

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

C/CAG BOARD MEETING NOTICE

Meeting No. 321

DATE: Thursday, June 13, 2019

TIME: 6:30 P.M.

PLACE: San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA

PARKING: Available adjacent to and behind building.

PUBLIC TRANSIT: SamTrans
Caltrain: San Carlos Station.
Trip Planner: <http://transit.511.org>

- 1.0 CALL TO ORDER/ ROLL CALL
- 2.0 **PLEDGE OF ALLEGIANCE**
- 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.
- 4.0 PRESENTATIONS/ ANNOUNCEMENTS
 - 4.1 Receive a presentation on development of energy reach code resources for San Mateo County cities. p. 1
 - 4.2 Receive a presentation on the San Francisco International Airport Development Plan p. 3
- 5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific

items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 320 dated May 9, 2019. ACTION p. 4
- 5.2 Receive a copy of executed contract between C/CAG and Fehr & Peers for providing education and outreach services for SB 743 implementation in an amount not to exceed \$17,990, in accordance with the C/CAG procurement policy. INFORMATION p. 10
- 5.3 Review and approval of Resolution 19-34 authorizing the prefunding of OPEB in an amount of \$42,802 for Fiscal Year 2018-19 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS. ACTION p. 12
- 5.4 Review and approval of the appointments of Doug Silverstein and Christine Zaugg to the Resource Management and Climate Protection (RMCP) Committee. ACTION p. 15
- 5.5 Review and approve Resolution 19-36 authorizing the C/CAG Executive Director to execute a) Amendment No. 1 to Task Order EOA-08 for an additional amount not to exceed \$210,000 for end-of-season Water Year 2019 water quality monitoring activities (for a new total of \$600,000), b) new Task Order EOA-09 (not to exceed \$809,506) for general program support in Fiscal Year 2019-20, and c) new Task Order EOA-10 (not to exceed \$327,109) for initial Water Year 2020 water quality monitoring activities, all with Eisenberg, Olivieri, and Associates in support of the Countywide Water Pollution Program during 2019-20. ACTION p. 23
- 5.6 Review and approve Resolution 19-37 authorizing the C/CAG Executive Director to execute Task Order LWA-05 with Larry Walker Associates in an amount not to exceed \$164,975 for pollutants of concern load reduction and green infrastructure technical support to the Countywide Water Pollution Program in 2019-20. ACTION p. 28
- 5.7 Review and approve Resolution 19-38 authorizing the C/CAG Executive Director to execute Task Order SGA-05 with S. Groner Associates in an amount not to exceed \$250,000 for public information and outreach technical support to the Countywide Water Pollution Program in 2019-20. ACTION p. 32
- 5.8 Review and approve Resolution 19-39 authorizing the C/CAG Executive Director execute Amendment No. 3 to Task Order URD-01 with Urban Rain Design to extend the term through June 30, 2020 at an additional cost not to exceed \$10,230 for completing the Green Infrastructure Design Guide in support of the Countywide Water Pollution Program in 2019-20. ACTION p. 36
- 5.9 Review and approve Resolution 19-40 authorizing the C/CAG Chair to execute Amendment No. 2 to the funding agreement with the Bay Area Stormwater Management Agencies Association, extending the term through Fiscal Year 2019-20 and adding \$32,904 for a new total of \$422,330 for C/CAG's contributions to regional stormwater compliance projects. ACTION p. 47
- 5.10 Review and approve Resolution 19-41 authorizing the C/CAG Chair to execute Amendment No. 4 to the funding agreement with the Bay Area Water Supply and

- Conservation Agency, extending the term through Fiscal Year 2019-20 at no additional cost for the countywide Rain Barrel Rebate Program. ACTION p. 52
- 5.11 Review and approval of Resolution 19-42 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn and Associates to provide Smart Corridor Signal System Maintenance Support in an amount not to exceed \$210,000 over three years, waiving the Request for Proposal process. ACTION p. 58
- 5.12 Review and approval of Resolution 19-43 authorizing the establishment of an annual Smart Corridor Local Jurisdiction Maintenance and Integration Reserve Account in the amount of \$150,000 and authorizing the C/CAG Executive Director to reimburse cities for cost incurred for maintaining Smart Corridor “New” equipment located within Cities’ right-of-way. ACTION p. 63
- 5.13 Review and approval of Resolution 19-44 authorizing the C/CAG Chair to execute Amendment 1 to the agreement with Advanced Mobility Group to update the Land Use Impact Analysis Program to add \$15,000 for a new total amount of \$60,666 and a time extension to December 31, 2019. ACTION p. 67
- 5.14 Review and approval of Resolution 19-45 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$510,000 to provide the FY 2019/20 Countywide Voluntary Trip Reduction Program. ACTION p. 71
- 5.15 Review and approval of the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2019. ACTION p. 73
- 5.16 Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County:
- 5.16.1 Review and approval of Resolution 19-46 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for C/CAG to receive the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,314,079. ACTION p. 79
- 5.16.2 Review and approval of Resolution 19-47 authorizing the C/CAG Chair to execute a Funding Agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$600,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program. ACTION p. 82
- 5.16.3 Review and approval of Resolution 19-48 authorizing the C/CAG Chair to execute a Funding Agreement with the San Mateo County Transit District (SamTrans) in the amount of \$150,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program for the BART Shuttle Program. ACTION p. 85

6.0 REGULAR AGENDA

- 6.1 Consider candidates and make appointments for five city/town governing board members representing the at-large, northern, central, southern, and coastal regions for the proposed San Mateo County Flood and Sea Level Rise Resiliency District and adopt Resolution 19-52, which Resolution records the respective appointments and directs the Executive Director to transmit the results to the County Board of Supervisors. ACTION p. 88
- 6.2 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). ACTION p. 129
- 6.3 Review and approval of the establishment of an Ad Hoc Committee to study the five-year Countywide Integrated Waste Management Plan (CIWMP) update and direct staff to recruit members to fill the seats to begin the Study. (*Special Voting Procedure Apply*) ACTION p. 136
- 6.4 Review and approval of Resolution 19-30 authorizing the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2019-20 in an amount not to exceed \$150,000. ACTION p. 139
- 6.5 Review and approve Resolution 19-51 endorsing the list of regionally significant projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 and authorize the Executive Director to modify the list based on final negotiation with MTC. ACTION p. 151
- 6.6 Review and approve Resolution 19-50 adopting the C/CAG Fiscal Year 2019-20 Program Budget and Member Fees (*Special voting procedures apply*) ACTION p. 162
- 6.7 Review and approval of Resolution 19-49 authorizing the C/CAG Chair to execute the First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes between C/CAG and the San Mateo County Transportation Authority. (*Special voting procedures apply.*) ACTION p. 168

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)
- 7.2 Chairperson's Report
- 7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

- 9.1 Letter from Shirley DesMarais, President, League of Women Voters of South San Mateo County, Ann Kuchins, President, League of Women Voters of Central and North San Mateo County, to Chairperson Maryann Moise Derwin and Members of the Board of Directors, dated May 10, 2018. p. 170

10.0 ADJOURNMENT

Next scheduled meeting July 11, 2019

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC PARTICIPATION: Public comment is limited to two minutes per speaker. Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

If you have any questions about this agenda, please contact C/CAG staff:
Executive Director: Sandy Wong (650) 599-1409
Administrative Assistant: Mima Guilles (650) 599-1406

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Government Board of Directors

From: Sandy Wong, Executive Director

Subject: Receive a presentation on development of energy reach code resources for San Mateo County cities.

(For further information or questions, contact Kim Springer at 650-599-1412)

RECOMMENDATION

That the C/CAG Board receive a presentation on development of energy reach code resources for San Mateo County cities.

FISCAL IMPACT

N/A

SOURCE OF FUNDS

N/A

BACKGROUND

All cities in the State of California adopt new or updated building codes on a three-year cycle. The new 2019 code must be adopted by every city by December 31, 2019 and will take effect on January 1, 2020. The building code is Title 24 of the California Code of Regulations (CCR). It is developed and maintained by the California Building Standards Commission. The Codes under Title 24 are established based on several criteria: standards adopted by states based on national model codes, national model codes adapted to meet California conditions, and standards passed by the California legislature that address concerns specific to California.

Cities may also adopt building codes more stringent than the standard code, which are called reach codes. Reach codes may be adopted to meet specific needs of a city, such as enhanced hazard protection or higher energy efficiency of equipment. If a reach code is applied to Chapter 6, the building standards chapter, they must undergo a cost-effectiveness study, which considers the initial cost of the higher standard compared to the value over its lifetime.

Peninsula Clean Energy (PCE) and the County of San Mateo Office of Sustainability have been working jointly with Silicon Valley Clean Energy and a team of consultants to assist cities in the adoption of building energy and electric vehicle reach codes during the current code cycle update to reduce climate change pollutants and reduce resident costs. Consultants are providing: engagement with local governments and community stakeholders to shape model codes, interpretation of State buildings cost-effectiveness study to inform the model codes, development of model codes for local governments to consider for adoption, development of cost-effectiveness analysis for electric vehicle measures, and technical assistance to local governments

for code adoption and implementation. PCE is also offering a \$10,000 grant for cities that consider adopting a reach code.

PCE staff will provide a presentation to inform the C/CAG Board regarding this reach code effort, and the resources being provided to cities to encourage city participation.

Attachment

None

C/CAG AGENDA REPORT

Date: June 13, 2019
To: City/County Association of Governments of San Mateo County Board of Directors
From: Sandy Wong, Executive Director
Subject: Receive a presentation on the San Francisco International Airport Development Plan

(For further information or questions, contact Susy Kalkin 650-599-1467)

RECOMMENDATION

That the C/CAG Board receive a presentation on the SFO Airport Development Plan.

FISCAL IMPACT

None

SOURCE OF FUNDS

NA

BACKGROUND

Representatives from SFO will provide an overview of the Airport Development Plan (ADP), a long-range plan to guide development of landside facilities at SFO. The plan identifies on-going, near-term and long-term projects to improve landside facilities to accommodate the forecast operations and passenger growth based on the existing airfield configuration; no airfield expansion projects are proposed as part of the plan.

ATTACHMENTS

None

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 320
May 9, 2019

1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:10 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim (arrived 7:00 p.m.)
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
East Palo Alto	– Lisa Gauthier
Half Moon Bay	– Debbie Ruddock
Menlo Park	– Catherine Carlton
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Adam Rak
San Mateo	– Diane Papan
San Mateo County	– David Canepa
South San Francisco	– Karyl Matsumoto
Woodside	– Ned Fluet
SamTrans (Non-Voting)	– Josh Powell
SMCTA (Non-Voting)	– Karyl Matsumoto

Absent:

Brisbane
Daly City
Foster City
Hillsborough

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk
Matthew Sanders	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff

- Matt Fabry – C/CAG Staff
 - Reid Bogert – C/CAG Staff
 - Susy Kalkin – C/CAG Staff
 - Jeff Lacap – C/CAG Staff
 - Van Ocampo – C/CAG Staff
 - Kim Springer – San Mateo County
 - Tim Lee – WMH
 - Matthew Robinson – Shaw/Yoder/Antwih
 - Mindy Hill – San Carlos School District
 - Theresa Vallez-Kelly – San Mateo County Office of Education
 - Joan Etheridge – Brewer Island Elementary
 - Dylan Grunow – Cunha Intermediate School
 - Katherine Billington – Cunha Intermediate School
 - Kenzie McLaughlin – Brewer Island Elementary
 - Madeleine Gee – Vallemar Elementary
 - Parker Evans – Arroyo School
 - Ron Snow – Public
 - Drew – Public
- Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certifications of Appreciation to winners of the Walk and Roll to School Day Poster Contest under the San Mateo County Safe Routes to School Program.

Theresa Kelly-Vallez, Safe Routes to School Program Coordinator, announced the winners of the Walk and Roll to School Day Poster Contest under the San Mateo County Safe Routes to School. Chair Derwin presented certificates of appreciation to the following student winners:

- Joan Etheridge – Brewer Island Elementary
- Dylan Grunow – Cunha Intermediate School
- Katherine Billington – Cunha Intermediate School
- Kenzie McLaughlin – Brewer Island Elementary
- Madeleine Gee – Vallemar Elementary
- Parker Evans – Arroyo School
- Stella Coelhe Curtis* – Arundel Elementary
- Callan Edelman* – Arundel Elementary
- Johana Arana* – George Washington Elementary

*not in-person

Mindy Hill, San Carlos district thanked the C/CAG Board for providing the Safe Routes to School program.

- 4.2 Receive a presentation on the US 101 Managed Lane Project north of I-380
Received an overview presentation from Tim Lee, WMH Corporation, on the US 101
Managed Lane Project north of I-380 preliminary study.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Carlton MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10 and 5.11. Board Member Gauthier SECONDED. **MOTION CARRIED 17-0-0**

- 5.1 Approval of the Minutes of regular business meeting No. 318 dated April 11, 2019.
APPROVED
- 5.2 Review and Approval of the Transportation Development Act (TDA) Article 3
Pedestrian and Bicycle Program Call for Projects for the FY 2019/2020 Cycle.
APPROVED
- 5.3 Review and approval of Resolution 19-19 authorizing the C/CAG Chair to execute an
agreement between C/CAG and DNV GL Energy Services USA Inc. for climate action
planning technical assistance services from July 1, 2019 through December 31, 2019
for an amount not to exceed \$75,000.
APPROVED
- 5.4 Review and approval of Resolution 19-23 authorizing the C/CAG Chair to execute an
agreement between C/CAG and the County of San Mateo Office of Sustainability for
an amount not to exceed \$50,000 for staff services for the Resource Management and
Climate Protection Committee and the Local Task Force for fiscal year 2019-20.
APPROVED
- 5.5 Review and approval of Resolution 19-25 approving the population data to be used by
C/CAG.
APPROVED
- 5.6 Review and approval of Resolution 19-26 authorizing the C/CAG Chair to execute a
cooperative agreement between Caltrans, the San Mateo County Transportation
Authority (SMCTA), and C/CAG for the construction phase of the US 101 Express
Lane (Northern Segment) Project from Whipple Ave. in Redwood City to I-380 in San
Bruno.
APPROVED
- 5.7 Review and approval of Resolution 19-27 authorizing the C/CAG Chair to execute
Amendment No. 7 to the agreement between C/CAG and the City of San Carlos to
provide financial services to C/CAG for an amount not to exceed \$93,000 for
Fiscal Year 2019-20.
APPROVED
- 5.8 Review and approval of Resolution 19-28 determining that the Mills Park Center
Project in San Bruno, including Rezoning, Planned Development Permit and related
entitlements, is conditionally consistent with the Comprehensive Airport Land Use

Compatibility Plan for the Environs of San Francisco International Airport.

APPROVED

- 5.9 Review and approval of Resolution 19-29 determining that Redwood City's proposed Mixed-Use Live/Work Zoning and General Plan Amendments are consistent with the Comprehensive Airport Land Use Compatibility Plan for San Carlos Airport.

APPROVED

- 5.10 Review and approve Resolution 19-31 approving and authorizing release of the solicitation package for at-large, northern, central, southern, and coastal area governing board members for the proposed San Mateo County Flood and Sea Level Rise Resiliency District.

APPROVED

- 5.11 Review and approval of Resolution 19-33 authorizing the C/CAG Chair to execute Amendment No. 4 to the agreement with Iteris for development of the Project Approval and Environmental Document (PA&ED) for the San Mateo County Smart Corridor – South San Francisco Extension for an additional \$6,000 for a new total of \$117,486.

APPROVED

6.0 REGULAR AGENDA

- 6.1 Review and approve C/CAG legislative policies, priorities, positions, and legislative update (a position may be taken on any legislation, including legislation not previously identified).

NO ACTION

Matt Robinson with Shaw/Yoder/Antwih presented an update on state legislation of interest to C/CAG. Topics included May bill deadlines, the May revise of the budget, the Governor's reinforced statements about linking transportation funding to housing production, financial help for infrastructure improvements to facilitate housing production, and two housing related bills SB 50 (Wiener)/ SB 4 (McGuire). Staff was directed to draft a letter with concerns and comments with SB 50 for the Legislative Committee and Board consideration at their respective June meetings.

Member D. Papan requested to add an analysis of SB 330 (Skinner) to the legislative report for the Legislative Committee's consideration.

- 6.2 Review and approval of Resolution 19-32 authorizing the San Mateo County Congestion Relief Plan for four years from July 1, 2019 to June 30, 2023 (*Special voting procedures apply*).

ACTION

Board Member Aguirre MOVED approval of Item 6.2. Board Member Ruddock SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 17-0-0.** Results: 17 Agencies approving. This represents 81% of the Agencies representing 80% of the population.

AYES:

Elizabeth Lewis – Atherton
Doug Kim - Belmont
Ricardo Ortiz – Burlingame
Diana Colvin – Colma
Lisa Gauthier – East Palo Alto
Debbie Ruddock – Half Moon Bay
Catherine Carlton – Menlo Park
Gina Papan – Millbrae
Sue Vaterlaus – Pacifica
Maryann Moise Derwin – Portola Valley
Alicia Aguirre – Redwood City
Irene O’Connell – San Bruno
Adam Rak – San Carlos
Diane Papan – San Mateo
Karyl Matsumoto – South San Francisco
Ned Fluet – Woodside
David Canepa – San Mateo County

NOES: None

ABSENT – Brisbane, Daly City, Foster City, Hillsborough.

- 6.3 Review draft list of regionally significant projects to be submitted to MTC for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 INFORMATION

Received a presentation from Jeff Lacap, C/CAG staff, on the draft list of regionally significant projects to be submitted to MTC for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050. This final list will be presented to the C/CAG Board for approval at the June regular meeting.

Board members provided input on how to improve the list.

Ron Snow, member of the public from Menlo Park, made public comment on this item regarding the lack of design guidelines for bicycle facilities.

- 6.4 Review the initial draft, assumptions, and input on the C/CAG Fiscal Year 2019-20 Program Budget and Member Fees. INFORMATION

Sandy Wong, Executive Director, presented the draft C/CAG FY19-20 Program Budget and Member Fees to seek the Boards input. Final budget and member fees will be presented to the C/CAG Board for approval at the June regular meeting.

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

Board Member G. Papan (Millbrae) announced that she is organizing a bus tour for MTC to feature projects and accomplishments in San Mateo County cities. Bus tour

will be on June 19, 2019.

7.2 Chairperson's Report

7.3 Board Members Report / Communication

Board Member Matsumoto announced that South San Francisco has opened 80 affordable housing units.

Board Member Carlton announced that they have opened 90 housing units for the elderly and will also focus on families.

Board Member Gauthier announced that East Palo Alto will be opening their pedestrian overcrossing that connects the west side to the east side. Ribbon cutting will be held on May 18, 2019 at 10:00 a.m.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong announced on behalf of Silicon Valley Community Foundation, challenges facing the 2020 census including significant underfunding of the census bureau and the proposed addition of questions about residence citizenship and new online census questionnaire. To minimize the undercount in the region, Silicon Valley Community Foundation and other local funders have released an RFP a call for non-profit entities to support census education and outreach to the hard to count communities. There is approximately \$1M in grant and the deadline to submit is May 31, 2019. Information will be sent to the Board via email to share with their local groups.

9.0 COMMUNICATIONS – Information Only

10.0 ADJOURNMENT – 8:15 p.m.

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Receive a copy of executed contract between C/CAG and Fehr & Peers for providing education and outreach services for SB 743 implementation in an amount not to exceed \$17,990, in accordance with the C/CAG procurement policy.

(For further information or questions, contact Jeff Lacap at 650-599-1455)

RECOMMENDATION

That the C/CAG Board receive a copy of executed contract between C/CAG and Fehr & Peers for providing education and outreach services for SB 743 implementation in an amount not to exceed \$17,990, in accordance with the C/CAG procurement policy.

FISCAL IMPACT

The cost of providing support services is not exceed \$17,990.

SOURCE OF FUNDS

Funding for this agreement will come from the C/CAG Transportation Fund.

BACKGROUND

Senate Bill (SB) 743

In September 2013, the State Legislature passed, and the governor signed into law SB 743, which required agencies to change the significance metric used to assess the transportation impacts of land use and transportation projects under CEQA (California Environmental Quality Act) from LOS (automobile delay, Level of Service) to VMT (Vehicle Miles Traveled). The intent is that the new metric will better align with other statewide goals, such as greenhouse gas emissions reduction and Sustainable Communities Strategies (SCS) that encourage multimodal development and promote infill opportunities in dense urban areas.

OPR (Governor's Office of Planning Research) was the lead in developing guidelines to implement SB 743. Since early 2014, OPR has worked with numerous stakeholders across the state in developing guidelines for evaluation of the transportation impacts of proposed residential, mixed use, commercial developments, and transportation projects under CEQA. C/CAG has provided comments to OPR on previous draft and final guidelines.

In January 2018, OPR submitted proposed CEQA amendments to the California Natural Resources Agency (CNRA) for final rulemaking. CNRA concluded the rule making process on March 15, 2018

and the final CEQA Guidelines were published on December 28, 2018. Statewide application of the new metric is slated to begin on July 1, 2020.

Staff determined that consultant expertise is needed to provide member agencies more education and outreach to assist them in making the transition to VMT under CEQA before the mandatory switch date in July 2020 as well as assessing an appropriate level of countywide action that member agencies need in order provide a consistent approach in analyzing VMT.

Taking into consideration Fehr & Peers' experience and knowledge of LOS to VMT transition as well as positive performance of similar work in other jurisdictions, staff determined that the consultant has the appropriate qualifications and experience, therefore, would be best fitted to provide services pertaining to SB 743 education and outreach.

Fehr & Peers proposes to deliver three presentations on SB 743 implementation to the following groups:

- C/CAG Congestion Management Program Technical Advisory Committee
- C/CAG Congestion Management and Environmental Quality Committee
- C/CAG SB 743 Working Group

Procurement Policy

The executed agreement is in accordance with the C/CAG Procurement Policy (Revised 11/9/17), Section 6, which states, in part:

“The C/CAG Executive Director shall be authorized to execute contracts \$25,000 and below without the prior approval of the Board. The Board shall be notified of such contracts executed at the next scheduled board meeting following such execution.”

ATTACHMENTS

1. Executed Agreement between C/CAG and Fehr & Peers can be found on the C/CAG Website: <http://ccag.ca.gov/committees/board-of-directors/>

C/CAG AGENDA REPORT

Date: June 13, 2019

TO: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-34 authorizing the prefunding of OPEB in an amount of \$42,802 for Fiscal Year 2018-19 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS

(For further information or response, contact Sandy Wong at 650 599-1409)

RECOMMENDATION:

That the C/CAG Board review and approve Resolution 19-34 authorizing the prefunding of OPEB in an amount of \$42,802 for Fiscal Year 2018-19 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS.

FISCAL IMPACT:

Prefunding OPEB for fiscal year 2018-19 is estimated at \$42,802.

SOURCE OF FUNDS:

Funding sources for C/CAG OPEB comes from various C/CAG funds similar to those funds for C/CAG employee salaries and benefits.

BACKGROUND:

Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions (OPEB), addresses accounting and financial reporting for OPEB that provides to employees of state and local governmental employers. It establishes standards for recognizing and measuring such liabilities. GASB 75 replaces GASB 45.

C/CAG provides post-employment benefit in the form of health insurance for retirees. In 2012, in response to GASB 45, C/CAG engaged Bickmore Risk Management Consulting to prepare the "*Actuarial Valuation of the Other Post-Employment Benefit Programs as of July 1, 2012*" for fiscal years ending June 30, 2014 and June 30, 2015. Further, that actuarial valuation was updated in June 2016 for fiscal years ending June 30, 2016 and June 30, 2017.

In March 2018, in response to GASB 75, staff engaged Bickmore Risk Management Consulting to prepare two documents:

- A) *Actuarial Valuation of Other Post-Employment Benefit Programs (OPEB) of as of July 1, 2018.*
- B) *Other Post-Employment Benefit Programs GASB 75 Actuarial Report for Fiscal Year Ending June 30, 2018.*

Data provided in the above two documents are essentially the same, but formats are different to satisfy different needs. The first document is for OPEB funding contributions, while the second one is for

reporting liabilities. The Actuarial Valuation estimates the C/CAG contribution to OPEB for fiscal year 2017-18 to be \$44,631, and for fiscal year 2018-19 to be \$42,802.

Trust - California Employers’ Retiree Benefit Trust Program (CERBT) of CalPERS:

On June 11, 2015, the C/CAG Board adopted Resolution 15-33 authorizing an agreement and election of C/CAG to prefund OPEB through CalPERS – California Employers’ Retiree Benefit Trust Program (CERBT). At that meeting, the C/CAG Board also approved a funding policy in an amount of \$30,000 to cover the Annual Required Contribution (ARC) as initial investment into the CERBT trust and selected Asset Allocation Strategy 2 for FY 2014-15.

In June 2016, C/CAG Board adopted Resolution 16-21 authorizing the prefunding of OPEB through CalPERS in an amount of \$27,000 for FY 2015-16.

In June 2017, C/CAG Board adopted Resolution 17-26 authorizing the prefunding of OPEB through CalPERS in an amount of \$25,000 for FY 2016-17.

In June 2018, C/CAG Board adopted Resolution 18-37 authorizing the prefunding of OPEB through CalPERS in an amount of \$44,631 for FY 2017-18.

Fiscal year ending	6/30/2016	6/30/2017	6/30/2018	6/30/2019 (recommended)
Actuarially Determined Contribution (ADC)	\$50,790	\$51,348	\$54,162	\$54,899
Employer paid benefit in that year	\$16,383	\$17,714	\$8,927	\$10,668
Current year’s implicit subsidy credit	\$8,341	\$9,382	\$604	\$1,429
Contribution to OPEB Trust	\$27,000	\$25,000	\$44,631	\$42,802

Definition: Actuarially Determined Contribution (ADC), formerly known as Annually Required Contribution (ARC).

As shown in the above table, while the ADC goes up gradually over the years, the “Employer paid benefit in that year” and the “Current year’s implicit subsidy credit” dropped substantially starting in fiscal year ending June 30, 2018 due to the two C/CAG retirees became Medicare eligible. As a result, the “Contribution to OPEB Trust” for the corresponding fiscal year becomes higher.

The CERBT Fund of CalPERS is a multiple-employer OPEB trust fund and has a fiduciary responsibility for financial reporting in accordance to the Governmental Accounting Standards Statement (GASB) No. 74. C/CAG is required to submit a renewal OPEB Valuation to update the financial status of OPEB every two years. The last Valuation updated was submitted by June 30, 2018.

Funds deposited into an irrevocable trust may only be used to pay retiree medical benefits. However, should C/CAG stop prefunding retiree medical benefits, it may withdraw funds from the trust, as needed, to pay retiree medical benefits. Also, if C/CAG were ever able to completely extinguish its retiree medical liability, any funds remaining in the trust would be returned to C/CAG.

ATTACHMENT

Resolution 19-34.

RESOLUTION 19-34

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE PREFUNDING OF OTHER POST EMPLOYMENT BENEFITS (OPEB) THROUGH THE CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST PROGRAM (CERBT) OF CALPERS FOR FISCAL YEAR 2018-19 IN AN AMOUNT OF \$42,802

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that,

WHEREAS, CalPERS, C/CAG's retirement system, has a trust program to receive and invest contributions made to fund other post-employment benefits (OPEB); and

WHEREAS, C/CAG has established an OPEB trust via the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS for retiree medical benefits, approved by C/CAG Resolution 15-33 on June 11, 2015; and

WHEREAS, C/CAG has deposited \$30,000 in the CalPERS trust (CERBT) in June 2015; and

WHEREAS, C/CAG adopted Resolution 16-21 and has deposited \$27,000 in the CalPERS trust (CERBT) in June 2016; and

WHEREAS, C/CAG adopted Resolution 17-26 and has deposited \$25,000 in the CalPERS trust (CERBT) in June 2017; and

WHEREAS, C/CAG adopted Resolution 18-37 and has deposited \$44,631 in the CalPERS trust (CERBT) in June 2018; and

WHEREAS, C/CAG is interested in prefunding the calculated Actuarially Determined Contribution (ADC) for fiscal year 2018-19 in the amount of \$42,802 in the CalPERS trust.

NOW, THEREFORE, BE IT RESOLVED that the City/County Association of Governments of San Mateo County (C/CAG) Board of Directors authorize prefunding its Other Post Employment Benefits (OPEB) for fiscal year 2018-19 through CERBT of CalPERS in an amount of \$42,802.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of the appointments of Doug Silverstein and Christine Zaugg to the Resource Management and Climate Protection (RMCP) Committee

(For further information or questions, contact Kim Springer at (650) 599-1412)

RECOMMENDATION

That the C/CAG Board review and approve the appointments of two candidates to fill vacant seats on the C/CAG Resource Management and Climate Protection (RMCP) Committee as follows:

Mr. Doug Silverstein – representing the nonprofit sector.
 Ms. Christine Zaugg – representing the environmental interest.

FISCAL IMPACT

None.

SOURCE OF FUNDS

N/A

BACKGROUND

The Resource Management and Climate Protection (RMCP) Committee provides advice and recommendations to the full C/CAG Board and provides updates to the Congestion Management and Environmental Quality Committee (CMEQ) on matters related to energy, water, and climate action efforts in San Mateo County.

There are three vacant seats on the RMCP Committee, including the representations for nonprofit and environmental interests vacated by Bob Cormia, resident of San Mateo County and faculty member at Foothill College, and Beth Bahtnagar, former board member of Sustainable San Mateo County, respectively.

Staff posted a Call for Applicants for all vacant seats on May 10, 2019 with the due date for letter of interest by June 4, 2019. The announcement also indicated if no letter of interest received for a seat by the deadline, recruitment will remain open until filled.

By the June 4, 2019 due date, Doug Silverstein, nonprofit collaborator in San Mateo County, submitted a letter of interest for the nonprofit or environmental seat, and Christine Zaugg, Executive Director of Sustainable San Mateo County, submitted a letter of interest for the environmental seat. Staff recommends the C/CAG Board appoint Doug Silverstein to the nonprofit seat and Christine Zaugg to the environmental seat of the RMCP committee.

The seat for Large Business/Chamber remains vacant on the RMCP Committee. Recruitment to fill that vacancy will continue.

ATTACHMENTS

1. May 2019 Resource Management and Climate Protection (RMCP) Committee Roster
2. Letter of Interest from Doug Silverstein
3. Letter of Interest from Christine Zaugg

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough •
Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South
San Francisco • Woodside*

Resource Management and Climate Protection Committee (May 2019)	
Elected Officials (7)	
Maryann Moise Derwin – <u>Committee Chair</u> Councilmember Portola Valley mderwin@portolavalley.net	
Don Horsley Vice President County of San Mateo – District 3 dhorsley@smcgov.org	Drew Combs Councilmember Menlo Park dcombs@menlopark.org
Rick DeGolia Councilmember Atherton rdegolia@ci.atherton.ca.us	Diane Papan Councilmember San Mateo Dpapan@cityofsanmateo.org
Janet Borgens Councilmember Redwood City jborgens@redwoodcity.org	Donna Colson Mayor Burlingame dcolson@burlingame.org
<u>Stakeholder Representatives (5)</u>	
<u>Energy</u>	Ortensia Lopez – Executive Director El Concilio of San Mateo County or10sie@el-concilio.com
<u>Water</u>	Adrienne Carr – <u>Vice Chair</u> Bay Area Water Supply and Cons. Agency acarr@bawsca.org

Resource Management and Climate Protection Committee

(May 2019)

<u>Utility</u>	Bill Chiang Government Relations Pacific Gas and Electric Company william.chiang@pge.com
<u>Nonprofit</u>	VACANT
<u>Business/Chamber of Commerce</u>	VACANT
<u>Environmental</u>	VACANT

RMCP Committee Staff

<u>C/CAG:</u>	Sandy Wong Executive Director swong@smgov.org (650) 599-1420
<u>County of San Mateo Office of Sustainability:</u>	Kim Springer Resource Conservation Programs Manager Energy-Water Programs kspringer@smcgov.org (650) 599-1412

Doug Silverstein
Environmental Nonprofit Leader
650-346-8945, doug@greensmc.org

June 3, 2019

Sandy Wong
Executive Director of C/CAG
555 County Center, 5th Floor
Redwood City, CA 94063

Re: Letter of Interest for C/CAG RMCP Committee – Nonprofit or Environmental Organization Representative
(Sent by email to slwong@smcgov.org on June 3, 2019)

Dear Ms. Wong:

I'm writing to express my interest in serving on the C/CAG RMCP Committee as a Nonprofit Representative or Environmental Organization Representative.

I've attended and contributed to many RMCP meetings over the last year, am familiar with its programs and initiatives, and am confident I can add value to carrying out the Committee's mission – to provide advice, recommendations and updates to the C/CAG Board and CMEQ Committee.

I am a 25-year Burlingame resident, following 25 years in San Francisco, and have become deeply embedded in San Mateo County climate, energy, and water initiatives to conserve natural resources and foster happy and healthy living for current and future generations.

In 2015, I became active in the Citizens Environmental Council (CEC) of Burlingame community nonprofit and in 2016-2017 led a project to support Peninsula Clean Energy's customer awareness campaign and 100 percent clean energy product. I quickly built relations with PCE staff, Burlingame City Council members, the SMC Office of Sustainability, and many other environmental sustainability leaders in our community.

Fascinated by the transition of our local energy supply to renewables and upgrades to grid technology to support that move, I attended PCE board meetings and energy conferences at Berkeley, Stanford and other respected organizations. Concurrently, I enrolled in two Skyline College Environmental Science courses and built foundational knowledge across many sustainability disciplines including climate, energy, food, land, transportation, waste, & water. I continue to acquire knowledge on these topics through attending conferences and meetings, and leading community projects including the 2019 SMC Hike-a-Palooza for Local Environmental Leaders -- 10 Treks, 20 Weeks, 1 Great Community ([link](#)).

In 2017-2018, I increased my volunteer hours to serve additional environmental nonprofits including Citizen's Climate Lobby San Mateo Chapter and Sustainable San Mateo County and became a board member and treasurer of CEC of Burlingame. During this time, I also attended RICAPS meetings, and leveraged Energy Watch and BAWSCA programs to significantly reduce my own residential energy and water consumption. Additionally, I use PCE's ECO100 electricity to power my 2015 Nissan Leaf.

In late 2018, I embraced an additional passion to transition from my 25-year technology sales and marketing career to build the foundation for a cross-sector county-wide coalition to unify and accelerate environmental sustainability work of 150+ organizations and 2000+ individuals. After considerable strategy sessions with community leaders, project planning, and fundraising efforts, the coalition will launch in June 2019 and I intend to assume the role of the Central Team leader.

