

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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MEETING AGENDA **San Mateo Countywide Water Coordination** **Committee (SMCWCC)**

Date: Friday, March 15, 2019
7:30 a.m. to 9:00 a.m.

Place: ****REGULAR LOCATION****
San Mateo City Hall,
Conference Room C (across from Council Chamber)
330 West 20th Avenue, San Mateo, CA

PLEASE CALL Reid Bogert (599-1433) IF YOU ARE UNABLE TO ATTEND

- | | | | |
|----|---|-------------------------------------|-------------|
| 1. | Public comment on items not on the agenda. | Presentations are limited to 3 mins | |
| 2. | Approval of minutes from the February 8, 2019 meeting. | Action | Pages 1-4 |
| 3. | Receive update on March 14, 2019 C/CAG Board of Directors adoption of geographic areas representation. | Information | Page 5 |
| 4. | Receive update on city engagement efforts on the proposed Flood and Sea Level Rise Resiliency Agency (FSLRRA). | Information | Pages 6-11 |
| 5. | Receive update and provide input on initial staffing and transition plan for the FSLRRA. | Action | Pages 12-14 |
| 6. | Review and provide direction on criteria for appointing city council representatives to the proposed FSLRRA Board of Directors. | Action | Pages 15-16 |
| 7. | Receive update and provide input on draft concept for developing an Investment Plan for the FSLRRA. | Action | Pages 17-19 |
| 8. | Member comments and announcements. | Information | |
| 9. | Adjournment. Next scheduled meeting April 19, 2019. | Action | |

NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board or standing committee. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC PARTICIPATION: Public comment is limited to two minutes per speaker. Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

If you have any questions about this agenda, please contact C/CAG staff:

Program Stormwater Program Specialist: Reid Bogert (650) 599-1433

Administrative Assistant: Mima Guilles (650) 599-1406

Countywide Water Coordination Committee

DRAFT MINUTES MEETING OF FEBRUARY 8, 2019

Chair Pine called the meeting to order at 7:38 am at the San Mateo City Plaza, Public Works Office, War Room, Suite 320.

Attendance sheet is attached.

1. Public Comments on items not on the agenda.

None.

2. Approval of minutes from the January 18, 2019 meeting.

Motion: Member Papan moved to approve the January 18, 2019 minutes as presented; Seconded by Member Vaterlaus; Motion carried 6-0.

3. Receive debrief of the Jan 29, 2019 San Mateo County Board of Supervisors meeting.

Note – this item was unintentionally covered after Item 4.

Chair Pine provided a recap of the Jan 29, 2019 San Mateo County Board of Supervisors meeting. The Board of Supervisors unanimously endorsed the proposal, and Chair Pine noted the members of the Board were very supportive. It was also noted that the resolution of endorsement included a commitment by the County to fund its portion of the startup costs of the new district for the first three years.

4. Receive update and provide direction on city engagement efforts and next steps for launching the Flood and Sea Level Rise Resiliency Agency.

Larry Paterson provided an update on recent activities to engage the town/city councils on the Flood and Sea Level Rise Resiliency Agency (FLSRRA) proposal. Mr. Patterson distributed a schedule of upcoming City Council meetings, a regularly updated version of which is also available on the proposal website – www.resilientsanmateo.org. Mr. Patterson provided a debrief of the first council meeting held on Feb 6 with the Town of Atherton. Town Council members were generally supportive but expressed concern about representation of small cities on the new Board of Directors, as well as how the district's authorities as defined in the new legislation may impact jurisdictions and new zones that may be formed, especially with respect to existing projects and improvements along the Bayshore. Other questions included, how would maintenance responsibilities for new projects intersect with existing maintenance responsibilities and processes. Finally, it was noted that the status of endorsement by each city/town would be posted on the proposal website for reference. Committee members discussed concerns about what might happen if not all jurisdictions endorsed the proposal. The Committee also discussed the need for additional engagement with other stakeholders, including the business (e.g., San Mateo County Economic Development Association (SAMCEDA) and environmental communities and the League of Women Voters. Chair Pine said he would investigate whether a joint meeting of environmental organizations could be called.

5. Receive update and provide direction on draft legislation for modifying the San Mateo County Flood Control District Act.

