

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacific • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 312
October 11, 2018

1.0 CALL TO ORDER/ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:40 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim (arrive 6:50 p.m. / depart 7:54 p.m.)
Brisbane	– Karen Cunningham
Burlingame	– Ricardo Ortiz (arrive 6:43 p.m.)
East Palo Alto	– Lisa Gauthier
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang
Menlo Park	– Catherine Calrton (arrive 7:00 p.m. / depart 8:04 p.m.)
Pacific	– John Keener (arrive 7:00 p.m.)
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre (depart 8:36 p.m.)
San Bruno	– Irene O’Connell (depart 8:33 p.m.)
South San Francisco	– Karyl Matsumoto – SamTrans & TA
Woodside	– Deborah Gordon

Absent:

Colma
Daly City
Foster City
Millbrae
San Carlos
San Mateo
San Mateo County

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Staff
Matthew Sanders	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff

Matt Fabry – C/CAG Staff
 Reid Bogert – C/CAG Staff
 Sara Muse – C/CAG Staff
 Jeff Lacap – C/CAG Staff
 Susy Kalkin – C/CAG Staff
 Kim Springer – San Mateo County
 Kim Comstock – Commute.org
 April Chan – SMCTA
 Christy Wegener – SMCTA
 Allison Chan – Save The Bay
 Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

None.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1 Received a presentation on Save the Bay’s Bay-Smart Communities Campaign, presented by Allison Chan.
- 4.2 Received a presentation on SamTrans Business Plan, presented by Christy Wegener.

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Aguirre MOVED approval of Items 5.1, 5.2., 5.3, 5.4 and 5.5. Board Member Lewis SECONDED. **MOTION CARRIED 14-0-0**

- 5.1 Approval of the Minutes of regular business meeting No. 311 dated September 13, 2018. APPROVED
- 5.2 Review and approval of Resolution 18-57 authorizing the C/CAG Chair to execute Contract Change Order No. 2 to the Master Service Agreement between C/CAG and PG&E for San Mateo County Energy Watch, extending the end date to December 31, 2019 and replacing the General Conditions. APPROVED
- 5.3 Review and approval of Resolution 18-58 authorizing the C/CAG Chair to execute an agreement between C/CAG and 2050 Partners, Inc. for a feasibility study for job order contracting for an amount not to exceed \$35,000 through December 31, 2018, and waiving the RFP process. APPROVED
- 5.4 Review and approve Resolution 18-59 authorizing the Executive Director to execute Amendment No. 2 to Task Order URD-01 with Urban Rain Design, extending the term through June 30, 2019 at an additional cost not to exceed \$9,931 for technical support to the Countywide Water Pollution Prevention Program. APPROVED

- 5.5 Receive a copy of amended Task Order EOA-05, issued to Eisenberg, Olivieri, and Associates for technical support to the Countywide Water Pollution Prevention Program, extending the term through July 31, 2018 at no additional cost, as executed by the Executive Director in accordance with C/CAG's procurement policy. APPROVED

6.0 REGULAR AGENDA

- 6.1 Received a final update on the completed Carpool Incentive Pilot Program in FY 2017-18. INFORMATION

The Board received a presentation from John Hoang and Sara Muse, C/CAG staff.

- 6.2 Review and approval of Resolution 18-60 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) for the Carpool Incentive Program 2.0 in the amount of \$375,000. APPROVED

The Board received a presentation from Kim Comstock of the Peninsula Traffic Congestion Relief Alliance (Commute.org) on the Carpool Incentive Program.

Board Member Carlton MOVED approval of Items 6.2. Board Member O'Connell SECONDED.
MOTION CARRIED 14-0-0

- 6.3 Receive presentation on C/CAG's Countywide Stormwater Program. INFORMATION

The Board received a presentation from Matt Fabry, C/CAG staff.

- 6.4 Receive presentation on the Transportation Projects Mapping Tool posted on the C/CAG website. INFORMATION

The Board received a presentation from Jeff Lacap, C/CAG staff.

7.0 COMMITTEE REPORTS

Board Member Aguirre shared the MTC Map of the Month, showing the possible 2027 effects of the passage of California Proposition 6 on future Bay Area pavement condition.

- 7.1 Committee Reports (oral reports)

- 7.2 Chairperson's Report

A reminder from the Chair regarding an email that was sent by Jeremy Dennis, Town Manager of Portola Valley, on the review documents for Sandy Wong, C/CAG Executive Director. Due by October 31, 2018.

- 7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, provided the following brief update:

- a) Countywide Water Coordination Staff Advisory Team effort.
- b) A list of current C/CAG contract was provided to Board members at the meeting.

- c) A field trip to visit the LA Metro Express lanes has been scheduled for October 12th.
- d) The US 101 Managed Lanes Workshop has been scheduled for Nov. 16th at 1:00 PM.

9.0 COMMUNICATIONS - Information Only

- 9.1 Letter from Alicia Aguirre, Metropolitan Transportation Commission (MTC), Commissioner and Warren Slocum, Metropolitan Transportation Commission (MTC), Commissioner, dated September 26, 2018. RE: The important work MTC is doing to support and improve mobility for San Mateo County residents in partnership with local groups like C/CAG and county transportation agencies.
- 9.2 Letter from Executive Directors of the Bay Area Congestion Management Agencies, dated October 2, 2018. RE: Selecting the next Executive Director for the Metropolitan Transportation Commission (MTC)

10.0 ADJOURNMENT – 8:38 p.m.