In this project, my commitment to join with leaders to lower our county's ecological footprint and foster happy and healthy living within our environmental limits has only grown. This passion has also pulled me into supporting PCE and SMC Office of Sustainability's Reach Code campaign and the City of Burlingame's 2030 Climate Action Plan Update development. Along this journey, I have met dozens of amazing local environmental sustainability leaders and enthusiasts, built strong relationships, and developed great admiration for their work. This includes the C/CAG board, RCMP Committee members, and many other leaders in the clean tech, education, government and nonprofit sectors.

Given these four years of hands-on community experience in the environmental sustainability landscape, I'm confident I can provide unique contributions to the RMCP Committee. In addition to adding my knowledge of climate, energy and water programs and policies that could help conserve our county's resources, I have a large network of community leaders that can help accelerate RMCP and county programs. Already, I've been able to generate considerable community support for the county's Reach Code efforts.

Furthermore, I can commit to attending RMCP meetings on the third Wednesday of each month from 2:00 to 4:00 p.m. in San Mateo or Redwood City and conducting ample preparation and follow up. Since leaving my last full-time job in technology sales for Cisco Systems in 2011, I have worked from home as an independent marketing consultant servicing Cisco and other similar clients. This flexible schedule allowed me to embrace community work. And I intend to maintain this flexibility as I transition from my marketing consultancy to full-time nonprofit work.

On occasion I have travel commitments such as family vacations, and infrequently, important personal appointments that may conflict with RMCP meetings. Short of these, I am available to attend all such meetings.

Below is a recent biography providing additional background information. I can provide further materials upon request.

Thank you for your consideration of my representation on the C/CAG RMCP Committee as a Nonprofit or Environmental Organization Representative.

Sincerely,

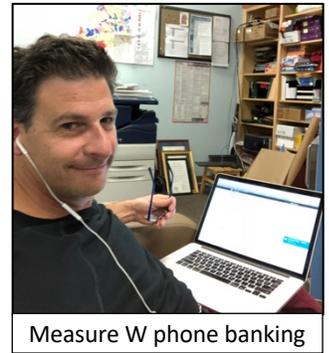


Doug Silverstein
doug@greenSMC.org
650-346-8945

References (contact information available upon request):

- Kirsten Andrews-Schwind – Senior Manager of Communications & Outreach, Peninsula Clean Energy
- Georgia Antonopoulos – Executive Director, Thrive Alliance
- Diane Bailey – Executive Director, Menlo Spark
- Jim Eggemeyer – Director, San Mateo County Office of Sustainability
- Cynthia Kaufman – leader, Pacifica Climate Committee
- Nicole Kemeny – President, 350 Silicon Valley
- Jennifer Lee – Environmental Regulatory Compliance Coordinator, City of Burlingame
- Debbie Mytels – leader, Fossil Free Midpeninsula
- Kellyx Nelson – Executive Director, San Mateo Resource Conservation District
- Dave Pine – Supervisor, San Mateo County
- Gary White – President, Citizen's Climate Lobby San Mateo Chapter
- Andra Yeghoian – Environmental Education Coordinator, San Mateo County Office of Education

As a 25-year Burlingame resident following 25 years in SF, Doug has enjoyed the Bay Area's mountains and coasts as well as its educational and economic opportunities. He maintains a 25-year record of success in technology sales and marketing as the principal of Cypress Consulting and in leadership roles with Cisco, Nuance, and Symantec. Doug has a BA in Economics from UC Berkeley (1990) and an MBA from Northwestern University (1996). Prior to Silicon Valley, Doug spent five years as an institutional investment analyst and portfolio manager. Since 2015, Doug has intensified volunteer work with environmental organizations including Citizens' Climate Lobby, Citizens Environmental Council of Burlingame, Peninsula Clean Energy, and Sustainable San Mateo County. He enjoys hiking, travel, music, and cherished time with his wife and two daughters (18 & 21).



Linked In profile – www.linkedin.com/in/dougs

Christine Kohl-Zaugg
Sustainable San Mateo County (SSMC)
2955 Campus Drive #110
San Mateo, CA 94403

June 4, 2019

To:

Sandy Wong
Executive Director of C/CAG
555 County Center, 5th Floor
Redwood City, CA 94063

Attn: Letter of Interest for Seat on the RMCP Committee

Dear Sandy:

I am hereby submitting this letter of interest in response to the C/CAG recruitment for RMCP. My name is Christine Kohl-Zaugg and I am the Executive Director of Sustainable San Mateo County (SSMC), a nonprofit whose mission it is to accelerate sustainability in San Mateo County – more information can be found at: www.sustainablesanmateo.org. I am interested in applying for the environmental representative seat.

My background is in environmental sciences (Masters). Prior to joining SSMC, I have been working focusing mostly on the environmental side of sustainability for a variety of organizations and businesses, including: environmental consultancies (CH2M Hill and EORM); the government (Santa Clara's Green Business Program) and even consulting for start-ups (incl. an early stage renewable energy monitoring company). Since joining SSMC, I have been involved and connected with a variety of groups and organizations, including RICAPS, PCE, Thrive Alliance of Nonprofits, the other "Sustainable" Counties, SM County's Spare the Air Resource Team, etc. - which will all allow me to add to the discussion at RMCP.

One of my board members, Georgi LaBerge, attended several of the RMCP meetings and it was always with great interest that I listened to what she had to report. I am sincerely interested in and knowledgeable of the topics of resource conservation and climate action – as can be seen on my resume: <https://www.linkedin.com/in/christinekohळाugg/> and I am eager to actively participate in this committee.

Many thanks in advance for considering my application for the environmental seat.

Sincerely,



Christine Kohl-Zaugg

Executive Director, Sustainable San Mateo County (SSMC)

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approve Resolution 19-36 authorizing the C/CAG Executive Director to execute a) Amendment No. 1 to Task Order EOA-08 for an additional amount not to exceed \$210,000 for end-of-season Water Year 2019 water quality monitoring activities (for a new total of \$600,000), b) new Task Order EOA-09 (not to exceed \$809,506) for general program support in Fiscal Year 2019-20, and c) new Task Order EOA-10 (not to exceed \$327,109) for initial Water Year 2020 water quality monitoring activities, all with Eisenberg, Olivieri, and Associates in support of the Countywide Water Pollution Program during 2019-20.

(For further information or questions, contact Matthew Fabry at 650-599-1419)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-36 authorizing the C/CAG Executive Director to execute a) Amendment No. 1 to Task Order EOA-08 for an additional amount not to exceed \$210,000 for end-of-season Water Year 2019 water quality monitoring activities (for a new total of \$600,000), b) new Task Order EOA-09 (not to exceed \$809,506) for general program support in Fiscal Year 2019-20, and c) new Task Order EOA-10 (not to exceed \$327,109) for initial Water Year 2020 water quality monitoring activities, all with Eisenberg, Olivieri, and Associates in support of the Countywide Water Pollution Program during 2019-20..

FISCAL IMPACT

Not to exceed \$1,346,615 in Fiscal Year 2019-20, as included in the proposed C/CAG budget.

SOURCE OF FUNDS

NPDES, Measure M, and AB1546 Stormwater funds

BACKGROUND

In August 2015, C/CAG approved Resolution 15-21, authorizing on-call contracts with Eisenberg, Olivieri, & Associates (EOA), Larry Walker Associates, S. Groner Associates, and Urban Rain Design for technical support to the Countywide Water Pollution Prevention Program (the Program). The on-call agreements were for a three-year duration, ending in August 2018. In February 2018, C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of existing on-call contracts through September 2021. As part of the on-call agreements,

C/CAG annually authorizes the Executive Director to execute task orders specifying the scopes of work and budgets for each fiscal year.

As authorized by C/CAG Resolutions 16-04, 16-16, 17-29, 18-26 the Executive Director executed three task orders with EOA in Fiscal Year 2015-16, one in Fiscal Year 2016-17, two in Fiscal Year 2017-18, and two in Fiscal Year 2018-19 (with two amendments) as detailed in Table 1, for a total of \$5,310,767.

Due to ongoing budget constraints for Program resources for 2019-20, C/CAG staff worked with the Stormwater Committee to prioritize scope reductions for all technical support consultants. The recommended task orders reflect these scope reductions. For EOA's technical support activities in 2019-20, staff recommends:

- Amending task order EOA-08 to authorize expending additional funds (\$210,000) to complete remaining Water Year 2019 monitoring and reporting activities through June 2020 (reminder: Water Years run from October through September, with an additional six to nine months of data analysis and reporting, so support activities span two fiscal years for each Water Year),
- Issuing task order EOA-09 (\$809,506) for general program support in 2019-20
- Issuing Task Order EOA-10 (\$327,109) for initiating Water Year 2020 monitoring activities during the fiscal year.

The amended and proposed task orders are detailed in Table 2. Due to the large number of pages, copies of each proposed task order and associated scopes of work and budgets are available on the C/CAG website, as detailed below.

ATTACHMENTS

1. Tables 1 and 2: EOA Task orders issued to-date and proposed for 2019-20
2. Resolution 19-36

The below attachments are available on-line, as part of the June 13, 2019 Additional Meeting Materials, at: <http://ccag.ca.gov/committees/board-of-directors/>

1. Web Only: Amended Task Order EOA-08 (Water Year 2019 monitoring activities)
2. Web Only: Task Order EOA-09 (General program support)
3. Web Only: Task Order EOA-10 (Water Year 2020 monitoring activities)

Table 1: Countywide Program Technical Support – EOA Task Orders Issued to Date

	Task Order	Date Issued	Consultant	Tasks	Amount
Fiscal Year 2015-16 (Approx. half a year of support)	EOA-01	10/7/15	EOA, Inc.	Interim technical support during RFP process	\$317,142
	EOA-02	1/4/16	EOA, Inc.	Water Quality Monitoring (15-16)	\$247,027
	EOA-03	3/10/16	EOA, Inc.	General Support, Subcommittee Support, Training, Trash, and portions of Mercury & PCBs	\$464,480
Fiscal Year 2016-17	EOA-04	7/1/16	EOA, Inc.	General Support, Subcommittee Support, Training, Water Quality Monitoring, Trash, and portions of Mercury & PCBs	\$1,376,257
Fiscal Year 2017-18	EOA-05	7/1/17	EOA, Inc.	General Support, Subcommittee Support, Water Quality Monitoring (2017 Water Year), Training, Trash, and portions of Mercury & PCBs	\$1,001,352
	EOA-06	7/1/17	EOA, Inc.	Water Quality Monitoring (only portion of work for 2018 Water Year included in 2017-18 budget)	\$492,549
Fiscal Year 2018-19	EOA-06 (Amendment #1)	7/14/18	EOA, Inc.	Water Quality Monitoring (Additional not-to-exceed amount for 2018 Water Year monitoring and reporting activities that occur in 2018-19)	\$191,960
	EOA-06 (Amendment #2)	2/28/19	EOA, Inc.	Water Quality Monitoring (no cost time extension to complete Stressor Source Identification Project in Pillar Point Harbor)	\$0
	EOA-07	7/1/19	EOA, Inc.	General Support, Subcommittee Support, Water Quality Monitoring, Training, Trash, and portions of Mercury & PCBs	\$830,000
	EOA-08	7/1/19	EOA, Inc.	Water Quality Monitoring (2019 Water Year monitoring activities that occur in 2018-19)	\$390,000
Total to Date:					\$5,310,767

Table 2: 2019-20 Proposed EOA Task Orders and Technical Support Budget

Task Order	Date Issued	Consultant	Tasks	Amount
EOA-08 (Amendment)	Pending Board Approval	EOA, Inc.	Water Quality Monitoring (additional not-to-exceed amount for 2019 Water Year monitoring and reporting activities that occur in 2019-20)	\$210,000
EOA-09	Pending Board Approval	EOA, Inc.	General Support, Subcommittee Support, Water Quality Monitoring, Training, Trash, and portions of Mercury & PCBs	\$809,506
EOA-10	Pending Board Approval	EOA, Inc.	Water Quality Monitoring (2020 Water Year monitoring activities that occur in 2019-20)	\$327,109
Proposed 2019-20 Total				\$1,346,615

RESOLUTION 19-36

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE A) AMENDMENT NO. 1 TO TASK ORDER EOA-08 FOR AN ADDITIONAL NOT-TO-EXCEED AMOUNT OF \$210,000 FOR WATER YEAR 2019 MONITORING ACTIVITIES, B) NEW TASK ORDER EOA-09 (NOT-TO-EXCEED \$809,506) FOR GENERAL SUPPORT, AND C) NEW TASK ORDER EOA-10 (NOT-TO-EXCEED \$327,109) FOR INITIAL WATER YEAR 2020 MONITORING ACTIVITIES, ALL WITH EISENBERG, OLIVIERI, AND ASSOCIATES, INC. FOR TECHNICAL SUPPORT TO THE COUNTYWIDE WATER POLLUTION PROGRAM IN 2019-20.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG administers the San Mateo Countywide Water Pollution Prevention Program to assist its member agencies in meeting mandated requirements of the San Francisco Bay Regional Water Quality Control Board's Municipal Regional Permit (MRP); and

WHEREAS, C/CAG and its member agencies recognize and support the need to implement pollution prevention programs to minimize the discharge of pollutants from municipal storm drain systems and C/CAG requires support from technical consultants in assisting its member agencies with meeting MRP requirements; and

WHEREAS, in August 2015, C/CAG approved Resolution 15-21, approving on-call contracts with qualified technical consultants, including Eisenberg, Olivieri, and Associates, Inc. (EOA), for a three-year term through August 2018; and

WHEREAS, in February 2018, C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of the contract with EOA for three additional years through September 30, 2021; and

WHEREAS, C/CAG staff negotiated final scopes of work and budgets with EOA to support the Countywide Water Pollution Prevention Program in 2019-20;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that the C/CAG Executive Director is authorized to execute a) Amendment No. 1 to Task Order EOA-08 for an amount not-to-exceed \$210,000 for Water Year 2019 monitoring activities, b) new Task Order EOA-09 (not to exceed \$809,506) for general support activities, and c) new Task Order EOA-10 for initial Water Year 2020 monitoring activities, all with Eisenberg, Olivieri, and Associates, Inc. for technical support to the Countywide Water Pollution Program for Fiscal Year 2019-20.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approve Resolution 19-37 authorizing the C/CAG Executive Director to execute Task Order LWA-05 with Larry Walker Associates in an amount not to exceed \$164,975 for pollutants of concern load reduction and green infrastructure technical support to the Countywide Water Pollution Program in 2019-20.

(For further information or questions, contact Matthew Fabry at 650-599-1419)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-37 authorizing the C/CAG Executive Director to execute Task Order LWA-05 with Larry Walker Associates in an amount not to exceed \$164,975 for pollutants of concern load reduction and green infrastructure technical support to the Countywide Water Pollution Program in 2019-20.

FISCAL IMPACT

Not to exceed \$164,975 in Fiscal Year 2019-20, as included in the proposed C/CAG budget.

SOURCE OF FUNDS

NPDES, Measure M, and AB1546 Stormwater funds

BACKGROUND

In August 2015, C/CAG approved Resolution 15-21, authorizing on-call contracts with Eisenberg, Olivieri, & Associates (EOA), Larry Walker Associates, S. Groner Associates, and Urban Rain Design for technical support to the Countywide Water Pollution Prevention Program (the Program). The on-call agreements were for a three-year duration, ending in August 2018. In February 2018, C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of existing on-call contracts through September 2021. As part of the on-call agreements, C/CAG annually authorizes the Executive Director to execute task orders specifying the scopes of work and budgets for each fiscal year.

As authorized by C/CAG Resolutions 16-04, 16-16, 17-29, and 18-27, the Executive Director executed Task Orders to LWA in Fiscal Years 2015-16, 2016-17, 2017-18, and 2018-19 (with one no cost time extension amendment) as detailed in Table 1, for a total of \$1,820,667.

Due to ongoing Program budget constraints for 2019-20, C/CAG staff worked with the Stormwater Committee to prioritize scope reductions for all technical support consultants. The recommended task order reflects these scope reductions. For LWA's technical support activities in 2019-20, staff recommends issuing Task Order LWA-05 in an amount not to exceed \$164,975 for support activities focusing on pollutants of concern load reductions and green infrastructure in Fiscal Year 2019-20. The proposed task order is detailed in Table 2.

Due to the large number of pages, copies of the proposed task order and associated scope of work and budget are available on the C/CAG website, as detailed below.

ATTACHMENTS

1. Tables 1 and 2: LWA Task orders issued to-date and proposed for 2019-20
2. Resolution 19-37

The below attachments are available on-line, as part of the June 13, 2019 Additional Meeting Materials, at: <http://ccag.ca.gov/committees/board-of-directors/>

1. Web Only: Task Order LWA-05 (Green Infrastructure and Mercury & PCBs support)

Table 1: Countywide Program Technical Support – LWA Task Orders Issued To Date

	Task Order	Date Issued	Consultant	Tasks	Amount
Fiscal Year 2015-16 (Approx. half a year of support)	LWA-01	3/10/16	Larry Walker Associates	Portion of Subcommittee Support and Training, Green Infrastructure, Mercury & PCBs	\$317,142
Fiscal Year 2016-17	LWA-02	7/1/16	Larry Walker Associates	Green Infrastructure, portions of Mercury & PCBs and Stormwater Resource Planning	\$632,025
Fiscal Year 2017-18	LWA-03	7/1/17	Larry Walker Associates	Green Infrastructure and portions of Mercury & PCBs	\$557,500
	LWA-03 (Amend. No. 1)	4/2/18	Larry Walker Associates	Green Infrastructure and portions of Mercury & PCBs (no cost time extension)	\$0
Fiscal Year 2018-19	LWA-04	7/1/18	Larry Walker Associates	Green Infrastructure and portions of Mercury & PCBs	\$314,000
Total to Date:					\$1,820,667

Table 2: 2019-20 Proposed LWA Task Order and Technical Support Budget

Task Order	Date Issued	Consultant	Tasks	Amount
LWA-05	Pending Board Approval	Larry Walker Associates	Green Infrastructure and portions of Mercury & PCBs	\$164,975
Proposed 2019-20 Total				\$164,975

RESOLUTION 19-37

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE TASK ORDER LWA-05 WITH
LARRY WALKER ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$164,975 FOR POLLUTANTS OF
CONCERN LOAD REDUCTION AND GREEN INFRASTRUCTURE TECHNICAL SUPPORT TO THE
COUNTYWIDE WATER POLLUTION PROGRAM IN 2019-20.**

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG administers the San Mateo Countywide Water Pollution Prevention Program to assist its member agencies in meeting mandated requirements of the San Francisco Bay Regional Water Quality Control Board's Municipal Regional Permit (MRP); and

WHEREAS, C/CAG and its member agencies recognize and support the need to implement pollution prevention programs to minimize the discharge of pollutants from municipal storm drain systems and C/CAG requires support from technical consultants in assisting its member agencies with meeting MRP requirements; and

WHEREAS, in August 2015, C/CAG approved Resolution 15-21, approving on-call contracts with qualified technical consultants, including Larry Walker Associates (LWA), for a three-year term; and

WHEREAS, in February 2018, C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of the contract with LWA for three additional years; and

WHEREAS, C/CAG staff negotiated final scopes of work and budgets with LWA to support the Countywide Water Pollution Prevention Program in 2019-20;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that the C/CAG Executive Director is authorized to execute Task Order LWA-05 with Larry Walker Associates in an amount not to exceed \$164,975 for technical support services focusing on green infrastructure and mercury and PCBs load reductions to the Countywide Water Pollution Program for Fiscal Year 2019-20.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approve Resolution 19-38 authorizing the C/CAG Executive Director to execute Task Order SGA-05 with S. Groner Associates in an amount not to exceed \$250,000 for public information and outreach technical support to the Countywide Water Pollution Program in 2019-20.

(For further information or questions, contact Matthew Fabry at 650-599-1419)

RECOMMENDATION

That the C/CAG Board Review and approve Resolution 19-XX authorizing the C/CAG Executive Director to execute Task Order SGA-05 with S. Groner Associates in an amount not to exceed \$250,000 for public information and outreach technical support to the Countywide Water Pollution Program in 2019-20.

FISCAL IMPACT

Not to exceed \$250,000 in Fiscal Year 2019-20, as included in the proposed C/CAG budget.

SOURCE OF FUNDS

NPDES Stormwater fund

BACKGROUND

In August 2015, C/CAG approved Resolution 15-21, authorizing on-call contracts with Eisenberg, Olivieri, & Associates (EOA), Larry Walker Associates, S. Groner Associates, and Urban Rain Design for technical support to the Countywide Water Pollution Prevention Program (the Program). The on-call agreements were for a three-year duration, ending in August 2018. In February 2018, C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of existing on-call contracts through September 2021. As part of the on-call agreements, C/CAG annually authorizes the Executive Director to execute task orders specifying the scopes of work and budgets for each fiscal year.

As authorized by C/CAG Resolutions 16-04, 16-16, 17-29, and 18-28, the Executive Director executed Task Orders to SGA in Fiscal Years 2015-16, 2016-17, 2017-18, and 2018-19, as detailed in Table 1, for a total of \$1,175,000.

Due to ongoing Program budget constraints for 2019-20, C/CAG staff worked with the Stormwater Committee to prioritize scope reductions for all technical support consultants. The recommended task order reflects these scope reductions. For SGA's technical support activities in 2019-20, staff recommends issuing Task Order SGA-05 in an amount not to exceed \$250,000 for support activities in Fiscal Year 2019-20. The proposed task order is detailed in Table 2.

Due to the large number of pages, copies of the proposed task order and associated scope of work and budget are available on the C/CAG website, as detailed below.

ATTACHMENTS

1. Tables 1 and 2: SGA Task Orders issued to-date and proposed for 2019-20
2. Resolution 19-38

The below attachments are available on-line, as part of the June 13, 2019 Additional Meeting Materials, at: <http://ccag.ca.gov/committees/board-of-directors/>

1. Web Only: Task Order SGA-05 (Public Information and Outreach)

Table 1: Countywide Program Technical Support – SGA Task Orders Issued To Date

	Task Order	Date Issued	Consultant	Tasks	Amount
Fiscal Year 2015-16 (Approx. half a year of support)	SGA-01	3/10/16	S. Groner Associates	Public Information and Outreach	\$250,000
Fiscal Year 2016-17	SGA-02	7/1/16	S. Groner Associates	Public Information and Outreach	\$325,000
Fiscal Year 2017-18	SGA-03	7/1/17	S. Groner Associates	Public Information and Outreach	\$325,000
Fiscal Year 2018-19	SGA-04	7/1/18	S. Groner Associates	Public Information and Outreach	\$275,000
Total to Date:					\$1,175,000

Table 2: 2018-19 Proposed SGA Task Order and Technical Support Budget

Task Order	Date Issued	Consultant	Tasks	Amount
SGA-05	Pending Board Approval	S. Groner Associates	Public Information and Outreach	\$250,000
Proposed 2019-20 Total				\$250,000

RESOLUTION 19-38

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE TASK ORDER SGA-04 WITH
S. GRONER ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$250,000 FOR PUBLIC INFORMATION
AND OUTREACH TECHNICAL SUPPORT TO THE COUNTYWIDE WATER POLLUTION PROGRAM
IN 2019-20.**

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG administers the San Mateo Countywide Water Pollution Prevention Program to assist its member agencies in meeting mandated requirements of the San Francisco Bay Regional Water Quality Control Board’s Municipal Regional Permit (MRP); and

WHEREAS, C/CAG and its member agencies recognize and support the need to implement pollution prevention programs to minimize the discharge of pollutants from municipal storm drain systems and C/CAG requires support from technical consultants in assisting its member agencies with meeting MRP requirements; and

WHEREAS, in August 2015, C/CAG approved Resolution 15-21, approving on-call contracts with qualified technical consultants, including S. Groner Associates (SGA), for a three-year term; and

WHEREAS, in February 2018, C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of the contract with SGA for three additional years; and

WHEREAS, C/CAG staff negotiated final scopes of work and budgets with SGA to support the Countywide Water Pollution Prevention Program in 2019-20;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County, that the C/CAG Executive Director is authorized to execute Task Order SGA-05 with S. Groner Associates in an amount not to exceed \$250,000 for public information and outreach technical support services to the Countywide Water Pollution Program for Fiscal Year 2019-20.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, C/CAG Executive Director

Subject: Review and approve Resolution 19-39 authorizing the C/CAG Executive Director execute Amendment No. 3 to Task Order URD-01 with Urban Rain Design to extend the term through June 30, 2020 at an additional cost not to exceed \$10,230 for completing the Green Infrastructure Design Guide in support of the Countywide Water Pollution Program in 2019-20.

(For further information or questions, contact Matthew Fabry at 650-599-1419)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-39 authorizing the C/CAG Executive Director execute Amendment No. 3 to Task Order URD-01 with Urban Rain Design to extend the term through June 30, 2020 at an additional cost not to exceed \$10,230 for completing the Green Infrastructure Design Guide in support of the Countywide Water Pollution Program in 2019-20.

FISCAL IMPACT

Not to exceed \$10,230.

SOURCE OF FUNDS

NPDES (Stormwater) fund.

BACKGROUND

Resolution 15-21 authorized the C/CAG Chair to execute on-call consultant contracts to support the Countywide Water Pollution Prevention Program (Countywide Program). Resolution 16-35 authorized the Executive Director to execute Task Order URD-01 with Urban Rain Design to provide green infrastructure planning support services under its on-call contract. Urban Rain Design is developing green infrastructure guidance documents to support C/CAG member agencies in developing their local green infrastructure plans, as required by the Municipal Regional Permit. Task Order URD-01 was for the 16-17 fiscal year; subsequently, to allow Urban Rain Design's guidance documents to be integrated with other guidance material C/CAG is developing under separate technical support contracts, the Executive Director executed Amendment No. 1, extending the term of the Task Order through December 2017 at no additional cost.

Needing additional time to complete the design guidance documents, authorized by Resolution 18-59, the Executive Director executed Amendment No. 2 to the existing task order to extend the term through 2018-19 and increase the not-to-exceed funding amount by \$9,931 to cover the remaining scope of work.

Based on input from C/CAG's Green Infrastructure Committee, staff recommends review and approval of Resolution 19-38 authorizing the Executive Director to execute Amendment No. 3 to Task Order URD-01 to extend the term through June 30, 2020 and increase the funds by \$10,230 to fund additional improvements to the design guide early in Fiscal Year 2019-20, including making the document a fully web-based resource.

Table 1 shows the task orders to-date for Urban Rain Design for a total of \$96,676 and the proposed amendment for 2019-20.

Details on the revised budget for the proposed task order amendment are included in Attachment 2.

ATTACHMENTS

1. Tables 1 and 2: URD Task Orders issued to-date and proposed for 2019-20
2. Resolution 19-39
3. Amendment No. 3 to Task Order URD-01
4. Urban Rain Design Scope of Work and Budget for Fiscal Year 2019-20

Table 1: Countywide Program Technical Support – URD Task Orders Issued to Date

	Task Order	Date Issued	Consultant	Tasks	Amount
Fiscal Year 2016-17	URD-01	10/14/16	Urban Rain Design	Green Infrastructure Support: Green Infrastructure Design Guide	\$86,745
Fiscal Year 2017-18	URD-01 (Amendment No.1)	10/14/16	Urban Rain Design	Green Infrastructure Support: Green Infrastructure Design Guide (no cost time extension)	\$0
Fiscal Year 2018-19	URD-01 (Amendment No. 2)	10/14/16	Urban Rain Design	Green Infrastructure Support: Green Infrastructure Design Guide	\$9,931
Total to Date:					\$96,676

Table 2: 2019-20 Proposed URD Task Order and Technical Support Budget

Task Order	Date Issued	Consultant	Tasks	Amount
URD-01 (Amendment No. 3)	Pending Board Approval	Urban Rain Design	Green Infrastructure Design Guide	\$10,230
Proposed 2019-20 Total				\$10,230

RESOLUTION 19-39

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT NO. 3 to TASK ORDER
URD-01 WITH URBAN RAIN DESIGN, EXTENDING THE TERM THROUGH JUNE 30, 2019 AT AN
ADDITIONAL COST NOT TO EXCEED \$10,230 FOR TECHNICAL SUPPORT TO THE COUNTYWIDE
WATER POLLUTION PREVENTION PROGRAM**

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG administers the San Mateo Countywide Water Pollution Prevention Program (Countywide Program) to assist its member agencies in meeting mandated requirements for managing pollution in stormwater runoff; and

WHEREAS, C/CAG's member agencies are regulated under the San Francisco Bay Regional Water Quality Control Board Municipal Regional Permit, which mandates control programs for keeping pollution out of stormwater discharges; and

WHEREAS, C/CAG approved Resolution 15-21 authorizing on-call contracts for technical support to the Countywide Program; and

WHEREAS, C/CAG approved Resolution 16-35 authorizing Task Order URD-01 with Urban Rain Design to provide support under its on-call contract; and

WHEREAS, in February 2018, C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of the on-call contract with Urban Rain Design for three additional years; and

WHEREAS, the Executive Director executed Amendment No. 1 to Task Order URD-01, extending the term of the Task Order through December 2017 at no additional cost, and Amendment No 2., extending the Task Order term through June 2019 for an additional cost of \$9,931; and

WHEREAS, C/CAG desires additional support from Urban Rain Design to complete Green Infrastructure Design Guide during Fiscal Year 2019-20; and

WHEREAS, Urban Rain Design has provided a scope of work to finalize the Green Infrastructure Design Guide and make it a fully web-based resource;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG) that the Executive Director is authorized to execute Amendment No. 3 to Task Order URD-01, extending the term through June 30, 2020 for an amount not to exceed \$10,230 to enhance and finalize the Green Infrastructure Design Guide in Fiscal Year 2019-20.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

AMENDED TASK ORDER FORM

(Amendment No. 1 – July 5, 2017: Time Extension to December 31, 2017)
(Amendment No. 2 – October 11, 2018: Time Extension to June 30, 2019, additional \$9,931)
Amendment No. 3 – June 13, 2019: Time Extension to June 30, 2020, additional \$10,230)
(Amendments ~~Strikethrough~~ and Underlined)

Start Date: October 14, 2016

Consultant Name: Urban Rain|Design

Contract: Countywide Water Pollution Prevention Program Technical Support

Task Order No.: URD-01

Task Order Name: Municipal Stormwater NPDES Permit Compliance Assistance

Scope of Work: Green Infrastructure Support: 1) Building and Private Site Green Infrastructure Design Guidebook, and 2) Operations and Maintenance Guidelines for Green Infrastructure Projects in San Mateo County. See attached scope of work.

Deliverables: See attached scope of work

Budgeted Cost: ~~Per attached Fiscal Year 2016-17 and, 2018-19 scopes of work, not to exceed \$86,745~~
\$96,676

Amendment No. 3: Per attached Fiscal Year 2019-20 scope of work, not to exceed an additional \$10,230, for a total not-to-exceed of \$106,906.

Completion Date: ~~June 30, 2017/December 31, 2017/June 30, 2019~~
June 30, 2020

The parties indicated herein agree to execute this amendment to the Task Order per the underlined scope change indicated above. No payment will be made for any work performed prior to the start date of this Task Order. Unless otherwise indicated, receipt of this executed Task Order is your Notice to Proceed with the work specified herein.

C/CAG

Urban Rain|Design

Sandy Wong, Executive Director Date

Date

EXHIBIT A

Scope of Work and Budget

May 14, 2019

Urban Rain|Design Team Scope of Services FY 2019-2020 On-Call Professional Services for the SMCWPPP

The following is a breakdown of scope-of-work services for professional services for the San Mateo Countywide Pollution Prevention Program (SMCWPPP). This scope of work is specific to assist in the completion of the Green Infrastructure Design Guidebok. Services will be provided by Urban Rain|Design Team (the Consultant) to the SMCWPPP (the Client).

Scope-of-Work Items

Task 1- Chapter 2 Green Infrastructure Design Guidebook edits

Sub-tasks

- 1.1 Reorganize green infrastructure design measures to group similar measures/site contexts together.
- 1.2 Possibly include mechanical systems to the green infrastructure measures. This scope would only include the organization of this information, not determining the content.
- 1.3 Clarify remaining green infrastructure measure terminology as it relates to those measures Urban Rain Design was originally responsible for working on.
- 1.4 Clarify questions and example projects regarding green walls.
- 1.5 Clarify questions regarding the design and credit used for vegetated swales.
- 1.6 Incorporate any edits from CD+A or C/CAG into Chapter 2.
- 1.7 Add hyperlinks to Chapter 2.

Deliverables

Provide digital files in .PDF and InDesign format.

Task 2- Chapter 3 Green Infrastructure Design Guidebook edits

Sub-tasks

- 2.1 Replace photo of larger-scale parking lot.
- 2.2 Include additional information on the potential for larger stormwater facilities at school sites.
- 2.3 Include information on subsurface infiltration systems with parks and plazas.
- 2.4 Facility types/context matrix modifications.
- 2.5 Clarify safety concerns with stormwater at school sites.

Deliverables

Provide digital files in .PDF and InDesign format to CD+A to include in their deliverables.

Task 3- Chapter 4 Green Infrastructure Design Guidebook edits

Sub-tasks

- 3.1 Provide information on the Chilco Streetscape example.
- 3.2 Clarify the use of sheet flow vs. curb cuts.
- 3.3 Clarify the use of speed bumps in routing stormwater.
- 3.4 Clarify the negative use of cobbles at curb cut entrances.
- 3.5 Incorporate any edits from CD+A or C/CAG into Chapter 4.
- 3.6 Add hyperlinks to Chapter 4.

Deliverables

Provide digital files in .PDF and InDesign format.

Task 4- Chapter 5 Green Infrastructure Design Guidebook edits

Sub-tasks

- 4.1 Incorporate any edits from CD+A or C/CAG into Chapter 5.
- 4.2 Add hyperlinks to Chapter 5.

Deliverables

Provide digital files in .PDF and InDesign format.

Task 5- Chapter 6 Green Infrastructure Design Guidebook edits

Sub-tasks

- 5.1 Clarify Early Maintenance Plan efforts.
- 5.2 Replace Chapter 6 photos.
- 5.3 Incorporate any edits from CD+A or C/CAG into Chapter 6.
- 5.4 Add hyperlinks to Chapter 6.

Deliverables

Provide digital files in .PDF and InDesign format.

Task 6- Meetings

- 6.1 Coordination meetings with C/CAG.
- 6.2 Coordination meetings with GIDG team.

TASK SCHEDULE

Tasks 1-6 will be completed within the first quarter of Fiscal Year 2019/2020.

CONTRACT TERMS

Form of Agreement: Fees are based on execution of the Client's/Consultant's standard consultant agreement, subject to Consultant's review and mutually acceptable terms and conditions.

