

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 321

June 13, 2019

1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim (arrived 6:38 p.m.)
Brisbane	– Cliff Lentz (arrived 6:40 p.m.)
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
Daly City	– Rod Daus-Magbual
East Palo Alto	– Lisa Gauthier (arrived 6:33 p.m.)
Foster City	– Sam Hindi (arrived 6:33 p.m.)
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang
Menlo Park	– Catherine Carlton
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Laura Parmer-Lohan
San Mateo	– Diane Papan
San Mateo County	– David Canepa (departed 7:50 p.m.)
South San Francisco	– Karyl Matsumoto
Woodside	– Ned Fluett
SamTrans (Non-Voting)	– Josh Powell
SMCTA (Non-Voting)	– Karyl Matsumoto

Absent:

None.

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk
Matthew Sanders	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff

Jean Higaki – C/CAG Staff
 Matt Fabry – C/CAG Staff
 Reid Bogert – C/CAG Staff
 Susy Kalkin – C/CAG Staff
 Jeff Lacap – C/CAG Staff
 Mikaela Hiatt – C/CAG Staff
 Kim Springer – San Mateo County
 Gordon Tong – San Mateo County
 Mark Addiego – South San Francisco
 Ann Schneider – Millbrae
 Janet Borgens – Redwood City
 Harvey Rarback – Half Moon Bay
 Michael Brownrigg – Burlingame
 Doug Yakel – SFO Spokesperson
 Jan Pepper/Rafael Reyes – Peninsula Clean Energy
 Doug Silverstein – Public
 Christine Zaugg – Public
 Drew – Public
 Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive a presentation on development of energy reach code resources for San Mateo County cities.

Jan Pepper and Rafael Reyes, Peninsula Clean Energy, presented on the development of energy reach code for the San Mateo County cities and announced the \$10,000 offer to cities willing to sign on a Letter of Interest. Board member Diane Papan offered to share a report from City Manager to the San Mateo City Council on Building and Energy Code.

4.2 Receive a presentation on the San Francisco International Airport Development Plan.

Doug Yakel, SFO Spokesperson, presented on the San Francisco International Airport Development Plan. Board members asked questions on traffic analysis. Board member Gina Papan urged members to provide comments to SFO, particularly on traffic impacts to nearby cities.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Aguirre MOVED approval of Items 5.1, 5.2, 5.3, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16.1, 5.16.2 and 5.16.3. Board Member Ortiz SECONDED. **MOTION CARRIED 21-0-0**

- 5.1 Approval of the minutes of regular business meeting No. 320 dated May 9, 2019. APPROVED
- 5.2 Receive a copy of executed contract between C/CAG and Fehr & Peers for providing education and outreach services for SB 743 implementation in an amount not to exceed \$17,990, in accordance with the C/CAG procurement policy. INFORMATION
- 5.3 Review and approval of Resolution 19-34 authorizing the prefunding of OPEB in an amount of \$42,802 for Fiscal Year 2018-19 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS. APPROVED
- 5.5 Review and approve Resolution 19-36 authorizing the C/CAG Executive Director to execute a) Amendment No. 1 to Task Order EOA-08 for an additional amount not to exceed \$210,000 for end-of-season Water Year 2019 water quality monitoring activities (for a new total of \$600,000), b) new Task Order EOA-09 (not to exceed \$809,506) for general program support in Fiscal Year 2019-20, and c) new Task Order EOA-10 (not to exceed \$327,109) for initial Water Year 2020 water quality monitoring activities, all with Eisenberg, Olivieri, and Associates in support of the Countywide Water Pollution Program during 2019-20. APPROVED
- 5.6 Review and approve Resolution 19-37 authorizing the C/CAG Executive Director to execute Task Order LWA-05 with Larry Walker Associates in an amount not to exceed \$164,975 for pollutants of concern load reduction and green infrastructure technical support to the Countywide Water Pollution Program in 2019-20. APPROVED
- 5.7 Review and approve Resolution 19-38 authorizing the C/CAG Executive Director to execute Task Order SGA-05 with S. Groner Associates in an amount not to exceed \$250,000 for public information and outreach technical support to the Countywide Water Pollution Program in 2019-20. APPROVED
- 5.8 Review and approve Resolution 19-39 authorizing the C/CAG Executive Director execute Amendment No. 3 to Task Order URD-01 with Urban Rain Design to extend the term through June 30, 2020 at an additional cost not to exceed \$10,230 for completing the Green Infrastructure Design Guide in support of the Countywide Water Pollution Program in 2019-20. APPROVED
- 5.9 Review and approve Resolution 19-40 authorizing the C/CAG Chair to execute Amendment No. 2 to the funding agreement with the Bay Area Stormwater Management Agencies Association, extending the term through Fiscal Year 2019-20 and adding \$32,904 for a new total of \$422,330 for C/CAG's contributions to regional stormwater compliance projects. APPROVED
- 5.10 Review and approve Resolution 19-41 authorizing the C/CAG Chair to execute Amendment No. 4 to the funding agreement with the Bay Area Water Supply and