Chief Deputy County Counsel, Paul Okada, provided an update on the process for developing draft legislation for modifying the existing 1959 San Mateo County Flood Control District Act. County Counsel has reviewed the existing legislation and shared draft revised legislation addressing recommended modifications to relevant clauses. Mr. Okada reviewed the revised code and highlighted three areas of discussion for the Committee to consider and provide input:

1) Governance issues

- County Counsel suggests including the existing Board of Supervisors governance provision and the new governance structure in a subsequent provision, with a statement that the original governance structure will be suspended and of no effect unless or until the subsequent provision is repealed as set forth in the new code. The intention being that if the legislation takes longer than expected to establish the new district, the existing Board of Supervisors would maintain its powers and if the modified district were to revert back to the pre-existing flood control district, then there would be a mechanism in the legislation to support that process. The Committee supported an approach that would require affirmative action by both C/CAG and the Board of Supervisors in order for the governance to revert back to the Board of Supervisors.
- County Counsel recommends staggered terms for the new Board of Directors, with initial two-year and four-year terms arbitrarily assigned to alternating representatives from the cities and Board of Supervisors. The initial directors from the “at large,” “north,” “central” and “south” regions plus the “at large” Board of Supervisors appointee would serve two years. Committee members agreed the status of the Board of Supervisors representing the new district should be made public online.
- Committee members discussed the appropriate approach to transition between the functions of the existing flood control district and the new entity. Members agreed that a model similar to how Peninsula Clean Energy (PCE) was formed may be a model worth reviewing, (e.g., received initial support from the County in terms of staff, office space, and administrative support, convened a new Board of Directors, hired an Executive Director, Executive Director hires staff and/or consultants, becomes independent of County).

2) Taxes, bonds, fees

- Committee members discussed the importance of updating funding and financing authorities to reflect current State constitutional restrictions while not interfering with existing pre-Prop 13 taxing and bonding authorities under the current San Mateo Flood Control District. It was noted that these revenue powers fund the countywide stormwater program in addition to funding flood projects in the current subzones authorized under the San Mateo Flood Control District Act, and it was emphasized that changes to the legislation should not interfere with these powers, but there should be some flexibility in how new subzones may be formed and what revenue powers could be applicable.

3) Evaluation of revenue sources

- Committee members reiterated sensitivity among state representatives about legislatively approving new or additional revenue powers in conjunction with modified legislation to create the new district. It was stated that the legislation would detail available revenue authorities and powers to

enact them, but not propose any specific revenue strategies. A complete evaluation of revenue approaches is planned under the development of an investment plan for the new district.

County Counsel will continue revising the draft legislation and send an updated redline version to the Committee and executive team members from the SAT. The draft legislation will be submitted to the appropriate legislative committee for introducing bills under the 2019 session by February 22, 2019.

6. Adjournment.

Meeting was adjourned at 9:09 am. Next meeting is scheduled for March 15, 2019.

| Countywide Water Coordination Committee Attendance | | | | | | | | | | |
|--|---|--------------|-------------|--|--|--|--|--|--|--|
| Committee Member | Agency | Jan 18, 2019 | Feb 8, 2019 | | | | | | | |
| Dave Pine (Chair) | County of San Mateo | X | X | | | | | | | |
| Lisa Yarbrough-Gauthier (Vice Chair) | East Palo Alto | X | X | | | | | | | |
| Sue Vaterlaus | Pacifica | X | X | | | | | | | |
| Diane Papan | San Mateo | X | X | | | | | | | |
| Mark Addiego | South San Francisco | X | X | | | | | | | |
| Maryann Derwin | Chair of C/CAG | | X | | | | | | | |
| Marie Chuang | Vice Chair of C/CAG | X | | | | | | | | |
| Alicia Aguirre | Former Chair of C/CAG | | | | | | | | | |
| | | | | | | | | | | |
| Others in attendance (Feb 8, 2019): | | | | | | | | | | |
| Sandy Wong | C/CAG | | | | | | | | | |
| Matt Fabry | C/CAG | | | | | | | | | |
| Reid Bogert | C/CAG | | | | | | | | | |
| Larry Paterson | Independent Contractor (prior City Manager for City of San Mateo) | | | | | | | | | |
| Erika Powell | SM County Flood Resilience | | | | | | | | | |
| Jim Porter | SM County Public Works Director | | | | | | | | | |
| Hilary Papendick | SM County Office of Sustainability | | | | | | | | | |
| Michael Barber | Supervisor Pine's Office - District 1 | | | | | | | | | |
| Paul Okada | SM County Counsel | | | | | | | | | |
| Maggie Tides | SM County Counsel | | | | | | | | | |
| Azalea Mitch | City of San Mateo | | | | | | | | | |
| Grant Ligon | City of San Mateo | | | | | | | | | |
| Sue Beckmeyer | City Council, City of Pacifica | | | | | | | | | |
| Mark Stechbart | member of the public | | | | | | | | | |
| Brian Rowley | Geosyntec Consulting | | | | | | | | | |
| Nicole Sandkulla | BAWSCA | | | | | | | | | |
| Len Materman | San Francisquito Creek JPA | | | | | | | | | |

