

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 299

June 8, 2017

1.0 CALL TO ORDER/ROLL CALL

Chair Alicia Aguirre called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim
Brisbane	– Cliff Lentz
Burlingame	– Ricardo Ortiz
Daly City	– Judith Christensen
East Palo Alto	– Lisa Gauthier (arrive 6:33 p.m.)
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang
Millbrae	– Gina Papan
Pacifica	– Mike O’Neill
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Mark Olbert
San Mateo	– Diane Papan
South San Francisco	– Karyl Matsumoto
SamTrans & TA	– Karyl Matsumoto

Absent:

Colma
Foster City
Menlo Park
San Mateo County
Woodside

Others:

Sandy Wong	– C/CAG Executive Director
Nirit Eriksson	– C/CAG Legal Counsel
Mima Guilles	– C/CAG Staff
Jean Higaki	– C/CAG Staff
Matt Fabry	– C/CAG Staff
John Hoang	– C/CAG Staff
Jeff Lacap	– C/CAG Staff

Eliza Yu – C/CAG Staff
Reid Bogert – C/CAG Staff
Josh Abram – Baird + Driskell
John Ford – Commute.org
Adina Levin – Friends of Caltrain
Theresa Vallez-Kelly – Safe Route to School

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Adina Levin of Friends of Caltrain, commented on 101 manage lane project.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive a presentation and update from John Ford, Executive Director of Commute.Org. on Your Commute Counts.

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Lewis MOVED approval of Items 5.1, 5.2, 5.3, 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.5.1, 5.7, 5.9, 5.10 and 5.11. Board Member Ortiz SECONDED. **MOTION CARRIED 15-0-0** Board Member Kim RECUSED

- 5.1 Approval of the minutes of regular business meeting No. 298 dated May 9, 2017. APPROVED
- 5.2 Review and approve Resolution 17-17 authorizing the C/CAG Chair to execute Amendment Number 3 to the funding agreement with the Bay Area Water Supply and Conservation Agency, extending the term through June 30, 2018 for no additional cost and adding the City of San Mateo as a participating agency for rain barrel rebates in San Mateo County. APPROVED
- 5.3 Review and approval of Resolution 17-18 authorizing the C/CAG Chair to execute an agreement between the C/CAG and Commute.org in the amount of \$510,000 from the Congestion Relief Plan to provide the Countywide Voluntary Trip Reduction Program for Fiscal Year 2017/2018. APPROVED
- 5.4 Fiscal Year 2017/18 Transportation Fund for Clean Air (TFCA)(40%) Program for San Mateo County.
- 5.4.1 Review and approval of Resolution 17-19 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2017/18 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,543,654. APPROVED
- 5.4.2 Review and approval of Resolution 17-20 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the San Mateo County Transit District (SamTrans) in the amount of \$110,000 under the Fiscal Year 2017/18 Transportation Fund for Clean Air (TFCA)

Program for the BART Shuttle Program.

APPROVED

5.4.3 Review and approval of Resolution 17-21 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the San Mateo County Transit District (SamTrans) in the amount of \$79,000 under the Fiscal Year 2017/18 Transportation Fund for Clean Air (TFCA) Program for the Traffic Signal Prioritization for Buses on El Camino Real Project.

APPROVED

5.4.4 Review and approval of Resolution 17-22 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and Commute.org in the amount of \$600,000 under the Fiscal Year 2017/18 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program.

APPROVED

5.5 Agreements between C/CAG and the Metropolitan Transportation Commission (MTC) for Planning, Programming, Transportation, Transit, Land Use or Other Projects.

5.5.1 Review and approval of Resolution 17-13 authorizing the C/CAG Chair to execute the Master Funding Agreement between C/CAG and MTC for Planning, Programming, Transportation, Transit, Land Use or Other Projects for Fiscal Year 2017/18 through Fiscal Year 2027/28.

APPROVED

5.7 Review and approval of Resolution 17-25 authorizing the C/CAG Chair to execute Amendment No. 5 to the agreement between C/CAG and the City of San Carlos to provide financial services to C/CAG for an amount not to exceed \$85,000 for Fiscal Year 2017/18.

APPROVED

5.9 Review and approval of Resolution 17-26 authorizing the prefunding of other post-employment benefits (OPEB) through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS in an amount of \$25,000 for Fiscal Year 2016/17.

APPROVED

5.10 Review and approval of Resolution 17-27 authorizing the filing of an application for funding assigned to the Metropolitan Transportation Commission and committing any necessary matching funds and stating the assurance to complete the San Mateo County Safe Routes to School Project for the One Bay Area Grant Program 2 (OBAG2).

