

**CONGESTION MANAGEMENT PROGRAM (CMP)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**March 21, 2019
MINUTES**

The two hundred fiftieth (250th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices located at 1250 San Carlos Avenue, 2nd Floor Auditorium, San Carlos, CA. Vice-Chair Hurley called the meeting to order on Thursday, February 21, 2019 at 1:17 p.m.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Casey Fromson - Caltrain, Ray Razavi – Half Moon Bay;; Jean Higaki, John Hoang, Jeff Lacap, Van Ocampo - C/CAG; Sue-Ellen Atkinson – San Mateo; Drew – public member; and other attendees not signed in.

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG Board meeting.

None.

3. Approval of the Minutes from February 21, 2019.

Approved with corrections.

4. Receive a presentation on the Caltrain Business Plan. (Information)

Casey Fromson, Caltrain’s Director of Government & Community Affairs, presented on the Caltrain Business Plan including vision and growth, throughput demand and capacity as well as service goals such as: maximize ridership, improve coverage and connectivity, enhance capacity and convenience as well as expansion into San Jose.

Comments and questions were as follows:

- The presentation is missing discussion on grade separations. Caltrain need to integrate grade separation into the Plan.
- What are the trade-offs with grade separation?
- Does maximizing capacity still require passing tracks?

5. Review and recommend approval C/CAG distribution policy for fiscal year 2019/ 2020 State Transit Assistance (STA) Population- Based funds among the STA-eligible transit operators and funds that will be spent benefiting Communities of Concern for the subsequent fiscal year. (Action)

Jean Higaki presented on the STA distribution policy for FY 2019/2020.

Comments and questions were as follows:

- What are typical projects? Response was that projects may include providing classes on how to use transit, community stakeholders meeting, and bus passes

Motioned: Member Manzi; Seconded: Member Gross

6. Receive an update on the implementation of SB 743 – LOS to VMT Transition (Information)

Jeff Lacap presented an update on the implementation of SB 743 including the transition from Level of Service (LOS) to Vehicle Mile Traveled (VMT).

Comments and discussions were as follows:

- The old method was using trip threshold. What is the trigger for mitigation in the new method?
- LOS will always be used.
- Should consider developing sketch tool
- C/CAG held a working group in 2018 and it was expected that C/CAG would bring back recommendations. We are nowhere close to implementation. Suggestion to reconvene working group.
- CEQA/TIA Analysis should include VMT
- If we all want to adopt a unified approach, then we need to go in that direction. Individual cities can adopt policy. Similar to the approval of the 21 Elements.
- Countywide option should be uniformed
- The transition is effective now.
- Noted error in Hillsborough' population figure.

7. Receive an update on the Smart Corridor Project. (Information)

John Hoang presented the Smart corridor status, including completed phases and current expansion into South San Francisco, Daly City, Brisbane, and Colma.

8. Regional Project and Funding Information

Jeff Lacap presented on the items, as shown in the staff report.

9. Executive Director Report

Sandy Wong, C/CAG Executive Director, announced that there will be a special joint workshop on CASA at 8 a.m. Friday.

10. Member Reports

Vice-Chair Hurley reported that the TA in development of the Strategic Plan Update and Measure W.

Meeting adjourned at 2:55 p.m.