

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 305

February 8, 2018

1.0 CALL TO ORDER/ROLL CALL

Chair Alicia Aguirre called the meeting to order at 6:31 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim
Brisbane	– Madison Davis
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
Daly City	– Raymond Buenaventura
East Palo Alto	– Lisa Gauthier
Foster City	– Sam Hindi
Hillsborough	– Marie Chuang
Millbrae	– Gina Papan
Pacifica	– John Keener
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Mark Olbert
San Mateo	– Diane Papan (arrive 6:40 p.m.)
San Mateo County	– David Canepa
South San Francisco	– Karyl Matsumoto (SamTrans & TA)
Woodside	– Deborah Gordon

Absent:

Half Moon Bay
Menlo Park

Others:

Sandy Wong	– C/CAG Executive Director
Nirit Eriksson	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Matt Fabry	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Sara Muse	– C/CAG Staff
Susy Kalkin	– C/CAG Staff

Dave Pine – San Mateo County Board of Supervisor
Kim Springer – San Mateo County
Andrea Chow – San Mateo County
Seth Miller – League of California Cities
Matt Robinson – Shaw/Yoder/Anntwih
Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Seth Miller, League of CA Cities, Peninsula Division, made announcement on Proposition 68 – Clean Water and Safe Parks Act, Proposition 69 – Support Safer Roads and Protect Local Transportation Improvements, and oppose SB1 repeal.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

The C/CAG Board received a presentation from Kim Springer and Andrea Chow, San Mateo County Office of Sustainability (OOS), on the San Mateo County Energy Watch Program Performance. C/CAG contracts with the San Mateo County OOS to delivers the Energy Watch Program.

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Canepa MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10 and 5.11.1. Board Member Gauthier SECONDED. **MOTION CARRIED 19-0-0**

- 5.1 Approval of the minutes of regular business meeting No. 304 dated December 14, 2017. APPROVED
- 5.2 Review and accept the 2017 attendance reports for the C/CAG Board and Committees. APPROVED
- 5.3 Review and approval of the reallocation of Transportation Development Act (TDA) Article 3 funds for the South San Francisco Linden Avenue Complete Streets Safety Project. APPROVED
- 5.4 Review and approval of Resolution 18-01 authorizing the C/CAG Chair to execute Amendment No. 1 with the San Mateo County Office of Education for the San Mateo County Safe Routes to School Program adding \$10,104 unspent funds from previous cycle for a new total of \$927,204. APPROVED
- 5.5 Review and approval of Resolution 18-02 authorizing the C/CAG Chair to execute Amendment No. 1 to four (4) on-call contracts for technical support to the Countywide Water Pollution Prevention Program, extending the term through September 2021, and waiving the Request for Proposals process. APPROVED
- 5.6 Review and approval of the Lifeline Transportation Program Cycle 5 Call for Projects in San Mateo County. APPROVED

- 5.7 Review and approval of Resolution 18-04 approving the population data to be used by C/CAG. APPROVED
- 5.8 Review and approval of Resolution 18-05 authorizing the C/CAG Chair to execute an agreement with DNV GL Energy Services USA Inc. for climate action planning services for an amount not to exceed \$260,000 through June 30, 2019 APPROVED
- 5.9 Review and approve Resolution 18-06 authorizing the C/CAG Chair to execute funding agreements with twelve member agencies for the San Mateo County Energy Watch (SMCEW) Municipal Energy Efficiency Program for a total not to exceed amount of \$480,000. APPROVED
- 5.10 Review and approve the appointment of Grace Le, City Engineer, to represent the City of San Carlos on C/CAG's Congestion Management Technical Advisory Committee and the Stormwater Committee. APPROVED
- 5.11 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
- 5.11.1 Receive a copy of funding agreement with SMCTA to contribute up to \$15,000 in funding for consultant services for the preparation of a Benefit Cost Analysis (BCA) required for a US DOT Infrastructure of Rebuilding America (INFRA) grant application, executed by the Executive Director in accordance with C/CAG procurement policy. INFORMATION

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). NO ACTION

Matt Robinson with Shaw/Yoder/Antwih presented an update on the second half of the 2017-18 Legislative Session and highlighted bills C/CAG is watching and may weigh in on in the coming months. Robinson also updated the Board on the implementation of SB 1 and the SB 1 repeal campaign, as well as two ballot initiatives that will appear on the June 5 primary election ballot – Propositions 68 (Water/Parks Bond) and 69 (transportation revenue protections) – for which the Legislative Committee will consider support positions at its next meeting.