C/CAG AGENDA REPORT

Date: March 15, 2019

To: San Mateo Countywide Water Coordination Committee

From: Sandy Wong, Executive Director of C/CAG

Subject: Receive update on March 14, 2019 C/CAG Board of Directors action to define geographic areas for city council representation on the proposed Flood and Sea Level Rise Resiliency Agency board.

Recommendation:

That the Countywide Water Coordination Committee (Committee) receive an update on March 14, 2019 C/CAG Board of Directors action to define geographic areas for city council representation on the proposed Flood and Sea Level Rise Resiliency Agency (FSLRRA) board.

Fiscal Impact:

None.

Background:

At its February 8, 2019 meeting, the Committee discussed the proposed options for defining the geographic areas for city council representatives on the new Board of Directors for the FSLRRA. Staff proposed various options and the Committee recommended the following option that attempts to balance population and the number of cities in each group:

Northern Area: Brisbane, Burlingame, Colma, Millbrae, San Bruno, South San Francisco (six cities, population 172k)

Central Area: Belmont, Foster City, Hillsborough, San Carlos, San Mateo (five cities, population 206k)

Southern Area: Atherton, East Palo Alto, Menlo Park, Portola Valley, Redwood City, Woodside (six cities, population 170k)

Coastal Area: Daly City, Half Moon Bay, Pacifica (three cities, population 160k)

The C/CAG Board of Directors was asked to consider approving this approach at its March 14, 2019 meeting. Staff will provide a verbal update on the Board's action.

Attachments:

None

C/CAG AGENDA REPORT

Date: March 15, 2019

To: San Mateo Countywide Water Coordination Committee

From: Sandy Wong, Executive Director of C/CAG

Subject: Receive update on city engagement efforts on the proposed Flood and Sea Level Rise Resiliency Agency (FSLRRA).

Recommendation:

That the Countywide Water Coordination Committee (Committee) receive an update on city engagement efforts on the proposed Flood and Sea Level Rise Resiliency Agency (FSLRRA).

Fiscal Impact:

None.

Background:

The C/CAG Board and the County Board of Supervisors endorsed the Proposal for the Flood and Sea Level Rise Resiliency Agency (FSLRRA) at their respective meetings on January 10 and January 29, 2019. The next step is for the Proposal to be presented to each of the 20 cities and towns for their endorsement and funding commitments. Staff will provide an update on progress towards engaging each of the 20 cities and towns, including the latest status on scheduled council presentations (schedule attached) and what agencies have acted to endorse the proposed FSLRRA.

In support of the city engagement efforts and the overall effort to create the FSLRRA, Congresswoman Jackie Speier provided the attached support letter to Committee Chair Pine. In addition, staff from the San Francisco Bay Regional Water Quality Control Board sent a support letter (attached) that also clarifies questions that have been raised regarding compliance credit for large regional stormwater projects under the Municipal Regional Permit.

