

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION MEETING MINUTES

Meeting No. 331
July 9, 2020

In compliance with Governor's Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

1.0 CALL TO ORDER/ ROLL CALL

Chair Marie Chuang called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Davina Hurt
Brisbane	– Cliff Lentz
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
Daly City	– Pamela DiGiovanni
East Palo Alto	– Lisa Gauthier
Foster City	– Catherine Mahanpour
Hillsborough	– Marie Chuang
Menlo Park	– Catherine Carlton
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Michael Salazar
San Carlos	– Adam Rak
San Mateo	– Diane Papan
San Mateo County	– David Canepa
South San Francisco	– Karyl Matsumoto
Woodside	– Ned Fluet
SMCTA (Non-Voting)	– Karyl Matsumoto

Absent:

Half Moon Bay

SamTrans (Non-voting)

Others:

Sandy Wong – C/CAG Executive Director

Mima Guilles – C/CAG Clerk

Melissa Adrikopoulos – C/CAG Legal Counsel
Matt Fabry – C/CAG Staff
Sean Charpentier – C/CAG Staff
Kaki Cheung – C/CAG Staff
Ried Bogert – C/CAG Staff
Susy Kalkin – C/CAG Staff
Van Ocampo – C/CAG Staff
Jeff Lacap – C/CAG Staff
Mikaela Hiatt – C/CAG Staff
Kim Wever – C/CAG Staff
Kim Springer – San Mateo County
Josh Abram – Baird + Driskell Community Planning
Other members of the public attended.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Sandy Wong, Executive Director, provided overview of the teleconference procedures.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Instructions regarding how to make public comments during a videoconference meeting were provided in the agenda.

Mima Guilles, Clerk of C/CAG, informed the Chair that no public comments were received.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive a progress update on development of the Regional Housing Needs Allocation (RHNA) methodology.

Receive a progress update from Josh Abram on the development of the Regional Housing Needs Allocation (RHNA) methodology.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Matsumoto had a question on item 5.3.4 as to whether or not the project will have impact on the El Camino Real roadway pavement. Staff believed it would not but and will seek confirmation after the meeting and respond to Member Matsumoto off-line.

Board Member G. Papan (Millbrae) MOVED approval of Items 5.1, 5.2 A, 5.2 B,, 5.3.1, 5.3.2, 5.3.3, 5.3.4, 5.3.5, 5.3.6, 5.3.7 5.4, 5.5, 5.6, 5.7, 5.8, 5.9 and 5.10. Board Member Ortiz SECONDED. Roll call was taken. **MOTION CARRIED 20-0-0**

5.1 Approval of the minutes of regular business meeting No. 330 dated June 11, 2020.

APPROVED

- 5.2 Review and approval of Resolutions regarding consistency with the policies of the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport.
- A. Review and approval of Resolution 20-42 determining that South San Francisco’s General Plan and Zoning Amendments to recognize the Local Agency Override process that is provided by State law are consistent with the policies of the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- B. Review and approval of Resolution 20-43 determining that the 410 Noor Avenue Mixed-Use Residential Project in South San Francisco is not consistent with the policies of the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.3 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
- 5.3.1 Receive a copy of the executed contract amendment between Sustainable Silicon Valley and C/CAG providing a no-cost time extension for the Optimizing Urban Traffic (OUT) in Menlo Park Pilot project. INFORMATION
- 5.3.2 Receive a copy of the executed contract amendments related to the San Mateo County Smart Corridor program, providing no-cost time extensions for A) Kimley Horn and Associates to complete the project approval/environmental document phase for the Northern Cities Smart Corridor Project, and B) County of San Mateo for Fiber Optic Connection to the County's Regional Operation Center. INFORMATION
- 5.3.3 Receive a copy of the executed ESA Airport On-Call Services Agreement Amendment No. 4 to accommodate use of authorized subcontractors, with no other changes to scope or budget. INFORMATION
- 5.3.4 Receive a copy of the executed Amendment No. 1 to the Fiscal Year 2017/18 Transportation Fund for Clean Air (TFCA) Funding Agreement with San Mateo County Transit District (SamTrans) for the SamTrans Signal Prioritization for Buses on El Camino Real project extending project completion date to June 30, 2021. INFORMATION
- 5.3.5 Receive a copy of the executed Amendment No. 2 to contract with Michael Baker International for an additional \$5,000 and a new total not to exceed amount of \$30,000 to provide additional web support through June 30, 2020 and to transition the C/CAG website to a new hosting environment. INFORMATION
- 5.3.6 Receive a copy of the executed Memorandum of Understanding (MOU) with the County of San Mateo Information Services Department to migrate the C/CAG website to its new hosting environment and provide hosting for the website on an annual basis for an amount not to exceed \$3,124.40. INFORMATION