Robinson reported that C/CAG would be holding its annual lobby day in Sacramento on May 2.

The C/CAG Legislative Committee also directed Kim Springer to solicit information from cities about high profile climate action efforts to be potentially highlighted at the Governors' Global Climate Action Summit 2018 in San Francisco.

- 6.2 Conduct public hearing and approval of Resolution 18-11 adopting the Final 2017 Congestion Management Program (CMP) for San Mateo County (*Special voting procedures apply*). APPROVED

Jeff Lacap, C/CAG staff, presented a brief overview on the Final 2017 Congestion Management Program (CMP) for San Mateo County, and highlight changes made from the draft.

Chair Aguirre opened a public hearing on the Final 2017 Congestion Management Program. No public comment was received. Public hearing was closed.

Board Member Lewis MOVED approval of Item 6.2. Board Member Ortiz SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 19-0-0.** Results: 19 Agencies approving. This represents 90% of the Agencies representing 93% of the population.

APPROVED

Elizabeth Lewis – Atherton
Doug Kim – Belmont
Madison Davis - Brisbane
Ricardo Ortiz – Burlingame
Diana Colvin – Colma
Raymond Buenaventura – Daly City
Lisa Gauthier – East Palo Alto
Sam Hindi – Foster City
Marie Chuang – Hillsborough
Gina Papan – Millbrae
John Keener – Pacifica
Maryann Moise Derwin – Portola Valley
Alicia Aguirre – Redwood City
Irene O’Connell – San Bruno
Mark Olbert – San Carlos
Diane Papan – San Mateo
Karyl Matsumoto – South San Francisco
Deborah Gordon – Woodside
David Canepa – San Mateo County

ABSENT – Half Moon Bay, Menlo Park

- 6.3 Receive information on the “Floods, Drought, Rising Seas, OH MY!” event scheduled for March 30, 2018. INFORMATION

Sandy Wong, Executive Director, provided information on the “Floods, Drought, Rising Seas, OH MY!” event, co-sponsored by both C/CAG and the County of San Mateo. The C/CAG Countywide Water Coordination Committee has lead the effort in planning, with the support from staff of the County and C/CAG.

Supervisor Dave Pine provided the following three key objectives on the Summit. He also urged Board members to attend.

- Highlight breath and scope of water related projects going on in County.
- Highlight existing collaborative efforts, we need to work together across jurisdiction lines.
- Think about how we could move this forward kick-off dialog about how we can improve, take collaboration to the next level.

Board members Gauthier and Papan (San Mateo) also serve on the Countywide Water Coordination Committee. Both lent their support on the Summit.

- 6.4 Nominations for C/CAG Chair and Vice Chair for March 2018 Election of Officers. NO ACTION

Board Member Gauthier nominated Maryann Derwin for C/CAG Chair
Board Member Gordon nominated Doug Kim for C/CAG Vice Chair
Board Member Canepa nominated Marie Chuang for C/CAG Vice Chair

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

Maryann Derwin, Vice Chair, requested to adjourn the meeting in memory of Pete Liebengood, husband of Alicia Aguirre, C/CAG Chair, who has passed away in December 2017.

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Sandy Wong, Executive Director, City/County Association of Governments, to Chad Edison, Deputy Secretary, Transportation, California State Transportation Agency, dated 1/11/18.
RE: Support for SamTrans application for a California State Transportation Agency Transit and Intercity Rail Capital Program (TIRCP)

10.0 ADJOURNMENT – 7:35 p.m.