Attachments:

1. Latest schedule of city engagement efforts
2. Congresswoman Speier support letter
3. Regional Water Board support letter

| City | Scheduled Date | Start Time | Meeting Type | Templates Provided | Presentation Required? | Presenter | Notes |
|---------------------|----------------|------------|-------------------------|--------------------|------------------------|--------------|--|
| Atherton | 2/6/19 | 4:00 | SS | Y | Y | Larry | |
| Belmont | 2/12/19 | 7:00 | Reg | Y | Y | Larry | |
| Menlo Park | 2/26/19 | 7:00 | Info | Y | ?? | Jim & Erika | |
| Colma | 2/27/19 | 7:00 | Info | Y | Y | Larry & Jim | |
| Half Moon Bay | 3/5/19 | 7:00 | Reg | Y | Y | Larry | |
| East Palo Alto | 3/5/19 | | Reg | Y | Y | Jim & Erika | |
| Brisbane | 3/7/19 | 7:30 | Reg | Y | Y | Larry | |
| Hillsborough | 3/11/19 | 6:00 | Info | Y | Y | Jim | They will take Reso on 4/8 |
| San Carlos | 3/11/19 | 7:00 | Reg | Y | Y | Larry | |
| San Bruno | 3/12/19 | 7:00 | Reg | Y | Y | Larry | |
| Colma | 3/13/19 | 7:00 | Reg | Y | N | Jim or Erika | On consent but want someone to be available if questions arise. |
| Portola Valley | 3/13/19 | 7:00 | Reg | Y | Y | Larry | |
| Foster City | 3/18/19 | 7:00 | Reg | Y | Y | Larry | Brochure and Proposal resent 2/10 |
| Pacifica | 3/25/19 | 7:00 | Reg | Y | Y | Larry | CM is briefing Council in 1:1 meetings. Will go straight to Regular Meeting/Budget Not sure if presentation will be required |
| Daly City | 3/25/19 | 7:00 | Reg | Y | Y | Larry | |
| Woodside | 3/26/19 | 7:30 | Reg | Y | N | TBD | No presentation needed but someone needs to be there to answer questions. |
| Millbrae | 3/26/19 | 7:00 | Reg | Y | Y | Larry | |
| San Mateo | 4/1/19 | 5:30 | SS | Y | Y | Jim | |
| Burlingame | 4/1/19 | 7:00 | Reg | Y | Y | Larry | |
| Redwood City | 4/8/19 | 7:00 | Reg | Y | Y | Larry | Will go to Sea Level Rise Committee in March. |
| South San Francisco | N/A | N/A | Annual Planning Session | Reso Only | N | N/A | Letters supporting formation on 2/27 |

| | | | | | | | |
|------------|-------------------------|------|-----|---|-------|------------------------------|--|
| | | | | | | | Council consent agenda |
| Menlo Park | 4/16/19 or 5/7/19 | 7:00 | Reg | Y | Maybe | Larry | Plan to have it on Consent but want us available with presentation in case the item is pulled. |
| Atherton | 4/17/19 | 7:00 | Reg | Y | Maybe | Larry, Jim or Erika | |

Legend

| | |
|--|--|
| | No Action Yet |
| | Study Session or informational item presented. Waiting on formal action. |
| | Resolution adopted (or letter of support provided) |
| | Resolution not adopted |

JACKIE SPEIER
14TH DISTRICT, CALIFORNIA

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WASHINGTON, DC 20515-0514
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WWW.SPEIER.HOUSE.GOV
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February 8, 2019

Congress of the United States
House of Representatives
Washington, DC 20515-0514

COMMITTEE ON ARMED SERVICES
SUBCOMMITTEES:
RANKING MEMBER, MILITARY PERSONNEL
EMERGING THREATS
PERMANENT SELECT COMMITTEE
ON INTELLIGENCE
SUBCOMMITTEES:
EMERGING THREATS
NSA AND CYBERSECURITY

Senior Whip

The Honorable Dave Pine
Supervisor
San Mateo County Board of Supervisors
400 County Center, 1st Floor
Redwood City, CA 94063

Dear Supervisor Pine:

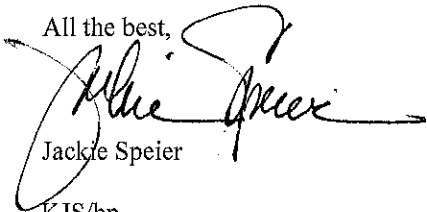
I write to strongly endorse the creation of a San Mateo County Flood Control and Sea Level Resiliency Agency. It is essential to obtain the enormous federal funding that will be needed in the years ahead to deal with sea level rise and flooding. San Mateo County is one of the most vulnerable counties in America and we should position ourselves to obtain as much federal funding as possible, for decades to come.