Conservation Agency, extending the term through Fiscal Year 2019-20 at no additional cost for the countywide Rain Barrel Rebate Program. APPROVED

5.11 Review and approval of Resolution 19-42 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn and Associates to provide Smart Corridor Signal System Maintenance Support in an amount not to exceed \$210,000 over three years, waiving the Request for Proposal process. APPROVED

5.12 Review and approval of Resolution 19-43 authorizing the establishment of an annual Smart Corridor Local Jurisdiction Maintenance and Integration Reserve Account in the amount of \$150,000 and authorizing the C/CAG Executive Director to reimburse cities for cost incurred for maintaining Smart Corridor “New” equipment located within Cities’ right-of-way. APPROVED

5.13 Review and approval of Resolution 19-44 authorizing the C/CAG Chair to execute Amendment 1 to the agreement with Advanced Mobility Group to update the Land Use Impact Analysis Program to add \$15,000 for a new total amount of \$60,666 and a time extension to December 31, 2019. APPROVED

5.14 Review and approval of Resolution 19-45 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$510,000 to provide the FY 2019/20 Countywide Voluntary Trip Reduction Program. APPROVED

5.15 Review and approval of the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2019. APPROVED

5.16 Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County:

5.16.1 Review and approval of Resolution 19-46 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for C/CAG to receive the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,314,079. APPROVED

5.16.2 Review and approval of Resolution 19-47 authorizing the C/CAG Chair to execute a Funding Agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$600,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program. APPROVED

5.16.3 Review and approval of Resolution 19-48 authorizing the C/CAG Chair to execute a Funding Agreement with the San Mateo County Transit District (SamTrans) in the amount of \$150,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program for the BART Shuttle Program. APPROVED

Item 5.4 was removed from the Consent Agenda.

Doug Silverstein made a public comment on item 5.4

Board Member G. Papan (Millbrae) MOVED to approve of item 5.4. Board Member Ruddock SECONDED. **MOTION CARRIED 21-0-0**

- 5.4 Review and approval of the appointments of Doug Silverstein and Christine Zaugg to the Resource Management and Climate Protection (RMCP) Committee. APPROVED

6.0 REGULAR AGENDA

- 6.1 Consider candidates and make appointments for five city/town governing board members representing the at-large, northern, central, southern, and coastal regions for the proposed San Mateo County Flood and Sea Level Rise Resiliency District and adopt Resolution 19-52, which Resolution records the respective appointments and directs the Executive Director to transmit the results to the County Board of Supervisors. APPROVED

The Board received in-person presentations from the following candidates to represent the At-large region:

Michael Brownrigg, City of Burlingame
Maryann Moise Derwin, Town of Portola Valley
Catherine Mahanpour, City of Foster City
Ann Schneider, City of Millbrae

The Board received presentations from the following candidates to represent the North region:

Mark Addiego, City of South San Francisco
Ricardo Ortiz spoke on behalf of Donna Colson, City of Burlingame

The Board received in-person presentations from the following candidates to represent the Central region:

Marie Chuang, Town of Hillsborough
Diane Papan, City of San Mateo

The Board received in-person presentations from the following candidates to represent the South region:

Janet Borgens, City of Redwood City
Lisa Gauthier, City of East Palo Alto

The Board received in-person presentations from the following candidates to represent the Coastal region:

Deborah Ruddock, City of Half Moon Bay
Sue Vaterlous, City of Half Moon Bay

Results from balloted votes were announced by staff and as shown in the table below.

