	3.79%	\$10,438	\$15,543	\$25,981	San Carlos	3.787%	4.19%	\$73,781
San Mateo	13.40%	\$36,941	\$55,006	\$91,946	San Mateo	13.401%	15.47%	\$267,069
South San Francisco	8.43%	\$23,240	\$34,605	\$57,845	South San Francisco	8.431%	8.72%	\$158,677
Woodside	0.74%	\$2,038	\$3,035	\$5,073	Woodside	0.739%	0.77%	\$13,959
San Mateo County	8.51%	\$23,462	\$34,935	\$58,397	San Mateo County	8.511%	9.22%	\$163,984
TOTAL	100	\$275,651	\$410,452	\$686,104	TOTAL	100.000%	100.0%	\$1,850,000
NOTES:					1- Total CRP (countywide total) is the same as prior years at \$1,850,000. However, individual agency fees have changed based on annual update of population data.			
1. C/CAG member fees are comprised of two portions: General Fund and Gas Tax.								
2. For FY 2017-18, C/CAG member fees for General Fund portion is proposed to stay the same as FY 16-17 (\$275,651). For FY 2017-18 C/CAG member fee For the Gas Tax portion is proposed to stay the same as FY 16-17 (\$410,452).					2- 50% based on trips generated from jurisdiction, 50% based on population.			
3. Individual jurisdiction's share is based on new population data from Department of Finance, 1/1/2016, as adopted by C/CAG Board.								

C/CAG**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY**

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March 16, 2017

Mr. Bijan Sartipi
District Director
Caltrans District 4
P.O. Box 23660
Oakland, CA 94623-0660

Re: Thank You – District 4 Office of Planning and Project Management

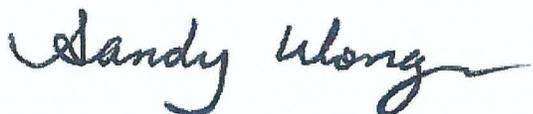
Dear Mr. Sartipi,

As the Executive Director of the City/County Association of Governments of San Mateo County (C/CAG), I would like to thank your staff for their outstanding service in helping us to deliver a supplemental Project Study Report (PSR) in record time. Their expeditious review of the document and obtaining approvals from all necessary functional units were highly appreciated, given the tight deadline we faced in getting this project on the May California Transportation Commission (CTC) agenda.

We are especially pleased with the services provided by Deputy Director Jean Finney, Office Chief Celia McCuaig, Project Manager Kannu Balan, and Senior Engineer Mimy Hew. We appreciate how hard they worked with us, trouble shooting and guiding us through difficult procedures, and supporting many of our requests with Sacramento Headquarters. We understand that the office staff level is limited so we appreciate their quick response to our very aggressive schedule and demands.

On behalf of the C/CAG staff, I want you to know that we appreciate their efforts.

Sincerely,



Sandy Wong, C/CAG Executive Director

Cc: File

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY

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April 14, 2017

George Roderick, City Manager
Town of Atherton
91 Ashfield Road
Atherton, CA 94027

**RE: Funding Allocation for Local Share under Measure M (\$10 Vehicle Registration Fee) –
Fiscal Year 2016/17 (1st half)**

Dear Mr. Roderick,

C/CAG is pleased to notify you that funding under the Measure M (\$10 Vehicle Registration Fee) for the 1st half of FY 2016/17 is now available for distribution. Your jurisdiction is eligible to submit a request for reimbursement for work performed during the period from July 1, 2016 to December 31, 2016.

Under Measure M, which was approved by the San Mateo County voters in November 2010, C/CAG collects \$10 per vehicle registered in the County, for a period of 25 years, beginning in May 2011. Fifty percent (50%) of the net revenues is allocated to the local jurisdictions for local streets and roads projects.

Projects eligible for reimbursement are shown in **Attachment A**. The FY 2016/17 (1st half) funds available for each jurisdiction in addition to remaining balance from prior years, as applicable, are shown in **Attachment B**. Jurisdictions have the flexibility to spend the funds between the Traffic Congestion Management or Stormwater Pollution Prevention projects or on any combination.

A Status Report/Request for Reimbursement form is included for your use (**Attachment C**). Funds are provided on a reimbursement basis only; therefore, documentation must be included with the forms indicating that funds have already been expended. Please submit your reimbursement request to C/CAG by May 31, 2017.

Jurisdictions have the option to wait until the 2nd half of FY 2016/17 and submit one reimbursement request for the full fiscal year. The second half allocation will be available in September 2017.

If you would like an electronic copy of the reporting form or if you have further questions, please contact John Hoang at 650-363-4105 or email to jhoang@smcgov.org

Sincerely,


Sandy Wong
Executive Director

Cc: Public Works Director

Attachments