

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### BOARD MEETING MINUTES

Meeting No. 307

April 12, 2018

#### 1.0 CALL TO ORDER/ROLL CALL

Vice Chair Marie Chuang called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Davina Hurt
Brisbane	– Cliff Lentz (6:33 p.m)
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
East Palo Alto	– Donna Rutherford
Half Moon Bay	– Harvey Rarback
Hillsborough	– Marie Chuang
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlous
Portola Valley	– Ann Wengert
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Bob Grassilli
San Mateo County	– David Canepa
South San Francisco	– Karyl Matsumoto (SamTrans & TA)

#### Absent:

Daly City  
Foster City  
Menlo Park  
San Mateo  
Woodside

#### Others:

Sandy Wong	– C/CAG Executive Director
Tim Fox	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff
Matt Fabry	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Sara Muse	– C/CAG Staff

Susy Kalkin – C/CAG Staff  
Kim Springer – San Mateo County  
Carol Ford – Millbrae  
Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker.*

None.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certificate of Appreciation to Alicia C. Aguirre, Councilmember of City of Redwood City for her Leadership as the Chair of C/CAG.

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member O’Connell MOVED approval of Items 5.2.1, 5.2.2, 5.2.3, 5.2.4, and 5.6. Board Member Lentz SECONDED. **MOTION CARRIED 16-0-0**

5.2 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:

5.2.1 Receive a copy of an executed contract between C/CAG and S. Groner Associates for marketing support for the San Mateo County Energy Watch program for an amount not to exceed \$19,770 through December 31, 2018 **APPROVED**

5.2.2 Receive a copy of an executed contract amendment between C/CAG and Michael Baker International, extending the contract term to October 31, 2018, with no additional funds. **APPROVED**

5.2.3 Receive a copy of an executed three-year contract between C/CAG and AM Conservation for supplies for the “Check It Out, Home Energy and Water Saving Toolkit” for an amount not to exceed \$20,000 consistent with C/CAG procurement policy. **APPROVED**

5.2.4 Receive a copy of executed Amendment No. 1 to the Agreement with CDM Smith for the C/CAG Priority Development Area Parking Policy Technical Assistance Program for time extension only. **APPROVED**

5.6 Review and approval of Resolution 18-19 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for an amount not to exceed \$40,000 for staff services for the Resource Management and Climate Protection Committee and the Local Task Force for fiscal year 2018-19. **APPROVED**

**Items 5.1, 5.3, 5.4, 5.5.1, 5.5.2, 5.5.3 and 5.7 were removed from the Consent Calendar.**

- 5.1 Approval of the minutes of regular business meeting No. 306 dated March 8, 2018. APPROVED

Board Member Lewis MOVED to approve item 5.1 with the correction of city name for Doug Kim of Belmont. Board Member Lentz SECONDED. **MOTION CARRIED 15-0-1.** Board Member Rarback Abstain

- 5.3 Review and approval of Resolution 18-15 determining that the proposed residential development project at 1548 Maple Street, Redwood City, including establishment of a new Mixed Use Waterfront Zoning District and associated rezoning, is consistent with the Comprehensive Airport Land Use Compatibility Plan for San Carlos Airport. APPROVED

Board Member G. Papan (Millbrae) MOVED approval of Item 5.3, with direction to staff to draft a letter to the City of Redwood City, for the Chair's signature, expressing the Board's concern with the location of the project in close proximity to San Carlos Airport. Board Member Ortiz SECONDED. A Simple Voting Procedure was taken by roll call. **MOTION CARRIED 13-3-0**

**APPROVED (13 Votes)**

Elizabeth Lewis – Atherton  
Davina Hurt – Belmont  
Cliff Lentz – Brisbane  
Ricardo Ortiz – Burlingame  
Diana Colvin – Colma  
Donna Rutherford – East Palo Alto  
Harvey Rarback – Half Moon Bay  
Marie Chuang – Hillsborough  
Gina Papan – Millbrae  
Sue Vaterlous – Pacifica  
Ann Wengert – Portola Valley  
Irene O'Connell – San Bruno  
Karyl Matsumoto – South San Francisco

**OPPOSED (3 Votes)**

Alicia Aguirre – Redwood City  
Bob Grassilli – San Carlos  
Dave Canepa – San Mateo County

**ABSENT**

Daly City  
Foster City  
Menlo Park  
San Mateo  
Woodside

Carol Ford made a public comment on this item.