The following five highest vote getters were appointed to represent the regions:

At-large region – Maryann Moise Derwin

North region – Donna Colson

Central region – Diane Papan

South region – Lisa Gauthier

Coastal region – Deborah Ruddock

At-large				North		Central		South		Coastal	
M. Brownrigg	M. Derwin	C. Mahanpour	A. Schneider	M. Addiego	D. Colson	M. Chuang	D. Papan	J. Borgens	L. Gauthier	D. Ruddock	S. Vaterlaus
		X			X		X		X	X	
	X				X	X			X	X	
X					X		X		X	X	
X					X	X			X	X	
	X				X	X			X	X	
		X		X			X		X		X
	X			X			X		X		X
		X			X		X		X	X	
	X				X	X			X	X	
	X			X		X			X	X	
			X		X		X		X		X
			X		X		X		X	X	
	X			X			X		X		X
	X			X		X			X	X	
	X			X		X			X	X	
	X				X		X		X	X	
	X				X		X		X	X	
X				X			X		X		X
	X			X		X			X	X	
	X			X			X		X	X	
			X		X	X		X			X
3	12	3	3	9	12	9	12	1	20	15	6

Board Member Lewis MOVED to approve Resolution 19-52 appointing Maryann Derwin, Donna Colson, Diane Papan, Lisa Gauthier, and Deborah Ruddock to represent the At-Large, North, Central, South, and Coastal regions, respectively, and to transmit the names of the five appointees to the County Board of Supervisors. Board Member Ortiz SECONDED. **MOTION CARRIED 21-0-0** APPROVED

- 6.2 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Jean Higaki, C/CAG staff, gave a legislative update from Sacramento including deadline dates for bill committee hearings, the status of the budget, and a probability of C/CAG to secure approximately \$3 million in funding for regional stormwater projects.

Although SB 50 (Wiener) has become a 2-year bill, the Board moved to send a letter to Senator Wiener regarding concerns and to request for amendments with the anticipation that the bill will be reintroduced next year. The letter will be revised to include modifications made by the Legislative Committee and Board.

Handouts, developed by the League of California Cities and provided by Board member Carlton, was distributed to the Board regarding SB 330 (Skinner). The C/CAG Legislative Committee had concerns about the reduction in local control and the proposed parking policy. The Board directed staff to draft a letter of opposition, obtain approval through the urgency process, and send to Sacramento prior to the June 19, 2019 hearing date.

Board Member G. Papan (Millbrae) MOVED to approve the letter regarding SB 50 with modifications. Board Member Lewis SECONDED. **MOTION CARRIED 20-0-0**

Board Member Carlton MOVED to send of letter of opposition for SB 330. Board Member Ruddock SECONDED. **MOTION CARRIED 20-0-0**

- 6.3 Review and approval of the establishment of an Ad Hoc Committee to study the five-year Countywide Integrated Waste Management Plan (CIWMP) update and direct staff to recruit members to fill the seats to begin the Study. (*Special Voting Procedure Apply*)
APPROVED

Gordon Tong, San Mateo County Office of Sustainability, made a presentation for the establishment of an Ad Hoc Committee to study the five-year Countywide Integrated Waste Management Plan (CIWMP) update.

Board Member Aguirre MOVED to approve item 6.3. Board Member O'Connell SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 20-0-0**. Results: 20 Agencies approving. This represents 95% of the Agencies representing 91% of the population.

AYES:

Atherton – Elizabeth Lewis
Belmont – Doug Kim
Brisbane – Cliff Lentz
Burlingame – Ricardo Ortiz
Colma – Diana Colvin
Daly City – Rod Daus-Magbual
East Palo Alto – Lisa Gauthier
Foster City – Sam Hindi
Half Moon Bay – Debbie Ruddock
Hillsborough – Marie Chuang
Menlo Park – Catherine Carlton
Millbrae – Gina Papan
Pacifica – Sue Vaterlaus
Portola Valley – Maryann Moise Derwin
Redwood City – Alicia Aguirre
San Bruno – Irene O'Connell
San Carlos – Laura Parmer-Lohan

San Mateo – Diane Papan
South San Francisco – Karyl Matsumoto
Woodside – Ned Fluet

NOES: None

ABSENT – San Mateo County.

- 6.4 Review and approval of Resolution 19-30 authorizing the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2019-20 in an amount not to exceed \$150,000. APPROVED

Susy Kalkin, C/CAG staff, made a presentation on the joint activities accomplished by C/CAG and the San Mateo County Department of Housing through the 21-Elements program. She also outlined the proposed Workplan for FY 2019-20.

