

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF April 27, 2020**

The meeting was called to order by Chair Garbarino at 3:05 p.m. via Zoom Videoconference. Attendance sheet is attached.

1. Brief Overview of Teleconference Meeting Procedure

Jeff Lacap, C/CAG Staff, provided videoconferencing procedures to the committee members and staff in attendance. Roll call for attendance was taken.

2. Public comment on items not on the agenda

None.

3. Issues from the April 2020 C/CAG Board meeting. (Information)

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

4. Approval of minutes of the February 24, 2020 meeting. (Action)

Motion – Committee member Lee/ 2nd Committee member Bonilla: To approve the minutes of the January 27, 2020 CMEQ meeting. Motion passed (10-0). (Member Levin joined the meeting after this item)

5. Review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2020/2021 and FY 2021/2022. (Action)

Susy Kalkin, C/CAG staff, presented the results of the Call for Projects for the current cycle of the C/CAG and San Mateo County Transportation Authority Shuttle Program. The \$10 million in funding for the two-year program is provided by C/CAG Congestion Relief Plan Program funds, which provides \$1,000,000 (\$500,000 for FY 20/21 and \$500,000 for FY 21/22), and San Mateo County Transportation Authority Measure A Program funds, which provide approximately \$9 million for the two-year funding cycle.

Applications were received from 8 sponsors for 34 different shuttles. Thirty of the proposed shuttles met the program requirements and are under consideration for funding. The total eligible sponsor request is for approximately \$11 million, exceeding the \$10 million in funds available for the program.

The committee members had the following comments/questions:

- The effects of ridership due to COVID-19
- Whether the spending of funds can be delayed due to COVID-19

- Whether there will be a health and safety plan required for each shuttle in response to COVID-19
- A consideration of microtransit as an alternative to shuttles

Motion – Committee member Papan/ 2nd Committee member Lee: To recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2020/2021 and FY 2021/2022 with the condition that the project sponsor provide a safety and security plan for each recommended shuttle. Motion passed unanimously (11-0).

6. Review and recommend acceptance of Transportation Fund for Clean Air (TFCA) Regional Fund and approval of local matching funds for the Rideshare to Transit Pilot in a total amount of \$579,000. (Action)

Kim Wever, C/CAG Staff, presented on the Rideshare to Transit Pilot project, which reduces single-occupancy vehicle trips by providing incentives to San Mateo County residents for using rideshare services to take transit during peak commute periods. This pilot aims at providing solutions to the first-mile challenge between commuters’ homes and transit stations.

The committee members had the following comments/questions:

- The business practices of Transportation Network Companies (TNC’s) in the classification of its drivers as independent contractors to avoid providing employee benefits
- Consider delaying the launch date of the pilot due to COVID-19.
- Required health and safety plans from prospective vendors in response to COVID-19
- In short, this pilot program would not be duplicative of Commute.org’s programs

Motion – Committee member Bonilla: To recommend acceptance of Transportation Fund for Clean Air (TFCA) Regional Fund and approval of local matching funds for the Rideshare to Transit Pilot in a total amount of \$579,000 with the condition that the project utilizes vendors/partners that are in compliance with state labor laws as opposed to those that avoid providing employee benefits.

Member Beach amended the motion to reconsider the timing of the launch of pilot program in response to COVID-19. Member Bonilla accepted the amendment and Member Mates seconded. Papan, Beach, Roberts, Garbarino, Bonilla, Levin, Koelling, Mates, Alba approved. O’Neill opposed. Motion passes (9-1). (Member Lee left the meeting prior to the vote)

7. Executive Director Report (Information)

Executive Director Sandy Wong introduced to the committee the new C/CAG Program Directors: Kaki Cheung and Sean Charpentier. Sandy ended her report by showing the ‘C/CAG COVID-19 Corner’ webpage on the C/CAG website providing links to each member agency’s respective COVID-19 webpage and a section providing any relevant highlights to which an agency would like to call attention to.

8. Member comments and announcements (Information)

Member Papan announced that MTC has suspended congestion pricing on tolls at bridge crossings excluding carpools and trucks. MTC has also distributed the first apportionment of the CARES Act to support transit agencies in the Bay Area, including BART, Caltrain, and SamTrans during this crisis. MTC will also be requiring transit agencies to submit health and safety plans and coordination plans with other transit agencies in order to receive the second apportionment of funds.

Chair Garbarino asked Member Bonilla to check if the council chambers at San Mateo City Hall will be available for the next CMEQ meeting.

9. Adjournment and establishment of next meeting date

The meeting adjourned at 4:33 pm.

The next regular meeting was scheduled for May 18, 2020.

2020 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report

Name	Representing	Jan	Feb	Mar (Canceled)	Apr	May	Jun	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)	X	X		X								
Shelly Masur (Redwood City Council Member)	Elected Official	X	X										
Emily Beach (Burlingame City Council Member)	Elected Official	X	X		X								
Lennie Roberts	Environmental Community	X			X								
Mike O'Neill (Pacifica City Council Member)	Elected Official	X			X								
Rich Garbarino (South San Francisco City Council Member)	Elected Official	X	X		X								
Wayne Lee (Millbrae City Council Member)	Elected Official	X	X		X								
Rick Bonilla (San Mateo City Council Member)	Elected Official	X			X								
Adina Levin	Agencies with Transportation Interests	X	X		X								
Linda Koelling	Business Community	X	X		X								
Peter Ratto	San Mateo County Transit District (SamTrans)	X	X		X								
Julia Mates (Belmont City Council Member)	Elected Official	X			X								
Public Member	Jessica Alba	N/A	X		X								
<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>	<i>Vacant</i>												
<i>Elected Official</i>	<i>Vacant</i>												
<i>Elected Official</i>	<i>Vacant</i>												

Staff and guests in attendance for the April 27, 2020 Meeting

Sandy Wong, Jeff Lacap, Sean Charpentier, Kim Wever, Kaki Cheung, Susy Kalkin
Mikaela Hiatt - C/CAG Staff
Peter Skinner - SamTrans