- 5.4 Review and approval of the request for reallocation of FY 2015-16 Transportation Development Act Article 3 (TDA 3) funds for the City of Daly City Westmoor Avenue to Guadalupe Parkway Bicycle and Pedestrian Improvement Project. APPROVED

Board Member Lewis MOVED to approve item 5.4. Board Member Canepa SECONDED. **MOTION CARRIED 16-0-0**

- 5.5 US 101 Managed Lane Memorandum of Understandings (MOU) and Cooperative Agreements

5.5.1 Review and approval of Resolution 18-16 authorizing the C/CAG Chair to execute a Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA) co-sponsoring the design and right of way phase of the US 101 Managed Lane Project in San Mateo County from Matadero Creek in Santa Clara County to I-380. APPROVED

5.5.2 Review and approval of Resolution 18-17 authorizing the C/CAG Chair to execute a cooperative agreement between Caltrans, the San Mateo County Transportation Authority

(SMCTA), and C/CAG for the design and right of way phases of the US 101 Managed Lane Project from Matadero Creek in Santa Clara County to I-380. APPROVED

- 5.5.3 Review and approval of Resolution 18-18 authorizing the C/CAG Chair to execute a Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA) to co-sponsor the project study report of the US 101 Managed Lane Project north of I-380. APPROVED

Board Member Lentz MOVED approval of Item 5.5.1, 5.5.2 and 5.5.3. Board Member Lewis SECONDED. A Simple Voting Procedure was taken by roll call.  
**MOTION CARRIED 10-6-0.**

**APPROVED (10 Votes)**

Elizabeth Lewis – Atherton  
Davina Hurt – Belmont  
Cliff Lentz – Brisbane  
Diana Colvin – Colma  
Donna Rutherford – East Palo Alto  
Ann Wengert – Portola Valley  
Alicia Aguirre – Redwood City  
Irene O’Connell – San Bruno  
Bob Grassilli – San Carlos  
Karyl Matsumoto – South San Francisco

**OPPOSED (6 Votes)**

Ricardo Ortiz – Burlingame  
Harvey Rarback – Half Moon Bay  
Marie Chuang – Hillsborough  
Gina Papan – Millbrae  
Sue Vaterlous – Pacifica  
David Canepa – San Mateo County

**ABSENT**

Daly City  
Foster City  
Menlo Park  
San Mateo  
Woodside

- 5.7 Receive an update regarding the 2018 State Transportation Improvement Program (STIP) for San Mateo County. INFORMATION

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Jean Higaki, C/CAG staff presented a draft letter of opposition for SB 827 (Wiener) for Board review. Edits were requested by board members to clarify the opposition message.

Board Member G. Papan MOVED to revise and send a letter in opposition of SB 827 (Wiener). Board Member Rarback SECONDED. **MOTION CARRIED 15-1-0.** Board Member Aguirre Opposed.

- 6.2 Review and approval of the appointment of Carol Ford to the C/CAG Airport Land Use Committee (ALUC) to fill the vacant Aviation Representative seat. APPROVED

Board Member Lewis MOVED to approve item 6.2. Board Member Ortiz SECONDED. **MOTION CARRIED 16-0-0.**

- 6.3 Initial draft, assumptions, and input on the C/CAG Fiscal Year 2018-19 Program Budget and Member Fees. APPROVED

Board Member G. Papan (Millbrae) MOVED to approve item 6.3. Board Member Ortiz  
SECONDED. **MOTION CARRIED 16-0-0.**

6.4 Receive an update on the “*Floods, Droughts, Rising Seas, Oh My!*” *Challenges and Opportunities  
for Water Management in San Mateo County* summit. INFORMATION

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

Board Member G. Papan (Millbrae) reported on her meeting with the Bart Board staff advocacy for  
San Mateo County interest.

7.2 Chairperson’s Report

7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR’S REPORT

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Sandy Wong, Executive Director, City/County Association of Governments of San  
Mateo County, to all City Managers and County Manager, cc’d to all Public Work Directors, dated  
March 16, 2018. RE: Funding Allocation for Local Share under Measure M (\$10 Vehicle  
Registration Fee) – Fiscal Year 2017/18 (1<sup>st</sup> half)

10.0 ADJOURNMENT – 8:20 p.m.