APPROVED

5.11 Review and approval of Resolution 17-28 authorizing the C/CAG Chair to execute Amendment No. 2 to the Agreement with the San Mateo County Superintendent of Schools for a time extension only, at no additional cost, to manage the San Mateo County Safe Routes to School Program through December 31, 2017.

APPROVED

Items 5.5.2, 5.6, and 5.8 were removed from the Consent Calendar.

5.5.2 Review and approval of Resolution 17-23 authorizing the C/CAG Chair to execute Supplement No. 1 to Master Funding Agreement between C/CAG and MTC for Planning, Programming, Transportation, Transit, Land Use or Other Projects for \$3,822,000 from 7/1/2017 to 6/30/2022, and further authorizing the C/CAG Executive Director to execute future Supplement(s) to said Master Funding Agreement.

APPROVED

Board Member O'Connell (San Bruno) MOVED to approve item 5.5.2. Board Member Christensen SECONDED. **MOTION CARRIED 15-0-0.** Board Member Kim RECUSED.

- 5.6 Review and accept the City/County Association of Governments of San Mateo County, Proposition 1B Audit Final Report. APPROVED

Board Member Chuang MOVED to approve item 5.6. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED 15-0-0.** Board Member Kim RECUSED.

- 5.8 Review and approval of the Finance Committee's recommendation of no change to the C/CAG investment portfolio and accept the Quarterly Investment Report as of March 31, 2017. APPROVED

Board Member Chuang MOVED to approve item 5.8. Board Member Gauthier SECONDED. **MOTION CARRIED 15-0-0.** Board Member Kim RECUSED.

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Jean Higaki gave a brief update of the legislative issues discussed at the Legislative Committee, which included: transportation trailer bills for SB 1, efforts to repeal SB 1 that are taking place around the state, SB 1 program guidelines that are being developed by the California Transportation Commission, and discussions in Sacramento associated with Regional Measure 3 (RM3).

Board Member O'Connell (San Bruno) MOVED approval of a letter of support SB 595 "in concept." Board Member Lentz SECONDED. **MOTION CARRIED 15-1-0.** G. Papan (Millbrae) OPPOSED

- 6.2 Review and approve Resolution 17-29 authorizing the C/CAG Executive Director to negotiate final scopes of work and execute Task Orders with Eisenberg, Olivieri, and Associates, Inc., Larry Walker & Associates, and S. Groner Associates in amounts not to exceed \$1,685,861, \$557,500, and \$325,000, respectively, for technical support services to the Countywide Water Pollution Program for Fiscal Year 2017/18. APPROVED

The C/CAG Board received a presentation from Matt Fabry, Stormwater Program Manager on Resolution 17-29 authorizing the C/CAG Executive Director to negotiate final scopes of work and execute Task Orders for the technical consultants for the services to the Countywide Water Pollution Program.

Board Member Olbert MOVED approval of Item 6.2. Board Member Ruddock SECONDED. **MOTION CARRIED 16-0-0.**

- 6.3 Review and approval of Resolution 17-24 authorizing the C/CAG Chair to execute a Cooperative Agreement between C/CAG and County of San Mateo Department of Housing for Joint Workplan for Housing-Related Activities for Fiscal Year 2017/18 in an amount not to exceed \$87,500, and receive a presentation on program performance. APPROVED

The C/CAG Board received a presentation from Josh Abram, Baird + Driskell, on 21 Elements.

Board Member O'Connell (San Bruno) MOVED approval of Item 6.3. Board Member Gauthier SECONDED. **MOTION CARRIED 16-0-0.**

- 6.4 Review and approval of Resolution 17-30 adopting the C/CAG Fiscal Year 2017/18 Program Budget and Member Fees (*Special Voting Procedures Apply*). APPROVED

Board Member Olbert MOVED approval of Item 6.4. Board Member Lewis SECONDED.
A Special Voting Procedure was taken by roll call. **MOTION CARRIED 16-0-0.**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director of C/CAG, reported on the public meetings for the SM 101 Managed Lanes project.

9.0 COMMUNICATIONS - Information Only

- 9.1 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Beall, Chair, Senate Transportation and Housing Committee, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.2 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Assembly Member Marc Berman, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.3 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jerry Brown, Governor, State of California, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.4 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Frazier, Chair, Assembly Transportation Committee, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.5 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Senator Jerry Hill, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.6 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Mr. Brian Kelly, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.7 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Kevin Mullin, Speaker Pro Tempore, California State Assembly, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.8 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Senator Josh Newman, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill
- 9.9 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Assembly Member

Phil Ting, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill

9.10 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Senator Scott Wiener, dated 5/24/17. RE: Passage of SB 1 – Transportation Funding Bill

10.0 ADJOURNMENT

Next scheduled meeting July 13, 2017