As you know, we began this trek towards the creation of a new agency many years ago. At the time, we agreed that the 20 cities and San Mateo County could work together to present a unified plan of action for purposes of federal funding. The US Army Corps of Engineers does not want to deal with 20 cities and one county. It wants a unified vision of the opportunities to use federal funding in our area. The agency that you propose is ideal for this purpose and should greatly enhance our competitive standing in future rounds of federal funding. FEMA, the US Fish and Wildlife Service, and other federal agencies that have funds to contribute towards wetlands restoration, hazard mitigation and associated activities also wish to deal with one central organization that speaks on behalf of its willing participants. The agency will suit this purpose well.

Lost amidst the dialogue about this agency is the reality that construction projects cost a lot of money and economies of scale are possible as the agency gains expertise in environmental permitting. This core requirement of most projects merits a seasoned body of expertise that can form strong relationships with local, state and federal regulatory agencies. We see the benefits of such expertise when we look at the success of both San Francisco and the Santa Clara Valley Water District. These agencies have enormous agendas of future work—quite expensive and detailed. It's time for the various cities and San Mateo County to enjoy the benefits of this wealth of seasoned organizational knowledge so that we may more confidently make proposals that garner the federal, state and regional environmental approvals that will be needed for the work ahead.

Congratulations on a job well done, and for working for years to make this possible. I know that the years ahead will demonstrate what we have often said: We are far stronger together than we are with any one city or the county on its own. The public's interest in meeting the challenges of our time and decades to come begins with having an instrument of public policy that is capable of taking on those challenges. The San Mateo County Flood Control and Sea Level Resilience Agency is that instrument. I hope that we will soon be able to put it to use on behalf of all present and future residents of San Mateo County.

All the best,


Jackie Speier

KJS/bp



San Francisco Bay Regional Water Quality Control Board

March 6, 2019

Sandy Wong, Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

Subject: Support for unified county agency to address stormwater and climate change

Dear Ms. Wong:

San Francisco Bay Regional Water Quality Control Board (Water Board) staff is writing to support San Mateo County's efforts to develop a unified agency to address stormwater, flooding, sea level rise, and coastal erosion. Collaborative efforts focused on multi-benefit solutions are essential to address water issues, which frequently cross political boundaries.

We are pleased to see that regional stormwater management issues will be included in the proposed agency's list of responsibilities, as such projects can more cost-effectively achieve water quality improvement than many distributed, small-scale efforts, but often require coordination between political entities. For example, regional stormwater retention facilities that capture a significant drainage area can be more cost effective than numerous broadly distributed green street facilities. The regional facility can provide additional large-scale benefits related to flood risk reduction, groundwater recharge, public recreation, and the use of captured water for landscape irrigation, improving water supply resilience.

One benefit of such facilities is that they help control pollutants, such as PCBs and mercury, that are impairing the Bay. Under the Municipal Regional NPDES Stormwater Permit (MRP), San Mateo County municipalities are required to reduce PCBs and mercury discharges in their urban runoff; that is, to do their part to ensure fish in the Bay are safe to eat. We understand there are questions about how these reductions would be credited under the MRP for agencies that collaborate to build, operate, and maintain regional stormwater controls.

The MRP allows for required pollutant discharge reductions to be achieved at a regional, countywide, or local level. This is intended to allow permittees to work together to achieve the reductions by implementing actions that get the most benefit for the least cost, regionwide. In essence, if the reductions are achieved at the regional level, even if limited actions occur in

DR. TERRY F. YOUNG, CHAIR | MICHAEL MONTGOMERY, EXECUTIVE OFFICER

1515 Clay St., Suite 1400, Oakland, CA 94612 | www.waterboards.ca.gov/sanfranciscobay



different areas within the region, then all 76 permittees under the MRP are considered to be in compliance. However, if the load reductions are not achieved regionally, then all permittees within a county would be in compliance if the county-specific load reduction is achieved at the countywide level, even if some permittees do nothing. If the load reduction is not achieved at the countywide level, each jurisdiction is responsible for achieving their population-based share of the reductions.

