

**CONGESTION MANAGEMENT PROGRAM (CMP)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**February 20, 2020
MINUTES**

2020 TAC Roster and Attendance				
No.	Member	Agency	Jan	Feb
1	Jim Porter (Co-Chair)	San Mateo County Engineering	x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x
3	Robert Ovadia	Atherton Engineering	x	
4	Afshin Oskoui	Belmont Engineering	x	
5	Randy Breault	Brisbane Engineering	x	x
6	Syed Murtuza	Burlingame Engineering	x	
7	Sandy Wong	C/CAG	x	x
8	Brad Donohue	Colma Engineering	x	x
9	Richard Chiu	Daly City Engineering	x	x
10	Tatum Mothershead	Daly City Planning	x	x
11	Norm Dorais	Foster City Engineering	x	x
12	Paul Willis	Hillsborough Engineering	x	x
13	Maz Bozorginia	Half Moon Bay Engineering	x	
14	Nikki Nagaya	Menlo Park Engineering		x
15	Khee Lim	Millbrae Engineering		
16	Sam Bautista	Pacifica Engineering		x
17	Jessica Manzi	Redwood City Engineering	x	x
18	Jimmy Tan	San Bruno Engineering	x	x
19	Steven Machida	San Carlos Engineering	x	x
20	Brad Underwood	San Mateo Engineering		x
21	Eunejune Kim	South San Francisco Engineering	x	x
22	Billy Gross	South San Francisco Planning	x	x
23	Sean Rose	Woodside Engineering	x	x
24	James Choe	MTC	x	x

The two hundred fifty-ninth (259th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices located at 1250 San Carlos Avenue, 2nd Floor Auditorium, San Carlos, CA. Co-Chair Hurley called the meeting to order on Thursday, February 20, 2020 at 1:15 p.m.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Peter Brown – City of Belmont; Sal Akhter – Streetlight Data; Van Ocampo, John Hoang, Mikaela Hiatt, Kim Wever, Jeff Lacap - C/CAG; and other attendees not noted.

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG Board meeting.

John Hoang brought forward issues from the last C/CAG Board Meeting. The list of issues raised from the C/CAG Board Meeting is as follows:

- Approved – MOU w/ SMCTA for PA/ED Phase of the US 101/SR 92 Interchange near term improvements
- Approved – Coop Agreement w/ Caltrans and SMCTA for PAED PA/ED Phase of the US 101/SR 92 Interchange near term improvements
- Approved – Appointment of Tom Francis and Kristen Jensen to the RMCP Committee.
- Approved – FY 2020-21 TFCA Expenditure Plan.
- Approved – Amend 3 to the Agreement w/ Iteris for the Smart Corridor ITS Network Monitoring/Maintenance for a 2-Yr extension and additional \$140,272 for a total of \$287,016.
- Approved – Appointment of Jessica Alba to the CMEQ Committee.
- Approved – the Carpool 2020 Incentives Program for up to \$700,000
- Approved – Approach to a fiscally constrained list of projects to be submitted to MTC for the updated Plan Bay Area 2050.
- Nominated – Marie Chuang (Hillsborough) for Chair, Davina Hurt (Vice-Chair)

John Hoang added that there was an additional set of MOU's and Coop Agreements for the US 101/SR 92 Interchange projects north of I-380. John Hoang also added that Marie Chuang was nominated for Chair of the C/CAG Board and Davina Hurt from the City of Belmont was nominated for Vice Chair.

3. Approval of the Minutes from February 20, 2020.

Member Breault moved; Member Willis seconded. Item passed.

4. Review and recommend approval of a subscription to StreetLight Data and Services in the amount of \$275,000 and C/CAG member agency cost-share. (Action)

Mikaela Hiatt presented on the proposed subscription and cost share of StreetLight Data. The total cost of the subscription is \$275,000 for one year. The SMCTA and C/CAG would each contribute \$50,000 for the first year and the participating member agencies would each contribute a maximum amount of \$40,000 for those with populations above 50,000, \$25,000 for those with populations between 15,000 and 50,000, and \$10,000 for those with populations under 15,000. These amounts are expected to be much lower based on interest gathered from an informal survey.

Paul Willis from Hillsborough asked a question about the chances of the data becoming more limited as people become more aware of the location-based tracking used on their phones. Sal Akhter from StreetLight Data was in attendance and answered the question stating that there should be no statistical change negatively with people turning data off, and in fact has seen the numbers expanding.

Jessica Manzi from Redwood City asked a question about the structure of the contract between StreetLight, C/CAG, and the participating cities.

Question was raised about the contract entrance date moving to July 1, 2020.

Question was raised about crediting for those already under contract with StreetLight Data.

Member Underwood moved; Member Breault seconded. Item passed.

5. Approval of the Data Request Form to track the performance measures developed in the San Mateo Countywide Transportation Plan 2040.

Kim Wever presented the updated draft of the Data Request Form as a follow up Action Plan to the San Mateo Countywide Transportation Plan 2040. Kim presented the timeline of revisions to the Data Request Form, with inclusions of comments and request made by the TAC incorporated.

Member Underwood moved; Member Breault seconded. Item passed.

6. Review and recommend the reallocation of Measure M accumulated interest and unspent administration funds

Kim Wever presented the proposed reallocation of Measure M accumulated interest and unspent administration funds, a total of about \$1,900,000, \$686,000 from interest and \$1,200,000 administration. 50% of the remaining funds would go to Local Streets and Roads, 22% to Transit Operations/Senior Mobility, 10% to ITS/Smart Corridor, 6% to Safe Routes to School, and 12% to Stormwater Pollution Prevention.

Member Breault moved; Member Gross seconded. Item passed.

7. Review and approve the revised fiscally constrained list of projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050

Jeff Lacap presented the recommended list of projects to be submitted for Plan Bay Area 2050. Jeff recounted a description and validation of the items to be included on this list. Sandy Wong further explained the list.

Member Breault moved; Member Underwood seconded. Item passed.

8. Regional Project and Funding Information

Jeff Lacap presented on the items, as shown in the staff report include FHWA policy for inactive projects, PMP certification, and MTC/CTC Caltrans Federal Aid announcements.

9. Executive Director Report

None.

10. Member Reports

Co-Chair Hurley provided an update on the US 101 Express Lane. Member Wong announced the departure of John Hoang from C/CAG.

Meeting adjourned at 2:03 p.m.