This proposal is firm for sixty (60) days from date noted on the first page.

Please let me know if you have any questions regarding this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Perry". The signature is fluid and cursive, with the first name "Kevin" and last name "Perry" clearly distinguishable.

Kevin Robert Perry, FASLA, Principal
Urban Rain|Design, Inc.

FEE SCHEDULE

	TEAM:		QUADRIGA					URBAN RAIN DESIGN			PROPOSED COSTS
	Billing Rate:		150	125	105	95	186				
Task	Title:	PIC	PM	PD	CAD	Hours	Fees	PIC	Hours	Fees	
TASK 1 Chapter 2 Green Infrastructure Design Guidebook edits											
Task 1.1	Reorganize green infrastructure design measures					0	0.00	4	4	\$744.00	\$744.00
Task 1.2	Possibly include mechanical systems					0	0.00	4	4	\$744.00	\$744.00
Task 1.3	Clarify remaining green infrastructure measure terminology					0	0.00	4	4	\$744.00	\$744.00
Task 1.4	Clarify questions and example projects regarding green walls.					0	0.00	2	2	\$372.00	\$372.00
Task 1.5	Clarify questions regarding the design and credit used for vegetated					0	0.00	2	2	\$372.00	\$372.00
Task 1.6	Incorporate any edits from CD+A or C/CAG into Chapter 2.					0	0.00	4	4	\$744.00	\$744.00
Task 1.7	Add hyperlinks to Chapter 2.					0	0.00	2	2	\$372.00	\$372.00
Task 1 Totals		0	0	0	0	0	0.00	22	22	\$4,092.00	\$4,092.00
TASK 2 Chapter 3 Green Infrastructure Design Guidebook edits											
Task 2.1	Replace photo of larger-scale parking lot.					0	0.00	1	1	\$186.00	\$186.00
Task 2.2	Include additional information larger stormwater facilities at school sites.					0	0.00	1	1	\$186.00	\$186.00
Task 2.3	Include information on subsurface infiltration with parks and plazas.					0	0.00	1	1	\$186.00	\$186.00
Task 2.4	Facility types/context matrix modifications.					0	0.00	1	1	\$186.00	\$186.00
Task 2.5	Clarify safety concerns with stormwater at school sites.					0	0.00	1	1	\$186.00	\$186.00
Task 2 Totals		0	0	0	0	0	0.00	5	5	\$930.00	\$930.00
TASK 3 Chapter 4 Green Infrastructure Design Guidebook edits											
Task 3.1	Provide information on the Chilco Streetscape example.					0	0.00	1	1	\$186.00	\$186.00
Task 3.2	Clarify the use of sheet flow vs. curb cuts.					0	0.00	1	1	\$186.00	\$186.00
Task 3.3	Clarify the use of speed bumps in routing stormwater.					0	0.00	1	1	\$186.00	\$186.00
Task 3.4	Clarify the negative use of cobbles at curb cut entrances.					0	0.00	2	2	\$372.00	\$372.00
Task 3.5	Incorporate any edits from CD+A or C/CAG into Chapter 4.					0	0.00	4	4	\$744.00	\$744.00
Task 3.6	Add hyperlinks to Chapter 4.					0	0.00	2	2	\$372.00	\$372.00
Task 3 Totals		0	0	0	0	0	0.00	11	11	\$2,046.00	\$2,046.00
TASK 4 Chapter 5 Green Infrastructure Design Guidebook edits											
Task 4.1	Incorporate any edits from CD+A or C/CAG into Chapter 5.					0	0.00	1	1	\$186.00	\$186.00
Task 4.2	Add hyperlinks to Chapter 5.					0	0.00	2	2	\$372.00	\$372.00
Task 4 Totals		0	0	0	0	0	0.00	3	3	\$558.00	\$558.00
TASK 5 Chapter 6 Green Infrastructure Design Guidebook edits											
Task 5.1	Clarify Early Maintenance Plan efforts.					0	0.00	2	2	\$372.00	\$372.00
Task 5.2	Replace Chapter 6 photos.					0	0.00	1	1	\$186.00	\$186.00
Task 5.3	Incorporate any edits from CD+A or C/CAG into Chapter 6.					0	0.00	4	4	\$744.00	\$744.00
Task 5.4	Add hyperlinks to Chapter 6.					0	0.00	2	2	\$372.00	\$372.00
Task 5 Totals		0	0	0	0	0	0.00	9	9	\$1,674.00	\$1,674.00
TASK 6 Meetings											
Task 6.1	Coordination meetings with C/CAG. (Assume two 1-hour meetings)					0	0.00	2	2	\$372.00	\$372.00
Task 6.2	Coordination meetings with GIDG team. (Assume three 1-hour meetings)					0	0.00	3	3	\$558.00	\$558.00
Task 6 Totals		0	0	0	0	0	0.00	5	5	\$930.00	\$930.00
Scope of Work Totals											
		0	0	0	0	0	0.00	55	55	\$10,230.00	\$10,230.00

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, C/CAG Executive Director

Subject: Review and approve Resolution 19-40 authorizing the C/CAG Chair to execute Amendment No. 2 to the funding agreement with the Bay Area Stormwater Management Agencies Association, extending the term through Fiscal Year 2019-20 and adding \$32,904 for a new total of \$422,330 for C/CAG's contributions to regional stormwater compliance projects.

(For further information or questions contact Matthew Fabry at 650-599-1419)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-XX authorizing the C/CAG Chair to execute Amendment No. 2 to the funding agreement with the Bay Area Stormwater Management Agencies Association (BASMAA), extending the term through Fiscal Year 2019-20 and adding \$32,904 for a new total of \$422,330 for C/CAG's contributions to regional stormwater compliance projects.

FISCAL IMPACT

The overall cost to C/CAG for its share of 2019-20 regional stormwater projects implemented through BASMAA is budgeted at \$87,000, which includes population-based membership dues at approximately \$31,169, \$33,615 in regional projects, and a \$20,000 project contingency. However, due to unspent funds allocated under the funding agreement during previous fiscal years, only \$32,904 in additional funding is recommended for inclusion in the agreement for 2019-20 costs. Sufficient funds are included in the proposed 2019-20 C/CAG budget.

SOURCE OF FUNDS

Funds for C/CAG's share of BASMAA regional projects are budgeted in the NPDES (Stormwater) account as part of the overall Countywide Water Pollution Prevention Program budget.

BACKGROUND

C/CAG's Countywide Water Pollution Prevention Program (Countywide Program) assists C/CAG's member agencies with meeting the requirements of the San Francisco Bay Regional Water Quality Control Board's Municipal Regional Stormwater permit, which it does in three primary ways:

1. Providing technical assistance to member agencies for implementing their own local stormwater control programs;

2. Implementing compliance programs directly on behalf of member agencies when it makes sense for those programs to be implemented on a countywide basis. Examples include countywide water quality monitoring and public outreach and education efforts; and,
3. Collaborating with other countywide stormwater programs to implement compliance projects at the regional level through BASMAA.

The Countywide Program has been a member of BASMAA since it formed in the early 1990s after municipal stormwater regulations were first promulgated. The Countywide Program, along with the other countywide stormwater programs throughout the Bay Area, each pay annual population-based member dues to BASMAA.

The C/CAG Board previously approved Resolution 17-02, authorizing the C/CAG Chair to execute a two-year funding agreement with BASMAA for C/CAG’s membership dues and population-based share of 2016-17 and 2017-18 regional projects, at a total not-to-exceed amount of \$282,426. The C/CAG Board then approved Resolution 18-29 authorizing the C/CAG Chair to execute Amendment No. 1 to the agreement to extend the term through 2018-19 and increase the not-to-exceed funding amount by \$107,000 to cover membership dues, 2018-19 regional project costs, and contingency funds, for a total not-to-exceed of \$389,426. To date, payments to BASMAA under the agreement are summarized below:

Fiscal Year	Membership	Regional Projects
16-17	\$31,363	\$81,863
17-18	\$31,268	\$114,898
18-19	\$31,184	\$46,970
Total:	\$93,815	\$243,731
Grand Total:	\$337,546	
Remaining:	\$51,880	

For Fiscal Year 19-20, staff is budgeting the following amounts:

- Membership: \$31,169
 - Regional Projects: \$33,615
 - Contingency: \$20,000
- Total: \$84,784

Given the remaining unspent funds under the agreement and budgeted costs for Fiscal Year 19-20, staff recommends the C/CAG Board review and approve Resolution 19-40 authorizing the C/CAG Chair to execute Amendment No. 2 to the funding agreement with BASMAA, extending the term through Fiscal Year 2019-20 and adding \$32,904 to cover C/CAG’s membership dues and contributions to regional stormwater compliance projects.

Details on the scopes and budgets of the regional projects are included in Exhibit A of the proposed amendment.

ATTACHMENTS

1. Resolution 19-40
2. Amendment No. 2 to the funding agreement with BASMAA (note: due to size, the regional project scopes of work, budgets, and details included in Exhibit A are only available online at <http://ccag.ca.gov/committees/board-of-directors/>)

RESOLUTION 19-40

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE AMENDMENT NO. 2 TO THE FUNDING AGREEMENT WITH THE BAY AREA STORMWATER MANAGEMENT AGENCIES ASSOCIATION, EXTENDING THE TERM THROUGH FISCAL YEAR 2019-20 AND ADDING AN ADDITIONAL AMOUNT NOT TO EXCEED \$32,904 FOR A NEW TOTAL OF \$422,330 FOR C/CAG'S MEMBERSHIP DUES AND CONTRIBUTIONS TO REGIONAL STORMWATER PROJECTS

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG administers the San Mateo Countywide Water Pollution Prevention Program (Countywide Program) to assist its member agencies in meeting mandated requirements for managing pollution in stormwater runoff; and

WHEREAS, C/CAG's member agencies are regulated under the San Francisco Bay Regional Water Quality Control Board Municipal Regional Permit, which mandates control programs for keeping pollution out of stormwater discharges; and

WHEREAS, the Bay Area Stormwater Management Agencies Association (BASMAA) is a non-profit corporation with membership comprising stormwater programs throughout the nine-county Bay Area and is designed to encourage stormwater management information sharing and cooperation, and to develop products and programs that would be more cost-effective when done regionally than could be accomplished locally; and

WHEREAS, C/CAG, via the Countywide Program, has been a member of BASMAA since its inception in the early 1990s; and

WHEREAS, the Countywide Program supports C/CAG's member agencies in part by jointly funding regional stormwater projects through BASMAA when it is more cost-effective than at the countywide level; and

WHEREAS, C/CAG approved Resolution 17-02 authorizing a two-year agreement with BASMAA for funding C/CAG member dues and shares of regional projects at a cost not to exceed of \$282,426; and

WHEREAS, C/CAG approved Resolution 18-29 authorizing the C/CAG Chair to execute Amendment No. 1 to the existing funding agreement to extend the term through 2018-19 and increase the not-to-exceed funding amount by \$107,000 to cover membership dues, 2018-19 regional project costs, and contingency funds;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG) that the C/CAG Chair is authorized to execute Amendment No. 2 to the funding agreement with the Bay Area Stormwater Management Agencies Association, extending the term through Fiscal Year 2019-20 and at an additional cost not to exceed \$32,904 for C/CAG's membership dues and population-based share of implementing regional stormwater projects, for a total not-to-exceed of \$422,330.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

AMENDMENT (No. 2) TO THE AGREEMENT BETWEEN THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AND THE BAY AREA STORMWATER MANAGEMENT AGENCIES ASSOCIATION

WHEREAS, C/CAG administers the San Mateo Countywide Water Pollution Prevention Program (Countywide Program) to assist its member agencies in meeting mandated requirements for managing pollution in stormwater runoff; and

WHEREAS, C/CAG’s member agencies are regulated under the San Francisco Bay Regional Water Quality Control Board Municipal Regional Permit, which mandates control programs for keeping pollution out of stormwater discharges; and

WHEREAS, the Bay Area Stormwater Management Agencies Association (BASMAA) is a non-profit corporation with membership comprising stormwater programs throughout the nine-county Bay Area and is designed to encourage stormwater management information sharing and cooperation, and to develop products and programs that would be more cost-effective when done regionally than could be accomplished locally; and

WHEREAS, the Countywide Program supports C/CAG’s member agencies in part by jointly funding regional stormwater projects through BASMAA when it is more cost-effective than at the countywide level; and

WHEREAS, C/CAG approved Resolution 17-02 authorizing a two-year agreement with BASMAA, and approved Resolution 18-29 authorizing a one-year time extension for an additional \$107,000; and

WHEREAS, C/CAG desires to extend its funding agreement with BASMAA to cover C/CAG’s required financial contributions to BASMAA for Fiscal Year 2019-20, including membership dues and anticipated regional project costs plus contingency; and

WHEREAS, C/CAG’s 2019-20 dues and regional project costs are shown in Exhibit A to this amendment;

IT IS HEREBY AGREED by C/CAG and BASMAA that:

1. The term of the Existing Agreement is extended through June 30, 2020.
2. The total not-to-exceed funding amount is increased by an additional \$32,904 to cover C/CAG’s membership dues and anticipated population-based share of the costs of BASMAA-implemented regional projects for 2019-20. The total not-to-exceed amount is \$422,330.
3. All other provisions of the Existing Agreement shall remain in full force and effect.

For C/CAG:

For BASMAA:

Maryann Moise Derwin, Chair

Signature

Date: June 13, 2019

By: _____

Approved as to form:

Date: _____

C/CAG Legal Counsel

EXHIBIT A

BASMAA Membership Dues and 2019-20 Regional Projects
(available online at <http://ccag.ca.gov/committees/board-of-directors/>)

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approve Resolution 19-41 authorizing the C/CAG Chair to execute Amendment No. 4 to the funding agreement with the Bay Area Water Supply and Conservation Agency, extending the term through Fiscal Year 2019-20 at no additional cost for the countywide Rain Barrel Rebate Program.

(For further information or questions contact Matthew Fabry at 650-599-1419)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-41 authorizing the C/CAG Chair to execute Amendment No. 4 to the funding agreement with the Bay Area Water Supply and Conservation Agency, extending the term through Fiscal Year 2019-20 at no additional cost for the countywide Rain Barrel Rebate Program.

FISCAL IMPACT

No additional cost for Fiscal Year 2019-20.

SOURCE OF FUNDS

N/A.

BACKGROUND

Pursuant to Resolution 14-36, C/CAG collaborated with the Bay Area Water Supply and Conservation Agency (BAWSCA) to implement a pilot rain barrel rebate program in San Mateo County in Fiscal Year 2014-15. Rain barrels capture stormwater runoff from roofs that can then be used to water landscaping or gardens. Capturing stormwater in this fashion has multiple benefits: reducing the amount of runoff and pollutants from individual properties that reach municipal storm drain systems, reducing potable water usage for outdoor irrigation needs, and educating the public regarding the importance of managing stormwater as a resource.

C/CAG has provided \$25,000 to BAWSCA for three fiscal years since the pilot program began in Fiscal Year 2014-15, for a total of \$75,000. C/CAG provides rebates of \$50 per installed barrel, with a maximum of two barrels per residential property and four for commercial, industrial, or institutional properties. In areas of the county where BAWSCA member agencies participate in the program, rebates

are matched by the water agency for a combined total of up to \$100 per barrel. The following San Mateo County water agencies have participated in the pilot program:

- City of Brisbane
- Mid-Peninsula Water District (Belmont, portions of San Carlos and unincorporated county)
- City of Millbrae
- North Coast County Water District (Pacifica)
- Redwood City
- Daly City
- City of San Mateo

The rain barrel rebate program launched in October of 2014. To date, over 1,000 barrels have been installed within the County under the rebate program. In general, almost twice as many rain barrels have been installed in locations where participating water agencies match C/CAG’s rebates, indicating that larger rebates and local outreach likely increase program participation. C/CAG’s Countywide Water Pollution Prevention Program’s (Countywide Program) promotes the rebate program each year, in conjunction with BAWSCA and participating water agencies. Program expenditures to date are detailed in the following table (note, expenditures include payment of rebates and program administration costs):

Fiscal Year	Expenditures
2014-15	\$21,700
2015-16	\$17,444
2016-17	\$3,450
2017-18	\$8,089
2018-19 (est.)	\$2,500

This leaves approximately \$22,000 of unspent funds from the \$75,000 provided by C/CAG to-date, which is enough to fund this program in Fiscal Year 2019-20 with no additional funding from C/CAG. It is likely the gradual reduction in rebates is due to the end of the years-long drought, reducing interest in the program from a water conservation standpoint.

C/CAG staff recommends continuing the rain barrel rebate program through 2019-20 at no additional cost given the established nature and relative success of the program, alignment with green infrastructure planning efforts by C/CAG and its member agencies, and the Countywide Program’s continued efforts to outreach on the rebate program (including social media advertisements, outreach, and an opt-in map for residents to show their rain barrel locations, and recurring installation workshops). Program terms would remain the same. Funds will be expended only for program administration costs and rebate applications received and approved, so unused funds will remain in C/CAG’s stormwater program budget.

Resolution 19-41 authorizes the C/CAG Chair to execute Amendment Number 4 to the funding agreement with BAWSCA, extending the term through June 30, 2020, for no additional cost. The proposed amendment is subject to approval as to form by C/CAG’s legal counsel prior to execution by the C/CAG Chair.

ATTACHMENTS

1. Resolution 19-41

2. Amendment No. 4 to the Funding Agreement with the Bay Area Water Supply and Conservation Agency

RESOLUTION 19-41

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE AMENDMENT NUMBER 4 TO THE FUNDING AGREEMENT WITH THE BAY AREA WATER SUPPLY AND CONSERVATION AGENCY, EXTENDING THE TERM THROUGH JUNE 30, 2020 FOR NO ADDITIONAL COST FOR THE COUNTYWIDE RAIN BARREL REBATE PROGRAM

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG) that,

WHEREAS, C/CAG's Countywide Water Pollution Prevention Program works with all 21 member agencies on programs to help keep pollution out of storm drains and subsequently impacting local creeks, the San Francisco Bay, and the Pacific Ocean, and

WHEREAS, capturing rainwater via rain barrels has both pollution prevention and water conservation benefits by reducing runoff volume and pollutants reaching municipal storm drain systems and offsetting potable water usage for outdoor landscape watering needs, and

WHEREAS, C/CAG approved Resolution 14-36, authorizing an agreement with BAWSCA at a cost not to exceed \$25,000 for a Pilot Rain Barrel Rebate Program (Program) in San Mateo County in Fiscal Year 2014-15, and

WHEREAS, C/CAG approved Resolution 15-17, authorizing Amendment Number 1 to the agreement with BAWSCA, extending the term of the Program through June 30, 2016 at an additional cost not to exceed \$25,000, and

WHEREAS, C/CAG approved Resolution 16-15, authorizing Amendment Number 2 to the agreement with BAWSCA, extending the term of the Program through June 30, 2017 at an additional cost not to exceed \$25,000, and

WHEREAS, C/CAG approved Resolution 17-17, authorizing Amendment Number 3 to the agreement with BAWSCA, extending the term of the Program through June 30, 2018 at no additional cost, and

WHEREAS, sufficient unspent funds remain to allow for another year of the rebate program without any additional funding from C/CAG, and,

WHEREAS, C/CAG and BAWSCA jointly agree to continue the Program in 2019-20 under the same terms and conditions.

NOW THEREFORE BE IT RESOLVED, the C/CAG Chair is authorized to execute Amendment No. 4 to the funding agreement with the Bay Area Water Supply and Conservation Agency, extending the term through June 30, 2020 at no additional cost for rain barrel rebates in San Mateo County. Be it

further resolved that the C/CAG Executive Director is authorized to negotiate the final terms of said agreement prior to its execution by the C/CAG Chair, subject to approval as to form by C/CAG Legal Counsel.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

AMENDMENT (No. 4) TO THE AGREEMENT BETWEEN THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AND THE BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA).

WHEREAS, the Board of Directors of the City/County Association of Governments for San Mateo County (hereinafter referred to as C/CAG) and the Bay Area Water Supply and Conservation Agency (hereinafter referred to as BAWSCA) are parties to an agreement for a rain barrel rebate program in San Mateo County dated October 10, 2014 (the “Existing Agreement”); and

WHEREAS, BAWSCA and C/CAG wish to extend the Existing Agreement through June 30, 2020 for no additional cost and to include the City of San Mateo as a participating partner agency;

IT IS HEREBY AGREED by C/CAG and BAWSCA that:

1. The Existing Agreement is amended to provide that its term is extended to June 30, 2020, at no additional cost.
2. Payment for services in Fiscal Years 2018-19 and 2019-20 are limited to available unspent funds from prior fiscal years, and total payment under this agreement shall not exceed \$75,000, which is the total provided under the original agreement and subsequent amendments.
3. All other provisions of the Existing Agreement shall remain in full force and effect.
4. The terms hereof amending the Existing Agreement shall take effect upon signature by both parties.
5. In the event of a conflict between the terms of this Amendment and the terms of the Existing Agreement, the terms of this Amendment shall prevail.

For C/CAG:

For BAWSCA:

Maryann Moise Derwin, Chair

Signature

Date: _____

By: _____

Approved as to form:

C/CAG Legal Counsel

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-42 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn and Associates to provide Smart Corridor Signal System Maintenance Support in an amount not to exceed \$210,000 over three years, waiving the Request for Proposal process.

(For further information or questions, contact John Hoang at 650-363-4105)

RECOMMENDATION

That the Board review and approve Resolution 19-42 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn and Associates to provide Smart Corridor Signal System Maintenance Support in an amount not to exceed \$210,000 for three years, waiving the Request for Proposal (RFP) process.

FISCAL IMPACT

\$210,000 over 3 years

SOURCE OF FUNDS

Measure M – Smart Corridor/Intelligent Transportation System (ITS)

BACKGROUND

The C/CAG sponsored San Mateo County Smart Corridor project upgraded and interconnected traffic signal infrastructure on behalf of ten (10) cities, the unincorporated County, and Caltrans in addition to deploying Intelligent Transportation System (ITS) equipment such as closed-circuit television (CCTV) cameras, trailblazer/arterial dynamic message signs, and vehicle detection system on predefined designated local streets and state routes. The Smart Corridor provides local cities and Caltrans day to day traffic management capabilities in addressing recurrent traffic congestion as well as provide Caltrans abilities for managing the system during major incidents. The current Smart Corridor project limit, in operation since summer 2016, extends from I-380 in San Bruno to the Santa Clara County Line in East Palo Alto along El Camino Real and includes major local streets connecting to US-101.

Smart Corridor Maintenance

For corridor consistence and economy of scale, it was agreed that C/CAG be responsible for maintaining certain ITS equipment and devices deployed as part of the Smart Corridor project that are located within the cities' right-of-way including CCTV cameras, trailblazer/arterial dynamic

message signs, and vehicle detection system. Other equipment maintained by the cities are upgraded traffic signal controllers, traffic signals, signals interconnect equipment, and communication lines located within the cities' right-of-way. Caltrans is responsible for maintaining equipment deployed within the State right-of-way.

C/CAG has retained three (3) consultants to help with maintaining the Smart Corridor for local cities. These consultants, together, provides a comprehensive solution for maintaining the following ITS equipment:

- Communication Network and Equipment
 - San Mateo Hub equipment and controller cabinet, fiber switches, video management system and servers, message sign system and server, network management system and server
- Infrastructure and Field Devices
 - Fiber and conduit, antennas, CCTV cameras, directional signs, vehicle detection system, Arterial Dynamic Message Signs (ADMS)
- KITS Traffic Signal System
 - Central System Software, Firmware, Hardware, Field controller elements

KITS Signal System

This report addresses the maintenance contract for the KITS (Kimley-Horn Integrated Transportation System) Traffic Signal System. For the Smart Corridor, the new KITS traffic signal control system software was deployed at a total of 266 intersections (85 within 10 cities, 153 within Caltrans Right-of-way) along the corridor, which includes hardware and software as well as storage of the incident response plans into the signal controllers. KITS is a proprietary signal system developed by Kimley-Horn.

In August 2016, per Resolution 16-27, C/CAG entered into a three-year agreement with Kimley-Horn for fiscal years (FYs) 2016/17, 2017/18 and 2018/19 in the amount of \$189,000 to provide Smart Corridor signal system maintenance support. The agreement included two (2) tasks: 1) System Maintenance, and 2) On-Call Support Services. The agreement was developed as a time and materials since the equipment was still covered under a 5-year warranty, which provide twenty-four (24) hours, seven (7) days a week warranty support for critical issues when necessary to address all central system software, firmware, and fixing software “bugs” in the field controller elements as well as central server and workstation hardware that are deployed at the cities.

During the 3-Year period, Kimley-Horn has been providing technical assistance to cities. Below is a short list of maintenance tasks and activities performed. Depending on the issues, some activities may take up to a few hours to address while others may take more time.

Troubleshooting connection issue, database archiving, investigation into reports of missing data, investigation into communication server connection issue, investigation into time sync issues, update data type on TSCP soft logic page, replace hard drive on city server, investigation into issues with C2C plan commands, investigation into phase status, re-establishing connection with city comm server, upgrade of database and server to latest KITS, held stakeholders training, presentation at stakeholders meeting, controller configuration, investigation of KITS issues at city workstation, updated network diagram and KITS system status information, installation and

configuration of KITS on new workstations, investigation into KITS being non-responsive, HIT report performance issues.

Staff has been satisfied with Kimley-Horn's performance on the KITS maintenance contract specifically being technically experienced and knowledgeable; readily accessible by phone or e-mail, responsiveness to addressing issues; communication and following up and coordination with cities staff; troubleshooting and completing the tasks; coordination with Caltrans and working collaboratively together with C/CAG's other two maintenance consultants to maintain the Smart Corridor system. Staff have also received positive feedback regarding Kimley-Horn's performance from partner Caltrans and the Smart Corridor cities.

Recommendation

It is recommended that C/CAG enter into a second three (3) year agreement with Kimley-Horn for Smart Corridor Traffic Signal System Maintenance Support. Staff has determined that Kimley-Horn, developer of the KITS software, has the unique qualifications and experience to perform the work to assist the cities on the Smart Corridor. C/CAG is contracting with Kimley-Horn for KITS maintenance and on-call services which include tasks under the warranty support, therefore, individual cities will not need to enter into separate agreements with Kimley-Horn, resulting in more efficiencies.

The new three-year agreement will be for fiscal years (FYs) 2019/20, 2020/21 and 2021/22. The expiring agreement included two (2) main task which include: 1) Task 1 - System Maintenance, and 2) Task 2 - On-Call Support.

- Task 1 - System maintenance: Activities includes cleaning out the database logs, providing updates to software services, providing remote checkups to cities' workstation and servers, performing preventative maintenance to databases in addition to making additional features of the KITS system available to cities at no additional cost. In addition, there will be a "hotline" service that users can utilize for emergency technical assistance.
- Task 2 - On-Call Support: Provide general operational support to cities including utilization of the KITS software, adding and configuring new signals to the Smart Corridor and training for new users. (Since On-call Support related services are additional activities specific to individual cities' needs, it is intended that cities utilizing this service will reimburse C/CAG for cost incurred.)

For the new agreement, it is proposed that a third task be added, Equipment Maintenance Services.

- Task 3 - Equipment Maintenance Services: Coordination and tracking the repair of non-functional Smart Corridor equipment including, but not limited to, traffic signal controllers, switches, servers, CCTV cameras, wireless access points, and trailblazer signs.

The proposed cost is \$210,000 over three years, an increase of \$21,000 from the current agreement. The annual cost is, therefore, \$70,000 distributed into the three Tasks as follows: Task 1 – \$30,000/year; Task 2 - \$10,000; and Task 3 - \$10,000.

Request for Proposal (RFP) Waiver

Staff requests that the C/CAG Board waive the requirement of a Request for Proposal (RFP) process and recommends that C/CAG enters into agreement with Kimley-Horn. This request is consistent with the C/CAG Procurement Policy (2010), Section 9a, which states, in part:

The C/CAG Board may waive the solicitation of RFPs when it determines that it is in the best interest of C/CAG to do so. Situations in which a RFP may be waived include, but are not limited to, emergency situations or those in which an independent contractor is the only available source of a particular service. Another appropriate situation for waiving the RFP process is where a particular firm, agency, and/or individual has unique qualifications and/or experience, or it is determined by the C/CAG Board that the added time required for another firm and/or individual to acquire this knowledge base would create an unacceptable delay in the delivery of the service or not result in significant cost savings.

ATTACHMENTS

1. Resolution 19-42
2. Agreement between C/CAG and Kimley-Horn and Associates (*Available for review and download at www.ccag.ca.gov/html*)

RESOLUTION 19-42

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE
AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES TO PROVIDE SMART
CORRIDOR SIGNAL SYSTEM MAINTENANCE SUPPORT IN AN AMOUNT NOT TO
EXCEED \$210,000 OVER THREE YEARS**

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the C/CAG sponsored San Mateo County Smart Corridor Project (Smart Corridor) is an Intelligent Transportation System (ITS) project that extends 20 miles along El Camino Real and major local streets connecting to US-101 and enables cities and the California Department of Transportation (Caltrans) to proactively manage daily traffic and non-recurring traffic congestion cause by diverted traffic due to major incidents on the freeway; and

WHEREAS, in addition to installation of fiber optic communication network, equipment deployed as part of the Smart Corridor project include interconnected traffic signal system, close circuit video cameras, trailblazer/arterial dynamic message signs, and vehicle detection systems; and

WHEREAS, construction of the Smart Corridor (I-380 to Santa Clara County Line) is completed and final signal system software deployment and system integration completed; and

WHEREAS, per Memorandum of Understandings (MOUs) executed between C/CAG, Caltrans, and the cities, C/CAG is responsible for maintaining Smart Corridor specific ITS infrastructure and communication network deployed within the cities' right-of-way; and

WHEREAS, C/CAG entered into a 3-Year agreement with Kimley-Horn to provide Smart Corridor signal system maintenance support for \$189,000 which expires June 30, 2019; and

WHEREAS, C/CAG desires to enter into a second 3-Year agreement with Kimley-Horn for Smart Corridor Signal System Maintenance Support on behalf of the cities on the Smart Corridor for a not to exceed amount of \$210,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Chair is authorized to execute the Agreement between C/CAG and Kimley-Horn and Associates for Smart Corridor signal system maintenance support in an amount not to exceed \$210,000 over three years. Be it further resolved that the C/CAG Executive Director is authorized to negotiate the final scope and terms of the Agreement and related materials prior to execution by both parties, subject to legal counsel approval as to form.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-43 authorizing the establishment of an annual Smart Corridor Local Jurisdiction Maintenance and Integration Reserve Account in the amount of \$150,000 and authorizing the C/CAG Executive Director to reimburse cities for cost incurred for maintaining Smart Corridor “New” equipment located within Cities’ right-of-way.

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the Board review and approve Resolution 19-43 authorizing the establishment of an annual Smart Corridor Local Jurisdiction Maintenance and Integration Reserve Account in the amount of \$150,000 and authorizing the C/CAG Executive Director to reimburse cities for cost incurred for maintaining Smart Corridor “New” equipment located within Cities’ right-of-way.

FISCAL IMPACT

\$150,000

SOURCE OF FUNDS

Measure M – Smart Corridor/Intelligent Transportation System (ITS)

BACKGROUND

The C/CAG sponsored San Mateo County Smart Corridor project upgraded and interconnected traffic signal infrastructure on behalf of ten (10) cities, the unincorporated County, and Caltrans in addition to deploying Intelligent Transportation System (ITS) equipment such as closed-circuit television (CCTV) cameras, trailblazer/arterial dynamic message signs, and vehicle detection system on predefined designated local streets and state routes. The Smart Corridor provides local cities and Caltrans day to day traffic management capabilities in addressing recurrent traffic congestion as well as provide Caltrans abilities for managing the system during major incidents. The current Smart Corridor project limit, in operation since summer 2016, extends from I-380 in San Bruno to the Santa Clara County Line in East Palo Alto along El Camino Real and includes major local streets connecting to US-101.

Smart Corridor Maintenance

For corridor consistence and economy of scale, it was agreed that C/CAG be responsible for maintaining certain ITS equipment and devices deployed as part of the Smart Corridor project that

are located within the cities' right-of-way including CCTV cameras, trailblazer/arterial dynamic message signs, and vehicle detection system. Other equipment maintained by the cities are upgraded traffic signal controllers, traffic signals, signals interconnect equipment, and communication lines located within the cities' right-of-way. Caltrans is responsible for maintaining equipment deployed within the State right-of-way.

C/CAG has retained three (3) consultants to help with maintaining the Smart Corridor for local cities. These consultants, together, provides a comprehensive solution for maintaining the following ITS equipment:

- Communication Network and Equipment
 - San Mateo Hub equipment and controller cabinet, fiber switches, video management system and servers, message sign system and server, network management system and server
- Infrastructure and Field Devices
 - Fiber and conduit, antennas, CCTV cameras, directional signs, vehicle detection system, Arterial Dynamic Message Signs (ADMS)
- KITS Traffic Signal System
 - Central System Software, Firmware, Hardware, Field controller elements

Establishing Local Jurisdiction Maintenance and Integration Reserve Account

Each city that is part of the Smart Corridor entered into an Ownership, Operations and Maintenance Agreement with C/CAG that outlines and defines the roles, responsibilities, terms, and conditions for the ownership, operation, and maintenance of equipment and associated components that are incorporated and integrated in the Smart Corridor project. According to the Agreement, cities are responsible to maintain the upgraded city-owned traffic signal controllers, traffic signals, signal interconnect equipment, and operational software system located within a city's right-of-way at city's expense.

For maintenance and integration scenarios, although cities are responsible for the upgraded controllers, there may be Smart Corridor specific hardware components such as ethernet switches and communication connected to the controller that may impact the cities' signals operations. In those instance, C/CAG still retains responsibilities to make sure that the Smart Corridor hardware and communication is operational.

C/CAG have retained Smart Corridor maintenance contractors and have them available to support cities. However, sometimes cities choose to have their own contractors perform the troubleshooting and maintenance work and then have C/CAG reimburse cities for the cost incurred rather than involve the Smart Corridor contractors. C/CAG currently does not have the mechanism or procedure in place to reimburse cities for the qualifying work associated with the upgraded equipment and "New" signal controllers.

Therefore, to enable C/CAG the ability to reimburse cities, it is proposed that C/CAG establish a "Local Jurisdiction Maintenance and Integration Reserve Account" and set aside \$150,000 in the budget. This amount will be used to reimburse cities for qualifying cost incurred associated with maintaining connection and integration of "New" Smart Corridor controllers Furthermore, it is

recommended that authority be provided to the Executive Director to approve the reimbursement request for qualifying cost incurred by Smart Corridor cities.