This regulatory approach directly supports San Mateo's efforts to create an agency that could build regional stormwater management facilities that will benefit all of the County's 21 MRP permittees.

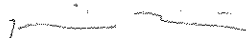
While such efforts will obviously require discussions within the county regarding how costs will be allocated to design, build, operate, and maintain these facilities, the associated load reductions would benefit all 21 agencies. In addition, we are working with MRP permittees to include a crediting approach in the permit's next five-year term (starting in 2021). That approach is intended to support collaborative implementation efforts and provide certainty to permittees that participating in such efforts will lead to compliance credit for them, even if compliance actions fall short in other geographic areas.

Separately, the Water Board recognizes the significant challenges that climate change adaptation poses, and particularly the need for collaborative action along the coast and the Bay's edge, because rising tides do not stop at any one city's city limits. The creation of this new agency would help facilitate coordinated, collaborative actions to plan and implement the actions needed to address the impacts of climate change.

In summary, we support the County's efforts to establish this new agency and believe it is an important step toward achieving integrated water management within the County. We are willing and committed to work with MRP permittees to ensure collaborative efforts to build multi-benefit projects that help reduce pollutants receive appropriate compliance credit.

I would welcome the opportunity to discuss this further. Please contact me with any questions at (510) 622-2380 or via email to klichten@waterboards.ca.gov.

Sincerely,



Digitally signed by
Keith H. Lichten
Date: 2019.03.06
18:16:32 -08'00'

Keith H. Lichten, Chief
Watershed Management Division

C/CAG AGENDA REPORT

Date: March 15, 2019

To: San Mateo Countywide Water Coordination Committee

From: Sandy Wong, Executive Director of C/CAG

Subject: Receive update and provide input on initial staffing and transition plan for the FSLRRA.

Recommendation:

That the Countywide Water Coordination Committee (Committee) receive an update and provide input on initial staffing and transition plan for the FSLRRA.

Fiscal Impact:

None.

Background:

The FLSRRA proposal calls for the new governing board to hire an Executive Director to manage the agency. In addition, County staff currently working on cross-jurisdictional flood risks under three Memoranda of Understanding are proposed to join the FSLRRA. The agency would hire additional staff member and utilize consultant services, as appropriate. In addition, during the initial three-year startup period during which the County and cities are providing support funding, the agency would enter into an agreement with San Mateo County to manage and operate the existing Flood Control District's (FCD) work within sub-zones.

Given that the County and cities are being asked to commit startup funding starting in Fiscal Year 19-20 and legislation modifying the existing Flood Control District Act to create the FSLRRA would not go into effect sooner than January 1, 2020, an initial staffing and transition plan is needed to make the phased change from the current FCD to an independent FSLRRA. An executive team including C/CAG and County staff, Committee Chair Pine, and consultant Larry Patterson have been drafting an initial staffing and transition plan for Committee review and direction. Mr. Patterson will provide an overview of initial materials, included as Attachment 1.

Attachments:

1. Initial staffing and transition plan framework

Draft Framework for FSLRRA Operations Start-up

Larry Patterson

Last Update: March 7, 2019

Prior to July 2019

- Current efforts to gain endorsement and funding from the cities and towns would continue as currently planned.
- The County Public Works Director will work with the County Administrator and County Counsel to identify how best to initiate the work of the FSLRRA prior to its formation. This could include the establishment of a new countywide sub-zone within the existing Flood Control District with an Advisory Committee as an interim step. Alternatively, it the County Board of Supervisors could establish a separate Advisory Committee. In either case, the Advisory Committee would be established to mirror the composition of the proposed FSLRRA Board. County Finance would structure the FY 19-20 Flood Control District and Flood Resiliency Program budgets to facilitate easy transfer when the new FSLRRA is formed.
- The recruitment of the Executive Director would be completed by July 2019. The Director would initially be hired by the County on a contract basis. I would assist in the preparation of a draft job specification and brochure under my existing contract. However, support from County HR will be required and would be provided through the Flood Control District. Funding for this support would need to be identified (e.g. from unallocated balance in Flood Resiliency Program).
- A draft RFP for the Flood and Sea Level Rise Investment Plan would be completed by July 2019 for review by the new Executive Director. The RFP will be released once approved by the Executive Director. Consultant selection and contract award would be completed as soon as possible but no later than November 2019. The preparation of the RFP and any assistance to the selection process would be funded from my existing contract with support from SMC PW and review by the Executive Committee (Jim Porter, Sandy Wong, Ann Stillman, Matt Fabry, Erika Powell). Input would also be received from the Advisory Committee when formed.
- A draft budget will be developed for the FSLRRA start-up no later than July 1, 2019 and will cover the period between July 1, 2019 and June 30, 2020. The draft budget will be reviewed and amended by the new Executive Director as needed.