Board Member Aguirre MOVED approval of Item 6.4. Board Member O’Connell (San Bruno) SECONDED. **MOTION CARRIED 20-0-0**

- 6.5 Review and approve Resolution 19-51 endorsing the list of regionally significant projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 and authorize the Executive Director to modify the list based on final negotiation with MTC. APPROVED

Jeff Lacap, C/CAG staff, made a presentation on the list of regionally significant projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050

Board Member Hindi MOVED approval of Item 6.5. Board Member Gauthier SECONDED. **MOTION CARRIED 20-0-0**

- 6.6 Review and approve Resolution 19-50 adopting the C/CAG Fiscal Year 2019-20 Program Budget and Member Fees (*Special voting procedures apply*) APPROVED

Sandy Wong, Executive Director, presented the Final C/CAG Fiscal Year 2019-20 Program Budget and Member Fees, including a correction on page 166, deleting the \$70,000 in Distribution under the Transportation Program.

Board Member O’Connell MOVED to approve item 6.6. Board Member Aguirre SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 20-0-0.** Results: 20 Agencies approving. This represents 95% of the Agencies representing 91% of the population.

AYES:

Atherton – Elizabeth Lewis

Belmont – Doug Kim
Brisbane – Cliff Lentz
Burlingame – Ricardo Ortiz
Colma – Diana Colvin
Daly City – Rod Daus-Magbual
East Palo Alto – Lisa Gauthier
Foster City – Sam Hindi
Half Moon Bay – Debbie Ruddock
Hillsborough – Marie Chuang
Menlo Park – Catherine Carlton
Millbrae – Gina Papan
Pacifica – Sue Vaterlaus
Portola Valley – Maryann Moise Derwin
Redwood City – Alicia Aguirre
San Bruno – Irene O’Connell
San Carlos – Laura Parmer-Lohan
San Mateo – Diane Papan
South San Francisco – Karyl Matsumoto
Woodside – Ned Fluet

NOES: None

ABSENT – San Mateo County.

- 6.7 Review and approval of Resolution 19-49 authorizing the C/CAG Chair to execute the First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes between C/CAG and the San Mateo County Transportation Authority. (*Special voting procedures apply.*) **APPROVED**

Board Member Aguirre MOVED to approve item 6.7. Board Member O’Connell SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 20-0-0.** Results: 20 Agencies approving. This represents 95% of the Agencies representing 91% of the population.

AYES:

Atherton – Elizabeth Lewis
Belmont – Doug Kim
Brisbane – Cliff Lentz
Burlingame – Ricardo Ortiz
Colma – Diana Colvin
Daly City – Rod Daus-Magbual
East Palo Alto – Lisa Gauthier
Foster City – Sam Hindi
Half Moon Bay – Debbie Ruddock
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Menlo Park – Catherine Carlton
Millbrae – Gina Papan
Pacifica – Sue Vaterlaus
Portola Valley – Maryann Moise Derwin
Redwood City – Alicia Aguirre
San Bruno – Irene O’Connell
San Carlos – Laura Parmer-Lohan

San Mateo – Diane Papan
South San Francisco – Karyl Matsumoto
Woodside – Ned Fluet

NOES: None

ABSENT – San Mateo County.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

Board member Gina Papan reported that the Regional Measure 3 (RM3) legislation requires each county's Board of Supervisors to appoint two members to serve on the oversight committee. She suggested members to make recommendations to the County Board of Supervisors. In addition, Member Papan announced there will be a bus tour scheduled for June 19th to host MTC Commissioners as well as Executive staff. San Mateo County cities staff have been involved in the tour preparation to showcase San Mateo County.

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

Alternate Board Member, Laura Parmer-Lohan, announced of the flag raising ceremony at City Hall on June 21, 2019 and the Council of City dinner at the Domenico Winery on June 28, 2019

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, reported that an application will be submitted to California Transportation Commission (CTC) for express lane authority in San Mateo County. As part of the CTC approval process, the CTC has to conduct a public hearing at the project locations. Date is tentatively set for July 25, 2019. Will send out more details when confirmed. In addition, Sandy Wong introduced new C/CAG staff Mikaela Hiatt who made a self-introduction to the Board.

Jean Higaki, C/CAG staff, alerted the Board about a Federal Safer Affordable Fuel Efficient (SAFE) vehicle rule which would replace the Corporate Average Fuel Economy (CAFÉ) standards. The new ruling could affect transportation projects by halting plan/ program amendments that require air quality determination until CalEPA updated the statewide air quality model.

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Shirley DesMarais, President, League of Women Voters of South San Mateo County, Ann Kuchins, President, League of Women Voters of Central and North San Mateo County, to Chairperson Maryann Moise Derwin and Members of the Board of Directors, dated May 10, 2019.

10.0 ADJOURNMENT – 8:38 p.m.