ATTACHMENTS

1. Resolution 19-43

RESOLUTION 19-43

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE ESTABLISHMENT OF AN ANNUAL SMART CORRIDOR LOCAL JURISDICTION MAINTENANCE AND INTEGRATION RESERVE ACCOUNT IN THE AMOUNT OF \$150,000 AND AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO REIMBURSE CITIES FOR COST INCURRED FOR MAINTAINING SMART CORRIDOR “NEW” EQUIPMENT LOCATED WITHIN CITIES’ RIGHT-OF-WAY

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the C/CAG sponsored San Mateo County Smart Corridor Project (Smart Corridor) is an Intelligent Transportation System (ITS) project that extends 20 miles along El Camino Real and major local streets connecting to US-101 and enables cities and the California Department of Transportation (Caltrans) to proactively manage daily traffic and non-recurring traffic congestion cause by diverted traffic due to major incidents on the freeway; and

WHEREAS, in addition to installation of fiber optic communication network, equipment deployed as part of the Smart Corridor project include interconnected traffic signal system, close circuit video cameras, trailblazer/arterial dynamic message signs, and vehicle detection systems; and

WHEREAS, construction of the Smart Corridor (I-380 to Santa Clara County Line) is completed and final signal system software deployment and system integration completed; and

WHEREAS, per the Ownership, Operation, and Maintenance Agreements executed between C/CAG and the cities, C/CAG is responsible for maintaining Smart Corridor specific ITS infrastructure and communication network deployed within the cities’ Right-of-Way and Cities are responsible to maintain the Smart Corridor upgraded City-owned traffic signal controllers, traffic signals, signal interconnect equipment, and operational software system located within Cities’ right-of-way at Cities’ expense; and

WHEREAS, C/CAG intend to establish an Annual Smart Corridor Local Jurisdiction Maintenance and Integration Reserve Account in the amount of \$150,000 to reimburse Cities for expenses incurred for maintaining and integrating “New” Smart Corridor equipment and network connectivity; and

WHEREAS, C/CAG authorizes the Executive Director to reimburse Cities for cost incurred for maintaining Smart Corridor “New” Equipment located within Cities’ Right-of-Way.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County authorizing the establishment of an Annual Smart Corridor Local Jurisdiction Maintenance and Integration Reserve Account in the amount of \$150,000 and authorizing the C/CAG Executive Director to reimburse cities for cost incurred for maintaining Smart Corridor “New” equipment located within Cities’ right-of-way.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-44 authorizing the C/CAG Chair to execute Amendment 1 to the agreement with Advanced Mobility Group to update the Land Use Impact Analysis Program to add \$15,000 for a new total amount of \$60,666 and a time extension to December 31, 2019.

(For further information or questions, contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-44 authorizing the C/CAG Chair to execute Amendment 1 to the agreement with Advanced Mobility Group to update the Land Use Impact Analysis Program to add \$15,000 for a new total amount of \$60,666 and a time extension to December 31, 2019.

FISCAL IMPACT

\$60,666.

SOURCE OF FUNDS

Congestion Management Fund.

BACKGROUND

The Land Use Impact Analysis Program Policy was adopted in 2000 (updated in FY 2004/05) and is included in Appendix I of the 2017 Congestion Management Program (CMP). The policy provides guidelines for analyzing the impact of land use decisions made by local jurisdictions in San Mateo County. The purpose of the policy is to preserve acceptable performance on the CMP network, and to establish community standards for consistent system-wide transportation review. The policy is implemented during the environmental review process and applies to developments that generate more than 100 peak hour trips on the CMP roadway network. Developers can either reduce the scope of their project, build adequate roadway and/or transit improvements, contribute to a special fund for improvements, or require the developer and all subsequent tenants to implement Transportation Demand Management (TDM) programs to mitigate new peak hour trips.

At the July 12, 2018 meeting, the C/CAG Board approved Resolution 18-43, which authorized C/CAG to enter into contract with Advanced Mobility Group (AMG) to assist with updating the Land Use Impact Analysis Program including TDM guidelines. Over the past year, we have assembled a stakeholder's group to help guide the development of the TDM guidelines as well as reaching out to

individual City Planning Directors and staff to seek input and comments.

C/CAG and AMG have determined that additional outreach and meetings are needed to solicit input from local jurisdictions. It is recommended that the contract be amended to add “Task 6 – Additional Meetings.” These extra meetings will be defined and authorized by the Executive Director as needed. To account for the additional meetings and potentially additional efforts to finalize the document, it is recommended that an additional \$15,000 be added to the contract for a new total of \$60,666. It is also recommended that the contract end date be extended to December 31, 2019 to allow adequate time to schedule the additional meetings and finalize the work. Staff is requesting approval of Resolution 19-44 to execute Amendment No. 1 with AMG for additional funds and time extension.

ATTACHMENTS

1. Resolution 19-44
2. Amendment No. 1 to the Agreement with Advance Mobility Group

RESOLUTION 19-44

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE AMENDMENT 1 TO THE AGREEMENT WITH ADVANCED MOBILITY GROUP TO UPDATE THE LAND USE IMPACT ANALYSIS PROGRAM TO ADD \$15,000 FOR A NEW TOTAL AMOUNT OF \$60,666 AND A TIME EXTENSION TO DECEMBER 31, 2019.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG is the Congestion Management Agency for San Mateo County; and

WHEREAS, C/CAG staff is in the process of updating the Land Use Impact Analysis Program to reflect current TDM best practices, provide updated performance targets, and standardize an annual survey, monitoring and reporting requirements; and

WHEREAS, C/CAG entered into an Agreement with Advanced Mobility Group (AMG) on July 23, 2018; and

WHEREAS, C/CAG and AMG have determined that additional meetings with the cities will be needed, therefore, an additional \$15,000 is added to the Agreement for new total of \$60,666; and

WHEREAS, C/CAG and AMG have also determined that that more time is needed to schedule the additional meetings, therefore, agree to extend the Agreement end date to December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County authorize the C/CAG Chair to execute Amendment 1 to the agreement with Advanced Mobility Group to update the Land Use Impact Analysis Program to add \$15,000 for a new total amount of \$60,666 and a time extension to December 31, 2019.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

**AMENDMENT NO. 1 TO THE AGREEMENT
BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
ADVANCED MOBILITY GROUP**

WHEREAS, the City/County Association of Governments for San Mateo County (hereinafter referred to as “C/CAG”) and Advanced Mobility Group, (hereinafter referred to as “Consultant”) are parties to an Agreement originally dated July 23, 2018, for updating the existing Land Use Impact Analysis Program (the “Agreement”); and

WHEREAS, C/CAG and Consultant have determined that an additional \$15,000 is needed for additional meetings and outreach to the cities, resulting in a new total Agreement amount of \$60,666; and

WHEREAS, C/CAG and Consultant have determined that additional time is needed to schedule and hold the additional meetings, resulting in a term extension to December 31, 2019; and

WHEREAS, C/CAG and Consultant desire to amend the Agreement as set forth herein.

IT IS HEREBY AGREED by C/CAG and Consultant as follows:

1. Under “Scope of Work”, “Task 6 – Additional Meetings to be Authorized by the Executive Director” is added.
2. The added funding provided to Consultant by C/CAG under this amendment for Task 6 will be no more than \$15,000, thereby making the new maximum total Agreement amount, in Section 2 of the Agreement, \$60,666.
3. The term of the Agreement, as provided in Section 5 “Contract Term”, shall be extended through December 31, 2019.
4. Except as expressly amended herein, all other provisions of the Agreement shall remain in full force and effect.
5. This amendment shall take effect upon execution by both parties.

City/County Association of Governments (C/CAG)

Advanced Mobility Group

Maryann Moise Derwin, C/CAG Chair

By

Title: _____

Date: _____

Date: _____

Approved as to form:

Legal Counsel for C/CAG

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-45 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$510,000 to provide the FY 2019/20 Countywide Voluntary Trip Reduction Program.

(For further information or questions, contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-45 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$510,000 to provide the FY 2019/20 Countywide Voluntary Trip Reduction Program.

FISCAL IMPACT

\$510,000

SOURCE OF FUNDS

The funds under the Congestion Relief Plan are derived from C/CAG Member Agency assessments.

BACKGROUND

The Peninsula Traffic Congestion Relief Alliance, also known as Commute.org, operates the Countywide Volunteer Trip Reduction Program to assist private and public sectors with Transportation Demand Management (TDM) by connecting their employees and customers with transportation systems that provide an alternative to driving single occupancy vehicles. This program is jointly funded with revenues from C/CAG under the Countywide Congestion Relief Plan and Transportation Fund for Clean Air Program (TFCA).

Staff recommends approving Resolution 19-45, authorizing an agreement with Commute.org in the amount of \$510,000 to provide the FY 2019/20 Countywide Voluntary Trip Reduction Program.

ATTACHMENTS

1. Resolution 19-45
2. Agreement with Peninsula Traffic Congestion Relief Alliance Commute.org) for the Countywide Voluntary Trip Reduction Program and Scope of Work

(The document will be available for download at the C/CAG website at:
<http://ccag.ca.gov/committees/board-of-directors/>)

RESOLUTION 19-45

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE AN AGREEMENT BETWEEN C/CAG AND THE PENINSULA TRAFFIC CONGESTION RELIEF ALLIANCE (COMMUTE.ORG) IN THE AMOUNT OF \$510,000 FROM THE CONGESTION RELIEF PLAN TO PROVIDE THE COUNTYWIDE VOLUNTARY TRIP REDUCTION PROGRAM FOR FISCAL YEAR 2019/20

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG approved providing funds for the Countywide Transportation Demand Management (TDM) program under the Congestion Relief Plan (July 1, 2019 to June 30, 2023), and

WHEREAS, the Countywide Voluntary Trip Reduction Program is sponsored by the Peninsula Traffic Congestion Relief Alliance (Commute.org), and

WHEREAS, C/CAG desire to enter into a funding agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) to receive Congestion Relief Plan funding to implement Countywide TDM programs, setting forth the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that on behalf of C/CAG the Chair is authorized to enter into a funding agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$510,000 from the Congestion Relief Plan to provide the Countywide Voluntary Trip Reduction Program for Fiscal Year 2019/20. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2019.

(For further information or questions, contact Jean Higaki at 650-599-1462)

RECOMMENDATION

That the C/CAG Board review and approve the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2019.

FISCAL IMPACT

Potential for higher or lower yields and risk associated with C/CAG investments.

SOURCE OF FUNDS

The Investment portfolio includes all C/CAG funds held by the C/CAG Financial Agent (City of San Carlos).

BACKGROUND

According to the C/CAG Investment Policy adopted on September 13, 2018:

“The portfolio should be analyzed not less than quarterly by the C/CAG Finance Committee, and modified as appropriate periodically as recommended by the Finance Committee and approved by the C/CAG Board, to respond to changing circumstances in order to achieve the Safety of Principal.”

The Finance Committee will seek to provide a balance between the various investments and maturities to give C/CAG the optimum combination of Safety of Principal, necessary liquidity, and optimal yield based on cash flow projections.

A summary of the January, February, and March 2019 earning rates are as follows:

	Local Agency Investment Fund (LAIF)	San Mateo County Investment Pool (COPOOL)
January	2.355%	2.355%
February	2.392%	2.355%
March	2.436%	2.410%

On November 14, 2013 the C/CAG Board approved the C/CAG investment portfolio as follows:

Local Agency Investment Fund (LAIF) 50% to 70%
San Mateo County Investment Pool (COPOOL) 30% to 50%

On March 14, 2019, the C/CAG Board approved of no change to the investment portfolio.

The investment portfolio as of March 31, 2019 is as follows:

	12/31/2018		3/31/2019	
	Amount	Percent	Amount	Percent
LAIF	\$16,728,451	69%	\$17,017,482	69%
COPOOL	\$7,436,613	31%	\$7,488,352	31%
Total	\$24,165,064	100%	\$24,505,834	100%

On May 22, 2019, the Finance Committee reviewed the investment portfolio and recommended no change to the investment portfolio. The Finance Committee also requested that staff research the fees and minimum investment portfolio requirements for using an independent investment portfolio manager similar to an investigation that was performed and reported in August 2016.

ATTACHMENTS

1. Quarterly Investment Report as of March 31, 2019 from San Carlos Financial Services Manager

C/CAG
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
of San Mateo County

Board of Directors Agenda Report

To: Sandy Wong, Executive Director
From: Carrie Tam, Financial Services Manager
Date: May 22, 2019

SUBJECT: Quarterly Investment Report as of March 31, 2019

RECOMMENDATION:

It is recommended that the C/CAG Board review and accept the Quarterly Investment Report.

ANALYSIS:

The attached investment report indicates that on March 31, 2019, funds in the amount of \$24,505,834 were invested producing a weighted average yield of 2.49%. Of the total investment portfolio, 69.4% of funds were invested in the Local Agency Investment Fund (LAIF) and 30.6% in the San Mateo County Investment Pool (COPOOL). These percentages are within the range specified by the C/CAG Board. Accrued interest earnings for this quarter totaled \$144,912. The portfolio mix reflects the Board approved percentage invested in the County Investment Pool and LAIF.

Below is a summary of the changes from the prior quarter:

	Qtr Ended 3/31/19	Qtr Ended 12/31/18	Increase (Decrease)
Total Portfolio	\$ 24,505,834	\$ 24,165,064	\$ 340,770
Weighted Average Yield	2.49%	2.32%	0.17%
Accrued Interest Earnings	\$ 144,912	\$ 140,770	\$ 4,142

There was an increase of \$0.3 million in the portfolio balance this quarter compared to the previous quarter mainly due to cash receipts offset by cash disbursements in the third quarter for Measure M. The slightly higher weighted average yield resulted in slightly higher interest earnings for this quarter.

Historical cash flow trends are compared to current cash flow requirements on an ongoing basis to ensure that C/CAG’s investment portfolio will remain sufficiently liquid to meet all reasonably anticipated operating requirements. As of March 31, 2019, the portfolio contains sufficient liquidity to meet the next six months of expected expenditures by C/CAG. All investments are in compliance with the Investment Policy. Attachment 2 shows a historical comparison of the portfolio for the past nine quarters.

The primary objective of the investment policy of C/CAG remains to be the SAFETY OF PRINCIPAL. The permitted investments section of the investment policy also states:

Local Agency Investment Fund (LAIF) which is a State of California managed investment pool, and San Mateo County Investment pool, may be used up to the maximum permitted by California State Law. A review of the pool/fund is required when they are part of the list of authorized investments.

The Investment Advisory Committee has reviewed and approved the attached Investment Report.

Attachments

- 1 – Investment Portfolio Summary for the Quarter Ended March 31, 2019
- 2 – Historical Summary of Investment Portfolio

CITY & COUNTY ASSOCIATION OF GOVERNMENTS

SUMMARY OF ALL INVESTMENTS

For Quarter Ending March 31, 2019

Category	Weighted Average Interest Rate	Historical Book Value	% of Portfolio	GASB 31 ADJ Market Value
Liquid Investments:				
Local Agency Investment Fund (LAIF)	2.55%	17,017,482	69.4%	17,019,983
San Mateo County Investment Pool (COPOOL)	2.37%	7,488,352	30.6%	7,488,352
Agency Securities				
<i>none</i>				
Total - Investments	2.49%	24,505,834	100%	24,508,335
GRAND TOTAL OF PORTFOLIO	2.49%	\$ 24,505,834	100%	\$ 24,508,335
Total Interest Earned This Quarter				144,912
Total Interest Earned (Loss) Fiscal Year-to-Date				407,233

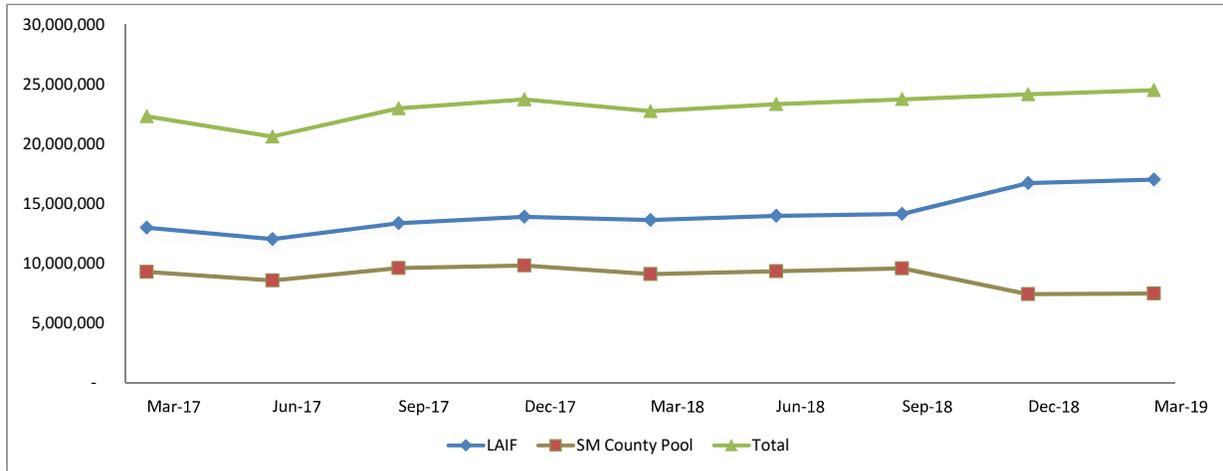
Note: CCAG Board approved the following investment portfolio mix at its November 14, 2013 meeting:

LAIF - 50% to 70%
COPOOL - 30% to 50%

On November 28, 2018, the C/CAG Finance Committee reviewed the investment portfolio and removed the November 20, 2015 investment goal in consideration of LAIF outperforming the COPOOL. The committee removed the previous goal to respond to the yields of higher performing accounts consistent with the Board approved investment range and subject to the committee's quarterly review and recommendations.

*Difference in value between Historical Value and Market Value may be due to timing of purchase. Investments in the investment pools may have been purchased when interest rates were lower or higher than the end date of this report. As interest rates increase or decrease, the value of the investment pools will decrease or increase accordingly. However, interest rate fluctuations does not have any impact to CCAG's balance in the investment pools. The market values are presented as a reference only.

City and County Association of Governments Historical Summary of Investment Portfolio March 31, 2019



Note: The chart type has been changed from Column to Line after receiving feedback from CCAG's Finance Committee

City/County Association of Governments Investment Portfolio

	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
LAIF	13,010,532	12,034,768	13,363,368	13,896,995	13,637,606	13,988,892	14,152,699	16,728,451	17,017,482
SM County Pool	9,313,634	8,586,974	9,611,660	9,838,593	9,117,611	9,350,753	9,590,815	7,436,613	7,488,352
Total	22,324,166	20,621,742	22,975,028	23,735,588	22,755,217	23,339,645	23,743,514	24,165,064	24,505,834

On November 28, 2018, the C/CAG Finance Committee reviewed the investment portfolio and removed the November 20, 2015 investment goal in consideration of LAIF outperforming the COPOOL. The committee removed the previous goal to respond to the yields of higher performing accounts consistent with the Board approved investment range and subject to the committee's quarterly review and recommendations.

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-46 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for C/CAG to receive the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,314,079.

(For further information or questions, contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-46 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for C/CAG to receive the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,314,079.

FISCAL IMPACT

This agreement provides up to \$1,314,079 in TFCA funding for FY 2019/20. Included in this amount is \$54,079 for administrative costs of the program.

SOURCE OF FUNDS

TFCA funds are derived from a Vehicle Registration Fee surcharge provided to C/CAG by the BAAQMD.

BACKGROUND

The Bay Area Air Quality Management District (BAAQMD) is authorized under Health and Safety code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds and are used to implement projects to reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the Air District to one or more public agencies designated to receive the funds, and for San Mateo County, C/CAG has been designated as the overall Program Manager to receive the funds.

C/CAG, as the Program Manager for the TFCA Program in San Mateo County, distributes funds to qualifying projects that reduce air pollution, greenhouse gas emissions, and traffic congestion by improving transportation options. On March 14, 2019, the C/CAG Board adopted Resolution 19-03 approving the FY 2019/20 Expenditure Plan and the projects to be funded as part of the FY 2019/20 TFCA Program as follows:

Agency	TFCA Funds
C/CAG Administration	\$54,079
Commute.org Voluntary Trip Reduction Program	\$600,000
SamTrans BART Shuttle	\$150,000
C/CAG Carpool Incentives Program / Innovative Pilot Project	\$510,000
Total	\$1,314,079

Funding agreements with project sponsors, Commute.org and Samtrans, are presented to the C/CAG Board for approval under subsequent Agenda Items 5.16.2 and 5.16.3 respectively. Details of the C/CAG sponsored Carpool Incentives Program / Innovative Pilot Project in the amount of \$510,000 will be presented to the C/CAG Board for approval at a future Board meeting.

The funding agreement between C/CAG and the BAAQMD is for the receipt of the FY 2019/20 TFCA County Program Manager funds.

ATTACHMENTS

- Resolution 19-46
- Funding Agreement between C/CAG and BAAQMD for FY 2019/20 (*Available for review and download at www.ccag.ca.gov/ccag.html)*

RESOLUTION 19-46

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE THE PROGRAM MANAGER FUNDING AGREEMENT WITH THE BAY AREA AIR QUALITY MANAGEMENT DISTRICT (BAAQMD) FOR C/CAG TO RECEIVE THE FISCAL YEAR 2019/20 TRANSPORTATION FUND FOR CLEAN AIR (TFCA) (40%) PROGRAM FOR SAN MATEO COUNTY FOR AN AMOUNT UP TO \$1,314,079

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the City/County Association of Governments has been designated the Transportation Fund for Clean Air (TFCA) Program Manager for San Mateo County; and

WHEREAS, the Board of Directors of the City/County Association of Governments at its March 14, 2019 meeting approved the Fiscal Year 2019/20 Expenditure Plan and certain projects and programs for funding through San Mateo County's 40 percent local share of Transportation Fund for Clean Air (TFCA) revenues; and

WHEREAS, C/CAG will act as the Program Manager for \$1,314,079 of TFCA funded projects; and

WHEREAS, it is necessary for C/CAG to enter into a Program Manager Agreement with the Bay Area Air Quality Management District (BAAQMD) setting forth the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that on behalf of C/CAG the Chair is authorized to enter into an agreement with the Bay Area Air Quality Management District for C/CAG to receive the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program for San Mateo County for an amount up to \$1,314,079. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-47 authorizing the C/CAG Chair to execute a Funding Agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$600,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program.

(For further information or questions, contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-47 authorizing the C/CAG Chair to execute a Funding Agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$600,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program.

FISCAL IMPACT

Under the FY 2019/20 TFCA Program there is a total allocation of \$1,314,079 of which \$600,000 is awarded for the Commute.org Countywide Voluntary Trip Reduction Program.

SOURCE OF FUNDS

TFCA funds are derived from a Vehicle Registration Fee surcharge provided to C/CAG by the Bay Area Air Quality Management District (BAAQMD).

BACKGROUND

C/CAG acts as the Program Manager for the TFCA Program in San Mateo County. This program distributes TFCA fund to projects whose primary objective is to reduce air pollution, greenhouse gas emissions, and traffic congestion by improving transportation options. On March 14, 2019, per Resolution 19-03, the C/CAG Board approved the Expenditure Plan for projects to be funded as part of the FY 2019/20 TFCA Program, which includes providing \$600,000 to the Countywide Voluntary Trip Reduction Program, managed by Peninsula Traffic Congestion Relief Alliance (also known as Commute.org). This Program assists private and public sectors to connect their employees and customers with transportation systems that provide an alternative to driving single occupant vehicles.

The Countywide Voluntary Trip Reduction Program also receives funding from the C/CAG's Countywide Congestion Relief Plan, a separate funding agreement to be approved by the C/CAG Board. Commute.org is the project sponsor and is responsible to meet the TFCA cost-effectiveness criteria and all funding requirements. The total project cost is \$1,596,000 of which TFCA fund is \$600,000.

ATTACHMENTS

- Resolution 19-47
- Funding Agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) for the FY 2019/20 TFCA Program
(Available for review and download at www.ccag.ca.gov/ccag.html)

RESOLUTION 19-47

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE A FUNDING AGREEMENT WITH PENINSULA TRAFFIC CONGESTION RELIEF ALLIANCE (COMMUTE.ORG) IN THE AMOUNT OF \$600,000 UNDER THE FISCAL YEAR 2019/20 TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM TO PROVIDE THE COUNTYWIDE VOLUNTARY TRIP REDUCTION PROGRAM

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the Board of Directors of the City/County Association of Governments at its March 14, 2019 meeting approved certain projects and programs for funding through San Mateo County's local share of Transportation Fund for Clean Air (TFCA) revenues; and

WHEREAS, the agencies implementing these projects, the scope of the work and the specified amount of TFCA funding, have been identified and approved by the Board of Directors; and

WHEREAS, Commute.org is awarded TFCA funds for the Countywide Voluntary Trip Reduction Program which assists private and public sectors to connect their employees and customers with transportation systems that provide an alternative to driving single occupant vehicles; and

WHEREAS, it is necessary for C/CAG to enter into Project Sponsor agreements with the individual agencies receiving TFCA project funding, setting forth the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to enter into an agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) for \$600,000 under the Transportation Fund for Clean Air (TFCA) Program for Fiscal Year 2019/20. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-48 authorizing the C/CAG Chair to execute a Funding Agreement with the San Mateo County Transit District (SamTrans) in the amount of \$150,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program for the BART Shuttle Program.

(For further information or questions, contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-48 authorizing the C/CAG Chair to execute a Funding Agreement with the San Mateo County Transit District (SamTrans) in the amount of \$150,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program for the BART Shuttle Program.

FISCAL IMPACT

Under the FY 2019/20 TFCA Program there is a total allocation of \$1,314,079 of which \$150,000 is awarded for the SamTrans BART Shuttle Program.

SOURCE OF FUNDS

TFCA funds are derived from a Vehicle Registration Fee surcharge provided to C/CAG by the Bay Area Air Quality Management District (BAAQMD).

BACKGROUND

C/CAG acts as the Program Manager for the TFCA Program in San Mateo County. This program distributes fund to projects whose primary objective is to reduce air pollution, greenhouse gas emissions, and traffic congestion by improving transportation options. On March 14, 2019, per Resolution 19-03, the C/CAG Board approved the Expenditure Plan for projects to be funded as part of the FY 2019/20 TFCA Program, which includes providing for \$150,000 to the SamTrans BART Shuttle Bus Program. This program is a peak commute period shuttle bus service for five (5) employer based shuttle routes connecting major employment centers in South San Francisco, Brisbane, and Foster City.

SamTrans is the project sponsor and is responsible to meet the TFCA cost-effectiveness criteria and all funding requirements. The total project cost is \$1,500,000, of which TFCA fund is \$150,000.

ATTACHMENTS

- Resolution 19-48
- Funding Agreement between C/CAG and SamTrans for the FY 2019/20 TFCA Program
(Available for review and download at www.ccag.ca.gov/html)

RESOLUTION 19-48

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE A FUNDING AGREEMENT WITH THE SAN MATEO COUNTY TRANSIT DISTRICT (SAMTRANS) IN THE AMOUNT OF \$150,000 UNDER THE FISCAL YEAR 2019/20 TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM FOR THE BART SHUTTLE PROGRAM

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the Board of Directors of the City/County Association of Governments at its March 14, 2019 meeting approved certain projects and programs for funding through San Mateo County's local share of Transportation Fund for Clean Air (TFCA) revenues; and

WHEREAS, the agencies implementing these projects, the scope of the work and the specified amount of TFCA funding, have been identified and approved by the Board of Directors; and

WHEREAS, the San Mateo County Transit District (SamTrans) is awarded TFCA funds for the SamTrans Shuttle Bus Program; and

WHEREAS, it is necessary for C/CAG to enter into Project Sponsor agreements with the individual agencies receiving TFCA project funding, setting forth the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to enter into an agreement with the San Mateo County Transit District for \$150,000 under the Transportation Fund for Clean Air (TFCA) Program. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Consider candidates and make appointments for five city/town governing board members representing the at-large, northern, central, southern, and coastal regions for the proposed San Mateo County Flood and Sea Level Rise Resiliency District and adopt Resolution 19-52, which Resolution records the respective appointments and directs the Executive Director to transmit the results to the County Board of Supervisors.

(For further information or questions, contact Matthew Fabry at 650-599-1419)

RECOMMENDATION

That the C/CAG Board of Directors consider candidates and make appointments for five city/town governing board members representing the at-large, northern, central, southern, and coastal regions for the proposed San Mateo County Flood and Sea Level Rise Resiliency District and adopt Resolution 19-52, which Resolution records the respective appointments and directs the Executive Director to transmit the results to the County Board of Supervisors

FISCAL IMPACT

None

SOURCE OF FUNDS

NA.

BACKGROUND

The C/CAG Board previously approved Resolution 19-01 endorsing the proposal for the San Mateo County Flood and Sea Level Rise Resiliency Agency. That proposal calls for creating the new agency through legislative amendments to the existing San Mateo County Flood Control District Act. These amendments include, in part, changing the governing board of the new agency from the Board of Supervisors to a new seven-member board that includes five city/town council members and two county supervisors. The five city/town members are to be appointed by the C/CAG Board of Directors and the County Board of Supervisors will appoint the two supervisor seats.

Assembly Bill 825 (Mullin) is currently moving through the legislature to create the new district, and, upon signature by the Governor, will go into effect on January 1, 2020. To continue making progress on the numerous efforts required to get the district up and running, C/CAG and the County Board of Supervisors are making their respective appointments for the new governing board in June. These seven appointees will then initially be appointed as an advisory committee to the Board of Supervisors in their capacity as governing board of the existing County Flood Control District. Once the legislation takes effect and the new district is created, the advisory committee will become the official governing board.

At its May meeting, the C/CAG Board approved Resolution 19-31 approving and authorizing release of the solicitation package for the five city/town governing board members. The solicitation package summarizes the purpose of the recruitment, defines the geographic boundaries for the five seats (at-large, north, central, south, and coastal), and requires submittal by interested parties of a Candidacy Form specifying the seat for which they are running and a letter of interest. C/CAG staff released the package on Friday, May 10, through emails to all city/town council members, clerks, and managers, and posted the solicitation on the C/CAG website. Letters of interest were required to be submitted by 5 PM on Friday, May 31.

C/CAG staff received the following candidacy forms/letters of interest for the five seats (alphabetically, by region):

At-large (open to all 20 cities and towns)

1. Michael Brownrigg, City of Burlingame
2. Maryann Moise Derwin, Town of Portola Valley
3. Catherine Mahanpour, City of Foster City
4. Ann Schneider, City of Millbrae

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

1. Mark Addiego, City of South San Francisco
2. Donna Colson, City of Burlingame

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

1. Marie Chuang, Town of Hillsborough
2. Diane Papan, City of San Mateo

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

1. Janet Borgens, City of Redwood City
2. Lisa Gauthier, City of East Palo Alto

Coastal (Daly City, Pacifica, Half Moon Bay)

1. Deborah Ruddock, City of Half Moon Bay
2. Sue Vaterlaus, City of Pacifica

All potential candidates are provided an opportunity to speak to the C/CAG Board regarding their qualifications and interest in participating on the Flood and Sea Level Rise Resiliency District governing board. The C/CAG Board will vote to appoint one person for each of the five seats,

with the candidate receiving the most votes for a given seat on the governing board being selected for appointment to that seat. In the case of a tie vote for one or more seats, the C/CAG Board will revote with only the candidates who were tied being considered for subsequent votes. C/CAG staff recommends the Board approve Resolution 19-52 to record the appointed candidates and inform the County Board of Supervisors of the selected candidates.

ATTACHMENTS

1. Resolution 19-52
2. Letters of Interest/Candidacy Forms

RESOLUTION 19-52

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY APPOINTING THE AT-LARGE, NORTH, CENTRAL, SOUTH, AND COASTAL AREA GOVERNING BOARD MEMBERS FOR THE PROPOSED FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT AND DIRECTING THE C/CAG EXECUTIVE DIRECTOR TO TRANSMIT THIS RESOLUTION TO THE SAN MATEO COUNTY BOARD OF SUPERVISORS.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that,

WHEREAS, the C/CAG Board previously approved Resolution 19-01 endorsing the proposal for the San Mateo County Flood and Sea Level Rise Resiliency District, and

WHEREAS, that proposal calls for legislative amendments to the existing San Mateo County Flood Control District Act, including revisions to the create a new seven-member governing board that includes five city/town council seats to be appointed by C/CAG, and

WHEREAS, four of the city/town seats are geographically based and one is at-large, and

WHEREAS, C/CAG previously approved Resolution 19-15 defining the geographic boundaries for the At-Large (open to all cities/towns), North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame), Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos), South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley), and Coastal (Daly City, Pacifica, Half Moon Bay) seats for the new governing board, and

WHEREAS, at its May 9, 2019, Board meeting, C/CAG approved Resolution 19-31, authorizing release of a solicitation package for the five C/CAG-appointed seats, and

WHEREAS, at the June 13, 2019 C/CAG Board meeting, candidates were provided an opportunity to speak to the C/CAG Board regarding their interest in being appointed to the new governing board.

NOW THEREFORE BE IT RESOLVED, the Board of Directors of the City/County Association of Governments of San Mateo County hereby appoints the attached list of candidates for the at-large, northern, central, southern, and coastal area seats on the governing board for the proposed San Mateo County Flood and Sea Level Rise Resiliency District. Be it further resolved that the Executive Director is directed to transmit this resolution and attached list of candidates to the County Board of Supervisors.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

Attachments:

1. List of Appointed Candidates

Attachment to Resolution 19-52

C/CAG-Appointed Members to the Governing Board of the
San Mateo County Flood and Sea Level Rise Resiliency District

Appointed at the June 13, 2019 C/CAG Board meeting

At-Large Member

North Member

Central Member

South Member

Coastal Member



DONNA COLSON, MAYOR
EMILY BEACH, VICE MAYOR
ANN KEIGHRAN
RICARDO ORTIZ
MICHAEL BROWNRIGG

The City of Burlingame

CITY HALL -- 501 PRIMROSE ROAD
BURLINGAME, CALIFORNIA 94010-3997

TEL: (650) 558-7201
www.burlingame.org

Sandy Wong, C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063
(650) 599-1409
slwong@smcgov.org

EXPRESSION OF INTEREST – MICHAEL BROWNRIGG
SEAT – At Large Representation

Dear Honorable C/CAG members,

I hereby apply for the at-large seat on the newly created Flood and Sea Level Rise Resiliency Agency.

My interest stems from years of growing concerns about the impacts on sea level rise on our own community. In the City of Burlingame, about 35% of our General Fund comes from enterprises that are within about 3' of mean sea level. So this poses an existential threat to our community.

