

**AMENDMENT NO. 2
TO THE
FUNDING AGREEMENT
BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS
FOR
SAFE ROUTES TO SCHOOL PROGRAM**

This Amendment No. 2 to the Agreement between the City/County Association of Governments of San Mateo County, a Joint Powers Agency, and San Mateo County Superintendent of Schools (“Agreement”) is entered into by and between the City/County Association of Governments of San Mateo County (“LOCAL AGENCY” or “C/CAG”), and Superintendent of Schools (“CONSULTANT” or “Superintendent”).

WITNESSETH

WHEREAS, C/CAG and Superintendent have entered into an Agreement on January 1, 2018 to administer and manage the San Mateo County Safe Routes to School Program for FY 2017-2018 and FY 2018-2019 (1.5 years) and for C/CAG to reimburse Superintendent up to \$917,100; and

WHEREAS, Amendment No. 1 to the Agreement between C/CAG and Superintendent was approved on February 8, 2018, adding unspent federal fund balance of \$10,104, for a new total of \$927,204; and

WHEREAS, C/CAG has determined that excess funds in the Administration budget in the amount of \$18,000 for the remainder of the contract should be allocated to the Grant Program and Materials costs; and

WHEREAS, Superintendent has provided an updated budget with narrative for the \$18,000 excess funds shown on the attached Exhibit “B” Scope of Work attached hereto; and

NOW, THEREFORE, IT IS HEREBY AGREED by the C/CAG and Superintendent that:

1. The attached Exhibit “B” will replace Exhibit “B” of the Agreement in its entirety.
2. Except as expressly amended herein, all other provisions of the Agreement dated January 1, 2018 and Amendment No. 1 dated February 8, 2018 shall remain in full force and effect.
3. This amendment shall take effect upon execution by both parties.

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

SAN MATEO COUNTY
SUPERINTENDENT OF SCHOOLS

CITY/COUNTY ASSOCIATION OF
GOVERNMENT OF SAN MATEO COUNTY

Nancy Magee,
County Superintendent of Schools

Maryann Moise Derwin, C/CAG Chair

Approved as to form:

SUPERINTENDENT Attorney

Matthew J. Sanders, Counsel for C/CAG

EXHIBIT B

Budget Breakdown FY17/18 and 18/19 January 24, 2019

Funding Breakdown	17/18 and 18/19
MTC-CMAQ (Non-Infrastructure)	\$785,100
Local Match (Measure M, 11.47%)	\$102,000
Local (Measure M)	\$30,000
Rollover	\$10,104
Grand Total Budget	\$927,204

Task/Activities		
Admin (staff, contractual services, operating expenses, indirect cost)	27.2%	\$252,300
Program Support	17.9%	\$165,898
Grant Program	41.2%	\$382,023
Indirect Cost	12.7%	\$117,983
		\$927,204

Administration- Personnel	27.2%	\$252,300
	2017-2018	2018-2019
.5 Project Coordinator	\$54,424	\$99,848
.75 Admin Assistant	\$31,985	\$66,043

Administration - Program Support	17.8%	\$164,898
	2017-2018	2018-2019
.3 Project Coordinator	\$36,282	\$63,566
Contractual Services	\$23,979	\$10,071
Materials	\$9,000	\$22,000

Grant Program	42.3%	\$392,023
	2017-2018	2018-2019
Site Grants, Walk Audits, etc.	\$130,000	\$262,023

Indirect Costs	12.7%	\$117,983
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Total	\$ 927,204
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Explanation for Updated Budget (spring 2019):

The following reductions in FTE were made: project coordinator (personnel) went from .6 to .5 and from .4 to .3 (program support). Due to this reduction in FTE, there is an extra \$18,000 for the spring 2019 program. Changes to budget amounts are highlighted in yellow. The project coordinator FTE will return to .6 (personnel) and .4 (program support) in 2020-2021, if not earlier.