

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 323
September 12, 2019

1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:31 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Brisbane	– Cliff Lentz (arrived 6:45 p.m.)
Burlingame	– Ricardo Ortiz (arrived 7:22 p.m.)
Colma	– Diana Colvin
Foster City	– Sam Hindi (arrived 6:53 p.m.)
Half Moon Bay	– Debbie Ruddock (arrived 6:45 p.m.)
Hillsborough	– Marie Chuang
Menlo Park	– Catherine Carlton (depart 9:00 p.m.)
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Adam Rak (arrived 6:40 p.m.)
San Mateo	– Diane Papan (departed 8:55 p.m.)
South San Francisco	– Karyl Matsumoto (arrived 6:45 p.m.)
Woodside	– Ned Fluet
SamTrans (Non-Voting)	– Josh Powell (departed 8:05 p.m.)
SMCTA (Non-Voting)	– Karyl Matsumoto (arrived 6:45 p.m.)

Absent:

Belmont
Daly City
East Palo Alto
San Mateo County

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk
Melissa Adrikopoulos	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff

Matt Fabry	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Van Ocampo	– C/CAG Staff
Mikaela Hiatt	– C/CAG Staff
Kimberly Wever	– C/CAG Staff
Kim Springer	– San Mateo County
Eun-Soo Lim	– San Mateo County
Rachael Londer	– San Mateo County
Jeff Baird	– Baird + Driskell Community Planning
Brad Misner	– City of Millbrae
John Ford	– Commute.org
Kim Comstock	– Commute.org
Doug Silverstein	– Public
James Tuleya	– Public
Drew	– Public

Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Sandy Wong, Executive Director, introduced C/CAG’s new Legal Counsel, Melissa Adrikopoulos from the San Mateo County Office of County Counsel. Sandy also expressed appreciation for former counsel Matthew Sanders who has departed from the County to a new job.

Maryann Moise Derwin, Chair, made comment on civility. She mentioned after the July C/CAG board meeting, a number of board members had expressed to her regarding how they felt uncomfortable about how the TA presenters were treated at that meeting. Chair Derwin stated although she appreciates board members’ enthusiasm, passion and willingness to ask hard questions, she requested Board members to be respectful to our presenters. Chair Derwin also commented on timing. She stated her goal and expectation to end meetings at a timely fashion.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive an update on Commute.org programs and the joint effort on Carpool 2.0 INFORMATION

John Ford, Executive Director of Commute.org, presented an update on the Commute.org programs. His staff, Kim Comstock, presented on the C/CAG and Commute.Org joint effort of Carpool 2.0 results to-date.

4.2 Receive a presentation on the San Mateo County’s Disposable Food Service Ware Ordinance.

Eun-Soo Lim, Senior Sustainability Specialist from the County of San Mateo, presented on the proposed San Mateo County’s Disposable Food Service Ware Ordinance. She is in contact with city staff and encourage cities to consider adoption of such Ordinance.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Aguirre MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12.1, 5.12.2, 5.12.3 and 5.12.4. Board Member Carlton SECONDED. **MOTION CARRIED 17-0-0**

- 5.1 Approval of the minutes of regular business meeting No. 322 dated July 11, 2019. APPROVED
- 5.2 Review and approval of the response letter to the Honorable Judge Donald J. Ayoob RE: C/CAG's response to the 2018-2019 Grand Jury Report on "Crystal Springs Regional Trail – Where Do We Go From Here?" APPROVED
- 5.3 Review and approval of the response letter to the Honorable Judge Donald J. Ayoob RE: C/CAG's response to the 2018-2019 Grand Jury Report on "Planning for the County's Waste Management Challenges" APPROVED
- 5.4 Review and approval of Resolution 19-54 authorizing the C/CAG Chair to execute Amendment No.1 extending the agreement with Michael Baker International for C/CAG website services through June 30, 2020 and adding an amount not to exceed \$5,000 for a new total of \$25,000. APPROVED
- 5.5 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of June 30, 2019. APPROVED
- 5.6 Review and approval of Resolution 19-55 adopting the C/CAG Investment Policy Update. APPROVED
- 5.7 Review and approval of Resolution 19-56 authorizing the C/CAG Chair to execute a Cooperative Agreement with Bay Area Infrastructure Financing Authority (BAIFA), San Mateo County Transportation Authority (TA), and the San Mateo County Express Lanes Joint Power Authority (SMCEL-JPA) for the design of tolling infrastructure on US 101. APPROVED
- 5.8 Review and approval of Resolution 19-66 authorizing the C/CAG Chair to execute Amendment No.2 to an agreement with DNV GL Energy Services USA, Inc. adding \$9,050 for a new total amount not to exceed \$358,310. APPROVED
- 5.9 Review and approval of Resolution 19-58 authorizing the C/CAG Chair to execute Amendment No. 2 to Iteris Smart Corridor ITS Network Monitoring and Maintenance Support Agreement to add \$34,438 for a new total amount of \$146,744. APPROVED