But as we know intuitively – and as I am seeing and hearing first hand as I meet with people throughout our County and Senate District – the threats of rising seas, storm driven tides, and rain induced flooding affect all our communities in deep ways.

I am sure there will be several or even many highly qualified colleagues who offer to serve this agency in the At-Large seat. Allow me to make four brief arguments why I believe I would do a good job:

1. At my urging, our city had a working session over two years ago with SFO to understand their approach to protecting their runways and land, since their geography is very similar to ours. I mention that because it indicates that I have been focused on this from a practical point of view for a number of years, and because I completely buy into the vision that we do not need to all reinvent the wheel, that we are “stronger together.”
2. I have spent 12 years working in the Federal Government, and I know my way around Washington DC agencies. While we are blessed with incredibly strong representation

in Congresswomen Speier and Eshoo, I think having someone on our new agency who can help navigate Washington DC would be a positive addition.

3. My background in finance, especially in creative financing, should be a benefit to the Agency. I believe that money will come mostly from public resources, but I also believe that there needs to be a way to engage the private sector to contribute. Indeed, the Sea Change Working Group we are creating in Burlingame is being established precisely to make the case to property owners that they need to be part of the answer going forward. This will ultimately be a multi-billion dollar infrastructure problem and we need to start making those financial plans now.
4. As most or all of you know, I am spending a lot of time outside of Burlingame these days. I think I am becoming more and more qualified to truly represent an At-Large seat. I am bringing these issues into people's homes and listening to their concerns. If I were on the Agency, I could present the Agency's work directly to many people around our County and in adjacent communities.

As I said above, I am sure there will be many highly capable colleagues competing for this seat. I look forward to working with them either as the Board Member or in a supporting role to their good hard work. This is a vital agency with an enormous amount at stake; it is not too much to say that our whole quality of life is threatened. So whatever happens, I look forward to working together to create practical, fundable, viable solutions.

Warmest regards,

/s/

Michael Brownrigg

City Councilman since 2009, twice serving as Mayor

City of Burlingame

TOWN of PORTOLA VALLEY

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677

May 31, 2019

Sandy Wong, C/CAG Director
City/County Association of Governments Governing Board
555 County Center, 5th Floor
Redwood City, CA 94063

Re: Flood and Sea Level Rise Resiliency (FSLRR) District Board of Directors At-Large Seat

Dear Director Wong and Honorable C/CAG Board Members:

Please accept this letter as my application for the at-large seat on the FSLRR District Board of Directors.

I currently serve on the Countywide Water Coordination Committee, the group that developed the proposal for the FSLRR District. Prior to that I served on the Ad Hoc Water Committee, an entity inspired by Supervisor Dave Pine's dream of creating a single, unified San Mateo County water agency. Participating in the complex process of growing an aspirational idea into a concrete proposal for a new public agency to address sea level rise (SLR), flooding, coastal erosion and stormwater management has been an extraordinary experience.

As an upper San Francisquito Creek Watershed dweller in a town that defines itself by its environmental values, I have worked on water and energy issues since I was elected to the Portola Valley Town Council in 2005. I helped lead the effort to build two projects that reduce water and sediment flows downstream, recharge groundwater and create habitat for wildlife, birds, insects and plants—the daylighted portion of Sausal Creek at the Town Center and the vernal pool we named Blue Heron Pond located on the Springdown open space property. Getting these small local projects permitted entailed a lengthy and arduous process with the requisite regulatory state and federal agencies. The Sausal Creek daylighting project also required coordination with architects and hydrologists as well as thoughtful community outreach and substantial private fundraising when we were failed to secure grants. As another example of my water background, during the drought when the town was mandated by Cal Water to cut usage by 30%, I worked with a council-directed water committee of talented volunteers who produced a comprehensive suite of innovative and user-friendly options. And for the past five years I have worked with town staff and Cal Water to replace our outdated water meters with AMIs. These smart water meters would enable residents to quickly identify leaks, a source of enormous water waste in a community of very large landscaped properties. Currently we are waiting to testify before a CPUC judge after the Public Advocates Office failed to recommend Cal Water's application to install the AMI's as part of their current rate case.

Compelled to walk the talk, I replaced my own water-thirsty lawns with drought-tolerant native grasses and plants. I installed two smart irrigation controllers and the newest drip system components, and constructed a 30,000-gallon rainwater catchment system. The ADU on my property also collects rainwater from the roof and has an integrated greywater recycle system.

While it is certainly useful for an applicant to the FSLRR District Board to have expertise in or a history of working on water issues, I think it is equally important that he or she possess an acute awareness of our state's antiquated water practices, an appreciation of the new normal in extreme weather events and a good healthy dose of anxiety over the ever-rising seas making San Mateo County one of the places most vulnerable to SLR in California. As for me, I agree with Pacific Institute co-founder Dr. Peter Gleick's assertion that California's current water practices are unsustainable. Inappropriate landscaping, leaking pipes, outmoded irrigation practices, large scale production of the wrong crops, millions of acres of feet of wastewater dumped into the ocean, degraded wetlands, political battles over water rights, regions where people still do not have access to safe, clean water, and all of these horrors compounded by the deleterious effects of climate change do not make for a promising future and only add more fodder to California's complicated relationship with water.

However, claims Dr. Gleick, there is hope if we commit to changing the way we think about water. And I truly believe that the new FSLRR District can be just the vehicle to do so.

During the first few start-up years, the FSLRR District is tasked with hiring an executive director, developing a flood and SLR plan, securing long-term funding, and continuing work on the existing flood control services and projects. But within this framework we have the opportunity to preserve wetlands, better manage land and water use planning, treat and reuse 100 percent of our wastewater and embed the consideration of climate change in all of our conversations around water policy. We can build a horizontal levee like the Oro Loma levee in San Lorenzo, and we can pilot smaller decentralized waste water treatment systems as is the practice in Israel. We can plan integrated, comprehensive approaches to watershed restoration that include managing erosion, enabling fish passage, creating water conservation storage and reconnecting river and stream channels as demonstrated by the Pescadero Watershed project. And we can push the boundaries on large-scale green infrastructure projects and teach all twenty cities to embrace the multiple benefits of incorporating rain gardens, permeable pavement, bioswales and stormwater curb extensions when designing projects such as bike/ped pathways, streets, parks and covered or open parking lots.

When we commit to envisioning a sustainable future for water, we can design the roadmap to achieve that vision because as you all know, making visionary dreams happen is something that we know how to do here in San Mateo County.

Thanks for considering my candidacy for the FSLRR District Board seat.

Sincerely,



Maryann Moise Derwin
Council member, Town of Portola Valley

C/CAG

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• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Date: May 31, 2019

I, Manjann Moise Derwin, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)


Signature



OFFICE OF THE CITY COUNCIL

City of Foster City

May 24, 2019

RE: C/CAG APPOINTMENT – FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT BOARD OF DIRECTORS

Dear Honorable Mayors, Councilmembers, and Colleagues:

I am writing to express my interest in serving as a representative for the At-Large position on the *Flood and Sea Level Rise Resiliency District Board of Directors*.

It has become more evident that flooding and sea level rise pose immediate and long-term risks to all of San Mateo County, residents, businesses, and property alike. As a Councilmember for the City of the Foster City, I have come to learn the unique challenges that each of our individual municipalities face. Every community has its separate infrastructure constraints, land use differences, and varying financial burdens. However, with that said, our efforts alone are not nearly as effective as one that is integrated and comprehensive across our geographical boundaries – as water knows no boundaries. To successfully meet the challenges we all face with climate change and potential sea levels rising, we must come together and address the issues together on a regional basis. Together, we can increase the awareness of decision makers and our constituents about climate change and help communities build the capacity to integrate and build towards adaptation to a resilient shoreline.

In 2014, a coastal flood hazard study by the Federal Emergency Management Agency (FEMA) determined that the Foster City levee system did not meet accreditation standards. The levee system, which surrounds the majority of the outer perimeter of Foster City, is Foster City's most valuable asset as it provides protection from flood hazards. It was at this time that Foster City determined it was in the public interest for public safety that municipal improvements be made. The Foster City Levee Project became our call to action to address climate change head on, and we successfully obtained our residents' support in the resounding approval of a \$90M bond. Now having identified the risk and assets for Foster City and having taken the initial steps to mitigate, regional coordination is evermore essential. Although San Mateo County and our cities have individually been addressing the issues of sea level rise, flooding, coastal erosion, and stormwater retention in a variety of ways, I came to realize that there wasn't a single comprehensive plan across the region to help municipalities navigate how they may combat these threats and to fund the improvements that will necessarily follow.

I was elected to serve as a City Councilmember in 2015. Of my public service commitments, I am involved in a number of local and regional Boards and committees. This includes acting as the San Mateo County Library Joint Powers Authority Board Member, Peninsula Clean Energy Authority Board Member and Executive Committee Member, San Mateo-Foster City Public Financing Authority Board Member/Vice Chair, and San Mateo County Pre-Hospital Emergency Services Medical Group Joint Powers Authority Board Member/Vice Chair, to a name a few.

City of Foster City • 610 Foster City Boulevard, Foster City, CA 94404
P: (650) 286-3200 • F: (650) 577-0983 • E: council@fostercity.org

In addition, I am the City Council liaison to Foster City's Planning Commission, Land Use, and Infrastructure/Facilities Subcommittees. In these capacities, I have to provide careful assessment of our City's current conditions to meet future needs. The expertise I have gained thus far has provided me with the tools for effective policy analysis and recommendations as they apply to planning, organizing, and financing. Flooding and sea level rise are no different, as it demands regional solutions and our collective efforts in order to adequately address.

Notably, I am also currently serving as Vice Chair on the C/CAG Legislative Committee. This committee's main purpose is to monitor all matters dealing with State legislation and ballot measures that would be of impact to San Mateo County as a whole. Members are tasked with researching and analyzing bills, and to develop a position to recommend to the C/CAG Board for action. In my capacity with the Legislative Committee, strategic thinking and prudence is required in facing the many critical issues affecting our cities.

My professional background is as an attorney and Adjunct Professor of Appellate Advocacy at Golden Gate University of Law. My legal background, specifically, is in environmental and corporate law. It is with this experience that I can offer an informed perspective on the issues facing our area, especially of climate change and its impacts to our communities. My legal experience spans over 16 years as an environmental and corporate law attorney, while my environmental experience includes almost ten years of working with the U.S. EPA, assisting the Agency with successfully building cases against polluters of identified Superfund sites under CERCLA, resulting in millions of dollars in clean-up efforts. Through this effort, I worked collaboratively with numerous environmental agencies, including the RWQCB and the DTSC, and am, therefore, familiar with many water-related environmental regulations. I am well-versed in other environmental regulations, as well, such as the Clean Air Act, the Endangered Species Act and CEQA/NEPA, all of which I have taught at several Bay Area universities. Most recently, my practice has grown into business consulting. The knowledge and expertise I can provide in these areas will lend as an asset as we work on responsible management and leveraging of funds/resources for projects that will help preserve and protect public infrastructure and our environment.

With this opportunity, I will commit to working diligently to ensure our collective interests are represented. I will also ensure we develop a unified voice so we are more effective as a multi-jurisdictional agency; and I will advocate at countywide, regional, state, and federal levels for grants and legislation to support San Mateo County and its Cities' climate change resiliency efforts. If we continue in this direction, I am confident we will be successful in our efforts to fulfill the *Flood and Sea Level Rise Resiliency District's* mission to address sea level rise, flooding, coastal erosion, and large-scale stormwater infrastructure improvements through integrated regional planning, project implementation, and long-term maintenance.

Thank you for your consideration of my interest; and, respectfully, I ask for your support in my appointment as an At-Large representative on the *Flood and Sea Level Rise Resiliency District Board of Directors*. Please do not hesitate to contact me at (650) 286-3501 or at cmahanpour@fostercity.org if you have any questions or would like to discuss my qualifications. Thank you.

Sincerely,



Catherine Mahanpour
Councilmember, City of Foster City

cc: Sandy Wong, Executive Director, City/County Association of Governments
City Council, City of Foster City
Jeff C. Moneda, City Manager, City of Foster City

C/CAG

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• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Date: May 24, 2019

I, Catherine Mahanpour, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)


Signature



City of Millbrae
621 Magnolia Avenue, Millbrae, CA 94030

ANN SCHNEIDER
Councilmember

May 31, 2019

Sandy Wong
C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063
slwong@smcgov.org

Re: Letter of Interest – Flood & Sea Level Rise Resiliency Board of Directors (At Large Seat)

Dear Executive Director Wong:

I would like to become a member of the Flood and Sea Level Rise Resiliency Board of Directors. I am applying for the At Large Seat. I am semi-retired which gives me considerable time to give to supporting every jurisdiction in San Mateo County. In addition, I am excited to be able to use my academic and professional background in environmental science to work on programs that can help our region be more resilient to rising seas and weather changes.

Prior to becoming a Millbrae Councilwoman, I served on the Sea Change San Mateo County Community Task Force's "Vulnerability Assessment Review Working Group (VARWG)", where we studied a wide range of infrastructure types that would be most at risk to sea level rise, increased wave action and flooding. These 30 exemplar assets are the basis of the work the new Flood and Sea Level Rise Resiliency District will be conducting. I am very familiar with all the San Mateo County Communities and their infrastructure most at risk to rising seas and bay waters and related flooding issues.

My degrees are in Analysis of Ecosystems / Geography from UCLA and Environmental Science from USF. I have also completed course work on San Francisco Bay water and wetland quality issues. I have participated in several wetland restoration projects as a volunteer, under Save San Francisco Bay and at SFSU as an undergraduate student. While at UCLA my senior geography project was researching and mapping San Francisco Bay fill from the time of the first Europeans to 1980. While working at the University of California, Santa Cruz, where I was a grant funded researcher, I became very familiar with federal, state and local grant funding programs and believe my experience can help the new District as we look for a variety of funding sources in order to begin construction of regional resiliency projects.

As an environmental manager for the City of San Jose I worked on several flood projects stemming from extreme snow falls followed by tropical rains in the mid-1990s. I also wrote deconstruction contracts for the National Park System for the removal of buildings in what was once consider 100-year flood plains but now flood more frequently requiring the removal of buildings and the restoration of natural conditions that can better survive high volumes of water.

Executive Director Wong

Re: Letter of Interest – Flood & Sea Level Rise Resiliency Board of Directors (At Large Seat)

Page | 2

Professionally I specialized in recycling and solid waste issues and am a founding member of the Zero Waste movement. In this field, I have worked in both the private sector (Recycling Coordinator and Governmental Affairs Representative for Hewlett Packard); government sector (Commercial Solid Waste Manager, City of San Jose); Academic Sector (UC Santa Cruz and San Jose State as both a Researcher, Instructor and as Director of Recycling Market Development for California); and, in the non-profit advocacy arena as the Chair of the Sierra Club's Zero Waste Committee at the National, State, and local Loma Prieta Chapter level. One of my specialization areas is the clean-up from natural or manmade disasters and the development of contingency contracts for clean-up post disasters. I continue to be a part of several international networks working on the full range of climate change issues and actions and can bring these resources to assist San Mateo County's work on resiliency. My resume is attached.

Since becoming an elected official (December 2016) I have worked on several regional committees. I serve on San Mateo City and County Association of Governments (CCAG) Bicycle and Pedestrian Committee, the San Francisco Airport Noise Roundtable and its Ground Based Noise Ad Hoc Committee and San Mateo Operational Area Emergency Services Organization (Emergency Services Council). I am also the City of Millbrae alternate to San Mateo County's Peninsula Clean Energy Board of Directors. I am a firm believer and practitioner of regional cooperation in making the San Francisco Bay region the best it can be.

I believe my work on the Emergency Services Council as well as my volunteer work as a Disaster Assistance Team under the Red Cross brings some additional perspective to how we will protect our residents and property under a changing environmental climate. I've also been working with local residents dealing with the new FEMA maps and increasing flood insurance. This is giving me further insight as to the effect sea level rise is having on all residents living in low lying areas in the County.

While I am an elected official from Millbrae, I believe I can represent the entire county and work to ensure that all of our Communities can move ahead on resiliency issues. I also am committed to working in partnership with all our communities as sea level rise and flooding do not recognize city boundaries.

Please feel free to contact me if you need any additional information in helping make this decision. I can be reached at 650-697-6249 or on my cell phone at 650-732-1902 or via email at aschneider@ci.millbrae.ca.us.

Ann Schneider
Councilwoman
City of Millbrae

C/CAG

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Date: Friday, May 31, 2019 at 7:00 am Pacific Time (sent from Italy)

I, Ann Schneider, am hereby submitting my candidacy for the following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

XX **At-Large Seat**

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)

Signature: ***Ann Schneider,***

Councilwoman, City of Millbrae

555 County Center, 5th Floor, Redwood City, CA 94063 PHONE: 650.599.1406 FAX: 650.361.8227

www.ccag.ca.gov

Ann Schneider
406 Palm Ave.
Millbrae CA 94030
(650) 697-6249 / 650 218-7497 mobile
SchneiderAnn@juno.com

OBJECTIVE

To implement policies and projects to reduce the effects of climate change

EDUCATION

Millbrae Community Emergency Response Team (CERT) – Winter 2014
Integrated Pest Management Program – Certified IPM Trainer – Spring 1999
Santa Clara County Home Composting Program - Certified Master Composter - October 1996
Mountain View Chamber of Commerce Leadership Program - Graduate - June 1996
University of San Francisco - M.S. Environmental Management, pending - Barriers to Reuse of Products
University of California, Los Angeles - B.A. Analysis of Ecosystems/Geography - 1980. Dean's List
Experiment in International Living, Brattleboro, VT – Semester Abroad - Italy – 1977

EXPERIENCE

Green Youth Alliance – February 2013 to 2014 – Advisor – Guide Mills High School students working on green projects on campus and within the community. Obtained a grant to take 30 students and their chaperones to the International Zero Waste Week Youth Convergence at San Francisco City College, March 2013. Oversee student projects include energy and zero waste audits, environmental film series, Students helping Seniors Gardening Project, drafting public education fact sheets, trips to nature.

UCLA Career Center – 1989 to present – Volunteer Peer Advisor – conduct interviews with UCLA students on career opportunities and coursework to prepare for a position in the Zero Waste field.

Sierra Club National Zero Waste Committee-2006 to present - Chair 2007 to 2009 & 2012 - Pushed for the creation of this Committee so the Club would get back to educating members and the public about the importance of recycling. Manage a team of high-level recycling volunteers, created Zero Waste and Extended Producer Responsibility Policy adopted by the Sierra Club Board of Directors in Feb. 2008, updated landfill management guidance, worked to add zero waste to Club's energy program and to state and federal energy legislation. Designed the public and internal websites and create or partner with other groups to maximize content on both websites so members and the public can find zero waste and extended producer responsibility information quickly. Beta tested social networking tools to reach younger more diverse audiences. Brought 30 local high school students to the International Zero Waste Youth Convergence in San Francisco in March 2013 and working to get youth and young adults involved in zero waste actions.

Sierra Club Loma Prieta Chapter - 2000 - 2014 - Executive Committee member 2002-2004, Co-Chair Political Committee 2004 to 2014, Communications Chair, Chair Zero Waste Committee 2004 to present. Train volunteers to serve on endorsement teams for local, Assembly and Senate races. Represent the Club at meetings and hearings at all levels of government. Coordinated Chapter efforts to enact plastic bag and polystyrene take-out food container bans and organics from landfill actions.

Sierra Club California - Executive Committee 2005-2007, State Political Committee 2004 to 2015, Chair California Zero Waste Committee. Lead contact for lobby staff on Zero Waste issues. Worked on endorsement actions for Lt. Governor, Secretary of State and Insurance Commissioner and all Congressional races within Loma Prieta boundaries.

University of California, Santa Cruz Extension, Santa Clara, CA April 1995 – June 1999

Northern California Business Environmental Assistance Center (BEAC)

Reuse & Recycling Market Development Program Manager for R-TEAM Project

- Developed, recruited students and developed and taught the first Master Composting Training Program for the County of San Mateo. Identified volunteer opportunities for Master Composters and scheduled workshops and public information booths.
- Researched and wrote a Facilities White Paper for the County of Del Norte to implement a Zero Waste Action Plan. The Paper identified reuse and recycling & composting based businesses that would need to be developed to for the County to reach zero waste. Facilitated the Border Coast Regional Market Development Summit on deconstruction and used building materials resale opportunities as part of the Border Coast Regional Market Development Summit.
- Developed, coordinated and participated in the Fort Ord Deconstruction Pilot Project. Designed deconstruction tasks, collected data, prepared marketing materials, conducted sale of materials, managed videographer in filming deconstruction steps for use in documentary and training videos. Developed training manual and other documents to support deconstruction and used building material stores. Identified potential toxins in used building materials and researched safe markets for used materials. Conducted a design charrette to develop new uses for abandoned wooden military barracks buildings and sited new reuse and recycling based businesses on the former Fort Ord Army Base. Coordinated an exhibit of furniture made from vintage lumber at CRRA Conference in Monterey in 1997.
- The R-TEAM Project was funded by the U.S. Environmental Protection Agency with the goal to create, expand and convert manufacturing businesses to use reusable or recyclable material feedstocks and to assist businesses and agencies in the purchase of recycled content products. This grant was shared with the California Integrated Waste Management Board (CIWMB). Assisted over 1,500 clients in the first three years of this project. Provided technical assistance that included review of business plans, sourcing and marketing assistance, financial and environmental permitting assistance. Conducted on-site and telephone waste audits to most of the clients. Wrote articles, made presentations and developed workshops to assist in reuse and recycling based business expansion. Also involved in several military base closure projects. Conducted site review for deconstruction and drafted deconstruction bid specifications and contracts, e.g., Yosemite & Sequoia National Parks. Coordinated activities with CIWMB, wrote monthly & quarterly reports, invoiced expenses, maintained project budget.

Environmental Science & Management Program

Recycling and Solid Waste Certificate Program Coordinator & Instructor

- Developed new certificate program within the Environmental Science & Management Program, developed new courses and upgraded courses formerly taught at San Jose State University, identified, recruited and hired new instructors. Worked with instructors to ensure minimum overlap of material in different courses. Identified, recruited and hosted advisory board to assist in program direction. Wrote curriculum and taught courses, including Principles to Integrated Waste Management and Commercial Recycling. Liaised with other certificate and undergraduate programs within California and Nationwide. Lobbied at state and federal level for university programs.

California Resource Recovery Association - Repair, Resale and Reuse Technical Council (RRaRC)
Mtn. View/Sacramento/Statewide Association – Board member - May 1998 to 2004 and Chair of
Executive Committee of RRaRC - April 1994 to September 2004

- Board member responsibilities included being Board Secretary and member of the Policy & Legislation Committee and Membership Committee. Conference Liaison for the 1999 Annual Conference in San Francisco. Participated in monthly board meetings and conference calls. Developed a media outreach process to quickly respond to source reduction, reuse and recycling issues in the media.
- RRaRC is a statewide 501c(3) non-profit association chartered to ensure that local governments, legislators, businesses, and residents understand the existing reuse and repair infrastructure, and their importance in achieving a sustainable future and AB939 goals. RRaRC acts as a focal point for reuse problems and issues. Scheduled and chaired executive committee meetings, develop work plan, plan workshops, e.g., deconstruction and events, recruited members and leaders, write articles and editorials.
- Represent RRaRC and the University of California/BEAC on several National Recycling Coalition committees including definitions, source reduction and other ad hoc groups. Drafted documents and definitions, exchanged information, and participated in conference calls and e-mail discussions on national level issues.

Construction Materials Recycling Association (CMRA)

Chicago, IL June 1997 to 2003 – *Board member*

- Developed national construction and demolition (C&D) recycling advocacy organization, review C&D related research papers, work to build bridges between CMRA and the Used Building Material Association, develop membership services. Represent deconstruction and used building materials interests.

City of San Jose, Environmental Services Dept., San Jose, CA July 1989 - April 1995

Environmental Specialist - Commercial Recycling and Source Reduction Program Manager

- **Contract Management:** Designed and implemented model corrugated and mixed recycling collection programs for small businesses, schools and city parks. Negotiated with contractors, developed contracts, monitored compliance, and purchased equipment valued at over \$250,000 utilizing the competitive and sole source bidding processes. Developed contracts with local non-profit reuse organizations to support their operations and to offset increases in their disposal costs.
- **Data Management:** Created a computerized system for monitoring outreach efforts and to quantify diversion from private sector recycling service providers. Developed conversion factors to assist in quantifying source reduction, reuse and recycling activities.
- **Program Development:** Created the Source Reduction Program emphasizing actual measurement of source reduction activities. Incorporated non-profit reuse organizations into City garbage system ensuring increased levels of reuse of bulky goods by reducing disposal costs. Created & chaired the Business Recycling Advisory Committee to facilitate communication between various departments within the City and the private sector involved in recycling, reuse, packaging, market development, technology transfer, education and other local and state government agencies.

- **Policy Development:** Developed definitions and associated franchise fees for wet and dry wastes, mixed and source separated recyclables. Developed AB939 Fee cost recovery rational. Wrote source reduction section and edited entire Source Reduction and Recycling Element. Designed new commercial solid waste system for San Jose, including rate setting, updating the municipal ordinance and regulating (permitting) collectors of recyclables.
- **Public Education & Outreach:** Conducted telephone and on-site waste audits at large and small businesses of all types and at institutions including hospitals, schools and other government agencies. Developed a technical information packet to guide businesses and institutions through planning and implementing source reduction, recycling and the purchase of recycled content products. Developed display materials for presentations and public fairs. Organized speakers, awards, displays, exhibitors, and registration at the Don't Let Your Bottom Line Go to Waste conference. Speaker at many state and national level conferences on commercial recycling, source reduction and technology transfer.
- **Training & Management:** Supervised staff of 7 professional employees. Trained staff in contract and data management, presentation skills, performing waste audits, budget and project development and other skills required in implementing recycling and source reduction activities. Provided technical assistance to all staff members within the Environmental Services Department and to peers within the solid waste industry.
- **Technical Involvement:** Acting advisor to the Santa Clara County Manufacturing Group's Solid Waste Task Force. Developed format and wrote several chapters of the "Guide to Commercial Recycling". Developed source reduction workshop format, confirmed speakers and moderated seminar for businesses sponsored by the Manufacturing Group. {Now Silicon Valley Leadership Group}

Advisor & member of the Institute of Packaging Professionals, Reduce, Reuse, and Recycle in Protective Packaging Task Force. Provided solid waste handling expertise to packaging engineers. Contributed to the "Handbook for Environmentally Responsible Packaging in the Electronics Industry".

NASA, Garbage in Space Technology Transfer: Provided alternative waste systems for space station development and suggested Earth bound uses for new technology.

University San Jose State Continuing Education, San Jose, CA June 1991-August 1995
Academic Program Advisor/Associate Professor/Instructor

- Created the Integrated Waste Management Certificate Program at San Jose State University. New courses include: Intro to IWM, Contract Management, Environmental Ethics, Composting, Media & Community Relations, Economics, Program Development, Legislative Issues, Commercial Recycling and Sustainable Business Practices. Developed and taught many of the courses in the Certificate Program. Hire new instructors to the Certificate Program.

Sierra Club, Palo Alto, CA January 1987 - September 1989
Recycling Chair and representative on the San Mateo County Recycling Task Force.

- Created countywide curbside recycling program, numerous workshops and created a recycling comic book. Contributed to a grassroots activist booklet for Greening your Business as part of the Corporate Task Force.

Hewlett-Packard, Mountain View, CA February 1985 - June 1989
Had multiple responsibilities under direct and indirect supervision.

- Lead the Santa Clara County Manufacturing Group's Solid Waste Task Force. Developed source reduction and recycling policy adopted by all member companies. Voting member of Santa Clara County's Intergovernmental Council's Solid Waste Technical Advisory Committee.
- Recycling Specialist: Initiated & coordinated office recycling programs at various Hewlett Packard locations.
- Customer Service Coordinator: Solved customer problems and ensured customer satisfaction with HP equipment and software. Primary contact for scheduling, writing and implementing procedures, training of new staff.
- Corporate Sports Program Manager: Created several Company sponsored sport teams for competition with other corporations. Teams won three regional titles, one national title (and appeared on ESPN), and one World Title in the inaugural World Corporate Games. Managed budget of over \$100,000 and 26 individual sport coordinators (engineers in their off-time.)

GTE Sprint, Burlingame, CA August 1983 - February 1985
Department Assistant for Health & Safety and Affirmative Action.

- Developed earthquake emergency procedures, monitored indoor air quality, compiled data and completed compliance reports for health and safety and affirmative action programs.

City of Daly City, Daly City, CA September 1974 - September 1982
Pool Manager, Head Coach, Instructor

- Supervised 32 to 50 employees. Responsible for health and safety of the public. Developed, implemented and taught aquatic programs.

PERSONAL DATA

Enjoy swimming, yoga, cycling, home remodeling & gardening - (using integrated pest control techniques of course), photography, comic book and native North American Indian art collector.

Red Cross Disaster Volunteer working on logistics, shelter and client services, in-kind donations.

REFERENCES AVAILABLE UPON REQUEST

Printed on 55% total recycled paper including at least 20% post-consumer fiber or sent electronically with no paper at all.



OFFICE OF THE CITY COUNCIL

CITY COUNCIL 2019

KARYL MATSUMOTO, MAYOR
RICHARD GARBARINO, VICE MAYOR
MARK ADDIEGO, COUNCILMEMBER
MARK NAGALES, COUNCILMEMBER
FLOR NICOLAS, COUNCILMEMBER

MIKE FUTRELL, CITY MANAGER

30 May 2019

Re: City Selection Committee Appointment: ***Flood and Sea Level Rise Resiliency District Board of Directors*** (representing North San Mateo County)

Honorable San Mateo County Mayors and Council Members:

I write to request your support for the appointment to serve on the ***Flood and Sea Level Rise Resiliency District Board of Directors*** representing North San Mateo County (Brisbane, Colma, South San Francisco, San Bruno, Millbrae and Burlingame). The Flood and Sea Level Rise Resiliency District's mission is to address sea level rise, flooding, coastal erosion, and large-scale stormwater infrastructure improvements, and long-term operations and maintenance to create a resilient "one shoreline" San Mateo County by 2100.

I currently serve on the C/CAG San Mateo Countywide Water Coordination Committee (SMCWCC), and have served since the inception of the Water Committee in May, 2017. I also currently serve as a Commissioner on the San Francisco Bay Conservation and Development Commission (BCDC). Through these roles, and my many years as a South San Francisco Councilmember, I have gained a deep knowledge of water issues in San Mateo County and believe I am qualified to sit as your representative on the Flood and Sea Level Rise Resiliency District. If appointed, I will work with individual cities throughout the County to understand their issues and needs, and faithfully represent their interests on all water matters.

Thank you for considering my appointment to the San Mateo Countywide Water Coordination Committee. Please do not hesitate to contact me at (650) 877-8501 if you would like to discuss my candidacy further.

Sincerely,

Mark Addiego
City Council, South San Francisco

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Date: May 30, 2019

I, MARK ADDIEGO, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)

Mark Addiego
Signature



DONNA COLSON, MAYOR
EMILY BEACH, VICE MAYOR
ANN KEIGHRAN
RICARDO ORTIZ
MICHAEL BROWNRIGG

The City of Burlingame

CITY HALL -- 501 PRIMROSE ROAD
BURLINGAME, CALIFORNIA 94010-3997

TEL: (650) 558-7201
www.burlingame.org

May 31, 2019

Dear Chair Derwin and C/CAG Council Members,

Please accept this letter of interest regarding an appointment to the Flood and Sea Level Rise Resiliency District (“District”) Board of Directors for the North seat representing Brisbane, Colma, South San Francisco, San Bruno, Millbrae, and Burlingame. I am confirming my commitment to serve for the anticipated two or four year term.

The San Mateo County Sea Level Vulnerability Assessment confirmed that the north county cities are in the immediate path of sea level rise. Without a thoughtfully engineered and financially viable solution, the threat of devastation relating to rising waters and flooding would undermine the economic base of our region and result in unsustainable budgets for nearly every city on the Peninsula. For Burlingame, this is particularly acute, as nearly 40% of our budget relates to businesses that lie within the flood zone.

This past year, our City Council formed “Sea Change Burlingame” which is a community conversation (lead by Councilmember Brownrigg and me) that is conducting outreach with businesses and residents to discuss sea level rise. The goal of these conversations is to begin to proactively develop a sea level rise plan that documents the environmental impact and needs of the community. Our first meeting was this week with the hoteliers. We are committed to developing realistic engineering solutions in collaboration with our neighboring cities and the county, and starting a financial plan to pay for this work so as not to leave future generations unable to manage the soaring financial costs. The work on the District Board would dovetail perfectly with our local plans and it would be an honor to work with my colleagues on this project. I also feel strongly that the Burlingame Public Works Department has significant expertise in this matter and will be most helpful when needed.

My background includes business and financial expertise that would help regarding how we might fund or develop public/private partnerships on this matter. More specifically, I have worked on successful bond, sales tax, and parcel tax measures to fund critical infrastructure for the community. Additionally, I have a significant commitment to working with our local environmental groups and will gladly outreach to them as needed.

My time as a member of the Peninsula Clean Energy (“PCE”) Board of Directors’ Executive Leadership team and Chair of the Finance/Audit Committee has been helpful to understanding

the most practical way to implement and organize a District. Currently, PCE is working on a number of GHG reduction programs that tie in with the District's work. Finally, I also serve on the C/CAG Resource Management and Climate Protection Committee which is another important partner in sea level rise planning.

While I am not a trained engineer in these matters, I grew up in a family of civil engineers. My father has expertise in hydro-engineering and flood control and so I have engaged in climate action conversations since I was a child. He continues to share with me the latest information in this field. Hopefully, I can bring that lifelong interest to bear in this role.

I am sorry to miss the June 13 meeting, due to a commitment in Washington DC, which ironically will feature a tour of the sinking tidal basin that is killing the historic cherry trees around the monuments. Let's not wait until we are losing our resources and instead get to work now!

Thank you to the County and C/CAG for taking a lead in this work. It would be my honor to serve on your behalf and I thank you for taking the time to consider my application.

