

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 300

July 13, 2017

1.0 CALL TO ORDER/ROLL CALL

Chair Alicia Aguirre called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Davina Hurt
Brisbane	– Cliff Lentz (depart 6:40 p.m.)
Burlingame	– Ricardo Ortiz (arrive 6:36 p.m.)
Colma	– Diana Colvin
Daly City	– Judith Christensen
East Palo Alto	– Lisa Gauthier
Half Moon Bay	– Debbie Ruddock (arrive 6:32 p.m.)
Menlo Park	– Catherine Carlton (depart 7:35 p.m.)
Millbrae	– Gina Papan (arrive 6:32 p.m.)
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Carlos	– Mark Olbert
San Mateo	– Diane Papan (arrive 6:38 p.m.)
San Mateo County	– David Canepa
Woodside	– Deborah Gordon

Absent:

Foster City
Hillsborough
San Bruno
South San Francisco

Others:

Sandy Wong	– C/CAG Executive Director
Nirit Eriksson	– C/CAG Legal Counsel
Mima Guilles	– C/CAG Staff
Jean Higaki	– C/CAG Staff
Matt Fabry	– C/CAG Staff
John Hoang	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Eliza Yu	– C/CAG Staff

Reid Bogert – C/CAG Staff
 Sara Muse – C/CAG Staff
 Susy Kalkin – C/CAG Staff
 Kim Springer – San Mateo County Office of Sustainability
 Hilary Papendick – San Mateo County Office of Sustainability
 Jasneet Sharma – San Mateo County Office of Sustainability
 Remy Goldsmith – Silicon Valley Community Foundation
 Brian Brennan – Silicon Valley Leadership Group
 Adrienne Etherton – Sustainable San Mateo County
 John Ford – Commute.org
 Adina Levin – Friends of Caltrain
 Diane Bailey – Menlo Spark
 Alan Sarver – SUHSD
 David Weisman – Scoop
 Brianna Fischer – Waze
 Josh Fried – Waze
 Deborah Gill – South San Francisco
 Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

None.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive a presentation from Remy Goldsmith, Senior Community Leadership Officer of Silicon Valley Community Foundation and Brian Brennan, Senior Vice President of the Silicon Valley Leadership Group, on the Silicon Valley Competitiveness and Innovation Project.

4.2 Receive a presentation from Hilary Papendick, Climate Change & Adaptation Program Manager of the San Mateo County Office of Sustainability, on the San Mateo County Sea Level Rise Initiative and Vulnerability Assessment.

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Carlton MOVED approval of Items 5.1, 5.2.1, 5.2.2, 5.2.3, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10 and 5.11. Board Member Gauthier SECONDED. **MOTION CARRIED 16-0-0** Board Member Carlton Abstains on Item 5.1.

5.1 Approval of the minutes of regular business meeting No. 299 dated June 8, 2017. APPROVED

5.2 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:

- 5.2.1 Receive a copy of amended Task Order URD-01, issued to Urban Rain Design for technical support to the Countywide Water Pollution Prevention Program, extending the term through December 31, 2017 at no additional cost, as executed by the Executive Director consistent with the C/CAG Procurement Policy. APPROVED
- 5.2.2 Receive a copy of amended Task Order EOA-04, issued to EOA, Inc. for technical support to the Countywide Water Pollution Prevention Program, extending the term through December 31, 2017 at no additional cost, as executed by the Executive Director consistent with the C/CAG Procurement Policy. APPROVED
- 5.2.3 Receive a copy of Amendment No. 1 to the agreement with Gray Bowen Scott for on-call consultant services for Federal Aid related project coordination services extending the term through December 31, 2017 at no additional cost, as executed by the Executive Director consistent with the C/CAG Procurement Policy. APPROVED
- 5.3 Review and approval of Resolution 17-31 authorizing the Safe Routes to School and Green Streets Infrastructure Pilot Program, its funding guidelines, and Call for Projects. APPROVED
- 5.4 Review and approval of Resolution 17-32, authorizing the C/CAG Chair to execute a three-year agreement with Gray Bowen Scott for on-call consultant services for Federal and State funded project coordination and grant administration, and further authorizing the C/CAG Executive Director to negotiate and issue task orders under said agreement in an amount not to exceed \$400,000 for fiscal years 2017-18 through 2019-20. APPROVED
- 5.5 Review and authorize the C/CAG Chair to execute the updated final Master Funding Agreement between C/CAG and MTC for Planning, Programming, Transportation, Transit, Land Use or Other Projects for Fiscal Year 2017/18 through Fiscal Year 2027/28, per C/CAG Resolution 17-13. APPROVED
- 5.6 Review and approval of Resolution 17-33 authorize the C/CAG Chair to execute the updated final Supplement No. 1 to Master Funding Agreement between C/CAG and MTC for Planning, Programming, Transportation, Transit, Land Use or Other Projects for \$3,822,000 from 7/1/2017 to 6/30/2023, and further authorizing the C/CAG Executive Director to execute future Supplements. APPROVED
- 5.7 Review and approval of Resolution 17-34 authorizing the C/CAG Executive Director to execute Amendment No. 1 to the Model Use Agreements between C/CAG and six consulting firms for use of the C/CAG-VTA San Mateo Countywide Transportation Model for a three-year time extension with no additional cost. APPROVED
- 5.8 Review and approval of Resolution 17-35 authorizing the C/CAG Chair to execute Amendment No. 1 to the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2016/17 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County. APPROVED
- 5.9 Review and approve the appointment of Councilmember Emily Beach (City of Burlingame) to the Bicycle and Pedestrian Advisory Committee (BPAC) to fill one vacant elected official seat. APPROVED
- 5.10 Review and approval of Resolution 17-37 authorizing the C/CAG Chair to execute a two-year

funding agreement with Joint Venture Silicon Valley to support the Index of Silicon Valley and for Joint Venture Silicon Valley to provide support to San Mateo County and Cities in meeting their sustainability goals and mobility improvement, for an amount not to exceed \$75,000 for fiscal years 2017/18 and 2018/19. APPROVED

5.11 Review and endorse the Regional Measure 3 San Mateo County candidate project list. APPROVED

6.0 REGULAR AGENDA

6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Jean Higaki, C/CAG staff, provided an update of SB 595 (Beall) for Regional Measure 3 and AB 1613 (Mullin). The C/CAG Legislative Committee recommended that the C/CAG Board send a letter in support of AB 1613 allowing SamTrans to adopt a sales tax not to exceed the 2% limit by more than 0.5% for transportation purposes. Chair Aguirre stressed the importance of the framing the purposes for each of the different tax measures.

Board Member Gordon MOVED approval to support AB 1613. Board Member D. Papan (San Mateo) SECONDED. **MOTION CARRIED 15-0-0.**

6.2 Review and approval of Resolution 17-36 authorizing the C/CAG Countywide Carpooling Incentives Pilot Program for up to \$1,000,000, and execution of individual agreements with Scoop and Google. APPROVED

John Hoang, C/CAG staff, provided a presentation on the recommendation of a C/CAG Countywide Carpooling Incentive Pilot Program.

Board Member G. Papan (Millbrae) MOVED to approve item 6.2. Board Member Lewis SECONDED. **MOTION CARRIED 15-0-0.**

6.3 Receive an update and provide input on follow-up activities for the formation of a Working Group for the implementation phase of the San Mateo Countywide Transportation Plan 2040. NO ACTION

Public comments were received from the members of the public on Item 6.3:

Diane Bailey – Menlo Spark
Adina Levin – Friends of CalTrain
Alan Sarver – SUHSD

The following board members expressed interest in serving on this Working Group:

Cliff Lentz (Brisbane)
Doug Kim (Belmont) [*expressed interest via previous email to the Chair and Executive Director*]
Alicia Aguirre (Redwood City) [*C/CAG Chair*]
Gina Papan (Millbrae)

No action was taken.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

Alicia Aguirre, C/CAG Chair, announced that the League of California Cities Annual Conference in Sacramento is on September 14, 2017. Upon surveying C/CAG Board members availability, Chair Aguirre announced the C/CAG Board will remain in session on September 14, 2017.

7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, C/CAG Executive Director, introduced two new C/CAG staff, Susy Kalkin and Sara Muse. She also announced the upcoming departure of Eliza Yu and thanked her for her services to C/CAG.

9.0 COMMUNICATIONS - Information Only

10.0 ADJOURNMENT – 7:55 p.m.

Next scheduled meeting September 14, 2017