- 5.10 Review and approval of Resolution 19-59 determining that the Jefferson Unified High School District (JUHSD) Faculty and Staff Housing Project, including General Plan and Zoning Amendments and related entitlements at 699 Serramonte Boulevard, Daly City, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.11 Review and approval of Resolution 19-61 authorizing the C/CAG Chair to execute an agreement with Toole Design Group for the San Mateo County Comprehensive Bicycle and Pedestrian Plan Update in an amount of \$196,492. APPROVED
- 5.12 Review and approval of amendments to three on-call consultant service agreements for airport/land use consistency review in the previously approved aggregate amount of \$140,000 to be shared amongst three firms and to extend contract term to September 30, 2021:
 - 5.12.1 Review and approval of Resolution 19-62 authorizing the C/CAG Executive Director to issue task orders in full compliance with the terms and conditions of the on-call airport/land use consistency review service agreements. APPROVED
 - 5.12.2 Review and approval of Resolution 19-63 authorizing the C/CAG Chair to execute Amendment No. 3 to the agreement with Ricondo & Associates for airport/land use consistency review services to extend the contract term to September 30, 2021. APPROVED
 - 5.12.3 Review and approval of Resolution 19-64 authorizing the C/CAG Chair to execute Amendment No. 3 to the agreement with Coffman Associates for airport/land use consistency review services to extend the contract term to September 30, 2021. APPROVED
 - 5.12.4 Review and approval of Resolution 19-65 authorizing the C/CAG Chair to execute Amendment No. 3 to the agreement with ESA Airports for airport/land use consistency review services to extend the contract term to September 30, 2021. APPROVED

6.0 REGULAR AGENDA

- 6.1 Review and approve the C/CAG legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified). NO ACTION

Jean Higaki, C/CAG staff, provided a legislative update on the Bills that are being tracked. The Governor has until October 13, 2019 to veto or sign the Bills.

Bills that were sent to the Governor were SB 5 (Beall), SB 50 (Wiener), SB 137 (Dodd), SB 277 (Beall), SB 330 (Skinner), SB 592 (Wiener), AB 252 (Daly), AB 825 (Mullin), AB 1487 and ACA 1 (Aguiar-Curry).

- 6.2 Receive the Draft 2020 State Transportation Improvement Program (STIP) for San Mateo County. INFORMATION

Jeff Lacap, C/CAG staff, presented the Draft 2020 State Transportation Improvement Program (STIP) for San Mateo County. This item will be submitted to the C/CAG Board for approval at the next meeting.

- 6.3 Determination on Formation of a Sub-Region for the Cycle 6 Regional Housing Needs Allocation (RHNA) Process. NO ACTION

Jeff Baird, Baird + Driskell Community Planning, presented on the Formation of a Sub-Region for the Cycle 6 Regional Housing Needs Allocation (RHNA) Process. We have until February 2020 to form a sub-region. Staff provided handouts showing data from the previous RHNA cycle (Cycle 5), comparing the original ABAG allocated numbers versus the final San Mateo County Sub-Region adopted numbers.

Brad Misner, Community Developer of City of Millbrae, made public comment in support of forming a sub-region.

Chair Derwin asked for a show of hands regarding cities' desire to form a San Mateo County Sub-Region. Of the 17 cities present at the meeting, 8 indicated interested or likely interested, 5 indicated not interested, 4 were undecided.

- 6.4 Update on countywide Reach Code adoption effort. INFORMATION

Rachel Launder from the County of San Mateo Office of Sustainability presented an update on the countywide Reach Code adoption effort.

Public speakers commented in the support of adopting the Reach Code:

Doug Silverstein
Len Traubman
James Tuleya
David Brittan

Sandy Wong, Executive Director, mentioned she received a number of emails immediately before this meeting from supports of the Reach Code. She provided some copies of those emails at the table, and will make them available to Board members post-meeting.

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

Gina Papan, reports that the Regional Measure 3 is still under litigation. The money cannot be released. San Jose is getting \$100M to study and produce a transit center.

- 7.2 Chairperson's Report – None.

- 7.3 Board Members Report/ Communication – None.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, introduced C/CAG's newest staff member, Kim Wever. She also reported that the San Mateo County Express Lanes Joint Powers Authority applied to California Transportation Commission (CTC) for toll authority. The CTC unanimously approved it at their August 14, 2019 meeting. In addition, a letter was sent out to C/CAG Board members soliciting interest to serve on the San Mateo County Express Lanes Joint Powers Authority, filling one vacant seat. Letter of interests is due to Sandy Wong by September 26, 2019.

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Maryann Moise Derwin, Chair, City/County Association of Governments, to The Honorable Kevin Mullin, Speaker Pro Tempore, California State Assembly, dated 8/14/19. RE: Multi-Benefit Stormwater Capture Budget Request

9.2 Letter from Maryann Moise Derwin, Chair, City/County Association of Governments, to The Honorable Gavin Newsom, Governor, State of California, dated 8/29/19. RE: AB 825 (Mullin) – San Mateo County Flood and Sea Level Rise Resiliency District – SPPORT REQUEST FOR SIGNATURE

10.0 ADJOURNMENT – 9:18 p.m.