Regards,

/s/

Donna Colson
Mayor, City of Burlingame

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

Date: 5-31-2019

I, Donna Colson, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

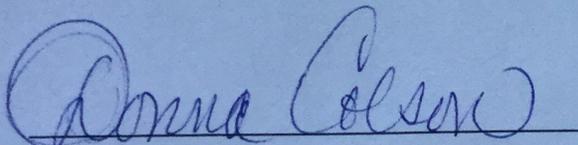
At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)


Signature



TOWN OF HILLSBOROUGH
California

May 20, 2019

Honorable Maryann Moise Derwin
Chair, Board of Directors
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94603

Dear Chair Moise Derwin and Esteemed Colleagues:

RE: Appointment to Board of Directors representing the **Central Region** on the San Mateo County Flood and Sea Level Rise Resiliency District

I write to respectfully request the opportunity to serve on the Board of Directors of the San Mateo County Flood and Sea Level Rise Resiliency District (District), representing the Central Region. The C/CAG Board, of which I am Vice Chair, adopted the resolution to form such a District last month.

I serve on the Countywide Water Coordination Committee of C/CAG, and advocated for the formation of this new District. It is critical that we start a county-wide planning process for the serious flooding that will likely occur, *given that scientists agree that the sea level will rise by at least three feet by 2100*. The Water Coordination Committee reviewed and prioritized the various criteria and concerns. The Flood and Sea Level Rise Resiliency District's mission and role is to address predicted sea level rise, flooding, coastal erosion, and large-scale stormwater infrastructure improvements. This will be optimally accomplished through integrated regional planning and project implementation to create a resilient "one shoreline" in San Mateo County by 2100.

I apply for the position of the Central Regional Representative of the new District to continue the hard work of the last two years that resulted in its formation. It is important that the District is able to secure stable and consistent funding, seek innovative development, prioritize the new projects and make sure that existing projects proceed effectively.

I am fortunate that I have the time to make this post a top priority and am committed to vigorously pursuing these vital goals.

I humbly request your support. I can be reached at mchuang@hillsborough.net or 650-477-6523.

Sincerely,

Marie Chuang
Councilmember/Former Mayor
Town of Hillsborough
Vice Chair, C/CAG

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica
• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

Date: 5/30/2019

I, Marie Chuang, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)

Marie Chuang
Signature



May 20, 2019

Honorable Maryann Moise-Derwin
Chair City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

Re: **Appointment as Central Region Representative
San Mateo County Flood and Sea Level Rise Resiliency District Board**

Dear Ms. Moise-Derwin:

I write to respectfully request the opportunity to serve as the *Central Region Representative* on the San Mateo County Flood and Sea Level Rise Resiliency District Board (the "District Board").

It has been a privilege to serve for the last two years on the precursor to the District Board, the Countywide Water Coordination Committee. Establishing the District has been terrifically challenging with a result that is the best of what government can be. I would be honored to continue serving in connection with the County's efforts to effectively combat sea level rise and manage flooding and stormwater.

As we all know, addressing our County's vulnerability to sea level rise and managing stormwater and flooding is essential to our survival. We have many crucial assets that exist along the Bay. We have creeks that swell throughout the County and the mighty Pacific Ocean can be relentless to our Coastline.

The challenges the new District faces are essentially two-fold: (1) working together across city-boundaries because after all water knows no boundaries; and (2) exploring creative funding because the infrastructure projects needed to combat the threat of destructive events are huge both as to scale and cost.

I am passionate about infrastructure and have experience taking on the challenges of consensus-building for governance and securing the funding required to build critical projects. During my time on the San Mateo City Council, we initiated the \$1 Billion replacement of our waste water treatment plant. The decisions not only included the scope of construction, but also complex financing matters that encompassed securing a low interest EPA loan, issuing bonds, changes to the rate structure and increased rates. Each aspect of the project took political will and consensus-

Maryann Moise-Derwin, C/CAG

Re: SM County Flood and Seal Level Rise Resiliency District Board

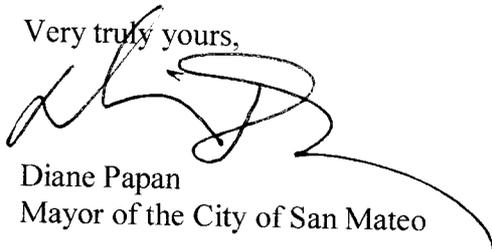
Page two

building. San Mateo is also working diligently on the construction of a levee and pump station so that residents in our North Shoreview neighborhood are removed from the flood zone. We passed a bond measure that in part has been used to help fund these improvements. While on the C/CAG Board, I participated in the managed lanes ad hoc committee (now JPA). It was another endeavor that required consensus-building for the ultimate governance and management of the project. It also involved an application to the California Transportation Authority, initial funding structures for construction, and the structure to address future equity issues related to the potential revenue the lanes will generate.

By way of background, I have practiced law for the past 30 years. I spent the first 12 years of my career litigating public works construction bond cases. Today, I practice general commercial law which often includes construction contract cases. My professional career has served me well in analyzing and negotiating among competing interests, understanding construction constraints, and always keeping at the forefront the funding needed to make things happen.

Thank you for your consideration of my application. I respectfully request your vote for me for the Central Region seat. Should you have any questions, please do not hesitate to contact me at 415-377-4462 or at dpapan@cityofsanmateo.org.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Diane Papan', with a long horizontal flourish extending to the right.

Diane Papan
Mayor of the City of San Mateo

Cc: Sandy Wong
Executive Director

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica
• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Date: MAY 16, 2019

I, DIANE PAPAN, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

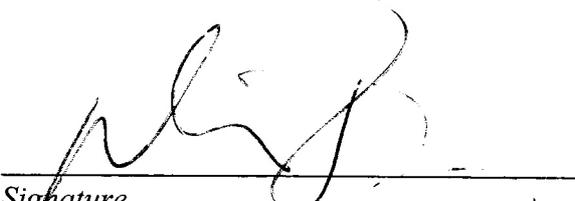
At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)


Signature

Mayor Ian Bain
Vice Mayor Diane Howard



1017 MIDDLEFIELD ROAD
Redwood City, California 94063
Telephone (650) 780-7220
www.redwoodcity.org

Council Members
Alicia C. Aguirre
Janet Borgens
Giselle Hale
Shelly Masur
Diana Reddy

May 30, 2019

Honorable Mayors, Vice-Mayors, and City Council Members:

I want to officially submit my letter of interest for appointment to the Flood and Sea Level Rise Resiliency District Board of Directors.

It is no secret that we are experiencing climate change. More than ever, it is imperative that we as policy makers make decisions that counter those impacts to our environment. Sea level rise is an area of concern that we need to consider as we navigate our continued growth in San Mateo County. I want to work on addressing flood and sea level rise by improving the existing infrastructure and implementing projects to create a resilient "one shoreline" by 2100.

I attend discussions frequently on issues related to our changing environment so I can be informed and champion best practices for all of San Mateo County.

I currently sit on the Management and Climate Protection Committee. I am also assigned to our City Council Environmental Initiatives subcommittee and have participated in Redwood City's Climate Action Plan update.

I respectfully ask for your support to be selected for this Board.

Thank you for your consideration.

A handwritten signature in blue ink that reads "Janet Borgens".

Janet Borgens
Redwood City, City Council

C/CAG

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• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

Date: 7 May 30, 2019

I, Janet Bergens, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)

Janet Bergens
Signature



City of East Palo Alto

Office of the Mayor

May 28, 2019

Sandy Wong
C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

Dear Ms. Wong,

With this letter, I am expressing interest in representing the Southern District on the CCAG Flood and Sea Level Rise Resiliency Agency District (FSLRRD) Board of Directors. On March 5, 2019, the City of East Palo Alto unanimously approved Resolution No. 5089 supporting the formation of the FSLRRD and allocating \$40,000 each year for three years to support the start up costs.

In submitting this letter and the attached Candidacy Form, I would like to request candidacy for a position on the Board of Directors. I am very much aligned with the goals and focus of your organization and I would like to use the skills gained in my time as a Mayor of the City of East Palo Alto and as a member of the current San Mateo Countywide Water Coordination Committee to help community projects such as yours reach its objectives. On May 21, 2019, the East Palo Alto City Council unanimously supported my candidacy for this position.

Furthermore, I believe that East Palo Alto is well positioned to provide strong leadership on the FSLRRD. Over 50% of the City of East Palo Alto is in the floodplain. The flooding risk includes fluvial flooding from San Francisquito Creek and coastal flooding from San Francisco Bay. East Palo Alto has had significant experience with flooding and with participating in successful regional efforts to reduce flooding risk like the San Francisquito Creek JPA.

Collaborating with others and being resourceful are some of my key strengths. Having served as a member of the East Palo Alto City Council, the Association of Bay Area Governments, the City County Association of Governments, the My Brothers' Keeper initiative and the San Mateo County Office of Emergency Services, I am able to provide the experience needed to serve the FSLRRD. I am confident that these qualities together with my commitment to work will be an asset to your organization.

Sincerely,

Lisa Gauthier, Mayor

Enclosures: Completed Application

c: City Council Members
Jaime M. Fontes, City Manager

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

Date: 5/29/19

I, Lisa Gauthier, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)


Signature



CITY OF HALF MOON BAY

501 Main Street
Half Moon Bay, CA 94019

May 10, 2019

The Honorable Maryann Moise-Derwin
Chair, San Mateo County City/County Association of Governments
County Office Building, 5th Floor
555 County Center
Redwood City, CA 94063

RE: Appointment to the Flood and Sea Level Rise Resiliency Agency

Chair Derwin and Honorable Board Members:

I am writing to express my strong interest in serving as the Coastal representative on C/CAG's Flood and Sea Level Rise Resiliency Agency Board of Directors, and respectfully request your support and appointment.

Sea level rise and increasing rates of coastal erosion already threaten Half Moon Bay and San Mateo Coastside—our natural environment, our infrastructure (wastewater treatment plant, roads, Coastal Trail), our visitor-serving economy (including the Ritz Carlton), and our agricultural industry. All the things that support our prosperity and that make our town so attractive to visitors from other Peninsula communities are at risk of degradation and loss. Half Moon Bay is working diligently in collaboration with regulatory agencies, other jurisdictions, funding partners, and the public to update our land use plan and zoning, build staff capacity, and implement resilient projects. We've held numerous workshops to educate the public, prepared an extensive sea level rise vulnerability assessment, and completed a detailed erosion engineering study focused on at-risk bluff areas.

My leadership on city council has played an important role in driving Half Moon Bay's response. My professional experience has also added value, and will be helpful to our entire County, Coastside, and Bayside. For nearly 20 years, I've worked for the Coastal Conservancy, a non-regulatory, project-focused, grant-making state agency with jurisdiction along the coast and San Francisco Bay. In addition to being our legislative liaison, I've managed numerous grants for planning and construction projects with climate and sea level rise resilience components, including fee and easement land acquisition, wetland and habitat restoration, port infrastructure improvements, and public access. I also provided initial staff support to the San Francisco Bay Restoration Authority. In my professional capacity, I have hired and managed consultants; leveraged outside sources of funding, including federal; collaborated with federal and local agencies and nonprofit organizations; and acquired familiarity and working knowledge of state and federal permitting regimes and scientific models.

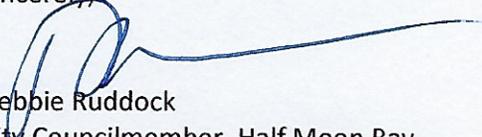
My regulatory experience that may be helpful to our new agency is my five years from 2000-2005 serving as an alternate commissioner on the California Coastal Commission, representing the Central Coast region.

My role in highlighting and addressing the issue of sea level rise in Half Moon Bay, both as a councilmember/former mayor and in my professional life, gives me the insight and expertise to be the

most effective Coastside voice on these critical issues facing San Mateo County. If appointed, my intent will be to help all of our County communities develop a model of collaboration and partnership as we face the various climate-related threats together.

Thank you in advance for your consideration. Please contact me at druddock@hmbcity.com or 650-533-7497 if you have any questions or need additional information.

Sincerely,



Debbie Ruddock
City Councilmember, Half Moon Bay

cc: Sandy Wong, C/CAG Executive Director
Half Moon Bay City Council
Bob Nisbet, Half Moon Bay City Manager

C/CAG

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Date: 5/10/19

I, Deborah Ruddock, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)



Signature



Scenic Pacifica
Incorporated Nov. 22, 1957

CITY OF PACIFICA

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www.cityofpacifica.org

MAYOR
Sue Vaterlaus

MAYOR PRO TEM
Deirdre Martin

COUNCIL
Sue Beckmeyer
Mary Bier
Mike O'Neill

May 28, 2019

City and County Association of Governments
ATTN: Sandy Wong CCAG Executive Director
555 County Center 5th Floor
Redwood City, 94063

Dear Colleagues,

Thank you for the opportunity to apply to serve on the Flood and Sea Level Rise Resiliency District Board. I have been serving on the CCAG Countywide Water Coordination Committee since 2016 and I am knowledgeable in the various aspects of the new District. This committee will work collaboratively to continue our countywide efforts to coordinate projects, effectively share resources, and work together to address flooding, storm water management, and sea level rise. I am committed to serve the first two year term and hopefully beyond the initial time period.

In addition to my tenure on the CCAG Countywide Water Coordination Committee, I have also worked on our City of Pacifica Local Coastal Program, which addresses sea level rise. We presented our plan, which stemmed from five public meetings, to the California Coastal Commission, where it is awaiting a response. We worked together to develop a unified plan to protect property and the environmental resources on the Coast of San Mateo County. Locally I am the Mayor of Pacifica, but I have also served on the Planning Commission, Finance Committee, and Economic Development Committee, among many others. Currently in the County I am on the CCAG Board, CCAG Water Coordination, CCAG Legislative, Emergency Response, Vice Chair of Council of Cities, ABAG Delegate, and Colma Creek Committees.

So much of what we do in one community impacts so many others, and for this reason I look forward to serving in the countywide coordinated effort to preserve our resources, protect our infrastructures, and continue the work that the Water Coordination Committee has started.

Respectfully,

Sue Vaterlaus

C/CAG

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• Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

Date: May 28, 2019

I, Sue Waterlaus, am hereby submitting my candidacy for the
(Please print name)

following seat on the proposed Flood and Sea Level Rise Resiliency Agency.

(Select only one)

At-Large Seat

North (Brisbane, Colma, South San Francisco, San Bruno, Millbrae, Burlingame)

Central (Hillsborough, San Mateo, Foster City, Belmont, San Carlos)

South (Redwood City, Menlo Park, East Palo Alto, Atherton, Woodside, Portola Valley)

Coastal (Daly City, Pacifica, Half Moon Bay)

Sue Waterlaus
Signature

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified).

(For further information or questions, contact Jean Higaki at 650-599-1462)

RECOMMENDATION

Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

N/A

BACKGROUND

The C/CAG Legislative Committee receives monthly written reports and oral briefings from the C/CAG's State legislative advocates. Important or interesting issues that arise out of that meeting are reported to the Board.

For SB 50 (Wiener) Planning and Zoning: Housing Development: Equitable Communities Incentives – At the May 9, 2019 Board meeting, staff was directed to draft a letter with concerns and comments with SB 50 for the Legislative Committee's and Board's consideration at their respective June meetings. This bill has since become a two-year bill, however it is recommended that concerns and suggested amendments be sent to the Senator to be considered when the bill is reintroduced next year.

ATTACHMENTS

1. June 2019 Legislative update from Shaw/ Yoder/ Antwih, Inc.
2. Draft letter of concerns and amendment requests for SB 50 (Wiener).
3. Full Legislative information is available for specific bills at <http://leginfo.legislature.ca.gov/>



SHAW/YODER/ANTWIH, *inc.*
LEGISLATIVE ADVOCACY • ASSOCIATION MANAGEMENT

DATE: May 28, 2019
TO: Board Members, City/County Association of Governments, San Mateo County
FROM: Andrew Antwih and Matt Robinson, Shaw / Yoder / Antwih, Inc.
RE: STATE LEGISLATIVE UPDATE – June 2019

Legislative Update

The House of Origin deadline is May 31, the point by which houses must make final decisions on bills starting in the same house. Hundreds of bills were held in the Appropriations Committees on May 16, most notably SB 50 (Wiener). Policy committees will begin meeting again in early June and the Legislature will break for its month-long Summer Recess on July 12. We are tracking a number of bills for C/CAG, some of which are identified under ***Bills of Interest*** below.

State Budget Process Wrapping Up

As we reported earlier this month, Governor Newsom released the May Revise on May 9, which contains little discussion about transportation. However, the May Revise does revisit the Governor’s January proposal to “encourage jurisdictions to contribute to their fair share of the state’s housing supply by linking housing production to certain transportation funds.” The Administration proposed to convene stakeholders, including local governments, to assess the concept.

The May Revise reaffirms the Governor’s commitment to the effort, stating, “Housing and transportation are inextricably linked. Given this nexus and to support local jurisdictions’ ability to contribute to their fair share of the state’s housing supply, the Governor’s Budget provided that local streets and roads funds from the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) (SB 1) be distributed upon compliance with housing element law and zoning and entitling to meet updated housing goals. **This linkage remains part of the housing proposal at the May Revision.**” There is no indication as to when the Governor plans to begin the stakeholder process.

Additionally, the Governor is proposing to repurpose a portion of the \$750 million he recommended in January to help the state address its housing shortfall. In January, the Governor proposed \$250 million for planning and technical assistance for cities and counties, and \$500 million for general purposes related to housing. **After hearing from local governments that the lack of funding for infrastructure, including sidewalks, lighting, site utilities, new sewer lines, broadband infrastructure, storm water drains, and street construction, is a barrier to building new housing, the Governor is now proposing the \$500 million be used for the Infill Infrastructure Grant Program** administered by the Department of Housing and Community Development (HCD). The program provides gap funding for infrastructure that supports higher-density affordable and mixed-income housing in locations designated as infill.

These issues and more will be sorted out in the coming weeks as the Legislature begins the Budget Conference Committee Process; the reconciling of the two houses budget priorities along with the

Administration's. The Legislature must pass the Budget Bill by June 15, with the 2019-20 Fiscal Year beginning July 1. Several lingering issues remain, including funding for housing and homelessness, clean drinking water, and healthcare programs.

Bills of Interest

SB 5 (Beall) Local-State Sustainable Investment Incentive Program*

This bill would establish the Local-State Sustainable Investment Incentive Program, which would be administered by the Sustainable Investment Incentive Committee. The bill would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority or transit village development district to apply to the Committee to participate in the program and would authorize the Committee to approve or deny applications for projects meeting specific criteria. Upon approval of a project application, the bill would require the Committee to issue an order directing the county auditor to reduce the total amount of ad valorem property tax revenue otherwise required to be contributed to the county's ERAF from the applicant by the annual reduction amount approved. The bill would require a county auditor, if the applicant is an enhanced infrastructure financing district, affordable housing authority, transit village development district, or community revitalization investment authority, to transfer to the district or authority an amount of property tax revenue equal to the reduction amount approved by the Committee.

SB 50 (Wiener) Planning and Zoning: Housing Development: Equitable Communities Incentives*

This bill was amended substantially in the Senate Governance and Finance Committee and as of this writing, the amendments have not come in to print. The bill would essentially grant development rights for projects within certain proximity to rail and bus routes, or in jobs-rich areas. The amended version of the bill will apply different standards to counties with populations over 600,000, scale back the triggering frequency for bus routes, and make certain exemptions for the coastal zone and wildfire prone areas. Additional changes were made regarding parking minimums. ***This bill was held in Senate Appropriations and is now a 2-year bill.***

SB 128 (Beall) Enhanced Infrastructure Financing Districts: Bonds: Issuance

Existing law authorizes the public financing authority to issue bonds for these purposes upon approval by 55% of the voters voting on a proposal to issue the bonds. This bill would instead authorize the public financing authority to issue bonds for these purposes without submitting a proposal to the voters. The bill would require the resolution to issue bonds to contain specified information related to the issuance of the bonds. ***C/CAG SUPPORTS this measure.***

SB 137 (Dodd) Federal Transportation Funds: State Exchange Programs

Existing federal law apportions transportation funds to the states under various programs, including the Surface Transportation Program and the Highway Safety Improvement Program, subject to certain conditions on the use of those funds. Existing law provides for the allocation of certain of those funds to local entities. Existing law provides for the exchange of federal and state transportation funds between local entities and the state under certain circumstances. This bill would authorize the Department of Transportation to allow the above-described federal transportation funds that are allocated as local assistance to be exchanged for Road Maintenance and Rehabilitation Program funds appropriated to the department. ***C/CAG SUPPORTS this measure.***

SB 152 (Beall) Active Transportation Program Funding

This bill would increase the share of active transportation (ATP) funds dedicated to regional agencies to 75 percent, distributed by population. Currently, regional agencies receive 40 percent of the funding in the ATP funds for distribution. This bill would give MTC additional resources to program for ATP projects. ***C/CAG SUPPORTS this measure. This bill was held in Senate Appropriations.***

SB 330 (Skinner) Housing Crisis Act of 2019*

This bill establishes the Housing Crisis Act of 2019, which, for five years, places restrictions on certain types of development standards, amends the Housing Accountability Act, makes changes to local approval processes and the Permit Streamlining Act, and requires a local agency, upon request of the residential property owner, to delay enforcement of a code violation for seven years, or earlier at the discretion of the enforcement agency, if the correction is not necessary to protect health and safety. The Senate Appropriations Committee Deleted provisions that would prohibit affected cities or counties from charging or increasing fees in connection with housing development projects.

AB 11 (Chiu) Community Redevelopment Law of 2019*

This bill, the Community Redevelopment Law of 2019, would authorize cities and counties to create agencies that would use tax increment financing to fund affordable housing and infrastructure projects. This bill takes a similar approach to the tax increment financing structure used by the former redevelopment agencies. *This is a 2-year bill.*

AB 252 (Daly) Caltrans NEPA Delegation

Existing law, until January 1, 2020, provides that the State of California consents to the jurisdiction of the federal courts regarding the compliance, discharge, or enforcement of the responsibilities it assumed as a participant in the program. This bill would extend the operation of these provisions indefinitely. **C/CAG SUPPORTS this measure.**

AB 738 (Mullin) Affordable Housing

This bill would allow funds, that are set aside for construction of affordable housing, to be allocated across San Mateo County jurisdictions, allowing cities to pool resources and share credit on their housing production reports based on their proportionate share of funds contributed to fund the proposed affordable project. The amount of credit a jurisdiction may take shall not exceed 25% of its overall housing need allocation. **C/CAG SUPPORTS this measure. This is a 2-year bill.**

AB 825 (Mullin) San Mateo County Flood Control District

Existing law, the San Mateo County Flood Control District Act, establishes the San Mateo County Flood Control District for the purpose of controlling the floodwater and stormwater of the County of San Mateo. This bill would modify the District to change the name to the Flood and Sea Level Rise Resiliency Agency, revise the governance to a seven-member board including five city council representatives and two county supervisors, expanding authorities to address sea level rise, and updating funding and financing authorities to reflect changes in the State Constitution since the Act was first written. **C/CAG SUPPORTS this measure.**

AB 1487 (Chiu) Regional Housing Funding*

This bill would enact the San Francisco Bay Area Regional Housing Finance Act and establish the Housing Alliance for the Bay Area (HABA), a regional entity governed by members of MTC and ABAG. HABA would be tasked with establishing a regional funding program to address housing needs in the Bay Area. The funding source is unspecified and left to HABA to determine what's likely to meet the region's needs and garner voter-approval. A portion of the revenues would be returned to each county and a portion would be controlled by HABA.

AB 1568 (McCarty) Loss of Transportation Funding for Failure to Meet Housing Production Targets

This bill would require HCD to review each production report submitted by a city or county in to determine if that city or county has met the applicable minimum housing production goal for the reporting period. If a local agency fails to meet their production targets, the bill would prohibit the entity from applying for certain state grants, including the Transit and Intercity Rail Capital Program. **C/CAG OPPOSES this measure. This bill was held in Assembly Appropriations.**

ACA 1 (Aguiar-Curry) Local Government Financing: Affordable Housing and Public Infrastructure: Voter Approval.

This constitutional amendment would lower the necessary voter threshold from a two-thirds supermajority to 55 percent to approve local general obligation bonds and special taxes for affordable housing and public infrastructure projects. **C/CAG SUPPORTS this measure.**

*Bills marked with an * are being tracked by MTC as implementing elements of the CASA Compact. These bills are not sponsored by MTC. The above list does not include all bills MTC has identified.*



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June 14, 2019

The Honorable Scott Wiener
California State Senate
State Capitol, Room 5100
Sacramento, CA 95814

RE: Senate Bill 50 (Wiener) – Comments and Concerns

Dear Senator Wiener:

The City/County Association of Governments of San Mateo County (C/CAG) writes to you today to convey several concerns with your bill, SB 50, that have been discussed by our Board in recent weeks. As you are aware, C/CAG is made up of all 20 cities in San Mateo County, as well as the County, and we deal with issues ranging from transportation to water quality. What is often overlooked is C/CAG's role in housing and development. C/CAG facilitates the sub-regional RHNA process and is the Airport Land Use Commission which evaluates development projects for consistency with the Airport Land Use Compatibility Plan around San Mateo County airports, including SFO. We very much appreciate the time you and your staff have spent with us discussing SB 50.

Let me begin by saying that we agree that California is in a housing crisis and in San Mateo County, we see the impact that our thriving job market is having on housing and transportation. We see lower-wage earners pushed out of the County due to affordability issues, exacerbating commute times, congestion, and transportation & housing costs. Our cities are aggressively zoning and permitting new housing and we have seen thousands of units under construction in recent years, many of them rising around our Caltrain stations thanks to a firm belief that transportation and housing are inextricably linked. We believe that San Mateo County is doing its part to build new housing. With that we offer the following comments on SB 50:

- **Acknowledge Existing Plans:** Several cities in San Mateo County, specifically in the areas your bill targets, have transit-oriented development plans in place that address development around our rail stations and transit hubs, under various names (Transit Corridor Plans, Station Area Plans, and Specific Plans). These plans were carefully crafted with local input and in some cases (City of San Bruno), have been approved by local voters. Additional cities (Burlingame, Brisbane, Millbrae) also have recently adopted these plans. SB 50 could have a significant impact on these plans and we believe *exemptions should be given in the bill to locally approved plans that incorporate a reasonable amount of housing.*
- **No Credit for Current Work:** As noted above, our member cities have been building housing to accommodate for the influx of workers and are well on their way to meeting their RHNA targets. For example, San Carlos has approved 61% of its RHNA target (596 units) for the current cycle and is processing additional projects that will result in 84% compliance of this requirement in the coming months. San Carlos is on target to wholly meet the total number of units allocated by the

State by the end of the cycle. Hillsborough is 90% of the way towards meeting its target and other cities in the County are also making good strides. *SB 50 should not apply to cities that are on target to meet the state-approved RHNA target.*

- **Parking is a Local Issue:** We acknowledge that requiring more parking than may be necessary adds costs to a development and/or takes up space that could be used for housing units. However, applying a statewide limit on parking does not account for existing conditions in our cities. The Caltrain system runs adjacent to many single-family neighborhoods. As multifamily projects come online, we fear that parking limitations that conflict with local standards will crowd our streets and worsen traffic in our neighborhoods. SB 50 could also jeopardize a city's ability to seek mitigation from developers for parking impacts to help lessen the burden on existing neighborhoods. *We believe SB 50 should provide discretion to local agencies in determining parking requirements, while still acknowledging the bill's intent.*
- **Local Zoning Should Still Apply:** Our understanding of SB 50 is that if a parcel is zoned for housing, regardless of whether it is zoned as a single-family parcel or multi-family parcel, a developer may seek to build 55- or 45-foot projects on those parcels. This is concerning given the existing conditions in some of our cities along the Caltrain corridor. *We would like to see flexibility in SB 50 to allow local zoning standards to remain in place to accommodate unique physical characteristics and limitations of cities.*

The above concerns highlight common themes we have heard from our members that we feel should be addressed as SB 50 continues to move through the process. However, we would argue that many of the changes you, and other members of the Legislature, enacted in recent years have not had time to play out to determine if there has been a positive impact on housing production in California. Before pursuing SB 50 (or any other major housing legislation impacting local processes), we feel the recent laws need time to progress. Additionally, C/CAG believes the most important thing the State can do is provide funding for local agencies to plan, incentivize, and mitigate for future housing development. Please feel free to contact Sandy Wong, the C/CAG Executive Director, at slwong@smcgov.org with any questions or concerns.

Sincerely,

Maryann Moise Derwin, Chair
City/County Association of Governments of San Mateo County

Cc: Assembly Member Marc Berman
Assembly Member Kevin Mullin
Assembly Member Phil Ting
Senator Jerry Hill

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of the establishment of an Ad Hoc Committee to study the five-year Countywide Integrated Waste Management Plan (CIWMP) update and direct staff to recruit members to fill the seats to begin the Study. (*Special Voting Procedure Apply*)

(For further information, contact Sandy Wong 650-599-1409 or Gordon Tong, SM County Office of Sustainability 650-363-4159)

RECOMMENDATION

That the C/CAG Board review and approve the establishment of an Ad Hoc Committee to study the five-year Countywide Integrated Waste Management Plan (CIWMP) update and direct staff to recruit members to fill the seats to begin the Study.

FISCAL IMPACT

Costs (including staff time) will be covered by the County of San Mateo Office of Sustainability.

SOURCE OF FUNDS

AB 939 funds

BACKGROUND/DISCUSSION

C/CAG is the designated Local Task Force (LTF) responsible to provide comments to the County and the State on the elements of the Countywide Integrated Waste Management Plan (CIWMP).

The original San Mateo County CIWMP was completed and was approved by the State of California Integrated Waste Management Board in the month of October 1996. A CIWMP update was completed in October 1999 establishing the date for the five-year cycle. A five-year review was completed and approved in 2004, 2009, and 2014.

The first step in this process is for C/CAG, as the LTF, to review the various elements of the current CIWMP to look for elements of the cities' plan documents that may require updating, and to advise the County to perform a review.

In the past, C/CAG has established an Ad Hoc Committee consisting of appropriate stakeholders as suggested by the State to complete the study and to advise the C/CAG Board (as the LTF).

State Requirements – The Five-Year Process for Review and Revision of the CIWMP

Prior to the fifth anniversary of CalRecycle (State) approval of a CIWMP, or its most recent review or revision, C/CAG as the LTF must complete a review of the CIWMP to assure that the cities' and County waste management practices remain consistent with practices defined as Source Reduction first; Recycling second and finally, Transformation and Landfilling.

In time to allow the County to complete the review, C/CAG as the LTF should submit written comments on elements of the CIWMP that require further review or revision, if any, to the County and the State. These elements are:

1. Source Reduction and Recycling Element (list of programs to increase diversion of waste from landfills)
2. Household Hazardous Waste Element (list of programs to prevent disposal of residential hazardous waste into landfills)
3. Non-Disposal Facility Element (list of permitted solid waste facilities in the county excluding landfills)
4. Siting Element (estimation of remaining years of in-county landfill capacity)
5. Summary Plan (summary and coordination of the other elements)

Of the five elements, the first three are updated annually by each city in an Electronic Annual Report (EAR) that they submit to CalRecycle. For these elements, the Ad Hoc Committee will review each city's programs to ensure actual efforts are reflected in the EARs. The fourth element, the Siting Plan, will be reviewed by staff and presented to the Ad Hoc Committee for discussion. The last element, the Summary Plan is not required to be reviewed or updated.

Within 45 days of receiving LTF comments, the County must determine if a revision to any of the elements is necessary and notify the LTF and the State of its findings in a CIWMP Review Report (Report). A template for this Report is provide by the State and is attached to this staff report.

When preparing the CIWMP Review Report Template, the County must address at least the following:

- changes in demographics in the county,
- changes in quantities of waste within the county,
- changes in funding sources for administration of the Siting Element and Summary Plan,
- changes in administrative responsibilities,
- programs that were scheduled to be implemented but were not, a statement as to why they were not implemented, the progress of programs that were implemented, a statement as to whether programs are meeting their goals, and if not what contingency measures are being enacted,
- changes in permitted disposal capacity, and quantities of waste disposed of in the county or regional agency,

- changes in available markets for recyclable materials,
- changes in the implementation schedule.

Within 90 days of receipt of the CIWMP Review Report, staff at the State will review the County's findings and approve or disapprove the Report. Within 30 days of its action, the State will send a letter to confirm its approval or disapproval and may include areas of the CIWMP that require revision and request that those elements be updated.

If a revision is necessary the county or regional agency shall submit a CIWMP revision schedule to the State in the review report and:

- the County should revise the CIWMP in the areas noted as deficient in the CIWMP Review Report and/or as identified by the State.
- The County should submit all revisions of its CIWMP to the State for approval.

Staff Recommendation for Ad-Hoc Committee

In keeping with the State suggested make-up of the LTF committee and taking into account the various elements of the CIWMP in the review process for 2019, staff recommends the following membership for the Ad Hoc Committee:

<u>Number of Members</u>	<u>Representation</u>
2	Elected Officials
2	Solid Waste Company Staff
1	County Environmental Health Staff
1	Environmental Organization
4	Environmental Staff from Cities
2	Members of the Public
2	Office of Sustainability Staff

Staff is recommending that the C/CAG Board approve the composition of the Ad Hoc Committee and direct staff to recruit members to fill the seats and to begin the study. Staff will report back to the C/CAG Board with the final roster of the Ad Hoc Committee at the July 2019 meeting.

ATTACHMENT

- CalRecycle Countywide Integrated Waste Management Plan Review Report Template (**provided on-line at:** <http://www.ccag.ca.gov/committees/board-of-directors/>)

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-30 authorizing the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2019-20 in an amount not to exceed \$150,000.

(For further information or questions, contact Susy Kalkin at 650-599-1467)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-30 authorizing the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2019-20, in an amount not to exceed \$150,000.

FISCAL IMPACT

\$150,000 has been included in the proposed FY 2019-20 C/CAG Budget.

SOURCE OF FUNDS

The funding source for this program is C/CAG Congestion Relief Plan Funds – Linking Housing with Transportation.

BACKGROUND

Beginning in FY2005-06, C/CAG has programmed funds to support various activities that address the linkage between housing and transportation. Over these years, the Board has reviewed and approved staff proposals for housing/transportation-related activities in four broad areas: policy leadership; promotion of housing in transit corridors; cost-effective responses to State regulatory mandates; and local funding to meeting housing goals. The intent of all the proposed programs is to provide tools, technical support and financial incentives to help member jurisdictions plan and produce housing of types and densities that support frequent mass transit and reduce climate impact while strengthening local neighborhoods and the regional economy.