After July 1, 2019

- Initial start-up activities including preparation of the Flood and Sea Level Rise Investment Plan would be funded using the County share of the start-up funding;
- A loan from the County would be requested for the first year City share of the start-up funding (this would be possible/reasonable assuming cities have agreed to fund their share which we should know by mid-April of this year);
- The cities would be invoiced for their share of the funding in December, provided that the legislation has been signed by the Governor in September and will take effect in January 2020.
- The first FSLRRA Board would be seated on or after Thursday January 2, 2020. Regularly scheduled meeting dates and times will be established at this meeting.
- Office space would be provided by the County between July 2019 through June 2020. The Executive Director would arrange for office space, furniture and equipment and move the FSLRRA to their own offices (possibly available through the County) on or before July 1, 2020.
- The new Executive Director would work with SMC Public Works, Finance and HR to develop and implement a plan for transitioning the Flood Control District and Flood Resiliency Programs into the FSLRRA and the independent operation of the FSLRRA on or before July 1, 2020.
- The Executive Director would assume responsibility for the Flood and Sea Level Rise Investment Plan upon hire.
- The Executive Director would work with County Finance and HR to prepare and implement independent operation of the FSLRRA on or before July 1, 2020.
- The Executive Director would develop a staffing plan and draft Agency budget and present it once the FSLRRA Board has been seated. The first FSLRRA budget would be adopted and take effect July 1, 2020.

C/CAG AGENDA REPORT

Date: March 15, 2019

To: San Mateo Countywide Water Coordination Committee

From: Sandy Wong, Executive Director of C/CAG

Subject: Review and provide direction on criteria for appointing city council representatives to the proposed Flood and Sea Level Rise Resiliency Agency Board of Directors.

Recommendation:

That the Countywide Water Coordination Committee (Committee) review and provide direction on criteria for appointing city council representatives to the proposed Flood and Sea Level Rise Resiliency Agency (FSLRRA) Board of Directors.

Fiscal Impact:

None.

Background:

The FSLRRA proposal and the planned legislative changes to create the FSLRRA call for C/CAG to appoint five city council members to the new governing board, in conjunction with the Board of Supervisors appointing two county supervisors. The C/CAG Board was asked to define the geographic boundaries for these areas at its March 14, 2019 meeting, the results of which will be reported out under Item 3 of the Committee's current agenda.

Staff would like direction from the Committee on criteria for C/CAG Board consideration when soliciting and appointing members to the new governing Board. Staff has identified the following possible criteria or questions for Committee consideration/direction:

- Terms: proposed legislation calls for staggered four-year terms, with initial terms for the at-large, central, and coastal city council representatives and the at-large supervisor being two-years. Any concerns with the number or designations for initial two-year terms?
- Term limits: Should there be any? Should they be in the legislation or left to C/CAG Board and Board of Supervisors discretion? How to handle staggered terms (e.g., initial two-year terms don't count toward overall term limit)?
- Length of service: should the solicitation for candidate board members say anything regarding expectations for minimum service duration to ensure candidates are committed to longer-term participation on the board?
- Participation on other bodies: Should there be any restrictions related to participation on

other bodies, such as council members currently serving on a Flood Control District subzone advisory committee (e.g., Colma Creek)?

- **Balanced representation:** Should there be a goal to balance representation between jurisdictions (e.g., large/small, coastal/inland, urban/rural)?
- **At-large seat:** Should there be any specifications as to what type of city would fill the at-large seat, or should it be open to all?
- **Candidate background and experience in subject matter:** Should there be preference for council members that have knowledge/expertise in the issues?
- **Availability to attend meetings:** Should there be a formal requirement for level of attendance at meetings?

