

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 325
November 14, 2019

1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:33 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Davina Hurt
Brisbane	– Cliff Lentz
Colma	– Diana Colvin
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang
Millbrae	– Gina Papan (arrive 6:35 p.m.)
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Adam Rak
San Mateo	– Diane Papan (arrive 6:55 p.m)
San Mateo	– David Canepa
South San Francisco	– Karyl Matsumoto
Woodside	– Ned Fluet
SMCTA (Non-Voting)	– Karyl Matsumoto
SamTrans (Non-voting)	– Josh Powell

Absent:

Burlingame
Daly City
East Palo Alto
Foster City
Menlo Park
Pacifica

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk
Melissa Adrikopoulos	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff

Matt Fabry – C/CAG Staff
 Susy Kalkin – C/CAG Staff
 Jeff Lacap – C/CAG Staff
 Reid Bogert – C/CAG Staff
 Van Ocampo – C/CAG Staff
 Mikaela Hiatt – C/CAG Staff
 Kimberly Wever – C/CAG Staff
 Kim Springer – San Mateo County
 Leo Scott – Gray-Bowen-Scott
 Jason Baker – SVLG
 Stuart Cohen – FASTER Consultant
 Nicole Sandkulla – BAWSCA
 Steve Taylor – CoPLAN
 Drew – Public
 Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Sandy Wong, Executive Director, announced that as a result of C/CAG’s partnership with the County of San Mateo, the Formation of San Mateo County Flood and Sea Level Rise Resiliency Agency received the 2019 “**Coastal Zone Management and Stewardship Award**” from the Floodplain Management Association.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive an informational presentation on FASTER Bay Area.

The Board received a presentation on FASTER Bay Area from Jason Baker & Stewart Cohen. Questions and answers ensued.

4.2 Receive an informational presentation on the Bay Delta Plan and its potential impacts to water supply from SF regional water system.

The Board received a presentation from Nicole Sandkulla on the Bay Delta Plan and its potential impacts to water supply from SF regional water system.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Aguirre MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7 and 5.8. Board Member Chuang SECONDED. **MOTION CARRIED 15-0-0**

5.1 Approval of the minutes of regular business meeting No. 324 dated October 10, 2019.

APPROVED

- 5.2 Review and approval of the C/CAG Clerk/Administrative Assistant salary. APPROVED
- 5.3 Review and approval of Resolution 19-75 authorizing the C/CAG Chair to execute an agreement with Fehr & Peers to develop a Vehicle Miles Traveled (VMT) Estimation Tool in an amount not to exceed \$220,000 waiving the RFP process. APPROVED
- 5.4 Review and approval of Resolution 19-76 authorizing the C/CAG Chair to execute a funding agreement with City of South San Francisco to provide up to \$360,000 for the Smart Corridor Design Phase. APPROVED
- 5.5 Review and approval of Resolution 19-77 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services to support the San Mateo County Energy Watch Program from January 1 through June 30, 2020 in an amount not to exceed \$79,405. APPROVED
- 5.6 Review and approval of Resolution 19-78 authorizing the C/CAG Chair to execute Amendment No.1 to an agreement between C/CAG and DNV GL Energy Services USA, Inc. adding \$70,000 for a new total amount not to exceed \$145,000 for climate action planning technical assistance for the period January 1, 2020 through June 30, 2020. APPROVED
- 5.7 Review and approval of Resolution 19-79 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services to support the Regionally Integrated Climate Action Planning Suite (RICAPS) program in an amount not to exceed \$50,000 for calendar year 2020. APPROVED
- 5.8 Review and approval of Resolution 19-80 adopting the San Mateo County Transportation Development Act Article 3 Program, funding projects that encourage and improve bicycling and walking conditions, for Fiscal Year 2019-2020 for \$1,950,000. APPROVED

6.0 REGULAR AGENDA

- 6.1 Receive a presentation and update on the US 101 Express Lanes project. INFORMATION

The Board received a presentation and update on the US 101 Express Lanes project from Leo Scott, consultant retained by the TA to serve both C/CAG and the TA on this project. Board members provided suggestions on public outreach.

- 6.2 Review and approval of Resolution 19-71 authorizing the C/CAG Chair to execute the Cooperative Funding (Loan) Agreement with San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA) in the amount of \$872,456, to partially fund the Fiscal Year 2019-20 operations of the SMCEL-JPA. APPROVED

Board Member Aguirre MOVED approval of Item 6.2. Board Member Lewis SECONDED. **MOTION CARRIED 15-0-0.**

- 6.3 Review and approval of the Draft 2019 Congestion Management Program (CMP) and Monitoring Report and authorize its release for distribution and comments. APPROVED

The Board received a presentation from Jeff Lacap, staff, on the Draft 2019 Congestion Management Program (CMP) and Monitoring Report and requested the Board to authorize its release for review distribution and comments.

Board Member Lewis MOVED approval of Item 6.3. Board Member Lentz SECONDED.
MOTION CARRIED 14-0-0 (Member Matsumoto stepped out at the time of voting).

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

Board Member G. Papan (Millbrae) reported on MTC and regional work activities. SB 1 fund program guidelines are being developed and calls for projects will be issued soon. MTC will be looking for letters of support for various projects in the region. She encouraged agencies to work with C/CAG and the TA to try to obtain funding from those programs. MTC has also started work on a region wide equity study. High-Speed Rail are working on an environmental document. Millbrae and Brisbane sent letters of objection to the current alternative proposals.

Chair Derwin mentioned that almost everyone on the Board has submitted Sandy Wong's evaluation. A reminder has been emailed to everyone. The Compensation Committee was reconstituted last year and they will meet within the next three weeks. Also, a reminder who is on the Compensation Committee and they are Diane Papan, Marie Chuang, David Canepa, Alicia Aguirre and Maryann Derwin.

Chair Derwin has attended the San Francisco Estuary Institute Conference. Matt Fabry was mentioned that he gave a brilliant green infrastructure report.

8.0 EXECUTIVE DIRECTOR'S REPORT

Executive Director Sandy Wong announced Jean Higaki's upcoming retirement and the current recruitment to backfill the position.

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Maryann Moise Derwin, Chair, City/County Association of Governments, to Jim Eggemeyer, County of San Mateo Office of Sustainability, dated 10/10/19. RE: Findings as recommended by the Countywide Integrated Waste Management Plan Five-Year Review Ad Hoc Committee to the County of San Mateo and CalRecycle.

9.2 Letter from Maryann Moise Derwin, Chair, City/County Association of Governments, to Emily Webb, State of California, dated 10/10/19. RE: Findings as recommended by the Countywide Integrated Waste Management Plan Five-Year Review Ad Hoc Committee to the County of San Mateo and CalRecycle.

10.0 ADJOURNMENT – 8:45 p.m.

Next scheduled meeting December 12, 2019