In 2005, C/CAG championed an amendment of State law related to Housing Elements to enable formation of county-level subregions to allocate planned housing growth. And, since 2006, C/CAG and the County Department of Housing (DOH) have co-sponsored the 21 Elements project through which all jurisdictions in San Mateo County cooperate to update their respective Housing Elements and share information on housing policies and programs. The 21 Elements project has proceeded through several phases, with the following notable accomplishments:

- Conducted the Sub-Regional Housing Needs Allocation process (2006–08);
- Provided technical assistance and shared resources to jurisdictions to assist with Housing Element preparation (2007– 09);
- Assisted with implementation of jurisdictions’ Housing Element action plans (2009– 11);
- Negotiated a streamlined pre-qualification process with State HCD and participated in the Sustainable Communities Strategy development process (2011–12);
- Conducted the Sub-Regional Housing Needs Allocation for a new cycle (2012– 13);
- Helped jurisdictions meet deadlines for the 2015-2022 Housing Element update cycle (2013– 15);
- Coordinated a county-wide Nexus Study associated with potential residential and commercial impact fee ordinances (2014-15);
- Produced technical (design and process) and promotional materials for Second Units (in coordination with Home For All) (2017-2018);
- Summarized housing legislative initiatives to keep local jurisdictions informed about progress on key bills (2017-2018)
- Coordinated transportation/housing related funding efforts, including Affordable Housing Sustainable Communities grants (AHSC), to assist jurisdictions to better understand and utilize the AHSC funding program (Cap & Trade) - current.

Additional measures supported by C/CAG through the years have included the Transit Oriented Development Housing Incentive Program and the Grand Boulevard Multimodal Transportation Corridor Plan.

The proposed scope of work for the coming fiscal year includes continued support of many of the efforts noted above, as well as some new items. The following is a list of generalized topics:

- A. New Laws** - Assist jurisdiction with new state laws, with particular emphasis on those stemming from the CASA Compact.
- B. ADUs** - Support the growth of Accessory Dwelling Units including reducing friction for homeowners.
- C. New Housing** - Promote new housing including support for PDAs and density bonus.
- D. Affordable Housing** – Encourage the development and better management of affordable housing (DAHLIA).
- E. Housing Elements** – Assist with formation of a sub-region and RHNA sharing.
- F. Meetings, Trainings and Organizational Development** Conduct trainings, meetings and organizational development

The 21 Elements project is a cost-effective countywide work program that assists all jurisdictions to implement Housing Elements and develop effective on-going housing implementation policies and programs. In past years, C/CAG and the San Mateo County Department of Housing (DoH) have been co-funding the 21 Elements project, with DoH acting as the lead agency in managing the consultant contract. Staff recommends the continuation of this cooperative partnership to support the 21 Elements Project in FY 2019/20, including a contribution by C/CAG of a not to exceed amount of \$150,000. This sum has been increased over past years, where C/CAG’s contribution was \$87,500,

but is warranted based on anticipated needs in the coming years to address the new RHNA cycle, including SubRHNA efforts, as well as additional efforts to support new housing laws and proposals.

ATTACHMENTS

1. Resolution 19-30
2. Cooperation Agreement between C/CAG and San Mateo County Department of Housing

RESOLUTION 19-30

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE A COOPERATIVE AGREEMENT WITH THE SAN MATEO COUNTY DEPARTMENT OF HOUSING FOR A JOINT WORKPLAN FOR HOUSING-RELATED ACTIVITIES FOR FY 2019/20 IN AN AMOUNT NOT TO EXCEED \$150,000.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, C/CAG has taken a leadership role in conducting or sponsoring countywide projects related to the housing/transportation/land-use; and

WHEREAS, C/CAG and the San Mateo County Department of Housing (DoH) have coordinated workplans on these and other housing-related activities, and DoH has served as project manager for the 21 Elements projects; and

WHEREAS, the 21 Elements project will enable C/CAG's member jurisdictions to meet State Housing Element annual reporting requirements in a more timely and cost-effective manner; and

WHEREAS, C/CAG has budgeted \$150,000 in funds to continue to sponsor the 21 Elements Project in FY2019-20 to assist all member jurisdictions to implement Housing Elements and develop effective on-going housing implementation policies and programs, and to continue collaboration with County of San Mateo Department of Housing on a cost-saving countywide cooperative work program.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County to authorize the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 19-20 in an amount not to exceed \$150,000, and further authorize the Executive Director to negotiate final terms prior to execution by the Chair, subject to legal counsel approval as to form.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

**COOPERATIVE AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY
AND SAN MATEO COUNTY (DEPARTMENT OF HOUSING)**

This Cooperative Agreement, effective as of July 1, 2019, is by and between the City/County Association of Governments of San Mateo County, a joint powers agency hereinafter called "C/CAG" and the County of San Mateo, by and through its Department of Housing, hereinafter called "DOH".

W I T N E S S E T H

Whereas, for nearly twenty years C/CAG has taken a leadership role in conducting or sponsoring countywide projects related to the housing/transportation/land-use nexus, including the 21 Elements project through which all C/CAG member jurisdictions cooperated to meet State Housing Element update requirements in a more timely and cost-effective manner and share "best practices" around housing and transit-oriented development; and

Whereas, C/CAG and the San Mateo County Department of Housing (DOH) have coordinated workplans on, among others, the 21 Elements Project (the "21 Elements Project"); and

Whereas, DOH has entered into three multi-year contracts with Baird + Driskell Community Planning to conduct the 21 Elements Project: the first, executed on November 1, 2012, was a three-year contract in the amount of \$400,000, which was amended on September 17, 2013 to increase to the not-to-exceed amount of \$499,870; the second, executed on June 16, 2015, was a two-year contract for fiscal years 2015-16 and 2016-17 for the not-to-exceed amount of \$400,000; and the third, executed July 24, 2017, was a two-year contract for fiscal years 2017-18 and 2018-19 for the not-to-exceed amount of \$425,000; and

Whereas, C/CAG contributed \$125,000 per year in fiscal years 2012-13 and 2013-14, \$70,000 in fiscal year 2014-15, \$87,500 in fiscal year 2015-16 and 2016-17, and \$87,500 in fiscal year 2017-18 and 2018-19 to sponsor the 21 Elements Project; and

Whereas, C/CAG wishes to continue to partner with DOH for the first year of DOH's fiscal year 2019-20 contract with Baird + Driskell for the purpose of supporting the 21 Elements Project; and

Whereas, C/CAG now desires to program \$150,000 of "Congestion Relief Plan—Linking Housing with Transportation" funds to continue to sponsor the 21 Elements Project in fiscal year 2019-20.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services and Activities.**

A. DOH will coordinate and cooperate with C/CAG to conduct the 21 Elements Project. The services will be performed by Baird + Driskell Community Planning (BDCP) under contract with, and supervision of, DOH. The scope of the services to be provided by BDCP is described in its final scope of work dated June 6, 2019 and provided to DOH and C/CAG, which scope is summarized in the attached "Summary of 21 Elements Scope of Work for FY 2019/2020 and 2020/2021".

2. **Payments.**

A. C/CAG will reimburse DOH for direct costs related to the Project. Such direct costs shall include the costs incurred by DOH as payments to consultants, including BDCP, provided C/CAG's Executive Director has given prior written approval of such consultant costs. Reimbursement to DOH by C/CAG pursuant to this agreement shall not exceed \$150,000 for fiscal year 2019-20.

B. DOH will submit quarterly invoices to C/CAG for reimbursement of Project costs.

3. **Relationship of the Parties.**

The parties will cooperate and undertake activities in their mutual interest, but it is understood and agreed that this is an Agreement by and between Independent Contractor(s) and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractors.

4. **Contract Term.** This Cooperative Agreement shall be in effect as of July 1, 2019 and shall terminate on June 30, 2020. The parties may extend, renew or amend the terms hereof, by mutual agreement in writing and signed by the parties.

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ATTACHMENT

Summary of 21 Elements Scope of Work for FY 2019/2020 and 2020/2021

The work plan for 21 Elements from 2019 – 2021 (Fiscal Years 2019-2020 and 2020-2021) is based on review and direction of drafts of the work plan provided by C/CAG and San Mateo County Department of Housing (DOH) staff. Contingency hours have been added for each fiscal year in recognition of the additional effort that may be needed to address the uncertainty of the new state housing legislation and other unknown needs.

A. Assist Jurisdictions with New State Laws and Requirements

A1. Assist Jurisdictions with Review and Implementation of the CASA Compact and Other Regional Housing Planning Efforts — Assist jurisdictions, C/CAG, Home for All and others with reviewing and implementing the CASA Compact and any state laws associated with it, as well as other regionally significant housing policy items. Tasks will include analysis and identification of actions and intended and unintended consequences, written materials, peer learning activities, training and presentations.

A2. Assist Jurisdictions with SB 35 and Housing Accountability Act (HAA) Implementation — Assist jurisdictions with implementing SB 35 (Streamlined Ministerial Approval Process) and HAA requirements; including summary memos, sample staff reports, presentations, objective development standards, processing questions, etc. Conduct an opt-in RFP for objective design standards. Assistance may take the form of written materials, training and presentations.

A3. Assist Jurisdictions and C/CAG with New State Laws — Assist jurisdictions with analysis and implementation of any new State laws related to land use, housing and other inter-related items. Assistance may take the form of written materials, training and presentations. This includes a summary of new laws and bills. Participate in C/CAG and DOH staff and public meetings, particularly in the context of new housing laws and proposals.

B. Accessory Dwelling Units

B1. Identify Potential ADU Friction Reduction Points (Hello Housing One-Stop-Shop Pilot Program) — Work with up to four jurisdictions and the unincorporated County to identify and reduce friction points between homeowners/designers/builders and City rules, materials, regulations and interactions during the ADU information gathering, review, approval, construction and final occupancy process.

B2. Conduct Outreach to Promote New ADUs — Work with Home for All, HEART, 21 Elements jurisdictions and others to promote new ADUs. This will include

coordination, meetings, preparation of materials, presentations and participation in other actions and activities.

B3. Develop ADU Amnesty Implementation Materials — Based on the San Mateo County program, produce detailed material that will allow jurisdictions to understand the key steps and regulatory options for developing an ADU Amnesty program.

B4. Conduct Additional ADU Tasks/Products — 21 Elements will undertake a number of other tasks to support the creation of ADUs, potentially including ministerial design review guidelines, an ADU awards program, other programs identified through Home for All, etc.

C. Promoting New Housing

C1. Collet Countywide Data — Produce a summary of housing and transportation trends in the county. Information will include housing units produced or proposed, impact fees collected and new policies passed. This task also includes an update of the parking standards survey.

C2. Density Bonus and Affordable Housing Overlay Zone – Conduct a training on updates to the density bonus law. Summarize practices in different cities. Prepare implementation material.

C3. Assist C/CAG with Updating the PDA Strategy — Assist C/CAG as needed in coordinating with MTC on updating the San Mateo County Priority Development Area (PDA) Investment & Growth Strategy, last updated in 2017, to respond to new requirements. Tasks will be limited because MTC will be taking on a larger role in the update, but may include, among items identified by C/CAG staff, data collection, written materials, presentation materials and attendance and presentations at C/CAG meetings.

C4. Prepare Transportation Resources – Building on the work of the Mineta Transportation Institute, ensure that cities have appropriate resources regarding transportation and housing. Assist Mineta Transportation Institute and Home for All as appropriate.

C5. Prepare Materials to Increase Community Understanding — Produce materials to address community concerns and acceptance of affordable housing opportunities and new State laws related to density and development approvals. Build on and coordinate with Home for All.

D. Promoting Affordable Housing

D1. Assist Jurisdictions with Accessing Funding Sources — Assist with the preparation of materials and coordination efforts to better position the county to receive funding related to transportation, housing and land use, including SB2.

D2. Displacement – Host a meeting to discuss anti-displacement strategies. Produce a summary of various strategies in different cities. Produce materials to support community

discussions about tenant displacement. This builds on the material produced in recent years.

D3. Impact Fees and Inclusionary – Produce material to help cities complete five-year reports and assist jurisdictions in completing annual reports. Update 21 Elements’ summary of inclusionary zoning and impact fee policies for San Mateo.

D4. Support DAHLIA Implementation — Support the San Mateo County rollout and implementation of DAHLIA. Complete the scoping phase of the DAHLIA project and begin on Phase 2. This includes facilitating meetings, interviews with stakeholders, potentially raising money, etc.

D5. Affirmatively Furthering Fair Housing — Produce material to help cities understand the new state law regarding Affirmatively Furthering Fair Housing.

E. Housing Elements and RHNA

E1. Promote RHNA Sharing Proposals — Educate stakeholders about pending RHNA sharing legislation. Explore other mechanisms to encourage RHNA sharing.

E2. Assist Jurisdictions in Developing the Sub-RHNA Process — Assist jurisdictions with initiating the Sub-RHNA process for the 6th round of housing element updates, factoring in new State law requirements and other considerations. At this point, housing elements must be completed by January 2023, with the planning period extending eight years, from January 2023 to 2031.

21 Elements would coordinate with C/CAG to provide a staffing for the San Mateo County Sub-RHNA process to ensure that activities are undertaken in an orderly, thoughtful and constructive manner, and to ensure that adequate staff support is provided to prepare quality information and analysis, and to make sure all legal aspects are done correctly. Responsibilities and work required include:

- a. **Investigate Previous Efforts.** Collect and review files and history about previous efforts in the San Mateo County Sub-RHNA process to ensure continuity and building upon past successes.
- b. **Link with Other Planning Efforts.** Provide knowledge and linkage with new state laws, information on potential housing sites, opportunities for collaboration in making sites happen, linking with the PDAs, etc.
- c. **Provide Background Materials.** Provide background memos, presentations, FAQ’s, etc. Assistance may take the form of written materials, training, presentations, draft staff reports, minutes and agendas of Ad Hoc meetings, and draft resolution templates, etc.
- d. **Link with State and Regional RHNA Activities.**

E3. Assist Jurisdictions on Housing Element Annual Progress Reports (APRs) — Assist jurisdictions in compiling information and completing their APRs that are due to HCD by April 1 of each year. Completion of APRs is essential for receiving SB 2 funding and to comply with other State requirements. Assistance may include trainings, memos, useful definitions, data sources, etc.

E4. Assist Jurisdictions with Updating Their Available Land Inventory — Assist jurisdictions with information, methodology, analysis and implementation of new State requirements related to counting sites for housing in advance of housing element updates due by January 2023.

F. Meetings, Coordination and Organizational Development

F1. Support Planning Commissioner Trainings and Planning Directors

Meetings— Host 3 Planning Commissioner Trainings, including one on housing and one on transportation. Write a Planning Commissioners Manual. Continue to support a regular meeting of Community Development Directors to discuss housing and related topics.

F2. Trainings and Other Meetings—As issues arise, prepare and implement materials for webinar training and information sharing, similar to what has been done in the past through 21 Elements. Host three peer learning events and three 21 Elements meetings, topics to be determined.

F3. Coordinate with Others—As appropriate, attend and participate in Home for All Work Group and Steering Committee meetings, C/CAG meetings, etc. This will include continuing participation in ADU implementation coordination meetings.

F4. Respond to Cities Requests—Provide easy and direct access for jurisdictions to ask questions, distribute information, query other jurisdictions, obtain updated information on State laws and particular items of importance, etc.

F5. Organizational Development—Maintain the 21 Elements website, including linkages with other county and city initiatives, updates to contact list, managing day-to-day operations, etc.

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-51 endorsing the list of regionally significant projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 and authorize the Executive Director to modify the list based on final negotiation with MTC.

(For further information or questions contact Jeff Lacap at 650-599-1455)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-51 endorsing the list of regionally significant projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 and authorize the Executive Director to modify the list based on final negotiation with MTC.

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

N/A

BACKGROUND

Metropolitan Transportation Commission (MTC) has initiated the update of its long-range Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), to be adopted in the summer of 2021. The RTP/SCS, also known as Plan Bay Area 2050, will detail how the San Francisco Bay Area's transportation system will be maintained, improved and expanded to the horizon year of 2050. The Plan Bay Area is updated every four (4) years and typically with no mid-term amendment. The last RTP/SCS update was performed in 2017.

Plan Bay Area 2050 is a state-mandated, integrated long-range transportation, land-use and housing plan that will support a growing economy, provide housing and transportation choices, and reduce transportation-related pollution in the San Francisco Bay Area. It is important to note that Plan Bay Area 2050 will not make any funding commitment towards any specific transportation projects but sets a high-level roadmap for future transportation investments.

Per MTC Request for Regionally-Significant Projects Guidance:

“For regionally-significant projects to progress from an idea to implementation or construction, project sponsors must demonstrate the project assumptions are consistent with Plan Bay Area 2050 and its environmental assessments (e.g., regional transportation-air quality conformity, program environmental impact report). Therefore, all regionally-significant projects anticipated to open by 2050 that will seek federal, state, or regional funding or that will require federal or state actions (e.g., project-level transportation-air quality conformity, National Environmental Policy Act (NEPA), California Environmental Quality Act (CEQA)) must be submitted for consideration during this Request for Regionally-Significant Projects.”

MTC requests the assistance of each of the nine Bay Area Congestion Transportation Agencies (CTA's), also known as Congestion Management Agencies (CMA's), to coordinate project proposals for their county. The purpose of the Plan Bay Area 2050 Request for Regionally Significant Projects process is to assemble an array of capacity-expanding, regionally-significant projects and programmatic categories of smaller projects for prioritization in the region's long-range plan. Another purpose of collecting regionally significant projects at this time is to model the transportation air quality conformity of said projects to meet federal and state air quality planning requirements.

The Plan Bay Area 2050 Request for Regionally Significant Projects will build upon Plan Bay Area 2040 (adopted in 2017), the Bay Area's adopted 2019 Transportation Improvement Program (TIP), and MTC Horizon's Request for Transformative Projects.

C/CAG Request for Regionally-Significant Projects

Project sponsors were requested to submit regionally significant projects which are defined as follows:

- **Regionally-significant project** means a transportation project (other than an exempt project) that is adding capacity to a facility which serves regional transportation needs including at a minimum the principal arterial system and all fixed guideway transit facilities.
 - In the context of Plan Bay Area 2050, a project proposal will be deemed regionally-significant if it meets any of the following:
 - Expands or extends the principal arterial system (length must be greater than ¼ mile)
 - Expands or extends a roadway to become part of the principal arterial system (length must be greater than ¼ mile)
 - Reduces the number of lanes (e.g., road diet) of the principal arterial system (length must be greater than ¼ mile)
 - Adds new or expands access to the principal arterial system (e.g., new interchanges or interchange modifications that add capacity)
 - Extends or expands the fixed guideway transit infrastructure
 - Adds new or expands transit stations or terminals, including parking facilities
 - Expands transit fleets or service levels (e.g., increased frequency, hours of operation)
 - Alters the cost for users of the transportation system (e.g., cordon pricing, tolling, transit fares).
 - Total estimated cost (capital + operating and maintenance) is greater than \$250 million

MTC issued a spreadsheet populated with existing data from the current RTP/SCS, State Transportation Improvement Program (STIP), and TIP. C/CAG staff requested the assistance of local project sponsors to review and update project information if necessary. This includes any changes to the scope of work, schedule, or revenue sources.

List of Regionally Significant Projects to Be Submitted to MTC

C/CAG released the Request for Regionally Significant Projects on March 18, 2019. The request for projects and project updates was sent to C/CAG Board members, City Managers, Public Works Directors, Planning Directors, C/CAG standing committees, the San Mateo County Transportation Authority (SMCTA), SamTrans, Caltrain, the Water Emergency Transportation Authority (WETA), BART, and the Golden Gate National Recreation Area (GGNRA) request for projects announcement will also be posted on the C/CAG website.

A workshop for San Mateo County project sponsors was held on March 28, 2019 in San Carlos. Project sponsors were requested to submit new project proposals or project updates by April 10, 2019. The draft list of regionally significant project proposals and updates can be found in Attachment 1.

The existing projects that were a carryover from the last RTP update listed in Attachment 1 have been sorted by what phase (Conceptual, Planning, Design, or Construction) the project is currently in. Projects highlighted in orange that have been strike through to indicate that the project either: (a) project is under construction or completed (b) project will not move forward. Project sponsors were required to concur with the removal of these projects. Their cost was also zeroed out to reflect the removal from the list. New project proposals received are listed on pages 4 and 5 of Attachment 1.

SamTrans submitted the Dumbarton Rail Corridor project with a total project cost of two billion dollars. Because the project is a multi-county transformative project, it will not count towards the San Mateo County financial target but will remain on the project list to be evaluated for air quality conformity along with the other regionally significant projects.

At the April 29, 2019 C/CAG Congestion Management and Environmental Quality Committee (CMEQ) Committee meeting, a public hearing was also held during this meeting as an opportunity for public comment and to adhere to the MTC outreach policy.

The Congestion Management Program Technical Advisory Committee (CMP TAC) recommended endorsement of the Regionally Significant project list at their May 16th meeting. The CMEQ Committee recommended the project list for endorsement at their May 20th meeting.

Programmatic Investments

Programmatic Investments are a collection of like transportation projects (other than regionally significant projects) identified by a single listing in the Plan, often grouped by purpose and geography (e.g. pavement preservation, bicycle/pedestrian facilities, intersection improvements). Projects that are considered Programmatic Investments do not have to be submitted for individual listing. Projects that increase capacity of the transportation system but fail to meet the regionally-significant criteria listed above will be considered programmatic investments (e.g., minor highway improvements, widening of local streets). Programmatic investments are exempt projects, which means the project is exempt from regional transportation air-quality conformity requirements.

MTC cites grade separation projects as an exempt safety transit project per the Code of Federal Regulations Title 40 Part 93 → Subpart A → §93.126 and therefore not subject to the air quality conformity assessment of regionally significant projects. Generally, all safety projects are exempt from air quality conformity because they are difficult to model for air quality conformity. MTC has classified grade separation projects as a programmatic investment; a programmatic category for grade separation projects will be included in Plan Bay Area 2050.

Having a project listed under a programmatic category enables project sponsors to still be eligible for both State and Federal funding and show consistency with the RTP. An individual project listing is not necessary to show consistency with the plan and does not give an advantage over projects listed in programmatic categories. Projects that are covered under a programmatic category and that will also seek federal, state, or regional funding or require federal or state action (e.g., project level conformity, NEPA, CEQA) must be included in the plan to progress to implementation. In addition, projects that are 100% locally funded and have regional significance must still be included in the plan and analyzed by the region. C/CAG anticipates further guidance from MTC for programmatic investments in the September timeframe.

Schedule and Outreach

Below is the schedule showing C/CAG’s process schedule. MTC anticipates that Plan Bay Area 2050 will be adopted in the summer of 2021.

Schedule Task	Date
Review and Solicit Input on Draft Request for Projects Guidance	MTC PTAC: January 2019 Regional RAWG: March 2019
C/CAG Staff Coordination Meeting with SMCTA/SamTrans/JBP	February 2019
MTC Issues Request for Regionally Significant Projects Guidance Letter to CTAs	Late February 2019
CMP TAC – Outreach and Process Review	February 21, 2019
CMEQ – Outreach and Process Review	February 25, 2019
C/CAG Board - Outreach and Process Review	March 14, 2019
C/CAG issues a request for regionally significant projects to all identified project sponsors	March 15, 2019
Workshop for San Mateo County Project Sponsors	March 28, 2019
Deadline for Project Sponsors to submit projects to C/CAG	April 10, 2019
CMP TAC – Review of Draft Project List	April 18, 2019
CMEQ – Review of Draft Project List and Public Hearing	April 29, 2019
C/CAG Board – Review of Draft Project List	May 9, 2019
CMP TAC –Review of the final project list	May 16, 2019
CMEQ – Review of the final project list	May 20, 2019
C/CAG Board –Endorsement of the project list	June 13, 2019
Project Submittals Due to MTC	June 28, 2019
MTC Conducts Project-Level Performance Assessment	Fall 2019

Next Steps

The total cost of projects will need to be constrained within a financial county target of approximately \$4.6 billion that is provided by MTC. The current total of cost of regionally significant projects on the draft project list from San Mateo County is \$4.5 billion. However, it is anticipated that MTC will provide a clearer funding revenue target later this year.

After C/CAG submits the endorsed project list in June, MTC will take the projects collected from this request and perform a project performance assessment against three scenarios that will shape a final scenario for Plan Bay Area 2050.

C/CAG supports adding regionally significant projects from San Mateo County to the development of Plan Bay Area 2050, which are essential to conducting air quality conformity analysis and shaping the preferred scenario to be used in Plan Bay Area 2050. However, C/CAG does not endorse the particular design details of any individual project on the list.

ATTACHMENTS

1. List of Regionally Significant Projects to be submitted to MTC for inclusion in the update of Plan Bay Area 2050.
2. Resolution 19-51

Attachment 1 - List of Regionally Significant Projects to Be Submitted to MTC

RTP ID	Project Title	Project Sponsor	System	Mode	Project Description	Opening Date/Completion Date of Project	Project Capital Estimated Cost in 2019 Dollars (\$ in millions)	Project Estimated O&M Cost in 2019 Dollars (if applicable, \$ in millions)	Comments
17-06-0017	Route 101/Holly St Interchange Access Improvements	San Carlos	Street/Highway Facility	Highway	The proposed project would convert the existing full cloverleaf configuration to a partial cloverleaf design by eliminating two of the existing off-ramps of the interchange, and design the diagonal on-ramp to be a grade-separated crossing. A new pedestrian and bicycle over crossing will be constructed in the south side of Holly Street Interchange.	2021	34		In Construction
17-06-0007	US-101 Express Lanes: I-380 to Whipple	San Mateo City/County Association of Governments (CCAG)	Street/Highway Facility	Highway	Modify existing lanes on U.S. 101 to accommodate a managed lane	2022	534		In Construction
17-06-0010	Improve U.S. 101/Woodside Road Interchange	Redwood City	Street/Highway Facility	Highway	Modifies the Woodside Road Interchange at US 101.	2025	144	0.1	Design Phase
17-06-0023	Route 1 Improvements in Half Moon Bay	Half Moon Bay	Street/Highway Facility	Highway	In Half Moon Bay, On Route 1: Improve safety and reduce congestion by providing protected left and right turn lanes, warranted traffic signals, roundabouts, two through lanes only at signalized intersections, safety lighting, median and channelization improvements.	2020	19		Design Phase
17-06-0025	US 101/University Ave. Interchange Improvements	East Palo Alto	Street/Highway Facility	Highway	On University Avenue across US-101, between Woodland Avenue and Donohoe Street; Add bike lanes and sidewalk and modify the NB and SB off-ramps to eliminate pedestrian/bicycle conflicts and improve traffic operations.	2021	15		Design Phase
17-06-0004	Hwy 1 / Manor Drive Overcrossing Improvement	Pacifica	Street/Highway Facility	Highway	Widen existing Manor Drive Overcrossing and signalize the Drive/Manor Drive and Ocean Drive/Manor Drive. Construct new northbound on-ramp at Hwy 1 and Millagra Drive.	2030	20		Planning Phase
17-06-0008	Add northbound and southbound modified auxiliary lanes and/or implementation of managed lanes on U.S. 101 from I-380 to San Francisco County line	San Mateo City/County Association of Governments (CCAG)	Street/Highway Facility	Highway	Add northbound and southbound modified auxiliary lanes and/or implementation of managed lanes on U.S. 101 from I-380 to San Francisco County line.	2024	383		Planning Phase
17-06-0009	Improve operations at U.S. 101 near Route 92 Phased	San Mateo City/County Association of Governments (CCAG)	Street/Highway Facility	Highway	US 101 operational improvements near Route 92. Project may have phased construction.	2026	240		Planning Phase
17-06-0011	US 101 Produce Avenue Interchange	South San Francisco	Street/Highway Facility	Highway	Construct a new interchange on US 101 at Produce Avenue, connecting Utah Avenue on the east side of US 101 to San Mateo Avenue on the west side of US 101. This will allow for reconfiguration of the existing southbound ramps at Produce Ave and Airport Blvd, as well incorporation of the northbound off- and on-ramps at S. Airport Blvd into the interchange design.	2024	146		Planning Phase
17-06-0012	U.S. 101 Interchange at Peninsula Avenue	San Mateo (City)	Street/Highway Facility	Highway	Construct new southbound on- and off-ramps at US-101/Peninsula Avenue.	2023	85		Planning Phase
17-06-0016	Improve access to and from the west side of Dumbarton Bridge on Route 84 connecting to U.S. 101 per Gateway 2020 Study and Dumbarton Corridor Transportation Studies - Phased	San Mateo City/County Association of Governments (CCAG)	Street/Highway Facility	Highway	Improve access to/from the west side of Dumbarton Bridge (Route 84 connecting to U.S. 101) per Gateway 2020 Study and Dumbarton Corridor Transportation Studies (Phased implementation of short term projects. Environmental phase only for long term projects).	2040	39		Planning and Implementation Phase
17-06-0020	Hwy 1 operational & safety improvements in County Midcoast (acceleration/deceleration lanes; turn lanes; bike lanes; pedestrian crossings; and trails)	San Mateo County	Street/Highway Facility	Highway	Operational and safety improvements for vehicles, transit, bicycles, and pedestrians along the Highway 1 corridor between Half Moon Bay and Pacifica. This could include acceleration lanes, deceleration lanes, recreational and commuter parking, turn lanes, bike lanes, intersection control, lighting retrofits, enhanced crossings, and trail network improvements.	2020	90		Planning Phase

Attachment 1 - List of Regionally Significant Projects to Be Submitted to MTC

RTP ID	Project Title	Project Sponsor	System	Mode	Project Description	Opening Date/Completion Date of Project	Project Capital Estimated Cost in 2019 Dollars (\$ in millions)	Project Estimated O&M Cost in 2019 Dollars (\$ in millions)	Comments
17-06-0021	Environmental Studies for 101/Candlestick Interchange	Brisbane	Street/Highway Facility	Highway	Planning and environmental analysis of the reconstruction of 101/Candlestick interchange to full all-directional interchange with a single point cross street connection. Project would provide all-direction ramp movements controlled by new signalised intersections at the cross street connections. Interchange would join an improved Main Road from the east. Accommodate E/W crossing of planned BRT facility to the west.	2025	25		Planning Phase
17-06-0024	Reconstruct U.S. 101/Sierra Point Parkway interchange (includes extension of Lagoon Way to U.S. 101)	Brisbane	Street/Highway Facility	Highway	Reconstruct 101/101 interchange and provide improved access to Brisbane, Bayshore Blvd and proposed Brisbane Baylands project. Lagoon Way extension connects to the reconstructed interchange and provides improved access to Brisbane, Daly City, and the pending 600-acre Brisbane Baylands development.	2030	17		Planning Phase
17-06-0029	Add new rolling stock and infrastructure to support SamTrans bus rapid transit along El Camino Real-Phase	San Mateo County Transit District (SamTrans)	Public Transit Facility	Transit	This project will institute new rolling stock and infrastructure necessary to accommodate BRT along El Camino Real	2040	228		Planning Phase
17-06-0035	1-280 improvements near D Street exit	Daly City	Street/Highway Facility	Highway	Improve the on and off-ramps and approaches for 1-280 near the D Street exit at Daly City	2025	1		Planning Phase
17-06-0037	Widen Millbrae Avenue between Rollins Road and U.S. 101 southbound on-ramp and resurface intersection of Millbrae Avenue and Rollins Road	Millbrae	Street/Highway Facility	Local Project	Widen Millbrae Avenue between Rollins Road and U.S.101 Southbound On ramp and resurface the intersection of Millbrae Avenue and Rollins Road.	2022	15		Planning Phase
17-06-0038	Construct a 6-lane arterial from Geneva Avenue/Bayshore Boulevard intersection to U.S. 101/Candlestick Point interchange - Environmental phase	Brisbane	Street/Highway Facility	Local Project	Planning and environmental analysis of a 6-lane arterial from the Geneva Avenue at Bayshore Boulevard to 101/Candlestick Interchange. Grade separation at the Caltrain and Tunnel Ave. Class II bike lanes, on-street parking (towel lanes during peak periods), and sidewalks. The project will provide a new BRT facility that connects to the Bayshore Multimodal Station and provides through service to BART Balboa Station.	2025	17		Planning Phase
17-06-0040	Extend Blomquist Street over Redwood Creek to East Bayshore and Bair Island Road	Redwood City	Street/Highway Facility	Local Project	Redwood City Blomquist Street Extension and Blomquist Bridge over Redwood Creek	2023	29		Planning Phase
17-06-0030	Environmental Clearance and Design of the Redwood City Ferry Terminal and Service	Redwood City	Public Transit Facility	Transit	Planning and environmental analysis of the construction of a new ferry terminal, purchase of 3 new high-speed ferry vessels, and operation of new ferry service between Redwood City and San Francisco.		8		Conceptual Phase
17-06-0031	Redwood City Street Car Project	Redwood City	Public Transit Facility	Transit	New transit service between Downtown and Stanford in Redwood City	2035	160	2	Conceptual Phase

Attachment 1 - List of Regionally Significant Projects to Be Submitted to MTC

RTP ID	Project Title	Project Sponsor	System	Mode	Project Description	Opening Date/Completion Date of Project	Project Capital Estimated Cost in 2019 Dollars (\$ in millions)	Project Estimated O&M Cost in 2019 Dollars (if applicable, \$ in millions)	Comments
17-06-0014	Reconstruct U.S. 101/Willow Road interchange	Menlo Park	Street/Highway Facility	Highway	The project proposes to reconstruct the existing US 101/Willow Road (Route 114) interchange within the existing alignment to a partial cloverleaf interchange. Project includes class I lane pairs and class II lane pairs.	2021	2		In Construction; cost reduced for remaining component
17-06-0019	State Route 92-82 (El Camino) Interchange Improvement	San Mateo (City)	Street/Highway Facility	Highway	Widen the existing ramp and reconfigure the existing interchange from a full cloverleaf to a partial cloverleaf. Pedestrian and bicycle improvements would be included as part of the project.	2021	2		Project is completed; cost reduced for remaining component
17-06-0013	Reconstruct U.S. 101/Broadway interchange	Burlingame	Street/Highway Facility	Highway	Reconstruct the U.S. 101/Broadway interchange.	2017	0		Project is completed
17-06-0015	Construct auxiliary lanes (one in each direction) on U.S. 101 from Marsh Road to Embury/Gardner Road	Colma	Street/Highway Facility	Highway	Add northbound and southbound auxiliary lanes.	2015	0		Project is completed
17-06-0018	Improve local access at 280th/380th from Sneath Lane to San Bruno Avenue to 1380th	San Bruno	Street/Highway Facility	Highway	Environmental assessment of local access improvements at the existing 1,280th/380th interchange located in the City of San Bruno. The project would provide access to 1,380th from the two main east-west secondary roads of Sneath Lane and San Bruno Avenue.		0		Project will not move forward
17-06-0022	Westbound slow vehicle lane on Route 92 between Route 35 and 1280 - Environmental Phase	San Mateo County	Street/Highway Facility	Highway	Planning and environmental analysis of a westbound slow vehicle lane on Route 92 between Route 35 and 1280		0		Project will not move forward
17-06-0027	Implement supporting infrastructure and Automated Transit Signal Priority to support SanTrans express rapid bus service along El Camino Real	San Mateo County Transit District (SanTrans)	Bicycle/Pedestrian Facility	Transit	The project will include necessary infrastructure and Automated Transit Signal Priority components to support the proposed bus service along the length of El Camino Real from Palo Alto to Daly City.		0		Project is in construction
17-06-0034	Construct Route 1 (Cales Parkway) northbound and southbound lanes from Fessler Avenue to Westport Drive in Pacifica	Pacifica	Street/Highway Facility	Highway	The Cales Parkway project will widen Highway 1 from four lanes to six lanes from approximately 1,500 feet south of Fessler Avenue to approximately 2,200 feet north of Buys and Mar Avenue a distance of 1.3 miles and will add a 16ft wide landscaped median between concrete barriers from San Martin Way to Rethel Drive Mar Avenue.	2021	0		Project will not move forward
17-06-0032	Route 1 San Pedro Creek Bridge Replacement and Creek Widening Project	Pacifica	Street/Highway Facility	Highway	Replace San Pedro Creek Bridge on CA 1 with a longer bridge and widen the creek channel for 100-year storm flow capacity. Provide for a class 1 multi-purpose trail on the eastern side.	2015	0		Project is completed
17-06-0033	Widen Route 92 between SR 1 and Diarcitos Creek alignment, includes widening of travel lanes and shoulders	Half Moon Bay	Street/Highway Facility	Highway	Widen shoulders and travel lanes to standard widths. Straighten creek at four locations.	2025	0		Project will not move forward
17-06-0036	Widen Skyline Boulevard (Route 93) to 4-lane roadway from 1280th to Sneath Lane - Phased	San Bruno	Street/Highway Facility	Highway	Widen Skyline Blvd. (SR 93) between 1280th and Sneath Lane. It is currently the last portion of what is otherwise a four-lane roadway along Skyline Blvd. The project widens approximately 1.1 miles of the roadway into four lanes.	25	0		Project will not move forward

