

City/County Association of Governments of San Mateo County (C/CAG)

Bicycle and Pedestrian Advisory Committee (BPAC) Meeting Minutes September 28, 2017

1. Call to Order

Chair Fraser called the meeting to order at 7:00 pm.

Members Present: Deirdre Martin, Ken Ibarra, Marina Fraser, Marge Colapietro, Matthew Self, David Stanek, Malcolm Robinson, Don Horsley, Ann Schneider, Daina Lujan, Ann Wengert, Emily Beach.

Members Absent: Karyl Matsumoto, Gary Pollard.

Staff/Guests Attending: Sara Muse, Sandy Wong, Richard Chiu, Gary Heap, Ryan Marquez, Mike Futrell, Kaveh Forouhi, Khee Lim, Jessica Manzi, Van Ocampo, Evan Albert, Sue-Ellen Atkinson, David Woltering, Brian Dong, Andrew Wong, Ray Razavi, Nadia Bosan, Jeff Moneda, Roland Yip, Shirley Chan, Matt Jones, Chris Hunter, Marlon Aumentado, Karen Kinser, Emma Shlaes, Denice Hutten, Howard Young.

2. Public Comments On Items Not On The Agenda

There were no public comments.

3. Meeting Minutes of June 22, 2017 (Action)

No comments or revisions were made on the meeting minutes of June 22, 2017. Chair Fraser called for a motion to approve the June 22, 2017 Meeting Minutes.

Motion: Member Horsley moved/Member Colapietro seconded approval of the June 22, 2017 minutes. Members Schneider, Lujan, and Wengert abstained. The motion carried 9-3-0.

4. Project Applicant Presentations for the Transportation Development Act Article 3 (TDA Article 3) FY 17-18 (Information)

Representatives from 17 agencies – including Atherton, Belmont, Brisbane, Burlingame, Daly City, Foster City, Half Moon Bay, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, San Mateo County, and South San Francisco – presented TDA Article 3 projects for FY 17-18.

Chair Fraser requested BPAC members send any application questions to Staff. Staff will collate questions and send responses to BPAC members.

Member Schneider requested a chart summarizing how TDA Article 3 funding has been allocated over the past five to ten years by city and type of fund (capital or planning). Staff agreed to fulfill Member Schneider's request.

5. Member Communications (Information)

Member Schneider shared that two transit oriented development (TOD) projects in Millbrae going to the Planning Commission this month. Both projects are near the BART/Caltrain station and include additional bicycle amenities (not discussed in the TDA Article 3 presentation). Both projects connect with California Drive and the Bay Trail.

Chair Fraiser mentioned Member Stanek, Member Self, Member Lujan, and Chair Fraiser attended the Silicon Valley Bike Summit last month. Member Lujan was a panelist at the event. Chair Fraiser said the event was very interesting and worth attending next year. Chair Fraiser also mentioned Wednesday, October 4 is International Walk to School Day. Chair Fraiser added the Pumpkin Festival, for the second year in a row, has bike parking.

Member Self mentioned BPAC member should send Staff scoring sheets before the next meeting on October 26, 2017. Staff voiced a preference to receive scoring sheets in advance of the next meeting.

Member Colapietro said Staff has emailed BPAC members an overall scoring sheet to assist with scoring applications. Member Beach said Staff should consider Google Forms in the future.

Member Schneider asked if about one-third of the total amount was available for funding. Chair Fraiser responded that approximately one-third is available. Member Schneider asked if partial funding was available. Chair Fraiser responded that total funding is only available, not partial funding.

6. Adjournment

Chair Fraser called for a motion to adjourn at 9:17 pm.

C/CAG Bicycle and Pedestrian Advisory Committee

Name	Agency	January 2017	February 2017	April 2017	June 2017	September 2017
Marge Colapietro	Public (Millbrae)		X	X	X	X
Ann Schneider	Millbrae	X	X			X
Marina Fraser	Half Moon Bay		X	X	X	X
Don Horsley	County of San Mateo		X	X	X	X
Emily Beach	Burlingame	N/A	N/A	N/A	N/A	X
Ken Ibarra	San Bruno	X	X		X	X
Karyl Matsumoto	South San Francisco	X	X	X	X	
Gary Pollard	Foster City	X				
Ann Wengert	Portola Valley	N/A	N/A	X		X
Deirdre Martin	Pacifica	N/A	N/A	X	X	X
Matthew Self	Public (County)	X	X	X	X	X
Daina Lujan	Public (South San Francisco)		X			X
Malcolm Robinson	Public (San Bruno)	X	X	X	X	X
David Stanek	Public (San Mateo)	X	X	X	X	X

Others in attendance at the September 2017 BPAC Meeting:

Sara Muse	C/CAG Staff
Sandy Wong	C/CAG Staff
Richard Chiu	Daly City
Gary Heap	San Mateo
Ryan Marquez	Pacifica
Mike Futrell	South San Francisco
Kaveh Forouhi	San Carlos
Khee Lim	Millbrae
Jessica Manzi	Redwood City
Van Ocampo	Pacifica
Evan Albert	Pacifica
Sue-Ellen Atkinson	San Mateo
David Woltering	San Bruno
Brian Dong	Belmont
Andrew Wong	Burlingame
Ray Razavi	Half Moon Bay
Nadia Bosan	Interwest-Atherton
Jeff Moneda	Foster City
Roland Yip	Daly City
Shirley Chan	Daly City
Matt Jones	San Bruno
Chris Hunter	San Mateo County

Marlon Aumentado	Menlo Park
Karen Kinser	Brisbane
Emma Shlaes	Silicon Valley Bicycle Coalition
Denice Hutten	Half Moon Bay
Howard Young	Portola Valley