

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 301
September 14, 2017

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Belmont	– Doug Kim
Brisbane	– Cliff Lentz
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
Hillsborough	– Shawn Christianson (arrive 6:45 p.m.)
Millbrae	– Gina Papan
Portola Valley	– Maryann Moise Derwin
San Carlos	– Mark Olbert (depart 7:35 p.m.)
San Mateo	– Diane Papan
San Mateo County	– David Canepa (depart 8:05 p.m.)
South San Francisco	– Karyl Matsumoto (SamTrans & TA)
Woodside	– Deborah Gordon

Absent:

Atherton
Daly City
East Palo Alto
Foster City
Half Moon Bay
Menlo Park
Pacifica
Redwood City
San Bruno

Others:

Sandy Wong	– C/CAG Executive Director
Nirit Eriksson	– C/CAG Legal Counsel
Mima Guilles	– C/CAG Staff
Jean Higaki	– C/CAG Staff
Matt Fabry	– C/CAG Staff
John Hoang	– C/CAG Staff
Jeff Lacap	– C/CAG Staff

Reid Bogert – C/CAG Staff
Sara Muse – C/CAG Staff
Susy Kalkin – C/CAG Staff
Paul Krupka – Redwood City Project Manager
Nancy Magee – SMCOE
Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

None.

4.0 PRESENTATIONS/ ANNOUNCEMENTS (deferred until after item 6.6)

4.1 Receive a presentation from John Hoang, Program Manager, on the Measure M 5-Year Performance Report, Fiscal Years 2012-2016, \$10 Vehicle Registration Fee.

4.2 Receive a presentation from Matt Fabry, Program Manager, on highlights of the Countywide Water Pollution Prevention Program activities during Fiscal Year 2016-17

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Canepa MOVED approval of Items 5.1, 5.2, 5.3, 5.4.1, 5.4.2, 5.5, 5.6.1, 5.6.2, 5.6.3, 5.6.4, 5.7 and 5.8. Board Member Ortiz SECONDED. **MOTION CARRIED 11-0-0**

5.1 Approval of the minutes of regular business meeting No. 300 dated July 13, 2017. APPROVED

5.2 Review and approval of Resolution 17-38 for technical changes to the One Bay Area Grant 2 (OBAG 2) program. APPROVED

5.3 Review and approval of Resolution 17-40 authorizing the C/CAG Chair to execute Amendment No. 3 with the San Mateo County Office of Education for the San Mateo County Safe Routes to School Program for an additional amount of up to \$120,000. APPROVED

5.4 Agreements for San Mateo County Smart Corridor Expansion Projects:

5.4.1 Receive a copy of the executed agreement with Kimley-Horn for development of the Project Study Report - Project Development Support for the San Mateo County Smart Corridor Expansion – Brisbane/Daly City/I-280 Project in an amount not to exceed \$49,982 as executed by the C/CAG Chair consistent with the C/CAG Procurement Policy. APPROVED

5.4.2 Review and approval of Resolution 17-47 authorizing the C/CAG Chair to execute a Cooperative Agreement with Caltrans to complete the Project Initiation Document (PID) Phase of the San Mateo County Smart Corridor – Brisbane/Daly City/I-280 Project for an amount of up to \$150,000. APPROVED

- 5.5 Review and approval of Resolution 17-42 determining that the City of South San Francisco Community Civic Campus Project, including amendments to the El Camino Real/Chestnut Specific Plan Area, South San Francisco General Plan and Zoning Ordinance is consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.6 Review and approval of amendments to three on-call consultant service agreements for airport/land use consistency review to add an aggregate total amount of \$40,000 to be shared amongst three firms and to extend contract term to September 30, 2019:
 - 5.6.1 Review and approval of Resolution 17-43 authorizing the C/CAG Executive Director to issue task orders in full compliance with the terms and conditions of on-call airport/land use consistency review service agreements. APPROVED
 - 5.6.2 Review and approval of Resolution 17-44 authorizing the C/CAG Chair to execute the second amendment to the agreement with Ricondo & Associates for airport/land use consistency review on-call consultant services to add an aggregate total of \$40,000 to a new total of \$140,000, to be shared amongst three consulting firms and to extend the contract term to September 30, 2019. APPROVED
 - 5.6.3 Review and approval of Resolution 17-45 authorizing the C/CAG Chair to execute the second amendment to the agreement with Coffman Associates for airport/land use consistency review on-call consultant services to add an aggregate total of \$40,000 to a new total of \$140,000, to be shared among three consulting firms and to extend the contract term to September 30, 2019. APPROVED
 - 5.6.4 Review and approval of Resolution 17-46 authorizing the C/CAG Chair to execute the second amendment to the agreement with ESA Airports for airport/land use consistency review on-call consultant services to add an aggregate total of \$40,000 to a new total of \$140,000, to be shared among three consulting firms and to extend the contract term to September 30, 2019. APPROVED
- 5.7 Review and approval of Resolution 17-48 in support of International Walk to School Day. APPROVED
- 5.8 Review and approve the appointment of Khee Lim, Director of Public Works, to represent the City of Millbrae on C/CAG's Congestion Management Technical Advisory Committee and the Stormwater Committee. APPROVED

