

**City/County Association of Governments
of San Mateo County (C/CAG)**

**Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
February 23, 2017**

1. Call to Order

Chair Colapietro called the meeting to order at 7:02 pm.

2. Public Comments On Items Not On The Agenda

There were no public comments.

3. Meeting Minutes of January 26, 2017 (Action)

No comments or revisions were made on the meeting minutes of January 26, 2017. Chair Colapietro called for a motion to approve the January 26, 2017 Meeting Minutes.

Motion: Member Schneider moved/Member Robinson seconded approval of the January 26, 2017 minutes. Chair Colapietro and Vice Chair Fraser both abstained. The motion carried 8-2-0.

4. Project Ranking and Recommend Funding for the Bicycle and Pedestrian Improvement Program (BPIP) under the One Bay Area Grant 2 (OBAG2) Program (Action)

Eliza Yu provided an overview of the OBAG2 BPIP and reported that at the February 16, 2017 Congestion Management Program Technical Advisory Committee Meeting (CMP TAC), the CMP TAC reviewed the Transportation for Livable Communities (TLC) Projects List and was informed that the TLC program is undersubscribed by \$1,194,000. The CMP TAC recommended the C/CAG Board make available the surplus \$1,194,000 towards the BPIP program to fund projects based on BPAC recommendation. However, should the BPAC decide not to utilize these funds, Staff informed the BPAC that it could be moved to another OBAG2 program such as Safe Routes to School or Local Streets and Roads.

The BPAC scored and ranked each of the nine eligible project applications. After much discussion, Vice Chair Fraser made a motion to recommend funding the nine eligible BPIP projects to the Board. Member Horsley seconded. Member Matsumoto opposed. The motion was carried 9-0-1. Shortly after, Member Horsley made a motion to reconsider. Member Lujan seconded and the motion carried unanimously. The BPAC decided not to utilize the leftover funds from the TLC Program and instead, recommend to re-distribute these funds to another more urgently needed OBAG2 program (ie. Local Streets and Roads or Safe Routes to School). Member Horsley suggested to recommend projects ranked 1-7 for funding, to partially fund Woodside's Woodside Pathway Project at \$634,000 and to not recommend funding for Brisbane's Crocker Trail Commuter Connectivity Upgrades Project due to its low ranking out of the nine eligible BPIP projects.

Below is a summarized table of the BPAC's recommended projects list to the C/CAG Board:

OBAG2 Bicycle and Pedestrian Improvement Program (BPIP) Recommended Project List				
Rank	Jurisdiction	Project Name	Requested Amount	Recommended Amount
1	San Bruno	Huntington Transit Corridor Project	\$914,000	\$914,000
2	San Carlos	Holly Street Interchange Bike/Ped Overcrossing Project	\$1,000,000	\$1,000,000
3	Redwood City	101 Woodside Class I Bikeway Project	\$948,000	\$948,000
4	Belmont	Ralston Ave Corridor Project	\$1,000,000	\$1,000,000
5	Pacifica	Palmetto Ave Sidewalk Project	\$330,000	\$330,000
6	Burlingame	Hoover School Area Sidewalk Improvements	\$700,000	\$700,000
7	Pacifica	Citywide Curb Ramp Project	\$400,000	\$400,000
8	Woodside	Woodside Pathway Project	\$664,000	\$634,000
9	Brisbane	Crocker Trail Commuter Connectivity Upgrades	\$885,000	\$0
Total:			\$6,841,000	\$5,926,000

Motion: Member Horsley moved to recommend projects ranked 1-7 for funding, to partially fund Woodside's Woodside Pathway Project at \$634,000 and to not recommend funding for Brisbane's Crocker Trail Commuter Connectivity Upgrades Project. Member Lujan seconded. The motion carried unanimously.

5. Revisions to the 2017 BPAC Meeting Calendar (Action)

The BPAC reviewed and approved the revised 2017 BPAC Meeting Calendar.

Motion: Member Self moved/Member Robinson seconded approval. The motion carried unanimously.

6. Nominations and Election of the BPAC Chair and Vice Chair (Action)

Chair Colapietro and Vice Chair Fraser's one year terms have come to an end and the BPAC were allowed to nominate a new Chair and Vice Chair to the BPAC. Marina Fraser was nominated for Chair. Member Horsley moved and Member Lujan seconded. Member Self was nominated for Vice Chair. Chair Colapietro moved and Member Schneider seconded. The motion passes unanimously.

7. Member Communications

Tom Madalena announced that after working at C/CAG for the past 13 years he will be moving on to work for the City of Millbrae as Deputy Director of Community Development. The BPAC congratulated Tom and wished him well at his new position.

Member Schneider shared that City of Millbrae is hosting a Bike Rodeo on March 25 from 10am-1pm at Taylor Middle School to promote bicycle safety for the whole family. Members of the public are welcome to attend.

8. Adjournment

Chair Colapietro called for a motion to adjourn at 8:25 pm.

Motion: Member Lujan moved/Member Robinson seconded approval of the motion to adjourn. Motion carried unanimously.

C/CAG Bicycle and Pedestrian Advisory Committee

Name	Agency	August 2016	October 2016	January 2017	February 2017
Marge Colapietro	Public (Millbrae)	X	X		X
Ann Schneider	Millbrae	X	X	X	X
Marina Fraser	Half Moon Bay	X	X		X
Don Horsley	County of San Mateo				X
Ken Ibarra	San Bruno	X		X	X
Karyl Matsumoto	South San Francisco	X		X	X
Eric Reed	Belmont			N/A	N/A
Gary Pollard	Foster City			X	
Karen Ervin	Pacifica	X	X	N/A	N/A
Matthew Self	Public (County)		X	X	X
Daina Lujan	Public (South San Francisco)		X		X
Jeffrey Tong	Public (San Bruno)	X		N/A	N/A
Rob Lawson	Public (Burlingame)	X			
Malcolm Robinson	Public (San Bruno)	N/A	N/A	X	X
David Stanek	Public (San Mateo)	N/A	N/A	X	X

Others in attendance at the February 2017 BPAC Meeting:

Eliza Yu C/CAG Staff
Sandy Wong C/CAG Staff
Jean Higaki C/CAG Staff
Tom Madalena C/CAG Staff
Emma Shlaes Silicon Valley Bike Coalition
Bob Page Public Member
David Woltering City of San Bruno
Matt Jones City of San Bruno

*Members highlighted in grey are no longer members of the BPAC as of January 2017