

2018 TAC Roster and Attendance					
No.	Member	Agency	Jan	Feb	Apr
1	Jim Porter (Co-Chair)	San Mateo County Engineering		x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x
3	Robert Ovadia	Atherton Engineering	n/a	n/a	x
4	Afshin Oskoui	Belmont Engineering	x	x	x
5	Randy Breault	Brisbane Engineering			
6	Syed Murtuza	Burlingame Engineering		x	x
7	Sandy Wong	C/CAG		x	
8	Brad Donohue	Colma Engineering	x	x	x
9	John Fuller	Daly City Engineering		x	x
10	Tatum Mothershead	Daly City Planning	x	x	x
11	Norm Dorais	Foster City Engineering	n/a	n/a	n/a
12	Paul Willis	Hillsborough Engineering	x	x	x
13	Maz Bozorginia	Half Moon Bay Engineering	n/a	n/a	x
14	Justin Murphy	Menlo Park Engineering		x	x
15	Khee Lim	Millbrae Engineering	x		x
16	Van Ocampo	Pacifica Engineering	x	x	x
17	Jessica Manzi	Redwood City Engineering	x	x	x
18	Jimmy Tan	San Bruno Engineering	x		x
19	Steven Machida	San Carlos Engineering	n/a	n/a	n/a
20	Brad Underwood	San Mateo Engineering			x
21	Eunejune Kim	South San Francisco Engineering	x	x	
22	Billy Gross	South San Francisco Planning	x	x	
23	Sean Rose	Woodside Engineering	x	x	
24	tbd	MTC			
25	tbd	Caltrans			

CONGESTION MANAGEMENT PROGRAM (CMP) TECHNICAL ADVISORY COMMITTEE (TAC)

April 19, 2018
MINUTES

The two hundred forty fourth (244th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices located at 1250 San Carlos Avenue, 2nd Floor Auditorium, San Carlos, CA. Vice Chair Porter called the meeting to order at 1:15 p.m. on Thursday, April 19, 2018.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Steven Machida – San Carlos’ Justin Lovell – SSF; Richard Chiu – Daly City; Joel Slavit – TA; Jean Higaki, John Hoang, Sara Muse, Jeff Lacap - C/CAG; and other attendees not signed in.

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG Board meeting.

None.

3. Approval of the Minutes from February 15, 2018.

Approved.

4. Receive a presentation on the South San Francisco Downtown Parking Study

Justin Lovell from the City of South San Francisco presented on the completed project that included studying core, periphery and off-street parking covering 8 sites, 5-7 stories, 900 units, including 12,500+ sf of retail space. Findings were that the core space occupancies exceed 85% with the core spaces along Grand Ave and nearby side streets heavily used, high usage of permit lot spaces, and temporary loss of on-street spaces due to construction activities.

Comments included consideration for TDM and reduced parking for new developments.

5. Review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2018/2019 and FY 2019/2020

Joel Slavit, Manager for the San Mateo County Transportation Authority, presented on the Shuttle Program Call for Projects FY 2019/2020, providing a program overview, process for issuing call for projects, project review and evaluation criteria, and funding recommendations. A total of 35 shuttles were recommended for \$10 million of available funding.

Comments and questions were as follows:

- Member Murtuza: We should have consistent standards since many new developments will have TDM requirements and will be providing more funding for alternative transportation including more shuttles. We don't want to go too far w/ our requirements but new development will be obligated to implement TDM programs. We need to regroup and understand how the TDM programs are working. More coordination needed to make them more efficient. We can do this for new projects but existing developments may be getting a free ride.

- Member Oskoui: Developers have different TDM requirements that may or may not be for shuttles. We need consistent approaches. We shouldn't throw good money after bad.
- Brad Underwood: Are projects scored based on the benchmarks? We should look at whether we should continue funding shuttles that meet the benchmark. If we take all the bad shuttles out maybe we'll be undersubscribed. Maybe we should have criteria that prioritizes those remaining (that meet the benchmarks. [We already do this]) and those that rise to the funding level and the others drop off. Consider that each city has a different TDM requirement, which may or may not include shuttles.
- Member Manzi: We should increase the standards for private operated shuttles. If they're not meeting the standards they should pay more. We need to increase the % of the private match each year they're not meeting the standards.
- Member Willis: Do we have alternative fuel vehicles in the fleet? Is that part of the criteria? Answer is yes.

6. Review and recommend approval of funding for the “Optimizing Urban Traffic” in Menlo Park Pilot Project in the amount of \$236,700

John Hoang, Jennifer Thompson – Executive Director of Sustainable Silicon Valley (SSV), and Jose Iglesias SSV), presented on the proposed pilot project to moderate vehicle speed along Bayfront Expressway and Willow Road within the City of Menlo Park. The technology utilizes an Application (app) and builds on the new signal system deployed as part of the Smart Corridor.

Comments included concerns of sole-sourcing to one vendor, as well as cost, benefit, and expectation of the project. The item was continued and will be brought back at future meeting.

7. Review and recommend approval of projects to be funded by the Metropolitan Transportation Commission (MTC) under the Cycle 5 Lifeline Transportation Program Cycle 5 for a total amount of \$1,742,843

Jeff Lacap presented the Cycle 5 Lifeline projects.

There were no comments. Item passed.

8. Regional Project and Funding Information

Jeff Lacap presented information on the FHWA Policy for inactive projects, PMP Certification, Project Delivery (OBAG 2 Data Request, and other MTC/CTC/Caltrans/Fed Aid information, including the expected release of ATP Cycle 4 on May 17, 2018, and HSIP Cycle 9 in April/May 2018.

There were no comments.

9. Executive Director Report

No report.

10. Member Reports

No report.

Meeting adjourned at 2:50 p.m.