- 5.3.7 Receive a copy of the executed contract with Rogue Web Works for technical support to the C/CAG website through June 30, 2023 in an amount not to exceed \$9,000. INFORMATION
- 5.4 Biennial review of the C/CAG Conflict of Interest Code with no change. APPROVED
- 5.5 Review and approval of Resolution 20-44 authorizing the C/CAG Chair to execute an agreement with Steer for preparation of the Measure M 5-Year Strategic Plan in an amount not to exceed \$93,804. APPROVED
- 5.6 Review and approval of Resolution 20-45 authorizing the Chair to execute the Cooperative Agreement between the California Department of Transportation (Caltrans), San Mateo County Transportation Authority (SMCTA) and City/ County Association of Governments of San Mateo County (C/CAG) for Caltrans to provide Toll System Integration Oversight for the US 101 Express Lanes Project. APPROVED
- 5.7 Review and approval of Resolution 20-46 authorizing the C/CAG Executive Director to execute Amendment No. 2 to the Model Use Agreements between C/CAG and six consulting firms for use of the C/CAG-VTA San Mateo Countywide Transportation Model for a one-year time extension with no additional cost. APPROVED
- 5.8 Review and approval of Resolution 20-47, authorizing the C/CAG Chair to execute Amendment No. 1 to the Agreement with Gray Bowen Scott for on-call consultant services for Federal and State funded project coordination and grant administration for a 2-year time extension with no additional cost. APPROVED
- 5.9 Receive an update of the San Mateo County project list submitted for the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050. INFORMATION
- 5.10 Review and approval of Resolution 20-48 authorizing the C/CAG Chair to execute Amendment No. 1 to the Agreement with Econolite Systems Inc. for Smart Corridor Maintenance services, extending the project performance by two years and adding \$520,000 to the Agreement. APPROVED

REGULAR AGENDA

- 6.1 Review and approve of the C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). NO ACTION

The C/CAG Legislative Committee convened prior to the C/CAG Board of Directors and staff provided a summary of main discussion points focused on the State budget, the legislative calendar and pertinent bills. The Committee has not taken a position on any bills and there was no action recommended for the Board of Directors. The Governor signed the 2020 Budget Act on June 29, which included several trailer bills some of which included transportation and resilience components. The legislature had planned a summer recess returning July 13, but now both houses have pushed back the return date to July 27 due to concerns about cases of COVID-19 in the Assembly. Bills will move through the policy, fiscal committee and floor sessions in early August. The Committee discussed several housing related bills, including SB 899 (Weiner) and SB 1120 (Atkins), as well as a

transportation CEQA relief bill (SB 288 – Weiner), and the Committee will continue to track these in the coming weeks.

- 6.2 Review and approval of Resolution 20-49 authorizing the C/CAG Chair to execute the First Amendment to the Cooperative Funding Agreement (Operating Loan) with San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA) in the amount of \$917,244, to partially fund the Fiscal Year 2020-21 operations of the SMCEL-JPA.

APPROVED

Sean Charpentier, C/CAG staff, gave a brief presentation on the Cooperative Funding Agreement (Operating Loan) with San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA). Board Members asked clarifying questions and staff provided answers.