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). ACTION

Jean Higaki, C/CAG staff, provided an update regarding SB 595 (Beall) – Regional Measure 3, which the Board previously supported in concept. The C/CAG Legislative Committee did not meet but it was recommended that the C/CAG Board send a letter to the Governor in support of SB 595.

Board Member Gordon MOVED approval of a support letter for SB 595 (Beall). Board Member

Lentz SECONDED. **MOTION CARRIED 10-1-0.** Matsumoto OPPOSED

- 6.2 Review the list of projects proposed for the Draft 2018 State Transportation Improvement Program (STIP) for San Mateo County. NO ACTION

Jean Higaki, C/CAG staff, presented the Draft 2018 State Transportation Improvement Program (STIP) for San Mateo County. This item was introduced to the C/CAG Board for comments and input at the September 14, 2017 meeting. It will be presented to the C/CAG Board for approval action at the October 12, 2017 meeting.

Board members had several project specific questions regarding the Smart Corridors expansion project included in the 2018 STIP proposal. Staff provided responses to questions. Board members directed staff to provide more information regarding project benefits as well as its usage before the Board takes action at the next meeting.

Public comments were received from the members of the public on Item 6.2:

Paul Krupka – Project Manager for a project in Redwood City, spoke in support of the proposed 2018 STIP.

- 6.3 Receive an update on the San Mateo Countywide Transportation Plan 2040 Follow-up Working Group. INFORMATION

John Hoang, C/CAG staff, provided a presentation on the San Mateo Countywide Transportation Plan 2040 Follow-up Working Group. Board members requested to add Board member Kim to the Working Group. Board member Kim accepted.

- 6.4 Review and approval of Resolution 17-49 adopting the C/CAG Investment Policy Update. APPROVED

Board Member Canepa MOVED approval of Item 6.4. Board Member Ortiz SECONDED. **MOTION CARRIED 11-0-0**

- 6.5 Review and approval of the Finance Committee's recommendation on investment portfolio and accept the Quarterly Investment Report as of June 30, 2017. APPROVED

Board Member Lentz MOVED approval of Item 6.5. Board Member Canepa SECONDED. **MOTION CARRIED 9-2-0.** Board Members G. Papan (Millbrae) and Ortiz OPPOSED

- 6.6 Review and approval of Resolution 17-39 authorizing the C/CAG Chair to execute an Agreement between C/CAG and selected consultant to perform Stakeholder Engagement and Meeting Facilitation Support Services for the San Mateo Countywide Transportation Plan 2040 Follow-Up. APPROVED

Sara Muse, C/CAG staff, presented the staff recommendation of approval of an agreement with Kearns & West in an amount not to exceed \$64,592 to perform stakeholder engagement support services.

Board Member Lentz MOVED approval of Item 6.6 and added considerations for the implementation strategies. Board Member G. Papan (Millbrae) SECONDED. **MOTION CARRIED 11-0-0.**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Frazier, Chair, Assembly Transportation Committee, dated 7/10/17. RE: SUPPORT IN CONCEPT for SB 595 (Beall)

9.2 Letter from Sandy Wong, Executive Director, City/County Association of Governments, to Mr. Steve Heminger, Metropolitan Transportation Commission, dated 8/9/17. RE: Request for additional repurposed earmark for the US 101 Managed Lane Project

9.3 Letter from Sandy Wong, Executive Director, City/County Association of Governments, to Mr. Bijan Sartipi, District Director, Caltrans District 4, dated 8/28/17. RE: Request for Streamlined PID Process – District 4 Office of Planning and Project Management

9.4 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Edmund G. Brown Jr., Governor of California, dated 9/5/17. RE: SIGNATURE REQUESTED FOR SB 231 (Hertzberg)

10.0 ADJOURNMENT – 8:38 p.m.