Attachment 1 - List of Regionally Significant Projects to Be Submitted to MTC

RTP ID	Project Title	Project Sponsor	System	Mode	Project Description	Opening Date/Completion Date of Project	Project Capital Estimated Cost in 2019 Dollars (\$ in millions)	Project Estimated O&M Cost in 2019 Dollars (\$ in millions) (if applicable)	Comments
NEW	Introduce network of regional express bus routes	San Mateo County Transit District (SanMTrans)	Public Transit Facility	Transit	Purchase electric buses to use in running expanded express bus service utilizing the San Mateo County Express Lanes project; construct improvements at the US-101/580-94 interchange park-and-ride and secure bike parking and bus stop facilities at key stop locations.	2022	37	10.3	Planning Phase
NEW	El Camino Real/Westbound I-380 Ramps Intersection (exit to northbound El Camino Real) Upgrade	San Bruno	Street/Highway Facility	Auto	The El Camino Real/Westbound I-380 Ramps Intersection project is proposed to improve intersection operations and decrease expected future delays due to growth in vehicle traffic by adding an additional right-turn lane access from westbound I-380 onto northbound El Camino Real.	2035	25		Conceptual Phase
NEW	Eastbound I-380 Freeway Expansion	San Bruno	Street/Highway Facility	Auto	The Eastbound I-380 Freeway Expansion project is proposed to decrease delay due to peak hour traffic by widening the freeway between I-380 and US 101.	2035	150		Conceptual Phase
NEW	Interstate 380 Congestion Improvements	San Bruno	Street/Highway Facility	Auto	The Interstate 380 Congestion Improvements project is proposed to improve the safety and operation on I-380 and improve weaving around the El Camino Real interchange while minimizing impact to local traffic circulation by modifying the I-380/I-280/I-101 interchange through the construction of auxiliary lanes, new local exit ramps and/or collector/distributor roads.	2035	150		Conceptual Phase
NEW	HSR Millbrae SFO Station	Millbrae	Public Transit Facility	Transit	Construct 4-level underground parking structure podium in preparation for future High Speed Rail Millbrae SFO station at the northeast corner of Millbrae Ave and El Camino Real as part of the Millbrae Station Area Specific Plan. Project will include electronic wayfinding signage along US 101 and Interstate 280 providing direction and promote transit use in the region.	2030	250	0.5	Planning Phase
NEW	Millbrae SFO Guideway Improvement	Millbrae	Public Transit Facility	Transit	Improve existing guideway between Millbrae Station and SFO Station	2030	500	2	Conceptual Phase
NEW	Redwood City Transit Center Expansion Project	Redwood City	Public Transit Facility	Transit	Expand and potentially relocate Redwood City Caltrain Station	2025	100		Conceptual/Planning Phase
NEW	Grand Avenue Off-Ramp Realignment	South San Francisco	Street/Highway Facility	Highway	Construct an elevated off ramp that connects to the Grand/Dubuque Intersection	2030	35		Conceptual Phase
NEW	Railroad Avenue Extension	South San Francisco	Street/Highway Facility	Local Project	Construct a new local road connection between Littlefield Avenue and Linden Avenue, include a two lane facility that crosses US 101 and Caltrain ROW.	2038	261		Planning Phase

Attachment 1 - List of Regionally Significant Projects to Be Submitted to MTC

RTP ID	Project Title	Project Sponsor	System	Mode	Project Description	Opening Date/Completion Date of Project	Project Capital Estimated Cost in 2019 Dollars (\$ in millions)	Project Estimated O&M Cost in 2019 Dollars (if applicable, \$ in millions)	Comments
NEW	3rd Avenue/US101 Interchange	San Mateo (City)	Interchange Modification	Vehicle	Reconstruct US101/3rd Ave Interchange	2030	65		Conceptual Phase
NEW	Local Road Connection from I-380 Terminus/N Access Road to "The East Side" of South San Francisco	South San Francisco	Street/Highway Facility	Local Project	Construct a new local road connection between the I-380 Terminus/ N Access Road with the "The East Side" area of South San Francisco. This project will include a water bridge connection.	2035	128	NA	Conceptual Phase
NEW	Sierra Point Connection	South San Francisco	Street/Highway Facility	Local Project	Construct a new local road connection between the Veterans Blvd. and Shoreline Court, include a two lane bridge connection.	2045	20	NA	Conceptual Phase
NEW	Hillsdale Transit Center	San Mateo (City)	Transit Improvements	Transit	Build multimodal station access for relocated Hillsdale Caltrain station. Plan is envisioned to include station area access, bicycle station, kiss and ride, bus/shuttle access, and potential mixed-use development.	2030	70		Planning Phase
NEW	El Camino Real Road Diet	Millbrae	Street/Highway Facility	Local Project	El Camino Real currently has three lanes in each direction with high traffic speeds and volume. The improvement concept for El Camino Real reflects the objectives of the Grand Boulevard Initiative, which includes reducing the number of lanes from four to two lanes from roadways, widening sidewalks, and adding bike lanes.	2025	50	0.5	Planning Phase
NEW	Pilot Hovercraft Ferry Service from Foster City	Foster City	Street/Highway Facility	Transit	Implement a pilot hovercraft service from Foster City (destination TBD) to San Francisco. The project includes: 1) a 30 person high speed hovercraft, two basic hovercrafts, supporting infrastructure, and all feasibility study, environmental and regulatory costs. O&M costs will be partially offset by farebox recovery.	2021	7	4	Planning Phase
NEW	Regional Hovercraft Ferry Network	Foster City	Street/Highway Facility	Transit	Implement a region-wide hovercraft ferry network connecting all 9 bay area counties, as well as OAK and SFO to relieve congestion and reduce carbon emissions. Includes: 18 new hoverports, 25 locally-built high speed 80 passenger hovercraft, all supporting infrastructure, and all environmental and regulatory costs. O&M costs will be offset by farebox recovery with target ratio of 50%.	2030	300	110	Conceptual Phase
NEW	Dumbarton Rail Corridor	San Mateo County Transit District (Santans)	Public Transit Facility	Transit	Passenger rail connecting to Redwood City and the Peninsula corridor and Newark/Union City/Fremont in the East Bay via existing Dumbarton Rail Bridge Corridor. Reconstruction of the Dumbarton Rail Bridge is a critical aspect of the multimodal program which includes substantial additional transit capacity across the San Francisco Peninsula, along with additional transit capacity for residents of the East Bay who travel to employment centers throughout the Peninsula.	2028	2000	50	Transformative multi-county project and won't be counted towards the San Mateo County financial target at this time.

PBA 2050 Regionally Significant Project Cost Target - February 2019 (\$ in millions)	4578
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San Mateo County Regionally Significant Projects (\$ in millions)	4530
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RESOLUTION 19-51

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY ENDORSING A LIST OF REGIONALLY SIGNIFICANT PROJECTS TO THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) FOR THE UPDATE OF THE REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY (RTP/SCS) ALSO KNOWN AS PLAN BAY AREA 2050

WHEREAS, the Metropolitan Transportation Commission (MTC) has initiated an update of the Regional Transportation Plan/ Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050; and

WHEREAS, C/CAG is the delegated county level administrator of the “Request for Regionally Significant Projects” for the update of Plan Bay Area 2050 by MTC; and,

WHEREAS, on March 18, 2019, C/CAG issued a request for regionally significant projects to all local jurisdictions in the County as well as other county level transportation agencies and interested parties; and,

WHEREAS, applications on the attached list were submitted by project sponsors; and,

WHEREAS, C/CAG performed outreach in the form of notification to all identified project sponsors, hosting applicant workshops, advertising and holding a public hearing, and conducting the process at public meetings; and

WHEREAS, the MTC is in the process of refining revenue projections, project level, and program level performance measures; which may affect the attached list in the future; and,

WHEREAS, a listing of endorsed projects are to be submitted to MTC by June 30, 2019; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County endorses the attached list of project to be submitted to MTC for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 and further authorize the Executive Director to modify the list based on final negotiation with the Metropolitan Transportation Commission (MTC).

PASSED, APPROVED, AND ADOPTED, THIS THIRTEENTH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approve Resolution 19-50 adopting the C/CAG Fiscal Year 2019-20 Program Budget and Member Fees (Special voting procedures apply).

(For further information or questions contact Sandy Wong at 599-1409)

RECOMMENDATION

That the C/CAG Board of Directors review approve Resolution 19-50 adopting the C/CAG Fiscal Year 2019-20 Program Budget and Member Fees (Special voting procedures apply).

FISCAL IMPACT

In accordance with the proposed C/CAG 2019-20 Program Budget.

SOURCE OF FUNDS

Funding sources for C/CAG include member assessments, cost reimbursement from partners, grants, regional - State - Federal transportation and other funds, property tax/fee, Department of Motor Vehicle fees, State - Federal earmarks, and interest.

BACKGROUND

Each year, the C/CAG Board reviews the draft annual budget and member fees in the month of May and approves the final in June.

At the May 9, 2019 meeting, the C/CAG Board approved Resolution 19-25 approving the population data to be used by C/CAG. The FY 2019-20 C/CAG member fees are based on the population data adopted by said Resolution.

On May 9, 2019, the C/CAG Board reviewed the initial draft and assumptions for the C/CAG fiscal year 2019-20 program budget and member fees. It was proposed that the total member fees be the same as last year. However, individual jurisdiction member's portion would vary due to the updated population data. In addition, the C/CAG Board approved Resolution 19-32 authorizing the San Mateo County Congestion Relief Plan (CRP) for four years from July 1, 2019 to June 30, 2023. Hence, the countywide total CRP assessment is the same as last year.

On May 22, 2019, the C/CAG Finance Committee reviewed the FY 2019-20 draft Final Budget and recommended approval, including the revised Reserve Fund for each fund.

Below are changes made since the draft budget was presented to the C/CAG Board on May 9, 2019:

General 1

- For all funds, the amounts for “projected actual through 6/30/2019” revenues and expenditures have been updated with more up-to-date data.

General 2

- At the February 2019 meeting, the Finance Committee directed staff to evaluate the option to increase the Reserve Fund as well as to spend down the fund balances. As discussed at the May 22, 2019 Finance Committee meeting, the Final Budget for FY 2019-20 incorporated an increase in overall reserve from \$800,000 to \$1.6 million, spread over various funds. The overall ending fund balance for FY 2019-20 is around \$18 million, compared to \$23 million in FY 2018-19.

General 3

- C/CAG adopted Resolution 19-22 on April 11, 2019 approving the Joint Exercise of Powers Agreement for the San Mateo County Express Lanes (EL-JPA) with the San Mateo County Transportation Authority. Said agreement specifies C/CAG’s responsibilities in supporting the EL-JPA. The Draft Budget presented to the C/CAG Board on May 9, 2019 included such expenses in the Transportation Fund (C02). At the May 22, 2019 Finance Committee meeting, the Committee made the suggestion of creating a new and separate Fund to keep track of all San Mateo County Express Lanes JPA expenses. Hence, as shown in the Final Budget, the “EL-JPA Fund (C011) has been created.

For General Fund (C001):

- Expenditure for OPEB Trust has been updated to reflect the actual amount being approved by the C/CAG Board as part of a separate agenda item (Item 5.3 of the June 13, 2019 meeting).

Transportation Fund (C002):

- The planned expenditures to support Express Lanes JPA has been deleted from this fund, and a new Program Fund (C011) is being created for separate tracking, as recommended by the Finance Committee.
- Transfer of \$400,000 from ending fund balance to Reserve balance. (see General 2 above)

Congestion Relief Program Fund (C004):

- Transfer of \$180,000 from ending fund balance to Reserve balance. (see General 2 above).

Stormwater (NPDES) Fund (C007):

- Consultant expenses for 2019-20 have been updated to reflect final negotiation.

Measure M Fund (C10):

- Transfer of \$220,000 from ending fund balance to Reserve balance. (see General 2 above)

ATTACHMENTS

1. Resolution 19-50.
2. Proposed C/CAG Member Fee for Fiscal Year 2019-20.
3. FY 2018-19 C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance.
4. FY 2019-20 C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance.
5. Entire Draft Budget Book is provided under separate cover, available on-line at:
<http://ccag.ca.gov/committees/board-of-directors/>

RESOLUTION 19-50

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY ADOPTING THE C/CAG 2019-20 PROGRAM BUDGET AND MEMBER FEES

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS the C/CAG is authorized as a Joint Powers Agency to provide services for member agencies; and

WHEREAS the C/CAG is required to adopt a program budget and establish fees annually; and

WHEREAS on May 9, 2019, C/CAG has adopted Resolution 19-25 approving the population data to be used by C/CAG programs; and

WHEREAS an initial C/CAG 2019-20 Program Budget and member fees have been proposed at the May 9, 2019 C/CAG Board meeting.

WHEREAS on May 22, 2019, the C/CAG Finance Committee has recommended approval of the C/CAG Program Budget.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Board adopts the 2019-20 Program Budget and Member Fees, subject to special voting procedures.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE 2019.

Maryann Moise Derwin, Chair

Final C/CAG Member Fees - FY 2019-2020

Agency	Percent of Population	General Fund Fee	Gas Tax Fee	Total Fee
		\$ 275,651	\$ 410,452	\$ 686,103
Atherton	0.922%	\$ 2,541	\$ 3,783	\$ 6,323
Belmont	3.538%	\$ 9,752	\$ 14,521	\$ 24,273
Brisbane	0.606%	\$ 1,671	\$ 2,488	\$ 4,158
Burlingame	3.913%	\$ 10,787	\$ 16,062	\$ 26,848
Colma	0.194%	\$ 534	\$ 796	\$ 1,330
Daly City	13.933%	\$ 38,407	\$ 57,189	\$ 95,596
East Palo Alto	3.994%	\$ 11,009	\$ 16,392	\$ 27,401
Foster City	4.326%	\$ 11,925	\$ 17,756	\$ 29,681
Half Moon Bay	1.633%	\$ 4,500	\$ 6,701	\$ 11,201
Hillsborough	1.491%	\$ 4,110	\$ 6,120	\$ 10,230
Menlo Park	4.556%	\$ 12,558	\$ 18,699	\$ 31,257
Millbrae	2.952%	\$ 8,138	\$ 12,117	\$ 20,255
Pacifica	4.963%	\$ 13,679	\$ 20,369	\$ 34,048
Portola Valley	0.616%	\$ 1,697	\$ 2,527	\$ 4,225
Redwood City	11.158%	\$ 30,757	\$ 45,798	\$ 76,555
San Bruno	5.953%	\$ 16,409	\$ 24,434	\$ 40,843
San Carlos	3.862%	\$ 10,645	\$ 15,851	\$ 26,497
San Mateo	13.497%	\$ 37,205	\$ 55,400	\$ 92,605
South San Francisco	8.665%	\$ 23,886	\$ 35,566	\$ 59,452
Woodside	0.726%	\$ 2,002	\$ 2,981	\$ 4,983
San Mateo County	8.503%	\$ 23,439	\$ 34,902	\$ 58,341
TOTAL	100.000%	\$ 275,651	\$ 410,452	\$ 686,103

NOTES:

1. C/CAG member fees are comprised of two portions: General Fund and Gas Tax.
2. For FY 2019-20, C/CAG member fees for General Fund portion is proposed to stay the same as past 3 years (\$275,651).
For FY 2019-20 C/CAG member fee For the Gas Tax portion is proposed to stay the same as past 3 years (\$410,452).
3. Individual jurisdiction's share is based on new population data from Dept of Finance, 1/1/2018.

Congestion Relief Program (CRP) Assessment - FY 2019-2020

Agency	Percent of Population	Total Trips	% of Trips	Congestion Relief
Atherton	0.922%	45,201	0.89132%	\$ 16,770
Belmont	3.538%	156,279	3.08167%	\$ 61,230
Brisbane	0.606%	39,066	0.77034%	\$ 12,732
Burlingame	3.913%	278,460	5.49096%	\$ 86,988
Colma	0.194%	42,332	0.83475%	\$ 9,515
Daly City	13.933%	514,686	10.14910%	\$ 222,761
East Palo Alto	3.994%	109,433	2.15791%	\$ 56,902
Foster City	4.326%	202,400	3.99113%	\$ 76,933
Half Moon Bay	1.633%	89,658	1.76797%	\$ 31,455
Hillsborough	1.491%	54,917	1.08291%	\$ 23,809
Menlo Park	4.556%	275,259	5.42784%	\$ 92,347
Millbrae	2.952%	147,546	2.90946%	\$ 54,220
Pacifica	4.963%	206,200	4.06606%	\$ 83,515
Portola Valley	0.616%	29,645	0.58457%	\$ 11,103
Redwood City	11.158%	639,969	12.61956%	\$ 219,942
San Bruno	5.953%	294,349	5.80427%	\$ 108,754
San Carlos	3.862%	212,462	4.18954%	\$ 74,476
San Mateo	13.497%	784,576	15.47106%	\$ 267,957
South San Francisco	8.665%	442,379	8.72328%	\$ 160,843
Woodside	0.726%	39,034	0.76971%	\$ 13,838
San Mateo County	8.503%	467,397	9.21661%	\$ 163,908
TOTAL	100.000%	5,071,248	100.00000%	\$ 1,850,000

NOTES:

- 1- Total CRP (countywide total) is the same as prior years at \$1,850,000.
However, individual agency fees have changed based on annual update of population.
- 2- Congestion Relief Fee is calculated based on population and trips generated, 50% each, respectively.

NPDES Member Fee - Estimate Only (not actual)

Agency	NPDES Basic (1)	NPDES	TOTAL NPDES
Atherton			
Belmont			
Brisbane	0	\$ 9,871	\$ 9,871
Burlingame			
Colma	0	\$ 3,584	\$ 3,584
Daly City			
East Palo Alto			
Foster City			
Half Moon Bay			
Hillsborough			
Menlo Park			
Millbrae			
Pacifica			
Portola Valley			
Redwood City			
San Bruno			
San Carlos			
San Mateo	0	\$ 107,326	\$ 107,326
South San Francisco			
Woodside	\$ 8,598	\$ 9,522	\$ 18,120
San Mateo County			
TOTAL			

NOTES:

1. NPDES assessments shown above are for INFO ONLY.
- 2- Agencies not listed are collected by the Flood Control Dist.
- 3- Basic fees for Brisbane, Colma, San Mateo are collected by the Flood Control District.
4. NPDES assessments are based on total parcels in each jurisdiction.

06/06/19	C/CAG PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE										
	FY 2018-19										
	Administrative Program	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	AVA	DMV Fee (\$4) Program	Measure M (DMV Fee \$10)	Total
	(General Fund)										
BEGINNING BALANCE	481,288	2,399,897	5,208,579	161,571	305,532	585,955	641,800	0	2,759,497	9,525,100	22,069,219
PROJECTED REVENUES											
Interest Earnings	14,500	59,000	138,600	0	4,500	17,500	11,200	0	52,900	234,900	533,100
Member Contribution	275,651	410,452	1,850,000	0	0	0	134,497	0	0	0	2,670,600
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
MTC/ Federal Funding	0	775,162	0	0	0	0	0	0	0	520,000	1,295,162
Grants	0	0	0	0	1,003,572	0	354,000	0	0	0	1,357,572
DMV Fee	0	0	0	0	0	1,141,094	0	0	368	7,090,000	8,231,462
NPDES Fee	0	0	0	0	0	0	1,439,353	0	0	0	1,439,353
TA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	0	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	422,225	0	0	0	0	0	0	0	0	422,225
Assessment	0	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	290,151	1,666,839	1,988,600	0	1,008,072	1,158,594	1,939,050	0	53,268	7,844,900	15,949,474
TOTAL SOURCES OF FUNDS	771,439	4,066,736	7,197,179	161,571	1,313,604	1,744,549	2,580,850	0	2,812,765	17,370,000	38,018,693
PROJECTED EXPENDITURES											
Administration Services	82,068	150,938	71,589	62,380	17,558	5,417	34,190	0	0	44,394	468,534
Professional Services	158,203	915,427	5,051	0	260,663	30,575	348,262	0	0	88,966	1,807,147
Consulting Services	16,118	279,820	254,700	524,300	446,591	32,392	1,094,889	0	236,000	2,082,057	4,966,867
Supplies	2,047	0	0	0	0	0	0	0	0	0	2,047
Prof. Dues & Memberships	0	0	3,600	0	0	0	43,864	0	0	0	47,464
Conferences & Meetings	9,821	3,538	0	0	7,515	0	5,500	0	0	60	26,434
Printing/ Postage	9,330	0	0	0	0	0	0	0	0	0	9,330
Publications	0	0	0	0	0	0	0	0	0	0	0
Distributions	0	70,000	746,073	0	430,000	1,040,000	2,000	0	76,500	4,855,476	7,220,049
OPEB Trust	46,000	0	0	0	0	0	0	0	0	0	46,000
Miscellaneous	500	0	0	0	0	0	1,000	0	0	0	1,500
Bank Fee	1,798	0	0	0	0	0	0	0	0	0	1,798
Audit Services	18,000	0	0	0	0	0	0	0	2,500	2,500	23,000
Project Management	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	343,885	1,419,723	1,081,013	586,680	1,162,326	1,108,384	1,529,705	0	315,000	7,073,453	14,620,169
TRANSFERS											
Transfers In	0	0	0	600,000	100,000	0	0	0	0	0	700,000
Transfers Out	0	0	350,000	0	0	0	0	0	350,000	0	700,000
Administrative Allocation	(218,915)	118,317	8,503	0	30,870	3,993	42,434	0	0	14,797	(1)
Total Transfers	(218,915)	118,317	358,503	(600,000)	(69,130)	3,993	42,434	0	350,000	14,797	(1)
NET CHANGE	165,182	128,799	549,084	13,320	(85,124)	46,217	366,911	0	(611,732)	756,650	1,329,307
TRANSFER TO RESERVES	3,346	218,137	20,000	0	0	0	0	0	-50,000	-	191,483
TOTAL USE OF FUNDS	128,315	1,756,177	1,459,516	(13,320)	1,093,196	1,112,377	1,572,139	0	615,000	7,088,250	14,811,650
ENDING FUND BALANCE	643,124	2,310,559	5,737,663	174,891	220,408	632,172	1,008,711	0	2,197,765	10,281,750	23,207,043
RESERVE FUND											
Beginning Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	0	120,000	800,000
Reserve Transfers In	0	0	0	0	0	0	0	0	0	0	0
Reserve Transfers Out	0	0	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	0	120,000	800,000
Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance											
2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.											
3- SMCRP - San Mateo Congestion Relief Program; TFCA - Transportation Fund For Clean Air; NPDES - National Pollutant Discharge Elimination System; Abatement.											
AVA - Abandoned Vehicle Abatement; DMV - Department of Motor Vehicles.											

C/CAG PROGRAM BUDGET: REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE											
FY 2019-20											
	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	EL-JPA	DMV Fee (\$4) Program	Measure M (DMV Fee \$10)	Total
BEGINNING BALANCE	643,124	2,310,559	5,737,663	174,891	220,408	632,172	1,008,711	0	2,197,765	10,281,750	23,207,043
PROJECTED REVENUES											
Interest Earnings	15,000	60,000	140,000	0	4,500	10,000	12,000	0	45,000	234,000	520,500
Member Contribution	275,651	410,452	1,850,000	0	0	0	138,935	0	0	0	2,675,038
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
MTC/ Federal Funding	0	800,000	0	0	0	0	0	0	0	523,400	1,323,400
Grants	0	0	0	0	321,000	0	632,300	0	0	0	953,300
DMV Fee	0	0	0	0	0	1,100,000	0	0	0	7,500,000	8,600,000
NPDES Fee	0	0	0	0	0	0	1,463,494	0	0	0	1,463,494
TA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	0	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	0	0	647,000	0	0	0	0	0	0	647,000
Assessment	0	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	290,651	1,270,452	1,990,000	647,000	325,500	1,110,000	2,246,729	0	45,000	8,257,400	16,182,732
TOTAL SOURCES OF FUNDS	933,775	3,581,011	7,727,663	821,891	545,908	1,742,172	3,255,440	0	2,242,765	18,539,150	39,389,775
PROJECTED EXPENDITURES	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	EL-JPA	DMV Fee (\$4) Program	Measure M (DMV Fee \$10)	Total
Administration Services	97,000	150,000	70,000	60,000	20,000	6,000	40,000	50,000	0	40,000	533,000
Professional Services	208,200	930,000	30,000	0	300,000	48,000	374,425	150,000	2,500	120,000	2,163,125
Consulting Services	140,000	555,000	900,000	1,097,000	187,500	0	2,099,100	800,000	346,700	1,876,400	8,001,700
Supplies	4,000	2,000	0	0	0	0	0	1,000	0	0	7,000
Prof. Dues & Memberships	1,750	4,000	4,000	0	0	0	43,984	0	0	0	53,734
Conferences & Meetings	15,500	5,000	1,000	0	0	0	5,500	3,000	0	100	30,100
Printing/ Postage	15,000	6,000	0	0	0	0	0	3,000	0	0	24,000
Publications	4,000	3,000	0	0	0	0	0	0	0	0	7,000
Distributions	0	0	1,050,000	0	0	1,260,000	15,000	0	1,399,931	5,919,931	9,644,862
OPEB Trust	42,802	0	0	0	0	0	0	0	0	0	42,802
Miscellaneous	5,500	1,000	1,000	0	0	0	1,000	2,000	0	0	10,500
Bank Fee	3,500	0	0	0	0	0	0	0	0	0	3,500
Audit Services	22,500	0	0	0	0	0	0	0	2,500	2,500	27,500
Project Management	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	559,752	1,656,000	2,056,000	1,157,000	507,500	1,314,000	2,579,009	1,009,000	1,751,631	7,958,931	20,548,823
TRANSFERS											
Transfers In	0	0	0	500,000	150,000	0	0	1,100,000	0	0	1,750,000
Transfers Out	0	0	1,750,000	0	0	0	0	0	0	0	1,750,000
Administrative Allocation	-262,310	132,945	12,310	0	39,391	6,647	51,014	0	308	19,696	0
Total Transfers	-262,310	132,945	1,762,310	-500,000	-110,609	6,647	51,014	-1,100,000	308	19,696	0
NET CHANGE	-6,791	-518,493	-1,828,310	-10,000	-71,391	-210,647	-383,294	91,000	-1,706,939	278,773	-4,366,091
TRANSFER TO RESERVES		400,000	180,000	0	0	0	0	0	0	220,000	800,000
TOTAL USE OF FUNDS	297,442	2,188,945	3,998,310	657,000	396,891	1,320,647	2,630,023	-91,000	1,751,939	8,198,627	21,348,823
ENDING FUND BALANCE	636,333	1,392,066	3,729,353	164,891	149,017	421,525	625,417	91,000	490,826	10,340,523	18,040,951
Restricted Fund Balance	0	1,392,066	3,729,353	164,891	149,017	421,525	625,417	0	490,826	10,340,523	17,313,618
RESERVE FUND											
Beginning Reserve Balance	40,000	400,000	120,000	0	0	0	120,000	0	0	120,000	800,000
Reserve Transfers In	0	400,000	180,000	0	0	0	0	0	0	220,000	800,000
Reserve Transfers Out	0	0	0	0	0	0	0	0	0	0	0
Ending Reserve Balance	40,000	800,000	300,000	0	0	0	120,000	0	0	340,000	1,600,000
<p>Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance. 2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses. 3- SMCRP - San Mateo Congestion Relief Program; TFCA - Transportation Fund For Clean Air; NPDES - National Pollutant Discharge Elimination System; Abatement. EL-JPA - SMC Express Lanes JPA; DMV - Department of Motor Vehicles.</p>											

C/CAG AGENDA REPORT

Date: June 13, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-49 authorizing the C/CAG Chair to execute the First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes between C/CAG and the San Mateo County Transportation Authority. *(Special voting procedures apply.)*

(For further information or questions, contact Jean Higaki at 650-599-1462)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-49 authorizing the C/CAG Chair to execute the First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes between C/CAG and the San Mateo County Transportation Authority.

FISCAL IMPACT

None.

BACKGROUND

On April 11, 2019, the C/CAG Board approved the Joint Exercise of Powers Agreement (“Agreement”) for the US-101 Express Lanes Joint Powers Authority (“JPA”), using special voting procedures. On May 2, 2019, the San Mateo County Transportation Authority also approved the Agreement. Said agreement is effective on June 1, 2019. In the Agreement, the JPA is given the formal name of “Express Lanes Joint Powers Authority.”

On May 24, 2019, the Express Lanes Joint Ad Hoc Committee held its final meeting (the first JPA Board meeting was held on June 6, 2019). During the May 24 meeting, the Joint Ad Hoc Committee agreed that it would be preferable to change the JPA’s formal name to “San Mateo County Express Lanes Joint Powers Authority” (or “SMC Express Lanes JPA” for short). This new name would more plainly reflect that the JPA is a San Mateo County entity, which could be important for securing financing and marketing the Express Lanes Project.

No changes other than the name of the JPA have been made to the Agreement.

ATTACHMENTS

1. Resolution 19-49
2. First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes is available on-line at: <http://ccag.ca.gov/committees/board-of-directors/>

RESOLUTION 19-49

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE THE FIRST AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT FOR THE SAN MATEO COUNTY EXPRESS LANES BETWEEN C/CAG AND THE SAN MATEO COUNTY TRANSPORTATION AUTHORITY

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG) that,

WHEREAS, on April 11, 2019, the C/CAG Board approved the Joint Exercise of Powers Agreement (“Agreement”) for the US-101 Express Lanes Joint Powers Authority (“JPA”), and

WHEREAS, on May 2, 2019, the San Mateo County Transportation Authority also approved the Agreement, and

WHEREAS, in the Agreement, the JPA is given the formal name of “Express Lanes Joint Powers Authority,” and

WHEREAS, on May 24, 2019, the Express Lanes Joint Ad Hoc Committee concluded that it would be preferable to change the JPA’s formal name to “San Mateo County Express Lanes Joint Powers Authority” (or “SMC Express Lanes JPA” for short) to more plainly reflect that the JPA is a San Mateo County entity, and

WHEREAS, the First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lane amends the JPA’s name according to the Joint Ad Hoc Committee’s recommendation, and makes no other changes to the Agreement.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Board of Directors authorizes the C/CAG Chair to execute the First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes between C/CAG and the San Mateo County Transportation Authority.

PASSED, APPROVED, AND ADOPTED, THIS 13TH DAY OF JUNE, 2019.

Maryann Moise Derwin, Chair



May 10, 2019

San Mateo Cities and County Association of Governments
 555 County Center 5th floor
 Redwood City, CA 94063

Dear Chairperson Maryann Moise Derwin and members of the Board of Directors

The Cities/County Association of Governments (S/CAG) are proposing a plan to modify an existing flood control special district (FCD) and create the Flood and Level Rise Resiliency Agency (FSLRRA). The modified District is proposed to be created through State legislative action, (Assembly Bill 825, Mullin). We understand a "board in waiting" will be created and become active by July 1, 2019. The proposed legislation is anticipated to become effective in January, 2020. Both Leagues of Women Voters in San Mateo County support the creation of the proposed District with specific requests. Over the past few years, the Leagues have educated themselves and helped to educate the public about the vulnerability of the county to tidal flooding and erosion and accompanying sea level rise. League members have also participated in the County's effort to define and map the area's vulnerability to sea level rise. The Leagues have written letters and made appearances before the Board of Supervisors, supporting the assessment effort. We understand that San Mateo County is one of the most vulnerable areas to flooding caused by sea level rise in the state of California. League policy supports efforts to reduce risk of natural hazards on our land use. Creation of a special district that can help to lower flood risk and erosion would be supported by League policy. The proposed agency has the development of resilient shoreline at its core. League policy supports the restoration of the bay and the protection of our ocean side coast.

The Leagues specifically request that the public have opportunities to be involved with the operations of the modified District, starting after the initial creation of the "board in waiting" and continue into the future. Also, the public needs to be involved with development and creation of a proposed "Investment Plan" and long term funding plan. Current informational flyers for the modified District indicate public "education" only after both plans are created. After the fact information does not meet the test of full involvement and transparency that the League seeks. We have been in conversation with County staff and understand that there is a "robust public involvement plan" in development. We appreciate the time these staff members have taken to inform us about planned citizen involvement opportunities. The Leagues request that this plan be approved and that implementation commence in the summer of 2019. With citizen involvement from the beginning, we believe that there will be greater citizen and voter support for funding and resiliency projects



Shirley DesMarais

Shirley DesMarais
President

League of Women Voters of South San Mateo County

Ann Kuchins

Ann Kuchins
President

League of Women Voters of Central and North San Mateo County

The League of Women Voters encourages informed and active participation in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy. We never support or oppose candidates or political parties.