Chair Chuang thanked Board Members D. Papan (San Mateo), Maryann Derwin and Alicia Aguirre for serving at the SMCEL-JPA Board.

Board Member Lentz MOVED approval of Item 6.2. Vice Chair Hurt SECONDED. Roll call was taken. **MOTION CARRIED 20-0-0.**

- 6.3 C/CAG Board Members share information and practices responding to COVID-19.

INFORMATION

Board Member Ortiz provided an update on the City of Burlingame's street closures to allow restaurants to do outdoor dining. The city also offered some relief funds to reimburse businesses for personal protection items.

Board Member Lentz suggested feedback from the Board in regard to helping schools to meet their needs for space.

Board Member Matsumoto mentioned that childcare is a hot topic for the City of SSF as there is not enough adequate spacing. The city is working it out with the school district.

Board Member Gauthier shared that East Palo Alto churches has stepped up in providing space for childcare. If you know of churches that have space, consider reaching out to them.

Vice Chair Hurt, as leaders of the different cities, we should step up and support our different school districts in any way we can.

Board Member Rak, City of San Carlos has had ongoing discussions on using some of the closed facilities. The discussion with the school district was to focus on how to reopen schools and childcare.

Board Member Carlton shared information about her kids and their schools.

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

Board Member G. Papan (Millbrae) provided an update on:

1. Blue Ribbon Transportation recovery efforts:

Seeking to set minimum public safety measures for all transit providers.

- As people return to work, traffic is increasing daily because people do not feel safe on public transportation. Good news for our managed lane program but devastating to public transportation operators.

Still have much to do - problematic issues.

- Proposed intense cleaning only three times a week.
- No assurances or commitments to enforcement of facial covering or preventing panhandling and fare evasions which put riders at risk. Extreme sensitivity to high tensions for the population and law enforcement.
- No commitment or assurance of system wide implementations of all proposed improvements, i.e. "Ambassador programs."

2. CARES funding - phase two still not enough to prevent going off a cliff.

- Ridership on rail at a 90% loss, sales taxes estimated to be at 45% loss.
- Steady increases in Bus ridership.
- Emphasis on equity issues and adaptability.
- Still need additional funding from Feds.
- Movements by some transit providers to make changes toward more equity, coordination, reductions in redundancies,
- Integrations of seamless principles (already supported by two cities in San Mateo County) and other system wide improvements.

3. HSR's draft EIR will be released on Friday

- Encourage everyone and all cities to comment.

Board Member Matsumoto shared that there might not be a Caltrain if there is no subsidy. Farebox revenue has dropped drastically and there is no dedicated source of funding. The three managing partners, San Francisco, San Mateo County and Santa Clara are not in agreement. We need to get the ~~.08~~ 1/8 cent sales tax on the ballot. She has also added that with the various school districts struggling with the school schedule, SamTrans had to come up with a bus schedule. Given the social distancing requirements, etc. there will be some schools with no bus service. Will need to focus on schools and neighborhoods that are dependent on SamTrans providing transportation.

7.2 Chairperson's Report

None.

7.3 Board Members Report/ Communication

Board Member Vaterlaus announced that they would like the Council of Cities to conduct its regular scheduled meetings via Zoom.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, reported: 1) The Equity Study on the 101 Express Lanes project is underway. The study team has formed an Equity Advisory Committee to guide the study. The committee consists of advocacy representatives as well as city representatives along the corridor. 2) Congratulations to the City of Menlo Park and the City of East Palo Alto for the “Interchange Project of the Year” award given by the California Transportation Foundation.

9.0 COMMUNICATIONS - Information Only

Letter from Sandy Wong, Executive Director, City/County Association of Governments, to Ellen Greenberg, Deputy Director Sustainability, Caltrans, dated 6/19/20. RE: City/County Association of governments of san Mateo county (C/CAG) comments on Caltrans’s Draft Transportation Analysis Framework (TAF)

10.0 ADJOURNMENT – 7:33 p.m.