

2019 TAC Roster and Attendance									
No.	Member	Agency	Feb	Mar	Apr	May	Jun	Aug	Sep
1	Jim Porter (Co-Chair)	San Mateo County Engineering				x	x	x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x	x	x		x
3	Robert Ovardia	Atherton Engineering		x	x	x	x	x	x
4	Afshin Oskoui	Belmont Engineering	x	x	x	x	x	x	x
5	Randy Breault	Brisbane Engineering			x	x	x	x	x
6	Syed Murtuza	Burlingame Engineering	x	x	x	x	x		x
7	Sandy Wong	C/CAG		x	x	x	x	x	x
8	Brad Donohue	Colma Engineering	x		x			x	x
9	Richard Chiu	Daly City Engineering	x	x	x	x	x	x	x
10	Tatum Mothershead	Daly City Planning	x	x	x	x	x		x
11	Norm Dorais	Foster City Engineering				x	x	x	x
12	Paul Willis	Hillsborough Engineering	x	x	x	x	x	x	x
13	Maz Bozorginia	Half Moon Bay Engineering				x	x	x	
14	Justin Murphy	Menlo Park Engineering		x	x	x	x	x	x
15	Khee Lim	Millbrae Engineering			x				
16	Sam Bautista	Pacifica Engineering		x	x		x	x	
17	Jessica Manzi	Redwood City Engineering	x	x	x	x	x		x
18	Jimmy Tan	San Bruno Engineering	x		x		x	x	x
19	Steven Machida	San Carlos Engineering	x	x	x		x	x	x
20	Brad Underwood	San Mateo Engineering	x		x	x	x	x	x
21	Eunejune Kim	South San Francisco Engineering	x	x	x		x	x	x
22	Billy Gross	South San Francisco Planning	x	x	x	x	x	x	
23	Sean Rose	Woodside Engineering	x	x		x	x		
24	James Choe	MTC	n/a	n/a	x	x	x	x	x

CONGESTION MANAGEMENT PROGRAM (CMP) TECHNICAL ADVISORY COMMITTEE (TAC)

September 19, 2019

MINUTES

Revised

The two hundred fifty-fifth (255th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices located at 1250 San Carlos Avenue, 2nd Floor Auditorium, San Carlos, CA. Co-Chair Hurley called the meeting to order on Thursday, August 15, 2019 at 1:20 p.m.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Kim Comstock – Commute.org; Van Ocampo, John Hoang, Kim Wever, Jeff Lacap - C/CAG; Ryan Dole – KHA; Drew – public member; and other attendees not signed in.

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG Board meeting.

Member Oskoui asked if C/CAG staff will be talking to city staff for the update. Response was that C/CAG will reach out to all cities.

3. Approval of the Minutes from August 15, 2019.

Member Breault motioned; Co-Chair Porter seconded. Item approved.

4. Receive a presentation on the Carpool 2.0 Program (Information)

Kim Comstock, Transportation Manager for Commute.org, presented an update of the carpool rewards program for FY 2018/19, which launched in November 2018 and will continue through December 2019. Preliminary results to date show nearly 3 million total miles saved; top home cities are Fremont, San Jose, and San Francisco; top work cities are Redwood City, Foster City, and San Mateo; and the verified app-based carpool trips were deemed the most reliable for monitoring purposes. Comments and discussions were as follows:

- What percentages of the carpools were 2 people? 75% were in 2-person, 15% were in 3-person, and some were also in 4-person carpools
- Clarification made was that \$100 maximum incentive applied to riders and drivers
- How many were new riders? 40%, Value received based on user surveys
- Ads were also placed on Facebook.
- Consideration to include major employer partnership.
- Sounds like something region can adopt. MTC currently is running different and separate programs.

5. Review and provide input on the potential purchase of fiber conduits for the Smart Corridor Project located in the Cities of Daly City and Colma in the amount of \$1,250,000 in advance of the Smart Corridor Construction (Action)

John Hoang presented on an opportunity to purchase fiber conduits for the Smart Corridor in conjunction with a separate conduit installation project headed by County of San Mateo Information Services Department (ISD), whereas, contractor is proposing to add Smart Corridor conduits in the same trench as the County's and other conduits. Purchasing conduits now will alleviate the need to design for and install conduit later on for the Smart Corridor project, which also results in cost savings. Questions and discussions were as follows:

Major comments received from the TAC regarding C/CAG purchasing the conduit is summarized as follows:

- C/CAG is essential purchasing conduit without going a competitive bidding process, therefore, bypassing the C/CAG procurement policy.
- C/CAG hasn't gone through a formal system engineering analysis or design process to come up with set plans, therefore, we are at risk of potential changes when and changes orders later during construction.
 - o Response: C/CAG had our consultant independently review the layouts and they are in line with what C/CAG would be designing for. Contractor have adjusted their routes to match the Smart Corridor routes.
- Since County ISD is the contracting authority for the work (contractor), consider asking County to amend the agreement to add the additional Smart Corridor conduits.

6. Request for participants to serve on a working group to develop a Call for Projects for ITS/Smart Corridor Related Projects to be funded by Measure M (Action)

Kim Wever requested for volunteers to participate on a working group. Volunteers were Member Ovadia, Member Oskoui, and a Burlingame representative to be determined.

Public member Drew provided examples of how signal systems can be optimized by implementing low-cost high rewards solutions.

7. Regional Project and Funding Information (Information)

Jeff Lacap presented on the items, as shown in the staff report including FHWA Policy for Inactive Projects, PMP Certification status, and miscellaneous federal aid related announcements, including upcoming training opportunities from Caltrans for Federal Aid Invoice processing.

8. Executive Director Report

None.

9. Member Reports

Co-Chair Hurley provided an update on the Express Lane project reporting that construction is underway for the southern section with completion planned for early 2020. Design for north of I-380 segment is 95% completed with construction expected to begin early next year and will take 24 months to complete. TA is working with City of San Carlos with regards to the Holly I/C. TA would like to hear complaints from the public, if any.

Hurley also reported that there will be a shuttle call for project, planned in December and strongly encourage attendance at a workshop scheduled for October 1, 2019, 10-12 noon. The challenge will be that the cost of shuttles is going up and the ability to continue to fund the same number of shuttles will be difficult. Measure W is online and funding to will now incorporate minimum PCI requirements. There are currently seven jurisdictions that are below 70. TA needs to execute agreements with the cities before funds are available. Agreement letters were sent to the finance and/or public works departments. There will be a ribbon cutting for the Willow I/C in Menlo Park.

Meeting adjourned at 2:28 p.m.