Attachments:

None

C/CAG AGENDA REPORT

Date: March 15, 2019

To: San Mateo Countywide Water Coordination Committee

From: Sandy Wong, Executive Director of C/CAG

Subject: Receive update and provide input on draft concept for developing an Investment Plan for the FSLRRA.

Recommendation:

That the Countywide Water Coordination Committee (Committee) receive an update and provide input on draft concept for developing an Investment Plan for the FSLRRA.

Fiscal Impact:

None.

Background:

The proposal for the FSLRRA calls for development of an Integrated Flood and Sea Level Rise Resiliency Investment Plan (Investment Plan) during the three-year startup period during which the County and 20 cities are providing funding to the FLSRRA. Staff has been working with an ongoing executive team including County staff, Committee Chair Pine, and consultant Larry Patterson to further define details of what would likely be included in an Investment Plan and begin initial work toward drafting a scope of work for the Investment Plan that could be included in a future Request for Proposals for consultant support.

Mr. Patterson will provide an update on this process, with initial concept materials attached for Committee discussion. Staff is seeking Committee direction on developing the scope of work and identifying skills needed to create the Investment Plan.

Attachments:

1. Initial concept materials toward developing an Investment Plan

Flood and Sea Level Rise Investment Plan

General Approach and Work Tasks

It is anticipated that a Flood and Seal Level Rise Investment Plan will be an important product during the start-up of the proposed Flood and Sea Level Rise Resiliency Agency (FSLRRA). The Investment Plan is being developed to provide information for those that will be asked to approve reliable on-going funding for the Agency. The Investment Plan will include a focus on public outreach and engagement, supported by efforts to define adaptation options available to mitigate the effects of sea level rise and to address regional stormwater quality needs.

It is anticipated that funding for the Agency will be like that developed for Measure W or previously for the renewal of the Measure A transportation sales tax expenditures. These provided some specific projects but more importantly defined the general types and range of potential costs for projects that would be eligible for funding. Detailed design, cost estimating, and prioritization will not be required (or possible) at this time. Ultimately, the Investment Plan will be a cornerstone for efforts to secure reliable on-going funding for the FSLRRA and its efforts to protect the San Mateo shorelines.

General Work Tasks

- Identify specific reaches of bay and coastal shoreline where a shared interest and collaborative approach is needed to address the impacts of flooding and sea level rise (e.g. Operational Landscape Units as developed by the San Francisco Estuary Institute (SFEI)).
- Assemble and organize sea level rise projections, vulnerability assessments, engineering or other information available through the San Mateo County Sea Level Rise Vulnerability Assessment, existing local projects, the Flood Control District, the Flood Resiliency Program, state and regional efforts or other sources within each reach.
- Build upon the work completed by the Office of Sustainability that describes shoreline actions ranging from “living shoreline” techniques to more traditional structural techniques like breakwaters, revetments or seawalls. Assemble a “toolbox” of potential adaptation options to address sea level rise, flooding and regional stormwater quality requirements along the San Mateo shorelines.
- Engage the public, stakeholders and elected officials within each reach to obtain input on the approach(es) and types of projects that should be considered in response to bay and coastal impacts from sea level rise. Organize the public outreach and engagement around the shoreline reaches or Operational Landscape Units.
- Conduct an initial feasibility screening of possible approaches and projects using property ownership, geotechnical, engineering and other available information.
- Update the public, stakeholders and elected officials on progress in defining an approach to sea level rise and flooding within San Mateo County.
- Identify funding methods appropriate for different types of projects, evaluate their viability and potential for approvals by property owners, voters or the public.
- Develop a draft Investment Plan to address sea level rise and flooding with adaptation options that recommend specific projects or categories of projects and methods of funding.

- Obtain input from the public, stakeholders and elected officials regarding the draft Investment Plan.
- Finalize Investment Plan and initiate public outreach and engagement efforts.
- Obtain approval of proposed funding through balloting, election or other required methods.

The Flooding and Sea Level Rise Investment Plan will require a variety of skills that are not likely to exist in a single consulting firm. Therefore, the work may be performed by a team or through individual consulting organizations managed through the FSLRRA.