

# CONGESTION MANAGEMENT PROGRAM (CMP) TECHNICAL ADVISORY COMMITTEE (TAC)

February 21, 2019  
MINUTES

The two hundred forty-ninth (249th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices located at 1250 San Carlos Avenue, 2<sup>nd</sup> Floor Auditorium, San Carlos, CA. Vice-Chair Hurley called the meeting to order on Thursday, February 21, 2019 at 1:21 p.m.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: John Ford, Mary Thomasmeyer – Commute.org; Leo Scott – Grey-Bown-Scott, Catherine Clark – AECOM; Jean Higaki, John Hoang, Jeff Lacap - C/CAG; Nikki Nagaya, Morad Fakhrai – Menlo Park; Drew – public member; and other attendees not signed in.

**1. Public comment on items not on the agenda.**

None.

**2. Issues from the last C/CAG Board meeting.**

None. Vice-Chair Hurley acknowledged new TAC member Sam Bautista.

**3. Approval of the Minutes from November 15, 2018.**

Approved.

(Motion) Member Oskoui; (Second) Member Underwood

**4. Receive a presentation and provide input on construction outreach efforts for the US 101 Express Lanes. (Information)**

Leo Scott of Gray-Bowen-Scott provided project updates including rebranding the project name to SM 101 Express Lanes and upcoming construction activities for two contracts 1) HOV to Express lane conversion, and 2) Express lane addition. Contact person for construction information is Jeff Weiss from Caltrans. For providing information to city staff, contact person is Catherine Clark of AECOM. Jurisdictions were provided 65% plan set and feedback is expected by March 11.

Comments and discussion were as follows:

- Request that Jeff Weiss' contact information be included on the fact sheet
- There may noise issue when construction starts, especially residents who live close to the freeway
- Need to provide enough outreach, for instance, e-mail blasts
- Reminded TAC to look at the FAQ and fact sheet and provide feedback to the team by March 1st

**5. Receive an update on the US 101 express lanes owner/operator issues.**

Jean Higaki provided an updated indicating a that the TA and C/CAG formed a joint Ad Hoc committee comprised of Alicia Aguirre, Diane Papan, and Doug Kim representing C/CAG Board and Don Horsley, Emily Beach and Maureen Freschet from the TA Board. A

recommendation was made the Ad Hoc Committee to form Joint Powers Authority to oversee the ownership of the express lanes as well as selection of BAIFA to operate the express lanes.

In response to TAC member question about selection of BAIFA, Higaki indicated that going with BAIFA is essentially choosing to utilize BAIFA technology and system engineering. It is anticipated that in the future, the TAC will be involved with the development of the expenditure plan. It is anticipated that an outside advisory body will be utilized to determine policy and addressing violations and other issues.

**6. Receive and update on the Carpool 2.0 Incentive Program**

John Hoang introduced the item and indicated the program is funded by TFCA funds and provided to Commute.org to administer. John Ford and Mary Thomasmeyer from Commute.org provided an update of the program, which is rewards based, providing carpoolers up to \$100 in rewards (gift cards). The results to date include: 357 carpoolers receiving rewards, 409,528 carpool miles taken, 19,672 carpool trips taken, and savings of 81 tones of CO2. Average trip length is 21 miles and most trips are taken Monday through Friday. Other highlights include facts such as 66% of carpools are two person and the top reasons for carpooling including were cost savings, convenience, and reducing traffic congestion.

**7. Review and recommend approval of reallocating \$374,000 from Willow Road to the Haven Avenue Improvement Project in the City of Menlo Park**

John Hoang presented the plan for reallocating funds previously allocated to Menlo Park from Willow Road to the Haven Avenue Improvement project and introduced Morad Fakhrai, Menlo Park staff, to describe the project in more details.

(Motion) Member Oskoui; (Second) Member Murtuza

**8. Review and recommend approval of the Fiscal Year 2019/20 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County**

John Hoang provided the FY 2019/20 allocations to Commute.org for the Voluntary Trip Reduction (\$600,000), SamTrans for the BART Shuttle (\$150,000), and for Carpool Incentives Program/Innovative Pilot Project (\$530,000).

Member Gross asked whether the increase allocation amount to SamTrans relates to increase the service level. Response was that the amount had to do with cost effectiveness of the project.

(Motion) Member Gross; (Second) Member Murtuza

**9. Receive a presentation on the C/CAG Call for Projects and outreach process in response to the Metropolitan Transportation Commission's development of Plan Bay Area 2050**  
Jeff Lacap presented on the Call for projects.

Questions and discussions were as follows:

- Are CASA numbers included? Response was no.
- Consideration for grade separation projects in the RTP. Will need to work with JPB to come up with cost
- The RTP is financially constrained
- TAC requested a copy of the presentation and project lists

**10. Regional Project and Funding Information**

Jeff Lacap presented on the items, as shown in the staff report.

**11. Executive Director Report**

None.

**12. Member Reports**

Vice-Chair Hurley recognized Van Ocampo, former Public Works Director from the City of Pacifica, for his service to the City and the CMP TAC over the years.

Meeting adjourned.